

**RESOLUTION NO. 2008-16**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA  
ESTABLISHING VARIOUS FEES, SERVICE CHARGES AND TAXES  
WITHIN THE CITY OF FORTUNA  
FISCAL YEAR 2008/2009**

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**FISCAL YEAR 2008/2009**

WHEREAS, the City of Fortuna establishes fees on a yearly basis to coincide with the passing of the Annual Budget; and

WHEREAS, the staff has prepared the following fee schedules based upon the economic data and related cost estimates of providing the service involved and constructing capital improvements; and

WHEREAS, California Government Code authorizes local agencies to charge fees to cover their expenses for services they provide; and

WHEREAS, the study completed by the staff showed that certain fees were found to be below the recovery rate and, therefore, need to be adjusted; and

WHEREAS, the City Council held a public hearing to receive testimony from the staff and public on the proposed fee schedule.

NOW, THEREFORE, BE IT RESOLVED by the City of Fortuna that the following fees, services and taxes are found to be reasonable and are hereby established:

**1. Business License Taxes**

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

**a. License Fees - General, Inside City**

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	\$0	to	\$10,000	\$20
B	10,001	to	20,000	30
C	20,001	to	40,000	45
D	40,001	to	80,000	65
E	80,001	to	140,000	85
F	140,001	to	260,000	110
G	250,001	to	500,000	160
H	500,001	to	900,000	210
I	900,001	to	1,400,000	280
J	1,400,001	to	2,000,000	350
K	In Excess of		2,000,000	465

**b. License Fees - Rentals - Residences/Apartments**

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city. The fee for such license shall be sixteen dollars (\$16.00) per year for the first four units and four dollars (\$4.00) for each additional unit over four.

**c. License Fees - Rentals - Commercial**

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

**d. License Fees -Delivery Vehicles**

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

**e. License Fees – Nonresident Contractors**

Every person not having a fixed place of business within the City, who engages in business of contracting within the City, shall pay a license fee of five dollars (\$5.00) per day; provide, that any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.

**f. License Fees - Other Nonresidential Businesses**

Every person not having a fixed place of business within the City, who engages in business with the City, is not subject to Subsection (d) or (e), shall pay a license fee of five dollars (\$5.00) per day; provided, that any such person may elect to pay a license fee under Section 1, Subsection (a) measured by gross receipts from business done within the City.

**g. License Fees -Carnivals**

Every person owning, maintaining, conducting or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee of fifty dollars (\$50.00) per day, and an additional fee or charge five dollars (\$5.00) per day for each and every separate show, attraction or exhibition carried on by such person conducting such carnival after such special permit has been granted, all of which fees shall be collected in advance.

**h. License Fees - Circuses and Kindred Performances**

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates; One-ring circus, fifty dollars (\$50.00) per day, two or more ring circus, one hundred dollars (\$100.00) per day.

**i. License Fees - Coin Operated Entertainment Devices**

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

**j. License Penalties**

Business License penalties are 18% per annum for amounts determined due based upon audit review. Business License penalties are 25% of the license fee per month, not to exceed 100% of the Business License Fee.

**2. Water & Sewer Fees**

Water and Sewer fees are located in Rate Resolution 2008-17

### 3. **Community Development Fees for Services**

#### a. **Type of Permit or Fee:**

<u><b>Type of Permit or Fee</b></u>	<u><b>Proposed Fees</b></u>
Minor Subdivision (4 or fewer lots)	\$ 500 Plus \$ 50 /Parcel
Major Subdivision (5 or more lots)	\$ 600 Plus \$ 60 /Parcel
Subdivision Construction Agreement	\$ 500 plus bonding
Lot Line Adjustment	\$ 300
Use Permit	
EIR	Actual Cost
Initial Studies	\$ 750
Zoning Administrator	\$ 80
Exempt From CEQA	\$ 250
Not Exempt From CEQA	\$ 650
Assemblages (Per Municipal Code, Section 17.54.070)	
Under 500	\$ 100
500 +	\$ 250
Variance	\$ 350
Zone Reclassification/General Plan Amend	\$ 750
Design Review Permit	\$ 200
Pre-Application Meeting	No Charge
Additional Public Hearing	\$ 250
Extensions of an Approval	\$ 125
Appeal of a Decision	\$ 400
Permit Modification or Amendments	\$ 175
Surveyor Map Check Fees	
Map Check Fees	\$ Actual Cost
Map Delivery, Return, and Recording	\$ Actual Cost
City Map Check Fees	
Parcel Map	\$ 300
Final Map	\$ 450
Recheck	\$ 125
Engineering Plan Check & Inspection Fee	
\$0 to \$100,000	1.00% of improvement cost
\$100,001 to \$200,000	0.75% of improvement cost
More than \$200,000	0.50% of improvement cost
Engineering Inspection Fee	
\$0 to \$100,000	1.00% of improvement cost
\$100,001 to \$200,000	0.75% of improvement cost
More than \$200,000	0.50% of improvement cost
Record of Drawing Deposit (as built)	\$3000
Encroachment Permit	\$ 75
Nonprofit	\$ 50
Street Closure Permit	\$ 75
Nonprofit	\$ 50
Chamber of Commerce – Holiday Signage on Fortuna Blvd)	\$ 25
Overhead Banners in Public Right of Way	\$ 50
Special Engineering Studies & Reviews	Actual Cost
Abandonment	\$ 250
Rebate and Payback Agreements	\$ 300
Downtown Parking In-Lieu	\$2,180

