



CITY OF FORTUNA SITE PLAN CHECKLIST

The following information must be shown on your site plan. Please check (✓) the box to the left of the items shown on the site plan. If any item is not on your site to your knowledge, write "N/A" next to the box. Site plans shall be drawn on a minimum size sheet of 11" x 17".

Note: *This checklist must be completed by the applicant and submitted with your application.*

Applicant's Name: _____ APN _____ - _____ - _____

MAPS FOR ALL PROJECTS:

- Applicant's name and address, and name of person who prepared the map
- Project location or vicinity map
- Brief project description
- Subject parcel boundaries, size (square feet or acres) and dimensions
- Date, north arrow, scale, and assessor's parcel number
- Existing and proposed improvements (label as "existing" or "proposed" with dimensions and distances to nearest two (2) property lines):
 - Buildings and structures (include floor area, height and proposed use)
 - Roads, driveways and adjacent roadways (indicate width, grade and surface type)
 - Parking
 - Utility lines (electric, gas, sewer, water, telephone and cable)
 - Wells
 - Septic tanks and leach fields
 - Stormwater drainage facilities (storm drains, curb & gutter, swales, etc.)
 - Major vegetation (identify trees 12" diameter or larger to be removed)
 - Landscaped areas
 - Proposed grading and fill (include estimated volume)
- Direction of surface water runoff
- Locations and widths of all easements of record and proposed easements
- Hazardous areas (within 400 feet of project site)
 - Areas subject to inundation or flooding
 - Steep or unstable slopes (slopes over 15%)
- Sensitive habitat areas (within 400 feet of project site)
 - Creeks, rivers, sloughs or other drainage courses
 - Lakes, ponds, marshes or wetlands
- Stormwater Information Sheet

<p>NOTE: THE SUBMITTAL OF INCOMPLETE OR ILLEGIBLE SITE PLANS WILL CAUSE DELAYS IN THE PROCESSING OF YOUR APPLICATION</p>
