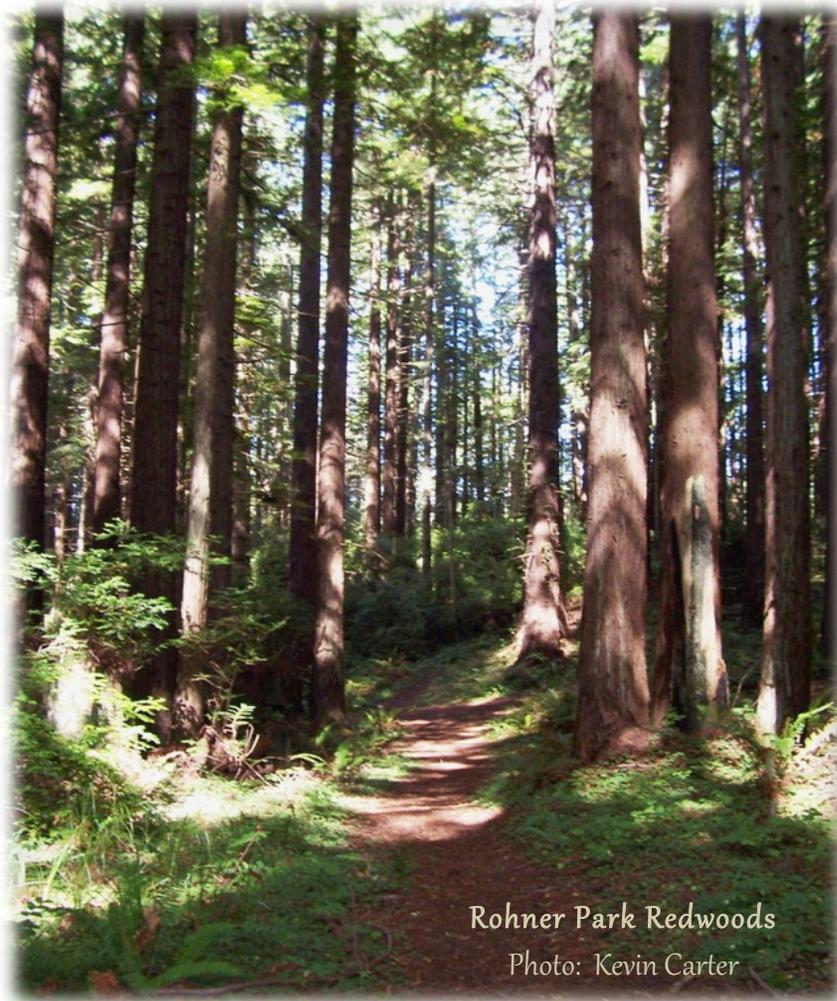


2011



2012

City of Fortuna Fiscal Year Budget



Rohner Park Redwoods

Photo: Kevin Carter

Fortuna Redevelopment Agency
Fortuna Public Improvement Corp.

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FY2011-2012 Budget Document Introduction and City of Fortuna Budget Message

DATE: July 18, 2011

FROM: Duane V. Rigge, City Manager, Executive Director, and Corporate Secretary

SUBJECT: Fiscal Year 2011-2012 Annual Budget Message

INTRODUCTION FOR THE BUDGET DOCUMENT PACKAGE

This document contains the Fiscal Year 2011-2012 Annual Budgets for the following three Agencies:

- **City of Fortuna**
- **Fortuna Redevelopment Agency (RDA)**
- **Fortuna Public Improvement Corporation (FPIC)**

The Annual Budgets for these three agencies represent the collective work of staff and the direction and approval provided by the City Council, the Fortuna Redevelopment Agency Board and the Fortuna Public Improvement Corporation Board during public workshop study sessions and a formal Public Hearing.

There is a separate Budget Message for the Fortuna Redevelopment Agency and the Fortuna Public Improvement Corporation at the front of each of those sections.

BUDGET MESSAGE FOR THE CITY OF FORTUNA

The Annual Budget for the City of Fortuna continues the ongoing practice of sound financial decisions concerning the municipal services provided to the community without seeking additional taxes or assessments to supplement General Fund expenditures as other cities in California have had to do over the last decade. This continues to demonstrate the City' Council's resolve to "*live within our means*" and is consistent with the City's Mission Statement, which states:

The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.

However, the State continues its 19-year practice of seizing local revenues from municipal governments and using them for other than their intended purposes. Since 1992, for the City of Fortuna alone, the cumulative loss of local revenues taken by the State from the General Fund to fund the Educational Revenue Augmentation Fund (ERAF) has been over \$2.5 million! These are local funds that would have been used for services and infrastructure within the community of Fortuna.

In May 2010, the Redevelopment Agency was forced to turn over \$459,546 as a required payment resulting from the State's decision to raid \$2.05 billion in local redevelopment funds. Again in May 2011, the State required an additional payment of \$94,613 to the State. Instead of going to fund local job creation, economic growth and urban revitalization projects, this money was siphoned off to help pay the State's overspending and other debt obligations

On the positive side, the Fortuna Redevelopment Agency is now repaying two loans made from the City's General Fund and the Drainage Fund in 1989. Repayment of these loans started in June 2010 (FY 2009-2010 Budget year) and will conclude in June 2024 after 15 annual payments. The principal and interest payment to the City's General Fund for FY 2010-2011 will be \$652,797 along with \$121,152 to the City's Drainage Fund.

NOTEWORTHY CITY BUDGET ITEMS:

- ❖ A commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects. This includes the construction of the new 2 million gallon water storage tank at the Stewart Street site and the replacement of the elevated water tank on Holman, the replacement and improvement of water transmission mains and the repair of other water storage tanks as well as the completion of various capital improvement projects in both the water and wastewater systems.
- ❖ A commitment to maintain a fair salary and wage for City employees by providing a cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees.

GENERAL FUND REVENUE AND EXPENDITURES

- ❖ The General Fund's unencumbered fund balance at the beginning of the 2011-2012 fiscal year was \$5.4 million or approximately 13 months of operational funds. The proposed General Fund Budget has a projected ending unreserved Fund Balance of \$3.4 million or approximately 8 months of operational funds at June 30, 2012.
- ❖ The recurring and earned interest revenues are projected to be \$5,025,887 and the operational expenditures and interest are budgeted at \$4,942,085; this corresponds to revenues exceeding expenditures by \$83,993 or approximately 1.7%.
- ❖ The General Fund capital expenditures are budgeted at \$645,000 with \$45,000 of identified but deferred capital expenditures.

TOTAL REVENUE AND EXPENDITURES

- ❖ The total Budget has a projected ending cash balance of \$24,569,870. The total capital expenditures are budgeted at \$5,759,699. Capital expenditures represent the City's continued reinvestment into the maintenance and improvement of the City's infrastructure.

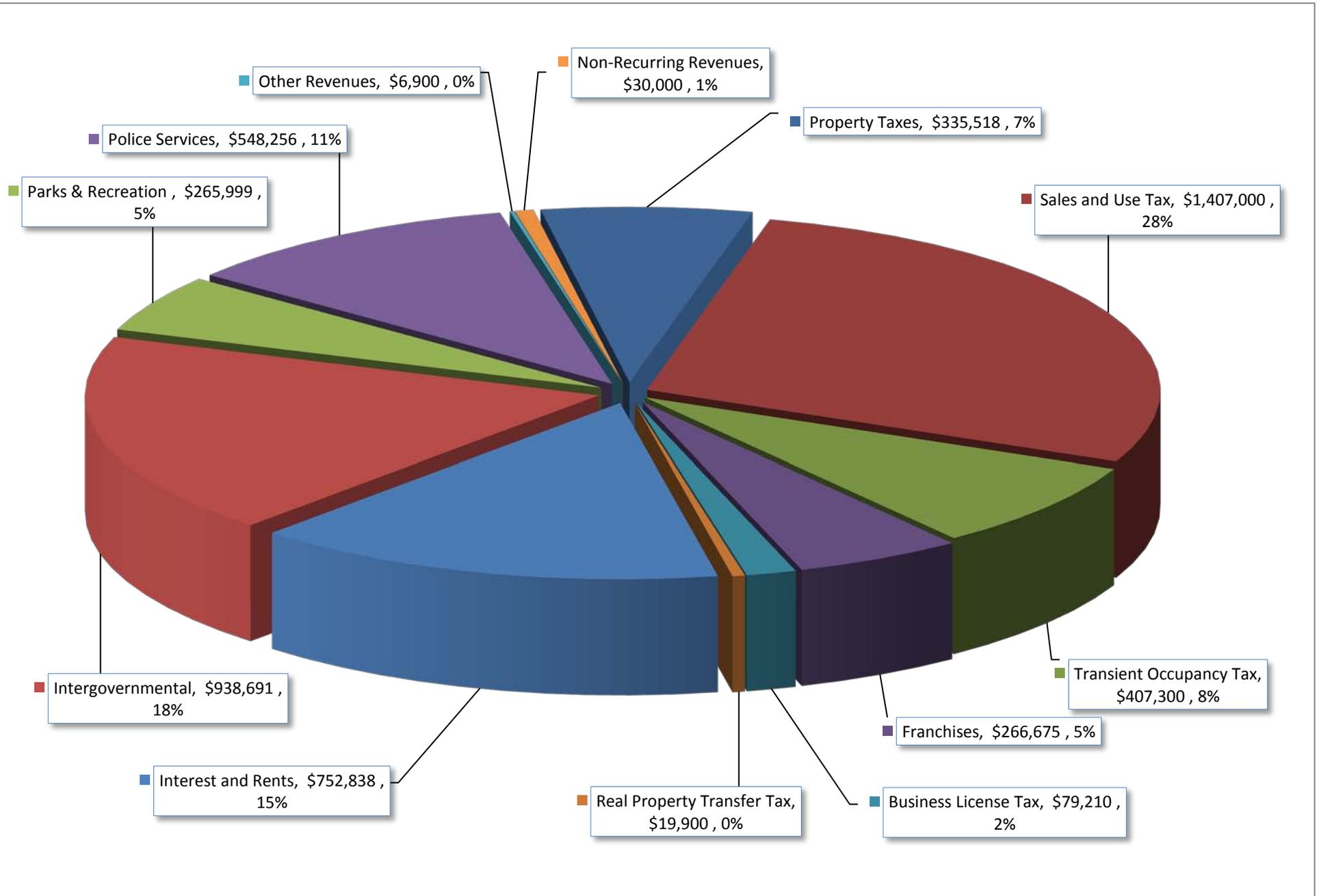
- ❖ Total revenues are projected to be \$12,712,462 and total expenditures are budgeted at \$18,219,869; this corresponds to total expenditures exceeding revenues by \$5,507,407 while related Capital Improvement Projects funding has been and will continue in during this fiscal year as well as beyond FY 2011-2012.

CITY OF FORTUNA AUTHORIZED STAFFING LEVELS

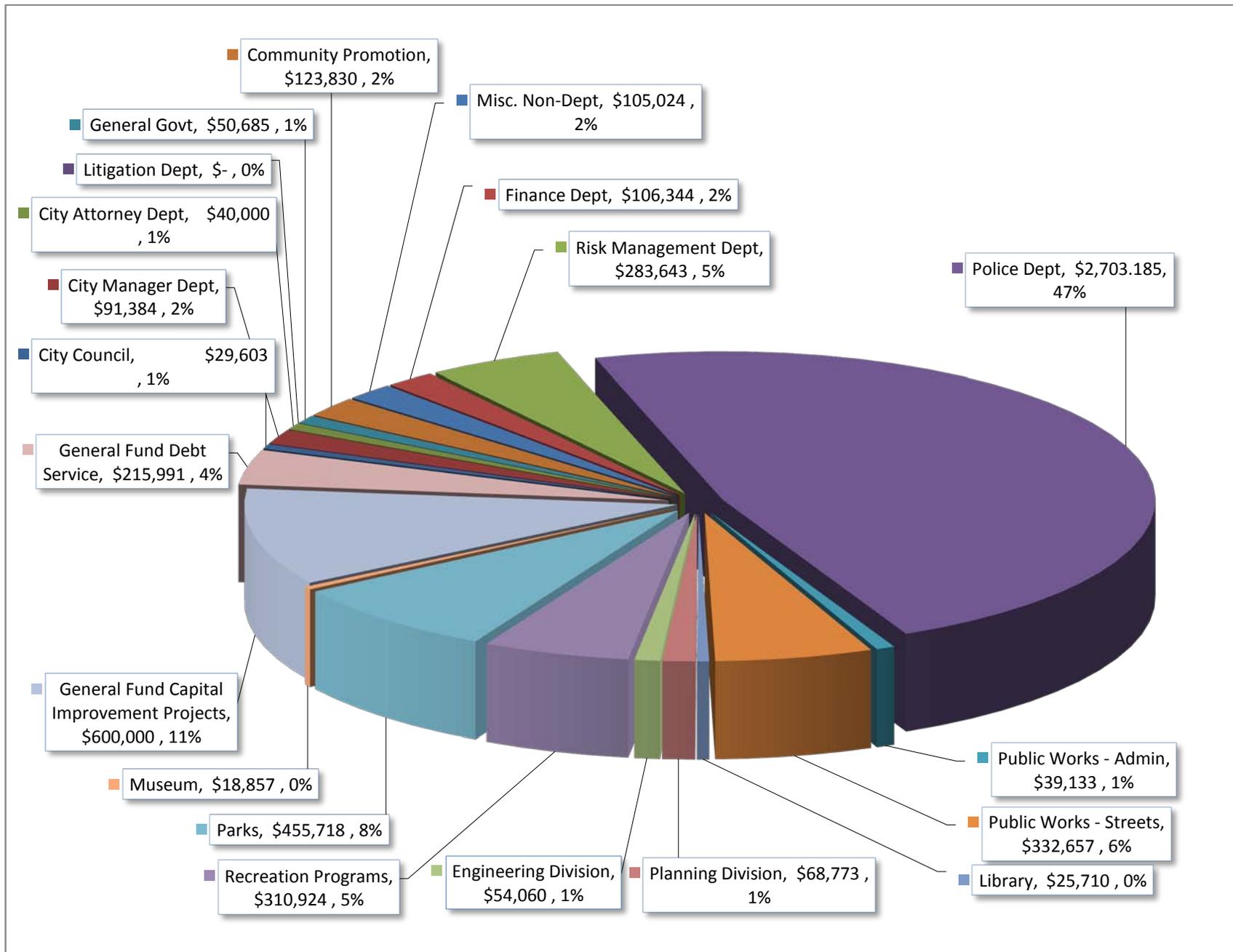
- ❖ Included in the FY2011-2012 Annual Budget is a listing of both full-time and part-time employees is shown in the table titled “**Authorized City Personnel - FY2011-2012**”. The proposed Budget includes 77¹ full-time employees. The number of regular part-time is 3.2 FTE's.
- ❖ Also included in the FY2011-2012 Annual Budget is organizational and staffing level changes recommended by the City Manager for the purpose of increasing efficiencies and decreasing expenses.
- ❖ The Finance Department is currently staffed with a Finance Director and three (3) Account Clerks. Upon retirement of the Office Supervisor in November 2010, the Supervisor position was eliminated and a new position of Account Clerk III was added with supervision performed by the Finance Director. The former Office Supervisor continues as an occasional part-time employee to assist in the turn over process and during high activity times.
- ❖ The Administrative Assistant in the Community Development as well as one CSO position in the Police Department remains vacant.

¹. The number of authorized full-time employees for FY2010-2011 was 80. Three full-time positions have been eliminated or remain vacant in FY2011-2012 thereby reducing full-time employees to 77.

FY2011-2012 Budgeted General Fund Revenues



FY2011-2012 Budgeted General Fund Expenditures by Department



RESOLUTION 2011-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2011-2012 AND ADOPTING THE ANNUAL APPROPRIATION LIMIT AS REQUIRED BY THE CALIFORNIA CONSTITUTION ARTICLE XIII(B)

WHEREAS, the proposed budget for Fiscal Year 2011-2012 for the City of Fortuna beginning July 1, 2011 as presented by the City Manager to the City Council on June 21 and July 5, 2011 as budget workshop sessions; and

WHEREAS, the City Council received public comment in those budget workshop sessions and reviewed, studied, and directed the City Manager to revise the proposed Budget; and

WHEREAS, the proposed Budget for Fiscal Year 2011-2012 for the City of Fortuna was presented at a duly noticed Public Hearing by the City Manager on July 18, 2011; and

WHEREAS, the City Council has considered comments from the staff and public on the proposed budget for Fiscal Year 2011-2012; and

WHEREAS, the voters of California added Article XIII(B) to the State Constitution placing limitations on the appropriations of Fortuna's revenues; and.

WHEREAS, the City is required to adhere and to the revenue appropriations limitations imposed by Article XIII(B) to the State Constitution; and

WHEREAS, the City of Fortuna must use the percentage change in the population factory as of January 1, 2011, in conjunction with a change in the cost of living, or price factor to calculate the appropriation limit for fiscal year 2011-2012.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fortuna as follows:

Section 1. Budget Adoption:

The budget document entitled "City of Fortuna 2011-2012 Fiscal Year Budget" as presented by the City Manager at a public hearing on July 18, 2011 is adopted as the Budget of the City for the 2011-2012 fiscal year, and the amounts stated therein as proposed expenditures shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:

The City Manager is authorized to make budget transfers within a department from one object account to another object account without increasing the overall budget for the department in accordance with City Council Policy 301.

Section 3. Modifications to the Budget:

The City Council shall approve, in advance, all the following types of proposed modifications:

- A. Any significant change in program level or content.
- B. Any increase in total appropriations.
- C. Any budget transfer from one department to another.
- D. Any substitution in capital projects or capital items.

Section 4. Self Supporting Programs:

With regard to self-supporting recreation programs and other similar programs, the above provisions for budgetary approval shall not apply, providing there will be no net cost to the City. Nevertheless, the City Manager shall present to the City Council in public meeting any proposed modification in self-supporting programs for review and approval.

Section 5. Spending Limits:

Subject to California Constitution Article XIII(B), the City of Fortuna's fiscal year 2011-2012 appropriations limit total is \$10,560,746 with the final budget revenues totaling \$4,086,362 leaving an available surplus of \$6,474,384.

Section 6. Per Capita Change and Growth Rate:

The City Council selected the California Per Capita Change in Personal Income of 2.51% and the City of Fortuna growth rate of 0.58% for census year 2008 as established by the Department of Finance to compute the FY 2011-2012 Appropriation Limit.

PASSED, APPROVED, AND ADOPTED this 18th day of July, 2011 by the following vote:

AYES: Council Member Glaser, Long, Losey, Mayor Pro Tem Zanzi, Mayor Strehl

NOES: None

ABSTAIN: None

ABSENT: None


Douglas Strehl, Mayor

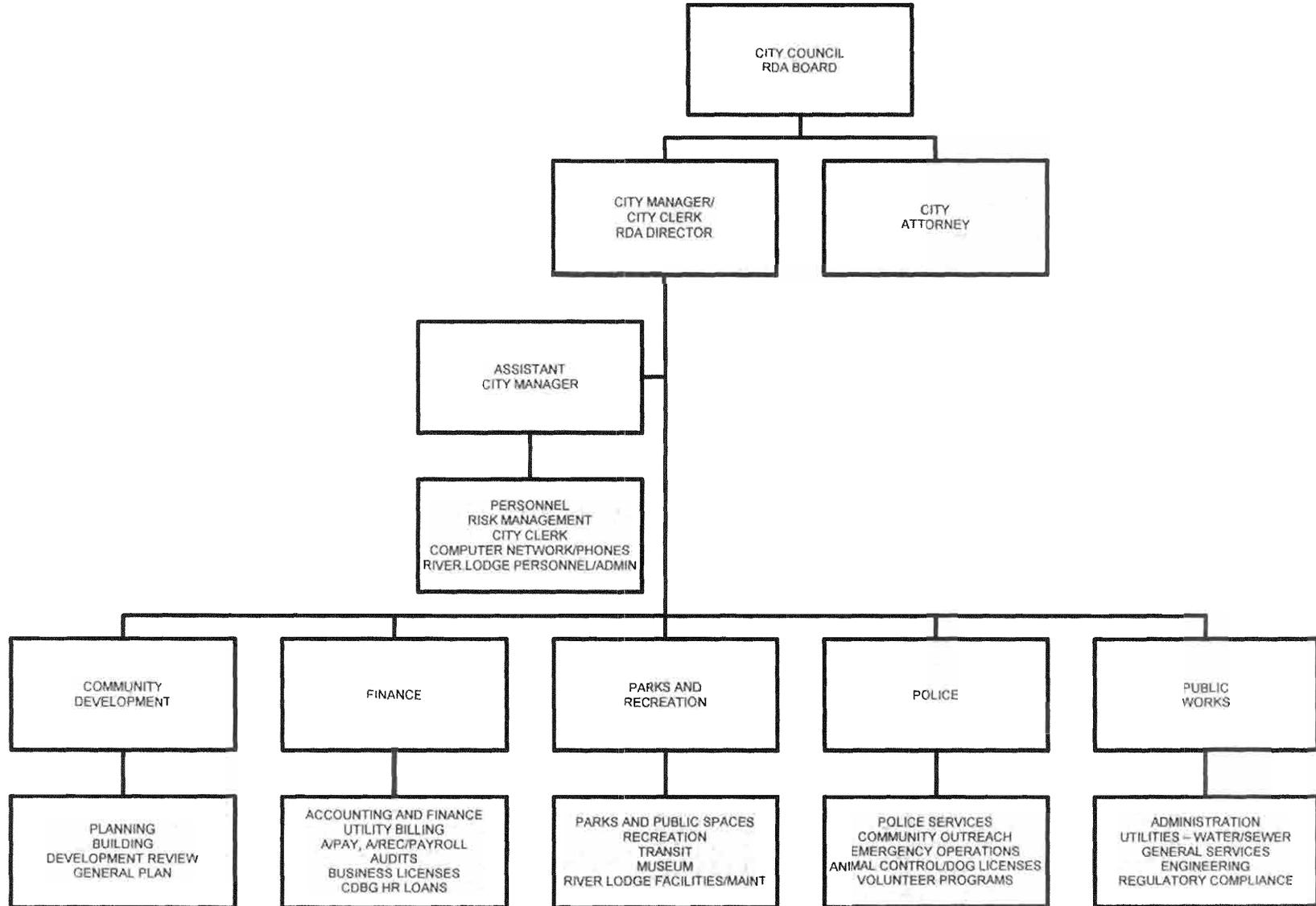
ATTEST:


Duane V. Rigge, City Clerk

Personnel

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CITY OF FORTUNA ORGANIZATIONAL CHART 2011-2012



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PROPOSED CITY PERSONNEL – FY 2011-2012

NOTE: THIS TABLE INCLUDES FULL TIME (ACCT 5100) AND REGULAR PART TIME (ACCT 5165) EMPLOYEES; EMPLOYEES WHO WORK YEAR-ROUND ON A REGULAR SCHEDULE. SEASONAL, ON-CALL AND TEMPORARY PART-TIME EMPLOYEES ARE A BUDGET LINE ITEM. THE APPROVED BUDGET FOR ACCT 5125 CONTROLS THE COST. FOR 2011-2012, REGULAR PART-TIME EMPLOYEES ARE SHOWN AS APPROXIMATE FULL-TIME EQUIVALENTS (FTES).

DEPARTMENT Division	JOB TITLE	2010-2011 BUDGET		2011-2012 REQUEST		NOTES
		FT Acct 5100	PT Acct 5165	FT Acct 5100	PT Acct 5165	
CITY COUNCIL						
City Council						Elected
City Attorney						Consultant to City Council
CITY MANAGER	City Manager	1		1		
	Assistant City Manager	1		1		
	Senior Administrative Assistant	1		1		
	Facility Custodian	1		1		
	City Manager Department Total	4	0	4	0	
ADMINISTRATIVE SERVICES						
General Government						These divisions are part of the City Manager/City Clerk Department and do not have assigned employees; although employee time can be allocated to these divisions.
Community Promotion						
Library						
Misc. Non-Departmental						
Risk Management						
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		n/a		City Manager serves as Dept Head
	CDD Administrative Assistant	0		0		Position frozen Not to be filled at this time
Planning	Deputy Community Development Director	1		1		
	Associate Planner	1		1		
	Special Projects Planner		1		.2	Approximately .20 time (416 hrs/year) for consultation/advise on special projects.
Building	Building Official	1		1		
	Building Inspector	1		1		
Development Review						Development Review Division does not have assigned employees; although employee time is allocated to this division.
	Community Development Dept. Total	4	1	4	.2	

DEPARTMENT Division	JOB TITLE	2010-2011 BUDGET		2011-2012 REQUEST		NOTES
		FT	PT	FT	PT	
		Acct 5100	Acct 5165	Acct 5100	Acct 5165	
FINANCE (FIN)	Finance Director	1		1		
Finance	Finance Office Supervisor	1		1		Temporary – budget in 5125
	Senior Account Clerk (Confidential, Payroll)	1		1		
	Account Clerk III	1		1		
	Account Clerk II	1		1		
Debt Service		Debt Service and CCC Lease Fund divisions do not have assigned employees; although employee time can be allocated to these divisions.				
CCC Lease Fund						
	Finance Department Total	5	0	4	0	
PARKS AND RECREATION (PR)	Parks and Recreation Director	1		1		
	Parks and Recreation Administrative Assistant	1		1		
Parks	Park Maintenance Worker III	2		2		
	Park Maintenance Worker II	2		2		
Recreation	Recreation Supervisor	1		1		
Museum	Museum Curator (PT)		1		.5	Regular part-time (year-round)
River Lodge & Monday Club	Conference Center Manager	1		1		
	Conference Center Coordinator	1		1		
Transit	Bus Driver II	1		1		
	Bus Driver I (PT)		1		.5	
	Sr. Bus Dispatch (PT)		1		.5	Regular part-time (year-round)
	Parks and Recreation Department Total	10	3	10	1.5	
POLICE (PD)	Police Chief	1		1		
	Lieutenant	1		1		
	Sergeant	3		4		
	Officers	11		10		Includes FTOs. (3 assignments at discretion of Chief)
	Officers – Grant Funded	2		1		1 FTE until grant funding runs out
	Lead CSO - Dispatch	1		0		Lead position isn't needed, per FPD.
	Community Services Officer - Dispatch	4		4		One CSO position to be frozen pending results of state budget and City finances. Full staff is five (5) CSOs.
	Community Services Officer – Field/Admin	2		2		

Continued on next page...

DEPARTMENT Division	JOB TITLE	2010-2011 BUDGET		2011-2012 REQUEST		NOTES
		FT	PT	FT	PT	
		Acct 5100	Acct 5165	Acct 5100	Acct 5165	
...continued from previous page.						
	Office Supervisor	1		1		
	Records Clerk/Relief Dispatcher	1		1		
	Kennel Attendant (PT)		1		.5	Regular part-time (year-round) 20 hrs/week
	Evidence Technician (PT)		1		.5	Regular part-time (year-round) 20 hrs/week
	Police Department Total	27	2	25	1.0	
PUBLIC WORKS (PW)						
	Public Works Director/City Engineer	1		1		
Administration	Public Works Administrative Technician	1		1		
	Public Works Technician	1		n/a		Position eliminated as of 10/4/10
	Compliance Coordinator	1		n/a		Position eliminated as of 10/4/10
Engineering	Engineering Tech III	1		1		
	Engineering Tech II	1		1		
General Services	General Services Superintendent	1		1		
	City Carpenter III	1		1		
	City Carpenter II	1		1		
	Vehicle & Equipment Mechanic II	1		2		Add 2 nd FT, in lieu of part-time
	Vehicle & Equipment Mechanic I (PT)		1		0	Upgrade from PT to FT (see above)
	Lead Street Maintenance Worker	1		1		
	Street Maintenance Worker III	2		2		
	Street Maintenance Worker II	2		2		
Utilities – Water/Wastewater	Utilities Superintendent	1		1		
	Chief Treatment Plant Operator	1		1		
	Treatment Plant Operator III-Shift Supervisor	2		2		
	Treatment Plant Operator II					Add one TPO position to achieve same staffing level as 2008-2009, and prior. When Bruce Gehrke left, an operator position was inadvertently omitted from the budgets for 2009-2010 and 2010-2011
	Treatment Plant Operator I	3		4		
	Treatment Operator-in-Training					
	Plant Mechanic	1		1		
	Plant Mechanic Assistant		0		.5	New position. Regular PT – 20 hrs/week
	Lab Technician	1		1		
	Lead Utility Worker	1		1		
	Utility Worker III	2		2		
	Utility Worker II	3		3		
Solid Waste		Solid Waste and Maintenance Districts & Fee/Assessment Areas divisions do not have assigned employees; although employee time can be allocated to these divisions.				
Maintenance Districts and Fee/Assessment Areas						
	Public Works Department Total	30	1	30	.5	
TOTAL CITY EMPLOYEES		80	7	77	3.2	

Changes to Regular Full-time Employees:

Summary of Proposed Changes to Full-time Employees, by Department:

DEPARTMENT	DESCRIPTION OF CHANGE(S)	CHANGE IN NUMBER OF FULL-TIME FTES
<i>City Manager:</i>	No Changes	0
<i>Community Development:</i>	No Changes	0
<i>Finance:</i>	Finance Office Supervisor retired, position not refilled.	-1
<i>Parks & Recreation:</i>	No Changes	0
<i>Police:</i>	CSOs: Lead CSO position not to be filled, convert to CSO-Dispatch. One CSO position to be frozen, pending results of state budget and city finances, leaving staffing at four (4) CSOs. Full staff for CSOs is five (5). Reduction of 1 FTE	-2
	Officers: Grant funded positions reduced from two (2) one (1). Reduce officers from 11 to 10 to cover 4 th sergeant position. Reduction of 2 FTEs	
	Sergeants: Increase sergeants from 3 to 4 to cover all four shifts. Increase of 1 FTE	
<i>Public Works:</i>	PW Technician and Compliance Coordinator positions eliminated. Decrease of 2 FTEs	0
	PT Vehicle Mechanic changed to FT position. Increase of 1 FTE	
	Increase Operators from 6 to 7 to reestablish staffing level at 2008-2009 level. Increase of 1 FTE.	
TOTAL DECREASE IN FTES FROM 2010-2011 (80) TO 2011-2012 (77)		-3

Changes to Regular Part-time Employees:

There is no change to the number of regular part-time employees from 2010-2011 to 2011-2012.. Changes to Part-time employees include the elimination of one part-time position in PW (PT Assistant Vehicle Mechanic), and the addition of one part-time position in PW (PT Plant Mechanic Assistant), and the conversion of part-time employees from the number of employees to FTEs. 7 part-time employees = 3.2 FTEs.

CITY OF FORTUNA
PAY PLAN

Temporary as of 7/1/2011 pending adoption of new MOUs

#	Classification	Dept (Note A)	Assoc	Annually	Monthly	Semi Monthly	Hourly
			(Note B)				
20	Parks & Rec Admin. Asst CDD Administrative Asst	PR	FOEA	\$20,290.85	\$1,690.90	\$845.45	9.76
		CDD	FOEA	\$24,653.38	\$2,054.45	\$1,027.22	11.85
24	Records Clerk/Relief CSO	PD	FPEA	\$21,305.40	\$1,775.45	\$887.73	10.24
				\$25,886.06	\$2,157.17	\$1,078.59	12.45
27	Bus Driver II Recreation Supervisor Conference Center Coordinator	PR	FEA	\$19,854.62	\$1,654.55	\$827.28	9.55
		PR	FOEA	\$24,123.36	\$2,010.28	\$1,005.14	11.60
		RL	FOEA				
28	Accounts Clerk II	FIN	FOEA	\$23,366.93	\$1,947.24	\$973.62	11.23
				\$28,390.82	\$2,365.90	\$1,182.95	13.65
30	Account Clerk III	FIN	FOEA	\$29,209.39	\$2,434.12	\$1,217.06	14.04
				\$35,489.41	\$2,957.45	\$1,478.73	17.06
31	PW Admin Technician	PW	FOEA	\$28,102.02	\$2,341.84	\$1,170.92	13.51
				\$34,143.95	\$2,845.33	\$1,422.66	16.42
35	Community Services Officer (12)	PD	FPEA	\$29,753.90	\$2,479.49	\$1,239.75	14.30
				\$36,150.99	\$3,012.58	\$1,506.29	17.38
45	Facility Custodian	CM	FEA	\$25,542.29	\$2,128.52	\$1,064.26	12.28
				\$31,033.88	\$2,586.16	\$1,293.08	14.92
46	Park Maintenance Worker II Street Maintenance Worker II Utility Worker II (7) Utility Worker II/Service Calls (7) (5,11)	PR	FEA	\$26,040.67	\$2,170.06	\$1,085.03	12.52
		PW	FEA	\$31,639.41	\$2,636.62	\$1,318.31	15.21
		PW	FEA				
		PW	FEA				
58	Park Maintenance Worker III Street Maintenance Worker III Utility Worker III (7) (5,11)	PR	FEA	\$29,888.49	\$2,490.71	\$1,245.35	14.37
		PW	FEA	\$36,314.52	\$3,026.21	\$1,513.10	17.46
		PW	FEA				
60	Treatment Plant OIT (5, 11)	PW	FEA	\$29,033.02	\$2,419.42	\$1,209.71	13.96
				\$35,275.12	\$2,939.59	\$1,469.80	16.96
62	Treatment Plant Operator II (5,10,11)	PW	FEA	\$32,614.29	\$2,717.86	\$1,358.93	15.68
				\$39,626.36	\$3,302.20	\$1,651.10	19.05
66	Treatment Plant Operator I (5,11)	PW	FEA	\$30,791.47	\$2,565.96	\$1,282.98	14.80
				\$37,411.64	\$3,117.64	\$1,558.82	17.99
67	City Carpenter II (5)	PW	FEA	\$28,665.64	\$2,388.80	\$1,194.40	13.78
				\$34,828.75	\$2,902.40	\$1,451.20	16.74
68	City Carpenter III (5)	PW	FEA	\$32,874.84	\$2,739.57	\$1,369.79	15.81
				\$39,942.93	\$3,328.58	\$1,664.29	19.20
70	Conference Center Manager	RL	N/A	\$33,424.66	\$2,785.39	\$1,392.69	16.07
				\$40,610.96	\$3,384.25	\$1,692.12	19.52
72	Lead Street Maintenance Worker Lead Utility Worker Vehicle & Equip Mechanic Treatment Plant Mechanic Laboratory Technician (9) (5,11)	PW	FEA	\$33,944.66	\$2,828.72	\$1,414.36	16.32
		PW	FEA	\$41,242.76	\$3,436.90	\$1,718.45	19.83
		PW	FEA				
		PW	FEA				
		PW	FEA				
79	Police Officer (1, 2, 3, 8)	PD	FPEA	\$39,314.57	\$3,276.21	\$1,638.11	18.90
				\$47,767.20	\$3,980.60	\$1,990.30	22.97
80	Senior Administrative Assistant Senior Account Clerk	CM	N/A	\$35,918.33	\$2,993.19	\$1,496.60	17.27
		FIN	N/A	\$43,640.77	\$3,636.73	\$1,818.37	20.98
81	Building Official	CDD	N/A	\$51,763.78	\$4,313.65	\$2,156.82	24.89
				\$62,892.99	\$5,241.08	\$2,620.54	30.24

**CITY OF FORTUNA
PAY PLAN**

Temporary as of 7/1/2011 pending adoption of new MOUs

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
82	Building Inspector (4)	CDD	FEA	\$37,239.00 \$45,245.39	\$3,103.25 \$3,770.45	\$1,551.63 \$1,885.22	17.90 21.75
83	Assistant City Manager	CM	N/A	\$53,463.31 \$64,957.92	\$4,455.28 \$5,413.16	\$2,227.64 \$2,706.58	25.70 31.23
84	Office Supervisor - Finance	FIN	N/A	\$47,161.11 \$57,300.75	\$3,930.09 \$4,775.06	\$1,965.05 \$2,387.53	22.67 27.55
86	Office Supervisor - Police General Services Supt	PD PW	N/A N/A	\$42,868.15 \$52,084.80	\$3,572.35 \$4,340.40	\$1,786.17 \$2,170.20	20.61 25.04
88	Parks & Recreation Director Utilities Superintendent Chief Treatment Plant Operator	CM	N/A	\$53,926.63 \$65,520.86	\$4,493.89 \$5,460.07	\$2,246.94 \$2,730.04	25.93 31.50
90	Deputy Community Development Dir	CM	N/A	\$53,471.40 \$64,967.75	\$4,455.95 \$5,413.98	\$2,227.98 \$2,706.99	25.71 31.23
95	Engineering Technician II Associate Planner Treatment Plant Operator III - Shift Supervisor (5,10,11)	CDD CDD PW	FEA N/A FEA	\$39,383.24 \$47,850.64	\$3,281.94 \$3,987.55	\$1,640.97 \$1,993.78	18.93 23.01
97	Public Works Director/City Engineer	PW	N/A	\$78,557.49 \$95,447.35	\$6,546.46 \$7,953.95	\$3,273.23 \$3,976.97	37.77 45.89
98	Engineering Technician III	PW	N/A	\$49,714.25 \$60,402.81	\$4,142.85 \$5,033.57	\$2,071.43 \$2,516.78	23.90 29.04
125	Police Sergeant (1, 1a, 2, 3, 8)	PD PW	FPEA N/A	\$46,400.44 \$56,376.53	\$3,866.70 \$4,698.04	\$1,933.35 \$2,349.02	22.31 27.10
126	Lieutenant	PD	N/A	\$62,347.23 \$75,751.88	\$5,195.60 \$6,312.66	\$2,597.80 \$3,156.33	29.97 36.42
129	Finance Director	FIN PW	N/A N/A	\$61,526.28 \$74,754.43	\$5,127.19 \$6,229.54	\$2,563.60 \$3,114.77	29.58 35.94
171	Police Chief	PD	N/A	\$75,278.42 \$91,463.28	\$6,273.20 \$7,621.94	\$3,136.60 \$3,810.97	36.19 43.97
178	City Manager/Redevelopment Agency Executive Officer (6)	CM	N/A	\$108,000.00	\$9,000.00	\$4,500.00	51.92

PAY PLAN NOTES

- (1) Additional 7% for an Intermediate Post Certificate or 14% for an Advanced Post Certificate
- (1a) 5% Post Supervisory Certificate
- (2) Additional 2% retention adjustment at two years of service
- (3) Additional 5% for Officer working as Watch Commander or Sergeant working as Chief for five consecutive days.
- (4) The Inspector shall receive a 2% increase for each Specialty Category, not to exceed four total.
- (5) Shift Differential of \$1.00 per hour when entire shift is changed from 4:30 p.m. to 8:00 a.m.
- (6) City Manager granted \$350.00 monthly automobile allowance.
- (7) Utility Workers will receive an additional 2.5% for each of the following certificates:
Grade II Water, Backflow Testing, Water Distribution II, Water Distribution III
- (8) Additional 5% for FTO when specifically assigned by the Chief or his designee.
- (9) Additional 3% OIT, 5% Operator I, 5% Operator II
- (10) Additional 5% for AWWA or CWEA Grade I Laboratory Certificate.
- (11) Additional 2.5% for Class A or B license when not required by job description or 3.5% for Class A license when not required by job description.
- (12) Additional 5% for Lead CSO when assigned by Chief

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPFA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

**CITY OF FORTUNA
PART TIME WAGES**

Temporary as of July 1, 2011

	Range Code	P/R Code	**	Range*** (Note 4)
Kennel Attendant	1	10	R	8.00-8.46
Senior Bus Dispatch	1	13	R	8.00-8.46
Recreation Aide	1	14	S	8.00-8.46
Recreation Leader	2	15	S	8.00-9.41
Museum Curator	3	18	R	8.00-10.11
Conference Center Worker	3	22	OC	8.00-10.11
Bus Driver I	4	19	R	10.70-13.00
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		R	12.00
Vehicle and Equipment Mechanic	6		R	9.85-12.06
Laborers, including: Street Maintenance Worker I Utility Worker I Park Maintenance Worker I	7	21	S	8.00-11.49
CSO-Dispatch	8		OC	14.30-17.38
Skilled Laborers - Utility Division (Note 2)	10		T	8.00 - 18.00
Special Projects Planner (Note 3)	20		OC	35.00

Residency Incentive: After 2 complete years with the City, regular, part-time (R) employees will receive a \$15 per month residency incentive.

Notes:

1. Police officers or sergeants who leave full-time service with the City, but stay on as reserves, will be paid at their last hourly rate of straight-time pay.
2. Skilled laborers to assist with Utility CIP projects. Temporary position. Salary range to accommodate range of skills that may be needed.
3. Reserve Police Officer, Evidence Technician and Special Projects Planner do not have a range, and do not participate in COLA.
4. Do not adjust bottom of pay scale for COLA.

*** Most PT ranges are "out of whack" due to changes in state minimum wages on January 1, 2007 and January 1, 2008.

**Definitions:

R: Regular Part Time: Maximum of 35 hours per week, or maximum of 1820 hours per calendar year. (Year-round positions)

S or OC: Seasonal or On Call Part Time: Maximum of 6 months per calendar year, or maximum of 1000 hours per calendar year.

(Seasonal or On Call part-time employees cannot work year round, but can be called back year after year.)

T: Temporary Part Time: Job assignment not to exceed one year (12 consecutive months). (One-time projects, not subject to call back year after year.)