**b. Fees Cumulative**

The fees are cumulative.

**c. Permit Fees - General**

All fees for building, electrical, plumbing and other related permits shall be *one hundred and five percent (105%)* as set forth in the current Uniform Administrative Code, 1997 Edition, International Conference of Building Officials. *Building valuation calculations shall be based on the most current ICBO Building Valuation Data Guide with a modifier of one hundred percent (100%).*

**d. Seismic Fee**

- i. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars (\$10.00) per one hundred thousand dollars (\$100,000.00), with appropriate fractions thereof.
- ii. All other buildings shall be assessed at the rate of twenty-one dollars (\$21.00) per one hundred thousand dollars (\$100,000.00) with appropriate fractions thereof.
- iii. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents (\$ 0.50), whichever is the higher.

**4. Drainage Fees**

The following fees shall be collected by the City of Fortuna prior to the filing of any parcel map, final map, or prior to the issuance of any building permit. These fees shall be paid into the City's Drainage Facilities Fee Fund.

**a. Subdivisions:**

**i. Vacant Parcels**

A fee of six hundred dollars (\$600.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

**ii. Developed Parcels**

Parcels developed prior to 1985 shall pay a drainage fee of thirty-two cents (\$0.32) per square foot for all impervious surface coverage on the parcel.

**b. Building Permits**

**i. Fee**

A drainage fee of thirty-two cents (\$0.32) per square foot of impervious surface coverage created shall be paid prior to the issuance of any building permit.

**ii. Subdivision Credit**

A drainage fee calculated upon the issuance of a building permit shall be reduced by the amount of the drainage fee paid for drainage improvements constructed for the parcel. The reduced building permit drainage fee shall only apply to the initial building permit approved for the development of the parcel. All subsequent building permits for the construction of buildings or additions and modifications shall pay the building permit drainage fee for that additional work.

**c. Impervious Surface Coverage**

The amount of impervious surface coverage created by new structures included in building permit applications or existing when a subdivision application is approved shall be determined by the Building Official. Impervious surface coverage shall include residential dwellings and accessory structures, commercial buildings, garages, carports, parking lots, driveways, sidewalks, and other such impermeable surfaces.

**5. Traffic Impact Fees-Home Avenue**

The following fees shall be collected by the City of Fortuna from all property located on Home Ave. or any street or private drive that connects to Home Ave. as described in Resolution 90-14 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

**a. Subdivisions**

A fee of two thousand one hundred and thirty seven dollars and fifty cents (\$2,137.50) for each parcel shall be paid prior to the filing of any parcel map or final map.

**b. Building Permits**

A fee of four thousand two hundred and seventy five dollars (\$4,275.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 9 (a).

**6. Traffic Impact Fees-Hillside Drive**

The following fees shall be collected by the City of Fortuna from all property located on Hillside Drive or any street or private drive that connects to Hillside Drive as described in Resolution 95-07 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

**a. Subdivisions**

A fee of one thousand three hundred ten dollars (\$1,310.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

**b. Building Permits**

A fee of two thousand six hundred twenty dollars (\$2,620.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 10 (a).

**7. Arterial and Collector Road Extensions and Expansions**

A fee established under this Section shall be for all residential developments within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

**a. Subdivisions**

A fee of three hundred and five dollars (\$305.00) for each vacant parcel shall be paid prior to the filing of any parcel map or final map.

