Early Morning view from River Lodge looking South.

2012 2013

City of Fortuna

Fortuna Public Improvement Corp.
Fiscal Year Budget

Twighlight view from River Lodge looking North.

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FY2012-2013 Budget Document Introduction and City of Fortuna Budget Message

DATE: July 1, 2012

FROM: Loretta Nickolaus, Interim City Manager

SUBJECT: Fiscal Year 2011-2012 Annual Budget Message

INTRODUCTION FOR THE BUDGET DOCUMENT PACKAGE

This document contains the Fiscal Year 2012-2013 Annual Budgets for the following three Agencies:

- **City of Fortuna**
- **Fortuna Successor Agency (Former RDA)**
- **Fortuna Public Improvement Corporation (FPIC)**

The Annual Budgets for these three agencies represent the collective work of staff and the direction and approval provided by the City Council, the Fortuna Successor Agency Board and the Fortuna Public Improvement Corporation Board during public workshop study sessions and a formal Public Hearing.

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BUDGET MESSAGE FOR THE CITY OF FORTUNA

The Annual Budget for the City of Fortuna continues the ongoing practice of sound financial decisions concerning the municipal services provided to the community without seeking additional taxes or assessments to supplement General Fund expenditures as other cities in California have had to do over the last decade. This continues to demonstrate the City' Council's resolve to "*live within our means*" and is consistent with the City's Mission Statement, which states:

> ***The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.***

NOTEWORTHY CITY BUDGET ITEMS:

- A commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects. This includes the construction of the new 2 million gallon water storage tank at the Stewart Street site and the replacement of the elevated water tank on Holman, the replacement and improvement of water transmission mains and the repair of other water storage tanks as well as the completion of various capital improvement projects in both the water and wastewater systems.

- A commitment to maintain a fair salary and wage for City employees by providing a cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees.

GENERAL FUND REVENUE AND EXPENDITURES

- The General Fund's cash balance at the beginning of the 2012-2013 fiscal year was $10.6 million or approximately 27[1] months of operational funds. The proposed General Fund Budget has a projected ending unreserved Fund Balance of $9.8 million or approximately 25[2] months of operational funds.

- The recurring and earned interest revenues are projected to be $4,636,680 and the operational expenditures, including interest expense are budgeted at $4,553,053; this corresponds to revenues exceeding expenditures by $83,627 or approximately 1.8%.

- The General Fund capital improvement expenditures are budgeted at $645,000.

TOTAL REVENUE AND EXPENDITURES

- The total Budget has a projected ending cash balance of $34,446,582. The total capital expenditures are budgeted at $5,397,199. Capital expenditures represent the City's continued reinvestment into the maintenance and improvement of the City's infrastructure.

- Total revenues are projected to be $12,702,945 and total expenditures are budgeted at $17,650,623; this corresponds to total expenditures exceeding revenues by $4,947,678, due primarily to Capital Improvement Projects, which are planned to continue for several years beyond FY 2012-2013.

CITY OF FORTUNA AUTHORIZED STAFFING LEVELS

- Included in the FY2012-2013 Annual Budget is a listing of both full-time and part-time employees, shown in the table titled **"Authorized City Personnel - FY2012-2013".** The proposed Budget includes 75[3] full-time and 2.7 regular part-time employees for a total of 77.70FTE.

- Also included in the FY2012-2013 Annual Budget is organizational and staffing level changes recommended by the City Manager for the purpose of increasing efficiencies and decreasing expenses.

- The Administrative Assistant in the Community Development Department as well as the Lead CSO position in the Police Department remains vacant.