*Revenues
and
Other Sources*

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REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
GENERAL FUND REVENUES						
TAXES AND LICENSES						
Property Taxes	\$618,672	\$650,094	\$357,223	\$645,921	\$624,065	\$636,546
Less: AB8 Takeaway (92/93)	(45,805)	(48,875)	0	(51,807)	(50,054)	(51,055)
AB8 Takeaway (93/94)	(128,771)	(137,400)	(69,753)	(145,700)	(140,770)	(143,585)
FRA Shift	(94,610)	(102,772)	(63,975)	(107,955)	(104,302)	(106,388)
Prop 1A 2009/10 Takeaway	0	0	0	0	0	0
Total NET Property Tax	349,486	361,047	223,495	340,459	328,939	335,518
Sales & Use Tax	1,540,616	1,584,637	1,292,807	1,361,000	1,427,000	1,407,000
Less: Recovery Costs	(27,933)	(11,656)	(999)	(12,000)	(530)	(12,208)
Transient Occupancy Tax	473,376	447,337	443,975	445,805	399,633	407,300
Franchise - Gas & Electric	72,848	85,095	68,003	68,000	63,000	70,675
Franchise - Garbage	24,419	26,808	26,133	65,000	67,940	65,000
Franchise - Cable TV	129,723	129,833	134,160	131,700	132,580	131,000
Franchise - Water & Sewer Utilities	0	84,000	84,000	84,000	84,000	0
Business License Tax	82,761	80,815	76,311	76,200	79,962	79,210
Real Property Transfer Tax	29,522	21,522	19,479	20,400	16,304	19,900
Total	2,674,818	2,809,438	2,367,364	2,580,564	2,598,829	2,503,394
INTEREST, LOAN PAYMENTS, AND RENTS						
Interest Income	\$180,118	\$109,628	\$22,729	\$26,000	\$21,501	\$24,491
Loan Interest/Principal	173,044	106,547	0	652,797	652,797	652,797
12th Street Police Station Rent	0	0	0	0	0	18,000
Tower Rental	23,058	33,484	29,995	29,960	29,553	29,500
Parking Lot Rental	1,388	1,520	1,689	1,696	1,670	1,650
Space Rent - Corporation Yard	0	2,750	3,000	3,000	3,000	3,000
Library Building Rent	0	14,400	14,400	14,400	14,400	14,400
Chamber of Commerce Building Rent	0	9,000	9,000	9,000	9,000	9,000
Storage Container Rental	540	540	540	540	540	0
Total	\$378,148	\$277,869	\$81,353	\$737,393	\$732,460	\$752,838
INTERGOVERNMENTAL						
Motor Vehicle In-Lieu Taxes	\$930,346	\$974,570	\$1,012,706	\$977,742	\$972,500	\$932,691
Less: ERAF III	0	0	0	0	0	0
VLF Backfill Gap Repayment	0	0	0	0	0	0
Homeowners Exemption	7,366	7,239	7,151	7,150	5,244	6,000
State Mandate Reimbursement	1,299	0	0	0	2,691	0
Off-Highway License Fees	0	0	0	0	0	0
Total	\$939,011	\$981,809	\$1,019,857	\$984,892	\$980,435	\$938,691
PARKS & RECREATION						
Recreation Program Fees	\$329,422	\$188,390	\$181,093	\$175,000	\$235,079	209,000
Pavilion Use Fees	38,385	34,695	34,697	35,000	31,896	35,000
Park Use Fees	6,370	7,702	8,544	8,000	10,275	8,000
Concession Stand Rental	0	0	0	0	0	0
Vending Machine Commission	1,641	916	1,165	1,000	1,016	1,000
Playground Equipment Grant	30,000	0	0	0	0	0
Prop 20 Parks & Recreation Grant	0	0	0	440,000	440,000	0
Humboldt Area Foundation Museum Grant	0	0	0	0	0	0
Rose Perenin Foundation Museum Grant	5,000	0	0	0	0	0
Park & Museum Donations	13,400	8,225	10,000	0	0	0
Rohner Recreation District	13,146	13,731	12,655	13,250	10,298	13,000
Total	\$437,364	\$253,659	\$248,154	\$672,250	\$728,563	\$265,999

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
POLICE SERVICES						
Public Safety Tax (Prop. 172)	\$21,349	\$19,443	\$18,387	\$21,000	\$18,478	\$19,000
Booking Fee Reimbursement (AB 1662)	0	0	0	0	0	0
Fireworks Permit	40	60	70	0	0	0
Animal License	2,595	15,368	14,880	10,000	12,000	15,000
Bicycle License	21	27	36	20	20	20
Vehicle Code Fines	53,405	44,253	43,725	40,000	39,183	40,000
Parking Violation Fines	7,301	6,734	8,964	7,000	7,777	7,000
Parking Fines - CR	21,561	17,273	17,294	20,000	18,057	20,000
Parking Fines - Ferndale	16	320	574	50	707	1,000
Other Court Fines	4,635	4,724	3,629	3,600	2,249	3,600
Animal Control Charges	5,705	5,517	5,190	6,000	6,200	7,000
Accident Reports	3,424	3,892	2,319	3,000	1,827	2,000
Finger Prints	25,436	27,897	36,329	20,000	25,000	25,000
Special Services	5,536	6,256	3,532	3,000	5,000	5,000
Dispatch - Ferndale Police	10,191	10,191	12,200	12,191	12,200	12,000
Dispatch - Rio Dell Police	15,480	15,480	18,504	18,480	18,480	18,000
Dispatch - Fortuna Fire	600	600	600	600	600	600
Vehicle Impound Fees	14,700	12,319	20,544	14,000	18,000	10,000
DARE School Contributions	15,213	18,039	18,039	18,000	18,075	18,000
Post Grant Reimbursement	19,042	16,015	16,121	15,000	15,000	15,000
Motor Vehicle Abatement	9,471	9,044	12,080	10,000	7,416	9,000
Miscellaneous Donations	51,278	10,220	20,355	8,000	12,650	10,000
Miscellaneous Police Revenue	2,183	0	0	3,000	0	0
Asset Forfeiture	29,410	25,952	0	0	0	0
Grant Allocation (COPS Grant-Operational)	100,008	99,134	0	100,000	91,694	100,000
Grant Allocation (Cal-MMET Grant)	36,045	0	0	0	0	0
Grant Allocation (ARRA Police Officers - 2)	0	0	0	138,000	133,835	122,895
Grant Allocation (Equipment - Pistols)	0	0	0	0	10,777	0
Grant Allocation (911 Equipment)	0	0	0	0	13,548	0
Grant Allocation (Seatbelt Enforcement)	0	4,000	0	0	0	0
Grant Allocation (ABC Grant)	2,243	0	0	0	20,480	0
Grant Allocation (OTS)	0	0	0	5,159	38,451	88,141
Total	\$456,888	\$372,758	\$273,372	\$476,100	\$547,701	\$548,256
OTHER REVENUES						
Business License Penalties	\$4,762	\$3,852	\$3,911	\$3,900	\$4,641	\$3,900
Restitution	581	1,388	435	500	635	500
Sale of Property	4,092	0	0	0	0	0
OES/Cal-EMA Disaster Reimbursement	90,697	0	0	5,000	7,917	0
Misc. Revenues	4,753	4,694	6,834	4,200	2,583	2,500
Total	\$104,885	\$9,934	\$11,180	\$13,600	\$15,776	\$6,900
TOTAL RECURRING REVENUES	\$4,991,114	\$4,705,467	\$4,001,280	\$5,464,799	\$5,603,763	\$5,016,078
NON-RECURRING REVENUES						
2007 General Fund Revenue Bond Proceeds	\$4,220,000	\$0	\$0	\$0	\$0	\$0
REMIF Insurance Refunds	95,191	88,162	208,070	30,000	92,862	30,000
Total	\$4,315,191	\$88,162	\$208,070	\$30,000	\$92,862	\$30,000
TOTAL GENERAL FUND	\$9,306,305	\$4,793,629	\$4,209,350	\$5,494,799	\$5,696,625	\$5,046,078

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
WATER FUND REVENUES						
Water Service Charges	\$1,567,742	\$2,150,966	\$2,166,639	\$2,200,000	\$2,257,568	\$2,200,000
Water Connection Fees	34,545	14,853	5,348	4,000	5,417	4,000
Other Water Revenues	21,242	22,036	25,248	15,000	38,004	20,000
Delinquent Payment Penalty	16,525	21,114	11,019	10,000	23,057	15,000
Payback Agreements	0	0	0	0	0	0
Interest Income	266,364	157,644	29,807	13,800	27,033	27,033
Loan Interest	38,008	0	0	0	0	0
Gain/(Loss) on Sale of Property	3,600	0	0	0	0	0
Water System Bond Revenue	0	0	0	0	0	0
Total	\$1,948,026	\$2,366,613	\$2,238,061	\$2,242,800	\$2,351,078	\$2,266,033

WATER CAPITAL RESERVE

Water Cap Connect Fees	\$65,152	\$30,014	\$10,560	\$15,000	\$25,980	\$15,000
Interest Income	77,916	44,214	5,709	6,500	2,087	2,087
Total	\$143,068	\$74,228	\$16,269	\$21,500	\$28,067	\$17,087

WASTEWATER FUND REVENUES

Sewer Service Charges	\$3,296,484	\$3,500,325	\$3,447,009	\$3,500,000	\$3,520,731	\$3,500,000
Other Sewer Revenues	13,965	28,221	15,975	12,000	33,750	15,000
Delinquent Payment Penalty	0	0	11,019	10,000	0	0
Interest Income	127,872	99,681	30,399	21,800	28,871	28,871
Loan Interest	27,525	0	0	0	0	0
Gain/(Loss) on Sale of Property	0	0	0	0	0	0
WWTP Expansion Bond Revenue	0	0	0	0	0	0
Total	\$3,465,846	\$3,628,227	\$3,504,402	\$3,543,800	\$3,583,352	\$3,543,871

WASTEWATER CAPITAL RESERVE

Wastewater Cap Connection Fee	\$102,887	\$72,785	\$50,066	\$52,000	\$126,165	\$55,000
Interest Income	38,169	40,509	12,683	3,350	9,602	9,601
Total	\$141,056	\$113,294	\$62,749	\$55,350	\$135,767	\$64,601

SEWER ASSESSMENT REVENUE

Special Assessment	\$48,878	\$54,927	\$53,252	\$50,000	\$46,173	\$50,000
Interest Income	3,627	2,030	862	335	527	526
Total	\$52,505	\$56,957	\$54,114	\$50,335	\$46,700	\$50,526

SOLID WASTE

AB 939 Fee	\$0	\$0	\$0	\$0	\$0	\$0
Tipping Fees	0	0	0	0	0	0
Interest Income	0	0	0	0	0	0
Transfer Station Regulatory Fees	20,424	19,755	17,034	19,000	17,972	19,000
Fortuna Regulatory Fees	0	0	0	0	0	0
Grant Revenues	5,000	5,459	0	5,000	5,000	5,000
Miscellaneous Revenue	19,429	14,666	955	2,000	483	1,000
Total	\$44,853	\$39,880	\$17,989	\$26,000	\$23,455	\$25,000

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
GRANT FUND REVENUE						
CDBG Grant	0	0	358,643	0	0	0
911 Emergency Grant	0	0	0	0	13,548	0
Recycling Grant	5,000	5,000	0	5,000	5,000	5,000
COPS Grants	100,008	99,134	100,075	100,000	91,694	100,000
Playground Equipment Grant	30,000	0	0	0	0	0
ARRA Street Improvement Grant	0	0	27,173	960,000	1,020,323	0
ARRA Police Officer Grant	0	0	62,692	138,000	133,835	122,895
ABC Grant	2,243	0	0	0	20,480	0
Police Equipment Grant	0	0	55,705	0	16,166	0
Cal-Trans 5310 Grant	0	0	0	51,300	0	0
Cal-MMET Grant	36,045	0	0	0	0	0
Office of Traffic Safety	0	0	21,897	5,159	38,451	88,141
STAF Grant	0	120	0	5,700	6,600	0
OES/CAL - EMA Disaster Reimburse	0	0	0	0	4,462	0
Prop. 20 Parks & Recreation Grant	0	0	0	440,000	440,000	0
Miscellaneous Grants	5,000	4,459	0	0	0	0
Allocate to Other Funds	(178,296)	(108,713)	(626,185)	(1,705,159)	(1,790,558)	(316,036)
Total	\$0	\$0	\$0	\$0	\$0	\$0

DEVELOPMENT REVIEW FUND

Building Permits	\$101,209	\$95,557	\$69,012	\$71,000	\$88,000	\$88,500
Building Plan Check Fees	36,048	36,664	35,286	37,350	43,304	36,000
Engineering Plan Check Fees	21,747	6,083	1,088	2,200	0	2,000
Engineering Inspection Fees	24,372	5,409	3,038	4,500	1,365	5,000
Zoning Fees	2,975	1,850	1,100	2,000	4,163	1,900
Subdivision Application Fees	19,088	8,508	3,798	2,000	3,581	5,000
Special Services	0	1,000	0	0	0	0
Interest Income	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	\$205,439	\$155,071	\$113,322	\$119,050	\$140,412	\$138,400

DRAINAGE FACILITY FUND

Drainage Facility Fees	\$90,646	\$32,914	\$9,599	\$5,000	\$5,531	\$5,000
Interest Income	20,208	12,970	4,096	1,900	3,765	3,765
Loan Interest/Principal	32,115	19,774	0	121,152	121,152	121,152
Payback Agreements	0	200	1,259	0	0	0
Special Assessment	0	0	0	0	0	0
Loan Payments	0	0	83,551	0	89,115	86,059
Total	\$142,969	\$65,858	\$98,505	\$128,052	\$219,563	\$215,976

STORM DRAIN MAINTENANCE

Service Charges	\$42,517	\$42,656	\$42,103	\$42,000	\$42,750	\$42,425
Interest Income	4,118	2,220	708	350	599	599
Grants	0	0	0	0	0	0
Miscellaneous	4,692	3,350	417	0	5,560	0
Total	\$51,327	\$48,226	\$43,228	\$42,350	\$48,909	\$43,024

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
BUSINESS IMPROVEMENT DISTRICT						
City Wide Assessment Fee	\$31,646	\$32,257	\$30,726	\$30,600	\$30,600	\$30,600
Downtown Assessment Fee	14,433	13,652	12,722	12,720	12,720	12,720
Redwood Village Assessment Fee	8,076	6,670	6,965	6,850	6,850	6,850
Strong's Creek Plaza	0	0	0	0	0	1,900
Revenue Transfer	(57,347)	(53,116)	(50,228)	(50,295)	(50,275)	(52,070)
Interest Income	1,003	525	125	125	105	0
Total	(\$2,189)	(\$12)	\$310	\$0	\$0	\$0

FOREST HILLS ESTATES WATER BOOSTER STATION MAINTENANCE DISTRICT

Special Assessment	\$20,319	\$19,719	\$21,217	\$21,883	\$21,883	\$21,883
Interest Income	2,963	1,866	691	580	579	525
Total	\$23,282	\$21,585	\$21,908	\$22,463	\$22,462	\$22,408

RANCHO BUENA VISTA SEWER MAINTENANCE DISTRICT

Special Assessment	\$6,206	\$5,958	\$5,962	\$5,962	\$5,111	\$5,111
Interest Income	963	602	222	190	180	180
Total	\$7,169	\$6,560	\$6,184	\$6,152	\$5,291	\$5,291

KENWOOD MEADOWS SEWER MAINTENANCE DISTRICT

Special Assessment	\$8,077	\$8,071	\$8,083	\$8,083	\$8,083	\$8,083
Interest Income	1,538	964	358	300	300	300
Total	\$9,615	\$9,035	\$8,441	\$8,383	\$8,383	\$8,383

ASTOR LIFT STATION SEWER MAINTENANCE DISTRICT

Special Assessment	\$0	\$0	\$0	\$0	\$0	\$5,925
Interest Income	0	0	0	0	0	71
Total	\$0	\$0	\$0	\$0	\$0	\$5,996

FOREST HILLS ESTATES STORM WATER DETENTION BASIN MAINTENANCE DISTRICT

Special Assessment	\$5,753	\$5,350	\$5,551	\$5,820	\$5,820	\$5,820
Interest Income	718	460	171	140	135	140
Total	\$6,471	\$5,810	\$5,722	\$5,960	\$5,955	\$5,960

DOVE SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT

Special Assessment	\$1,066	\$1,066	\$1,066	\$1,066	\$1,066	\$1,066
Interest Income	99	76	34	30	33	26
Total	\$1,165	\$1,142	\$1,100	\$1,096	\$1,099	\$1,092

GULLIKSEN SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT

Special Assessment	\$2,193	\$2,144	\$2,193	\$2,193	\$2,193	\$2,193
Interest Income	28	66	41	36	44	53
Total	\$2,221	\$2,210	\$2,234	\$2,229	\$2,237	\$2,246

ASTOR SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT

Special Assessment	\$0	\$0	\$0	\$0	\$0	\$2,832
Interest Income	0	0	0	0	0	34
Total	\$0	\$0	\$0	\$0	\$0	\$2,866

WRIGHT SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT

Special Assessment	\$0	\$0	\$0	\$0	\$0	\$1,818
Interest Income	0	0	0	0	0	22
Total	\$0	\$0	\$0	\$0	\$0	\$1,840

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
TRANSPORTATION DEVELOPMENT ACT (SB325)						
Transit Tax	\$178,239	\$185,155	\$188,329	\$190,212	\$190,212	\$169,774
Non-Transit Tax	204,146	194,991	155,307	101,006	101,006	185,852
Allocation to Transit Fund	(178,239)	(185,155)	(188,329)	(190,212)	(190,212)	(169,774)
Allocation to TDA 2% Set-Aside	(7,648)	(7,603)	(6,873)	(5,824)	(5,824)	(7,113)
Sidewalk Loans	5,305	10,057	4,447	3,268	5,853	2,500
Interest Income	37,089	22,064	8,240	3,210	6,482	6,482
Total	\$238,892	\$219,509	\$161,121	\$101,660	\$107,517	\$187,722

TDA 2% SET-ASIDE

Allocation from TDA Fund	\$7,648	\$7,603	\$6,873	\$5,824	\$0	\$7,113
Interest Income	2,736	1,732	1,134	1,090	518	517
Total	\$10,384	\$9,335	\$8,007	\$6,914	\$518	\$7,629

SENIOR BUS FUND

Allocation From TDA Fund	\$178,239	\$185,155	\$188,329	\$190,212	\$190,212	\$169,774
Senior Fare box Revenue	11,988	11,628	10,198	9,740	10,932	9,740
Interest Income	1,684	215	0	330	23	23
Cal-Trans 5310 Grant	0	0	0	51,300	0	0
STAF Grant	0	120	0	5,700	6,600	0
Total	\$191,911	\$197,118	\$198,527	\$257,282	\$207,767	\$179,537

TEA & STIP FUND

Regional TEA Allocation	\$51,702	\$50,074	\$52,763	\$49,127	\$74,678	\$51,000
Proposition 1B Allocation	400,000	0	0	0	0	0
ARRA Grant	0	0	0	960,000	1,020,323	0
Traffic Congestion Relief	0	96,192	102,681	113,266	18,735	0
Sidewalk Loans	1,640	1,461	0	0	0	0
Interest Income	9,563	14,573	4,343	1,500	3,231	3,231
Total	\$462,905	\$162,300	\$159,787	\$1,123,893	\$1,116,966	\$54,231

TRAFFIC IMPACT FEES - HOME AVE.

Home Ave. Facilities Fee	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0

TRAFFIC IMPACT FEES - HILLSIDE DRIVE

Hillside Dr Facilities Fee	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	614	346	112	75	93	93
Total	\$614	\$346	\$112	\$75	\$93	\$93

TRAFFIC IMPACT FEES - CITYWIDE

Collector / Arterial Impact Fee	\$48,834	\$17,765	\$4,880	\$5,490	\$3,660	\$3,000
Interest Income	25,024	15,014	4,896	3,300	4,128	4,128
Miscellaneous	0	0	0	0	0	0
Total	\$73,858	\$32,779	\$9,776	\$8,790	\$7,788	\$7,128

REVENUES & OTHER SOURCES

BY FUND

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
GAS TAX FUND						
2106 Gas Tax	\$55,083	\$51,434	\$53,464	\$51,197	\$46,065	\$58,810
2107 Gas Tax	89,458	81,247	82,657	80,427	70,139	90,923
2105 Gas Tax	66,851	61,045	62,018	60,373	51,951	68,220
2103 Gas Tax	0	0	0	0	110,162	121,178
Sidewalk Loan Payments	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Interest Income	0	0	0	0	0	0
Total	\$211,392	\$193,726	\$198,139	\$191,997	\$278,316	\$339,131

GAS TAX ADMINISTRATION FUND

Gas Tax	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Interest Income	0	0	0	20	0	10
Total	\$3,000	\$3,000	\$3,000	\$3,020	\$3,000	\$3,010

RIVER LODGE FUND

River Lodge Rent	\$117,049	\$110,088	\$101,960	\$75,000	\$94,748	\$90,000
Kitchen Rental	24,114	18,998	19,186	15,000	19,701	18,000
Linen Rental	6,465	5,278	4,070	2,000	5,369	5,000
Catering Services	30,023	23,619	13,280	15,000	20,253	15,000
Visitor Center Sales	18,881	17,081	20,042	15,000	19,086	15,000
Wedding Packages	50,250	68,430	42,500	30,000	40,125	40,000
Special Events	1,478	0	200	2,000	7,200	3,000
Bridal Faire	14,680	9,281	9,090	8,000	15,660	9,000
Craft Faire	3,057	2,769	2,886	5,000	0	2,000
Donations	5,000	0	0	0	0	0
Interest Income	1,197	32	0	0	0	0
Subtotal	\$272,194	\$255,576	\$213,214	\$167,000	\$222,141	\$197,000
Monday Club Catering	520	132	102	500	0	0
Monday Club Linen Rental	319	167	499	500	500	500
Monday Club Rent	20,749	18,992	21,398	15,000	20,000	20,000
Subtotal	\$21,588	\$19,291	\$21,999	\$16,000	\$20,500	\$20,500
Total	\$293,782	\$274,867	\$235,213	\$183,000	\$242,641	\$217,500

Museum Exhibit Acquisition Fund

Donations	\$0	\$1,000	\$7,704	\$0	\$0	\$0
Gift Shop Sales	0	1,843	2,315	2,000	7,000	2,000
Interest Income	0	14	45	30	50	73
Total	\$0	\$2,857	\$10,064	\$2,030	\$7,050	\$2,073

CCC LEASE REVENUE

CCC Facility Lease	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000
Interest Income	37,967	4,012	3,082	1,900	2,732	2,732
Administrative Fees/Reimbursements	525	0	0	0	0	0
Total	\$283,492	\$249,012	\$248,082	\$246,900	\$247,732	\$247,732

TOTAL REVENUES	\$17,319,358	\$12,733,162	\$11,635,716	\$13,895,880	\$14,538,736	\$12,712,462
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*Expenditures
and
Other Uses*

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City Council

- City Council
- City Attorney

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CITY COUNCIL

General Fund 100

PURPOSE

The City Council is the governing body of the City of Fortuna. The City Council enacts local laws through the adoption of ordinances, sets policy through council resolutions, and provides financial oversight through the adoption of an annual budget. As the City's legislative body, the power of the council is subject to the City Charter and state and federal laws.

The five members of the City Council are elected by the voters of Fortuna on a non-partisan basis, and serve staggered four year terms. The Mayor and Mayor Pro Tem are elected by the City Council.

RESPONSIBILITIES

- Provide direction to City Manager
- Establish policies
- Adopt annual budget
- Conduct City matters in a fair, responsible, and impartial manner
- Conduct City business in an open, orderly and efficient manner
- Represent the City for various ceremonial purposes

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The most recent election was held in November 2010. Councilman Glaser was re-elected for a third term, and Council members Long and Losey were elected to join the council. The next election is scheduled for November 2012. It will be consolidated with the County elections and administered by the Humboldt County Office of Elections.

PERSONNEL ALLOCATION

Name	Title	Elected	Re-Elected	Expiration of Current Term
Doug Strehl	Mayor	appt 2005	2008	2012
Ken Zanzi	Mayor Pro Tem	n/a	2008	2012
Dean Glaser	Councilmember	2002	2010	2014
Sue Long	Councilmember	n/a	2010	2014
Mike Losey	Councilmember	n/a	2010	2014

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund	Dept.	Actual	Actual	Actual	Budget	Estimate	Request
	100	1000	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
City Council		5165	\$18,000	\$17,700	\$18,000	\$18,000	\$18,980	\$18,000
Overtime		5170	0	0	0	0	0	0
Benefits		5200	1,050	1,031	1,055	1,103	1,208	1,103
Office Supplies		5400	205	221	94	500	900	500
Department Supplies		5500	0	0	0	0	0	0
Travel and Conferences		7000	10,837	3,899	2,877	1,000	4,850	5,000
Council Contingency		7610	5,593	3,039	1,102	2,000	1,000	1,000
Televised Meeting Costs		7616	4,418	2,942	2,680	2,000	3,400	4,000
Total Capital Outlay		8000	0	0	0	0	0	0
Detail below:								
Six microphone system								0
Total			\$40,103	\$28,832	\$25,808	\$24,603	\$30,337	\$29,603

CITY ATTORNEY

Various Funds

PURPOSE

The City Attorney works directly for the City Council and is responsible for serving as the City's primary legal advisor. The City Attorney provides legal advice and direction to the City Council, City Manager, Department Heads, and various City boards or commissions, as needed. The City Attorney may also represent the City in legal proceedings when the City is involved as a plaintiff or defendant.

RESPONSIBILITIES

- Provide legal advice, direction and recommendations
- Research various legal issues
- Educate Council, City staff and others on various legal issues
- Prepare various documents
- Represent the City in legal proceedings

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

No significant expenditures or staffing changes are anticipated for 2011-2012.

CITY ATTORNEY PERSONNEL ALLOCATION

The City contracts with Attorney Dave Tranberg for City Attorney services. Other attorneys may be used for projects such as bond counsel, personnel consultation, or specialized services.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Legal Services Division		General Fund (100) Dept. (1300)					
Legal Services	6020	\$40,422	\$30,421	\$55,657	\$40,000	\$30,000	\$40,000
Total		\$40,422	\$30,421	\$55,657	\$40,000	\$30,000	\$40,000
Litigation Division		Various Funds Dept. (1350)					
Solid Waste Litigation	6020	\$0	\$0	\$216	\$0	\$0	\$0
Water Litigation	6020	-	22,778	1,012	-	-	-
Wastewater Litigation	6020	-	690	-	-	-	-
Misc. Litigation	6020	-	7,614	-	25,000	-	-
Total		\$0	\$31,082	\$1,228	\$25,000	\$0	\$0

City Manager/City Clerk

- City Manager/City Clerk
- General Government
- Community Promotion
- Library
- Miscellaneous Non-Departmental
- Risk Management

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CITY MANAGER/CITY CLERK PERSONNEL

	City Mgr/ City Clerk	General Govt	Risk Mgmt	Police	Park	Library	Com Dev Building	Com Dev Dev Review	Parks&Rec River Lodge	Gen Svc Traffic	Parks&Rec Transit	Water Admin	Wastewater Admin	RDA Admin	Total
Job Title	Dept <u>100-1100</u>	Fund-Dept <u>100-1500</u>	Fund-Dept <u>100-1600</u>	Fund-Dept <u>100-2000</u>	Fund-Dept <u>100-5450</u>	Fund-Dept <u>100-5500</u>	Fund-Dept <u>120-3000</u>	Fund-Dept <u>120-3100</u>	Fund-Dept <u>160-5800</u>	Fund-Dept <u>280-4200</u>	Fund-Dept <u>590-4400</u>	Fund-Dept <u>500-6300</u>	Fund-Dept <u>550-6700</u>	Fund-Dept <u>800-7000</u>	
City Manager	0.20						0.03	0.15				0.20	0.20	0.22	1.00
Facility Custodian		0.27		0.22	0.11	0.10			0.20		0.04		0.06		1.00
Senior Admin Assistant	0.50						0.05	0.05				0.20	0.20		1.00
Assistant City Manager	0.10		0.25							0.03	0.03	0.17	0.18	0.25	<u>1.00</u>
															<u>4.00</u>

CITY MANAGER/CITY CLERK

General Fund 100

PURPOSE

The City of Fortuna operates under the Council-Manager form of city government which combines the political leadership of elected officials with the strong managerial experience of an appointed local government manager, or City Manager. The City Manager works under the direction and control of the City Council, and is responsible for managing the day to day operations of the City. The City Manager is also the appointed City Clerk with duties and responsibilities established by California Government Code, or as directed by City Council.

RESPONSIBILITIES

- Oversight of daily operations
- Provide advice and recommendations to council
- Ensure that council policies are implemented
- Ensure the enforcement of local and state laws
- Provide direction to department heads, subordinate officers and employees of the City
- Personnel system
- Administrative oversight
- Organization of City Departments and personnel
- Provide legislative oversight and recommendations
- Prepare the Annual Budget
- General supervision of all public property
- Duties of City Clerk as outlined in California Government Code

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

No staffing changes are anticipated for 2011-2012. Travel and conference expenses include three employees: City Manager, Assistant City Manager, and Senior Administrative Assistant.

CITY MANAGER/CITY CLERK PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
City Manager	0.20	0.20	0.20	0.20	0.20
Assistant City Manager	-	-	-	-	0.10
Deputy City Clerk	0.50	0.50	-	-	-
Senior Administrative Assistant	-	-	0.50	0.50	0.50
Total Authorized	0.70	0.70	0.70	0.70	0.80

CITY MANAGER/CITY CLERK

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund Dept.		Actual	Actual	Actual	Budget	Estimate	Request
	100	1100	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Salaries		5100	\$40,650	\$41,626	\$42,518	\$44,222	\$43,488	\$51,675
Overtime		5170	0	0	0	0	54	0
Vacation Buyback		5180	1,786	0	0	1,800	1,221	1,800
Benefits		5200	12,195	15,580	17,908	18,488	17,805	24,909
Office Supplies		5400	2,848	1,025	552	500	500	500
Software		5410	0	0	0	0	128	0
Department Supplies		5500	4,125	1,188	1,345	500	500	500
Personnel Services		6035	0	0	0	0	0	0
Telephone & Pager		6200	1,553	1,282	1,306	1,100	1,100	1,100
Travel and Conferences		7000	6,237	7,616	6,299	5,425	3,000	3,000
Dues and Subscriptions		7015	1,666	2,241	2,799	3,400	3,000	3,400
City Manager Contingency		7612	4,372	1,227	3,786	5,000	2,000	5,000
Distributed Charges			(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Total Capital Outlay			0	1,730	0	0	0	500
Detail below:								
Computer (1/3)								500
Total			\$74,432	\$72,515	\$75,513	\$79,435	\$71,796	\$91,384

GENERAL GOVERNMENT

General Fund 100

PURPOSE

The General Government Division (formerly Buildings) is responsible for providing support services for departments and divisions located at City Hall (Administration, City Manager/City Clerk, Community Development, Finance, Risk Management, Personnel, Planning, and Building) not including the Police Department.

RESPONSIBILITIES

- Computer Network
- Software Licensing
- Phone System
- Building Repairs and Maintenance
- Office Equipment
- Postage
- Utilities
- City Web Site
- Paper Supplies
- Janitorial

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The salary for the facility custodian is being reclassified to properly show the expense as salaries, and allocated between several departments to appropriately reflect service time. There are no other significant expenditures or staffing changes for 2011-2012.

GENERAL GOVERNMENT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Facility Custodian	-	0.75	0.75	0.75	0.27
Total Authorized	-	0.75	0.75	0.75	0.27

GENERAL GOVERNMENT

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1500	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Salaries		5100	6,072	6,213	6,502	6,422	9,049	8,577
Overtime		5170	0	0	0	0	23	0
Salary/Accr/Buy		5180	0	0	0	0	672	0
Benefits		5200	0	0	0	0	7,913	3,638
Paper Supplies		5405	299	293	290	300	0	0
Software Licensing		5410	0	0	1,729	3,050	3,050	3,800
Off-Site Records Storage		5420	0	0	591	600	600	600
Department Supplies		5500	573	751	914	600	1,800	600
Equipment Maintenance		5705	1,985	1,344	1,488	1,850	1,850	1,850
Equipment Repairs & Maint.		5720	1,340	976	397	0	0	0
Building Repairs & Maint.		5721	0	0	128	0	0	0
Building Repairs		5740	841	2,581	719	1,000	100	500
Network Support (A)		5775	5,372	6,833	23,824	7,500	7,145	7,020
Telephone System Support		5776	0	283	751	2,000	1,000	1,000
Website Hosting & Maintenance		5780	0	0	8,523	8,000	7,560	8,000
Telephone		6200	2,891	2,907	3,530	3,600	4,605	3,600
Utilities		6505	3,829	4,432	4,459	4,500	4,596	5,000
Total Capital Outlay			105	16,829	0	0	0	6,500
Detail below:								
Narrow Band Base Unit								2,000
Two hand held radios								500
Replace HP 8150 printer								4,000
TOTAL			\$23,307	\$43,442	\$53,845	\$39,422	\$49,961	\$50,686

(A) See Appendix A for Expenditure Allocation

COMMUNITY PROMOTION

General Fund 100

PURPOSE

The purpose of the Community Promotion Division is to provide assistance with various community events and organizations that promote the City of Fortuna through various efforts including the promotion of tourism, assistance to local businesses through the Chamber of Commerce and Fortuna Business Improvement District, and providing City resources to assist with many community events, including:

- Rodeo (estimated value of resources provided - \$26,000)
- AutoXpo (estimated value of resources provided - \$13,000)
- Art and Wine in the Park (estimated value of resources provided - \$700)
- Hops in Humboldt (estimated value of resources provided - \$2,300)
- Apple Harvest (estimated value of resources provided - \$2,500)
- Fortuna Fireworks Festival (estimated value of resources provided - \$2,300)

The City of Fortuna benefits from these events by providing family-friendly events that bring participants and visitors from outside of the City, increased sales and TOT taxes, and in the case of Hops in Humboldt - significant donations back to the City and various organizations in the community.

The City also provides the following City facilities at no charge:

- Chamber of Commerce Building (approximate value \$ 9,000)
- FBID office at the Monday Club (approximate value \$ 2,400)
- Use of the Monday Club for weekly Chamber of Commerce meetings (approximate value \$ 4,000)

The money FBID saves by not paying rent is used specifically for the annual kids' movies at Christmas.

RESPONSIBILITIES

Provide appropriate City resources for various activities that provide a public benefit to the City of Fortuna. Also provides for City representation at various community events including Chamber of Commerce dinner, League of Women Voters luncheon, and Kiwanis luncheon.

COMMUNITY PROMOTION

General Fund 100

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

For 2011-2012 the allocation for the Volunteer Center of the Redwoods has been reduced from \$1,000 to \$0. During preparation of the 2010-2011 budget, the City reviewed its use of VCOR volunteers and determined there was only one VCOR volunteer working for the City. Staff communicated with VCOR about the reduced level of VCOR volunteers, and indicated that funding was being reduced from \$8,000 to \$1,000 for FY 2010-2011, and future funding could be eliminated based on the contribution of VCOR volunteers to the City of Fortuna. As there has been no change in the VCOR volunteer level at the City of Fortuna, and staff is recommending that funding for VCOR be eliminated. There are no other significant expenditures or staffing changes anticipated for 2011-2012. NOTE: City of Fortuna refers to the government agency, and does not include other organizations within the City that may use VCOR volunteers.

COMMUNITY PROMOTION PERSONNEL ALLOCATION

No personnel are directly allocated to Community Promotion

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5200	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Department Supplies		5500	\$160	\$0	\$0	\$0	\$0	\$0
Web Site Host & Maintenance		5780	1,098	260	0	0	0	0
Chamber of Commerce		6800	15,565	28,250	29,680	26,000	26,000	26,000
Chamber of Comm. TOT Allocation		6801	47,338	44,734	44,397	44,580	45,500	40,730
Special Event Bus Service		6803	500	500	500	0	0	0
FBID Facility Rent		6804	0	2,400	2,400	2,400	2,400	2,400
RSVP/VCOR		6805	0	0	8,000	1,000	1,000	0
Fireworks		6811	0	0	0	0	0	0
Community Events		6814	0	1,500	1,440	2,000	1,660	1,700
Humboldt Visitor & Convention		6815	7,000	5,000	0	0	0	0
Humboldt County Film Commission		6815	7,000	0	0	0	0	0
Business Improvement District		7625	56,129	52,579	50,108	50,170	53,000	53,000
Capital Outlay		8286	0	0	0	191	0	0
COC Energy Efficiency Upgrade		8286	0	0	0	0	0	0
Total			\$134,790	\$135,223	\$136,525	\$126,341	\$129,560	\$123,830

LIBRARY

General Fund 100

PURPOSE

The Fortuna branch of the Humboldt County Library "provides resources and opportunities to support lifelong learning, local heritage, and the cultural, recreational, and information needs of our communities". (From the Humboldt County Library mission statement.)

The Fortuna library has books, audio books, internet access and reference materials to provide the public with a variety of books, research materials, internet access, and other means to enrich their lives and access information.

The Memorandum of Understanding between the City of Fortuna and the Humboldt County Library is the agreement establishing the Fortuna branch of the library. The City provides the building, janitorial services, building repairs and maintenance, utilities, and property and liability insurance on the building. The estimated annual value of this contribution is \$25,000. The Library is responsible for items in the interior of the building, supplies, equipment repairs and maintenance, and insurance on the contents of the library.

RESPONSIBILITIES

- Provide appropriate City resources for a viable branch of the Humboldt County Library to maintain a presence in Fortuna.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The salary for the facility custodian is being reclassified to properly show the expense as salaries. City personnel are allocated to provide janitorial services to the library. All other library personnel is provided by the County of Humboldt. There are no other significant expenditures or staffing changes for 2011-2012.

LIBRARY PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Facility Custodian	-	-	-	-	0.10
Total Authorized	-	-	-	-	0.10

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5500	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Salaries		5100	1,943	1,957	1,973	1,849	2,859	3,177
Benefits		5200	1,093	1,150	1,262	1,362	1,213	1,348
Supplies		5500	86	0	0	0	227	250
Building Repairs		5740	435	563	351	700	250	500
Utilities		6505	3,733	5,020	5,837	6,000	6,269	6,000
Property Tax		6720	36	36	36	36	36	36
Facility Rent		6806	0	14,400	14,400	14,400	14,400	14,400
Capital Outlay			0	0	0	1,571	1,571	0
Energy Efficiency Upgrade		8285						
Total			\$7,326	\$23,126	\$23,859	\$25,918	\$26,824	\$25,710

MISCELLANEOUS NON-DEPARTMENTAL

General Fund 100

PURPOSE

The purpose of the Miscellaneous Non-Departmental Division is administration of personnel services to all City departments and administrative services including codification, elections, audits, fees and assessments, and membership in the California League of California Cities.

RESPONSIBILITIES

- Personnel Services
- Labor Relations
- Audits
- Various Fees, Assessments and Memberships
- Elections
- Codification of Ordinances into Municipal Code

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The \$5,670 membership fee for the League of California Cities was inadvertently omitted from the 2010-2011 budget, and has been put back in for 2011-2012.

There are no other significant expenditures or staffing changes anticipated for 2011-2012.

MISCELLANEOUS NON-DEPARTMENTAL PERSONNEL ALLOCATION

No City personnel are directly allocated to the Miscellaneous Non-Departmental Division.

MISCELLANEOUS NON-DEPARTMENTAL

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1400	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Office Supplies		5400	\$98	\$0	\$15	\$100	\$100	\$100
Department Supplies		5500	2,400	728	861	1,000	1,112	1,000
Equipment Repairs & Maint.		5720	1,340	976	397	0	0	0
Building Repairs & Maint.		5721	0	0	128	0	0	0
Web Site Host & Maintenance		5780	0	4,200	0	0	0	0
Audit Fees (A)		6000	9,400	9,600	7,800	10,200	8,400	11,400
Legal Services		6020	7,214	8,885	24,193	10,000	2,000	7,500
Professional Services		6025	3,202	3,495	4,590	3,000	4,095	4,100
Personnel Services		6035	0	150	0	0	0	0
Cable Franchise Admin. Fees		6038	353	4,230	4,230	4,230	4,230	4,230
FPIC Admin. Fees		6055	1,336	5	11	0	0	0
Codifications		6225	1,542	1,325	1,193	1,500	1,000	1,000
Advertising		6300	922	0	0	0	0	0
Employee Recognition		6315	1,954	2,084	2,634	2,500	1,643	2,000
State Fees		6600	100	100	100	100	100	100
County Admin. Fees		6700	45,712	57,489	59,063	60,000	60,000	60,000
Election Expenses		6710	0	362	96	1,000	431	0
Fire Assessments		6720	87	87	87	87	87	87
RSVP		6805	8,000	8,000	0	0	0	0
Travel & Conferences		7000	1,287	1,749	4,722	2,500	2,000	1,200
Training (City-Wide)		7005	3,370	1,436	3,313	5,000	3,200	5,000
Dues & Subscriptions		7015	310	383	452	335	0	1,200
LOCC Dues		7020	5,507	5,507	5,507	0	5,607	5,607
Loan to RCEA		7642	0	75,000	0	0	0	0
Bad Debts Misc.		7800	0	0	7,287	0	0	0
Total Capital Outlay			0	17,200	0	0	0	500
Detail below:								
Computer (1/3)								500
Total			\$94,134	\$202,991	\$126,679	\$101,552	\$94,005	\$105,024

(A) See Appendix A for Expenditure Allocation

RISK MANAGEMENT

General Fund 100

PURPOSE

The Risk Management Division is responsible for managing the insurance and safety programs of the City. The City is a member of the Redwood Empire Municipal Fund (REMIF), a municipal self-insurance pool of 15 Cities located in Northern California. The program insures liability, property, earthquake/flood, auto physical damage, boiler and machinery, and employee bonds. Premium costs for all programs except workers comp are allocated on a percentage basis. Workers comp premium costs are allocated based on wages and are included in each department's/division's benefit costs.

RESPONSIBILITIES

- Oversight of insurance programs
- Property, auto and equipment inventory
- Safety programs and training
- Accident/Incident assessment and response
- Claims handling

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

All insurance premiums, except workers comp are being increased from 2% to 10% in 2011-2012. The premium for workers comp coverage is increasing by about \$50,000 for 2011-2012. This is a reflection of the City's experience with workers comp claims and maintaining a prudent reserve as established by the REMIF board. The City of Fortuna continues to maintain one of the lower experience modification factors of the REMIF cities for both liability and workers comp premiums.

RISK MANAGEMENT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Assistant City Manager	-	-	0.25	0.25	0.25
Executive Assistant to City Mgr.	0.25	0.25	-	-	-
Total Authorized	0.25	0.25	0.25	0.25	0.25

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund	Dept.	Actual	Actual	Actual	Budget	Estimate	Request
	100	1600	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Salaries		5100	\$14,397	\$16,183	\$16,264	\$16,344	\$16,344	\$16,590
Benefits		5200	5,649	5,737	6,235	6,953	6,879	8,147
Unemployment Insurance		5220	695	24,150	26,666	12,000	30,000	30,000
Office Supplies		5400	0	71	0	250	0	100
Department Supplies		5500	0	186	0	250	0	100
Liability Insurance (A)		6350	137,856	165,307	175,372	198,816	198,816	225,106
W.C. Ded & Related Costs (A)		5205	16,589	32,469	36,304	6,824	6,824	0
Claims Settlement		6360	3,502	2,487	(1,233)	3,000	1,200	2,500
Travel & Conference		7000	1,495	1,365	630	1,500	1,739	500
Dues & Subscriptions		7015	0	40	0	250	0	100
Total Capital Outlay			0	0	0	0	0	500
Detail below:								
Computer (1/3)								500
Total			\$180,183	\$247,995	\$260,238	\$246,187	\$261,802	\$283,643

(A) See Appendix A for Expenditure Allocation

Community Development

- Planning
- Building
- Development Review

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COMMUNITY DEVELOPMENT PERSONNEL

<u>Job Title</u>	Com Dev Building <u>Fund-Dept 120-3000</u>	Com Dev Dev Review <u>Fund-Dept 120-3100</u>	Com Dev Planning <u>Fund-Dept 100-5000</u>	Water Admin <u>Fund-Dept 500-6300</u>	Wastewater Admin <u>Fund-Dept 550-6700</u>	RDA Admin <u>Fund-Dept 800-7000</u>	<u>Total</u>
Special Projects Planner			0.20				0.20
Deputy Community Development Director	0.10	0.50	0.20	0.05	0.05	0.10	1.00
Associate Planner	0.10	0.50	0.40	-	-	-	1.00
Building Official	0.80	0.20					1.00
Building Inspector	1.00	-					1.00
							<u>4.20</u>

PLANNING

General Fund 100

PURPOSE

Planning is responsible for administering the orderly development of the community through implementation of the General Plan, Zoning Ordinance as well as other related regulations and state and federal mandates. The purpose of Planning is to administer land use programs in a manner that fosters economic vitality and responsiveness to public needs and promote customer service and delivery of programs in a cost-effective manner.

Current Planning activities include administration and implementation of the City's established goals and policies through the administration of and enforcement of the local zoning and subdivision ordinances, Subdivision Map Act, California Environmental Quality Act, and other local state or federal mandated regulations, statutes and/or programs. Planning endeavors to promote understanding and public interest in the planning process, and the numerous regulations pertaining to it by providing public information services to the citizens of Fortuna. Planning also supports other City departments through preparation of environmental studies, documents and review of City projects.

RESPONSIBILITIES

- Receive and review applications for planning related purposes (development permits/zoning clearances, conditional use permits, variances, rezones, and design review).
- Zoning ordinance implementation and enforcement.
- General Plan compliance and consistency determinations.
- Housing Element review and updates.
- Annexations through LAFCO.
- Support for and presentations to the Planning Commission, City Council, Design Review Board, and Zoning Administrator.
- Provide the public with procedural and technical information.
- Review business licenses.
- Review encroachment permits.
- Sign Permits
- Pre-application meetings
- Provide general assistance and support to the public.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for 2011-12.

PLANNING PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Deputy Director of Community Development	-	0.20	0.20	0.20	0.20
Planning Director	0.20	-	-	-	-
Assistant Planner	0.40	0.40	0.40	-	-
Associate Planner	-	-	-	0.40	0.40
Special Projects Planner	-	-	-	-	0.20
Total Authorized	0.60	0.40	0.60	0.60	0.80

PLANNING

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Planning		General Fund (100) Dept. (5000)					
Salaries	5100	\$32,951	\$31,760	\$32,058	\$32,075	\$32,218	\$32,396
Part-time Regular	5165	0	7,613	8,313	10,000	7,831	10,000
Vacation Buyback	5180	0	0	0	0	250	613
Benefits	5200	11,805	12,713	12,608	14,048	14,347	16,364
Office Supplies	5400	1,258	736	513	500	400	400
Department Supplies	5500	1,940	1,128	245	500	400	500
Professional Services	6025	4,560	52	3,738	2,000	0	0
Personnel Services	6035	0	0	426	0	0	0
Advertising	6300	2,319	2,088	363	2,500	1,000	1,000
Travel & Conferences	7000	5,617	940	325	1,000	1,000	1,000
Dues & Subscriptions	7015	0	0	0	0	0	0
Planning Commission	7600	2,460	2,760	840	4,500	4,500	4,500
Televised Meeting Costs	7616	193	1,313	828	2,000	600	1,000
Total Capital Outlay		715	4	0	0	0	1,000
Detail below:							
Computer Upgrades	8256	0	0	0	0	0	0
Assessor Files	8230	0	0	0	0	0	0
Assessor's Parcel Maps	8241	772	832	818	1,000	1,000	1,000
Total		\$64,590	\$61,939	\$61,075	\$70,123	\$63,546	\$68,773

Engineering Division

General Fund (100) Dept. (5100) Moved to Public Works Department

Salaries	5100	\$3,792	\$11,315	\$0	\$0	\$0	\$0
Overtime	5170	7	0	0	0	0	0
Vacation Buyback	5180	182	562	0	0	0	0
Benefits	5200	1,057	3,012	0	0	0	0
Office Supplies	5400	622	512	0	0	0	0
Department Supplies	5500	2,162	2,618	0	0	0	0
Fuel & Oil	5505	1,202	881	0	0	0	0
Vehicle Repair	5715	9	21	0	0	0	0
Equipment Repairs	5720	0	353	0	0	0	0
Tools & Small Equipment	5900	328	352	0	0	0	0
Contract Engineer	6005	7,108	5,737	0	0	0	0
Legal Services	6020	0	4,495	0	0	0	0
Personnel Services	6035	5,410	0	0	0	0	0
Telephone	6200	0	653	0	0	0	0
Advertising	6300	260	0	0	0	0	0
Utilities	6505	0	163	0	0	0	0
Travel & Conference	7000	0	4,103	0	0	0	0
Dues & Subscriptions	7015	0	171	0	0	0	0
Capital Outlay		31,429	20,114	0	0	0	0
Total		\$53,568	\$55,062	\$0	\$0	\$0	\$0

BUILDING

Development Fund

PURPOSE

The Building Division's purpose is to provide building plan check and building site inspection services for new construction and remodels of residential and commercial projects. The Building Division administers a program of construction regulation that is mandated by the State of California to provide minimum standards to safeguard life, health, property, and public welfare of all structures within the City. It also ensures safety by following state regulations in its plan reviews and inspections.