**b. Building Permits**

A fee of six hundred and ten dollars (\$610.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under Section 11(a).

**c. Waiver of Sidewalks and/or Parking Lane**

The fees established under this Section shall be collected for all development projects for which a sidewalk and parking lane has been waived within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

**i. Subdivisions**

A fee of one dollar and fifty cents/square foot of paving (\$1.50/square foot) shall be paid prior to the filing of any parcel map or final map for any parking lane that has been waived. Such fee shall be based on the amount of paving that would normally be required.

**ii. Building Permits**

A fee of one dollar and fifty cents/square foot of paving (\$1.50/square foot) shall be paid for any parking lane that is waived. Such fee shall be based on the amount of paving that would normally be required. A person shall receive a credit for any fees paid under Section 10 (C) (1).

**iii. Fund**

The fees collected under this section shall be paid into the "Collector and Arterial Street Improvement Fund."

**8. Park Use Fees**

**a. Picnic Area Rental**

<b>Group Picnic Area Rental</b>		
<u>Number of Persons</u>	<u>Use Fee</u>	<u>Deposit Fee</u>
0-50	\$100.00	\$ 75.00
51-100	\$150.00	\$100.00
101-300	\$200.00	\$150.00
301-500	\$300.00	\$200.00
500 +	\$400.00	\$200.00 + any additional costs to the City associated with the event
<b>Small Picnic Area Rental</b>		
<u>Use Fee</u>	<u>Deposit Fee</u>	
\$35.00	\$35.00	

**b. Rodeo Grounds & Grand Stand**

All functions using the Rodeo Ground and Grand Stand area, except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee of two hundred dollars (\$200.00) per day and be required to provide a refundable security and cleanup deposit of two hundred dollars (\$200.00) and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

**c. Exemptions**

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees: Fortuna Redwood Logging Competition, Art and Wine in the Park/VFW Barbecue, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Blood Bank, Boy Scout Troop 7, Brownie Troop #205 Girl Scouts, Brownies, Craft-Crafters, Cub Scouts Pack 47 Den, Eel River Orchid Alliance, Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

**9. Pavilion Use Fees**

- a. Resident Use\* \$ 25.00 per hour Monday through Thursday only.
- b. Nonresident Use\* \$ 35.00 per hour Monday through Thursday only.
- c. Entire Day Rental\* \$300.00 per day Sun - Thurs  
\$500.00 Fri & Sat

**\*All of the above require a \$100.00 cleaning deposit.**

**User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.**

- d. Skating
  - Ages 6 & over \$4.00
  - Ages 5 & under \$2.50
  - Non-skater minor \$2.00
  - Skate Rentals \$0.50
- e. Private Skating Parties\*
  - Up to 30 people \$70.00
  - Over 30 an additional \$2.00 per person.
- f. Private Party during Public Skate \$ 20.00 for room only (includes 5 admissions)  
**\*(Fee no longer charged for Bar Area Use)**
- g. Open Recreation/Open Basketball \$ 1.00 per person

**10. Rohner Recreation Hall**

Residents: \$15.00 per hour and \$50.00 cleaning deposit.  
Nonresidents: \$20.00 per hour and \$50.00 cleaning deposit.

**11. Recreation Class Contractor Fees**

**a. All activity class contractors**

25% of gross revenues (excluding materials fee)

**12. Recreation Program Fees**

**a. Basketball**

**i. Adult Men and Women**

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

- 1. Resident: \$ 5.00 per individual
- 2. Nonresident: \$10.00 per individual

**ii. Youth**

\$30.00 per individual  
\$25.00 per sibling

**iii. Basketball Camp**

\$60.00 per individual  
\$55.00 per sibling

**iv. Summer Basketball League**

\$30.00 per individual  
\$25.00 per sibling

**b. Softball/Hardball/Soccer**

**i. Adult Men and Women**

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

- 1. Resident: \$ 5.00 per individual
- 2. Nonresident: \$10.00 per individual

**ii. Adult Field Reservation Fee**

\$10.00 per hour

**iii. Adult Hardball Game Use Fee**

\$20.00 per game, based on 1 ½ hours

**iv. Softball/Hardball Tournaments**

\$50.00 per field/day

**v. Adult Soccer**

\$20.00 per game, based on 1 ½ hours

**c. Private Sport Camps, Tournaments, Programs, Events**

**i. With City co-sponsorship**

No fee

**ii. No City co-sponsorship**

Field/Facility rates apply

**d. Nonresident fee**

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult: \$10.00 per individual

**e. Other Programs**

**Summer Fun & Kiddie Camp**

Daily drop-in rate	\$ 20.00 per day
	\$ 17.00 per sibling(15% discount)
½ Day rate	\$ 13.00 per child
Weekly rate	\$ 80.00 per child
	\$ 68.00 per sibling
	\$ 55.00 ½ day weekly
	\$ 46.75 ½ day sibling weekly