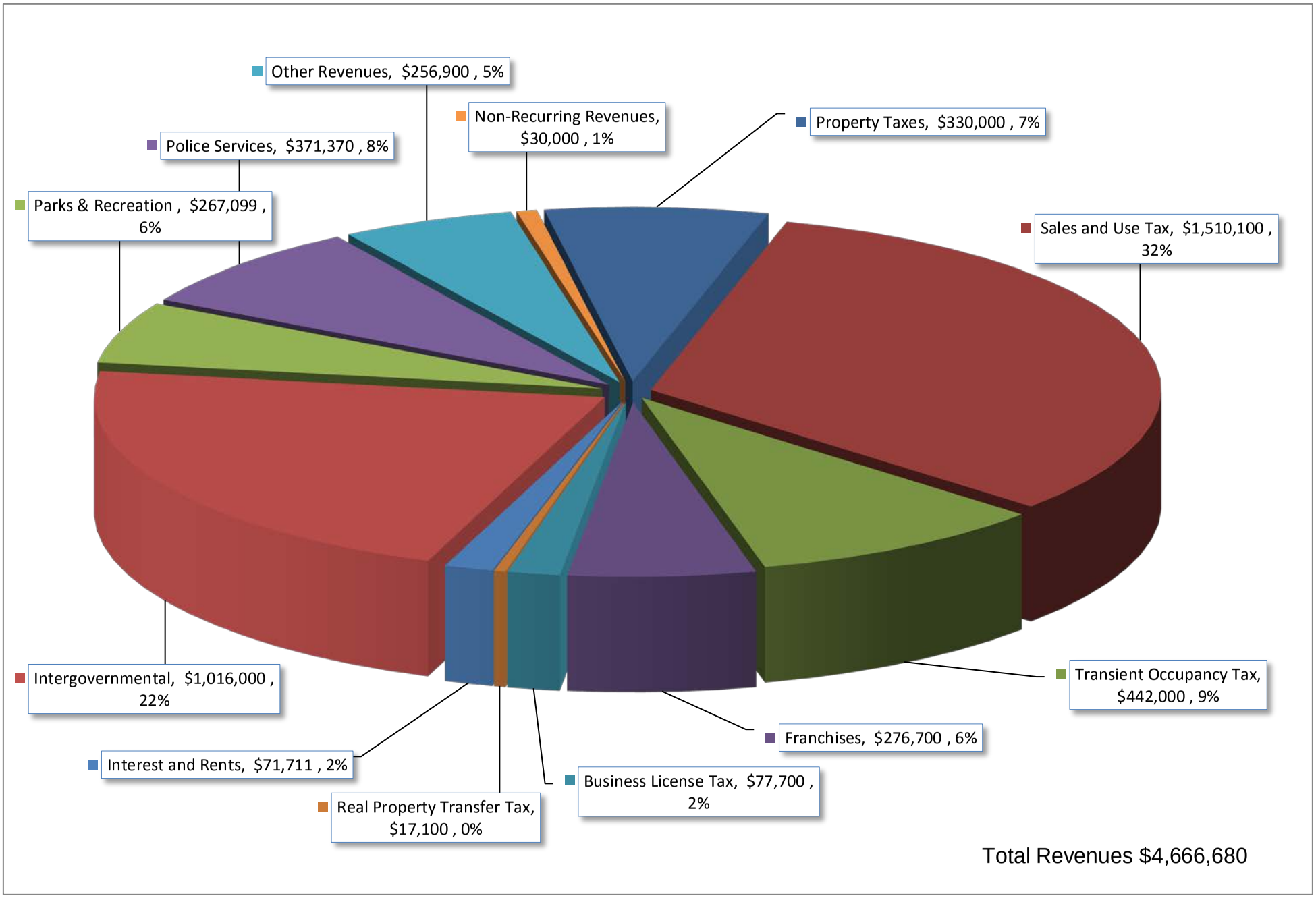
---

[1] Or 17 months without the repayment of the RDA loans totaling $3,992,473

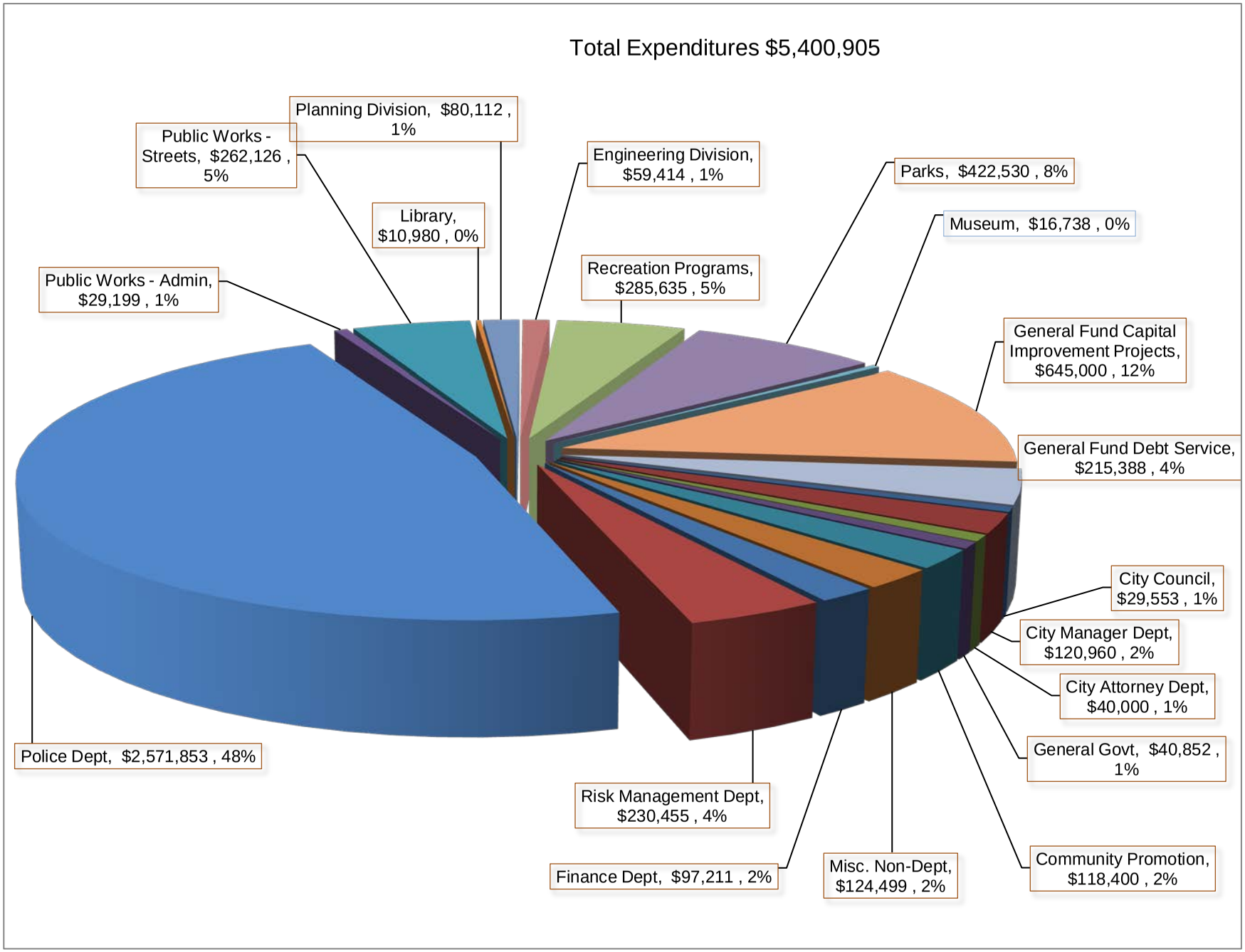
[2] Or 15 months without the repayment of the RDA loans totaling $3,992,473

[3]. The number of authorized full-time employees for FY2011-2012 was 79. Three full-time positions have been eliminated or remain vacant in FY2012-2013 thereby reducing full-time employees to 75.

FY2011-2012 Budgeted General Fund Revenues



FY2011-2012 Budgeted General Fund Expenditures by Department



RESOLUTION 2012-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2012-2013 AND ADOPTING THE ANNUAL APPROPRIATION LIMIT AS REQUIRED BY THE CALIFORNIA CONSTITUTION ARTICLE XIII(B)

WHEREAS, the proposed budget for Fiscal Year 2012-2013 for the City of Fortuna beginning July 1, 2012 as presented by the City Manager to the City Council on May 14, May 21 and June 11, 2012 as public budget workshop sessions; and

WHEREAS, the City Council received public comment in those budget workshop sessions and reviewed, studied, and directed the City Manager to revise the proposed Budget; and

WHEREAS, the proposed Budget for Fiscal Year 2012-2013 for the City of Fortuna was presented at a duly noticed Public Hearing by the City Manager on June 25, 2012; and

WHEREAS, the City Council has considered comments from the staff and public on the proposed budget for Fiscal Year 2012-2013; and

WHEREAS, the voters of California added Article XIII(B) to the State Constitution placing limitations on the appropriations of Fortuna's revenues; and.

WHEREAS, the City is required to adhere and to the revenue appropriations limitations imposed by Article XIII(B) to the State Constitution; and

WHEREAS, the City of Fortuna must use the percentage change in the population factory as of January 1, 2012, in conjunction with a change in the cost of living, or price factor to calculate the appropriation limit for fiscal year 2012-2013.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fortuna as follows:

Section 1. Budget Adoption:
The budget document entitled "City of Fortuna 2012-2013 Fiscal Year Budget" as presented by the City Manager at a public hearing on June 25, 2012 is adopted as the Budget of the City for the 2012-2013 fiscal year, and the amounts stated therein as proposed expenditures shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:
The City Manager is authorized to make budget transfers within a department from one object account to another object account without increasing the overall budget for the department in accordance with City Council Policy 301.