RESPONSIBILITIES

- Plan review
- Building inspections
- Building code enforcement
- Public information regarding building codes
- Assign addresses to new structures
- Application of California Title 24 accessibility regulations
- Review business licenses for compliance with building codes
- Review and approve encroachment permits

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The administrative assistant position became vacant in 2009-10 and is not being filled in 2011-12 due to the economy related reduction in permit activity.

BUILDING PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Deputy Director of Community Development	-	0.10	0.10	0.10	0.10
Planning Director	0.10	-	-	-	-
City Engineer	0.10	0.10	0.075	-	-
Engineering Technician II	-	-	-	-	0.05
City Manager (Acting CDD)	0.03	0.03	0.03	0.03	0.03
Assistant Planner	0.10	0.10	0.10	-	-
Associate Planner	-	-	-	0.10	0.10
Administrative Assistant	-	-	0.50	0.50	-
Building Official	0.80	0.80	0.80	0.80	0.80
Building Inspector	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.05	0.05	0.05	-	-
Senior Administrative Assistant	-	-	-	0.05	0.05
Account Clerk III	0.10	0.10	0.10	0.10	-
Senior Account Clerk	-	-	-	-	0.10
Office/Clerical Assistant (1 PT)	0.75	0.75	-	-	-
Vehicle & Equipment Mechanic	0.02	0.02	0.02	0.02	0.02
Total Authorized	3.05	3.05	2.78	2.70	2.25

BUILDING

Development Fund

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Building		Development Fund (120) Dept. (3000)					
Salaries	5100	\$80,476	\$133,428	\$111,926	\$120,143	\$104,911	\$127,211
Part-time Regular	5165	8,617	0	0	0	0	0
Vacation Buyback	5180	1,530	135	863	1,500	1,270	1,300
Benefits	5200	27,182	43,976	36,185	45,707	41,287	56,473
Office Supplies	5400	824	545	428	1,345	800	800
Department Supplies	5500	3,926	292	147	1,700	480	500
Fuel & Oil	5505	1,101	916	827	1,500	1,095	1,200
Equipment Maintenance	5705	185	217	240	550	228	250
Code Enforcement	5708	0	0	520	1,500	268	1,000
Software Maintenance	5710	0	0	120	500	0	500
Vehicle Repair & Maintenance	5715	0	26	146	2,500	2,119	0
Janitorial Service	5735	1,518	1,553	1,598	1,606	0	0
Building Repairs	5740	24	135	121	150	64	0
Contract Plan Checking	6005	20,976	0	0	5,000	0	5,000
Personnel Services	6035	3,138	239	252	600	2,865	500
FPIC Admin. Fees	6055	124	0	1	0	0	0
Telephone	6200	384	393	327	600	572	500
Advertising	6300	0	0	0	500	500	0
Insurance (A)	6350	1,500	1,500	1,500	1,500	1,500	1,500
Utilities	6505	676	782	787	1,500	818	800
Travel & Conferences	7000	2,120	1,609	503	2,000	2,000	2,000
Certification Exams	7010	290	353	500	1,875	1,875	1,875
Dues & Subscriptions	7015	0	599	235	735	450	735
Distributed Charges	9250	2,500	2,500	2,500	2,500	2,500	2,500
City Hall Rent Expense	9050	1,711	0	0	0	0	0
Total Capital Outlay						0	1,000
Detail below:							
Code Books	8141	3,876	348	0	4,500	3,390	1,000
Code Compliance Database	8271				1,000	500	0
Total		\$162,678	\$189,546	\$159,726	\$201,011	\$169,491	\$205,644

(A) See Appendix A for Expenditure Allocation

DEVELOPMENT REVIEW

Development Fund 120

PURPOSE

Development Review reviews and processes land development applications in relation to the City's Subdivision Ordinance, the Subdivision Map Act, as well as other local and applicable state and federal regulations. Development Review also reviews public improvement plans for subdivisions and other developments to confirm compliance with City improvement standards and specifications.

RESPONSIBILITIES

- Updates and amendments to the General Plan
- Parcel Maps
- Major subdivision maps
- Conditions of Approval Compliance
- Map extensions
- Lot line adjustments
- Right-of-way adjustments
- Certificates of compliance

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The General Plan Update was completed in FY 2010-11; however, programs and plans identified in the General Plan Update will be accomplished in FY 2011-12, including the first major task of updating the Zoning Ordinance to bring it into conformance with the new general plan.

DEVELOPMENT REVIEW

Development Fund 120

DEVELOPMENT REVIEW PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Deputy Director of Community Development	-	0.50	0.50	0.50	0.50
City Engineer	0.60	0.60	0.45	-	-
City Manager (Acting CDD)	0.15	0.15	0.15	0.15	0.15
Finance Director	0.03	0.03	0.03	0.03	0.03
Assistant Planner	0.50	0.50	0.50	-	-
Associate Planner	-	-	-	0.50	0.50
Administrative Assistant	-	-	0.50	0.50	-
Engineering Technician II	0.60	0.60	0.60	0.60	0.30
Engineering Technician III				0.60	0.20
Planning Director	0.50	-	-	-	-
Building Official	0.20	0.20	0.20	0.20	0.20
Deputy City Clerk	0.25	0.25	0.25	-	-
Senior Administrative Assistant	-	-	-	0.25	0.05
Account Clerk III	0.05	0.05	0.05	0.05	-
Senior Account Clerk	-	-	-	-	0.05
Public Works Director/City Engineer	-	-	0.05	0.05	0.05
Deputy PW Director - General Services	0.05	0.05	0.05	-	-
General Services Superintendent	-	-	-	0.05	-
Engineering Technician (1PT)	0.50	-	-	-	-
Total Authorized	3.43	2.93	3.33	3.48	2.03

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual	Actual	Actual	Budget	Estimate	Request
		2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Development Review							
Development Fund (120) Dept. (3100)							
Salaries	5100	\$137,535	\$174,622	\$128,132	\$122,193	\$116,374	\$122,932
Overtime	5170	0	0	0	0	423	0
Vacation Buyback	8180	2,236	124	749	750	1,256	1,256
Benefits	5200	47,446	62,971	48,157	50,521	44,223	53,818
Office Supplies	5400	0	0	0	0	62	100
Departmental Supplies	5500	1,056	351	312	850	240	500
Permit Tracking Software Maint.	5710	0	0	1,080	1,500	2,440	1,000
Network Support (A)	5775	0	0	1,787	4,200	0	0
Map Check Services	6005	16,819	9,400	4,369	8,000	8,000	8,000
Engineering/Professional Svcs.	6025	11,250	33,878	170	7,000	0	0
Personnel Services	6035	17,815	0	0	0	0	0
New General Plan	6065	117,026	65,750	68,390	5,000	61,135	0
Zoning Code Update	6066	0	651	0	200,000	5,000	10,000
Advertising	6300	0	301	0	1,000	753	1,000
Total Capital Outlay		15,260	9,800	0	9,000	7,000	17,167
Detail below:							
Capital Expenses	8271						7,000
Permit Tracking Software	8271						2,000
GIS (1/2)	8271						5,000
Large format plotter/scanner	8271						3,167
Total		\$366,443	\$357,848	\$253,146	\$410,014	\$246,907	\$215,774

(A) See Appendix A for Expenditure Allocation

Finance

- Finance
- Debt Service
- CCC Lease Fund

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FINANCE PERSONNEL

	Finance	Com Dev Building	Com Dev Dev Review	Gen Svc Gas Tax Eng & Admin	Water Admin	Wastewater Admin	RDA Admin	RDA CDBG	
<u>Job Title</u>	<u>Fund-Dept 100-1200</u>	<u>Fund-Dept 120-3000</u>	<u>Fund-Dept 120-3100</u>	<u>Fund-Dept 295-4800</u>	<u>Fund-Dept 500-6300</u>	<u>Fund-Dept 550-6700</u>	<u>Fund-Dept 800-7000</u>	<u>Fund-Dept 820-7200</u>	<u>Total</u>
Account Clerk II	0.30	-	-	-	0.35	0.35	-	-	1.00
Account Clerk III	0.30	-	-	-	0.35	0.35	-	-	1.00
Account Clerk IV	0.15	0.10	0.05	-	0.35	0.35	-	-	1.00
Finance Director	0.38	-	0.03	0.01	0.20	0.20	0.05	0.13	1.00
									<u>4.00</u>

FINANCE

General Fund 100

PURPOSE

The Finance Department is responsible for providing financial management of all City funds and administering internal support functions for all City Departments. The Finance Department prepares and maintains the City's general ledger and is responsible for the preparation of various financial reports that due on a monthly, quarterly, and annual basis.

RESPONSIBILITIES

- Annual Budget preparation
- Comprehensive Annual Financial Statements preparation
- General Ledger maintenance
- Payroll and Accounts Payable
- Utility Billing
- Revenue collection
- Business License enforcement
- Investment management

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

None

FINANCE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Finance Director	0.38	0.38	0.38	0.38	0.3825
Office Supervisor	0.34	0.34	0.34	0.34	-
Senior Account Clerk	-	-	-	-	0.15
Account Clerk III	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.08	-
Account Clerk II	-	-	-	0.08	0.30
	-	-	-	-	-
Total Authorized	1.17	1.17	1.17	1.17	1.13

FINANCE

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1200	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Salaries		5100	\$59,511	\$59,223	\$60,417	\$61,906	\$66,357	\$48,961
Salary Seasonal		5125	0	0	0	0	0	11,575
Part-time Regular		5165	0	0	0	0	2,000	0
Overtime		5170	0	140	0	0	800	0
Vacation Buyback		5180	97	934	792	800	1,950	1,950
Benefits		5200	22,447	21,406	23,643	24,438	24,521	26,508
Office Supplies		5400	5,488	6,589	9,175	7,000	7,000	7,500
Department Supplies		5500	425	475	925	500	400	600
Software Maint.		5710	3,456	3,387	3,387	3,600	3,600	3,600
Network Support (A)		5775	0	165	0	0	0	0
Phone System		5776	0	0	0	0	60	0
Acctg Software Training		6015	0	0	0	0	0	2,000
Personnel Services		6035	458	512	555	0	3,485	500
Advertising		6300	525	266	218	300	0	300
Travel and Conferences		7000	2,793	3,737	3,453	3,000	2,000	3,200
Training		7005	0	0	0	0	350	750
Dues and Subscriptions		7015	0	200	190	300	580	400
Distributed Charges		9200	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Capital Outlay			0	1,707	0	0	0	0
Total			\$93,700	\$97,241	\$101,255	\$100,344	\$111,603	\$106,344

(A) See Appendix A for Expenditure Allocation

DEBT SERVICE

DEPARTMENT PURPOSE

The general debt department centralizes Fortuna's long term debt program providing the public information on the types of debt obligations due, note and bond holders.

EXISTING LONG TERM DEBT

The Fortuna Assessment District #1 was created in 1979 to finance the local share of the installation of sewers in the Rohnerville / Campton Heights area and the additions to the treatment plant necessary to treat the additional effluent. Assessment bonds issued in the amount of \$1,005,350 were sold to FMHA bearing an interest rate of 5%. Maximum maturity date on the bonds is 40 years. The bonds are not a general obligation to the City. Final Payment, July 2018. Balance \$220,000, Interest \$12,500, Principal \$30,000. An additional principal payment of \$20,000 was made with surplus funds in February 2010.

2007 General Fund Revenue Bonds: On October 30, 2007, The City issued revenue bonds in the amount of \$4,220,000 in order to fund a new Police Department Facility, as outlined in the 2008-09 Capital Improvement Program. Additionally, the 1991 and 1995 COPs were paid off and refinanced with a portion of the bond proceeds. Payment commences May 2008 and concludes October 2037. Interest rates are from 3.750% to 5%. Balance \$3,650,000. Interest \$157,456, Principal \$210,000.

2006 Water Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of \$8,085,000 in order to complete a number water improvement projects throughout the City. These projects are outlined in the 2007-08 Five Year Capital Improvement Program. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.375% to 5%. for October 2009. Balance \$7,880,000. Interest \$358,798, Principal \$170,000.

2006 Wastewater Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of \$13,820,000 in order to complete the Wastewater Treatment Plant Expansion. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.250% to 5%. Balance \$12,855,000. Interest \$585,123, Principal \$280,000.

	Budget 2010-11	Request 2011-12	General Fund	Development Fund	Water Fund	Sewer Fund	Assessment Fund	Lease Payment Fund	Redevelopment Agency
	42,500	42,000					\$42,000		
	369,181	367,456	\$215,991	\$1,286	\$4,116	\$5,144		\$139,633	\$1,286
	499,051	528,798			528,798				
	864,579	865,123					865,123		
Total	\$1,775,311	\$1,803,377	\$215,991	\$1,286	\$532,914	\$870,267	\$42,000	\$139,633	\$1,286
Principal	635,000	690,000	123,438	735	172,352	282,940	30,000	79,800	735
Interest	1,141,311	1,113,377	92,553	551	360,562	587,327	12,000	59,833	551
Total	\$1,776,311	1,803,377	\$215,991	\$1,286	\$532,914	\$870,267	\$42,000	\$139,633	\$1,286

CCC LEASE FUND

CCC Lease Fund

PURPOSE

In 1992, the California Conservation Corps entered into an agreement to lease a facility built by the Fortuna Redevelopment Agency. The certificates of participation were issued by the California Cities Financing Corporation and assigned to the City of Fortuna at the completion of the project. Yearly lease revenues of \$245,000 are received from the State and used to retire the Debt. The certificates were issued at a Par Value of \$2,950,000 and were refinanced by a portion of the October 2007 Revenue Bond proceeds. The portion of debt used to refinance the certificates of participation will be serviced by the CCC lease fund.

RESPONSIBILITIES

- Collect lease revenues on CCC Building from State of California
- Pay debt service on CCC Building with portion of lease revenues received from State of California

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-11 fiscal year.

CCC LEASE FUND PERSONNEL ALLOCATION

No personnel are directly allocated to the CCC Lease Fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 400	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Interest	9200	\$139,388	\$71,509	\$67,994	\$64,289	\$64,289	\$59,833
Bond Principal	9200	1,950,000	68,400	72,200	76,000	76,000	79,800
Bond Administration Fees	6055	525	0	0	0	0	0
Total		\$2,089,913	\$139,909	\$140,194	\$140,289	\$140,289	\$139,633

Parks and Recreation

- Parks
- Recreation
- Museum
- River Lodge & Monday Club
- Transit

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PARKS & RECREATION PERSONNEL

<u>Job Title</u>	<u>Parks & Rec Transit Fund-Dept 590-4400</u>	<u>Parks & Rec Recreation Fund-Dept 100-5400</u>	<u>Parks & Rec Parks Fund-Dept 100-5450</u>	<u>Parks&Rec Museum Fund-Dept 100-5600</u>	<u>Parks & Rec River Lodge Fund-Dept 160-5800</u>	<u>Total</u>
Museum Curator (PT)				0.50		0.50
Bus Driver (PT)	0.50					0.50
Sr. Bus Dispatcher (PT)		0.50				0.50
Park Maintenance Worker II		-	0.90		0.10	1.00
Park Maintenance Worker II		-	1.00		-	1.00
Park Maintenance Worker III		-	0.90		0.10	1.00
Park Maintenance Worker III		-	1.00		-	1.00
Parks & Recreation Director		0.50	0.50		-	1.00
Parks & Rec Admin Assistant	0.12	0.88				1.00
Recreation Supervisor		1.00				1.00
Conference Center Coordinator					1.00	1.00
Conference Center Manager					1.00	1.00
Bus Driver II	1.00					1.00
						<u>11.50</u>

PARKS

General Fund 100

PURPOSE

The Parks Department is responsible for the maintenance and upkeep of all buildings located within the City's park system, and the maintenance and upkeep of all City owned landscape areas.

RESPONSIBILITIES

- Rohner Park
- Newburg Park
- River Lodge
- Monday Club
- Downtown Bulbs
- Fortuna Boulevard
- Chamber Park
- Parks and Recreation Commission

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no staffing changes requested for 2011-12.

PARKS PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Parks & Rec Director	0.50	0.50	0.50	0.50	0.50
Park Maintenance Worker II	2.80	2.80	2.80	1.90	1.90
Park Maintenance Worker III	1.00	1.00	1.00	1.90	1.90
Vehicle & Equipment Mechanic	0.09	0.09	0.09	0.09	0.18
Facility Custodian	-	-	-	-	0.11
Seasonal/Part-time Worker (4 PT)	2.70	2.70	2.70	2.70	2.70
Total Authorized	7.09	7.09	7.09	7.09	7.29

PARKS

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Parks		General Fund (100) Dept. (5450)					
Salaries	5100	\$133,964	\$127,709	\$132,180	\$163,882	\$162,321	\$173,088
Part-time Regular	5165	29,571	34,463	29,544	31,676	30,223	31,993
Overtime	5170	603	733	608	2,000	1,004	2,000
Vacation/Sick Leave Buyback	5180	0	0	0	900	1,129	1,468
Benefits	5200	51,714	50,407	59,146	69,929	67,142	85,885
Office Supplies	5400	497	607	172	500	400	500
Department Supplies	5500	28,411	19,550	23,359	20,000	20,000	20,000
Vehicle Fuel & Oil	5505	6,190	4,904	4,781	6,000	6,000	7,000
Equipment Fuel & Oil	5510	4,637	3,535	3,129	4,000	3,000	5,000
Janitorial & Paper Supplies	5565	6,198	7,251	3,520	4,500	5,000	4,500
Special Event Supplies	5570	0	0	5,978	3,500	2,000	3,000
Office Equipment Maintenance	5705	568	605	635	650	700	700
Vehicle Repairs & Maintenance	5715	2,189	2,805	976	4,000	2,000	4,000
Equipment Maintenance	5720	2,857	7,138	8,130	5,000	4,000	5,000
Alarm System Maintenance	5730	0	0	0	0	0	600
Janitorial Service	5735	3,036	3,107	3,235	3,211	0	0
Building Repairs & Maintenance	5740	806	1,495	3,759	2,500	1,500	2,500
Newburg Park Maintenance	5741	33	375	3,148	1,500	1,500	1,500
Median Maintenance Supplies	5742	864	1,148	412	1,000	1,500	1,000
Pavilion Maintenance	5743	1,179	455	497	1,000	1,000	1,000
Vandalism Repair	5745	705	1,367	400	2,000	1,000	2,000
Weed Abatement	5750	85	377	242	1,000	500	500
Contract Tree Trimming	5755	700	0	125	1,000	500	1,000
Network Support (A)	5775	0	0	1,191	600	540	540
Tools & Small Equipment	5900	1,907	1,327	1,805	1,500	1,500	1,500
Professional Services	6025	0	0	0	1,000	0	1,000
Personnel Services	6035	0	228	1,186	1,000	100	1,000
Telephone Parks Maintenance	6200	0	0	66	0	176	0
Utilities	6505	22,127	69,998	85,795	90,000	90,000	90,000
Fire Assessment	6720	108	36	36	120	72	70
Travel & Conferences	7000	0	0	382	750	750	750
Training Parks Maintenance	7005	0	0	190	0	200	500
Dues & Subscriptions	7015	60	0	0	0	0	0
Sports Field Maintenance	7215	773	145	457	1,500	1,500	1,500
Skating/Pavilion Parks Maint	7230	0	0	211	0	11	0
Total Capital Outlay		19,415	0	0	3,333	2,940	4,625
Detail below:							
R Park Energy Efficiency Upgrades				20,078			0
Replace radio repeater - 1/4 to Parks							925
Motor Cement Trailer - 1/3 to Parks		0	0	0	0	0	700
Radio Upgrade (2 vehicles, 1 hand held, 1 base un)		0	0	0	0	0	2,000
Drum Machine		0	0	0	0	0	1,000
Total		\$319,197	\$339,765	\$395,373	\$429,552	\$410,207	\$455,718

(A) See Appendix A for Expenditure Allocation

RECREATION

General Fund 100

PURPOSE

The Recreation Department is responsible for the administration of City offered youth and adult sports programs, and collaborating with instructors and volunteer organizations to provide competitive and noncompetitive recreational opportunities. The Recreation Department also administers the reservation and scheduling of all park buildings and facilities.

RESPONSIBILITIES

- Adult Softball/Basketball
- Youth Basketball Programs
- Summer Fun/Kiddy Kamp/Recreation Week Programs
- Public Skate/Private Skate
- Rohner & Newburg Park Buildings, Fields, & Facility Rental/Reservation
- Coordination of field use with Eel River Little League, Eel River Babe Ruth, American Legion 76ers, Fortuna Union High School, Eel River Soccer, Eel River Football
- Staffing to provide recreational activities for EXCEL Afterschool Program

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Recreation Department closely monitors all costs incurred by the City to administer recreation programs; fees charged are based on actual operating costs. There are no significant expenditures or staffing changes requested for 2011-12.

RECREATION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Parks & Rec Director	0.50	0.50	0.45	0.50	0.50
Parks & Rec Administrative Assistant	0.87	0.87	0.87	0.87	0.88
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Sr. Bus Dispatcher	-	-	-	-	0.50
Secretary (3 PT)	1.00	1.00	1.00	1.00	1.00
Recreation Leaders (8 PT)	1.20	1.20	1.20	1.20	1.20
Recreation Aides (8 PT)	0.25	0.25	0.25	0.25	0.25
Recreation Program Supervisors (3 PT)	0.75	0.75	0.75	0.75	0.75
Total Authorized	5.57	5.57	5.52	5.57	6.08

RECREATION

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Recreation		General Fund (100) Dept. (5400)					
Salaries	5100	\$75,766	\$79,683	\$81,854	\$79,419	\$83,136	\$80,213
Salary Seasonal	5125	218,791	126,913	121,256	130,650	148,123	130,650
Overtime	5170	333	211	142	500	800	500
Vacation/Sick Leave Buyback	5180	0	0	0	0	0	0
Benefits	5200	45,289	35,762	37,477	47,372	43,025	53,141
Office Supplies	5400	3,371	1,747	2,332	2,000	2,000	2,000
Department Supplies	5500	839	325	358	1,000	1,000	1,000
Network Support (A)	5775	0	0	0	600	135	270
Personnel Services	6035	378	64	0	500	0	500
Credit Card Processing Fees	6060	0	475	629	600	800	800
Telephone	6200	2,571	2,615	2,648	2,500	3,000	3,000
Advertising	6300	307	50	0	1,000	500	1,000
Utilities	6505	3,733	4,256	3,919	4,500	4,000	4,500
Travel & Conferences	7000	687	871	411	800	200	800
Dues & Subscriptions	7015	30	80	55	150	100	150
Sports Officials	7200	24,129	17,295	12,963	15,000	15,000	15,000
Swim Program Bus Rental	7205	1,577	1,728	0	0	0	0
Swim Lessons-CR/Scotia	7210	1,680	4,140	0	0	0	0
Adult Sports League	7215	2,123	1,247	1,353	2,000	2,000	2,000
Summer Rec. Program	7220	3,214	4,024	4,200	4,000	4,000	4,000
School Rec. Program	7221	0	0	0	500	1,000	1,000
Kiddy Camp	7222	961	1,421	551	1,500	1,500	1,500
Youth Basketball League	7225	3,076	3,728	1,799	0	2,450	3,000
Skating Program	7230	883	662	1,607	1,500	1,500	1,500
CPR Recreation Program	7232	0	0	1,010	0	400	400
After School Supplies	7235	3,391	780	643	1,000	640	1,000
After School Excel program	7236	0	0	0	0	31,941	0
Basketball Camp	7248	1,539	1,057	867	0	1,800	0
Volleyball Program	7252	0	0	0	0	0	2,000
Tennis Program	7249	0	0	0	0	0	1,000
Capital Outlay		3,457	0	0	1,000	1,000	0
Movie Projector & Equip.	8277	0	0	3,038	0	0	0
Total		\$398,125	\$289,134	\$279,112	\$298,091	\$350,050	\$310,924

(A) See Appendix A for Expenditure Allocation

MUSEUM

General Fund 100 & Museum Exhibit Acquisition Fund 165

PURPOSE

The Depot Museum was established for the preservation of the Northwestern Pacific Depot Building, and the housing, preservation, and display of items of historical significance to Fortuna and the Eel River Valley.

RESPONSIBILITIES

- Promote the Museum in Citywide Festival
- Preserve items of local historical significance
- Promote the Museum for use by schools for local historical research

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant expenditures or staffing changes proposed for 2011-12.

MUSEUM PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Museum Curator (PT)	0.49	0.49	0.49	0.49	0.50
Total Authorized	0.49	0.49	0.49	0.49	0.50

MUSEUM

General Fund: 100 & Museum Exhibit Acquisition Fund 165

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Depot Museum		General Fund (100) Dept. (5600)					
Part-time Regular	5165	\$9,816	\$6,573	\$6,862	\$9,849	\$10,611	\$9,947
Overtime Railroad Museum	5170	0	0	136	0	0	0
Benefits	5200	422	408	536	604	633	610
Office Supplies	5400	64	373	623	500	200	500
Department Supplies	5500	302	1,070	826	1,000	500	1,000
Vehicle Fuel & Railroad Museum	5505	0	0	287	0	0	0
Gift Shop Purch Railroad Museum	5550	0	0	155	0	300	300
Alarm System	5730	376	276	366	400	300	300
Building Repair & Maintenance	5740	147	146	178	500	200	500
Personnel Services	6035	0	1,213	0	0	0	0
Telephone	6200	0	0	0	200	200	200
Advertising	6300	362	56	65	500	200	500
Utilities	6505	4,032	3,846	2,867	4,500	4,000	4,500
Dues & Subscriptions	7015	0	0	0	0	0	400
Total Capital Outlay	8277	0	0	0	95	35	100
Detail below:							
Energy Efficiency Upgrades	8277						100
Total		\$15,521	\$13,961	\$12,901	\$18,148	\$17,179	\$18,857
Museum Exhibit Acquisition		Museum Exhibit Fund (165) Dept. (5610)					
Department Supplies	5500	0	82	331	500	1,000	1,000
Gift Shop Purchases/CGS	5550	0	9	414	1,000	750	1,000
Total Capital Outlay:	8279	0	0	0	0	0	6,500
Detail below:							
Collection Acquisitions	8279	0	373	1,169	2,750	0	2,750
Exhibit Construction	8279	0	0	0	2,750	500	2,750
Indian Exhibit Acquisitions	8279	0	0	0	1,000	0	1,000
Total		\$0	\$91	\$745	\$1,500	\$1,750	\$8,500
Total Museum		\$15,521	\$14,052	\$13,646	\$19,648	\$18,929	\$27,357

RIVER LODGE & MONDAY CLUB

River Lodge Fund 160

PURPOSE

The River Lodge Conference Center was built in 1998 in response to a need for a regional facility that could be used for conferences, seminars, community activities, weddings, and other events. The facility is located next to several hotels and restaurants that benefit from the events at the facility. This results in increased sales taxes and transit occupancy taxes for the City of Fortuna. River Lodge also has a visitor center, as well as a gift shop which specializes in products made by local artisans.

The Monday Club was built circa 1930 by a local women's group called "The Monday Club". It was later purchased by the Fortuna Concert Series which donated it to the City in 1999. The facility is used by the Fortuna Concert Series and other small groups.

RESPONSIBILITIES

- Manage the daily and ongoing operations of the River Lodge and Monday Club, including promotion & advertising, event coordination, and maintenance & upkeep of the facilities and equipment.
- Carry out annual events including the Bridal Faire and Holiday Craft Faire.
- Liaison with the Fortuna Chamber of Commerce Tourism Committee to promote events that will involve the use of River Lodge, promote tourism, and benefit the community.
- Provide excellent customer service by assisting facility users as needed.
- Maintain a state of the art facility with appropriate equipment to satisfy a variety of clientele.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant expenditures or staffing changes anticipated for 2011-2012.

RIVER LODGE & MONDAY CLUB PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Conference Center Manager	-	-	1.00	1.00	1.00
Conference Center Supervisor	1.00	1.00	-	-	-
Lead Coordinator (1 PT)	1.00	-	-	-	-
Conference Center Coordinator	-	1.00	1.00	1.00	1.00
Coordinator (3 PT)	1.50	1.50	-	-	-
Conference Center Worker (3 PT)	-	-	2.50	2.50	2.50
Lead Custodian (1 PT)	0.50	0.50	-	-	-
Facility Custodian	-	-	0.25	0.25	0.20
Conference Ctr Maintenance Worker II	1.00	1.00	-	-	-
Maintenance Worker (1 PT)	0.38	0.38	-	-	-
Park Maintenance Worker III	-	-	-	-	0.10
Park Maintenance Worker II	-	0.20	0.20	0.20	0.10
Total Authorized	5.38	5.58	4.95	4.95	4.90

RIVER LODGE & MONDAY CLUB

River Lodge Fund 160

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 160	Dept. 5800	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
River Lodge			River Lodge Fund (160) Dept (5800)					
Salaries		5100	\$77,840	\$74,952	\$76,659	\$78,030	\$77,750	\$78,327
Salary Seasonal		5125	27,248	30,495	17,930	41,540	36,734	41,955
Overtime		5170	0	37	0	2,000	435	2,000
Benefits		5200	20,497	25,176	27,459	31,438	35,967	43,624
Office Supplies		5400	3,135	2,061	1,084	1,000	1,200	2,000
Computer Software		5410	500	0	0	500	0	0
Department Supplies		5500	4,496	6,325	5,078	3,000	4,500	5,000
Vehicle Fuel & Riverlodge		5505	0	0	1,006	0	0	0
Asphalt Riverlodge		5525	0	0	11	0	0	0
Kitchen Supplies		5539	2,587	1,796	1,473	1,500	2,200	2,500
Facility Catering		5540	20,591	15,382	11,478	15,000	10,000	15,000
Facility Catering Linen		5545	10,147	476	1,457	2,000	1,500	2,000
User Group Linen		5547	0	8,452	5,389	5,000	5,500	6,000
Catering - Other Misc Costs		5546	3,020	1,019	61	500	500	1,000
Gift Shop Purchases/CGS		5550	12,127	11,163	13,191	15,000	11,000	15,000
Visitor Center Supplies		5560	683	371	40	500	500	500
Janitorial Supplies		5565	7,052	9,303	7,623	8,000	4,000	6,000
Special Events		5570	0	38	288	0	0	500
Special Events - Bridal Faire		5571	2,603	3,870	4,086	3,000	2,774	3,000
Special Events - Craft Faire		5572	464	649	1,920	2,000	1,622	2,000
Kitchen Chemicals		5575	1,969	1,608	2,116	2,000	1,200	2,000
River Ldg Disc Riverlodge		5581	0	0	19,155	0	16,000	20,000
Office Equipment Maintenance		5705	0	0	690	500	800	800
Equipment Lease (Dish Sanitizer)		5706	1,113	1,116	1,122	1,700	1,500	1,500
Software Maintenance		5710	0	0	0	0	0	1,200
Equipment Maintenance/Repair		5720	2,294	3,304	1,527	2,000	2,000	2,000
Alarm System		5730	303	313	243	500	500	500
Janitorial Serv Riverlodge		5735	0	0	56	0	0	0
Building Maintenance/Repair		5740	5,148	5,188	9,179	5,000	7,000	7,000
Newburg Pk Maint Riverlodge		5741	0	0	118	0	0	0
Network Support (A)		5775	0	0	1,191	600	600	600
Personnel Services		6035	803	505	273	1,500	1,000	1,000
Credit Card Processing Fees		6060	160	1,275	1,044	1,200	1,200	1,200
Telephone		6200	5,139	5,333	5,546	7,000	6,800	7,000
Advertising		6300	3,815	6,107	4,423	8,000	6,000	8,000
Utilities		6505	17,159	20,487	18,972	20,000	20,000	20,000
Fire Assessment		6720	36	36	36	36	36	36
Travel and Conference		7000	0	194	424	1,000	1,000	1,500
Capital Outlay		8269	39,280	27,543	0	0	0	0
Total			\$270,209	\$264,574	\$242,348	\$261,044	\$261,819	\$300,742

RIVER LODGE & MONDAY CLUB

River Lodge Fund 160

Monday Club

River Lodge Fund (160) Dept. (5700)

Salaries	5100	51	0	0	300	200	2,262
Part-time Regular	5165	\$1,799	\$1,586	\$1,307	\$4,824	\$3,842	\$4,872
Overtime	5170	0	0	0	0	0	0
Benefits	5200	134	115	98	390	309	396
Department Supplies	5500	671	1,158	166	500	500	1,000
Vehicle Fuel & Monday Club	5505	0	0	206	0	0	0
Mon Club Disc	5582	0	0	2,452	0	6,926	7,000
Equipment Maintenance/Repair	5720	0	318	695	200	600	700
Building Repairs	5740	43	266	641	1,000	500	1,000
Bank Fees Monday Club	6060	0	0	59	0	0	0
Advertising	6300	0	671	0	500	500	500
Telephone	6200	263	185	188	300	250	300
Utilities	6505	2,046	4,034	3,241	5,000	5,000	5,000
Fire Assessment	6720	36	36	36	36	36	36
Capital Outlay	8014	0	689	0	332	0	0
Energy Efficiency Upgrades	8014	0	0	0	0	0	0
Total		\$5,043	\$9,058	\$9,089	\$13,382	\$18,662	\$23,066
Total River Lodge		\$275,252	\$273,632	\$251,437	\$274,426	\$280,481	\$323,809

(A) See Appendix A for Expenditure Allocation

TRANSIT

Transit Fund 590

PURPOSE

The Transit Department is responsible for transportation services to Fortuna Residents. Service is provided in two fashions: a public transit service offered through Humboldt Transit Authority's Régional Redwood Transit System (RTS), and the Fortuna Senior Bus Dial-A-Ride System which provides transportation to people over the age of fifty, and/or disabled.

RESPONSIBILITIES

- Safe and efficient transportation of elderly and disabled
- Provide Fortuna residents transportation between Trinidad and Scotia

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

In Fiscal Year 2009-10 the City applied for grant funds in 2009-10 through the Federal Transit Administration Section 5310 Grant Program to purchase a new bus we hope to complete that process before the end of our current Fiscal Year. During our last budget cycle we eliminated one full-time Driver Position, we have witnessed a steady increase in ridership and a decrease in hours worked. We are optimistic that with the purchase of a smaller more efficient bus we will continue to see and increase in services provided.

There are no proposed changes to staffing for the 2011-12 Budget Cycle.

TRANSIT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Parks & Rec Administrative Assistant	0.13	0.13	0.13	0.13	0.12
Bus Drivers - Full Time	2.00	2.00	2.00	2.00	1.00
Bus Drivers - Part Time	0.50	0.50	0.50	0.50	0.50
Facility Custodian	-	-	-	-	0.04
Dispatchers (1 PT)	0.38	0.38	0.38	0.38	-
Vehicle & Equipment Mechanic	0.03	0.03	0.03	0.03	0.06
Total Authorized	3.04	3.04	3.04	3.04	1.72

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund Dept.	Actual	Actual	Actual	Budget	Estimate	Request
	590 4400	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Senior Bus		Dept. (4400)					
Salaries	5100	\$51,377	\$51,196	\$51,303	\$28,748	\$32,762	\$39,058
Part-time Regular	5165	9,488	10,787	14,390	22,099	22,584	22,320
Overtime	5170	68	22	49	500	0	500
Vacation Buyback	5180	0	0	0	0	3,450	
Benefits	5200	23,855	23,105	24,063	17,541	20,621	21,695
Office Supp Sr. Bus Service	5400	0	0	9	0	0	100
Department Supplies	5500	1,611	604	1,261	1,500	500	1,500
Vehicle Fuel & Oil	5505	12,303	9,184	7,961	8,000	9,000	9,000
Vehicle Repairs	5715	6,490	3,794	4,668	3,230	2,000	3,000
Personnel Services	6035	139	417	0	300	0	0
Telephone	6200	179	178	180	200	200	200
Advertising	6300	0	107	0	200	200	200
Insurance (A)	6350	3,400	3,400	3,400	3,400	3,400	3,400
Dues & Subscriptions	7015	0	0	0	0	0	320
Total Capital Outlay	8000	0	0	14,021	57,000	320	320

Senior Bus (Grant Funded)

Total		\$108,910	\$102,794	\$121,305	\$142,717	\$95,037	\$101,613
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Public Transit

Dept. (4450)

Bus Shelter Janitorial	5735	1,518	1,553	1,598	1,606	1,606	2,116
HTA	6620	79,250	81,628	84,077	84,077	84,085	87,448
Total		\$80,768	\$83,181	\$85,675	\$85,683	\$85,691	\$89,564

Total Public Transit		\$189,678	\$185,975	\$206,980	\$228,400	\$180,728	\$191,176
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(A) See Appendix A for Expenditure Allocation

Police

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POLICE PERSONNEL

Job Title	Police	Detective	Youth Svc/ POP	Crime Prevention	ARRA Grant Funded	Total
	Fund-Dept <u>100-2000</u>	Fund-Dept <u>100-2200</u>	Fund-Dept <u>100-2300</u>	Fund-Dept <u>100-2500</u>	Fund-Dept <u>100-2735</u>	
Kennel Attendant (PT)	0.50	-	-	-		0.50
Evidence Tech (PT)	0.50					0.50
Records Clerk/Relief CSO	1.00					1.00
CSO - Field Admin	1.00	-	-	-		1.00
CSO - Field Admin	1.00	-	-	-		1.00
Community Services Officer	1.00	-	-	-		1.00
Community Services Officer	1.00	-	-	-		1.00
Community Services Officer	1.00	-	-	-		1.00
Community Services Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	-	-	-	1.00		1.00
Police Officer	1.00	-	-	-		1.00
Police Officer	-	1.00	-	-		1.00
Police Officer	-	1.00	-	-		1.00
Police Officer - grant funded	-	-	-	-	1.00	1.00
Office Supervisor - Police	1.00	-	-	-	-	1.00
Police Sergeant	-	-	1.00	-		1.00
Police Sergeant	1.00	-	-	-		1.00
Police Sergeant	1.00	-	-	-		1.00
Police Sergeant	1.00	-	-	-		1.00
Lieutenant	1.00	-	-	-		1.00
Police Chief	1.00	-	-	-		<u>1.00</u>
						<u>26.00</u>

POLICE

General Fund 100

PURPOSE

The Police Department is responsible for the protection of life and property through maintenance of public order, the fair and impartial enforcement of laws, safeguarding the Constitutional Rights of all, and the regulation of motor vehicles.

The Department is committed to serving the citizens of Fortuna by continually seeking community opinion and involvement, engaging in police-community crime prevention, public safety education and cooperative efforts with other public and private agencies.

The Department strives for excellence in purpose and performance. Fairness, honesty and integrity are mainstays in Departmental relationships. It is a continuing goal of the Police Department to recruit and retain the most qualified police employees for the City of Fortuna.

RESPONSIBILITIES

- To maintain and enhance, if possible, the level of service to the growing community by deploying personnel and resources effectively and utilizing volunteers.
- To be good financial managers; expending fiscal resources wisely and at the same time developing and expanding city revenues when applicable.
- To enhance our police-community relationships through new and existing programs.
- To emphasize departmental training and personnel development in order to professionally serve the community.
- To adhere to the Police Code of Ethics and the Fortuna Police Department Statement of Values.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Police Department applied for and received an extension to our American Recovery & Reinvestment (ARRA) grant. The extension is until July 1, 2013. Currently two line level police officer positions are funded with the grant. The ARRA grant has allowed the police department to establish an Investigative Unit which consists of two Senior Officers assigned as Detectives. While the grant was extended it is anticipated the funding will be exhausted by mid 2012. The City has determined that these two positions cannot be sustained after the funding from the ARRA grant is depleted. Vacant police officer will be left unfilled when the grant funding ends. The Fortuna Police Department will transition from 18 to 16 sworn officers including the Chief with a total staff of 25 FTE.