**Paid in advance**

	<b>First child</b>	<b>Sibling</b>
2 weeks Full Day	\$ 150.00	\$ 127.50
½ Day	\$ 105.00	\$ 89.25
3 weeks Full Day	\$ 225.00	\$ 191.25
½ Day	\$ 150.00	\$ 127.50
4 weeks Full Day	\$ 300.00	\$ 255.00
½ Day	\$ 195.00	\$ 165.75
5 weeks Full Day	\$ 375.00	\$ 318.75
½ Day	\$ 235.00	\$ 199.75
6 weeks Full Day	\$ 440.00	\$ 374.00
½ Day	\$ 275.00	\$ 233.75
7 weeks Full Day	\$ 500.00	\$ 425.00
½ Day	\$ 310.00	\$ 263.50
8 weeks Full Day	\$ 555.00	\$ 471.75
½ Day	\$ 345.00	\$ 293.25
9 weeks Full day	\$ 605.00	\$ 514.25
½ Day	\$ 380.00	\$ 323.00
10 weeks Full Day	\$ 650.00	\$ 552.50
½ Day	\$ 410.00	\$ 348.50

**Family rate eligibility based on concurrent enrollment**

**Swim Program** \$ BASED ON COSTS

**After School Recreation** \$ 5.00 per day

\*Fees based on Grant Funding & actual costs realized by the City.

<b>Inservice Day/Recreation Week</b>	\$ 20.00 per day for first child \$ 17.00 per day for additional children
1st Child Rate	\$ 80.00 prepay for entire week (5 days) \$ 50.00 prepay for 3 day program \$130.00 prepay for 8 day program
Sibling Rate	\$ 80.00 prepay for entire week (5 days) \$ 40.00 prepay for 3 day program \$108.00 prepay for 8 day program
Drop in rate	\$ 20.00 per day

***Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.***

### **13. Fees for Dogs**

#### **a. License**

- i. The owner of every dog within the incorporated area of the city shall pay a license fee of \$5.00-one year, \$9.00-two years, and \$12.00-three years for spayed or neutered, \$20.00-one year, \$32.00-two years, \$44.00-three years for other dogs. Free for spayed or neutered dogs owned by Senior Citizens, 62 and over.
- ii. For failure to pay a license fee when due, a penalty of \$10.00 in addition to the regular license fee, beginning on August 1 of the expiration year, or thirty days after the dog is brought into the City, or within 30 days after the puppy has reached the age of 4 months, will be charged.

### **14. Animal Control Fees**

#### **a. Violations**

- i. First violation within a 12-month period - \$50.00 fee, additional \$35.00 fee if nonspayed or unneutered, and a \$20.00 per day maintenance fee beginning on day 2.
- ii. Second violation within a 12-month period - \$100.00 fee, additional \$50.00 fee if nonspayed or unneutered, and a \$20.00 per day maintenance fee beginning on day 2.
- iii. Third and subsequent violations, within a 12-month period - \$150.00 fee, additional \$100.00 fee if nonspayed or unneutered, and a \$20.00 per day maintenance fee beginning on day 2.
- iv. Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.

#### **b. Shelter Drop-off fees**

- i. There is a drop-off fee of \$25.00 per dog or cat plus spaying or neutering fees.
- ii. There is a drop-off fee of \$50.00 per litter of dogs and cats.
- iii. There is a fee of \$75.00 per adoption.