Section 3. Modifications to the Budget:
The City Council shall approve, in advance, all the following types of proposed modifications:

A. Any significant change in program level or content.

B. Any increase in total appropriations.

C. Any budget transfer from one department to another.

D. Any substitution in capital projects or capital items.

Section 4. Self Supporting Programs:
With regard to self-supporting recreation programs and other similar programs, the above provisions for budgetary approval shall not apply, providing there will be no net cost to the City. Nevertheless, the City Manager shall present to the City Council in public meeting any proposed modification in self-supporting programs for review and approval.

Section 5. Spending Limits:
Subject to California Constitution Article XIII(B), the City of Fortuna's fiscal year 2012-2013 appropriations limit total is $10,930,393 with the final budget revenues totaling $4,060,215 leaving an available surplus of $6,870,178.

Section 6. Per Capita Change and Growth Rate:
The City Council selected the California Per Capita Change in Personal Income of 3.77% and the City of Fortuna negative growth rate of 0.26% for January 1, 2012 as established by the Department of Finance to compute the FY 2012-2013 Appropriation Limit.

PASSED, APPROVED, AND ADOPTED this 25th day of June, 2012 by the following vote:

AYES: Council Member Glaser, Long, Losey, Mayor Pro Tem Zanzi, Mayor Strehl
NOES: None
ABSTAIN: None
ABSENT: None

Douglas Strehl, Mayor

ATTEST:

Duane V. Rigge, City Clerk

Personnel

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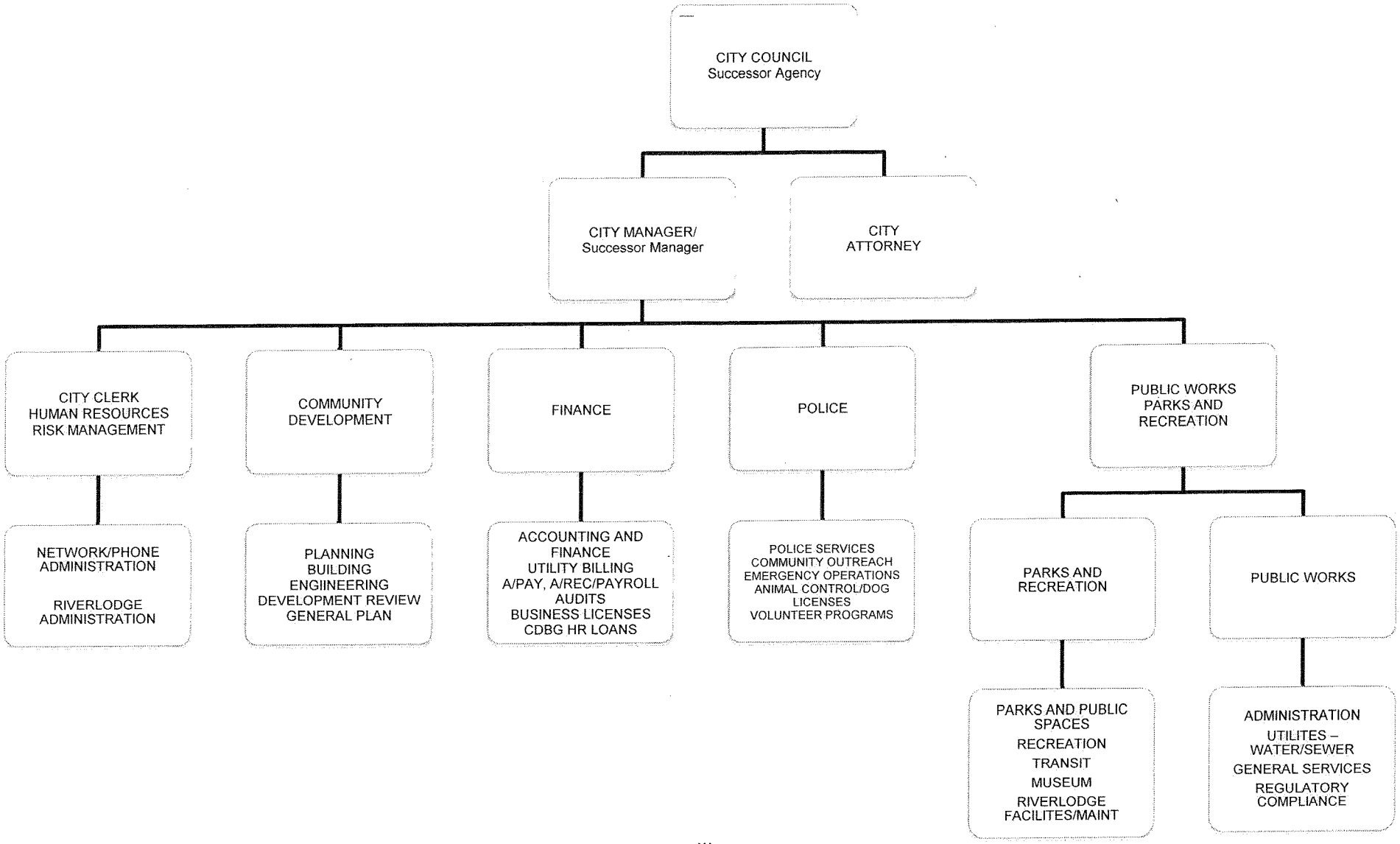
CITY OF FORTUNA
ORGANIZATIONAL CHART 2012-2013



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CITY PERSONNEL – FY 2012-2013

NOTE: THIS TABLE INCLUDES FULL TIME (ACCT 5100) AND REGULAR PART TIME (ACCT 5165) EMPLOYEES; EMPLOYEES WHO WORK YEAR-ROUND ON A REGULAR SCHEDULE. SEASONAL, ON-CALL AND TEMPORARY PART-TIME EMPLOYEES ARE A BUDGET LINE ITEM. THE APPROVED BUDGET FOR ACCT 5125 CONTROLS THE COST. FOR 2011-2012, REGULAR PART-TIME EMPLOYEES ARE SHOWN AS APPROXIMATE FULL-TIME EQUIVALENTS (FTES).