POLICE

General Fund 100

POLICE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	-	-	1.00	1.00	1.00
Sergeants	4.00	4.00	3.00	3.00	4.00
Police Officers	7.00	7.00	7.00	8.00	7.00
Detectives	1.00	1.00	1.00	1.00	2.00
Youth Services Officer	1.00	1.00	1.00	1.00	1.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	7.00	7.00	7.00	6.00	6.00
Lead Community Services Officer	-	-	-	1.00	1.00
Records Clerk/Relief Dispatcher II	1.00	1.00	1.00	1.00	1.00
Vehicle & Equipment Mechanic	0.13	0.13	0.13	0.13	0.370
Facility Custodian	-	-	-	-	0.22
Kennel Technician PT	-	-	-	-	0.50
Evidence Technician PT	0.50	0.50	0.50	0.50	0.50
Total Authorized	24.63	24.63	24.63	25.63	27.590

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund	Dept.	Actual	Actual	Actual	Budget	Estimate	Request
	100	2000	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Police Services								
Salaries		5100	\$902,529	\$931,086	\$1,036,839	\$1,012,442	\$1,012,000	\$1,004,549
Salary Seasonal		5125	0	0	0	0	0	0
Part-time Regular		5165	9,561	12,185	15,540	18,467	15,447	18,500
Overtime		5170	120,260	144,960	123,164	130,000	129,600	110,000
Vacation/Sick Leave Buyback		5180	11,944	27,188	14,255	12,000	13,540	27,000
Benefits		5200	387,141	376,452	464,851	526,310	520,000	624,372
Uniform Allowance		5260	8,879	8,929	12,483	15,800	12,700	15,800
Office Supplies		5400	10,629	11,022	13,911	12,000	12,000	12,000
Software		5410	0	0	0	2,000	2,000	2,000
Department Supplies		5500	23,787	23,045	29,725	25,000	29,000	25,000
Vehicle Fuel & Oil		5505	41,079	32,055	41,361	45,000	53,000	50,000
Ammunition/Range Supplies		5515	2,341	2,922	3,675	4,000	4,000	4,000
Radio & Equipment Maint.		5700	5,367	5,318	5,155	6,500	6,500	6,500
Office Equipment Maint.		5705	1,598	1,677	432	4,500	4,500	4,500
Code Enforcement		5708	0	0	0	1,000	1,000	1,000
Vehicle Repairs & Maint.		5715	23,859	19,664	29,383	25,000	26,000	25,000
Equipment Repairs & Maint.		5720	2,219	642	3,876	8,500	10,000	0
Janitorial Service		5735	9,109	9,320	9,781	9,633	9,633	0
Building Repairs		5740	770	893	1,057	3,000	1,000	3,000
Network Support (A)		5775	16,808	20,307	14,294	7,500	7,500	7,560
Telephone Network Support		5776	0	850	945	2,000	2,000	2,000

POLICE

General Fund 100

Description	Fund 100	Dept. 2000	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Police Services - Continued								
Professional Services		6025	0	672	889	2,000	1,000	2,000
Recruitment Services		6035	4,758	12,184	21,361	20,000	18,000	15,000
Credit Card Processing Fees		6060	0	464	552	560	700	560
Telephone		6200	15,860	13,206	15,085	17,000	18,500	17,000
CLEWS/CLETS Service		6215	8,352	8,898	9,843	8,500	8,500	9,500
Codification		6225	0	0	0	0	1,400	1,400
Eureka Records/Dispatch		6230	0	22,179	10,099	18,000	18,000	18,000
Advertising		6300	329	521	100	500	500	500
Utilities		6505	11,262	13,036	13,114	13,000	13,615	14,000
DUI/DOJ Testing Fees		6600	6,193	3,832	4,271	7,000	5,000	7,000
Live scan Fees		6625	11,372	13,855	20,925	10,000	12,000	14,000
Booking Fees		6705	12,500	0	4,129	20,000	18,000	0
Travel & Conferences		7000	1,384	1,626	3,449	3,000	3,000	5,000
Training Expenses		7005	33,140	25,357	28,811	30,000	28,000	25,000
Dues & Subscriptions		7015	1,805	2,196	1,638	2,000	2,100	2,000
Special Expense		7405	11,732	5,714	9,006	15,000	9,000	15,000
SCOP Volunteers		7415	2,531	2,388	85	1,000	1,000	1,000
Police Explorer		7420	70	0	0	500	500	1,000
Police Chaplains		7425	254	0	0	250	250	500
RARC		7435	0	0	0	500	500	500
Abandoned Vehicle Expense		7450	4,375	4,893	6,446	10,000	5,500	10,000
Every 15 Minutes Expense		7451	14,911	54		0	0	0
Vet Expense Police Department		7455	0	0	263	0	0	0
Total Capital Outlay			66,909	127,171	101,712	51,000	64,000	0
Detail below:								
Police Car & Related Equip		8267						15,000
Police Car & Related Equip		8267	Deferred					50,000
Computers & Printers		8267	Deferred					6,000
Cold weather jump suits		8267	Deferred					2,200
Stinger type flashlights		8267	Deferred					2,000
Portable power tools kit		8267	Deferred					650
In-Car Video System		8267	Deferred					5,000
Less Deferred Capital Outlay								(65,850)
Total			\$1,785,617	\$1,886,761	\$2,072,505	\$2,100,461	\$2,100,485	\$2,116,740

(A) See Appendix A for Expenditure Allocation

POLICE

General Fund 100

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Detective (Was Problem Oriented Policing/Drug Enforcement)		Dept. (2200)					
Salaries	5100	\$31,024	\$51,817	\$58,786	\$98,493	\$98,727	\$99,686
Overtime	5170	5,494	16,029	12,620	20,000	18,000	20,000
Vacation/Sick leave Buyback	5180	983	1,898	0	1,000	0	1,000
Benefits	5200	16,989	28,328	32,279	66,570	64,000	77,272
Uniform Allowance	5260	325	650	800	1,600	1,200	1,600
Department Supplies	5500	604	0	0	0	0	0
Vehicle Fuel & Oil	5505	585	229	149	1,500	1,500	1,500
Vehicle Repair	5715	55	0	0	1,000	500	1,000
Training	7005	0	0	0	4,000	4,000	4,000
Total		\$56,059	\$98,951	\$104,634	\$194,163	\$187,927	\$206,058

Drug Task Force - Cal-MMET		Dept. (2250)					
Salaries	5100	\$43,593	\$47,372	\$0	\$0	\$0	\$0
Overtime	5170	14,436	16,870	0	0	0	0
Vacation/Sick leave Buyback	5180	0	902	0	0	0	0
Benefits	5200	25,808	26,725	0	0	0	0
Uniform Allowance	5260	650	650	0	0	0	0
Departmental Supplies	5500	0	0	0	0	0	0
Vehicle Fuel & Oil	5505	643	1,701	0	0	0	0
Vehicle Repair	5715	0	0	0	0	0	0
Training	7005	0	74	0	0	0	0
Total		\$85,130	\$94,294	\$0	\$0	\$0	\$0

Youth Services/Problem Oriented Policing		Dept. (2300)					
Salaries	5100	\$41,734	\$49,416	\$51,037	\$52,486	\$53,318	\$53,011
Overtime	5170	6,734	9,468	4,549	7,000	7,000	7,000
Vacation/Sick leave Buyback	5180	814	0	1,042	500	0	500
Benefits	5200	25,126	26,847	22,816	34,012	34,054	39,457
Uniforms	5260	650	650	800	800	500	800
Departmental Supplies	5500	7,014	2,281	5,143	8,000	7,000	8,000
Training	7005	1,785	160	0	2,000	1,000	2,000
Special Youth Services	7405	0	0	0	0	70	70
Total		\$83,857	\$88,822	\$85,387	\$104,798	\$102,942	\$110,838

POLICE

General Fund 100

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
K-9 Unit		Dept. (2850)					
Salaries-Stipend	5100	\$0	\$0	\$0	\$0	\$0	\$0
Overtime	5170	14,117	7,573	8,047	10,000	8,481	\$10,000
Benefits	5200	5,356	2,715	3,048	933	3,444	933
Department Supplies	5500	2,076	631	5,327	2,000	1,500	2,000
Vehicle Fuel & Oil	5505	0	0	0	1,500	1,500	1,500
Vehicle Repairs & Maintenance	5715	0	0	0	1,000	1,000	1,000
Training Expenses	7005	45	3,000	4,440	2,000	3,500	3,500
Veterinary Expense	7455	12	0	792	2,500	1,000	2,500
Total		\$21,606	\$13,919	\$21,654	\$19,933	\$20,425	\$21,433
Grant Expenditures & Asset Seizure							
Asset Seizure	180/2700	\$7,939	\$15,839	\$701	\$0	\$0	\$0
OTS Grant	100/2730	0	0	0	0	31,333	30,000
COPS DUI Awareness	181/2725	2,093	0	400	0	20,480	0
OTS Grant	100/2720	6,354	0	2,524	5,159	0	5,159
Total		\$16,386	\$15,839	\$3,625	\$5,159	\$51,813	\$35,159
Total Police Department		\$2,150,149	\$2,306,877	\$2,452,974	\$2,695,594	\$2,719,191	\$2,703,185

Public Works

- Administration
- Engineering
- General Services
- Utilities - Wastewater
- Utilities - Water
- Solid Waste
- Maintenance Districts & Fee/Assessment Areas

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PUBLIC WORKS PERSONNEL

Job Title	Police Fund-Dept 100-2000	Detective Fund-Dept 100-2200	Com Dev Building Fund-Dept 120-3000	Com Dev Dev Review Fund-Dept 120-3100	PW Admin Fund-Dept 100-4000	Gen Svc Street Division Fund-Dept 100-4100	Gen Svc Traffic Control Fund-Dept 280-4200	Gen Svc Storm Drain Mnt Fund-Dept 200-4300	Parks&Rec Transit Fund-Dept 590-4400	PW Engineering Fund-Dept 100-5100	Solid Waste Recycling Fund-Dept 210-5300	Parks&Rec Parks Fund-Dept 100-5450	Water Pumping,Treatmnt,Storage Fund-Dept 500-6000	Water Transmission&Dist Fund-Dept 500-6100	Water Cust.Acct. Fund-Dept 500-6200	Water Admin Fund-Dept 500-6300	Wastewater Collection Fund-Dept 550-6500	Wastewater Pumping&Treatment Fund-Dept 550-6600	Wastewater Admin Fund-Dept 550-6700	Capital Improvement Projects Fund-Dept Various	Total
Plant Mechanic Assistant (PT)													0.125					0.38			0.50
Public Works Admin Technician					0.20											0.40			0.40		1.00
Public Works Director/City Engineer				0.05	0.10	0.05		0.05		0.05	0.05		0.05	0.05		0.13	0.05	0.05	0.13	0.20	1.00
Engineering Tech II			0.05	0.30		0.05		0.05		0.15			0.05	0.05		0.05	0.05	0.05	0.05	0.10	1.00
Engineering Tech III				0.20		-		0.15		0.20	0.15		0.05	0.05		0.05	0.05	0.05	0.05		1.00
Street Maintenance Worker II						0.30	0.35							0.10			0.10			0.15	1.00
Street Maintenance Worker III						0.30	0.35							0.10			0.10			0.15	1.00
Street Maintenance Worker II						0.30	0.35							0.10			0.10			0.15	1.00
Lead Street Maintenance Worker						0.30	0.35							0.10			0.10			0.15	1.00
Street Maintenance Worker III						0.30	0.35							0.10			0.10			0.15	1.00
City Carpenter II						0.40	0.10	0.15					0.05					0.05		0.25	1.00
City Carpenter III						0.40	0.10	0.15					0.05					0.05		0.25	1.00
Vehicle & Equipment Mechanic II	0.18	0.01	0.01		0.01	0.36	0.05		0.03	0.01		0.09		0.20			0.05			0.01	1.00
Vehicle & Equipment Mechanic II	0.18	0.01	0.01		0.01	0.36	0.05		0.03	0.01		0.09		0.20			0.05			0.01	1.00
General Services Superintendent						0.30	0.25							0.15			0.15		-	0.15	1.00
Chief Treatment Plant Operator													0.20					0.50	0.25	0.05	1.00
Treatment Plant Operator in Training													0.20				0.05	0.75			1.00
Treatment Plant Operator III/Shift Supervisor													0.20				0.05	0.75			1.00
Treatment Plant Operator in Training													0.20				0.05	0.75			1.00
Laboratory Technician													0.25					0.60	0.15		1.00
Treatment Plant Operator III													0.20				0.05	0.75			1.00
Treatment Plant Operator in Training													0.20				0.05	0.75			1.00
Treatment Plant Operator III/Shift Supervisor													0.20				0.05	0.75			1.00
Treatment Plant Mechanic													0.25					0.75			1.00
Utility Worker II														0.40	0.10			0.10		0.10	1.00
Utility Worker III														0.40	0.10			0.10		0.10	1.00
Lead Utility Worker														0.50	0.10	0.05		0.10	0.05		1.00
Utility Worker II														0.50	0.10			0.10			1.00
Utility Worker II														0.10	0.70			0.05	0.05	0.10	1.00
Utility Worker III														0.45	0.15			0.20	0.10	0.10	1.00
Utilities Superintendent													0.05	0.05	-	0.20	0.15	0.25	0.20	0.10	1.00
																					<u>30.50</u>
Not Visible - Cross Foot	0.36	0.01	0.07	0.55	0.31	3.42	2.30	0.55	0.06	0.42	0.20	0.18	2.33	3.60	1.25	0.88	2.70	7.78	1.28	2.27	30.50

ADMINISTRATION

General Fund 100

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Administration

- Handicap Accessibility Program
 - o ADA Action Plan
- Compliance Coordination
 - o National Flood Insurance Program (NFIP) administration
 - o Storm Water Management Plan (SWMP)
 - o Illicit Discharge Detection and Elimination (IDDE) Program (storm drain)
 - o Solid Waste Recycling Programs
 - § Solid Waste Reduction
 - § Used Oil Recycling
 - § Used Tires Recycling
 - § Beverage Container Recycling
- Hazardous Materials Plans and Disposal
- Energy Conservation
- Employee Safety
- Department Policies and Procedures

SIGNIFICANT CHANGES

None.

ADMINISTRATION

General Fund 100

ADMINISTRATION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Public Works Director/City Engineer				0.10	0.10
Public Works Director	-	-	0.20	-	-
Public Works Administrative Technician	0.20	0.20	0.20	0.20	0.20
Deputy PW Director - General Services	-	-	-	-	-
Vehicle & Equipment Mechanic	0.01	0.01	0.01	0.01	0.01
Part-time Worker (4 PT)	0.40	0.40	0.40	0.40	0.40
Total Authorized	0.61	0.61	0.81	0.71	0.71

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
<i>Public Works Administration</i>						
	General Fund (100) Dept. (4000)					
Salaries	5100	\$6,151	\$6,587	\$14,025	\$16,665	\$17,040
Salary Seasonal	5125	0	0	0	3,350	7,500
Vacation/Sick Leave Buyback	5180	0	0	235	0	0
Benefits	5200	2,936	2,917	4,400	5,504	6,943
Office Supplies	5400	300	318	491	400	750
Department Supplies	5500	43	826	801	1,000	1,000
Vehicle Fuel	5505	0	0	371	1,500	1,500
Office Equip. Maint.	5705	0	0	0	200	500
Vehicle Repairs	5715	0	0	291	200	200
Network Support (A)	5775	0	0	7,743	0	0
Phone System	5776	0	0	0	0	0
Professional Services	6025	0	0	481	0	0
Personnel Services	6035	157	718	869	500	500
Telephone	6200	0	0	477	480	600
Advertising	6300	0	0	0	0	0
Travel & Conferences	7000	0	217	1,525	500	500
Training	7005	0	263	218	500	500
Dues & Subscriptions	7015	0	173	0	200	200
Total Capital Outlay		0	0	0	0	1,400
Detail below:						
Adobe Pro	8268	0	0	0	0	400
CIP Filing Cabinets	8268	0	0	0	0	1,000
Total		\$9,587	\$12,019	\$31,927	\$30,999	\$39,133

(A) See Appendix A for Expenditure Allocation

GENERAL SERVICES

Various Funds

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

RESPONSIBILITIES

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

General Services

- Streets
 - o Signs
 - o Traffic Control Signals
 - o Roadway Striping and Markings
 - o Street Sweeping
 - o Street Lights
 - o Roadway and Roadside Maintenance
- Storm Drains
 - o Storm Drain Collection System
 - o Other Storm Drainage Facilities (streams, creeks, detention basins)
- Weed Abatement (fire hazards)
- City Vehicle Fleet and Equipment Maintenance
 - o Air Quality Control Programs (CARB and Stationary/Portable Generators)

SIGNIFICANT CHANGES

As a cost savings measure, the part-time Vehicle and Equipment Mechanic was converted to a full-time position in fiscal year 2011-2012 to facilitate that most City vehicle maintenance is accomplished internally.

GENERAL SERVICES

Various Funds

GENERAL SERVICES PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Public Works Director/City Engineer				0.05	0.10
Administrative Personnel	0.06	0.06	0.01	0.01	0.01
Assistant City Manager	-	-	-	-	0.025
Deputy PW Director - General Services	0.60	0.60	0.65	-	-
General Services Superintendent	-	-	-	0.65	0.55
Lead Street Maintenance Worker	0.80	0.80	0.80	0.80	0.65
Public Works Technician	1.00	1.00	1.00	1.00	-
Street Maintenance Worker II/III	3.20	3.20	3.20	3.20	2.60
Engineering Technician II	-	-	-	-	0.10
Engineering Technician III	-	-	-	-	0.15
Vehicle & Equipment Mechanic	0.47	0.47	0.47	0.47	0.82
Compliance Coordinator	0.35	0.35	0.35	0.35	-
City Carpenter	1.80	1.80	1.80	1.80	1.30
Part-time Worker (4 PT)	2.00	2.00	2.00	2.00	2.00
Total Authorized	10.28	10.28	10.28	10.33	8.31

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12	
<i>General Services - Storm Drain Maintenance</i>							
Storm Drainage Fund (200) Dept. (4300)							
Salaries	5100	\$22,940	\$26,352	\$25,887	\$30,019	\$23,304	\$25,494
Salary Seasonal	5125	121	0	204	8,362	591	5,800
Vacation/Sick Leave Buyback	5180	109	114	0	0	945	0
Overtime	5170	354	74	0	250	86	1,000
Benefits	5200	5,175	6,079	6,152	12,915	7,281	12,123
Office Supplies	5400	0	38	60	250	250	250
Department Supplies	5500	2,554	3,387	1,864	4,000	2,500	4,000
Software Maintenance	5710	0	1,000	0	0	0	0
Advertising Storm Drain	6300	0	0	65	0	0	0
NPDS Permit	6610	4,444	5,400	5,400	0	0	0
Adopt A Block Storm Drain	6616	0	0	104	0	0	0
Travel & Conferences	7000	210	1,180	0	1,000	300	500
Training	7005	30	11	20	1,000	500	1,000
Dues & Subscriptions	7015	125	145	145	250	200	250
Reimb Grant Exp Storm Drain	7251	0	0	60	0	37	0
Special Projects	8237	1,759	5,000	3,702	5,000	3,500	5,000
Total Capital Outlay	8237	14,538	0	0	0	0	0
Total		\$52,359	\$48,780	\$43,663	\$63,046	\$39,494	\$55,417

GENERAL SERVICES

Various Funds

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
General Services - Stormwater Management		Storm Drainage Fund (200) Dept. (4310)					
Office Supplies	5400	\$0	\$0	\$0	\$200	\$150	\$200
Department Supplies	5500	0	0	0	200	100	200
Vehicle Fuel & Oil	5505	0	0	0	500	0	500
ASIST Software Annual Fee	5710	0	0	0	0	0	0
Vehicle Repairs	5715	0	0	0	500	200	0
Professional Services	6025	0	0	280	0	500	750
Advertising	6300	0	0	898	1,000	832	1,000
NPDS Permit	6610	0	0	0	5,500	5,400	5,500
IDDE Testing	6613	0	0	455	1,000	150	1,000
Adopt a Block	6616	0	0	962	500	0	250
Stormwater Hotline	6614	0	0	0	600	0	600
IDDE Implementation	6617	0	0	0	5,000	1,000	1,000
SWMP Implementation	6618	0	0	0	5,000	2,500	3,000
Travel & Conferences	7000	0	0	0	1,000	1,100	1,000
Training	7005	0	0	0	500	600	500
Application/Certification Fees	7012	0	0	0	0	0	200
Dues & Subscriptions	7015	0	0	0	250	300	275
Stormwater Grant Expenditures	7251	0	0	0	10,000	0	0
Special Projects	8237	0	0	157	500	0	500
Total Capital Outlay		0	0	0	750	1,700	1,667
Detail below:							
GIS Development	8256	0	0	0	0	0	1,667
Total		\$0	\$0	\$2,752	\$33,000	\$14,532	\$18,142

GENERAL SERVICES

Various Funds

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
General Services - Street Division		General Fund (100) Dept. (4100)					
Salaries	5100	\$171,288	\$185,096	\$66,729	\$131,231	\$148,602	\$146,662
Salary Seasonal	5125	13,769	2,500	8,739	7,211	22,944	5,800
Vacation/Sick Leave Buyback	5180	1,761	2,314	496	0	0	0
Overtime	5170	1,032	319	319	3,000	338	3,000
Vacation Buy back	5180	0	0	0	0	6,959	975
Benefits	5200	75,137	76,724	33,307	68,216	75,437	83,928
Office Supplies	5400	0	0	0	0	553	0
Department Supplies	5500	26,338	23,750	27,226	24,000	20,000	24,000
Vehicle Fuel & Oil	5505	21,900	18,309	19,368	24,000	22,500	24,000
Equipment Fuel & Oil	5510	3,424	1,004	308	2,000	1,000	1,000
Vehicle Repairs	5715	6,103	3,781	5,230	5,500	2,800	5,500
Equipment Maintenance	5720	2,187	3,601	5,117	4,500	11,400	5,000
Building Repair & Maintenance	5740	683	725	124	1,000	400	1,000
Tools & Small Equipment	5900	2,051	3,108	2,519	2,700	2,700	3,000
Engineering Services	6005	0	0	3,168	2,500	3,664	3,000
Personnel Services	6035	0	500	2,128	1,100	1,100	1,100
Travel & Conference	7000	548	0	719	1,000	950	1,200
Training	7005	385	92	395	1,000	725	1,200
Dues & Subscriptions	7015	0	0	100	100	100	300
Grinding/Inlay	8239	50,541	51,949	0	0	0	0
Total Capital Outlay	8239	21,016	42,344	0	20,707	40,000	21,992
Detail below:	8235						
Corp Yard Winterization	8235			21,001			5,000
Narrow Band Radios	8235						1,600
GIS Startup (1/3)	8235					1,600	1,667
Concrete Mixer (1/4)	8235						680
Mitchell Software (1/3)	8235						1,020
CARB Retrofit - Sweeper (1/4)	8235						5,000
Capacity Tester	8235						2,100
Carpenter Tools	8235						4,000
Radio Repeater	8235						925
Total		\$398,163	\$416,116	\$196,993	\$299,765	\$363,771	\$332,657

GENERAL SERVICES

Various Funds

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
General Services - TDA Ongoing Streets Repairs		TDA Fund (260) Dept. (4150)					
Grinding/Inlay	8239	0	0	75,039	60,000	40,000	45,000
Total		\$0	\$0	\$75,039	\$60,000	\$40,000	\$45,000

General Services - Traffic Control

Gas Tax Fund (280) Dept. (4200)

Salaries	5100	\$79,199	\$74,850	\$72,516	\$81,857	\$68,775	\$87,278
Salary Seasonal	5125	7,625	1,012	1,876	9,246	1,956	5,800
Overtime	5170	2,562	1,735	150	1,800	92	1,800
Vacation/Sick Leave Buyback	5180	505	883	371	0	692	0
Benefits	5200	37,223	33,587	34,632	45,623	32,942	49,512
Office Supplies	5400	0	0	0	0	410	0
Department Supplies	5500	14,404	10,188	9,321	10,000	10,000	10,000
Vehicle Fuel & Oil	5505	6,897	6,108	6,442	6,500	5,000	6,500
Base Materials	5520	2,440	361	1,154	1,200	600	1,200
Asphalt	5525	9,745	4,226	8,857	7,500	4,000	5,500
Crack Seal Material	5526	0	0	0	0	0	3,500
Vehicle Repairs	5715	7	53	0	0	696	500
Sweeper Repairs & Maintenance	5721	4,588	4,032	5,218	5,000	6,000	6,000
Traffic Signal Maintenance	5725	1,589	1,828	1,326	2,000	2,000	2,000
Street Light Maintenance	5726	4,231	2,271	3,568	5,000	3,500	5,000
Street Striping	5765	0	15,000	17,008	17,000	17,000	17,000
Tools & Small Equipment	5900	0	0	0	0	0	0
Engineering Services	6005	0	0	0	2,500	0	3,000
Street Light Utilities	6510	29,456	29,760	29,363	30,000	30,000	31,500
Traffic Signal Utilities	6515	5,640	3,978	4,005	5,000	4,100	4,300
Travel & Conference	7000	0	615	0	800	450	1,200
Training	7005	0	0	0	1,000	725	1,000
Total Capital Outlay	8000	17,567	0	0	0	0	10,200
Detail below:							
332L Signal Cabinet & Hardware		0	0	0	0	0	8,100
Mod. 170 Signal Controller		0	0	0	0	0	2,100
Total		\$223,678	\$190,487	\$195,807	\$232,027	\$188,936	\$252,790

General Services - Gas Tax Engineering & Admin.

Gas Tax E & A Fund (295) Dept. (4800)

Salaries	5100	\$8,575	\$1,755	\$744	\$748	\$642	\$673
Salary Part Time	5165	\$0	\$0	\$0	0	11	0
Vacation/Sick Leave Buyback	5180	\$185	\$57	\$0	0	0	0
Benefits	5200	\$2,389	\$526	\$265	292	245	265
Total		\$11,149	\$2,338	\$1,009	\$1,040	\$897	\$938
Total General Services		\$685,349	\$657,721	\$515,263	\$688,877	\$647,630	\$704,944

ENGINEERING

General Fund 100

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Engineering

- Development Review
 - o Building Permit Referrals
 - o Development Project Referrals (Conditions of Approval)
 - o Development Project Implementation
 - § Construction observation
 - § Conditions of Approval implementation
- Capital Improvement Program (CIP) Support
 - o Internal project engineering design
 - o Out-sourced engineering design coordination and project management
- Traffic Safety Committee
- Traffic engineering support
- Code Compliance Committee participation and support
- Benefit Assessment Areas formation and administration
- Regional Transportation Liaison
- Maintain Improvement Codes and Standards
- Graphic Information Systems Dev
- National Flood Insurance Program implementation

SIGNIFICANT CHANGES

None.

ENGINEERING

General Fund 100

ENGINEERING PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Public Works Director/City Engineer	-	-	-	-	0.05
Engineering Technician II	-	-	-	-	0.15
Engineering Technician III	-	-	-	-	0.20
Vehicle & Equipment Mechanic	-	-	-	-	0.02
Seasonal/Part-time Worker (4 PT)	-	-	-	-	-
Total Authorized	0.00	0.00	0.00	0.00	0.42

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual	Actual	Actual	Budget	Estimate	Request
	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12

General Fund (Fund 100), Engineering Division (Dept 5100)

Salaries	5100		\$1,415	\$17,654	\$16,635	\$17,574
Part-time Regular	5165		0	0	0	0
Overtime	5170		0	0	39	0
Vacation Buyback	5180		0	0	0	0
Benefits	5200		553	7,491	4,700	6,499
Office Supplies	5400		681	1,500	800	1,000
Department Supplies	5500		1,614	2,000	1,500	1,500
Fuel & Oil	5505		811	1,000	800	1,000
Vehicle Repair	5715		38	500	200	500
Equipment Repairs	5720		54	1,000	400	1,000
Phone System	5776		0	0	0	0
Tools & Small Equipment	5900		20	500	400	500
Contract Engineer	6005		0	1,000	0	1,000
Legal Services	6020		0	0	0	0
Professional Services	6025			0	2,000	2,500
Personnel Services	6035		839	500	400	500
Telephone	6200		253	300	564	300
Advertising	6300		0	200	0	200
Utilities	6505		212	220	233	220
Hazard Mitigation	6730		0	0	0	0
Travel & Conference	7000		549	3,000	3,000	3,000
Dues & Subscriptions	7015		2,905	6,000	4,500	6,500
Total Capital Outlay			3,834	4,100	2,500	10,267
Detail below:						
Color Laser jet Printer	8235		0	0	0	1,600
Additional Soft desk License	8235		0	0	0	3,000
Large Format Printer/Scanner	8235		0	0	0	3,167
ACAD/GIS capable Laptop	8235		0	0	0	2,500
Total		\$0	\$0	\$13,778	\$46,965	\$38,670
						\$54,060

UTILITIES - WASTEWATER DIVISION

Wastewater Fund 550

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Wastewater

- Wastewater Collection
 - Maintenance of approximately five thousand (5000) sewer service connections
 - Maintenance of forty-two (42) miles of collection system pipeline
 - Operation and Maintenance of nine (9) sewage lift stations
- Wastewater Treatment
 - Wastewater Treatment Facility (permitted for 1.5 million gallons per day)
 - Pretreatment Program
 - Sanitary Sewer Management Plan (SSMP)
 - FOG Program (Fats, Oils and Grease)
 - Inflow and Infiltration (I&I) Reduction
 - Process Safety Management Plan (PSMP)

SIGNIFICANT CHANGES

One full-time wastewater treatment operator was added this fiscal year to return staffing levels of 7 certified operators which was the staffing level in fiscal year 2008-2009 and prior year budgets.

UTILITIES - WASTEWATER DIVISION

Wastewater Fund 550

WASTEWATER DIVISION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
City Manager	0.20	0.20	0.20	0.20	0.20
Assistant City Manager	-	-	-	-	0.18
Public Works Director/City Engineer	-	-	0.38	0.38	0.225
Administration Personnel	1.78	1.78	1.74	1.63	1.75
Public Works Administrative Technician	0.40	0.40	0.40	0.40	0.40
Engineering Tech II	0.20	0.20	0.20	0.20	0.15
Engineering Tech III	-	-	-	0.20	0.15
Dep PW Dir - Environmental Services	0.60	0.60	0.60	-	-
Environmental Services Superintendent	-	-	-	0.50	-
Wastewater Operator I,II,III/OIT	3.20	3.20	3.70	3.70	-
Treatment Plant Operator II	-	-	-	-	3.20
Treatment Plant Op. III/Shift Super.	-	-	-	-	1.60
Chief Treatment Plant Operator	-	-	-	-	0.75
Plant Mechanic	0.75	0.75	0.75	0.75	1.13
Lead Utility Worker	0.30	0.30	0.30	0.30	0.35
Utility Worker II/III	0.85	1.35	1.85	1.85	1.60
Utilities Superintendent	-	-	-	-	0.60
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Seasonal/Part-time Utility Worker I (3PT)	1.20	1.20	1.20	1.20	1.20
Deputy PW Dir - General Services	0.15	0.15	0.15	-	-
General Services Superintendent	-	-	-	0.15	0.15
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
Lab Technician	0.75	0.75	0.75	0.75	0.75
Laboratory Director	-	-	-	-	-
Lead Treatment Operator	0.65	0.65	0.65	0.65	-
City Carpenter	0.10	0.10	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.05	0.05	0.05	0.05	0.10
Total Authorized	11.68	12.18	13.52	13.51	15.08

UTILITIES - WASTEWATER DIVISION

Wastewater Fund 550

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 550	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Administration		Dept. (6700)					
Salaries	5100	\$146,024	\$146,997	\$151,855	\$181,455	\$173,388	\$171,555
Salary Seasonal	5125	0	0	0	0	203	1,000
Overtime	5170	94	22	0	0	1,886	0
Vacation Buyback	5180	1,449	5,067	1,913	2,100	2,556	0
Benefits	5200	52,075	42,207	51,574	70,903	63,603	81,958
W.C. Ded & Related Costs (A)	5205	0	0	0	1,463	1,463	0
Unemployment Insurance	5220	0	0	0	0	0	0
Office Supplies	5400	13,015	16,482	18,734	18,000	15,000	18,000
Paper Supplies	5405	0	0	0	0	0	0
Software	5410	0	372	0	2,400	1,500	2,400
Department Supplies	5500	1,551	1,857	2,364	2,000	2,000	2,000
Office Equipment Maint.	5705	2,437	1,872	1,536	3,000	1,500	2,000
Software Maintenance	5710	2,381	2,450	2,450	2,800	2,450	2,450
Network Support (A)	5775	5,554	6,998	4,765	4,500	10,965	11,070
Telephone System Support	5776	0	283	283	340	237	340
Janitorial Services	5735	3,036	3,107	3,254	3,211	3,211	0
Building Repairs	5740	48	269	241	350	100	350
Audit Fees (A)	6000	2,800	3,200	2,600	3,400	2,800	3,800
Engineering Services	6005	0	0	0	0	4,000	3,000
Professional Services	6025	7,738	2,289	2,733	3,000	10,000	8,000
Bond Trustee Fees (dept 8200)	6055	350	350	0	350	0	0
Personnel Services	6035	984	1,829	1,698	1,500	3,500	2,500
Franchise Fees	6036	0	42,000	42,000	42,000	42,000	0
Temporary Personnel	6037	0	0	17,285	0	0	0
FPIC Admin. Fees	6055	495	2	4	0	0	0
Credit Card Processing Fees	6060	0	988	1,721	1,630	2,765	1,630
Telephone	6200	2,082	1,453	1,765	2,000	1,872	2,000
Insurance (A)	6350	56,321	62,380	60,284	91,942	91,943	97,576
Utilities	6505	3,379	3,911	3,934	4,000	4,000	4,500
Ftna Fire District Assessment	6720	52	52	52	52	52	52
Travel & Conference	7000	162	685	0	1,500	500	1,500
Training	7005	0	0	0	1,500	100	1,500
Dues & Subscriptions	7015	0	0	170	0	0	750
Bad Debts	7800	0	0	13,345	14,000	14,000	14,000
Total		\$302,027	\$347,122	\$386,560	\$459,396	\$457,593	\$433,931

(A) See Appendix A for Expenditure Allocation

UTILITIES - WASTEWATER DIVISION

Wastewater Fund 550

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Collection		Dept. (6500)					
Salaries	5100	\$47,859	\$68,114	\$80,703	\$88,755	\$92,231	\$91,907
Salary Seasonal	5125	776	830	0	271	0	1,000
Overtime	5170	1,028	750	1,917	800	678	1,200
Vacation Buyback	5180	124	326	106	400	588	0
Benefits	5200	25,277	29,175	31,972	46,624	40,989	55,339
Office Supplies	5400	0	0	0	0	250	0
Department Supplies	5500	6,030	4,959	10,215	9,500	8,121	9,500
Vehicle Fuel & Oil	5505	6,860	5,133	4,712	7,000	1,636	7,000
Vehicle Repairs	5715	7,466	9,116	1,536	10,000	8,434	10,000
Info Tech (Telemetry)	5719	0	0	0	0	0	5,000
Equipment Repairs	5720	1,850	3,202	3,247	2,500	2,066	2,500
Tools & Small Equipment	5900	129	342	860	1,000	700	1,000
Personnel Services	6035	100	0	0	200	0	200
Telephone	6200	2,418	2,291	2,114	2,400	2,171	2,400
Water WsWtr Collect	6500	0	0	66	0	0	0
Utilities	6505	0	0	53	200	0	0
SWRCB Annual Permit	6612	847	0	1,226	1,500	0	1,500
Training	7005	150	66	506	1,000	450	1,000
SSMP Plan Compliance	6632	0	0	57,603	75,000	10,000	75,000
Total		\$100,914	\$124,304	\$196,836	\$247,150	\$168,313	\$264,546

Pumping & Treatment		Dept. (6600)					
Salaries	5100	\$216,399	\$268,106	\$274,201	\$288,342	\$245,546	\$306,823
Salary Seasonal	5125	9,252	0	64	24,643	24,125	16,000
Part-time Regular	5165	0	0	0	0	0	13,000
Overtime	5170	3,084	2,745	7,233	5,000	7,835	7,500
Vacation Buyback	5180	2,249	7,412	0	800	2,703	0
Benefits	5200	95,018	110,813	117,231	139,455	112,142	184,193
Office Supplies	5400	0	0	0	0	300	500
Department Supplies	5500	24,968	19,990	45,735	35,000	28,000	35,000
Vehicle Fuel & Oil	5505	9,261	7,295	10,234	10,000	14,500	15,000
Chemical Supplies	5555	33,321	53,425	132,788	85,000	90,000	120,000
Lab Supplies	5557	7,357	11,554	13,486	15,000	13,000	15,000
Office Equipment Maint.	5705	0	0	532	1,000	800	1,000
Vehicle Repairs	5715	247	1,600	1,830	3,500	3,000	3,500
Info Tech (Telemetry)	5719	0	0	0	0	0	5,000
Equipment Repairs	5720	18,607	26,079	35,980	48,000	45,000	35,000
Building Maintenance/Repair	5740	54	181	1,692	2,000	2,300	2,500
Illegal Dumping	5752	0	0	17,190	12,000	100	12,000
Bio Solids Management	5766	0	0	87,864	12,500	3,000	5,000
Percolation Pond Const.	5770	2,783	1,435	6,095	8,000	18,000	8,000

UTILITIES - WASTEWATER DIVISION

Wastewater Fund 550

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Pumping & Treatment - continued		Dept. (6600)					
Tools & Equipment	5900	1,190	974	4,658	3,500	3,300	3,500
Engineering Contract Service	6005	0	3,500	24,894	40,000	10,161	0
Electrical Contract Service	6015	0	0	0	3,000	2,500	4,000
Professional Services	6025	775	125	87,135	25,000	12,000	25,000
Personnel Services	6035	0	0	0	0	40	0
Temp Personnel WsWtr Treat	6037	0	0	670	0	0	0
Outside Lab Services	6045	17,824	16,468	13,796	42,500	15,000	26,000
Telephone	6200	252	87	220	400	218	400
Utilities	6505	209,069	198,890	200,262	200,000	165,000	200,000
Lab Permit Fees	6605	0	0	0	0	0	2,500
NPDES Permit	6610	50,537	3,437	0	12,500	4,500	5,000
Regional Board Fines	6630	22,300	0	0	40,000	10,000	40,000
Regulatory Compliance	6633	0	0	12,880	20,000	40,000	30,000
Travel & Conference	7000	651	22	1,942	3,000	1,800	3,000
Training	7005	2,006	3,112	2,844	3,000	3,500	3,500
Application/Certification Fees	7012	0	0	0	1,500	1,500	2,000
Dues & Subscriptions	7015	761	1,723	2,094	1,500	1,000	1,500
Supplemental Env Project	7821	0	0	5,309	30,000	1,443	0
Green waste Grinding	8125	0	0	45,596	25,000	29,000	25,000
Var Wwater EQ WsWtr Treat	8268	0	0	70	0	8	0
Total		\$727,965	\$738,973	\$1,154,525	\$1,141,140	\$911,319	\$1,156,416
Capital Outlay		Dept. (6700)					
Total Capital Outlay	8268	\$44,709	\$161,902	\$134,314	\$116,207	\$116,207	\$207,091
Detail below:							
CARB Retrofit Sweeper (1/2)	8268						10,000
Mitchell Mechanics Sftwr (1/3)	8268						1,020
GIS System Initial Setup (1/3)	8268						1,666
Lab Tech data maint 1/2	8268						500
3" trash pump	8268						2,000
New transmission for #83	8268						3,500
SCADA Historian computer	8268						1,000
Chlorine detection system	8268						1,200
SCADA Historian program	8268						7,000
Replacement hoses	8268						2,600
Concrete mixer (1/4)	8268						680
Radio Repeater	8268						925
Vaccon (1/2 water/sewer)	8268						175,000
Total		\$44,709	\$161,902	\$134,314	\$116,207	\$116,207	\$207,091
Depreciation.	9100	388,924	548,151	697,253	740,000	740,000	740,000
Total Wastewater		\$1,564,539	\$1,920,452	\$2,569,488	\$2,703,893	\$2,393,431	\$2,801,983

UTILITIES - WATER DIVISION

Water Fund 500

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Water

- Water production and treatment
 - Operation and maintenance of five water wells producing over 500 million gallons per year
 - Water Treatment
 - Permitting and Reporting
- Water Storage and Distribution
 - Operation and maintenance of five water storage facilities
 - Maintenance of forty-two (42) miles of water distribution pipeline
 - Operation and maintenance of eight (8) pump stations
 - Maintenance of approximately five thousand three hundred (5,300) water service connections
 - Maintenance of water meters and meter reading
 - Water meter testing and replacement
 - Permitting and reporting

SIGNIFICANT CHANGES

Start construction of new 2 million Water Storage Tank to Replace Two Obsolete and Undersized Water Tanks at the Stewart Reservoir site. Future plans also include combining pressure zone 3 and 5, to allow demolition of Holman Tank and installing a new six inch water main on Garden Lane. CIP projects for the year include replacing old water services on Shamrock, Lawndale and in the Campton Heights area.

UTILITIES - WATER DIVISION

Water Fund 500

WATER DIVISION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
City Manager	0.20	0.20	0.20	0.20	0.20
Assistant City Manager	-	-	-	-	0.17
Public Works Director/City Engineer	-	-	0.37	0.37	0.225
Administration Personnel	1.78	1.78	1.74	1.63	1.75
Engineering Tech II	0.20	0.20	0.20	0.20	0.15
Engineering Tech III	-	-	-	0.20	0.15
Public Works Administrative Tech	0.40	0.40	0.40	0.40	0.40
Dep PW Dir - Environmental Services	0.40	0.40	0.40	-	-
Environmental Services Superintendent	-	-	-	0.50	-
Utilities Superintendent	-	-	-	-	0.30
Wastewater Operator I,II,III/OIT	0.80	0.80	1.30	1.30	-
Chief Treatment Plant Operator	-	-	-	-	0.20
Treatment Plant Operator II	-	-	-	-	0.80
Treatment Plant Op III/Shift Supervisor	-	-	-	-	0.40
Treatment Plant Mechanic	0.25	0.25	0.25	0.25	0.38
Lead Utility Worker	0.70	0.70	0.70	0.70	0.65
Utility Worker II/III	2.15	2.65	3.15	3.15	3.00
Seasonal/Part-time Utility Worker I (PT)	1.20	1.20	1.20	1.20	1.20
Lab Technician	0.25	0.25	0.25	0.25	0.25
Laboratory Director	-	-	-	-	-
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Deputy PW Dir - General Services	0.15	0.15	0.15	-	-
General Services Superintendent	-	-	-	0.15	0.15
Lead Treatment Operator	0.35	0.35	0.35	0.35	-
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
City Carpenter	0.10	0.10	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.20	0.20	0.20	0.20	0.40
Total Authorized	9.63	10.13	11.46	11.65	11.370

UTILITIES - WATER DIVISION

Water Fund 500

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund	Actual	Actual	Actual	Budget	Estimate	Request
	500	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12
Administration		Dept. (6300)					
Salaries	5100	\$146,025	\$146,998	\$150,916	\$159,461	\$154,949	\$147,112
Salary Seasonal	5125	0	0	0	0	203	1,000
Overtime	5170	94	22	0	0	1,880	0
Vacation Buyback	5180	1,449	5,067	1,913	2,000	2,541	2,000
Benefits	5200	53,929	54,399	54,919	61,762	54,876	68,179
W.C. Ded & Related Costs (A)	5205	0	0	0	1,463	1,463	0
Unemployment Insurance	5220	0	0	0	0	0	0
Office Supplies	5400	12,146	14,021	15,989	15,000	13,500	15,000
Paper Supplies	5405	0	0	0	500	0	500
Software	5410	0	0	0	750	0	750
Department Supplies	5500	1,317	1,529	1,226	1,600	1,400	1,600
Kitchen Chem. Water Admin	5575	0	0	128	0	0	0
Office Equipment Maintenance	5705	2,005	1,388	1,536	3,300	1,000	2,000
Software Maintenance	5710	2,654	2,724	2,724	3,100	3,100	3,100
Janitorial Service	5735	3,036	3,107	3,254	3,211	3,211	0
Building Repairs	5740	48	269	241	500	250	500
Network Support (A)	5775	5,554	6,998	4,765	4,500	250	270
Telephone System Support	5776	0	283	283	340	0	0
Audit Fees (A)	6000	2,800	3,200	2,600	3,400	2,800	3,800
Engineering Contract Svc.	6005	0	0	1,387	1,500	4,000	5,000
Professional Services	6025	8,238	2,289	2,250	2,500	13,646	10,000
Bond Trustee Fees (dept 8200)	6055	350	350	0	350	350	350
Personnel Services	6035	808	871	2,036	2,000	1,500	2,000
Franchise Fees	6036	0	42,000	42,000	42,000	42,000	0
FPIC Admin. Fees	6055	396	2	3	0	0	0
Credit Card Processing Fees	6060	0	988	1,721	1,630	2,765	1,630
Telephone	6200	1,446	1,453	1,765	2,000	2,000	2,000
Insurance (A)	6350	29,541	35,423	37,580	42,603	42,603	48,237
Utilities	6505	3,379	3,911	3,934	3,900	4,055	3,900
Lab Permit Fees	6605	0	0	0	0	0	0
DOHS	6715	0	0	0	0	0	0
Ftna Fire District Assessment	6720	288	252	252	288	250	300
Travel & Conference	7000	0	0	0	500	0	500
Application/Certification Fees	7012	0	0	0	2,000	0	750
Dues & Subscriptions	7015	0	0	0	500	0	500
Bad Debts	7800	14,904	15,517	13,345	14,000	12,000	14,000
Total		\$290,407	\$343,061	\$346,767	\$376,658	\$366,589	\$334,977

UTILITIES - WATER DIVISION

Water Fund 500

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Pumping, Treatment & Storage		Dept. (6000)					
Salaries	5100	\$61,076	\$74,455	\$80,906	\$90,423	\$72,975	\$94,854
Salary Seasonal	5125	1,998	0	0	0	0	1,000
Overtime	5170	1,264	1,044	189	2,000	192	2,400
Vacation Buyback	5180	774	3,681	0	1,100	816	0
Benefits	5200	26,202	29,920	35,108	41,874	32,312	55,459
Office Supplies Wtr Pump/Tre	5400	0	0	33	0	100	100
Department Supplies	5500	3,143	3,979	2,579	3,000	1,520	3,000
Vehicle Fuel & Oil	5505	992	914	1,772	8,000	644	5,000
Chemical Supplies	5555	1,356	1,623	19	3,000	743	3,000
Lab Supplies	5557	0	2,932	3,229	5,500	2,000	5,500
Vehicle Repairs	5715	0	0	0	3,000	0	3,000
Info Tech (Telemetry)	5719	0	0	0	0	0	5,000
Equipment Repairs	5720	8,883	9,661	5,114	7,900	7,000	7,900
Bldg Main/Repr Wtr Pum/Tre	5740	0	0	42	0	3,000	3,000
Cathodic Protection Contract	5777	0	0	1,125	1,300	1,125	1,300
Personnel Services	6035	0	0	0	0	200	200
Laboratory Services	6045	960	3,192	1,055	4,000	3,000	4,000
Utilities	6505	143,149	149,723	143,101	160,000	160,000	170,000
Lab Permit Fees	6605	2,359	2,359	2,359	2,500	3,500	1,000
CA CDPH	6715	11,685	11,365	682	12,000	10,439	12,000
Travel & Conference	7000	312	203	348	1,500	1,500	1,500
Training	7005	0	990	179	2,000	2,000	2,000
Application/Certification Fees	7012	0	0	0	1,500	500	1,500
Dues & Subscriptions	7015	604	409	1,103	1,500	900	1,500
Annual Water Report	7820	3,981	0	7,975	4,500	2,000	4,500
Total		\$268,738	\$296,450	\$286,918	\$356,598	\$306,466	\$388,714

(A) See Appendix A for Expenditure Allocation

UTILITIES - WATER DIVISION

Water Fund 500

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Transmission & Distribution		Dept. (6100)					
Salaries	5100	\$99,356	\$123,667	\$143,277	\$113,029	\$130,679	\$124,250
Salary Seasonal	5125	14,657	12,473	29,841	24,914	22,425	18,700
Overtime	5170	5,872	3,123	7,789	900	6,935	7,200
Vacation Buyback	5180	124	679	106	300	1,074	0
Benefits	5200	54,190	57,433	60,430	65,352	67,283	80,249
Office Supplies	5400	0	0	0	0	300	0
Department Supplies	5500	65,592	20,921	45,822	80,000	60,000	80,000
Vehicle Fuel & Oil	5505	18,737	12,846	15,248	19,000	15,000	19,000
Equipment Fuel & Oil	5510	0	0	0	0	0	0
Radio Equip Wtr Trans/Distr	5700	0	0	68	0	0	0
Vehicle Repairs	5715	7,319	5,193	4,800	8,000	4,143	8,000
Info Tech (Telemetry)	5719	0	0	0	0	0	5,000
Equipment Repairs	5720	9,993	12,511	10,478	11,000	9,816	11,000
Bldg Maintenance and Repair	5740	0	0	0	0	0	2,500
Water Meters	5760	5,340	10,152	8,347	10,000	9,478	10,000
Tools & Small Equipment	5900	1,915	2,078	3,291	3,100	3,000	3,500
Laboratory Services	6045	0	0	0	1,500	0	1,500
Telephone	6200	2,750	1,406	1,503	1,600	1,523	1,600
Travel & Conference	7000	0	0	53	2,500	2,000	2,500
Training	7005	0	95	706	1,000	500	1,000
Dues & Subscriptions	7015	0	0	489	1,000	250	1,000
Total		\$285,845	\$262,577	\$332,248	\$343,195	\$334,404	\$376,998

Customer Account Expense		Dept. (6200)					
Salaries	5100	\$33,316	\$37,599	\$39,422	\$42,650	\$45,551	\$43,101
Part-time Regular	5165	0	0	0	0	0	0
Overtime	5170	2	0	0	1,200	0	360
Vacation Buyback	5180	0	0	0	0	162	0
Benefits	5200	16,183	17,331	16,942	23,615	36,245	31,932
Department Supplies	5500	175	1,548	1,607	500	200	300
Total		\$49,676	\$56,478	\$57,971	\$67,965	\$82,157	\$75,693

UTILITIES - WATER DIVISION

Water Fund 500

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Capital Outlay		Dept. (6300)					
Total Capital Outlay	8269	\$53,141	\$40,810	\$101,724	\$20,057	\$20,057	\$195,595
Detail below:							
CARB Retrofit Sweeper (1/4)	8269						5,000
Mitchell Mech. Sftwre (1/3)	8269						1,020
GIS Initial Startup (1/3)	8269						1,667
Concrete mixer (1/4)	8269						680
SCADA Historian computer	8269						1,000
SCADA Historian program	8269						7,000
Chlorine detection system	8269						1,200
Opacity Tester (1/3)	8269						2,100
Radio Repeater	8269						928
Vaccon (1/2)water/sewer	8269						175,000
Total		\$53,141	\$40,810	\$101,724	\$20,057	\$20,057	\$195,595
Depreciation	9100	223,646	226,164	239,402	230,000	230,000	230,000
Total Water		\$1,171,453	\$1,225,540	\$1,365,030	\$1,394,472	\$1,339,672	\$1,601,978

SOLID WASTE

Solid Waste Fund 210

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Solid Waste

- Fortuna Source Reduction and Recycling Element (FSRRE)
- Solid Waste Franchise Agreements
- Monitor Eel River Transfer Station Use Permit Compliance
- Apply for, manage, and report on Solid Waste Recycling Programs
 - Solid Waste Reduction
 - Used Oil Recycling
 - Used Tires Recycling
 - Beverage Container Recycling

SIGNIFICANT CHANGES

None.