## 15. **Miscellaneous Police Fees**

- a. **Ticket sign off (other than Fortuna citation)** \$ 10.00
- b. **Photo Copy of reports** \$ 15.00 per request
- c. **VIN Verification / Ticket Sign-off** \$ 10.00
- d. **Fingerprinting Fee** \$ 20.00 per card
- e. **Bicycle License Fee** \$ 1.00 and \$.50 renewal fee
- f. **Police Response Fees**
  - 1. 3rd false alarm during calendar year-\$25.00
  - 2. 4th & subsequent false alarm \$50.00
  - 3. Second or subsequent response to disorderly party-actual expense.
- g. **D.U.I. Administration charge** Actual Costs not to exceed \$1000.00
- h. **Keeper of Nuisance Dog** \$100.00 or Actual Cost

### i. **Parking Penalty Assessments**

<u>Violation</u>	<u>Penalty</u>	<u>City</u>	<u>County</u>	<u>Late Penalty</u>
Time Zones	\$20	\$15	\$5	\$43*
Colored Curbs	\$25	\$20	\$5	\$53*
Posted No Parking	\$25	\$20	\$5	\$53*
Abandoned Vehicle	\$35	\$30	\$5	\$73*
22500 (a/b/e/f) CVC	\$25	\$20	\$5	\$53*
22502 (a) CVC	\$25	\$20	\$5	\$53*
22500 (d/g/h/k) CVC	\$35	\$30	\$5	\$73*
22500 (I) CVC	\$50	\$45	\$5	\$103*
22500.1 CVC	\$35	\$30	\$5	\$73*
22514 CVC	\$35	\$20	\$5	\$73*
22515 CVC	\$35	\$30	\$5	\$73*
22517 CVC	\$35	\$30	\$5	\$73*
22521 CVC	\$35	\$30	\$5	\$73*
22507.8a CVC	\$330	\$325	\$5	\$663*
22522 CVC	\$330	\$325	\$5	\$663*
M/C Violations	\$30	\$25	\$5	\$63*

**\* \$3 to DMV**

- i. Government Code 76100 & 76101: Penalty includes \$2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and \$2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).
- ii. Delinquent penalty consists of the original penalty plus a late fee equal to the original penalty plus \$3.00 administrative charge for the DMV hold.
- iii. Distribution funds for 22507.8a and 22522 \$250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a \$25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a \$50.00 assessment (1465.6 PC) deposited into County Trust Fund 3856, Linkages Assessment Fund 3856.

<b>j. Photographs</b>	\$ 20.00 per roll
<b>k. Records Research</b>	\$ 15.00 per hour
<b>l. Solicitors Permits</b>	\$100.00 /year
	\$ 25.00 /year/renewal
<b>m. Naturalization Letter (No Criminal Conduct)</b>	\$ 15.00 per letter
<b>n. Repossession Fee</b>	\$ 15.00
<b>o. Civil Court Appearance</b>	Actual Costs with \$250.00 deposit
<b>p. Concealed Weapons Permit</b>	DOJ Rate plus FOPD G.O. 94-1
<b>q. Audio &amp; Video Tape</b>	\$ 20.00/Tape
<b>r. Vehicle Removal Impound and Release Fee</b>	\$ 75.00 per vehicle To be paid by Money Order or Cash Only

**16. Assessment Fees**

**a. FBID**

The City will levy a benefit assessment fee on all businesses, trades and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

**17. Solid Waste Management Fees**

**a. Fees applicable to the Eel River Disposal & Recovery, Inc. Transfer Station:**

The Following fees shall be collected and paid to the City in accordance with Chapter 3.28 Solid Waste Management Fees, of the Fortuna Municipal Code:

- Administration - \$0.23/ton.
- Curb, Gutter and Sidewalk - \$0.20/ton.
- Litter Abatement - \$0.14/ton.
- City Enforcement Program - \$0.08/ton.
- Household Hazardous Waste Program - \$0.50/ton.

Such fees shall be deposited and accounted for in a fund titled "Solid Waste Fund".

**18. Storm Drainage Maintenance Service Charges**

The following monthly user charges shall be assessed each developed parcel, multi-family dwelling unit, or place of business based on the type of use and size of parcel:

<u>Type of Use</u>	<u>Size of Parcel</u>	
	<u>&lt;15,000 sf</u>	<u>&gt;15,000 sf</u>
Commercial	\$ 1.75	\$ 2.81
Industrial	1.65	2.65
Multi-family	0.45	0.45
Residential	0.55	0.88