		2011-2012 BUDGET		2012-2013 REQUEST		
DEPARTMENT Division	JOB TITLE	FT Acct 5100	PT Acct 5165	FT Acct 5100	PT Acct 5165	NOTES
CITY COUNCIL						
City Council		Elected				
City Attorney		Consultant to City Council				
CITY MANAGER	City Manager	1		1		
	~~Assistant City Manager~~	~~1~~				
	City Clerk/Human Resources Manager			1		
	~~Deputy City Clerk/Human Resources~~	1				
	Administrative Assistant/Deputy City Clerk	1		1		
	City Manager Department Total	4	0	3	0	
ADMINISTRATIVE SERVICES		These divisions are part of the City Manager/City Clerk Department and do not have assigned employees; although employee time can be allocated to these divisions.				
General Government						
Community Promotion						
Library						
Misc. Non-Departmental						
Risk Management						
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		n/a		City Manager serves as Dept Head.
	CDD Administrative Assistant	0		0		Position frozen. Not to be filled at this time.
Planning	Deputy Community Development Director	1		1		
	Associate Planner	1		1		
	Special Projects Planner		.2		.2	Approximately .20 time (416 hrs/year) for consultation/advice on special projects.
Building	Building Official	1		1		
	Building Inspector	1		1		
Development Review		Development Review Division does not have assigned employees; although employee time is allocated to this division.				
	Community Development Dept. Total	4	.2	4	.2	

DEPARTMENT Division	JOB TITLE	2011-2012 BUDGET FT Acct 5100	2011-2012 BUDGET PT Acct 5165	2012-2013 REQUEST FT Acct 5100	2012-2013 REQUEST PT Acct 5165	NOTES
FINANCE (FIN)	Finance Director	1		1		
Finance	Senior Account Clerk (Confidential, Payroll)	1		1		
	Account Clerk III	1		1		
	Account Clerk II	1		1		
Debt Service		Debt Service and CCC Lease Fund divisions do not have assigned employees; although employee time can be allocated to these divisions.				
CCC Lease Fund						
	Finance Department Total	4	0	4	0	
PARKS AND RECREATION (PR)	Parks and Recreation Director	1				
Parks	Recreation Office Supervisor			1		
	Administrative Assistant	1				
	Lead Park Maintenance Worker			1		
	Park Maintenance Worker III	2		1		
	Park Maintenance Worker II	2		2		
Recreation	Recreation Supervisor	1		1		
	Facility Custodian	1		1		
Museum	Museum Curator (PT)		.5		.5	Regular part-time (year-round)
River Lodge & Monday Club	Conference Center Manager	1		1		
	Conference Center Coordinator	1		1		
Transit	Bus Driver II	1		1		
	Bus Driver I (PT)		.5		.5	
	Sr. Bus Dispatch (PT)		.5		.5	Regular part-time (year-round)
	Parks and Recreation Department Total	11	1.5	10	1.5	
POLICE (PD)	Police Chief	1		1		
	Lieutenant	1		1		
	Sergeant	4		4		
	Officers	10		9		Includes FTOs. (3 assignments at discretion of Chief)
	Officers – Grant Funded	1				1 FTE until grant funding runs out.
	Lead CSO - Dispatch					Lead position isn't needed, per FPD.
	Community Services Officer - Dispatch	5		5		
	Community Services Officer – Field/Admin	2		2		

Continued on next page…

DEPARTMENT Division	JOB TITLE	2011-2012 BUDGET FT Acct 5100	2011-2012 BUDGET PT Acct 5165	2012-2013 REQUEST FT Acct 5100	2012-2013 REQUEST PT Acct 5165	NOTES
	…continued from previous page.					
	Office Supervisor	1		1		
	Records Clerk/Relief Dispatcher	1		1		
	Kennel Attendant (PT)		.5		.5	Regular part-time (year-round) 20 hrs/week
	Evidence Technician (PT)		.5		.5	Regular part-time (year-round) 20 hrs/week
	Police Department Total	**26**	**1.0**	**24**	**1.0**	
PUBLIC WORKS (PW)	Public Works Director			1		
	City Engineer	1		1		
Administration	Public Works Administrative Technician	1		1		
Engineering	Engineering Tech III	1		1		
	Engineering Tech II	1		1		
General Services	General Services Superintendent	1		1		
	City Carpenter III	1		1		
	City Carpenter II	1		1		
	Vehicle & Equipment Mechanic II	2		2		
	Lead Street Maintenance Worker	1		1		
	Street Maintenance Worker III	2		1		
	Street Maintenance Worker II	2		2		
Utilities – Water/Wastewater	Utilities Superintendent	1		1		
	Chief Treatment Plant Operator	1		1		
	Treatment Plant Operator III-Shift Supervisor	2		2		
	Treatment Plant Operator II	0		0		Add one TPO position to achieve same staffing level as 2008-2009, and prior. When Bruce Gehrke left, an operator position was inadvertently omitted from the budgets for 2009-2010 and 2010-2011.
	Treatment Plant Operator I			2		
	Treatment Operator-in-Training	4		2		
	Plant Mechanic	1		1		
	Lab Director	1		1		
	Lead Utility Worker	1		1		
	Utility Worker III	2		2		
	Utility Worker II	3		3		
Maintenance Districts and Fee/Assessment Areas						
	Public Works Department Total	**30**	**.5**	**30**		
	TOTAL CITY EMPLOYEES	79	3.2	75	2.7	

Changes to Regular Full-time Employees:

Summary of Proposed Changes to Full-time Employees, by Department:

DEPARTMENT	DESCRIPTION OF CHANGE(S)	CHANGE IN NUMBER OF FULL-TIME FTES
City Manager:	Eliminated Assistant City Manager	-1
	Reclassified Senior Admin Assistant to City Clerk/Human Resources	
Parks & Recreation:	Eliminated Parks and Recreation Director	-1
	Reclassified Parks Maintenance Worker III to Lead Parks Maintenance Worker	
	Reclassified Parks and Rec. Admin Assistant to Recreation Office Supervisor	
Police:	**Officers**: Grant funded positions reduced from one (1) to none (0). Sworn Police Officers were reduced from 10 to 9. For a total reduction of 2 FTEs	-2
Public Works:	Added New Public Works/Parks and Recreation Director	1
	Reclassified Lab Technician to Lab Director	
	Eliminated one (1) Streets Worker	-1

Changes to Regular Part-time Employees:

Eliminated the Part-time Plant Mechanic position from 2011-2012 to 2012-2013.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY PERSONNEL ALLOCATION BY FUND/DEPAR		City Mgr/		General	Risk		PW	Gen Svc	Com Dev	PW	Parks&Rec	Parks&Rec		Parks&Rec	
2			City Clerk	Finance	Govt	Mgmnt	Police	Admin	Street Divisio	Planning	Engineering	Recreation	Parks	Library	Museum	
3			Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Total
4	Class	Job Title	100-1100	100-1200	100-1500	100-1600	100-2000	100-4000	100-4100	100-5000	100-5100	100-5400	100-5450	100-5500	100-5800	General Fund
5		**City Manager/City Clerk**														
6	178	City Manager	0.32													0.3200
7	98	City Clerk/Human Resource Manager	0.20			0.25										0.4500
8	31	Administrative Assistant	0.50													0.5000
9																
10		**Community Development**														
11	21	Special Projects Planner								0.20						0.2000
12	90	Deputy Community Development Director								0.30						0.3000
13	95	Associate Planner								0.40						0.4000
14	81	Building Official														0.0000
15	82	Building Inspector														0.0000
16																
17		**Finance**														
18	28	Account Clerk II		0.15												0.1500
19	30	Account Clerk III		0.30												0.3000
20	80	Senior Account Clerk		0.19												0.1900
21	129	Finance Director		0.3025												0.3025
22																
23		**Parks & Recreation**														
24		Transit														
25	19	Bus Driver (PT)														0.0000
26	13	Sr. Bus Dispatcher (PT)										0.25				0.2500
27	27	Bus Driver II										-				0.0000
28		Parks														
29	45	Facility Custodian			0.20		0.20						0.10	0.10		0.6000
30	46	Park Maintenance Worker II											0.85			0.8500
31	46	Park Maintenance Worker II											0.95			0.9500
32	72	Lead Park Maintenance Worker											0.85			0.8500
33	58	Park Maintenance Worker III											0.95			0.9500
34	31	Recreation Office Supervisor										0.88				0.8800
35	27	Recreation Supervisor										1.00				1.0000
36	18	Museum Curator (PT)													0.50	0.5000
37		River Lodge														
38	27	Conference Center Coordinator														0.0000
39	70	Conference Center Manager														0.0000
40																
41		**Police**														
42	10	Kennel Attendant (PT)					0.25									0.2500
43	10	Evidence Tech (PT)					0.50									0.5000
44	20	Records Clerk/Dispatcher/Relief CSO					1.00									1.0000
45	35	CSO - Field					1.00									1.0000
46	35	Community Services Officer					1.00									1.0000
47	35	Community Services Officer					1.00									1.0000
48	35	Community Services Officer					1.00									1.0000
49	35	Community Services Officer					1.00									1.0000
50	35	Community Services Officer					1.00									1.0000
51	35	CSO - Field					1.00									1.0000
52	79	Police Officer					1.00									1.0000
53	79	Police Officer					1.00									1.0000
54	79	Police Officer					1.00									1.0000
55	79	Police Officer					1.00									1.0000
56	79	Police Officer					1.00									1.0000
57	79	Police Officer					1.00									1.0000
58	79	Police Officer					1.00									1.0000
59	79	Police Officer					1.00									1.0000
60	79	Police Officer					1.00									1.0000
61	86	Office Supervisor - Police					1.00									1.0000
62	125	Police Sergeant					1.00									1.0000
63	125	Police Sergeant					1.00									1.0000
64	125	Police Sergeant					1.00									1.0000
65	125	Police Sergeant					1.00									1.0000
66	126	Lieutenant					1.00									1.0000
67	171	Police Chief					1.00									1.0000
68																
69		**Public Works**														
70		Administration														
71	31	Public Works Admin Technician						0.20				-				0.2000
72	129	Public Works Director						0.10	0.05		0.05	0.10	0.10			0.4000
73		General Services														
74	46	Street Maintenance Worker II							0.30							0.3000
75	58	Street Maintenance Worker III							0.30							0.3000
76	46	Street Maintenance Worker II							0.30							0.3000
77	72	Lead Street Maintenance Worker							0.30							0.3000
78	86	General Services Superintendent							0.30							0.3000
79	72	Vehicle & Equipment Mechanic II					0.185	0.005	0.30		0.01		0.09			0.5900
80	72	Vehicle & Equipment Mechanic II					0.185	0.005	0.30		0.01		0.09			0.5900
81	67	City Carpenter II							0.40							0.4000
82	68	City Carpenter III							0.20							0.2000
83		Engineering														
84	164	City Engineer	-		-				0.05		0.10					0.1500
85	95	Engineering Tech II							0.05		0.20					0.2500
86	98	Engineering Tech III							0.10		0.10					0.2000
87		Utilities Water														
88	72	Lead Utility Worker														0.0000
89	88	Utilities Superintendent														0.0000
90	46	Utility Worker II														0.0000
91	46	Utility Worker II														0.0000
92	46	Utility Worker II														0.0000
93	46	Utility Worker II														0.0000
94	46	Utility Worker III														0.0000
95		Utilities Wastewater														
96	129	Chief Treatment Plant Operator														0.0000
97	63	Laboratory Director														0.0000
98	72	Treatment Plant Mechanic														0.0000
99	95	Treatment Plant Operator III/Shift Supervisor														0.0000
100	95	Treatment Plant Operator III/Shift Supervisor														0.0000
101	60	Treatment Plant OIT / I / II														0.0000
102	60	Treatment Plant OIT / I / II														0.0000
103	60	Treatment Plant OIT / I / II														0.0000
104	60	Treatment Plant OIT / I / II														0.0000
105			1.0200	0.9425	0.2000	0.2500	25.3200	0.3100	2.9500	0.9000	0.4700	2.2300	3.9800	0.1000	0.5000	39.1725