SOLID WASTE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Engineering Technician III	-	-	-	-	0.05
Planning Assistant	-	-	-	-	-
Public Works Director/City Engineer	-	-	-	0.05	0.15
Deputy PW Director - General Services	0.05	0.05	-	-	-
Parks and Recreation Director	-	-	0.05	-	-
Compliance Coordinator	0.65	0.65	0.65	0.65	-
City Planner	-	-	-	-	-
Part-Time & Temporary (1 PT)	0.50	0.50	0.50	0.50	0.50
Total Authorized	1.20	1.20	1.20	1.20	0.70

SOLID WASTE

Solid Waste Fund 210

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Recycling Division		Solid Waste Fund (210) Dept. (5300)					
Salaries	5100	\$32,170	\$32,311	\$33,786	\$19,456	\$21,557	\$12,352
Part-time Regular	5165	0	119	0	5,025	0	0
Vacation Buy back	5180	0	0	0	0	719	
Benefits	5200	5,280	5,216	6,032	7,744	4,655	4,249
Office Supplies	5400	178	299	182	200	65	0
Department Supplies	5500	636	174	218	500	100	500
Vehicle Fuel & Oil	5505	802	396	376	200	34	0
Vehicle Repairs	5715	123	202	59	200	0	200
Illegal Dumping Recycling	5752	0	0	683	1,500	300	2,000
Professional Services	6025	3,000	0	0	500	500	500
Advertising	6300	457	1,328	726	500	375	500
Travel & Conference	7000	865	0	0	500	0	500
Training	7005	0	0	0	200	0	200
Dues & Subscriptions	7015	200	0	200	250	0	250
Special Projects	8237	19,537	12,161	958	12,000	48	5,000
Household Hazardous Waste	8117	497	823	5,600	2,000	2,000	2,000
Total Capital Outlay	8523	0	0	754	5,000	5,000	15,050
Detail below:							
Recycling Grant Projects	8523	0	0	754	5,000	5,000	5,000
Aste tire Recycling Grant	8523	0	0	0	0	0	5,050
Used Oil grant	8523	0	0	0	0	0	5,000
Total		\$63,745	\$53,029	\$49,574	\$55,774	\$35,352	\$43,301

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Various Funds

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBILITIES

Maintenance Districts and Fee Assessment Areas

Regarding Maintenance Districts and Fee Assessment Areas, the Public Works Department is responsible for:

- Maintaining the infrastructure within nine (9) Maintenance Districts or Fee Assessment Areas, including storm drainage detention basins, sewer lift stations, and water pumping stations.
- Documentation of actual, and calculation of anticipated future costs for this maintenance; and bill the benefiting property owners within the Maintenance District or Fee Assessment Area for these costs, through the County of Humboldt Tax Collector's Office.

SIGNIFICANT CHANGES

A Drainage Assessment Area 2010-03 Wright Subdivision was added in FY 2011-12. There are no significant expenditures anticipated for 2011-2012.

MAINTENANCE DIST. & FEE ASSESSMENT AREAS PERSONNEL ALLOCATION

No personnel are directly allocated to Maintenance Districts and Fee Assessment Areas. An allocation of salaries and benefits has been transferred from various other departments within Public Works.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
<i>Forest Hills Estates Storm Water Detention Basin Maintenance District</i>						
					Fund (673) Dept. (6520)	
Salaries	5195	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Benefits	5295	975	975	975	975	975
Department Supplies	5500	0	0	1,695	1,695	0
Equipment Repairs	5720	0	0	1,000	1,000	100
Administrative Charge	6055	250	250	250	250	250
Depreciation	9100	1,695	1,695	1,695	1,695	1,695
Total		\$5,820	\$5,820	\$5,820	\$8,515	\$5,920

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Various Funds

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
<i>Dove Subdivision Storm Water Detention Basin Maintenance District</i>						Fund (674) Dept. (6522)	
Salaries	5195	\$80	\$80	\$80	\$80	\$80	\$80
Benefits	5295	20	20	20	20	20	20
Administrative Charge	6055	25	25	25	25	25	25
Depreciation	9100	941	941	941	941	941	941
Total		\$1,066	\$1,066	\$1,066	\$1,066	\$1,066	\$1,066

<i>Gulliksen Subdivision Storm Water Detention Basin Maintenance Dist</i>						Fund (675) Dept. (6524)	
Salaries	5195	\$80	\$80	\$80	\$80	\$80	\$80
Benefits	5295	20	20	20	20	20	20
Administrative Charge	6055	25	25	25	25	25	25
Depreciation	9100	2,068	2,068	2,068	2,068	2,068	2,068
Total		\$2,193	\$2,193	\$2,193	\$2,193	\$2,193	\$2,193

<i>Drainage Assessment Area 2009-01 Astor Subdivision</i>						Fund (676) Dept. (6525)	
Salaries	5195	\$0	\$0	\$0	\$0	\$0	\$80
Benefits	5295	0	0	0	0	0	20
Administrative Charge	6055	0	0	0	0	0	25
Depreciation	9100	0	0	0	0	0	2,707
Total		\$0	\$0	\$0	\$0	\$0	\$2,832

<i>Drainage Assessment Area 2010-03 Wright Subdivision</i>						Fund (678) Dept. (6527)	
Salaries	5195	\$0	\$0	\$0	\$0	\$0	\$80
Benefits	5295	0	0	0	0	0	20
Administrative Charge	6055	0	0	0	0	0	25
Depreciation	9100	0	0	0	0	0	1,693
Total		\$0	\$0	\$0	\$0	\$0	\$1,818

<i>Rancho Buena Vista Lift Station Maintenance District</i>						Fund (670) Dept. (6505)	
Salaries	5195	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	250	250	0
Equipment Repairs	5720	0	0	0	500	500	0
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	223	233	242	270	422	422
Depreciation	9100	1,614	1,614	1,614	1,614	1,614	1,614
Total		\$5,962	\$5,972	\$5,981	\$6,759	\$6,911	\$6,161

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Various Funds

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
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Kenwood Meadows Lift Station Maintenance District

Fund (671) Dept. (6510)

Salaries	5195	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	100	100	0
Equipment Repairs	5720	0	0	88	250	250	0
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	329	377	749	300	651	651
Depreciation	9100	3,619	3,619	3,619	3,619	3,619	3,619
Total		\$8,073	\$8,121	\$8,581	\$8,394	\$8,745	\$8,395

Sewer Maintenance Fee Area 2009-02

Fund (677) Dept. (6526)

Astor Subdivision Lift Station

Salaries	5195	\$0	\$0	\$0	\$0	\$0	\$2,900
Benefits	5295	0	0	0	0	0	975
Department Supplies	5500	0	0	0	0	0	100
Equipment Repairs	5720	0	0	0	0	0	250
Administrative Charge	6055	0	0	0	0	0	250
Utilities	6505	0	0	0	0	0	650
Depreciation	9100	0	0	0	0	0	800
Total		\$0	\$0	\$0	\$0	\$0	\$5,925

Forest Hills Booster Station Maintenance District

Fund (672) Dept. (6515)

Salaries	5195	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Benefits	5295	1,850	1,850	1,850	1,850	1,850	1,850
Department Supplies	5500	0	0	0	450	450	100
Equipment Repairs	5720	0	223	1,545	7,000	7,000	400
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	2,548	2,677	2,760	2,600	2,799	2,799
Depreciation	9100	8,000	8,000	8,000	8,000	8,000	8,000
Total		\$21,648	\$22,000	\$23,405	\$29,150	\$29,349	\$22,399

Total Maint Districts & Fee Areas		\$44,762	\$45,172	\$47,046	\$56,077	\$56,779	\$56,709
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*Capital Improvement Projects
By Fund*

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CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
ROAD PROJECTS - STREET RECONSTRUCTION														
9540								\$100,000						
9640								110,000						
9656								225,000						
0105								7,000						
0106								125,000						
0180								50,000						
0181								13,333						
Total	\$630,333	\$0	\$0	\$0	\$0	\$0	\$0	\$630,333	\$0	\$0	\$0	\$0	\$0	\$0
ROAD PROJECTS - STREET OVERLAYS														
9552								\$45,000						
9650								65,000						
9651								65,000						
9652								70,000						
0182								12,000						
0183								40,000						
Total	\$297,000	\$0	\$0	\$0	\$0	\$0	\$0	\$297,000	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
ROAD PROJECTS - SIDEWALK & BIKE LANE CONSTRUCTION														
0109	Rohmsville Rd - School to Drake Hill - ADA Compliance	\$25,000							\$25,000					
9160	ADA Sidewalk Improvement Programs	5,000						5,000						
0110	Crosswalk Safety Program	5,000						5,000						
Total		\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0
ROAD PROJCEYS - TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000						
0111	Engineer Timing Sheets for Traffic Signals	7,000						7,000						
0112	Battery Backup for Traffic Signals (4)	7,800						7,800						
Total		\$19,800	\$0	\$0	\$0	\$0	\$0	\$19,800	\$0	\$0	\$0	\$0	\$0	\$0
ROAD PROJECTS - ALLEY RECONSTRUCITON & REHAB														
9542	Reconstruct Alleys North of Main Street (Ongoing)	\$5,000						\$5,000						
Total		\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
DRAINAGE PROJECTS														
0902	12th St. . I to L 24" SD	\$335,000						\$335,000						
9304	City Wide Storm Drain Repair and Replacement	15,000						15,000						
9504	24" Storm Drain, P to N, & 30" N. 11th to 9th	337,000						337,000						
9701	Detention Basin Cleaning (Ongoing)	10,000						10,000						
0113	Newburg & Meadowbrook Storm Drain	17,000						17,000						
0114	Rip Rap Rohrer Creek Banks along Carson Woods Rd	10,000						10,000						
0179	Rohmsville Rd at Clyde's. Install DI at blind connection and replace	12,000						12,000						
Total		\$736,000	\$0	\$0	\$0	\$0	\$0	\$736,000	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop IB/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
WATER PROJECTS														
0115	Replace Chlorinator @ Corrosion Control Facility			7,000										
0116	Fire Hydrant Replacement Program			12,000										
0117	Hydro pneumatic Tank Bladder Replacement			6,000										
0119	Cl-val Replacement @ Pump Houses			2,000										
0120	Raise Electrical Panels @ CCF above BFE			30,000										
0145	Distribution Valve Rehabilitation			30,000										
0920	Rohner Creek Crossing - Remove 4" Cast Iron Pipe			30,000										
0923	Newburg Rd - Fina Blvd to Spring, Replace 6" Main w/12"			40,000										
0925	Rehab Hillside/ Campton Heights Water Tank Coating			65,000										
0926	Demolish Holman Water Tank / Combine Zone 3 and 5			100,000										
0927	Stewart St Reservoir Reconstruction or Relocation Project			400,000										
0931	Shamrock Water Service & Overlay			112,000										
0933	Lawndale Water Service and Overlay			81,000										
0936	9th St. - Replace 4" with 6" Main fr P St. to Christian Ridge			50,000										
9229	New Meter Services (ongoing)			10,000										
0160	Replace blue plastic services in Campton Heights area			69,400										
0161	CCF Skylight Modifications (to allow pump removal)			6,000										
0162	Urban Water Management Plan			41,000										
0163	PW Corp. Yard Improvements @ 12th Street site (shared)			13,333										
0159	Spring St. - Newburg to 562 Spring St. Replace 4" wit 6"			111,000										
Total		\$1,215,733	\$0	\$0	\$1,215,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River-Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
WASTEWATER PROJECTS														
0910	WWTP NPDES Compliance	\$50,000			50,000									
0911	SSMP Compliance	10,000			10,000									
9110	Sewer Cleanout Program	20,000			20,000									
9511	8th, P St. to Main replace with 6" SDR 35	105,000			105,000									
9513	10th / 11th Alley, P to N	118,000			118,000									
9514	14th / 15th Alley, N to P	81,000			81,000									
9515	15th / 16th Alley, N to P	81,000			81,000									
9516	P, 10th to 11th	47,000			47,000									
9517	P Garden to 9th (MH 723 to MH 724) replace with 6" SDR 35	69,000			69,000									
9816	Smoke Testing, Admin. Repairs & Enforcement	40,000			40,000									
0168	Strong Creek List Station MCC and screen	239,000			239,000									
0169	IFAS Basin #3	336,000			336,000									
0170	L&J Reduction - Locations TRD (Ongoing)	184,000			184,000									
0167	WWTP Facility Flood Prof Proj (if FEMA PDM grant approved)	50,000			50,000									
0166	Install Oil Water Separator at North drying bed	48,000			48,000									
0126	Replace Boiler Eclipse Valve	2,500			2,500									
0165	Replace 10" Main from 12 St. to P. Odell's shop (MH403-414)/w/12"	78,000			78,000									
0128	Finish CPO & Shift Supervisor's Office Area	10,000			10,000									
0129	Pave Additional Parking Areas, Office, Stripe Add'l Spaces	30,000			30,000									
0130	Digester Gutdrail	35,000			35,000									
0164	Replace Primary Clarifier Drive	150,000			150,000									

CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
WASTEWATER PROJECTS (continued)														
0171	Summer Discharge Compliance	\$150,000			150,000									
0172	Winter outfall design	20,000			20,000									
0173	Ammonia System	18,000			18,000									
0174	Astor Lift Station Telemetry	8,000			8,000									
0175	CCTB SS Collection Lines per SSMP	100,000			100,000									
0176	Security Cameras at WWTP gates (2)	4,000			4,000									
0177	Implement FOG Program (Ongoing)	2,000			2,000									
0178	PW Corp Yard Improvements @ 12th Street site (shared)	13,333			13,333									
Total		\$2,098,833	\$0	\$0	\$0	\$2,098,833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PROJECTS

	Budget 2011-12	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop II/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
MISCELLANEOUS PROJECTS														
0980	River Lodge ADA Accessibility to Stage	\$35,000										\$35,000		
0981	New Police Facility	600,000	600,000											
0986	Chamber of Commerce Replace Rot Around Eaves & Paint Ext.	15,000	15,000											
0990	Library Replace Rot Around Eaves & Paint Exterior	15,000	15,000											
0184	River Lodge Security Cameras	10,000										10,000		
0185	River Lodge - Parking Lot Seal and Striping	10,000										10,000		
0186	River Lodge - Replace Tables (5-yr replacement project)	5,000										5,000		
0187	Monday Club Stage Curtain	3,000										3,000		
0188	Monday Club Arbor/Gazebo	4,000										4,000		
0138	Newburg Park Replace Parking Lot Lights & Poles	5,000	5,000											
9183	Newburg Park Improvements	5,000	5,000											
0189	Newburg Park Security System	5,000	5,000											

Deferred Projects are highlighted in blue

Total	\$712,000	\$645,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,000	\$0	\$0
Total Capital Improvements	\$5,749,699	\$645,000	\$0	\$1,215,733	\$2,098,833	\$736,000	\$19,800	\$967,333	\$0	\$0	\$0	\$67,000	\$0	\$0

Water Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total WATER 5-yr CIP Cost	City Budget Year					
							11-12	12-13	13-14	14-15	15-16	
H9	W08002	0115	Renlace Chlorinator at CCF- Corrosion Control Facility	WR		7,000	7,000					
L10	W08003		Renlace / Update System Telemetry	WR		120,000		120,000				
L11	W08005		Renlace Drake Hill Pumps	WR		45,000		45,000				
L5	W09001	0159	Spring St.- Newburg to 562 Spring St. Replace 4" with 6"	WR		111,000	111,000					
L6	W09002		Orchard Lane- Replace old 6" AC with 6" C-900 + Hydrant	WR		108,000					108,000	
L7	W09003		Alley from I St. to L St. between 9th & 10th Replace 2" with 6" C-900	WR		193,000		193,000				
L8	W09004		Alley from I St. to L St. between 10th & 11th Replace 2" with 6" C-900	WR		193,000		193,000				
L9	W09005		Alley from I St. to L St. between 11th & 12th Replace 2" with 6" C-900	WR		190,000		190,000				
L16	W09006	0116	Fire Hydrant Replacement Program (Ongoing)	WR		60,000	12,000	12,000	12,000	12,000	12,000	
L12	W09007		Alley from N St. to P St. between 13th & 14th Replace 2" with 6" C-900	WR		94,000			94,000			
L15	W09010		High St. Replace 1" with 6"	WR		51,000			51,000			
M2	W10001	0117	Hydro pneumatic tank bladder replacement (Ongoing)	WR		30,000	6,000	6,000	6,000	6,000	6,000	6,000
L2	W10003	0119	Cl-val replacement at Pump Houses (Ongoing)	WR		10,000	2,000	2,000	2,000	2,000	2,000	2,000
M3	W10004	0120	Raise Electrical Panels at CCF above BFE	WR		30,000	30,000					
M2	W10007	0145	Distribution Valve Rehabilitation (Ongoing)	WR		150,000	30,000	30,000	30,000	30,000	30,000	30,000
L1	W10009	0920	Rohmer Creek Crossing - Remove 4" Cast Iron Pipe	Bond		30,000	30,000					
M3	W10010	0922	11th (L St. to Stewart Res. & 12th St (Newburg to L St.) - Replace Existing 6" & 8" Mains	Bond		1,776,000		150,000	1,626,000			
H7	W10011	0923	Newburg Rd. - For. Blvd. to Spring St. Replace 6" Main with 12" Main	Bond		40,000	40,000					
H1	W10012	0924	Rehab Hillside/ Campton Heights Water Tank Coating	WR		65,000	65,000					
M1	W10014	0926	Demolish Holman Water Tank / Combine Zone 3 and 5	Bond		1,150,000		100,000	1,050,000			
H3	W10015	0927	Stewart Street Reservoir Reconstruction or Relocation	Bond		3,750,000	400,000	3,350,000				
M4	W10016	0931	Shamrock Water Service and Overlay	WR		112,000			112,000			
M5	W10017	0933	Lawndale Water Service and Overlay	WR		81,000	81,000					
L3	W10018	0934	14th Street, I. to P Street (Replace 4" with 6" and Overlay)	Bond		407,000		407,000				
M7	W10019	0936	9th St - Replace 4" with 6" Main from P St. to Christian Ridge	Bond		50,000	50,000					
L2	W10020	9229	New Meter Services (Ongoing)	WR		50,000	10,000	10,000	10,000	10,000	10,000	10,000
M8	W11001	0160	Replace blue plastic services in Campton Heights area	WR		347,000	69,400	69,400	69,400	69,400	69,400	69,400
L2	W11002	0161	CCF Skylight Modifications (to allow pump removal)	WR		6,000		6,000				
H4	W11003	0162	Urban Water Management Plan	WR		41,000	41,000					
H2	W11005	0163	PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	WR	80,000	26,666		13,333				
SUM OF TOTAL WATER 5-yr CIP COSTS:						\$9,323,000	\$1,215,733	\$5,840,733	\$1,000,400	\$237,400	\$129,400	\$129,400

Sewer Projects

DPW Priority	DPW Track #	Finance CIP No.	Project Description	Funding Source	TOTAL	Total SEWER	City Budget Year					
					CIP Project Cost	5-yr CIP Cost	11-12	12-13	13-14	14-15	15-16	
L7	S08001	0164	Replace Primary Clarifier Drive	SR		150,000	150,000					
L1	S09001		Loni Drive - Lift Station to WWTP	SR		265,000			15,000	250,000		
M1	S09002	0165	Replace 10" Main from 12th St. to P. Odell's shop(MH403-414)w/12"	SR		102,000	78,000		224,000			
M	S09004		Block Wall along Dinsmore Dr. with Ammonia Gate at Corp. Yard	SR		83,000			83,000			
M1	S10004	0126	Replace Boiler Eclipse Valve	SR		2,500	2,500					
L1	S10007	0166	Install Oil-Water Separator at North drying bed	SR		48,000	48,000					
L2	S10008		PLC Replacement for panels 1 & 2	SR		50,000				50,000		
H2	S10009	0128	Finish CPO and Shift Supervisor's office area	SR		10,000	10,000					
L3	S10010		Re-coat digester cover	SR		325,000					325,000	
H3	S10013	0129	WWTP parking upgrade - Pave add parking areas - office, stripe	SR		30,000	30,000					
H2	S10014	0130	Digester Guardrail	SR		35,000	35,000					
M	S10015	0167	WWTP Facility Flood Prot Proj (if FEMA PDM Grant Applic is app - assume 75/25 cost share)	SR		650,000	50,000		100,000	500,000		
H5	S10017	0910	WWTP NPDES Compliance (Ongoing)	SR		250,000	50,000	50,000	50,000	50,000	50,000	50,000
H4	S10018	0911	SSMP Compliance (Ongoing)	SR		50,000	10,000	10,000	10,000	10,000	10,000	10,000
L4	S10021	9110	Sewer Cleanout Program (Ongoing)	SR		100,000	20,000	20,000	20,000	20,000	20,000	20,000
M6	S10023	9511	8th, P St to Main replace with 6" SDR 35	SR		105,000	105,000					
H6	S10024	9513	10th / 11th Alley, P to N replace with 6" SDR 35	SR		118,000	118,000					
H7	S10025	9514	14th / 15th Alley, N to P replace with 6" SDR 35	SR		81,000	81,000					
H8	S10026	9515	15th / 16th Alley, N to P replace with 6" SDR 35	SR		81,000	81,000					
M3	S10027	9516	P, 10th to 11th replace with 6" SDR 35	SR		47,000	47,000					
M4	S10028	9517	P St. to 9th (MH 723 to MH 724) replace with 6" SDR 35	SR		69,000	69,000					
M2	S10029	9519	9th Btw N and P St, Replace Main and Laterals (w/D09005)	SR		179,000			179,000			
M7	S10030	9816	Smoke Testing, Admn, Repairs, Enforcement (Ongoing)	SR		200,000	40,000	40,000	40,000	40,000	40,000	40,000
H1	S11001	0168	Strong Creek Lift station MCC and screen	SR		239,000	239,000					
H2	S11002	0169	IFAS Basin #3	SR		336,000	336,000					
H3	S11003	0170	I&I Reduction - Locations TBD (Ongoing)	SR		920,000	184,000	184,000	184,000	184,000	184,000	184,000
H1	S11004	0171	Summer Discharge Compliance	SR	10,200,000	5,350,000	150,000	200,000	1,000,000	2,000,000	2,000,000	2,000,000
H1	S11005	0172	Winter outfall design	SR		120,000	20,000				40,000	60,000
M1	S11006	0173	Ammonia System	SR		18,000	18,000					
H1	S11007	0174	Astor Lift Station Telemetry	SR		8,000	8,000					
H9	S11008	0175	CCTV SS Collection Lines per SSMP	SR		300,000	100,000	100,000	100,000			
M2	S11009	0176	Security Cameras at WWTP gates (2)	SR		4,000	4,000					
H6	S11010	0177	Implement FOG Program (Ongoing)	SR		10,000	2,000	2,000	2,000	2,000	2,000	2,000
W11005	0178		PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	SR	80,000	26,666	13,333	13,333				
W11006			WWTP Equalization Ponds Lining	SR		1,600,000			500,000	900,000	200,000	
SUM OF TOTAL SEWER 5-yr CIP COSTS							12,162,166	2,098,833	1,720,333	3,106,000	2,871,000	2,366,000

Drainage Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total DRAINAGE 5-yr CIP Cost	City Budget Year				
							11-12	12-13	13-14	14-15	15-16
<u>Drainage Projects</u>											
H2	D09001	0902	12th St. I to L - 24" SD	DR	389,000	335,000	335,000				
M2	D09003	9304	Citywide S.D. Repair and Replacement (Ongoing)	DR		75,000	15,000	15,000	15,000	15,000	15,000
H2	D09004	9504	11th St. P to N(24"SD) & N St. 11th to 9th (30" SD) (w/S10024)	DR	391,000	337,000	337,000				
H3	D09005	9506	9th St. N to P (36" SD) (w/S10029)	DR	231,000	197,000		197,000			
L2	D09006	9700	Strong's Creek @ Mill Crk Junction - Rip Rap West Bank	DR		176,000		176,000			
H2	D09007	9801	Home Ave. S' Curve to P. Replace Box Culvert w/30"SD	DR		711,000		105,300	302,850	302,850	
M1	D09008	9701	Detention Basin Cleaning (Ongoing)	DR		50,000	10,000	10,000	10,000	10,000	10,000
M2	D09009	9703	Springville, Shamrock to Redwood Way - 24" SD	DR		361,000		40,000	321,000		
L2	D09010	9804	Construct Detention Basin on APN 202-411-002 (Osprey Terrace/Rohnerville Rd area)	DR		170,000				170,000	
H2	D10001	0113	Newburg and Meadowbrook, 18in Storm Drain and DI	DR		17,000	17,000				
H1	D10002	0114	Carson Woods Road E of P St., Rohnet Creek, Rip Rap banks	DR		60,000	10,000	50,000			
H2	D11001		Kenmar, Kenwood to Shields pipe in ditch (w/R10017)	DR		123,000		123,000			
M1	D11002		Kenmar between Remie and Kendal Ct, Install (2)DI's and 40' of 18" Pipe (w/R10024)	DR		20,000			20,000		
H1	D11003	0179	Rohnerville Rd at Clyde's, Install DI at blind connection and replace pipe	DR		12,000	12,000				
M2	D11004		Newburg Rd. between 12th and Fortuna Blvd., Install 3 Manholes on 42 and 48 inch SD	DR		26,500		26,500			
Subtotal City Drainage Projects						2,670,500					
<u>Redevelopment Drainage Projects</u>											
L1	D09011	9405	Cecil Ave, Drake Hill to Tami ext - Install culvert in ditch	RDA Bond		634,000			60,000	574,000	
M1	D09012	9600	Rohnet Ck. 12th to So. 15th - widen channel (Habitat Imp Grant Pending - 50/50 cost share)	RDA Bond	1,000,000	1,000,000	250,000	750,000			
H1	D09013	9601	Rohnet Ck Diversion / Habitat Improvement (Habitat Imp Grant Pending - 50/50 cost share)	RDA Bond	6,000,000	6,000,000	1,500,000	4,500,000			
L1	D09014	9602	Detention Basin North of Carson Wood Rd (upper Rohnet Ck watershed)	RDA Bond		325,000				75,000	250,000
L2	D09015	9603	Detention Basin North of Rohnerville and N. Loop Rd (upper Strong's Creek watershed)	RDA Bond		173,000					173,000
M1	D09016	9702	3rd St. @ Stockyard @ RR Crossing - 48" SD	RDA Bond		110,000					
M2	D09017	9704	Rohnet Creek, Behind Fortuna Blvd - Rip Rap banks	RDA Bond	117,600	107,600	107,600	110,000			
L2	D09018	9805	Campton Hts. Dr. Between Ronald and Clara, 48"SD	RDA Bond		115,000					115,000
H2	D09019	9806	Thomas St to Thelma to School St, 18"SD	RDA Bond		174,000		174,000			
L3	D09020	9809	Jones St. from View to Mill Ck, 18"SD	RDA Bond		168,000			168,000		
L2	D09021		Spring St from Newburg to Third Ave, 18"SD	RDA Bond		348,000			348,000		
M1	D10003	0144	Fortuna Blvd., Redwood Way to Strong's Creek, Storm Drain replacement (prior to R09001)	RDA Bond		416,000		40,000	376,000		
M2	D10010	9502	Dinsmore Drive at Rohnet Creek, Flood Control Feasibility Study	RDA Bond		30,000		30,000			
Subtotal Redevelopment Drainage Projects						9,600,600					
SUM OF TOTAL DRAINAGE 5-yr CIP COSTS:						12,271,100	2,591,600	6,346,800	1,620,850	1,146,850	563,000

Road Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total ROAD 5-yr CIP Cost	City Budget Year				
							11-12	12-13	13-14	14-15	15-16
<u>City - Street Reconstruction and Expansion Projects</u>											
H1	R10021A	9540A	Rohnerville Road, Newburg to Strong's Creek - STIP Allocation (Const ONLY)	STIP		300,000			300,000		
	R10021	9540	Rohnerville Road (CIP 9540) R/W, Environmental, and PS&E	RR		160,000	100,000	60,000			
M1	R10022	9541	Kenmar - From Kenwood 1450 ft south to Turn at Remie w/D11001	RR		281,000		281,000			
L1	R10024	9551	Kenmar, Church to Turn at Remie w/D11002	RR		241,000			241,000		
H1	R10027A	9640A	Rohnerville Road, Redwood Way to Jordan - STIP Allocation (Const ONLY)	STIP		711,000			711,000		
	R10027	9640	Rohnerville Road (CIP 9640) R/W, Environmental, and PS&E	RR		170,000	110,000	60,000			
H2	R10035	9656	P, 12th to 14th with drainage work	RR	250,000	225,000	225,000				
H2	R08001	0100	Smith Lane, Fortuna Blvd. East to Rohnerville Road (Pole Replacement and Sidewalk)	RR		103,000		103,000			
M1	R09004		Rohnerville Rd. Jordan to Mill St. reconstruct w/sidewalks	RR		120,000		120,000			
H2	R10008	0105	Retro reflective sign compliance	RR	39,000	30,000	7,000	7,000	8,000	8,000	
H1	R10009	0106	Stabilize Carson Woods Road along Rohrer Creek bank	RR	150,000	125,000	125,000				
M2	R11004		Dinsmore Drive, Riverwalk to Rohrer Creek, widening and grading, w/D10010	RR		309,000				309,000	
M2	R11005		Downtown Handicap Parking Reconstruction	RR		30,000			10,000	10,000 10,000	
H1	R11006	0180	Rohnerville Road Lighted Crosswalk near Newburg Park	RR		50,000	50,000				
		0181	PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	RR	80,000	26,666	13,333	13,333			
Subtotal City - Street Reconstruction and Expansion Projects						2,881,666					
<u>City - Street Overlays</u>											
M1	R10016	9450	Fortuna Boulevard, Kenmar to Redwood Way (follows D10003)	RR		262,000				262,000	
M1	R10018	9452	Newburg - Sunnybrook to Fortuna Boulevard (follows W10010)	RR		121,000			121,000		
M1	R10019	9453	Rohnerville Road, Newell to Newburg	RR		130,000			130,000		
L1	R10025	9552	8th - N to P (follows S10023)	RR		45,000	45,000				
M1	R10029	9650	10 th, Main to P (follows D09004)	RR		65,000	65,000				
L1	R10030	9651	11th, Main to P (follows D09004)	RR		65,000	65,000				
M2	R10031	9652	12th, Main to P	RR		70,000	70,000				
L1	R10032	9653	13th, Main to P	RR		59,500		59,500			
L1	R10033	9654	14th, Main to P/ Follows 9531	RR		52,000		52,000			
M1	R10036	9853	North Loop @ Rohnerville, Cross Drains, Pavement	RR		65,000			65,000		
H2	R09006	0182	O St. - 6th to North end	RR		12,000	12,000				
M1	R09001		Fortuna Boulevard, Newburg to Redwood Way	RR		125,500		125,500			
M1	R09007		Vanceil St., Angel Hts. 825' So. To Turn	RR		216,000		216,000			
M2	R10010		Thelma, School to Drake Hill	RR		198,000				198,000	
M2	R11003		P Street, 6th to W end	RR		12,000				12,000	
M2	R11002		So. 16th Street, Newburg to end	RR		16,000				16,000	
H2	R11001	0183	Lindley and O'Leary, Thelma to End	RR		40,000	40,000				
Subtotal City-Street Overlays						1,554,000					
<u>Alley Reconstruction and Rehabilitation</u>											
H2	R10023	9542	Reconstruct Alleys North of Main Street (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	
Subtotal Alley Reconstruction and Rehabilitation						25,000					
<u>City - Sidewalk, Bike Lane and ADA Construction Projects</u>											
H1	R10006	0109	Rohnerville Road - School to Drake Hill - ADA compliance	RR	100,000	75,000	25,000	25,000	25,000		
M2		9160	ADA Sidewalk Improvements Programs (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	
H2	R10004	0110	Crosswalk Safety Program (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	
Subtotal City - Sidewalk, Bike Lane and ADA Projects						125,000					
<u>RDA - Sidewalk, Bike Lane, and ADA Construction Projects</u>											
H1	R10009	9489	ADA Improvement Project - RDA wide	RDA		25,000	5,000	5,000	5,000	5,000	
Subtotal RDA - Sidewalk, Bike Lane and ADA Construction Projects						25,000					
<u>City - Streetlights/Traffic Signals</u>											
M2		9280	Street Light Pole & Lamp Replacement	RR		25,000	5,000	5,000	5,000	5,000	
H2	R10001	0111	Engineer Timing Sheets for Traffic Signals	RR	35,000	28,000	7,000	7,000	7,000	7,000	
H1	R10002	0112	Battery Backup for Traffic Signals (4)	RR	31,400	21,700	7,800	7,900	8,000		
	R10008		LED Streetlights	ARRA		61,000		61,000			
Subtotal - Street Lights						137,700					
SUM OF TOTAL ROAD 5-yr CIP COSTS						4,748,366	992,133	1,223,233	1,451,000	819,000	63,000

Miscellaneous Projects

Priority	Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total COMM. 5-yr CIP Cost	City Budget Year					
							11-12	12-13	13-14	14-15	15-16	
<u>City - Miscellaneous Projects</u>												
M10004	0133		River Lodge Replace Kitchen Floor	GF		15,000			15,000			
M10005	0980		River Lodge ADA Accessibility to Stage	GF		35,000	35,000					
M10006	0981		New Police Facility	GF Bond	1,400,000	1,300,000	600,000	700,000				
M10007	0986		Chamber of Commerce Repair Rot Around Eves & Paint Exterior	GF		15,000	15,000					
M10008	0990		Library Repair Rot Around Eves & Paint Exterior	GF		15,000	15,000					
M10009	9780		River Lodge Replace Carpet	GF		45,000		45,000				
M11001			River Lodge Paint Interior	GF		15,000			15,000			
M11002			River Lodge Replace Kitchen Doors to Exterior	GF		7,000		7,000				
M11003	0184		River Lodge Security Cameras	GF		10,000	10,000					
M11004	0185		River Lodge- Parking Lot Seal and Striping	GF		10,000	10,000					
M11005	0186		River Lodge- Replace Tables (5-yr replacement project)	GF		25,000	5,000	5,000	5,000	5,000	5,000	
M11006	0187		Monday Club Stage Curtain (Capital Outlay?)	GF		3,000	3,000					
M11007	0188		Monday Club Arbor/Gazebo (Capital Outlay?)	GF		4,000	4,000					
Subtotal City-Miscellaneous Projects:						1,499,000						
<u>City - Miscellaneous Parks Projects</u>												
M10011	0138		Newburg Park Replace Parking Lot Lights & Poles	GF		5,000	5,000					
M10022	9183		Newburg Park Improvements (Ongoing)	GF		25,000	5,000	5,000	5,000	5,000	5,000	
M11010	0189		Newburg Park Security System	GF		5,000	5,000					
Subtotal City Park-Miscellaneous Projects:						35,000						
<u>Redevelopment - Miscellaneous Projects (Prev Rate)</u>												
9493			City Hall Parking Lot Repairs and ADA Remodel	RDA	57,000	49,000	49,000					
9970			Entrance Beautification and City Landscaping (Ongoing)	RDA		75,000	15,000	15,000	15,000	15,000	15,000	
0190			Tree Hazard / Maintenance - City Wide (Ongoing)	RDA		25,000	5,000	5,000	5,000	5,000	5,000	
Subtotal Redevelopment-Miscellaneous Projects:						149,000						
SUM TOTAL MISCELLANEOUS 5-yr CIP COSTS:						\$1,683,000	\$781,000	\$782,000	\$60,000	\$30,000	\$30,000	

*Projected Cash Balances
By Fund*

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ANALYSIS OF CASH BALANCES BY FUND

ALL FUND TYPES

	General Funds	Enterprise Funds	Special Revenue Funds	Debt Service Funds	Total All Funds
Beginning Cash Balance	\$5,233,058	\$21,441,499	\$1,794,942	\$518,334	\$28,987,833
Recurring Revenues	5,564,698	5,933,514	703,639	295,000	12,496,851
Interest Revenue	32,551	67,615	12,188	3,258	115,612
Operational Expenditures	(5,583,259)	(4,595,138)	(472,298)	(5,460)	(10,656,154)
Debt Service - Interest	(93,104)	(947,889)	0	(71,833)	(1,112,826)
Operational Surplus (Deficit)	(\$79,114)	\$458,102	\$243,529	\$220,965	\$843,482
Capital Connection Fees	0	70,000	0	0	70,000
Capital Grants	0	0	0	0	0
Non-Recurring Revenues	30,000	0	0	0	30,000
Bond Revenues	0	0	0	0	0
Capital Outlay Items Funded					
By Prior Year Grants/Donations	(1,925)				(1,925)
Capital Expenditures	(1,458,000)	(3,314,566)	(987,133)	0	(5,759,699)
Deferred Capital Exp	98,000	0	0	0	98,000
Net Other Increase (Decrease)	(\$1,331,925)	(\$3,244,566)	(\$987,133)	\$0	(\$5,563,624)
Net Surplus (Deficit)	(\$1,411,039)	(\$2,786,464)	(\$743,604)	\$220,965	(\$4,720,142)
Loan Repayments From RDA	0	0	0	0	0
Loans to RDA (Incl Accrued Int.)	0	0	0	0	0
Depreciation	0	970,000	21,444	0	991,444
Debt Service-Principal	(124,173)	(455,292)	0	(109,800)	(689,265)
Net Balance Sheet Items	(\$124,173)	\$514,708	\$21,444	(\$109,800)	\$302,179
Ending Cash Balance	\$3,697,846	\$19,169,743	\$1,072,782	\$629,499	\$24,569,870

ANALYSIS OF CASH BALANCES BY FUND

GENERAL FUNDS

	General	Development	Drainage	Traffic Impact Funds			River Lodge	Museum	Total
	Fund 100	Review 120	Facility 130	Citywide 140	Hillside Dr 152	Home Ave 150	Fund 160	Exhibit Acq. Fund 165	All Funds
Beginning Cash Balance	\$5,318,366	(\$1,432,109)	\$811,212	\$715,613	\$16,140	(\$12,486)	(\$199,546)	\$15,868	\$5,233,058
Recurring Revenues	4,991,587	138,400	212,211	3,000	\$0	0	217,500	2,000	5,564,698
Interest Revenue	24,491	0	3,765	4,128	93	0	0	73	32,551
Operational Expenditures	(4,839,532)	(411,418)					(323,809)	(8,500)	(5,583,259)
Debt Service - Interest	(92,553)	(551)							(93,104)
Operational Surplus (Deficit)	\$83,993	(\$273,569)	\$215,976	\$7,128	\$93	\$0	(\$106,309)	(\$6,427)	(\$79,114)
Capital Connection Fees									
Capital Grants	0								0
Non-Recurring Revenues	30,000								30,000
Unclaimed Revenues									
Capital Outlay Items Funded									
By Prior Year Grants/Donations	(1,925)								(1,925)
Capital Expenditures	(645,000)	(10,000)	(736,000)	0	0	0	(67,000)	0	(1,458,000)
Deferred Capital Exp	45,000						53,000		98,000
Net Other Increase (Decrease)	(\$571,925)	(\$10,000)	(\$736,000)	\$0	\$0	\$0	(\$14,000)	\$0	(\$1,331,925)
Net Surplus (Deficit)	(\$487,932)	(\$283,569)	(\$520,024)	\$7,128	\$93	\$0	(\$120,309)	(\$6,427)	(1,411,039)
Depreciation									
Debt Service-Principal	(123,438)	(735)							(124,173)
Net Balance Sheet Items	(\$123,438)	(\$735)	\$0	\$0	\$0	\$0	\$0	\$0	(\$124,173)
Ending Cash Balance	\$4,706,996	(\$1,716,412)	\$291,188	\$722,741	\$16,233	(\$12,486)	(\$319,855)	\$9,441	\$3,697,846

ANALYSIS OF CASH BALANCES BY FUND

ENTERPRISE FUNDS

	Water System 500	Water Reserve 510	Waste Water System 550	Waste Water Reserve 560	Public Transit 590	Total All Funds
Beginning Cash Balance	\$3,436,634	\$8,243,845	\$5,337,680	\$4,343,049	\$80,290	\$21,441,499
Recurring Revenues	2,239,000		3,515,000		179,514	5,933,514
Interest Revenue	27,033	2,087	28,871	9,601	23	67,615
Operational Expenditures	(1,601,978)		(2,801,983)		(191,176)	(4,595,138)
Debt Service - Interest	(360,562)		(587,327)			(947,889)
Operational Surplus (Deficit)	\$303,493	\$2,087	\$154,561	\$9,601	(\$11,639)	\$458,102
Capital Connection Fees		15,000		55,000		70,000
Capital Grants					0	0
Non-Recurring Revenues						
Bond Revenues		0		0		0
Capital Expenditures	0	(1,215,733)		(2,098,833)	0	(3,314,566)
Deferred Capital Exp			0			0
Net Other Increase (Decrease)	\$0	(\$1,200,733)	\$0	(\$2,043,833)	\$0	(\$3,244,566)
Net Surplus (Deficit)	\$303,493	(\$1,198,646)	\$154,561	(\$2,034,232)	(\$11,639)	(\$2,786,464)
Depreciation	230,000		740,000			970,000
Debt Service-Principal	(172,352)		(282,940)			(455,292)
Net Balance Sheet Items	\$57,648	\$0	\$457,060	\$0	\$0	\$514,708
Ending Cash Balance	\$3,797,775	\$7,045,199	\$5,949,301	\$2,308,817	\$68,651	\$19,169,743

ANALYSIS OF CASH BALANCES BY FUND

SPECIAL REVENUE FUNDS

	Solid Waste 210	Storm Drain 200	TDA Non Transit 260	TDA 2% Set Aside 265	TEA 270	Gas Taxes 280	Gas Tax Eng & Adm 295	Maintenance Districts & Fee/ Assessment Areas 670 - 677	Total All Funds
Beginning Cash Balance	(\$113,696)	\$97,058	\$991,408	\$91,266	\$482,654	\$56,642	\$1,799	\$187,812	\$1,794,942
Recurring Revenues	25,000	42,425	181,239	7,113	51,000	339,131	3,000	54,731	703,639
Interest Revenue	0	599	6,482	517	3,231	0	10	1,350	12,188
Operational Expenditures	(43,301)	(73,559)	(45,000)			(252,790)	(938)	(56,709)	(472,298)
Debt Service - Interest									0
Operational Surplus (Deficit)	(\$18,301)	(\$30,535)	\$142,722	\$7,629	\$54,231	\$86,341	\$2,071	(\$628)	\$243,529
Capital Connection Fees									
Capital Grants					0				0
Non-Recurring Revenues									
Unclaimed Revenues									0
Capital Expenditures			(967,333)		0	(19,800)			(987,133)
Deferred Capital Exp	0								0
Net Other Increase (Decrease)	\$0	\$0	(\$967,333)	\$0	\$0	(\$19,800)	\$0	\$0	(\$987,133)
Net Surplus (Deficit)	(\$18,301)	(\$30,535)	(\$824,611)	\$7,629	\$54,231	\$66,541	\$2,071	(\$628)	(\$743,604)
Depreciation								21,444	21,444
Debt Service-Principal									
Net Balance Sheet Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,444	\$21,444
Ending Cash Balance	(\$131,997)	\$66,522	\$166,797	\$98,895	\$536,885	\$123,183	\$3,870	\$208,628	\$1,072,782

ANALYSIS OF CASH BALANCES BY FUND

DEBT SERVICE FUNDS

	Sewer Assessment Bonds 650	CCC Lease Fund 400	Total All Funds
Beginning Cash Balance	\$50,516	\$467,818	\$518,334
Recurring Revenues	50,000	245,000	295,000
Interest Revenue	526	2,732	3,258
Operational Expenditures	(5,460)	0	(5,460)
Debt Service - Interest	(12,000)	(59,833)	(71,833)
Operational Surplus (Deficit)	\$33,066	\$187,899	\$220,965
Capital Connection Fees			
Capital Grants			
Non-Recurring Revenues			
Unclaimed Revenues			
Capital Expenditures			
Deferred Capital Exp			
Net Other Increase (Decrease)	\$0	\$0	\$0
Net Surplus (Deficit)	\$33,066	\$187,899	\$220,965
Depreciation			
Debt Service-Principal	(30,000)	(79,800)	(109,800)
Net Balance Sheet Items	(\$30,000)	(\$79,800)	(\$109,800)
Ending Cash Balance	\$53,582	\$575,917	\$629,499

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Fortuna Redevelopment Agency Budget Message

DATE: July 18, 2011
FROM: Duane V. Rigge, Executive Director
SUBJECT: 2011-2012 Fiscal Year Budget Message.