**19. Miscellaneous Charges**

**a. Fees**

\$ 0.10	Per page
\$ 0.15	Per Page Two Sided
\$ 10.00	Per Budget
\$ 5.00	Per Agenda Packet (No charge to Press) Pick up only
\$100.00	Agenda annual subscription (July – June) pick up only
\$ 45.00	City Code
\$ 25.00	Zoning Ordinance
\$ 25.00	Standard Improvement Plan
\$ 25.00	General Plan
\$ 25.00	Business License Listing
\$ 10.00	Fireworks Permit
\$ 6.00	Zoning Map (color)
\$ 2.00	Zoning Map (black and white)
\$ 60.00	Aerial Photo 72 x 42
\$ 30.00	Aerial Photo 42 x 28
\$ Actual Costs	Special Projects - (Per Hour)
\$ 5.00	Tape Copies
\$ 2.00	Plan Copies (per sheet)
\$ 5.00	DVD Copy of Council Meeting or Planning Comm. Meeting

**20. NOTARIAL SERVICES**

A fee of \$10 will be charged for each Notarial Act performed by a City of Fortuna Notary. This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.

**21. Monday Club Rental Fees**

\$250.00 per 10-hour time slot and \$150.00 deposit for profit groups

\$200.00 per 10-hour time slot and \$100.00 deposit for nonprofit groups

20% discount for Multiple users (6 times or more per year)

\* The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

## 22. River Lodge Facility Rental Fees

### a. Fees

#### i. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. The daily rental rates for a 12-hour period are as follows:

Facility and Room	Daily Rental Fee	Square Feet	Reception	Capacity Classroom	Banquet
<b>River Lodge</b>					
Fireside Room	\$ 155.00	510	40	24	32
Coho Room	\$ 260.00	1,000	100	40	64
Steelhead Room	\$ 370.00	2,000	220	80	136
Chinook Room	\$ 640.00	3,000	340	144	168
Facility	\$ 850.00	6,000	660	264	368
<b>Kitchen</b>					
Minimum Charge	\$ 145.00				
Per Person Charge	\$ 2.20				
Per Person Charge Nonprofit	\$ 1.60				
<b>Wedding Package</b>					
	\$ 2500.00	River Lodge Wedding Package is a set fee of			
	Sun – Thur	\$2500.00 (Sun - Thur) or \$2750.00 (Fri/Sat). A			
	\$ 2750.00	deposit of \$500 is used to secure a date and is			
	Fri / Sat	due at the time the Rental Agreement is			
		submitted. The day prior may be rented for the			
		nonprofit price of the entire facility. If the day			
		prior is not rented to another party, the wedding			
		party may come in to decorate etc. during			
		regular business hours as long as they have			
		proper insurance for that day.			

**Note 1: Events exceeding the 12-hour period will be billed for staff time at \$25.00 per hour for each staff member.**

**Note 2: For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.**

#### ii. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes. The cost for extra staff services is \$25.00/hour per person. The \$25.00/hour staff cost is also charged to move dishes and furniture from River Lodge to the Monday Club.

#### iii. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

**iv. Definition: Nonprofit Organizations**

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.

IRS Code:

501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.

501(c)4 Organized and operated exclusively for promotions of social welfare organizations.

501(c)5 Organized and operated as labor, agricultural or horticultural organizations.

501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.

501(c)7 Organized and operated as social and recreational clubs.

501(c)10 Organized as domestic fraternal societies and operated under the lodge system.

501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

**vi. Yearly Fees**

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

**vii. Fees for Six Hours or Less**

The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

**viii. Linens**

Tablecloth, 8 Foot Rectangle	\$ 7.00
Tablecloth, 5 Foot Round	\$ 7.00
Table Skirt, 14 Feet Long	\$14.00
Napkins, 12 Inch Square	\$ 0.40

**ix. Other Services**

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

**b. Deposits**

**i. Reservation Deposits**

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A security deposit of \$200.00 (\$500 for wedding package) is required.

**ii. Cancellation Fee**

If event is canceled by LESSEE there will be a \$100.00 cancellation fee (\$250 for Wedding Package). This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

**23. Senior Bus Fares**

\$ 20.00 for the purchase of a 20 ride prepaid punch card.  
\$ 1.25 per ride without prepaid punch card.

**24. Administrative Adjustments**

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

**25. Effective Date**

This resolution shall take effect July 1, 2008.

**PASSED AND ADOPTED** on this 16<sup>th</sup> day of June, 2008 by the following vote:

AYES: Councilman Berti, Glaser, Strehl, Mayor Pro Tem Whitchurch, Mayor Campbell  
NOES: None  
ABSENT: None  
ABSTAIN: None

\_\_\_\_\_  
John A. Campbell, Mayor

**ATTEST:**

\_\_\_\_\_  
Duane V. Rigge, City Clerk