	A	B	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
1	CITY PERSONNEL ALLOCATION BY FUND/DEPAR		Com Dev	Com Dev		Parks&Rec	Gen Svc	Solid Waste	Gen Svc	Gen Svc	Water	Water	Water	Water
2			Building	Dev Review		River Lodge	orm Drain M	Recycling	Traffic Contr	Tax Eng & Ag	Treatment	nsmission&I	Cust.Acct.	Admin
3			Fund-Dept	Fund-Dept	Total	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept	Fund-Dept
4	Class	Job Title	120-3000	120-3100	Development	160-5800	200-4300	210-5300	280-4200	295-4800	500-6000	500-6100	500-6200	500-6300
5		**City Manager/City Clerk**												
6	178	City Manager	0.03	0.12	0.15									0.215
7	98	City Clerk/Human Resource Manager			0.00									0.25
8	31	Administrative Assistant	0.05	0.05	0.10									0.20
9														
10		**Community Development**												
11	21	Special Projects Planner			0.00									
12	90	Deputy Community Development Director	0.10	0.50	0.60									0.05
13	95	Associate Planner	0.10	0.50	0.60									
14	81	Building Official	0.80	0.20	1.00									
15	82	Building Inspector	1.00		1.00									
16														
17		**Finance**												
18	28	Account Clerk II	0.10	0.05	0.15									0.35
19	30	Account Clerk III	-		0.00									0.35
20	80	Senior Account Clerk			0.00				0.05					0.38
21	129	Finance Director		0.03	0.03					0.01				0.215
22														
23		**Parks & Recreation**												
24		Transit												
25	19	Bus Driver (PT)			0.00									
26	13	Sr. Bus Dispatcher (PT)			0.00									
27	27	Bus Driver II			0.00									
28		Parks												
29	45	Facility Custodian			0.00	0.20								0.05
30	46	Park Maintenance Worker II			0.00	0.10						0.03		
31	46	Park Maintenance Worker II			0.00							0.03		
32	72	Lead Park Maintenance Worker			0.00	0.10						0.03		
33	58	Park Maintenance Worker III			0.00							0.03		
34	31	Recreation Office Supervisor			0.00									
35	27	Recreation Supervisor			0.00									
36	18	Museum Curator (PT)			0.00									
37		River Lodge												
38	27	Conference Center Coordinator			0.00	1.00								
39	70	Conference Center Manager			0.00	1.00								
40														
41		**Police**												
42	10	Kennel Attendant (PT)			0.00									
43	10	Evidence Tech (PT)			0.00									
44	20	Records Clerk/Dispatcher/Relief CSO			0.00									
45	35	CSO - Field			0.00									
46	35	Community Services Officer			0.00									
47	35	Community Services Officer			0.00									
48	35	Community Services Officer			0.00									
49	35	Community Services Officer			0.00									
50	35	Community Services Officer			0.00									
51	35	CSO - Field			0.00									
52	79	Police Officer			0.00									
53	79	Police Officer			0.00									
54	79	Police Officer			0.00									
55	79	Police Officer			0.00									
56	79	Police Officer			0.00									
57	79	Police Officer			0.00									
58	79	Police Officer			0.00									
59	79	Police Officer			0.00									
60	79	Police Officer			0.00									
61	86	Office Supervisor - Police			0.00									
62	125	Police Sergeant			0.00									
63	125	Police Sergeant			0.00									
64	125	Police Sergeant			0.00									
65	125	Police Sergeant			0.00									
66	126	Lieutenant			0.00									
67	171	Police Chief			0.00									
68														
69		**Public Works**												
70		Administration												
71	31	Public Works Admin Technician			0.00									0.40
72	129	Public Works Director			0.00		0.05	0.05			0.05	0.05		0.15
73		General Services												
74	46	Street Maintenance Worker II			0.00				0.35			0.10		
75	58	Street Maintenance Worker III			0.00				0.35			0.10		
76	46	Street Maintenance Worker II			0.00				0.35			0.10		
77	72	Lead Street Maintenance Worker			0.00				0.35			0.10		
78	86	General Services Superintendent			0.00				0.25			0.15		-
79	72	Vehicle & Equipment Mechanic II	0.01		0.01				0.05			0.20		
80	72	Vehicle & Equipment Mechanic II	0.01		0.01				0.05			0.20		
81	67	City Carpenter II			0.00		0.15		0.10		0.05			
82	68	City Carpenter III			0.00		0.15		0.10		0.05			
83		Engineering												
84	164	City Engineer		0.05	0.05	-	0.05	0.05			0.06	0.06		0.13
85	95	Engineering Tech II	0.05	0.10	0.15		0.05				0.05	0.05		0.125
86	98	Engineering Tech III		0.10	0.10		0.15	0.15			0.05	0.05		0.05
87		Utilities Water												
88	72	Lead Utility Worker			0.00							0.40	0.10	0.05
89	88	Utilities Superintendent			0.00						0.05	0.05	-	0.20
90	46	Utility Worker II			0.00							0.40	0.10	
91	46	Utility Worker II			0.00							0.40	0.10	
92	46	Utility Worker II			0.00							0.10	0.70	
93	46	Utility Worker II			0.00							0.40	0.10	
94	46	Utility Worker III			0.00							0.40	0.10	
95		Utilities Wastewater												
96	129	Chief Treatment Plant Operator			0.00						0.20			
97	63	Laboratory Director			0.00						0.25			
98	72	Treatment Plant Mechanic			0.00						0.25			
99	95	Treatment Plant Operator III/Shift Supervisor			0.00						0.20		-	
100	95	Treatment Plant Operator III/Shift Supervisor			0.00						0.20			
101	60	Treatment Plant OIT / I / II			0.00						0.20		-	
102	60	Treatment Plant OIT / I / II			0.00						0.20		-	
103	60	Treatment Plant OIT / I / II			0.00						0.20			
104	60	Treatment Plant OIT / I / II			0.00						0.20		-	
105			2.2500	1.7000	3.95	2.4000	0.6000	0.2500	2.0000	0.0100	2.2600	3.4100	1.2000	3.1650