As of this date, the future viability of the Fortuna Redevelopment Agency is in serious question.

As part of the fiscal year 2011-2012 State budget bill, the California Legislature has recently enacted, and the Governor has signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments. Specifically, AB 1X 26 prohibits agencies from taking numerous actions, effective immediately and purportedly retroactively, and additionally provides that agencies are deemed to be dissolved as of October 1, 2011.

AB 1X 27 provides that a community may participate in an "Alternative Voluntary Redevelopment Program," in order to enable a redevelopment agency within that community to remain in existence and carry out the provisions of the CRL, by enacting an ordinance agreeing to comply with Part 1.9 of Division 24 of the Health and Safety Code. The Alternative Voluntary Redevelopment Program requires that the community agree by ordinance to remit specified annual amounts to the county auditor-controller.

At the time of writing this Budget Message, either the City Council nor the Agency Board has made a decision about which specific option to choose and therefore the proposed RDA Budget does not reflect these alternatives.

BACKGROUND:

The Fortuna Redevelopment Agency was created on June 6, 1988, and the Fortuna Redevelopment Plan was adopted on July 5, 1989. The enabling Ordinance and Redevelopment Plan established the powers and scope of the Agency.

The purpose of the Redevelopment Agency is to:

- Improve the attractiveness of Fortuna as a local and regional shopping center;
- Stabilize the tax base;
- Encourage employment opportunities;
- Eliminate both physical and economic blight;
- Encourage economic development, business expansion and business retention;
- Correct public service deficiencies including inadequate waterlines, lack of fire hydrants, flooding, inadequate streets, and unsafe or the lack of pedestrian facilities; and
- Improve and upgrade Fortuna's neighborhoods.

The Agency executed a cooperation agreement with the City of Fortuna on June 6, 1988. The agreement calls for the City to:

1. Provide staff assistance, supplies, and technical services to the Agency.
2. Advance funds in the the form of loans to operate the Agency and execute the Five-Year Implementation Planⁱ.
3. Provide insurance for the Agency.

The Agency is required by law to adopt and renew a Five-Year Implementation Plan.

Once adopted, the updated Implementation Plan will provide current details on the various programs of the Agency. The RDA Budget is based on the current Implementation Plan and five-year Capital Improvement Program (CIP). The five-year CIP for the RDA is developed in conjunction with the RDA Board adoption of the updated Five-Year Implementation Plan.

The RDA is required by law to incur debt in order to receive Tax Increment Revenue. The funds received through debt are used to execute the Five-Year Implementation Plan. The Agency can incur debt until July 2009ⁱⁱ and all debt must be paid off by 2049. Agency staff is currently in consultation with attorneys from McDonough, Holland, and Allen to review the limitations and deadlines of the Agency and update the Implementation Plan.

On August 20, 2007, the Board of Directors of the Fortuna Public Financing Authority (FPFA) and the Fortuna Redevelopment Agency (RDA) and the City Council authorized the Executive Director / City Manager to issue Marks Roos Revenue Bonds.

On October 30, 2007, the Fortuna Public Financing Authority successfully closed the Revenue Bonds transaction in the amount of \$17.5 million. These Revenue Bonds accomplish the following:

- ✓ Refinance the existing Series 1991 and 1995 General Fund Certificates of Participation at a lower interest rate;
- ✓ Refinance existing Series 1993 Tax Allocation Bonds of the Fortuna Redevelopment Agency at a lower interest rate;
- ✓ Retire the Fortuna Redevelopment Agency's current internal debt from the City's Water and Wastewater Funds so the funds are available for capital improvement and replacement projects in the Water and Sewer systems;
- ✓ Raise new money for the Redevelopment Agency for stormwater improvement projects and other unfunded infrastructure projects.
- ✓ Raise additional new money for the City's General Fund to finance the acquisition and construction of a new police facility.

The total bond issue was \$17.5 million and produced \$9.7 million in net new money for the Redevelopment Agency immediately and approximately \$2.7 million in Escrow Bonds. In addition the total Net Present Value (NPV) savings resulting from refinancing all three Bond Series is approximately \$585,000.

ⁱ The funds that were advanced were provided in the form of loans from the General Fund, Water Fund, Wastewater Fund, and Drainage Fund.

ⁱⁱ This date may be extended and will be addressed in the update of the Five-Year Implementation Plan

The Tax Allocation Bonds would allow the RDA (and City) to resolve long over-due projects such as Stormwater (Drainage) System improvements and replacements as well as other infrastructure improvements in the RDA project area. The Series 1993 Tax Allocation Bonds have an outstanding principal amount of approximately \$1.1 million.

The RDA Tax Allocation Bonds would also produce net new money for the Redevelopment Agency. These proceeds were used to repay approximately \$3.8 million borrowed from the Water and Wastewater Funds and implement much needed capital infrastructure projects in those two public utilities.

Besides the 2007 Series Bond debt, the Agency has two other loans from the City's General Fund and the Drainage Fund. Repayment of these two loans commenced June 30, 2010 (FY 2009-2010 Budget year) and concludes in June 2024 after 15 annual installments. The principal and interest payment to the City's General Fund for FY 2010-2011 will be \$652,797 along with \$121,152 to the City's Drainage Fund.

In May 2010, the Redevelopment Agency was forced to turn over \$459,546 as a required payment resulting from the State's decision to raid \$2.05 billion in local redevelopment funds. Instead of going to fund local job creation, economic growth and urban revitalization projects, this money was siphoned off to help pay the State's overspending and other debt obligations.

RESOLUTION NO. RDA 2011-02

**A RESOLUTION OF THE FORTUNA REDEVELOPMENT AGENCY
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2011-2012
AND ESTABLISHING THE INDEBTEDNESS TO BE INCURRED
BY THE AGENCY IN ACCORDANCE WITH SECTION 33606 OF THE
CALIFORNIA HEALTH AND SAFETY CODE**

WHEREAS, the proposed budget for Fiscal Year 2011-2012 for the Fortuna Redevelopment Agency beginning July 1, 2011 as presented to Board of Directors by the Executive Director on June 26 and July 5 as budget workshop sessions; and

WHEREAS, the Board of Directors received public comment in those budget workshop sessions and the Board reviewed, and studied proposed Budget; and

WHEREAS, the Fortuna Redevelopment Agency Board held a Public Hearing on July 18 on the proposed Budget for Fiscal Year 2011-2012; and

WHEREAS, the proposed budget for Fiscal Year 2011-2012 for the Fortuna Redevelopment Agency beginning July 1, 2011, was presented at a duly noticed Public Hearing by the Executive Director on July 18, 2011; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the budget for Fiscal Year 2011-2012.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Redevelopment Agency as follows:

Section 1. Budget Adoption:

The Budget entitled "Fortuna Redevelopment Agency 2011-2012 Fiscal Year Budget," is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:

The Executive Director is authorized to make budget transfers from one object account to another object account without increasing the overall Budget with the exception that the Board of Directors shall approve the following types of transfers:

- A. Any significant change in program level or content.
- B. Any increase in total indebtedness.

PASSED AND ADOPTED on this 18th day of July, 2011 by the following vote:

AYES: Boardmember Glaser, Long, Losey, Zanzi, Chairman Strehl

NOES: None

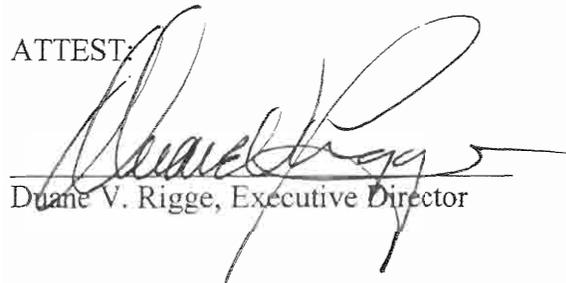
ABSTAIN:None

ABSENT: None



Douglas Strehl, Chairman

ATTEST:



Duane V. Rigge, Executive Director

*Revenues
and
Other Sources*

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REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
ADMINISTRATION FUND						
(800)						
Property Tax Increment	\$1,064,985	\$1,164,282	\$1,146,316	\$1,165,205	\$1,146,316	\$1,111,655
Transfer to HSA	(266,246)	(291,071)	(286,579)	(297,130)	(292,310)	(283,470)
Transfer to Bond Fund	(151,608)	(390,277)	(525,689)	(523,031)	(523,031)	(524,836)
SERAF Shift	0	0	(459,546)	(94,613)	(94,613)	0
Interest Income	125,747	90,064	31,146	17,490	18,450	18,450
Administrative Fees	6,300	1,300	1,300	1,300	1,300	1,300
Transfer to City Debt Svc. Fund	0	0	(533,746)	(773,949)	(773,949)	(773,949)
Subtotal Recurring Sources	\$779,178	\$574,298	(\$626,798)	(\$504,728)	(\$517,837)	(\$450,850)
Advances: General Fund	0	0	0	0	0	0
Subtotal Non-Recurring Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$779,178	\$574,298	(\$626,798)	(\$504,728)	(\$517,837)	(\$450,850)
BOND DEBT SERVICE FUND						
(890)						
Transfer Increment from Admin	\$151,608	\$390,277	\$525,689	\$523,031	\$523,031	\$524,836
Interest Income	139,689	116,010	12,570	3,600	9,500	9,500
Bond Proceeds	5,610,960	0	2,903	0	193	0
Total	\$5,902,257	\$506,287	\$541,162	\$526,631	\$532,724	\$534,336
CITY DEBT SERVICE FUND						
(895)						
Interest Accrual-City Advances	270,693	126,321	0	0	0	0
Transfer From Admin Fund	0	0	533,746	773,949	773,949	773,949
Total	\$270,693	\$126,321	\$533,746	\$773,949	\$773,949	\$773,949
HOUSING SET ASIDE FUND						
(810)						
Transfer Increment from A&DSF	\$266,246	\$291,071	\$286,579	\$297,130	\$292,310	\$283,470
Interest Income	74,482	48,200	18,464	6,554	15,800	15,500
Loan Payments	1,563	14,902	0	0	0	0
Bond Proceeds	1,917,260	0	0	0	0	0
Sale of Property	0	0	0	0	0	0
Total	\$2,259,551	\$354,173	\$305,043	\$303,684	\$308,110	\$298,970

REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
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ECONOMIC DEVELOPMENT FUND

(850)

Grant Allocation	\$0	\$0	\$0	\$0	\$0	\$0
Loan Repayments	0	0	0	0	0	0
Interest Income	1,428	806	260	170	217	200
Sale of Property	0	0	0	0	0	0
Advances:	0	0	0			
General Fund	0	0	0	0	0	0
Water Fund	0	0	0	0	0	0
Wastewater Fund	0	0	0	0	0	0
Drainage Fund	0	0	0	0	0	0
Total	\$1,428	\$806	\$260	\$170	\$217	\$200

GENERAL DEVELOPMENT FUND

(852)

Interest Income	\$126,033	\$71,113	\$22,912	\$15,200	\$19,100	\$19,000
Transfer To PIF	0	0	0	0	0	0
Total	\$126,033	\$71,113	\$22,912	\$15,200	\$19,100	\$19,000

CCC BUILDING FUND

(885)

Interest Income	\$193	\$127	\$52	\$59	\$40	\$39
State CCC Reimbursement	14,000	10,109	9,454	10,100	16,100	10,000
Miscellaneous Revenue	0	0	0	0	0	0
Total	\$14,193	\$10,236	\$9,506	\$10,159	\$16,140	\$10,039

PUBLIC INFRASTRUCTURE FUND

(860)

Grant Allocation	\$0	\$0	\$0	\$0	\$0	\$0
Loan Repayments	5,430	1,847	0	0	0	0
Interest Income	8,555	5,611	0	104	1,000	1,005
Payback Agreements	0	0	0	0	0	0
Transfer In From COGF	72,812	0	297,671	0	0	0
Transfer In From GDF	0	0	0	0	0	0
Transfer In from Bond Projects Fd	0	0	0	728,000	728,000	0
Total	\$86,797	\$7,458	\$297,671	\$728,104	\$729,000	\$1,005

BOND PROJECTS FUND

(862)

Bond Proceeds	\$5,751,780	\$0	\$0	\$0	\$0	\$0
Interest Income	0	0	0	0	0	0
Transfer to PIF				(728,000)	(728,000)	0
Total	\$5,751,780	\$0	\$0	(\$728,000)	(\$728,000)	\$0

REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
HOME GRANT FUND						
Grant Allocation	\$87,600	\$0	\$0	\$0	\$0	\$0
Loan Repayments	14,126	0	0	6,700	6,700	0
Interest Income	722	603	0	73	73	170
Total	\$102,448	\$603	\$0	\$6,773	\$6,773	\$170

CDBG RESTRICTED HOUSING LOAN FUND

(820)

Loan Repayments	\$155,669	\$160,071	\$1,435	\$1,865	\$1,865	\$1,865
Transfer In from BLF	0	0	300,000	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to BLF	0	0	0	0	0	0
Transfer Out to COGF	0	0	(2,921)	0	0	0
Interest Income	5,398	2,827	1,486	850	2,400	2,400
Total	\$161,067	\$162,898	\$300,000	\$2,715	\$4,265	\$4,265

CDBG OPEN GRANT FUND

(822)

Grant Allocation	460,245	177,382	358,643	0	0	\$0
Loan Repayments	0	0	0	0	0	0
Interest Income	64	195	508	0	490	490
Miscellaneous Revenue	0	2,637	0	0	0	0
Transfer In From UBLF	25,000	0	0	0	0	0
Transfer In From HLF	0	0	0	0	0	0
Transfer In From BLF	0	0	0	0	0	0
Transfer Out to RHLF	0	0	0	0	0	0
Transfer Out to PIF	(72,812)	0	(297,671)	0	0	0
Total	\$412,497	\$180,214	\$61,480	\$0	\$490	\$490

CDBG UNRESTRICTED LOAN FUND

(825)

Loan Repayments	\$14,972	\$4,297	\$24,215	\$0	\$0	\$0
Transfer In From COGF	0	0	2,921	0	0	0
Interest Income	\$7,691	\$4,500	1,588	\$800	\$1,300	1,300
Total	\$22,663	\$8,797	\$28,724	\$800	\$1,300	\$1,300

REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
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CDBG RESTRICTED BUSINESS LOAN FUND

(830)

Loan Repayments	\$161,368	\$5,201	\$5,183	\$5,183	\$5,183	\$5,183
Transfer In from HLF	0	0	0	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to HLF	0	0	(300,000)	0	0	0
Transfer Out to UBLF	0	0	(9,452)	0	0	0
Interest Income	21,958	14,461	4,269	890	2,175	2,175
Total	\$183,326	\$19,662	(\$300,000)	\$6,073	\$7,358	\$7,358

UNRESTRICTED BUSINESS LOAN FUND

(836)

Loan Repayments	\$68,627	\$12,761	\$6,356	\$0	\$36,000	\$36,000
Interest Income	31,809	18,876	6,161	2,050	2,050	2,325
Sale of Property	0	0	0	0	0	0
Transfer In from RBLF	0	0	9,452	0	0	0
Transfer Out To COGF	(25,000)	0	0	0	0	0
Total	\$75,436	\$31,637	\$21,969	\$2,050	\$38,050	\$38,325

TOTAL REVENUES & OTHER SOURCES

Property Tax Increment	\$1,064,985	\$1,164,282	\$686,770	\$1,070,592	\$1,051,703	\$1,111,655
Interest Income	543,769	373,393	99,416	47,840	72,595	72,554
Loan Repayments	421,755	199,079	37,189	13,748	49,748	43,048
Bond Proceeds	13,280,000	0	2,903	0	193	0
Grant Receipts	547,845	177,382	358,643	0	0	0
Sale of Property	0	0	0	0	0	0
Advances from City Funds	0	0	0	0	0	0
Interest Accrual-City Advances	270,693	126,321	0	0	0	0
Miscellaneous	20,300	14,046	10,754	11,400	17,400	11,300
Total Redevelopment Agency	\$16,149,347	\$2,054,503	\$1,195,675	\$1,143,580	\$1,191,639	\$1,238,557

*Expenditures
and
Other Uses*

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ADMINISTRATION FUND

Fund 800

PURPOSE

This account holds part of the annual tax increment revenues. Moneys in this account are utilized to pay for those Agency costs which should not be paid by other funds. Moneys spent in this account are not eligible for future reimbursement from tax increment allocation bond sales and fund the general administrative functions of the Agency. The Bond Principal and Interest is for the RDA's portion of the 1995 COPs that were refinanced by the October 2007 Revenue Bond issuance. Previously, the Administration Fund paid FPIC for its portion of the debt in the form of City Hall Rent Expense.

RESPONSIBILITIES

- General Administrative functions of Agency

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2011-2012 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
City Manager	0.17	0.17	0.22	0.22	0.22
Assistant City Manager	-	-	0.25	0.25	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Executive Assistant to City Mgr.	0.25	0.25	-	-	-
Senior City Planner	0.10	0.10	-	-	-
Deputy Director of Community Dev.	-	-	0.10	0.10	0.10
Total Authorized	0.57	0.57	0.62	0.62	0.62

ADMINISTRATION FUND

Fund 800

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7000	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Salaries	5100	\$40,856	\$49,814	\$50,605	\$51,397	\$50,871	\$51,995
Compensation of Directors	5165	3,240	3,180	3,510	3,600	3,741	3,600
Vacation Buyback	5180	0	0	444	500	1,115	1,000
Benefits	5200	14,047	14,772	16,012	18,243	17,355	21,039
Office Supplies	5400	248	155	101	500	0	500
Department Supplies	5500	430	0	0	1,000	0	1,000
Audit Fees (A)	6000	3,500	4,500	4,500	4,500	4,500	4,500
Contract Services	6015	8,900	10,385	8,900	9,000	10,013	10,000
Legal Services	6020	5,897	2,064	417	10,000	230	10,000
Professional Services	6025	0	15,807	0	0	0	0
FPIC Admin. Fees	6055	124	1	1	0	0	0
Advertising	6300	93	0	0	0	0	0
Insurance (A)	6350	2,000	2,000	2,000	2,000	2,000	2,000
Property Tax Admin Fees	6700	19,472	24,119	26,306	26,306	26,306	28,000
Property Taxes	6720	108	169	174	175	257	250
Taxing Agency Payments	6820	27,985	30,595	30,123	30,607	30,607	31,000
Travel and Conferences	7000	68	2,410	683	3,000	0	2,000
Dues and Subscriptions	7015	1,790	2,061	1,955	2,000	2,685	2,000
CH Bond Interest Expense	9200/8100	0	630	0	592	0	600
CH Bond Principle	9200/8000	0	659	0	700	0	700
City Hall Rent Expense	9050	1,711	0	0	0	0	0
FHK Retail Redevelopment	Dept 9492	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Project Area Expansion	8237	0	0	0	0	11	0
Total		\$130,469	\$163,321	\$145,731	\$164,120	\$149,689	\$170,183

(A) See Appendix A for Expenditure Allocation

DEBT SERVICE FUNDS

Funds 890 & 895

PURPOSE

The debt service funds of the Redevelopment Agency account for the repayment of long-term debt incurred by the Agency. The Bond Debt Service Fund issued the 1993 Tax Allocation Bonds to sponsor public infrastructure development and to reimburse the Agency for certain previously qualified expenditures. These were paid off and refinanced with a portion of the 2007 RDA Revenue Bond Proceeds. The fund receives allocations of the yearly tax increment equal to the amount of the debt service. 75% of the proceeds of the bond issue were transferred to the Bond Projects Fund and 25% to the Housing Set Aside Fund. The HSA sponsors 25% of the Bond repayment.

The City Debt Service fund accounts for debt repayments to the City's General, Water, Wastewater and Drainage Funds on funds advanced to the Agency for capital improvement projects and general operations. Accrued interest payable to the City by the Agency has been written down to more accurately reflect historical interest rates. Interest rates will now be monitored based upon the Agency's ability to repay the debt service. These loans are due in 15 annual payments beginning in fiscal year 6/30/2010. For 2010-11, the rate will be ten percent.

RESPONSIBILITIES

- Provide payments to meet interest obligations and retire the bond principal.
- Provide yearly information to the Trustee in conformance with the requirements of the Bond Statements.
- Facilitate loans from other City Funds and provide for debt service accruals.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures anticipated in 2010-2011.

HISTORY OF EXPENDITURES BY CATEGORY

Bond Debt Service Fund

Fund 890

Description	Dept.	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Bond Trustee Costs	6055	\$0	\$263	\$263	\$263	\$263	\$263
Bond Principal (93 Bond)	8640	825,000	0	0	0	0	0
Bond Principal (07 Bond)	8612	0	33,750	71,250	60,000	60,000	71,250
Interest Expense (93 Bond)	8840	25,957	0	0	0	0	0
Interest Expense (07 Bond)	8819	237,873	472,274	469,649	466,368	466,368	463,087
Total		\$1,088,830	\$506,287	\$541,162	\$526,631	\$526,631	\$534,600

DEBT SERVICE FUNDS

Funds 890 & 895

City Debt Service Fund

Fund 895

Description	Dept.	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Administration Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	\$0	\$0	\$7,941	\$5,123	\$5,123	\$5,612
Debt Service Interest							
General Fund	8870/4805	5,136	3,162	5,420	14,250	14,250	13,762
Economic Development Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	0	0	259,626	167,503	167,503	183,480
Drainage Fund	8885 / 4805	0	0	49,657	32,037	32,037	35,093
Debt Service Interest							
General Fund	8870 / 4805	167,908	103,385	177,208	465,921	465,921	449,943
Water Fund	8875 / 4805	38,008	0	0	0	0	0
Wastewater Fund	8880 / 4805	27,525	0	0	0	0	0
Drainage Fund	8885 / 4805	32,115	19,774	33,894	89,115	89,115	86,059
Total		\$270,692	\$126,321	\$533,745	\$773,949	\$773,949	\$773,949
Total		\$1,359,522	\$632,608	\$1,074,907	\$1,300,580	\$1,300,580	\$1,308,549

HISTORICAL LOAN BALANCES

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
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GENERAL FUND 100

Beginning Balance	\$4,797,650	\$4,970,694	\$5,077,241	\$4,809,675	\$4,809,675	\$4,637,049
Advances	0	0	0	0	0	0
Interest Accrual	173,044	106,547	182,628	480,171	480,171	463,705
Loan Payment/Payoff	0	0	(450,194)	(652,797)	(652,797)	(652,797)
Ending Balance	\$4,970,694	\$5,077,241	\$4,809,675	\$4,637,049	\$4,637,049	\$4,447,957

WATER FUND 500

Beginning Balance	\$2,309,566	\$0	\$0	\$0	\$0	\$0
Advances	0	0	0	0	0	0
Interest Accrual	38,008	0	0	0	0	0
Loan Payment/Payoff	(2,347,574)	0	0	0	0	0
Ending Balance	\$0	\$0	\$0	\$0	\$0	\$0

WASTEWATER FUND 550

Beginning Balance	\$1,686,297	\$0	\$0	\$0	\$0	\$0
Advances	0	0	0	0	0	0
Interest Accrual	27,525	0	0	0	0	0
Loan Payment/Payoff	(1,713,822)	0	0	0	0	0
Ending Balance	\$0	\$0	\$0	\$0	\$0	\$0

DRAINAGE FUND 130

Beginning Balance	\$890,391	\$922,506	\$942,280	\$892,623	\$892,623	\$860,586
Advances	0	0	0	0	0	0
Interest Accrual	32,115	19,774	33,894	89,115	89,115	86,059
Loan Payment/Payoff	0	0	(83,551)	(121,152)	(121,152)	(121,152)
Ending Balance	\$922,506	\$942,280	\$892,623	\$860,586	\$860,586	\$825,492

ALL FUNDS

Beginning Balance	\$9,683,904	\$5,893,200	\$6,019,521	\$5,702,298	\$5,702,298	\$5,497,634
Advances	\$0	\$0	\$0	\$0	\$0	\$0
Interest Accrual	\$270,692	\$126,321	\$216,522	\$569,286	\$569,286	\$549,763
Loan Payment/Payoff	(\$4,061,396)	\$0	(\$533,745)	(\$773,949)	(\$773,949)	(\$773,949)
Ending Balance	\$5,893,200	\$6,019,521	\$5,702,298	\$5,497,635	\$5,497,634	\$5,273,449

DEVELOPMENT FUNDS

Fund 850, 852 885

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency. The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

RESPONSIBILITIES

- Provide for economic development opportunities within the project area.
- Facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
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Economic Development Fund

Fund (850) Dept. (7400)

Total		\$0	\$0	\$0	\$0	\$0	\$0
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General Development Fund

Fund (852) Dept. (7405)

Total		\$0	\$0	\$0	\$0	\$0	\$0
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CCC Building Loan Fund

Fund (885) Dept. (7600)

CCC Building Insurance		\$13,964	\$10,073	\$9,418	\$10,064	\$9,418	\$10,000
Property Tax		36	36	36	36	36	36
Capital Outlay		0	0	0	0	0	0
Total		\$14,000	\$10,109	\$9,454	\$10,100	\$9,454	\$10,036

PUBLIC INFRASTRUCTURE FUND

Funds 860, 870, 875, 880

PURPOSE

Funds for these accounts are obtained via loans from the Economic Development Fund, from bond proceeds and state and federal grants. Primary expenditures from this fund include public infrastructure improvements, personnel costs related to infrastructure programs, qualified bond issue financing costs including certain interest payments, economic development grants, and staffing costs related to economic development grants.

RESPONSIBILITIES

- Provide for public infrastructure improvements within the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Community Improvements	134,129	103,877	294,743	33,000	3,020	74,000
Water System Improvements	0	0	0	0	0	0
Sewer System Improvements	0	0	0	0	0	0
Drainage Improvements	0	0	9,709	728,000	48,549	1,857,600
Total	\$134,129	\$103,877	\$304,452	\$761,000	\$51,569	\$1,931,600

BOND PROJECTS FUND

Fund 862

PURPOSE

This fund holds 2007 RDA Bond proceeds issued to sponsor public infrastructure development. The funds are transferred to various projects that meet the qualifications of the Bond Statements. Additionally, a portion of the 2007 RDA Fund Bond

RESPONISIBILITIES

- Contribute to community development projects in the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Wastewater Fund Loan Payoff	\$1,713,822	\$0	\$0	\$0	\$0	\$0
Water Fund Loan Payoff	2,347,574	0	0	0	0	0
Total	\$4,061,396	\$0	\$0	\$0	\$0	\$0

HOUSING SET ASIDE FUND

Fund 810

PURPOSE

This fund is used to account for the 20% housing set aside allocation required by State law. The expenditures are for those projects that improve and increase the supply of low-to-moderate income housing.

RESPONSIBILITIES

- Improve the City's residential neighborhoods.
- Increase the supply of L&M housing units and or L&M housing lots.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7100	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Salaries	5100	\$0	\$0	\$0	\$0	\$0	\$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	118	0	0	0	0	0
Department Supplies	5500	808	0	0	0	0	0
Legal Services	6020	0	0	0	0	1,791	1,500
Professional Services	6025	11,758	3,653	43,005	4,000	4,000	4,000
Bond Trustee Costs	6055	0	87	0	87	0	0
Advertising	6300	492	0	0	0	0	0
Property Tax Admin Fees	6700	6,491	8,040	8,769	8,768	8,768	9,000
Travel and Conference	7000	0	0	0	0	0	0
Housing Set Aside Loans	7645	200,000	0	0	2,939,942	0	2,450,534
Bond Interest Expense (93 Bond)	8840	8,652	0	0	0	0	0
Bond Interest Expense (07 Bond)	8819	79,291	157,425	156,550	155,456	155,456	154,362
Bond Principle (93 Bond)	8640	275,000	0	0	0	0	0
Bond Principle (07 Bond)	8612	0	11,250	23,750	20,000	20,000	23,750
Total		\$582,610	\$180,455	\$232,074	\$3,128,253	\$190,015	\$2,643,146

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

PURPOSE

The purpose of the CDBG Restricted Housing Loan Fund is to account for the housing expenditures of the Community Development Block Grants (CDBG) the City received in 1988, 1989 and 1992. The funds must be used in accordance with the Reuse Plan adopted by the Agency and approved by the State. The State requires that these CDBG funds be used only for those programs that meet their guidelines. Beginning in 2005-06, The City was awarded two more grants that will be used for housing rehabilitation loans, senior service activities, and eligible public works projects. The CDBG Unrestricted attached to their use. New Departments have been created to better account for the Housing Loan Fund is used to account for CDBG Grant funds that no longer have State restrictions various activities now being funded.

RESPONSIBILITIES

- Provide loans to rehabilitate homes owned by low and moderate income households.
- Fund public works projects and other CDBG approved programs.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2007-08	2008-09	2009-10	2010-11	2011-12
Finance Director	-	0.13	0.13	0.13	0.1275
Senior Services Coordinator (PT)	-	1.00	1.00	-	-
Total Authorized	-	1.13	1.13	0.13	0.1275

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual	Actual	Actual	Budget	Estimate	Request
	2007-08	2008-09	2009-10	2010-11	2010-11	2011-12

CDBG Restricted Housing Fund

Fund (820) Dept. (7200)

Salaries	5100	\$0	\$0	\$0	\$9,531	\$7,595	\$0
Salary P/T	5165	0	0	0	0	129	0
Vacation Buy Back	5180	0	0	0	0	617	0
Benefits	5200	0	0	0	3,723	2,907	\$0
Office Supplies	5400	0	0	0	0	0	0

CDBG Funds

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
CDBG Restricted Housing Fund - Continued		Fund (820) Dept. (7200)					
Audit Fees (A)	6000	0	0	0	0	0	0
Legal Services	6020	0	0	0	0	3,240	2,000
Program Administration	6050	0	0	0	0	(2,237)	0
Program Delivery	6052	0	0	0	65,000	12,224	65,000
Advertising	6300	0	0	0	2,000	0	2,000
Travel and Conference	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	0	77	271,462	57,184	295,000
Housing Project Grants	7648	0	0	0	10,000	0	1,000
CDBG Energy Grant	7649	0	0	150	0	6,036	1,000
Econ Development Loans	7650	0	0	0	0	0	0
CDBG Relocation Grant	7651	0	0	0	0	750	750
Capital Outlay		0	0	0	0	0	0
Total		\$0	\$0	\$227	\$361,716	\$88,443	\$366,750

CDBG Open Grant Fund - General Administration

Fund (822) Dept. (7220)

Salaries	5100	\$8,987	\$0	\$0	\$0	\$0	\$8,495
Benefits	5200	3,119	0	0	0	0	3,369
Program Administration	6050	24,810	22,914	3,601	0	0	0
Travel & Conferences	7000	0	0	0	0	0	0
Total		\$36,916	\$22,914	\$4,055	\$0	\$0	\$11,864

CDBG Open Grant Fund - Housing Rehab

Fund (822) Dept. (7215)

Housing Project Loans	7645	308,000	145,344	30,000	0	0	0
Housing Project Grants	7647	0	3,325	0	0	0	0
CDBG Lead Grants	7648	0	0	5,000	0	0	0
CDBG Energy Grants	7649	0	0	5,000	0	0	0
CDBG Relocation Grants	7651	0	0	475	0	0	0
Program Delivery	6052	66,230	41,588	39,941	0	828	0
Advertising	6300	0	1,488	0	0	0	0
Total		\$374,230	\$191,745	\$80,416	\$0	\$828	\$0

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
<i>CDBG Open Grant Fund - Senior Services Program</i>		Fund (822) Dept. (7225)					
Part-time/Temporary	5165	29,400	23,275	0	0	0	\$0
Benefits	5200	2,099	1,649	0	0	0	\$0
Program Delivery	6052	0	0	0	0	0	0
Senior Services	6830	2,856	0	0	0	0	0
Total		\$34,355	\$24,924	\$0	\$0	\$0	\$0

<i>CDBG Open Grant Fund - Public Works</i>		Fund (822) Dept. (9260)					
Program Delivery	6052	0	0	0	0	0	0
Total		\$0	\$0	\$0	\$0	\$0	\$0

<i>Unrestricted Housing Fund</i>		Fund (825) Dept. (7210)					
Salaries	5100	\$0	\$0	\$0	\$0	\$0	\$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees (A)	6000	1,500	1,500	1,500	1,500	1,500	1,500
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	0	0	230,920	0	42,150
Total		\$1,500	\$1,500	\$1,500	\$232,420	\$1,500	\$43,650

(A) See Appendix A for Expenditure Allocation

COMMERCIAL DEVELOPMENT REVOLVING LOAN FUNDS

Fund 830 and 836

PURPOSE

The purpose of these funds is to account for the expenditures associated with making loans to encourage business retention and expansion. The moneys in the Unrestricted Business Loan Fund came from an Industrial Development Grant the Agency received from the Farmers Home Administration and the moneys that were transferred to the Agency from the Fortuna Economic Development Corporation (FEDC) when it was disincorporated. The CDBG Restricted Business Loan Fund was originally funded from the CDBG grants for business expansion and attraction efforts.

RESPONSIBILITIES

- Provide loans to encourage and promote business and economic development.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
<i>CDBG Restricted Business Loan Fund</i>		Fund (830) Dept. (7300)					
Salaries	5100	\$0	\$0	\$0	\$0	\$0	\$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Contract Services	6015	0	0	0	0	0	0
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	383,607	0	368,260
Property Acquisition	7700	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		\$0	\$0	\$0	\$383,607	\$0	\$368,260
<i>Unrestricted Business Loan Fund</i>		Fund (836) Dept. (7315)					
Project Supplies	5500	\$0	\$0	\$0	\$0	\$0	\$0
Program Administration	6050	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	500,000	889,668	0	93,068
Bad Debts	7800	0	0	0	0	0	0
Total		\$0	\$0	\$500,000	\$889,668	\$0	\$93,068
Total		\$0	\$0	\$500,000	\$1,273,275	\$0	\$461,328

HOME GRANT PROGRAM

Home Grant Fund (230)

PURPOSE

HOME Grant awards are used by the Agency to help provide affordable housing. The project completed in 2004-05, the Fortuna Meadows Senior Village, provides 36 HOME-Assisted Units to eligible senior citizens for rent. The Fortuna Family Apartments, completed in 2007-08, provides 24 Home-Assisted units of affordable housing.

RESPONSIBILITIES

- Provide affordable housing in the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-2011 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Home Grant Loan	\$100	\$100	\$0	\$0	\$0	\$0
Trustee Fees	87,500	87,500	0	0	0	0
Advertising	0	0	0	0	0	0
Total	\$87,600	\$87,600	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PROJECTS

		Funding Source	Budget 2011-12
 COMMUNITY IMPROVEMENTS			
Fund 860			
9489	Reconstruct Alleys North of Main Street (Ongoing)	GF Loan	5,000
0190	Tree Hazard / Maintenance - District Wide	GF Loan	5,000
9493	City Hall Parking Lot Repairs & ADA Remodel	GF Loan	49,000
9970	Entrance Beautification and City Landscaping	GF Loan	15,000
Total			\$74,000

Fund 880 **DRAINAGE SYSTEM IMPROVEMENTS**

9600	Widen Rohner Creek - 12th to So 15th	Drainage Loans	250,000
9601	Rohner Ck Diversion/Habitat Improvement (Habitat Imp Grant 50/50)	Drainage Loans	1,500,000
9704	Rohner Creek , behind Fortuna Blvd - Rip Rap banks	Drainage Loans	107,600
Total			\$1,857,600
Total Capital Improvements			\$1,931,600

FUND SUMMARY

Drainage Fund Loans	1,857,600
General Fund Loans	74,000
Total Capital Improvements	\$1,931,600

Cash Balances by Fund

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ANALYSIS OF CASH BALANCES BY FUND

ADMINISTRATION, DEBT SERVICE, ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE FUNDS

	Administration Fund 800	Bond Debt Service Fund 890	City Debt Service Fund 410	Economic Development Fund 850	General Development Fund 852	CCC Building Fund 885	Public Infrastructure Fund 860-870-875-880	Bond Projects Fund 862	Total All Funds
Beginning Cash Balance	\$2,310,965	\$4,208,122	\$0	\$37,546	\$3,313,057	\$4,974	(\$27,940)	\$1,690,384	\$11,537,107
Recurring Revenues	(469,300)	524,836	773,949	0	0	10,000	0	0	839,485
Interest Revenue	18,450	9,500	0	200	19,000	39	1,005	0	48,194
Operational Expenditures	(168,883)	0	0	0	0	(10,036)	0	0	(178,919)
Debt Service	(1,300)	(534,600)	(773,949)	0	0	0	0	0	(1,309,849)
Operational Surplus (Deficit)	(\$621,033)	(\$264)	\$0	\$200	\$19,000	\$3	\$1,005	\$0	(\$601,088)
Grant Receipts	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	(1,931,600)	0	(1,931,600)
Net Other Increase (Decrease)	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,931,600)	\$0	(\$1,931,600)
Net Surplus (Deficit)	(\$621,033)	(\$264)	\$0	\$200	\$19,000	\$3	(\$1,930,595)	\$0	(\$2,532,688)
Advances from City Funds	0	0	0	0	0	0	0	0	0
Transfer from(to) PIF	0	0	0	0	0	0	0	0	0
Capital Equipment Reserves	0	0	0	0	0	0	0	0	0
Net Balance Sheet Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$1,689,933	\$4,207,858	\$0	\$37,746	\$3,332,057	\$4,977	(\$1,958,535)	\$1,690,384	\$9,004,419

ANALYSIS OF CASH BALANCES BY FUND

HOUSING & CDBG FUNDS

	Housing Set Aside Fund 810	CDBG Open Grant Fund 822	CDBG Restricted Housing Fund 820	Unrestricted Housing Fund 825	Home Grant Housing Fund 230	Total All Funds
Beginning Cash Balance	\$2,911,391	\$369	\$376,057	\$234,490	\$31,803	\$3,554,110
Recurring Revenues	283,470	0	1,865	0	0	285,335
Interest Revenue	15,500	490	2,400	1,300	170	19,860
Operational Expenditures	(14,500)	(11,864)	(71,750)	(1,500)	0	(99,614)
Debt Service	(178,112)		0	0	0	(178,112)
Operational Surplus (Deficit)	\$106,358	(\$11,374)	(\$67,485)	(\$200)	\$170	\$27,469
Grant Receipts	0	\$0	0	0	0	0
Loans	(2,450,534)	0	(295,000)	(42,150)	0	(2,787,684)
Transfers	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0
Net Other Increase (Decrease)	(\$2,450,534)	\$0	(\$295,000)	(\$42,150)	\$0	(2,787,684)
Net Surplus (Deficit)	(\$2,344,176)	(\$11,374)	(\$362,485)	(\$42,350)	\$170	(2,760,215)
Ending Cash Balance	\$567,215	(\$11,004)	\$13,572	\$192,140	\$31,973	\$793,895

ANALYSIS OF CASH BALANCES BY FUND

BUSINESS LOAN FUNDS

	CDBG Restricted Business Loan Fund 830	Unrestricted Business Loan Fund 836	Total All Funds
Beginning Cash Balance	\$375,619	\$435,681	\$811,300
Recurring Revenues	5,183	36,000	41,183
Interest Revenue	2,175	2,325	4,500
Operational Expenditures	0	0	0
Debt Service	0	0	0
Operational Surplus (Deficit)	\$7,358	\$38,325	\$45,683
Grant Receipts	0	0	0
Loans	(368,260)	(93,068)	(461,328)
Capital Expenditures	0	0	0
Net Other Increase (Decrease)	(\$368,260)	(\$93,068)	(\$461,328)
Net Surplus (Deficit)	(\$360,902)	(\$54,743)	(\$415,645)
Ending Cash Balance	\$14,717	\$380,938	\$395,655

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Fortuna Public Improvement Corporation Budget Message

DATE: July 18, 2011

FROM: Duane V. Rigge, Corporate Secretary

SUBJECT: 2011-2012 Fiscal Year Budget Message.

The Fortuna Public Improvement Corporation (FPIC) is a non-profit organization formed to further the economic development interests of the community. It is comprised of the five directors who also serve as council members and Fortuna Redevelopment Agency board members and serve without compensation from FPIC. The City Manager serves as corporate secretary to the corporation.

In July 1990, the Fortuna Public Improvement Corporation constructed two steel water storage tanks and a 10 inch water main on School Street. One water tank has a one-million gallon capacity and is identified as the "Campton Heights water tank" and the other water tank has a 250,000 gallon capacity and is identified as the "Hilltop water tank."

The City of Fortuna entered into an installment sale agreement with FPIC to lease the improvements for 25 years through series "Certificates of Participation" (COP). The Series 1991 Water Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the \$20 million Fortuna Public Financing Authority Revenue Bonds, Series 2006 in October 2006.

In March 1995, FPIC entered into a lease agreement with the City of Fortuna and issued Certificates of Participation to remodel City Hall. The City subleased City Hall from FPIC and was responsible for semi-annual debt payments.

These COP's were purchased by the Farmers Home Administration and the City Treasurer acted as the Trust Administrator. The Series 1995 General Fund Certificates of Participation were retired and refinance as part of the issuance, sale and delivery of the \$17.5 million Fortuna Public Financing Authority Revenue Bonds, Series 2007 in October 2007.

As of July 1, 2008, all Fortuna Public Improvement Corporation funds are inactive.

RESOLUTION FPIC 2011-01

**A RESOLUTION OF THE FORTUNA PUBLIC IMPROVEMENT CORPORATION
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2011-2012**

WHEREAS, the proposed budget for Fiscal Year 2011-2012 for the Fortuna Public Improvement Corporation beginning July 1, 2011 as presented by the Corporate Secretary to the Board of Directors on June 26 and July 5, 2011 as budget workshop sessions; and

WHEREAS, the Board of Directors received public comment in those budget workshop sessions and reviewed, and studied the proposed Budget; and

WHEREAS, the proposed Budget for Fiscal Year 2011-2012 for the Fortuna Public Improvement Corporation was presented at a duly noticed Public Hearing by the Corporate Secretary on July 18, 2011; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the proposed budget for Fiscal Year 2011-2012; and

WHEREAS, the Series 1991 Water Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the \$20 million Fortuna Public Financing Authority Revenue Bonds, Series 2006; and

WHEREAS, the Series 1995 General Fund Certificates of Participation were retired and refinance as part of the issuance, sale and delivery of the \$17.5 million Fortuna Public Financing Authority Revenue Bonds, Series 2007.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Public Improvement Corporation as follows:

The Budget entitled "Fortuna Public Improvement Corporation, Fiscal Year 2011-2012" is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

PASSED AND ADOPTED on this 18th day of July 2011 by the following vote:

AYES: Boardmember Glaser, Long, Losey, Zanzi, Chairman Strehl

NOES: None

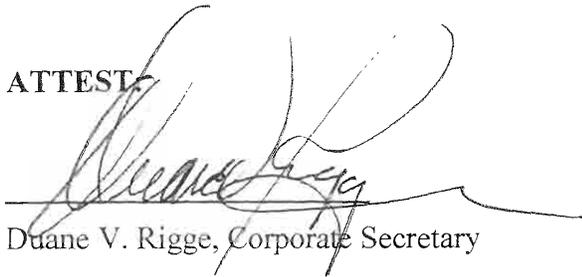
ABSTAIN: None

ABSENT: None



Douglas Strehl, Chairman,

ATTEST



Duane V. Rigge, Corporate Secretary

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Participation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator. These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2009-10	Estimate 2010-11	Request 2011-12
Water System Improvements & FPIC Fees		Fund 410					
Bond Principal	8625	\$0	\$0	\$0	\$0	\$0	\$0
Interest	8825	0	0	0	0	0	0
Liability & Property Insurance	6350	0	0	0	0	0	0
Trustee Fees	6055	1,420	0	0	0	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	0	0	0	0	0
State Fees	6600	55	10	10	0	0	0
Subtotal		\$2,475	\$10	\$10	\$0	\$0	\$0
City Hall Remodeling		Fund 420					
Bond Principal	8645	\$279,500	\$0	\$0	\$0	\$0	\$0
Interest	8845	12,680	0	0	0	0	0
Subtotal		\$292,180	\$0	\$0	\$0	\$0	\$0
Total FPIC		\$294,655	\$10	\$10	\$0	\$0	\$0

ANALYSIS OF CASH BALANCES BY FUND

	FPIC City Hall (C.O.P.)	FPIC Water Imp/Fees (C.O.P.)	Total All Funds
Beginning Cash Balance	\$29,835	\$0	\$29,835
Recurring Revenues	0	0	0
Interest Revenue	137	0	137
Operational Expenditures	0	0	0
Debt Service - Interest	0	0	0
Operational Surplus (Deficit)	\$137	\$0	\$137
Capital Connection Fees			
Capital Grants			
Non-Recurring Revenues			
Unclaimed Revenues			
Capital Expenditures			
Litigation			
Net Other Increase (Decrease)	\$0	\$0	\$0
Net Surplus (Deficit)	\$137	\$0	\$137
Loan Repayments From RDA			
Loans to RDA			
Depreciation			
Debt Service-Principal	0	0	0
Net Balance Sheet Items	\$0	\$0	\$0
Ending Cash Balance	\$29,972	\$0	\$29,972

Appendix

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APPENDIX A - ALLOCATED EXPENDITURES

AUDIT FEE DISTRIBUTION

Entity	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
City of Fortuna	\$12,000	\$13,000	\$16,000	\$14,000	\$14,000	\$16,000
Public Improvement Corporation	1,000	0	0	0	0	0
Redevelopment Agency	5,000	6,000	6,000	6,000	6,000	6,000
Single Audit Act	2,000	3,000	0	3,000	0	3,000
Total To Be Allocated	\$20,000	\$22,000	\$22,000	\$23,000	\$20,000	\$25,000

Departmental Allocation	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Miscellaneous Non-Departmental (Fund 100, Department 1400)	\$9,400	\$9,600	\$7,800	\$10,200	\$8,400	\$11,400
Wastewater Administration (Fund 550, Department 6700)	2,800	3,200	2,600	3,400	2,800	3,800
Water Administration (Fund 500, Department 6300)	2,800	3,200	2,600	3,400	2,800	3,800
RDA Administration (Fund 800, Department 7000)	3,500	4,500	4,500	4,500	4,500	4,500
CDBG Unrestricted Housing (Fund 825, Department 7210)	1,500	1,500	1,500	1,500	1,500	1,500
FPIC (Fund 410, Department 8200)	0	0	0	0	0	0
Total	\$20,000	\$22,000	\$19,000	\$23,000	\$20,000	\$25,000

APPENDIX A - ALLOCATED EXPENDITURES

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Premiums:						
Liability	\$139,649	\$157,535	\$146,000	\$146,000	\$146,000	\$178,893
Property	17,375	29,291	38,000	38,000	38,000	38,000
Earthquake/Flood	84,897	77,584	142,000	142,000	142,000	146,260
Automobile Physical Damage	5,303	6,130	6,300	6,300	6,300	6,489
Boiler and Machinery	1,876	2,686	7,200	7,200	7,200	7,416
Employee Bonds	0	0	825	825	825	825
Total Property & Liability Premiums	249,100	273,226	340,325	340,325	340,325	377,883
Deductibles & Testing						
	Max Deductible per Claim					
Liability Deductible	5,000	(3,970)	6,424	10,000	10,000	10,000
Property Deductible	10,000		0	0	0	0
Earthquake/Flood Deductible	100,000		0	0	0	0
Auto Deductible	10,000		0	0	0	0
Boiler & Mach. Deductible	1,000		0	0	0	0
Employee Bonds Deductible	1,000					
D.O.T. Testing	n/a	872	433	0	0	0
Total Property & Liability Deductibles	(3,098)	6,857	10,000	10,000	10,000	10,000
Total	\$246,002	\$280,083	\$350,325	\$350,325	\$350,325	\$387,883
Departmental Allocation						
	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Risk Management (Fund 100, Department 1600)	\$137,856	\$165,307	\$175,372	\$198,816	\$198,816	\$225,106
Building (Fund 120, Department 3000)	1,500	1,500	1,500	1,500	1,500	1,500
Senior Bus (Fund 590, Department 4400)	3,400	3,400	3,400	3,400	3,400	3,400
Wastewater Administration (Fund 550, Department 6700)	56,321	62,380	60,284	91,942	91,942	97,576
Water Administration (Fund 500, Department 6300)	29,541	35,423	37,580	42,603	42,603	48,237
RDA Administration (Fund 800, Department 7000)	2,000	2,000	2,000	2,000	2,000	2,000
RDA CCC Building (Fund 885, Department 7600)	13,964	10,073	9,418	10,064	10,064	10,064
FPIC (Fund 410, Department 8200)	1,420	0	0	0	0	0
Total	\$246,002	\$280,083	\$289,554	\$350,325	\$350,325	\$387,883

APPENDIX A - ALLOCATED EXPENDITURES

NETWORK SUPPORT DISTRIBUTION

Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Network Support (Account 5775)	\$33,288	\$41,301	\$59,560	\$30,000	\$27,473	\$27,000
Total To Be Allocated	\$33,288	\$41,301	\$59,560	\$30,000	\$27,473	\$27,000
Departmental Allocation	Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
General Government (Fund 100, Department 1500)	\$5,372	\$6,833	\$23,824	\$7,500	\$7,145	\$7,020
Finance Department (Fund 100, Department 1200)	0	165	0	0	0	0
Development Review (Fund 120, Department 3100)	0	0	1,787	4,200	0	0
Police Department (Fund 100, Department 2000)	16,808	20,307	14,294	7,500	7,992	7,560
Public Works Administration (Fund 100, Department 4000)	0	0	7,743	0	0	0
Recreation (Fund 100, Department 5400)	0	0	0	600	135	270
Parks (Fund 100, Department 5450)	0	0	1,191	600	540	540
River Lodge (Fund 160, Department 5800)	0	0	1,191	600	381	270
Water Administration (Fund 500, Department 6300)	5,554	6,998	4,765	4,500	291	270
Wastewater Administration (Fund 550, Department 6700)	5,554	6,998	4,765	4,500	10,989	11,070
Total	\$33,288	\$41,301	\$59,560	\$30,000	\$27,473	\$27,000

RESOLUTION NO. 2011-15

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA
CONTINUING WATER AND SEWER RATES & FEES FOR THE CITY OF
FORTUNA ESTABLISHED FOR FISCAL YEAR 2010/2011 INTO FISCAL YEAR
2011/2012**

WHEREAS, the City of Fortuna by way of RESOLUTION NO. 2006-25 provided the background, information and procedure through which proposed WATER AND SEWER RATES AND FEES were developed and proposed;

WHEREAS, the results of the 2006 Water and Sewer Rate Studies and the proposed rates and fees are identified in Resolution 2006-25; and

WHEREAS, through the adoption of Resolution 2006-25 on May 31, 2006, the City Council declared its intention to adopt Resolution 2006-30 and directed the City Manager to have all property owners within the City of Fortuna to be noticed of the City Council's intention to increase water and sewer rates and fees; and

WHEREAS, the City Council held a public hearing on July 27, 2006 to receive written protests from property owners, and

WHEREAS, the City Council determined that less than 50% of the property owners submitted written protests, and

WHEREAS, the City Council has determined the necessity to increase water and sewer rates and fees to continue the efficient and responsible operation of the City's water and sewer system now and into the future for the benefit and welfare of the residents and businesses within the City; and

WHEREAS, the City Council has determined that the rates and fees are reasonable and necessary and reflect the fair and equitable distribution of the utility system costs to the users of the City's water and sewer facilities; and

WHEREAS, the City Council adopted Resolution 2006-30 effective September 1, 2006 which established various water and sewer rates and fees; and

WHEREAS, it has been determined that minor corrections and clarifications to both wording and format of **Water and Sewer Rates & Fees** Resolution 2006-30 are warranted and appropriate; and

WHEREAS, in Fiscal Year 2009 / 2010 it was warranted and appropriate to change minimum usage allowances due to updates of the City's water meter reading technology, by rounding up the base water and sewer usage rate to an even 100 cubic feet of usage.

WHEREAS, the City has not yet completed or adopted a new five-year WATER AND SEWER RATES AND FEES for Fiscal Years 2011/2012; 2012/2013; 2013/2014; 2014/2015 & 2015/2016; and

WHEREAS; the City Council wishes to continue using the Fiscal Year 2010/2011 WATER AND SEWER RATES AND FEES into Fiscal Year 2011/2012.

NOW, THEREFORE, BE IT IS RESOLVED by the City Council of the City of Fortuna, that Resolution 2011-15 is hereby adopted as follows:

- A. The water and sewer fee and rates adopted by Resolution 2006-30 in July 2006 for Fiscal Year 2010 / 2011 hereby will be continued into Fiscal Year 2011/2012 and will remain in effect after July 1, 2011.

PASSED AND ADOPTED on this 20th day of June, 2011 by the following vote:

AYES: Council Member Glaser, Long, Losey, Mayor Pro Tem Zanzi, Mayor Strehl

NOES: None

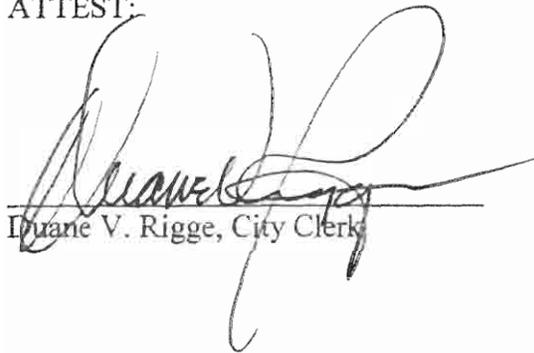
ABSENT: None

ABSTAIN: None



Douglas Strehl, Mayor

ATTEST:



Duane V. Rigge, City Clerk

RESOLUTION NO. 2011-15

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA
CONTINUING WATER AND SEWER RATES & FEES FOR THE CITY OF
FORTUNA ESTABLISHED FOR FISCAL YEAR 2010/2011 INTO FISCAL YEAR
2011/2012**

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Sewer Service Charges

a. Inside City Limits

The rate of sewer service monthly charges are hereby established as follows:

2006-2007

Residential: Includes all residential dwelling units including single family, apartments.	\$ 21.54 plus \$4.79/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	\$ 21.10 plus \$4.69/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	\$ 27.62 plus \$6.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	\$ 55.83 plus \$12.41/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	\$ 446.27 plus \$17.23/100 Cubic Feet over 2590.
Palmer Creek CSD	\$ 100.83 plus \$3.89/100 Cubic Feet over 2590.

2007-2008

Residential: Includes all residential dwelling units including single family, apartments.	\$ 33.14 plus \$7.36/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	\$ 32.47 plus \$7.22/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	\$ 42.47 plus \$9.44/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	\$ 85.78 plus \$19.06/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	\$ 685.51 plus \$26.47/100 Cubic Feet over 2590.
Palmer Creek CSD	\$ 151.20 plus \$5.84/100 Cubic Feet over 2590.

2008-2009

Residential: Includes all residential dwelling units including single family, apartments.	\$ 36.02 plus \$8.00/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	\$ 35.33 plus \$7.85/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	\$ 45.64 plus \$10.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	\$ 90.30 plus \$20.07/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	\$ 717.48 plus \$27.70/100 Cubic Feet over 2590.
Palmer Creek CSD	\$ 156.02 plus \$6.02/100 Cubic Feet over 2590.

2009-2010

Residential: Includes all residential dwelling units including single family, apartments.	\$ 37.41 plus \$8.31/100 Cubic Feet over 500 .
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	\$ 36.69 plus \$8.15/100 Cubic Feet over 500 .
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	\$ 47.36 plus \$10.52/100 Cubic Feet over 500 .
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	\$ 93.55 plus \$20.79/100 Cubic Feet over 500 .
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	\$ 742.98 plus \$28.69/100 Cubic Feet over 2590.
Palmer Creek CSD	\$ 162.00 plus \$6.25/100 Cubic Feet over 2590.

2010-2011 and 2011-2012

Residential: Includes all residential dwelling units including single family, apartments.	\$ 38.75 plus \$8.61/100 Cubic Feet over 500.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	\$ 38.02 plus \$8.45/100 Cubic Feet over 500.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	\$ 49.02 plus \$10.89/100 Cubic Feet over 500.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	\$ 96.69 plus \$21.49/100 Cubic Feet over 500.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	\$ 767.56 plus \$29.64/100 Cubic Feet over 2590.
Palmer Creek CSD	\$ 168.02 plus \$6.49/100 Cubic Feet over 2590.

b. Outside the City Limits

The rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Multiple Unit Sewer Rate Calculation

The sewer rates for residential multiple units will be calculated by multiplying the residential rate by the number of units.
If a commercial establishment has multiple units, the highest user class rate will be used and multiplied by the number of units.

d. Summer Usage Charge

Residential Sewer rates for the months of May through October will be based upon an average water usage from the previous winter months of November through April.

e. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly sewer rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

f. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

Special Agreements – BOD – TSS - Flow

Under the provision of FMC 13.32.130, special arrangements between the City and any industrial concern can be made whereby the strength and character of the wastewater can be used to determine the appropriate billing charges for the discharge and treatment of the wastewater. The following tables list the charges to apply Biological Oxygen Demand (BOD), Total Suspended Solids (TSS) and Volume (Flow).

2006-2007

User Group	\$/lb BOD	\$/lb TSS	\$/100 cu.ft.
Residential	\$ 0.80	\$ 0.74	\$ 2.76
Light Commercial	\$ 0.80	\$ 0.74	\$ 2.76
Medium Commercial	\$ 0.80	\$ 0.74	\$ 2.76
Heavy Commercial	\$ 0.80	\$ 0.74	\$ 2.76
Industrial	\$ 0.80	\$ 0.74	\$ 2.76
Palmer Creek	\$ 0.72	\$ 0.66	\$ 2.38

2007-2008

User Group	\$/lb BOD	\$/lb TSS	\$/100 cu.ft.
Residential	\$ 1.24	\$ 1.14	\$ 4.25
Light Commercial	\$ 1.24	\$ 1.14	\$ 4.25
Medium Commercial	\$ 1.24	\$ 1.14	\$ 4.25
Heavy Commercial	\$ 1.24	\$ 1.14	\$ 4.25
Industrial	\$ 1.24	\$ 1.14	\$ 4.25
Palmer Creek	\$ 1.14	\$ 1.04	\$ 3.45

2008-2009

User Group	\$/lb BOD	\$/lb TSS	\$/100 cu.ft.
Residential	\$ 1.28	\$ 1.17	\$ 4.80
Light Commercial	\$ 1.28	\$ 1.17	\$ 4.80
Medium Commercial	\$ 1.28	\$ 1.17	\$ 4.80
Heavy Commercial	\$ 1.28	\$ 1.17	\$ 4.80
Industrial	\$ 1.28	\$ 1.17	\$ 4.80
Palmer Creek	\$ 1.17	\$ 1.07	\$ 3.58

2009-2010

User Group	\$/lb BOD	\$/lb TSS	\$/100 cu.ft.
Residential	\$ 1.32	\$ 1.21	\$ 5.00
Light Commercial	\$ 1.32	\$ 1.21	\$ 5.00
Medium Commercial	\$ 1.32	\$ 1.21	\$ 5.00
Heavy Commercial	\$ 1.32	\$ 1.21	\$ 5.00
Industrial	\$ 1.32	\$ 1.21	\$ 5.00
Palmer Creek	\$ 1.20	\$ 1.10	\$ 3.74

2010-2011 and 2011-2012

User Group	\$/lb BOD	\$/lb TSS	\$/100 cu.ft.
Residential	\$ 1.36	\$ 1.25	\$ 5.19
Light Commercial	\$ 1.36	\$ 1.25	\$ 5.19
Medium Commercial	\$ 1.36	\$ 1.25	\$ 5.19
Heavy Commercial	\$ 1.36	\$ 1.25	\$ 5.19
Industrial	\$ 1.36	\$ 1.25	\$ 5.19
Palmer Creek	\$ 1.23	\$ 1.13	\$ 3.91

Discharge Fee Schedule

Single discharges of less than 1,000 gallons of petroleum contaminated water as approved by the Public Works Director,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements" plus the cost for actual staff time expended for inspection.
For long term discharge of fully treated ground water,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
Septic discharges,	\$100.00 per truckload plus billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
For portable toilet discharges,	
For contaminated water,	
Waste Discharge Permit fee,	\$200.00 per each two-year permit period.

Water Service Charges

a. Inside City Limits

Inside the City Limits and the Campton Heights Service Area the rates to be charged for water supplied monthly through meters are as follows:

2006-2007

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by 3/4	\$ 13.42
1	\$ 18.23
1 1/2	\$ 31.35
2	\$ 49.70
3	\$ 102.16
4	\$ 175.59
6	\$ 385.41

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	\$ 1.42

2007-2008

Base Charge	
<u>Meter Size in Inches</u>	<u>Monthly Base Fee</u>
5/8 by 3/4	\$ 15.49
1	\$ 27.65
1 1/2	\$ 52.61
2	\$ 87.56
3	\$ 187.39
4	\$ 327.16
6	\$ 726.51

Usage Charge	
<u>Amount of Water in Cubic Feet</u>	<u>Charges/100 Cubic Feet</u>
0 to 250	Monthly Base Fee
Over 250	\$ 1.53

2008-2009

Base Charge	
<u>Meter Size in Inches</u>	<u>Monthly Base Fee</u>
5/8 by 3/4	\$ 22.20
1	\$ 44.00
1 1/2	\$ 88.72
2	\$ 151.32
3	\$ 330.20
4	\$ 580.63
6	\$ 1,296.15

Usage Charge	
<u>Amount of Water in Cubic Feet</u>	<u>Charges/100 Cubic Feet</u>
0 to 250	Monthly Base Fee
Over 250	\$ 1.64

2009-2010

Base Charge	
<u>Meter Size in Inches</u>	<u>Monthly Base Fee</u>
5/8 by 3/4	\$ 22.60
1	\$ 44.06
1 1/2	\$ 88.09
2	\$ 149.72
3	\$ 325.82
4	\$ 572.36
6	\$ 1,276.76

Usage Charge	
<u>Amount of Water in Cubic Feet</u>	<u>Charges/100 Cubic Feet</u>
0 to 300	Monthly Base Fee
Over 300	\$ 1.77

2010-2011 and 2011-2012

Base Charge	
<u>Meter Size in Inches</u>	<u>Monthly Base Fee</u>
5/8 by 3/4	\$ 23.04
1	\$ 44.07
1 1/2	\$ 87.21
2	\$ 147.61
3	\$ 320.16
4	\$ 561.73
6	\$ 1,251.95

Usage Charge	
<u>Amount of Water in Cubic Feet</u>	<u>Charges/100 Cubic Feet</u>
0 to 300	Monthly Base Fee
Over 300	\$ 1.90

b. Outside City Limits

Outside the City Limits and Campton Heights Service Area the rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Summer Usage Charge

Between May and October each year summer water rates will be in effect for all customers. The summer rates will provide each customer under the base rate with an additional 200 cubic feet of water each month.

d. Multiple Unit Water Rate Calculation

The water rates for multiple units will be calculated by multiplying the lowest base charge fee and the usage charge by the number of units.

e. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

f. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly water rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

Water Service Deposit, Delinquent Shut Off Fee and NSF Check Charge

A deposit will be made by the consumer to the department for turning on the water supply when requested by the consumer to do so incident to the opening of a new account.

2006-2007

Deposit	\$ 75.00 New Customers \$ 100.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full \$100.00 deposit.
Delinquent Shut Off Fee:	\$ 50.00 for first time \$ 75.00 for each subsequent time
Meter Re-Set	\$ 20.00
Broken Padlock	\$ 20.00
NSF Check Charge:	\$ 30.00

2007-2008

Deposit	\$ 100.00 New Customers \$ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full \$125.00 deposit.
Delinquent Shut Off Fee:	\$ 50.00 for first time \$ 75.00 for each subsequent time
Meter Re-Set	\$ 30.00
Broken Padlock	\$ 20.00
NSF Check Charge:	\$ 30.00

2008-2009

Deposit	\$ 100.00 New Customers \$ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full \$125.00 deposit.
Delinquent Shut Off Fee:	\$ 75.00 for first time \$ 100.00 for each subsequent time
Meter Re-Set	\$ 30.00
Broken Padlock	\$ 20.00
NSF Check Charge:	\$ 30.00

2009-2010

Deposit	\$ 125.00 New Customers \$ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full \$150.00 deposit.
Delinquent Shut Off Fee:	\$ 75.00 for first time \$ 100.00 for each subsequent time
Meter Re-Set	\$ 40 00
Broken Padlock	\$ 20.00
NSF Check Charge:	\$ 30 00

2010-2011 and 2011-2012

Deposit	\$ 125.00 New Customers \$ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full \$150.00 deposit.
Delinquent Shut Off Fee:	\$ 75.00 for first time \$ 100.00 for each subsequent time
Meter Re-Set	\$ 40.00
Broken Padlock	\$ 20.00
NSF Check Charge:	\$ 30.00

Backflow Prevention Devices

An additional monthly fee will be charged to those services that are required to maintain testable backflow prevention devices are as follows:

2006-2007

3/4 and 1 inch	\$ 3.36
Greater than 1 inch	\$ 4.95

2007-2008

3/4 and 1 inch	\$ 3.69
Greater than 1 inch	\$ 5.45

2008-2009

3/4 and 1 inch	\$ 4.06
Greater than 1 inch	\$ 5.99

2009-2010

3/4 and 1 inch	\$ 4.47
Greater than 1 inch	\$ 6.59

2010-2011 and 2011-2012

3/4 and 1 inch	\$ 4.91
Greater than 1 inch	\$ 7.25

Fire Hydrant Meter Deposit

A deposit will be charged for the use of a City fire hydrant meter for construction and development purposes. The monthly rates to be charged for the use of a City fire hydrant meter shall be as follows:

2007 - 2008

Deposit	\$650.00
Charges	\$ 25.00 monthly fee plus \$2.30 per 100 cubic feet

2008 - 2009

Deposit	\$700.00
Charges	\$ 25.00 monthly fee plus \$2.46 per 100 cubic feet

2009 - 2010

Deposit	\$700.00
Charges	\$ 25.00 monthly fee plus \$2.66 per 100 cubic feet

2010 – 2011 and 2010-2012

Deposit	\$700.00
Charges	\$ 25.00 monthly fee plus \$2.85 per 100 cubic feet

Sale of Bulk Water

Customers purchasing water in bulk from the City of Fortuna shall pay a usage charge equal to the current residential rate for services outside the City limits. Bulk water shall only be taken from a location specified by the City.

Standby Fire Service Capacity Charge

The monthly rates to be charged for private standby fire sprinkler services connected to the water system shall be as follows:

2006-2007

<u>Size Fire Service</u>	<u>Monthly Charge</u>
2 inch	\$ 13.31
3 inch	\$ 20.27
4 inch	\$ 30.02
6 inch	\$ 57.87
8 inch	\$ 96.86
10 inch	\$ 146.99

2007-2008

<u>Size Fire Service</u>	<u>Monthly Charge</u>
2 inch	\$ 18.29
3 inch	\$ 31.54
4 inch	\$ 50.09
6 inch	\$ 103.10
8 inch	\$ 177.31
10 inch	\$ 272.72

2008-2009

<u>Size Fire Service</u>	<u>Monthly Charge</u>
2 inch	\$ 27.22
3 inch	\$ 50.96
4 inch	\$ 84.20
6 inch	\$ 179.17
8 inch	\$ 312.13
10 inch	\$ 483.08

2009-2010

<u>Size Fire Service</u>	<u>Monthly Charge</u>
2 inch	\$ 27.54
3 inch	\$ 50.91
4 inch	\$ 83.64
6 inch	\$ 177.13
8 inch	\$ 308.03
10 inch	\$ 476.32

2010-2011 and 2011-2012

<u>Size Fire Service</u>	<u>Monthly Charge</u>
2 inch	\$ 27.89
3 inch	\$ 50.79
4 inch	\$ 82.85
6 inch	\$ 174.47
8 inch	\$ 302.73
10 inch	\$ 467.63

Installation Fees for Water System

There is hereby established fees for new connections to the City's Water System based upon the size of the meter to be installed and the availability of a water main in the street fronting the property. The fees for said water service shall be based upon one of the following conditions:

a. *Service Line Installation*

If the water service connection requires a service line to be installed to the property line and the setting of a water meter, the fee shall be as follows:

2006-2007

<u>Size of Meter in Inches</u>	<u>Charge</u>
$\frac{3}{4}$	\$ 612.00
1	\$ 743.00
1 $\frac{1}{2}$	\$1127.00
2	\$1318.00

2007-2008

<u>Size of Meter in Inches</u>	<u>Charge</u>
$\frac{3}{4}$	\$ 674.00
1	\$ 818.00
1 $\frac{1}{2}$	\$1240.00
2	\$1450.00

2008-2009

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 742.00
1	\$ 900.00
1 ½	\$1364.00
2	\$1595.00

2009-2010

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 817.00
1	\$ 990.00
1 ½	\$1501.00
2	\$1755.00

2010-2011 and 2010-2012

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 899.00
1	\$1089.00
1 ½	\$1652.00
2	\$1931.00

b. Set Meter Only

If the service line and the meter box have been installed at the property line, the fee shall be as follows:

2006-2007

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 200.00
1	\$ 270.00
1 ½	\$ 490.00
2	\$ 635.00

2007-2008

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 220.00
1	\$ 297.00
1 ½	\$ 539.00
2	\$ 699.00

2008-2009

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 242.00
1	\$ 377.00
1 ½	\$ 593.00
2	\$ 769.00

2009-2010

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 267.00
1	\$ 415.00
1 ½	\$ 653.00
2	\$ 846.00

2010-2011 and 2011-2012

<u>Size of Meter in Inches</u>	<u>Charge</u>
¾	\$ 294.00
1	\$ 457.00
1 ½	\$ 719.00
2	\$ 931.00

c. Installations Greater than 2 Inches

Any meter or service installation larger than sizes listed herein shall be charged the actual cost of labor and materials necessary for the installation.

d. Main Line Extensions

If a main line extension is required to reach the property, the fee for said extension shall be determined by the actual cost of labor and materials based upon size of the line required. The minimum line size for said main line extensions shall be six (6) inches.

e. Backflow Prevention Devices (BPD) (if required)

A backflow device shall be required on all connections with a secondary source of water and all irrigation services directly connected to the system. The fee shall be as follows:

2006-2007

<u>Size of BPD in Inches</u>	<u>Charge</u>
¾	\$ 193.00
1	\$ 228.00
1 ½	\$ 270.00
2	\$ 359.00

2007-2008

<u>Size of BPD in Inches</u>	<u>Charge</u>
¾	\$ 213.00
1	\$ 251.00
1 ½	\$ 297.00
2	\$ 395.00

2008-2009

<u>Size of BPD in Inches</u>	<u>Charge</u>
¾	\$ 235.00
1	\$ 277.00
1 ½	\$ 327.00
2	\$ 435.00

2009-2010

<u>Size of BPD in Inches</u>	<u>Charge</u>
¾	\$ 259.00
1	\$ 305.00
1 ½	\$ 360.00
2	\$ 479.00

2010-2011 and 2011-2012

<u>Size of BPD in Inches</u>	<u>Charge</u>
¾	\$ 285.00
1	\$ 336.00
1 ½	\$ 396.00
2	\$ 527.00

Water System Capital Connection Fees

a. Inside City Limits

There shall be collected and deposited into the Water System Capital Improvement Fund a capital connection fee for any new connection to the Fortuna Water System charged per unit of service.

Basis for Connection Fees - Capital Cost Buy-in

Water System Connection Fees charged based on meter size, with the base fee for a Living Unit Equivalent (LUE) being for a 5/8 x 3/4 inch meter. Larger meters charged based on capacity (area), same basis as used for monthly rates.

* Rates effective on date of Building Permit submittal

2006-2007

Water Service Living Unit Equivalents		
Meter Size	LUE	2006-2007
5/8" x 3/4" Inside	1.00	\$ 1,855.00
5/8" x 3/4" Outside	1.50	\$ 2,782.50
1" Inside	2.56	\$ 4,748.80
1" Outside	3.84	\$ 7,123.20
1 1/2" Inside	5.76	\$ 10,684.80
1 1/2" Outside	8.64	\$ 16,027.20
2" Inside	10.24	\$ 18,995.20
3" Inside	23.04	\$ 42,739.20
4" Inside	40.96	\$ 75,980.80
6" Inside	92.16	\$ 170,956.80

2007-2008

Water Service Living Unit Equivalents		
Meter Size	LUE	2007-2008
5/8" x 3/4" Inside	1.00	\$ 2,003.00
5/8" x 3/4" Outside	1.50	\$ 3,004.50
1" Inside	2.56	\$ 5,127.68
1" Outside	3.84	\$ 7,691.52
1 1/2" Inside	5.76	\$ 11,537.28
1 1/2" Outside	8.64	\$ 17,305.92
2" Inside	10.24	\$ 20,510.72
3" Inside	23.04	\$ 46,149.12
4" Inside	40.96	\$ 82,042.88
6" Inside	92.16	\$ 184,596.48

2008-2009

Water Service Living Unit Equivalents		
Meter Size	LUE	2008-2009
5/8" x 3/4" Inside	1.00	\$ 2,059.00
5/8" x 3/4" Outside	1.50	\$ 3,088.50
1" Inside	2.56	\$ 5,271.04
1" Outside	3.84	\$ 7,906.56
1 1/2" Inside	5.76	\$ 11,859.84
1 1/2" Outside	8.64	\$ 17,789.76
2" Inside	10.24	\$ 21,084.16
3" Inside	23.04	\$ 47,439.36
4" Inside	40.96	\$ 84,336.64
6" Inside	92.16	\$ 189,757.44

2009-2010

Water Service Living Unit Equivalents		
Meter Size	LUE	2009-2010
5/8" x 3/4" Inside	1.00	\$ 2,112.00
5/8" x 3/4" Outside	1.50	\$ 3,168.00
1" Inside	2.56	\$ 5,406.72
1" Outside	3.84	\$ 8,110.08
1 1/2" Inside	5.76	\$ 12,165.12
1 1/2" Outside	8.64	\$ 18,247.68
2" Inside	10.24	\$ 21,626.88
3" Inside	23.04	\$ 48,660.48
4" Inside	40.96	\$ 86,507.52
6" Inside	92.16	\$ 194,641.92

2010-2011 and 2011-2012

Water Service Living Unit Equivalents		
Meter Size	LUE	2010-2011
5/8" x 3/4" Inside	1.00	\$ 2,165.00
5/8" x 3/4" Outside	1.50	\$ 3,247.50
1" Inside	2.56	\$ 5,542.40
1" Outside	3.84	\$ 8,313.60
1 1/2" Inside	5.76	\$ 12,470.40
1 1/2" Outside	8.64	\$ 18,705.60
2" Inside	10.24	\$ 22,169.60
3" Inside	23.04	\$ 49,881.60
4" Inside	40.96	\$ 88,678.40
6" Inside	92.16	\$ 199,526.40

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Water System an additional "Buy in" fee will be collected and deposited into the Water System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

c. Drake Hill Capital Connection

For any new connection south of Drake Hill Road and serviced by the Drake Hill Road pump station and connecting to the Fortuna Water System there shall be an additional charge for each unit of service.	\$ 2484.00
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Wastewater Capital Connection Fees

a. Inside City Limits

The capital connection fees for any service inside or outside the City of Fortuna, connecting to a public sewer, shall be collected and deposited into the Wastewater Capital Reserve.

Basis for Connection Fees - Capital Cost Buy-in

Sewer System Connection Fees charged based on fixture units, with the base fee for a Living Unit Equivalent (LUE) being for a single family home with one bathroom, kitchen, dishwasher and washing machine having 14 fixture units. Larger homes, commercial and industrial fees would be determined by dividing the total number of fixture units by 14 and multiplying by the base fee for a single LUE.

The unit equivalent of plumbing fixtures and devices shall be based on the size of the trap required or the rated discharge capacity in gpm (gallons per minute) in accordance with the Uniform Plumbing Code.

Fixture Unit rates will apply to all applicable Building Permits.

***Rates effective on date of Building Permit submittal**

Basis for Connection Fees – Addition of a Second LUE within an Existing LUE

The connection fee for the addition of a second LUE that is created entirely within the foundation footprint of an existing LUE and where a portion of the existing plumbing fixtures are incorporated into the second LUE from the existing LUE, the connection fee shall be calculated based solely upon the new and addition fixture units that are added to the second LUE.

2006-2007

Sewer Service Living Unit Equivalents		
Connection Type	LUE	2006-2007
Up to 14 fixture units	1.00	\$ 3,341.00
Per additional fixture unit	0.07	\$ 238.64
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	\$ 5,250.14
Retail - 2 bathrooms - 14 fixture units	1.00	\$ 3,341.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	\$ 5,966.07

2007-2008

Sewer Service Living Unit Equivalents		
Connection Type	LUE	2007-2008
Up to 14 fixture units	1.00	\$ 3,552.00
Per additional fixture unit	0.07	\$ 253.71
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	\$ 5,581.71
Retail - 2 bathrooms - 14 fixture units	1.00	\$ 3,552.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	\$ 6,342.86

2008-2009

Sewer Service Living Unit Equivalents		
Connection Type	LUE	2008-2009
Up to 14 fixture units	1.00	\$ 3,837.00
Per additional fixture unit	0.07	\$ 274.07
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	\$ 6,029.57
Retail - 2 bathrooms - 14 fixture units	1.00	\$ 3,837.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	\$ 6,851.79

2009-2010

Sewer Service Living Unit Equivalents		
Connection Type	LUE	2009-2010
Up to 14 fixture units	1.00	\$ 4,135.00
Per additional fixture unit	0.07	\$ 295.36
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	\$ 6,497.86
Retail - 2 bathrooms - 14 fixture units	1.00	\$ 4,135.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	\$ 7,383.93

2010-2011 and 2011-2012

Sewer Service Living Unit Equivalents		
Connection Type	LUE	2010-2011
Up to 14 fixture units	1.00	\$ 4,445.00
Per additional fixture unit	0.07	\$ 317.50
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	\$ 6,985.00
Retail - 2 bathrooms - 14 fixture units	1.00	\$ 4,445.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	\$ 7,937.50

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Wastewater System, an additional "Buy in" fee will be collected and deposited into the Wastewater System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

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CITY MANAGER / CITY CLERK FEE SCHEDULE

1. ASSESSMENT FEES

A. FBID

The City will levy a benefit assessment fee on all businesses, trades and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

2. BUSINESS LICENSE TAXES

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

B. License Fees - General, Inside City

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	\$0	to	\$10,000	\$20.00
B	10,001	to	20,000	30.00
C	20,001	to	40,000	45.00
D	40,001	to	80,000	65.00
E	80,001	to	140,000	85.00
F	140,001	to	260,000	110.00
G	250,001	to	500,000	160.00
H	500,001	to	900,000	210.00
I	900,001	to	1,400,000	280.00
J	1,400,001	to	2,000,000	350.00
K	In Excess	of	2,000,000	465.00

C. License Fees - Rentals - Residences/Apartments

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city.

First Four Units	\$ 16.00
Each additional Unit over Four	\$ 4.00

D. License Fees - Rentals – Commercial

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

E. License Fees -Delivery Vehicles

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

F. License Fees – Nonresident Contractors

Every person not having a fixed place of business within the City, who engages in the business of contracting within the City	\$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

G. License Fees - Other Nonresidential Businesses

Every person not having a fixed place of business within the City, who engages in business within the City	\$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

H. License Fees -Carnivals

Every person owning, maintaining, conducting or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee at the following rates:

Carnival	\$ 16.00 per day
Each separate show, attraction or exhibition	\$ 4.00
All fees shall be collected in advance	

I. License Fees - Circuses and Kindred Performances

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates:

One-ring circus	\$ 50.00 per day
two or more ring circus	\$ 100.00
All fees shall be collected in advance	

J. License Fees - Coin Operated Entertainment Devices

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

K. License Penalties

Business License Penalty	18% per for amounts determined due based upon audit review
	25% of the license fee per month, not to exceed 100% of the Business License Fee.

3. MISCELLANEOUS ADMINISTRATIVE FEES

Copies	\$ 0.10 per page
	\$ 0.15 per page 2-sided
Budget	\$ 20.00 each
Zoning Ordinance	\$ 25.00 each
Standard Improvement Plan	\$ 25.00 each
General Plan	\$ 25.00 each
Business License Listing	\$ 25.00 each
Fireworks Permit	\$ 10.00 each
Zoning Map (color)	\$ 6.00 each
Zoning Map (black and white)	\$ 2.00 each
Aerial Photo 72 x 42	\$ 60.00 each
Aerial Photo 42 x 28	\$ 30.00 each
Plan Copies (black and white)	\$ 2.00 (per sheet)
DVD Copy of Council Meeting or Planning Comm. Meeting	\$ 5.00 each

4. NOTARIAL SERVICES

Notary	\$ 10.00 per Notarial act
This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.	

5. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

COMMUNITY DEVELOPMENT FEE SCHEDULE

1. DEVELOPMENT REVIEW - LAND USE AND DEVELOPMENT FEES

Activity/Permit	Fee
MINISTERIAL	
Zoning Clearance	\$100.00
Certificate of Compliance	\$500.00
Business License	\$0
Pre-Application Meeting	\$0
ADMINISTRATIVE HEARING	
Use Permit	\$200.00
Design Review	\$225.00
Assemblage Use Permit (per 17.54.070)	
Under 500	\$125.00
500+	\$275.00
Modifications & Extensions	\$150.00
Appeal of a Decision	\$425.00
PLANNING COMMISSION HEARING	
Use Permit—Exempt from CEQA	\$300.00
Use Permit—Not exempt from CEQA	\$650.00
Lot Line Adjustment	\$325.00
Variance	\$375.00
Minor Subdivision	\$525.00 & 75.00/lot
Permit Extension	\$150.00
Permit Modification or Amendment	\$200.00
Appeal of a Decision	\$425.00
PLANNING COMMISSION & COUNCIL HEARINGS	
Major Subdivision	\$625.00 & 75.00/lot
Zone Reclassifications	\$775.00
Plan Amendments	\$775.00
Annexations	\$775.00

SPECIAL SERVICES	
CEQA EIR	Actual cost
CEQA Initial Study	Actual cost
Surveyor Map Checking (Review, Delivery, Return)	Actual cost
City Map Checking	
Parcel Map	\$325.00
Final Map	\$425.00
Recheck	\$150.00
Engineering Plan Checking	
\$0 to \$100,000	1.00% of improvement cost
\$100,001 to \$200,000	0.75% of improvement cost
Greater than \$200,000	0.50% of improvement cost
Engineering Inspection Fee	
\$0 to \$100,000	1.00% of improvement cost
\$100,001 to \$200,000	0.75% of improvement cost
Greater than \$200,000	0.50% of improvement cost
Record of Drawing (As-built)	\$3,000.00
Conditions of Approval Compliance	Not applicable at this time
Subdivision Construction Agreement	\$500.00 plus bonding
Abandonment of a Right-of-Way	\$275.00
Rebate and Payback Agreements	\$325.00
Special Engineering Studies & Review	Actual cost
Encroachment Permit	\$75.00
Nonprofit	\$50.00
Street Closure Permit	\$75.00
Nonprofit	\$50.00
Chamber of Commerce Holiday Signage	\$25.00
Overhead Banners in Public Right-of-way	\$50.00
Downtown Parking In-Lieu Fee	\$2,180.00

2. DEVELOPMENT REVIEW - SEISMIC FEE

- a. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars (\$10.00) per one hundred thousand dollars (\$100,000.00), with appropriate fractions thereof.
- b. All other buildings shall be assessed at the rate of twenty-one dollars (\$21.00) per one hundred thousand dollars (\$100,000.00) with appropriate fractions thereof.
- c. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents (\$ 0.50), whichever is the higher.

3. DEVELOPMENT REVIEW - DRAINAGE FEES

The following fees shall be collected by the City of Fortuna prior to the filing of any parcel map, final map, or prior to the issuance of any building permit. These fees shall be paid into the City's Drainage Facilities Fee Fund.

A. SUBDIVISIONS:

a. Vacant Parcels

A fee of six hundred dollars (\$600.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Developed Parcels

Parcels developed prior to 1985 shall pay a drainage fee of thirty-two cents (\$0.32) per square foot for all impervious surface coverage on the parcel.

B. BUILDING PERMITS

a. Fee

A drainage fee of thirty-two cents (\$0.32) per square foot of impervious surface coverage created shall be paid prior to the issuance of any building permit.

b. Subdivision Credit

A drainage fee calculated upon the issuance of a building permit shall be reduced by the amount of the drainage fee paid for drainage improvements constructed for the parcel. The reduced building permit drainage fee shall only apply to the initial building permit approved for the development of the parcel. All subsequent building permits for the construction of buildings or additions and modifications shall pay the building permit drainage fee for that additional work.

c. Impervious Surface Coverage

The amount of impervious surface coverage created by new structures included in building permit applications or existing when a subdivision application is approved shall be determined by the Building Official. Impervious surface coverage shall include residential dwellings and accessory structures, commercial buildings, garages, carports, parking lots, driveways, sidewalks, and other such impermeable surfaces.

4. DEVELOPMENT REVIEW - TRAFFIC IMPACT FEES

A. TRAFFIC IMPACT FEES-HOME AVENUE

The following fees shall be collected by the City of Fortuna from all property located on Home Ave. or any street or private drive that connects to Home Ave. as described in Resolution 90-14 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. Subdivisions

A fee of two thousand one hundred and thirty seven dollars and fifty cents (\$2,137.50) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Building Permits

A fee of four thousand two hundred and seventy five dollars (\$4,275.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 9 (a).

B. TRAFFIC IMPACT FEES-HILLSIDE DRIVE

The following fees shall be collected by the City of Fortuna from all property located on Hillside Drive or any street or private drive that connects to Hillside Drive as described in Resolution 95-07 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. Subdivisions

A fee of one thousand three hundred ten dollars (\$1,310.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Building Permits

A fee of two thousand six hundred twenty dollars (\$2,620.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 10 (a).

5. DEVELOPMENT REVIEW - ARTERIAL AND COLLECTOR ROAD EXTENSIONS AND EXPANSIONS

A fee established under this Section shall be for all residential developments within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

A. SUBDIVISIONS

A fee of three hundred and five dollars (\$305.00) for each vacant parcel shall be paid prior to the filing of any parcel map or final map.

B. BUILDING PERMITS

A fee of six hundred and ten dollars (\$610.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under Section 11(a).