	A	B	AC	AD	AE	AF	AG	AH	AI	AJ	AK
1	CITY PERSONNEL ALLOCATION BY FUND/DEPAR			Wastewater	Wastewater	Wastewater		Parks&Rec		Capital	
2				Collection	ping&Treatr	Admin		Transit	CDBG	ovement Projects	
3			Total	Fund-Dept	Fund-Dept	Fund-Dept	Total	Fund-Dept	Fund-Dept	Fund-Dept	
4	Class	Job Title	Water Fund	550-6500	550-6600	550-6700	Sewer Fund	590-4400	822-7215	Various	Total
5		**City Manager/City Clerk**									
6	178	City Manager	0.22			0.22	0.22			0.10	1.00
7	98	City Clerk/Human Resource Manager	0.25			0.25	0.25			0.05	1.00
8	31	Administrative Assistant	0.20			0.20	0.20				1.00
9											-
10		**Community Development**									-
11	21	Special Projects Planner	0.00				0.00				0.20
12	90	Deputy Community Development Director	0.05			0.05	0.05				1.00
13	95	Associate Planner	0.00				0.00				1.00
14	81	Building Official	0.00				0.00				1.00
15	82	Building Inspector	0.00				0.00				1.00
16											-
17		**Finance**									-
18	28	Account Clerk II	0.35			0.35	0.35				1.00
19	30	Account Clerk III	0.35			0.35	0.35				1.00
20	80	Senior Account Clerk	0.38			0.38	0.38				1.00
21	129	Finance Director	0.22			0.215	0.22		0.1275	0.10	1.00
22											-
23		**Parks & Recreation**									-
24		Transit									-
25	19	Bus Driver (PT)	0.00				0.00	0.50			0.50
26	13	Sr. Bus Dispatcher (PT)	0.00				0.00	0.25			0.50
27	27	Bus Driver II	0.00				0.00	1.00			1.00
28		Parks									
29	45	Facility Custodian	0.05			0.05	0.05	0.10			1.00
30	46	Park Maintenance Worker II	0.03		0.03		0.03				1.00
31	46	Park Maintenance Worker II	0.03		0.03		0.03				1.00
32	72	Lead Park Maintenance Worker	0.03		0.03		0.03				1.00
33	58	Park Maintenance Worker III	0.03		0.03		0.03				1.00
34	31	Recreation Office Supervisor	0.00				0.00	0.12			1.00
35	27	Recreation Supervisor	0.00				0.00				1.00
36	18	Museum Curator (PT)	0.00				0.00				0.50
37		River Lodge									
38	27	Conference Center Coordinator	0.00				0.00				1.00
39	70	Conference Center Manager	0.00				0.00				1.00
40											
41		**Police**									-
42	10	Kennel Attendant (PT)	0.00			0.25	0.25				0.50
43	10	Evidence Tech (PT)	0.00				0.00				0.50
44	20	Records Clerk/Dispatcher/Relief CSO	0.00				0.00				1.00
45	35	CSO - Field	0.00				0.00				1.00
46	35	Community Services Officer	0.00				0.00				1.00
47	35	Community Services Officer	0.00				0.00				1.00
48	35	Community Services Officer	0.00				0.00				1.00
49	35	Community Services Officer	0.00				0.00				1.00
50	35	Community Services Officer	0.00				0.00				1.00
51	35	CSO - Field	0.00				0.00				1.00
52	79	Police Officer	0.00				0.00				1.00
53	79	Police Officer	0.00				0.00				1.00
54	79	Police Officer	0.00				0.00				1.00
55	79	Police Officer	0.00				0.00				1.00
56	79	Police Officer	0.00				0.00				1.00
57	79	Police Officer	0.00				0.00				1.00
58	79	Police Officer	0.00				0.00				1.00
59	79	Police Officer	0.00				0.00				1.00
60	79	Police Officer	0.00				0.00				1.00
61	86	Office Supervisor - Police	0.00				0.00				1.00
62	125	Police Sergeant	0.00				0.00				1.00
63	125	Police Sergeant	0.00				0.00				1.00
64	125	Police Sergeant	0.00				0.00				1.00
65	125	Police Sergeant	0.00				0.00				1.00
66	126	Lieutenant	0.00				0.00				1.00
67	171	Police Chief	0.00				0.00				1.00
68											-
69		**Public Works**									-
70		Administration									
71	31	Public Works Admin Technician	0.40			0.40	0.40				1.00
72	129	Public Works Director	0.25	0.05	0.05	0.15	0.25				1.00
73		General Services									
74	46	Street Maintenance Worker II	0.10	0.10			0.10			0.15	1.00
75	58	Street Maintenance Worker III	0.10	0.10			0.10			0.15	1.00
76	46	Street Maintenance Worker II	0.10	0.10			0.10			0.15	1.00
77	72	Lead Street Maintenance Worker	0.10	0.10			0.10			0.15	1.00
78	86	General Services Superintendent	0.15	0.15		-	0.15			0.15	1.00
79	72	Vehicle & Equipment Mechanic II	0.20	0.05			0.05	0.03		0.07	1.00
80	72	Vehicle & Equipment Mechanic II	0.20	0.05			0.05	0.03		0.07	1.00
81	67	City Carpenter II	0.05		0.05		0.05			0.25	1.00
82	68	City Carpenter III	0.05	0.05	0.25		0.30			0.20	1.00
83		Engineering									
84	164	City Engineer	0.25	0.06	0.06	0.13	0.25			0.20	1.00
85	95	Engineering Tech II	0.23	0.05	0.05	0.125	0.23			0.10	1.00
86	98	Engineering Tech III	0.15	0.05	0.05	0.05	0.15			0.10	1.00
87		Utilities Water									
88	72	Lead Utility Worker	0.55	0.20	0.10	0.05	0.35			0.10	1.00
89	88	Utilities Superintendent	0.30	0.15	0.25	0.20	0.60			0.10	1.00
90	46	Utility Worker II	0.50	0.30	0.10		0.40			0.10	1.00
91	46	Utility Worker II	0.50	0.30	0.10		0.40			0.10	1.00
92	46	Utility Worker II	0.80	0.05	0.05		0.10			0.10	1.00
93	46	Utility Worker II	0.50	0.30	0.10		0.40			0.10	1.00
94	46	Utility Worker III	0.50	0.30	0.10		0.40			0.10	1.00
95		Utilities Wastewater									
96	129	Chief Treatment Plant Operator	0.20		0.55	0.25	0.80				1.00
97	63	Laboratory Director	0.25		0.60	0.15	0.75				1.00
98	72	Treatment Plant Mechanic	0.25		0.75		0.75				1.00
99	95	Treatment Plant Operator III/Shift Supervisor	0.20	0.05	0.75		0.80				1.00
100	95	Treatment Plant Operator III/Shift Supervisor	0.20	0.05	0.75		0.80				1.00
101	60	Treatment Plant OIT / I / II	0.20	0.05	0.75		0.80				1.00
102	60	Treatment Plant OIT / I / II	0.20	0.05	0.75		0.80				1.00
103	60	Treatment Plant OIT / I / II	0.20	0.05	0.75		0.80				1.00
104	60	Treatment Plant OIT / I / II	0.20	0.05	0.75		0.80				1.00
105			10.04	2.8100	7.8100	3.8150	14.44	2.0300	0.1275	2.6900	77.70