6. DEVELOPMENT REVIEW - UNIT-BASED BUILDING PERMIT FEES

A. BUILDING PERMIT FEES		Type of Construction Modifier								
		Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult. By Hrlly Rate \$ 74.61	Avg Square Ft	Average Cost per Square Ft	ROW A
I-A	II-A									III-A
"A"	(Restaurant / Theater / Church / Auditorium /	17.0	23.0	40	\$2,984	1,000	\$2.98	\$3.58	\$2.98	\$2.39
		38.0	62.0	100	\$7,461	5,000	\$1.49	\$1.79	\$1.49	\$1.19
		59.0	99.0	158	\$11,788	10,000	\$1.18	\$1.41	\$1.18	\$0.94
		97.0	161.0	258	\$19,249	20,000	\$0.96	\$1.15	\$0.96	\$0.77
"A"	Tenant Improvement	9.0	11.5	21	\$1,530	1,000	\$1.53	\$1.84	\$1.53	\$1.22
		19.0	31.0	50	\$3,731	5,000	\$0.75	\$0.90	\$0.75	\$0.60
		28.5	49.8	78	\$5,838	10,000	\$0.58	\$0.70	\$0.58	\$0.47
		48.5	80.8	129	\$9,643	20,000	\$0.48	\$0.58	\$0.48	\$0.39
"B"	(Office)	16.5	21.5	38	\$2,835	1,000	\$2.84	\$3.40	\$2.84	\$2.27
		32.0	55.0	87	\$6,491	5,000	\$1.30	\$1.56	\$1.30	\$1.04
		56.0	86.0	142	\$10,595	10,000	\$1.06	\$1.27	\$1.06	\$0.85
		88.0	141.0	229	\$17,086	20,000	\$0.85	\$1.03	\$0.85	\$0.68
"B"	Tenant Improvement	9.0	11.0	20	\$1,492	1,000	\$1.49	\$1.79	\$1.49	\$1.19
		16.0	27.5	44	\$3,246	5,000	\$0.65	\$0.78	\$0.65	\$0.52
		28.0	43.0	71	\$5,297	10,000	\$0.53	\$0.64	\$0.53	\$0.42
		44.0	70.0	114	\$8,506	20,000	\$0.43	\$0.51	\$0.43	\$0.34
"E"	Non - Public (Pre-School - Daycare) (Schools - Religion)	17.0	23.0	40	\$2,984	1,000	\$2.98	\$4.48	\$3.73	\$2.98
		38.0	62.0	100	\$7,461	5,000	\$1.49	\$2.24	\$1.87	\$1.49
		59.0	99.0	158	\$11,788	10,000	\$1.18	\$1.77	\$1.47	\$1.18
		97.0	161.0	258	\$19,249	20,000	\$0.96	\$1.44	\$1.20	\$0.96
"E"	Tenant Improvement	9.0	11.5	21	\$1,530	1,000	\$1.53	\$2.29	\$1.91	\$1.53
		19.0	31.0	50	\$3,731	5,000	\$0.75	\$1.12	\$0.93	\$0.75
		28.5	49.8	78	\$5,838	10,000	\$0.58	\$0.88	\$0.73	\$0.58
		48.5	80.8	129	\$9,643	20,000	\$0.48	\$0.72	\$0.60	\$0.48
"F-1"	Factory and industrial, (MODERATE HAZARD)	14.0	18.0	32	\$2,388	1,000	\$2.39	\$2.87	\$2.39	\$1.91
		23.0	37.0	60	\$4,477	5,000	\$0.90	\$1.07	\$0.90	\$0.72
		34.0	53.0	87	\$6,491	10,000	\$0.65	\$0.78	\$0.65	\$0.52
		42.0	88.0	130	\$9,699	20,000	\$0.48	\$0.58	\$0.48	\$0.39
"F-1"	Tenant Improvement Factory and industrial, (MODERATE HAZARD)	9.0	10.0	19	\$1,418	1,000	\$1.42	\$1.70	\$1.42	\$1.13
		12.0	19.0	31	\$2,313	5,000	\$0.46	\$0.56	\$0.46	\$0.37
		18.0	27.0	45	\$3,357	10,000	\$0.34	\$0.40	\$0.34	\$0.27
		22.0	45.0	67	\$4,999	20,000	\$0.25	\$0.30	\$0.25	\$0.20
"F-2"	Factory and industrial, (LOW HAZARD)	14.0	18.0	32	\$2,388	1,000	\$2.39	\$2.87	\$2.39	\$1.91
		23.0	37.0	60	\$4,477	5,000	\$0.90	\$1.07	\$0.90	\$0.72
		34.0	53.0	87	\$6,491	10,000	\$0.65	\$0.78	\$0.65	\$0.52
		42.0	88.0	130	\$9,699	20,000	\$0.48	\$0.58	\$0.48	\$0.39
"F-2"	Tenant Improvement Factory and industrial, (LOW HAZARD)	9.0	10.0	19	\$1,418	1,000	\$1.42	\$1.70	\$1.42	\$1.13
		12.0	19.0	31	\$2,313	5,000	\$0.46	\$0.56	\$0.46	\$0.37
		18.0	27.0	45	\$3,357	10,000	\$0.34	\$0.40	\$0.34	\$0.27
		22.0	45.0	67	\$4,999	20,000	\$0.25	\$0.30	\$0.25	\$0.20
"H-1"	High Hazards	14.0	18.0	32	\$2,388	500	\$4.78	\$5.73	\$4.78	\$3.82
"H-2"	Detonation hazard: Health hazards	18.0	22.0	40	\$2,984	1,000	\$2.98	\$3.58	\$2.98	\$2.39
"H-3"	Hazard from accelerated burning,	22.8	42.3	65	\$4,850	2,500	\$1.94	\$2.33	\$1.94	\$1.55
"H-4"	Material that readily support combust	35.0	65.0	100	\$7,461	5,000	\$1.49	\$1.79	\$1.49	\$1.19
"H-1"	Tenant Improvement - High Hazards	9.0	9.0	18	\$1,343	500	\$2.69	\$3.22	\$2.69	\$2.15
"H-2"	Detonation hazard: Health hazards	9.5	10.5	20	\$1,492	1,000	\$1.49	\$1.79	\$1.49	\$1.19
"H-3"	Hazard from accelerated burning	14.0	18.0	32	\$2,388	1,500	\$0.96	\$1.15	\$0.96	\$0.76
"H-4"	Material that readily support combust	17.0	32.0	49	\$3,656	1,000	\$0.73	\$0.88	\$0.73	\$0.58
"H-5"	High Explosive	15.5	22.5	38	\$2,835	500	\$5.67	\$5.67	\$4.73	\$3.78
		20.0	27.5	48	\$3,544	1,000	\$3.54	\$3.54	\$2.95	\$2.36
		28.0	49.0	75	\$5,896	2,500	\$2.24	\$2.24	\$1.87	\$1.49
		35.0	68.0	103	\$7,685	5,000	\$1.54	\$1.54	\$1.28	\$1.02
"H-5"	Tenant Improvement High Explosive	10.0	14.0	24	\$1,791	500	\$3.58	\$3.58	\$2.98	\$2.39
		11.0	15.0	26	\$1,940	1,000	\$1.94	\$1.94	\$1.62	\$1.29
		13.0	23.0	36	\$2,686	2,500	\$1.07	\$1.07	\$0.90	\$0.72
		17.0	34.0	51	\$3,805	5,000	\$0.76	\$0.76	\$0.63	\$0.51

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult By Hrly Rate \$ 74.61	Avg Square Ft	Average Cost per Square Ft	Type of Construction Modifier		
								ROW A	ROW B	ROW C
								I-A I-B	II-A V-A	II-B, III-B IV V-B
"I - 1.2"	(Health Care Centers / Assist Living)	21.0	31.0	52	\$3,880	1,000	\$3.88	\$3.88	\$3.23	\$2.59
		39.0	78.0	117	\$8,729	5,000	\$1.75	\$1.75	\$1.45	\$1.16
		68.0	111.0	179	\$13,355	10,000	\$1.34	\$1.34	\$1.11	\$0.89
		92.0	169.0	261	\$19,473	20,000	\$0.97	\$0.97	\$0.81	\$0.65
"I - 1.2"	Tenant Improvement	11.0	16.0	27	\$2,014	1,000	\$2.01	\$2.01	\$1.68	\$1.34
		20.0	39.0	59	\$4,402	5,000	\$0.88	\$0.88	\$0.73	\$0.59
		34.0	55.5	90	\$6,678	10,000	\$0.67	\$0.67	\$0.56	\$0.45
		46.0	84.0	130	\$9,699	20,000	\$0.48	\$0.48	\$0.40	\$0.32
"I-3"	Jail / Restrained	15.5	23.0	39	\$2,872	500	\$5.74	\$6.89	\$5.74	\$4.60
		26.0	40.0	66	\$4,924	2,500	\$1.97	\$2.36	\$1.97	\$1.58
		34.0	69.0	103	\$7,685	5,000	\$1.54	\$1.84	\$1.54	\$1.23
"M"	Store	16.5	21.5	38	\$2,835	1,000	\$2.84	\$4.25	\$3.54	\$2.84
		31.0	51.0	82	\$6,118	5,000	\$1.22	\$1.84	\$1.53	\$1.22
		45.0	86.0	131	\$9,774	10,000	\$0.98	\$1.47	\$1.22	\$0.98
		57.0	141.0	198	\$14,773	20,000	\$0.74	\$1.11	\$0.92	\$0.74
		77.0	198.0	275	\$20,518	50,000	\$0.41	\$0.62	\$0.51	\$0.41
		99.0	281.0	380	\$28,352	100,000	\$0.28	\$0.43	\$0.35	\$0.28
"M"	Tenant Improvement (Full store remodel)	9.0	12.0	21	\$1,567	1,000	\$1.57	\$2.35	\$1.96	\$1.57
		14.5	24.5	39	\$2,910	5,000	\$0.58	\$0.87	\$0.73	\$0.58
		20.0	41.0	61	\$4,551	10,000	\$0.46	\$0.68	\$0.57	\$0.46
		28.0	68.0	96	\$7,163	20,000	\$0.36	\$0.54	\$0.45	\$0.36
		38.0	96.0	132	\$9,849	50,000	\$0.20	\$0.30	\$0.25	\$0.20
		48.0	128.0	176	\$13,131	100,000	\$0.13	\$0.20	\$0.16	\$0.13
M	(C Store / Vehicle Fuel Disp) <i>NOTE: see Fuel Canopy in "S-2"</i>	12.0	12.0	24	\$1,791	300	\$5.97	\$7.16	\$5.97	\$4.78
		16.0	18.0	34	\$2,537	750	\$3.38	\$4.06	\$3.38	\$2.71
		21.0	28.0	49	\$3,656	1,500	\$2.44	\$2.92	\$2.44	\$1.95
		25.0	39.0	64	\$4,775	3,000	\$1.59	\$1.91	\$1.59	\$1.27
M	Tenant Improvement	8.0	10.0	18	\$1,343	300	\$4.48	\$5.37	\$4.48	\$3.58
		9.5	11.0	21	\$1,530	750	\$2.04	\$2.45	\$2.04	\$1.63
		12.0	14.0	26	\$1,940	1,500	\$1.29	\$1.55	\$1.29	\$1.03
		14.5	19.0	34	\$2,499	3,000	\$0.83	\$1.00	\$0.83	\$0.67
"R-1"	Hotel/Motel/Apartment	16.0	37.0	53	\$3,954	1,500	\$2.64	\$3.16	\$2.64	\$2.11
		49.0	111.0	160	\$11,938	7,500	\$1.59	\$1.91	\$1.59	\$1.27
		84.0	210.0	294	\$21,935	15,000	\$1.46	\$1.75	\$1.46	\$1.17
		107.0	311.0	418	\$31,187	30,000	\$1.04	\$1.25	\$1.04	\$0.83
"R-1"	Tenant Improvement or Remodels	13.0	16.0	29	\$2,164	1,500	\$1.44	\$1.73	\$1.44	\$1.15
		30.0	54.0	84	\$6,267	7,500	\$0.84	\$1.00	\$0.84	\$0.67
		42.0	104.0	146	\$10,893	15,000	\$0.73	\$0.87	\$0.73	\$0.58
		50.0	139.0	180	\$13,430	30,000	\$0.45	\$0.54	\$0.45	\$0.36
"R-3"	Dwellings - Single Family / Duplex	7.6	14.0	22	\$1,612	1,000	\$1.61	N/A	N/A	\$1.61
		10.0	17.3	27	\$2,033	1,500	\$1.36	N/A	N/A	\$1.36
		12.3	18.5	31	\$2,296	2,000	\$1.15	N/A	N/A	\$1.15
		16.8	23.0	40	\$2,966	3,000	\$0.99	N/A	N/A	\$0.99
		20.5	26.3	47	\$3,488	4,000	\$0.87	N/A	N/A	\$0.87
		23.3	28.5	52	\$3,861	5,000	\$0.77	N/A	N/A	\$0.77
		24.8	30.3	55	\$4,104	6,000	\$0.68	N/A	N/A	\$0.68
"R-3"	Dwellings - Repeats of Project (Build the same home within the same track/subdivision ONLY) (During the same adopted code).	4.0	14.0	18	\$1,343	1,000	\$1.34	N/A	N/A	\$1.34
		4.3	17.3	22	\$1,608	1,500	\$1.07	N/A	N/A	\$1.07
		4.8	18.5	23	\$1,736	2,000	\$0.87	N/A	N/A	\$0.87
		5.0	23.0	28	\$2,089	3,000	\$0.70	N/A	N/A	\$0.70
		5.0	26.3	31	\$2,332	4,000	\$0.58	N/A	N/A	\$0.58
		6.0	28.5	35	\$2,574	5,000	\$0.51	N/A	N/A	\$0.51
6.3	30.3	37	\$2,723	6,000	\$0.45	N/A	N/A	\$0.45		

Type of Construction
Modifier

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult By Hrly Rate \$ 74.61	Avg Square Ft	Average Cost per Square Ft	ROW A	ROW B	ROW C
								I-A I-B	II-A V-A	II-B, III-B IV V-B
"R-3"	Dwellings	5.5	7.5	13	\$970	1,000	\$0.97	N/A	N/A	\$0.97
	Remodel/Improvements	6.0	8.8	15	\$1,100	1,500	\$0.73	N/A	N/A	\$0.73
		7.0	9.5	17	\$1,231	2,000	\$0.62	N/A	N/A	\$0.62
		8.0	12.0	20	\$1,492	3,000	\$0.50	N/A	N/A	\$0.50
		9.0	13.3	22	\$1,660	4,000	\$0.42	N/A	N/A	\$0.42
		9.8	14.8	25	\$1,828	5,000	\$0.37	N/A	N/A	\$0.37
		10.3	16.0	26	\$1,959	6,000	\$0.33	N/A	N/A	\$0.33
S-1	(Mod Hazard Storage)	13.0	17.0	30	\$2,238	1,000	\$2.24	\$2.69	\$2.24	\$1.79
S-2	(Low Hazard Storage)	22.0	36.0	58	\$4,327	5,000	\$0.87	\$1.04	\$0.87	\$0.69
	(Open Parking Garage)	33.0	53.0	86	\$6,416	10,000	\$0.64	\$0.77	\$0.64	\$0.51
	(Aircraft Hanger & Helistops)	41.0	88.0	129	\$9,625	20,000	\$0.48	\$0.58	\$0.48	\$0.38
S-1	Tenant Improvement	9.0	10.0	19	\$1,418	1,000	\$1.42	\$1.70	\$1.42	\$1.13
S-2		12.0	19.0	31	\$2,313	5,000	\$0.46	\$0.56	\$0.46	\$0.37
		18.0	27.0	45	\$3,357	10,000	\$0.34	\$0.40	\$0.34	\$0.27
		22.0	45.0	67	\$4,999	20,000	\$0.25	\$0.30	\$0.25	\$0.20
"S-2"	Canopy / Porte-cochere /	6.0	4.5	11	\$783	100	\$7.83	\$9.40	\$7.83	\$6.27
	Fuel Dispensing cover	6.0	6.0	12	\$895	500	\$1.79	\$2.15	\$1.79	\$1.43
	(Commercial)	6.0	8.0	14	\$1,045	1,000	\$1.04	\$1.25	\$1.04	\$0.84
		6.5	8.5	15	\$1,119	2,000	\$0.56	\$0.67	\$0.56	\$0.45
"U"	Res. Garage - ATTACHED (Constructed during new home) (up to 3,000sf max.)	2.5	3.5	6	\$448	100	\$4.48	\$6.71	\$5.60	\$4.48
		3.0	5.0	8	\$597	500	\$1.19	\$1.79	\$1.49	\$1.19
		3.8	5.5	9	\$690	1,000	\$0.69	\$1.04	\$0.86	\$0.69
		4.5	6.5	11	\$821	2,000	\$0.41	\$0.62	\$0.51	\$0.41
		5.0	7.3	12	\$914	3,000	\$0.30	\$0.46	\$0.38	\$0.30
"U"	Res. Garage - DETACHED (Stand Alone Construction) (up to 3,000sf max.)	4.0	6.5	11	\$783	100	\$7.83	\$11.75	\$9.79	\$7.83
		5.0	7.0	12	\$895	500	\$1.79	\$2.69	\$2.24	\$1.79
		6.5	8.8	15	\$1,138	1,000	\$1.14	\$1.71	\$1.42	\$1.14
		8.0	11.0	19	\$1,418	2,000	\$0.71	\$1.06	\$0.89	\$0.71
		9.3	13.0	22	\$1,660	3,000	\$0.55	\$0.83	\$0.69	\$0.55
"U"	Carport / Porch - ATTACHED (Constructed during new home)	1.0	1.5	3	\$187	100	\$1.87	\$2.80	\$2.33	\$1.87
		1.5	2.0	4	\$261	200	\$1.31	\$1.96	\$1.63	\$1.31
		1.8	2.3	4	\$298	300	\$0.99	\$1.49	\$1.24	\$0.99
		2.0	2.5	5	\$336	400	\$0.84	\$1.26	\$1.05	\$0.84
		2.3	2.8	5	\$373	500	\$0.75	\$1.12	\$0.93	\$0.75
"U"	Carport / Porch / Agge (Stand Alone Construction)	3.0	3.0	6	\$448	50	\$8.95	\$13.43	\$11.19	\$8.95
		3.0	4.0	7	\$522	100	\$5.22	\$0.00	\$0.00	\$5.22
		4.0	4.0	8	\$597	500	\$1.19	\$0.00	\$0.00	\$1.19
		5.0	5.5	11	\$783	1,000	\$0.78	\$0.00	\$0.00	\$0.78
		6.3	6.5	13	\$951	2,000	\$0.48	\$0.00	\$0.00	\$0.48
		6.8	7.0	14	\$1,026	3,000	\$0.34	\$0.00	\$0.00	\$0.34
SHELL BUILDINGS										
"B"	Shell (Office)	10.5	14.0	25	\$1,828	1,000	\$1.83	\$2.19	\$1.83	\$1.46
		27.5	42.3	70	\$5,204	5,000	\$1.04	\$1.25	\$1.04	\$0.83
		47.8	73.8	122	\$9,065	10,000	\$0.91	\$1.09	\$0.91	\$0.73
		80.8	124.0	205	\$15,276	20,000	\$0.76	\$0.92	\$0.76	\$0.61
"A"	Shell (Restaurant / Theater / Church / Auditorium /	11.0	16.3	27	\$2,033	1,000	\$2.03	\$2.44	\$2.03	\$1.63
		32.3	49.0	81	\$6,062	5,000	\$1.21	\$1.45	\$1.21	\$0.97
		55.5	85.8	141	\$10,539	10,000	\$1.05	\$1.26	\$1.05	\$0.84
		92.7	142.8	235	\$17,563	20,000	\$0.88	\$1.05	\$0.88	\$0.70
"M"	Shell store	11.0	11.5	23	\$1,679	1,000	\$1.68	\$2.01	\$1.68	\$1.34
		19.8	30.3	50	\$3,731	5,000	\$0.75	\$0.90	\$0.75	\$0.60
		34.5	53.3	88	\$6,547	10,000	\$0.65	\$0.79	\$0.65	\$0.52
		60.0	92.3	152	\$11,359	20,000	\$0.57	\$0.68	\$0.57	\$0.45
		114.0	175.5	290	\$21,600	50,000	\$0.43	\$0.52	\$0.43	\$0.35
		146.0	236.8	385	\$28,706	100,000	\$0.29	\$0.34	\$0.29	\$0.23

B. MECHANICAL PERMIT FEES

PERMIT ISSUANCE FEE	Each
For the issuance of each Mechanical permit	\$37.00
For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$11.62
UNIT FEE SCHEDULE - to be added to each building permit. <i>(NOTE: The following fees do not include the permit-issuing fee.)</i>	Per Unit Price
FURNANCES	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btulh	\$23.78
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btulh	\$29.20
For the installation or relocation of each floor furnace, including vent	\$23.78
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$23.78
APPLIANCE VENTING	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$11.62
REPAIR OR ADDITIONS	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$22.02
BOILERS, COMPRESSORS AND ABSORPTION SYSTEMS	
Installation or relocation of each boiler or compressor to and including 3HP (10.6 kW), or each absorption system to and including 100,000 Btulh	\$23.62
Installation or relocation of each boiler or compressor over 3HP (10.6 kW) to and including 15HP (52.7 kW), or each absorption system over 100,000 Btulh (29.3 kW) to and including 500,000 Btulh (146.6 kW)	\$43.58
Installation or relocation of each boiler or compressor over 15HP (52.7 kW) to and including 30HP (105.5 kW), or each absorption system over 500,000 Btulh (146.6 kW) to and incl 1,000,000 Btulh (293.1 kW)	\$59.79
Installation or relocation of each boiler or compressor over 30HP (105.5 kW) to and including 50HP (176 kW), or each absorption system over 1,000,000 Btulh (273.1 kW) to and incl 1,750,000 Btulh (512.9 kW)	\$88.99
Installation or relocation of each boiler or compressor' over 50HP (176 kW), or each absorption system over 1,750,000 Btulh (512.9 kW)	\$148.78

AIR HANDLERS	
For each air-handling unit to and including 10,000 cubic feet per minute (cfm)(4719 Us), including ducts attached thereto	\$17.13
For each air-handling unit over 10,000cfm (4719 Us)*	\$29.05
*Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
EVAPORATIVE COOLERS / HOOD MAKE-UP AIR	
Evaporative Coolers For each evaporative cooler other than portable type	\$17.13
VENTILATION AND EXHAUST	
For each ventilation fan connected to a single duct	\$11.62
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$17.13
For the installation of each hood which served by mechanical exhaust, including the ducts for such hood	\$17.13
INCINERATORS	
For the installation or relocation of each domestic-type incinerator	\$29.20
For the installation or relocation of each commercial or industrial-type incinerator	\$85.20
MISCELLANEOUS	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table	\$17.13
OTHER INSPECTION FEES:	Per Hour
Inspections outside of normal business hours, per hour * (Minimum Charge - 2 Hours)	\$74.61
Re-Inspection fee assed under provision of FMC * (Minimum Charge - 1 Hour)	\$74.61
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	\$74.61
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed * (Minimum Charge - 1/2 half hour)	\$74.61
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

C. ELECTRICAL PERMIT FEES

PERMIT ISSUANCE	\$ Each
For the issuance of each Electrical permit	37.00
For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	11.62
SYSTEM FEE SCHEDULE - to be added to each building permit. (NOTE: The following fees do not include the permit-issuing fee.)	
New Residential Buildings: The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.	Per Sq Ft
Single- and Two Family For new single-and two-family residential buildings constructed at the same time and including the area of garages, carports, and accessory buildings, per S.F. @ 0.090.	0.090
Multifamily: For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of garages, carports and accessory building, per S.F. @ 0.081:	0.081
Private Swimming Pools	\$ Each
For new private swimming pools for single-family and multifamily occupancies including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	121.73
Carnivals and Circuses: Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.	\$ Each
For electrical generators and electrically driven rides, each	37.76
For mechanically driven rides and walk-through attractions or displays having electric lighting, each	11.62
For a system of area and booth lighting, each	11.62
For permanently installed rides, booths, displays and attractions, use the Unit Fee Schedule	-
Temporary Power Services	\$ Each
For a temporary service pole, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	79.51
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands etc., each	19.72
UNIT FEE SCHEDULE - to be added to each building permit. (NOTE: The following fees do not include the permit-issuing fee.)	
Receptacle, Switch and Light Outlets: For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters	\$ Each
First 20 fixtures, each	1.76
Additional fixtures, each	1.18

Light Fixtures: For lighting fixtures, sockets or other lamp-holding devices:	\$ Each
First 20 fixtures, each	1.76
Additional fixtures, each	1.18
For pole or platform-mounted light fixtures, each	1.76
For theatrical-type lighting fixtures or assemblies, each	1.76
Residential Appliances	\$ Each
For fixed residential appliances or receptacle outlets: Including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) in rating, each	7.65
NOTE: For other types of air conditioners and other appliances having larger electrical ratings, see Power Apparatus.	
Non-Residential Appliances	\$ Each
For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or (kVA), in rating including medical and dental devices, food, beverage and ice cream cabinets, illuminated show cases, drinking vending machines; laundry machines; or other similar types of equipment, each \$ 5.00	7.65
NOTE: For other types of air conditioners and other appliances having larger electrical ratings, see Power Apparatus.	
Power Apparatus: For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, AC and heat pumps, cooking or baking equipment and other apparatus, as follows: Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kVAR):	\$ Each
Up to and including 1, each	7.65
Over 1 and not over 10, each	19.73
Over 10 and not over 50, each	39.53
Over 50 and not over 100, each	79.51
Over 100, each	119.57
NOTE: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.	
NOTE: These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related controlled equipment.	

Busways:	
For trolley and plug-in-type busways, each 100 feet or fraction thereof..	11.62
NOTE: An additional fee required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools	
Signs, Outline, Lighting and Marquees:	\$ Each
For signs, outline lighting systems or marquees supplied from one branch circuit, each	39.53
For additional branch circuits within the same sign, outline lighting system or marquee, each	7.65
Services:	\$ Each
For services of 600 volts or less and not over 200 amperes in rating, each	48.93
For services of 600 volts or less and over 200 amperes to 1,000 amperes, each	99.77
For services over 600 volts or over 1,000 amperes in rating, each	199.54
Miscellaneous Apparatus, Conduits and Conductors:	\$ Each
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	29.20
NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment	
Other Inspection and Fees:	Per Hour
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	74.61
Re-Inspection fee assed under provision of FMC* (Minimum Charge - 1 Hour)	74.61
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	74.61
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge 1/2 half hour)	74.61
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

D. PLUMBING PERMIT FEES

PERMIT ISSUANCE FEE	\$ Each
For the issuance of each plumbing permit	\$37.00
For issuing each supplemental permit for which the original permit has not expired, been canceled or final	\$11.62
UNIT FEE SCHEDULE - to be added to each building permit. <i>(NOTE: The following fees do not include the permit-issuing fee.)</i>	\$ Each
Fixtures and Vents	
For each plumbing fixture or trap or set of fixtures on one trap (including: water, drain piping, backflow protection)	\$15.75
For repair or alteration of drainage or vent piping, each fixture	\$7.65
Sewer, Disposal Systems and Interceptors	
For each building, trailer sewer	\$39.60
For each private sewage disposal system	\$78.20
For each Industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$238.53
Rainwater systems - per drain (inside building)	\$15.75
Water Piping System	
For installation, alteration, or repair of water piping or water-treating equipment, or both, each	\$7.65
For each water heater including vent	\$19.73
For vents only, See Mechanical Permit Fees	
Gas Piping and Water Heaters	
For each gas piping system of one to five outlets	\$9.86
for each additional outlet over five, each	\$1.76
Lawn Sprinkler, vacuum Breakers and Backflow Protection Devices	
For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$23.78
For atmospheric-type vacuum breakers or backflow protection devices not including in item 1:	
1 to 5 devices	\$19.73
More them 5 devices, each	\$3.59

For each backflow-protection devices other then atmospheric-type vacuum breaker:	
2 inch and smaller	\$19.73
Over 2 inches	\$39.60
Swimming Pools	
For each swimming pool and spa:	
Private Pool (Residential) (up to 400 s.f.)	\$914.00
Private Pool (Residential) (over 401 s.f.)	\$1,034.00
Private Spa (Residential)	\$358.00
Public Pool (Commercial) (up to 400 s.f.) ADA	\$1,073.00
Public Pool (Commercial) (over 400 s.f.) ADA	\$1,232.00
Public Spa (Commercial) ADA	\$477.00
Fire Sprinkler System	
New Fire Sprinkler System (\$0.13 x S.F.) Min fee cost \$350.00	\$0.13
Rework Existing Fire Sprinkler System (per layout, time required & CBO)	\$0.00
Miscellaneous	
For each appliance or pieces of equipment regulated by the (CPC) California Plumbing Code but not classed in other appliance categories, or for which the fee is listed in the table	\$17.13
Other Inspection and Fees:	\$ Each
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	\$74.61
Re-Inspection fee assed under provision of FMC * (Minimum Charge - 1 Hour)	\$74.61
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	\$74.61
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge - 1/2 half hour)	\$74.61
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

E. GRADING PERMIT FEES

Permit Issuance	\$ Each
For the issuance of each Grading permit	37.00
For issuing each supplemental permit for which the original permit has not expired, been canceled or final	11.62
UNIT FEE SCHEDULE - to be added to each building permit. (NOTE: The following fees do not include the permit-issuing fee.)	\$ Each
Grading Plan Review	
1 cubic yard to 100 cubic yards	37.77
101 to 1,000 cubic yards	59.40
1,001 to 10,000 cubic	79.05
10,001 to 100,000 cubic yards: \$79.05 for the first 10,000 cubic yards, plus \$39.34 for each additional 10,000 cubic yards or fraction thereof.	-
100,001 to 200,000 cubic yards: \$433.11 for the first 100,000 cubic yards, plus \$32.52 for each additional 10,000 cubic yards or fraction thereof.	-
200,001 cubic yards or more: \$725.79 for the first 200,000 cubic yards, plus \$11.64 for each additional 10,000 cubic yards or fraction thereof.	-
<u>NOTE:</u> ADA path of travel, onsite structures i.e. trash inclosures, retaining walls, and will be charged at building fee structure and/or hours per task.	-
Grading Permit Fees	
1 cubic yard to 50 yards	37.77
51 to 100 cubic yards	59.40
101 to 1,000 cubic yards: \$59.40 for the first 100 cubic yards, plus \$28.10 for each additional 100 cubic yards or fraction thereof.	-
1,001 to 10,000 cubic yards: \$312.3 for the first 1000 cubic yards, plus \$23.29 for each additional 1000 cubic yards or fraction thereof	-
10,001 to 100,000 cubic yards: \$521.91 for the first 10,000 cubic yards, plus \$105.96 for each additional 10,000 cubic yards or fraction thereof.	-
100,001 or more cubic yards: \$1475.01 for the first 100,000 cubic yards, plus \$58.61 for each additional 10,000 cubic yards or fraction thereof.	-
<u>NOTE:</u> ADA path of travel, onsite structures i.e. trash inclosures, retaining walls, and will be charged at building fee structure and/or hours per task.	-
Other Inspection and Fees:	\$ Each
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	74.61
Re-Inspection fee assed under provision of FMC* (Mimimum Charge - 1 Hour)	74.61
Inspection for which no fee is specifically indicate, per hour* (Mimimun Charge - 1 Hour)	74.61
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge - 1/2 half hour)	74.61
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

F. OVER THE COUNTER ONLY PERMIT FEES

Fee Types	Estimated Time (in minutes)	Fee based on a per-minute rate of \$1.24
ADMINISTRATIVE AND MISC FEES		
Travel and Documentation	60	\$74.61
MECHANICAL PERMIT FEES		
ISSUANCE MECHANICAL FEE (Added to each permit)	30	\$37
Stand Alone Mechanical Plan Check & Inspection see CBO		Actual
Furnaces, New (F.A.U.)	90	\$112
Furnaces (Wall)	60	\$75
Furnaces, Replace (F.A.U.)	60	\$75
Heater (Wall)	60	\$75
Appliance Vent / Chimney (Only)	60	\$75
Refridgeration Compressor	60	\$75
Boiler - up to 500k BTU	60	\$75
Boiler - greater than 500k BTU and less than 2,000k BTU	90	\$112
Boiler - greater than 2,000k BTU	120	\$149
Chiller	75	\$93
Fan Coil Unit	60	\$75
Heat Pump (Package Unit)	60	\$75
Heater (Unit, Radiant, etc.)	60	\$75
Air Handler w/ducts to 10k CFM	60	\$75
Air Handler w/ducts more than 10k CFM	75	\$93
Duct Work only	60	\$75
Evaporative Cooler	60	\$75
Make-up Air System	60	\$75
Moisture Exhaust Duct (Clothes Dryer)	60	\$75
Variable Air Volume Box (Including Duct Work)	60	\$75
Vent Fan (Single Duct)	60	\$75
Vent System	75	\$93
Exhaust Hood and Duct (RESIDENTIAL)	60	\$75
Non-Residential Incinerator	120	\$149
Refrigerator Condenser Remote	60	\$75
Walk-in Box / Refrigerator Coil	105	\$131
Gas System (First Outlet)	60	\$75
Gas Outlets (Each Additional)	15	\$19
Other Mechanical Inspections (per hour)	60	\$75
Other Mechanical Fees [list these individually]		Actual
PLUMBING / GAS PERMIT FEES		
ISSUANCE PLUMBING FEE (Added to each permit)	30	\$37
Stand Alone Plumbing Plan Check & Inspection see CBO		
Bathtub	60	\$75
Floor Drain	60	\$75
Gas System (First Outlet)	60	\$75
Gas Outlets (Each Additional)	15	\$19
Building Sewer	60	\$75
Grease Trap (inside building)	90	\$112
Grease Interceptors / Pump - less then 1500 ga. (Out side building)	180	\$224

Fee Types	Estimated Time (in minutes)	Fee based on a per-minute rate of \$1.24
Grease Interceptors / Pump - 1500 ga. & up (Out side building)	240	\$298
Lavatory (First Fixture)	60	\$75
Lavatory (Each Additional Fixture)	30	\$37
Laundry Tubs	60	\$75
Backflow Preventer (First 5)	60	\$75
Backflow Preventer (More than 5) - each	5	\$6
Receptor (Floor Sink, Cup Sink)	60	\$75
Roof Drain	60	\$75
Shower Drain	60	\$75
Sink - Kitchen	60	\$75
Sink - Other	60	\$75
Urinal	60	\$75
Washing Machine Standpipe	60	\$75
Water Closet (First Fixture)	60	\$75
Water Closet (Each Additional Fixture)	20	\$25
Water Heater (First Heater)	60	\$75
Water Heater (Each Additional Heater)	35	\$44
Water Pipe Repair / Replacement	60	\$75
Water Service	60	\$75
Water Softener	60	\$75
Drain-Vent Repari / Alterations	60	\$75
Hose Bib	60	\$75
Drinking Fountain	60	\$75
Solar Water System: (solar panels, tanks, water treatment equ.) (PER LAYOUT)		Actual
Graywater Systems (per hour)	60	\$75
Initial installation and testing for a reclaimed water system (per hour)	60	\$75
Other Plumbing and Gas Inspections (per hour)	60	\$75
Other Plumbing and Gas Fees [list these individually]		Actual
ELECTRICAL PERMIT FEES		
ISSUANCE ELECTRICAL FEE (Added to each permit)	30	\$37
Stand Alone Electrical Plan Check & Inspection see CBO		
Services - residential (swap-out old to new)		
Service (100 to 150 amps)	60	\$75
Service (150 to 200 amps)	90.0	\$112
Service (200 up amps)	120.0	\$149
Temporary power Service/Pole (each)	60	\$75
Other Electrical Inspections (per hour)	60	\$75

7. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

PARKS AND RECREATION FEE SCHEDULE

1. PARKS

A. PARK USE FEES

a. Picnic Area Rental

Group Picnic Area Rental		
<u>Number of Persons</u>	<u>Use Fee</u>	<u>Deposit Fee</u>
0-50	\$ 150.00	\$ 100.00
51-100	\$ 200.00	\$ 100.00
101-300	\$ 300.00	\$ 150.00
301-500	\$ 400.00	\$ 200.00
500 +	\$ 500.00 + any additional costs to the City associated with the event	\$200.00
Small Picnic Area Rental		
	<u>Use Fee</u>	<u>Deposit Fee</u>
	\$ 35.00	\$ 35.00

b. Rodeo Grounds, Grand Stand Area & Deep Pit Barbecues

All functions using the Rodeo Grounds, Grand Stand area and Deep Pit Barbecues except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee and be required to provide a refundable security and cleanup deposit and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Rodeo Ground Rental	\$500.00 per day
Deep Pit Barbecues	\$50.00 small pit & 75.00 each large pits
Cleaning/Security Deposit	\$200.00

c. Exemptions

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees; Art and Wine in the Park/VFW Barbecue, Fortuna Fireworks Festival, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Blood Bank, Boy Scouts, Girl Scouts, Craf-T-Crafters, Cub Scouts, , Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Eel River Soccer, Eel River Football, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

B. PAVILLION USE FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Resident Use*	\$ 25.00 per hr Monday - Thursday only.
Nonresident Use*	\$ 35.00 per hr Monday - Thursday only.
Entire Day Rental*	\$300.00 per day Sunday - Thursday
8:00 AM - Midnight	\$500.00 Friday & Saturday
<i>*All of the above require a \$100.00 cleaning deposit.</i>	
Skating	\$ 4.50 Ages 6 & over
	\$ 3.00 Ages 5 & under
	\$ 2.50 Non-skater minor
	\$ 0.50 Skate Rentals
Private Skating Parties*	\$ 75.00 Up to 30 people
	\$ 2.00 per person (over 30 people)
Private Party during Public Skate	\$ 20.00 table only (includes 2 admissions)
<i>*(Fee no longer charged for Bar Area Use)</i>	
Open Recreation/Open Basketball	\$ 2.00 per person

C. RECREATION HALL FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Resident:	\$ 20.00 per hour + \$50.00 cleaning deposit.
Nonresident:	\$ 25.00 per hour + \$50.00 cleaning deposit.

2. RECREATION

A. RECREATION CLASS CONTRACTOR FEES

a. All activity class contractors

25% of gross revenues (excluding materials fee)

B. RECREATION PROGRAM FEES

a. Basketball

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	\$ 5.00 per individual
Nonresident:	\$ 10.00 per individual
Youth	\$ 35.00 per individual
	\$ 30.00 per sibling
Basketball Camp	\$ 60.00 per individual
	\$ 55.00 per sibling
Summer Basketball League	\$ 35.00 per individual
	\$ 30.00 per sibling

b. Softball/Hardball/Soccer

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	\$ 5.00 per individual
Nonresident:	\$ 10.00 per individual
Adult Field Reservation Fee	\$ 10.00 per hour
Adult Hardball Game Use Fee	\$ 20.00 per game, based on 1 ½ hours
Softball/Hardball Tournaments	\$100.00 per field/day
Adult Soccer	\$ 20.00 per game, based on 1 ½ hours

c. Private Sport Camps, Tournaments, Programs, Events

With City co-sponsorship	No fee
No City co-sponsorship	Field/Facility rates apply

d. Nonresident fee

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult	\$ 10.00 per individual
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e. Other Programs

Summer Fun & Kiddie Camp		
Daily drop-in rate	\$ 20.00 per day	
	\$ 18.00 per sibling (10% discount)	
½ Day rate	\$ 15.00 per child	
Weekly rate	\$ 90.00 per child	
	\$ 81.00 per sibling	
	\$ 70.00 ½ day weekly	
	\$ 67.50 ½ day sibling weekly	
Paid in advance	First child	Sibling
2 weeks Full Day	\$ 180.00	\$ 162.00
½ Day	\$ 140.00	\$ 135.00
3 weeks Full Day	\$ 270.00	\$ 243.00
½ Day	\$ 210.00	\$ 202.50
4 weeks Full Day	\$ 360.00	\$ 324.00
½ Day	\$ 280.00	\$ 270.00
5 weeks Full Day	\$ 440.00	\$ 396.00
½ Day	\$ 345.00	\$ 324.00
6 weeks Full Day	\$ 405.00	\$ 459.00
½ Day	\$ 420.00	\$ 378.00
7 weeks Full Day	\$ 570.00	\$ 513.00
½ Day	\$ 460.00	\$ 423.00
8 weeks Full Day	\$ 620.00	\$ 558.00
½ Day	\$ 510.00	\$ 468.00
9 weeks Full day	\$ 670.00	\$ 603.00
½ Day	\$ 560.00	\$ 504.00
10 weeks Full Day	\$ 720.00	\$ 648.00
½ Day	\$ 600.00	\$ 540.00
Family rate eligibility based on concurrent enrollment		
Swim Program	* BASED ON COSTS	
After School Recreation	\$ Fees based on Grant Funding	
<i>*Fees based on Grant Funding & actual costs realized by the City.</i>		
Inservice Day/Recreation Week	\$ 20.00 per day for first child	
	\$ 18.00 per day for additional children	
	\$ 15.00 per child half day	

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

3. RIVER LODGE & MONDAY CLUB

A. MONDAY CLUB

a. Rental Fees

For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.

For Profit Groups	\$300.00 per 10-hour* time slot
	\$200.00 deposit for profit groups
Non Profit Groups	\$250.00 per 10-hour* time slot
	\$150.00 deposit for nonprofit groups
<i>*The facility manager is authorized to charge the \$25 hourly rental rate for smaller groups and/or shorter duration events (six hours or less). If hourly rates are charged, the fee for set up will be \$30.</i>	

B. RIVER LODGE

a. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak time. The daily rental rates for a 12-hour* period, are as follows:

Facility and Room	Daily Rental Fee*	Square Feet	Reception	Capacity Classroom	Banquet
River Lodge					
Fireside Room	\$ 155.00	510	40	24	32
Coho Room	\$ 260.00	1,000	100	40	64
Steelhead Room	\$ 370.00	2,000	220	80	136
Chinook Room	\$ 640.00	3,000	340	144	168
Facility	\$ 850.00	6,000	660	264	368
Kitchen					
Minimum Charge	\$ 145.00				
Per Person Charge	\$ 2.20				
Maximum Charge	\$ 500.00				
<i>*The facility supervisor Manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.</i>					

Wedding Package	\$ 2500.00 Sun–Thur.	River Lodge Wedding Package is a set fee of \$2500.00 (Sun – Thur.) or \$2750.00 (Fri/Sat). A deposit of \$500 is used to secure a date and is due at the time the Rental Agreement is submitted. The day prior may be rented for the nonprofit price of the entire facility. If the day prior is not rented to another party, the wedding party may come in to decorate during regular business hours as long as they have proper insurance for that day.
	\$ 2750.00 Fri / Sat	

b. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes.

Events exceeding the 12-hour period	\$ 30.00 per hour for each staff member.
Extra staff services	\$ 30.00 per hour for each staff member.
Move dishes from River Lodge to Monday Club.	\$ 30.00 per hour

c. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

d. Definition: Nonprofit Organizations

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.

IRS Code:

501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.

501(c)4 Organized and operated exclusively for promotions of social welfare organizations.

501(c)5 Organized and operated as labor, agricultural or horticultural organizations.

501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.

501(c)7 Organized and operated as social and recreational clubs.

501(c)10 Organized as domestic fraternal societies and operated under the lodge system.

501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

e. Yearly Fees

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

f. Fees for Six Hours or Less

The facility manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

g. Linens

Tablecloth, 8 Foot Rectangle	\$ 7.00
Tablecloth, 5 Foot Round	\$ 7.00
Table Skirt, 14 Feet Long	\$14.00
Napkins, 12 Inch Square	\$.50

h. Other Services

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

i. Deposits

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A of per day reserved, (\$500 for wedding package) is required.

Security deposit	\$200.00 per day reserved
Wedding package	\$500.00

j. Cancellation Fee

If event is canceled by LESSEE there will be a cancellation fee. This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

Daily Rental	\$100.00
Wedding package	\$250.00

4. TRANSIT

A. SENIOR BUS FARES

20 ride prepaid punch card.	\$ 20.00
Without prepaid punch card	\$ 1.25 per ride

5. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

POLICE FEE SCHEDULE

1. ANIMAL CONTROL

A. LICENSE

The owner of every dog within the incorporated area of the city shall pay a license fee as follows:

Spayed or Neutered	\$ 10.00-one year
	\$ 18.00-two years
	\$ 26.00-three years
	\$ 5.00 per year reduced rate for Senior Citizens 65 or over
Unneutered	\$ 30.00-one year
	\$ 48.00-two years
	\$ 72.00-three years
Penalties	\$ 10.00 after 30 days delinquent

B. VIOLATIONS

First violation in a 12-month period	\$ 50.00 fee
	\$ 35.00 additional fee if nonspayed or unneutered
	\$ 20.00 per day maintenance fee beginning day 2
Second violation in a 12-month period	\$100.00 fee
	\$ 35.00 additional fee if nonspayed or unneutered
	\$ 20.00 per day maintenance fee beginning day 2
Third and subsequent violations	\$150.00 fee
	\$ 35.00 additional fee if nonspayed or unneutered
	\$ 20.00 per day maintenance fee beginning day 2.
Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.	

C. SHELTER DROP-OFF FEES

Drop-off fee	\$ 25.00 per dog or cat plus rabies vaccination, spaying or neutering fees
	\$ 50.00 per litter of dogs and cats

2. POLICE FEES

A. MISCELLANEOUS

Ticket sign off (other than Fortuna citation)		\$ 10.00		
Photo Copy of reports		\$ 9.00 per request		
VIN Verification		\$ 13.00		
Fingerprinting Fee		\$ 20.00 per card		
Bicycle License Fee		\$ 2.00		
Police Response Fees		\$ 25.00 3rd false alarm during calendar year		
		\$ 50.00 4th & subsequent false alarm		
		3. Actual expense for second or subsequent response to disorderly party.		
D.U.I. Administration charge		Actual Costs not to exceed \$1000.00		
Keeper of Nuisance Dog		\$154.00 or Actual Cost		
Parking Penalty Assessments				
<u>Violation</u>	<u>Penalty</u>	<u>City</u>	<u>County</u>	<u>Late Penalty</u>
Time Zones	\$28	-\$15.50	\$12.50	\$59
Colored Curbs	\$33	\$20.50	\$12.50	\$66
Posted No Parking	\$33	\$20.50	\$12.50	\$66
Abandoned Vehicle	\$43	\$30.50	\$12.50	\$86
22500 (a/b/e/f) CVC	\$33	\$20.50	\$12.50	\$66
22502 (a) CVC	\$33	\$20.50	\$12.50	\$66
22500 (d/g/h/k) CVC	\$43	\$30.50	\$12.50	\$86
22500.1 CVC	\$43	\$30.50	\$12.50	\$86
22514 CVC	\$43	\$30.50	\$12.50	\$86
22515 CVC	\$43	\$30.50	\$12.50	\$86
22517 CVC	\$43	\$30.50	\$12.50	\$86
22521 CVC	\$43	\$30.50	\$12.50	\$86
22507.8a CVC	\$333	\$320.50	\$12.50	\$666
22522 CVC	\$333	\$320.50	\$12.50	\$666
M/C Violations	\$38	\$30.50	\$12.50	\$86
* \$3 to DMV				
Government Code 76100 & 76101 Penalty:		Includes \$2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and \$2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).		
Delinquent penalty:		Original penalty plus a late fee equal to the original penalty plus \$3.00 administrative charge for the DMV hold.		

Distribution funds for 22507.8a and 22522	\$250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a \$25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a \$50.00 assessment (1465.6 PC) deposited into County Trust Fund 3856, Linkages Assessment Fund 3856.
Photographs	\$ 18.00 per roll
Records Research	\$ 79.00 per hour
Solicitors Permits	\$169.00 per year \$169.00 yearly renewal
Naturalization Letter (No Criminal Conduct)	\$ 24.00 per letter
Repossession Fee	\$ 15.00
Civil Court Appearance	Actual Costs with \$168.00 deposit
Concealed Weapons Permit	Actual Costs determined by DOJ fingerprinting fee
Audio & Video Tape	\$ 20.00
Vehicle Removal Impound and Release Fee	\$ 100.00 per vehicle To be paid by Money Order or Cash Only

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PUBLIC WORKS FEE SCHEDULE

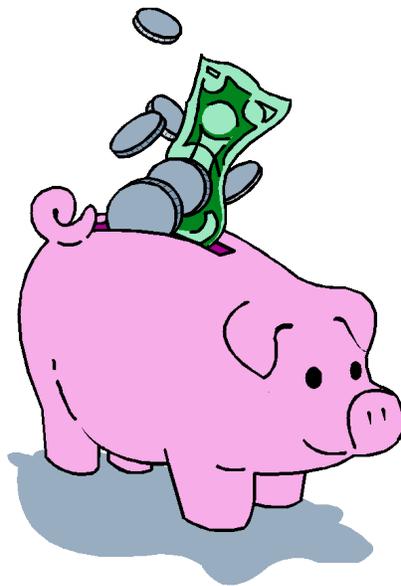
1. WATER AND WASTEWATER LABORATORY FEES

Lab Test	Each
BOD	\$35.00
TSS/ MLSS	\$15.00
Coliform PA	\$20.00
Coliform 3 x 5	\$25.00
Cancelation Fee	\$10.00
Percent & Volatile Solids	\$15.00

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The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well-planned and dependable services to the community.