CITY OF FORTUNA
PAY PLAN 2012 - 2013
EFFECTIVE JULY 1, 2012

Revised 7/02/2012

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
20	Parks & Rec Admin. Asst	PR	FOEA	$20,904.14	$1,742.01	$871.01	10.05
	CDD Administrative Asst	CDD	FOEA	$25,398.53	$2,116.54	$1,058.27	12.21
	(1)						
24	Records Clerk/Relief CSO	PD	FPEA	$21,949.35	$1,829.11	$914.56	10.55
	(1,8)			$26,668.47	$2,222.37	$1,111.19	12.82
27	Bus Driver II (10)	PR	FEA	$20,454.73	$1,704.56	$852.28	9.83
	Recreation Supervisor	PR	FOEA	$24,852.49	$2,071.04	$1,035.52	11.95
	Conference Center Coordinator	RL	FOEA				
	(1)						
28	Accounts Clerk II	FIN	FOEA	$24,073.19	$2,006.10	$1,003.05	11.57
	(1)			$29,248.93	$2,437.41	$1,218.71	14.06
30	Account Clerk III	FIN	FOEA	$30,092.24	$2,507.69	$1,253.84	14.47
	(1)			$36,562.08	$3,046.84	$1,523.42	17.58
31	PW Admin Technician	PW	FOEA	$28,951.40	$2,412.62	$1,206.31	13.92
	Administrative Assistant	CM	N/A	$35,175.95	$2,931.33	$1,465.66	16.91
	Recreation Office Supervisor	PR	N/A				
	(1)						
35	Community Services Officer	PD	FPEA	$30,653.21	$2,554.43	$1,277.22	14.74
	(1,5,7,8)			$37,243.65	$3,103.64	$1,551.82	17.91
45	Facility Custodian	CM	FEA	$26,314.30	$2,192.86	$1,096.43	12.65
	(1,10)			$31,971.88	$2,664.32	$1,332.16	15.37
46	Park Maintenance Worker II	PR	FEA	$26,827.75	$2,235.65	$1,117.82	12.90
	Street Maintenance Worker II	PW	FEA	$32,595.72	$2,716.31	$1,358.15	15.67
	Utility Worker II (12)	PW	FEA				
	Utility Worker II/Service Calls (12)	PW	FEA				
	(1,10,11)						
58	Park Maintenance Worker III	PR	FEA	$30,791.87	$2,565.99	$1,282.99	14.80
	Street Maintenance Worker III	PW	FEA	$37,412.12	$3,117.68	$1,558.84	17.99
	Utility Worker III (12)	PW	FEA				
	(1,10,11)						
59	Senior Utility Worker	PW	FEA	$32,341.11	$2,695.09	$1,347.55	15.55
	(1,10,11,12)			$39,294.45	$3,274.54	$1,637.27	18.89
60	Treatment Plant OIT	PW	FEA	$29,910.55	$2,492.55	$1,246.27	14.38
	(1,10,11)			$36,341.32	$3,028.44	$1,514.22	17.47
62	Treatment Plant Operator II	PW	FEA	$33,600.05	$2,800.00	$1,400.00	16.15
	(1,10,11,14)			$40,824.06	$3,402.01	$1,701.00	19.63
66	Treatment Plan Operator I	PW	FEA	$31,722.14	$2,643.51	$1,321.76	15.25
	(1,10,11)			$38,542.40	$3,211.87	$1,605.93	18.53
67	City Carpenter II	PW	FEA	$29,532.05	$2,461.00	$1,230.50	14.20
	(1,10)			$35,881.45	$2,990.12	$1,495.06	17.25
68	City Carpenter III	PW	FEA	$33,868.48	$2,822.37	$1,411.19	16.28
	(1,10)			$41,150.20	$3,429.18	$1,714.59	19.78
70	Conference Center Manager	RL	N/A	$34,434.92	$2,869.58	$1,434.79	16.56
	(1)			$41,838.43	$3,486.54	$1,743.27	20.11
72	Lead Street Maintenance Worker	PW	FEA	$34,970.64	$2,914.22	$1,457.11	16.81
	Lead Utility Worker	PW	FEA	$42,489.32	$3,540.78	$1,770.39	20.43
	Vehicle & Equip Mechanic	PW	FEA				
	Treatment Plant Mechanic	PW	FEA				
	Laboratory Director (13)	PW	FEA				
	Lead Park Maintenance Worker	PR	FEA				
	(1,10,11)						
79	Police Officer	PD	FPEA	$40,502.85	$3,375.24	$1,687.62	19.47
	(1,3,6,8)			$49,210.97	$4,100.91	$2,050.46	23.66

CITY OF FORTUNA
PAY PLAN 2012 - 2013
EFFECTIVE JULY 1, 2012

Revised 7/02/2012

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
80	Senior Administrative Assistant	CM	N/A	$37,003.96	$3,083.66	$1,541.83	17.79
	Senior Account Clerk	FIN	N/A	$44,959.81	$3,746.65	$1,873.33	21.62
	(1)						
81	Building Official	CDD	N/A	$53,328.34	$4,444.03	$2,222.01	25.64
	(1)			$64,793.94	$5,399.49	$2,699.75	31.15
82	Building Inspector	CDD	FEA	$38,364.55	$3,197.05	$1,598.52	18.44
	(1,9,10)			$46,612.93	$3,884.41	$1,942.21	22.41
83	Risk Manager/Personnel Director	CM	N/A	$55,079.24	$4,589.94	$2,294.97	26.48
	(1)			$66,921.28	$5,576.77	$2,788.39	32.17
86	Office Supervisor - Police (8)	PD	N/A	$44,163.84	$3,680.32	$1,840.16	21.23
	General Services Supt	PW	N/A	$53,659.06	$4,471.59	$2,235.79	25.80
	(1)						
88	Utility Superintendent	CM	N/A	$55,556.56	$4,629.71	$2,314.86	26.71
	Chief Treatment Plant Operator			$67,501.22	$5,625.10	$2,812.55	32.45
	(1)						
90	Deputy Community Development Dir	CM	N/A	$55,087.57	$4,590.63	$2,295.32	26.48
	(1)			$66,931.40	$5,577.62	$2,788.81	32.18
95	Engineering Technician II (10)	CDD	FEA	$40,573.60	$3,381.13	$1,690.57	19.51
	Associate Planner	CDD	N/A	$49,296.92	$4,108.08	$2,054.04	23.70
	Treatment Plant Operator III -						
	Shift Supervisor (10,11,14)	PW	FEA				
	(1)						
98	Engineering Technician III	PW	N/A	$51,216.86	$4,268.07	$2,134.04	24.62
	City Clerk/Human Resource Mgr	CM	N/A	$62,228.48	$5,185.71	$2,592.85	29.92
	(1)						
125	Police Sergeant	PD	FPEA	$47,802.90	$3,983.57	$1,991.79	22.98
	(1,4,6,8)	PW	N/A	$58,080.52	$4,840.04	$2,420.02	27.92
126	Lieutenant	PD	N/A	$64,231.68	$5,352.64	$2,676.32	30.88
	(1,8)			$78,041.49	$6,503.46	$3,251.73	37.52
129	Finance Director	FIN	N/A	$63,385.91	$5,282.16	$2,641.08	30.47
	Public Works Director	PW	N/A	$77,013.88	$6,417.82	$3,208.91	37.03
	(1)						
164	City Engineer	PW	N/A	$63,009.32	$5,250.78	$2,625.39	30.29
	(1)			$76,556.32	$6,379.69	$3,189.85	36.81
171	Police Chief	PD	N/A	$77,553.71	$6,462.81	$3,231.40	37.29
	(1,8)			$94,227.76	$7,852.31	$3,926.16	45.30
178	City Manager/Successor	CM	N/A	$111,000.00	$9,250.00	$4,625.00	53.37
	Agency Executive Officer						
	(1,2)						

Pay Plan Notes 1 - 14 See Attachment A - Incentives

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPEA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

CITY OF FORTUNA
PAY PLAN 2012-2013
Effective July 1, 2011

ATTACHMENT A - INCENTIVES

From MOUs with FEA, FPEA, and FOEA for period July 1, 2011 through June 30, 2013, unless otherwise noted.

1. All employees, including unrepresented, are eligible for a Residency Incentive. As an incentive for employees to live within the city limits of the City, employees residing within the city limits of the City of Fortuna shall receive $35.00 per month as additional compensation.

2. City Manager - $350/mo auto allowance, per employment contract.

3. Police Officers
- $3,300/year for an Intermediate POST certificate or
  $6,600/year for an Advanced POST certificate.
- $950/year retention incentive adjustment at two years service as a police officer.
- 5% for working in a higher pay grade for five or more consecutive days.
- Additional 5% for FTO when specifically assigned by the Chief or his designee.

4. Police Sergeants
- $3,950/year for an Intermediate POST certificate or
  $7,900/year for an Advanced POST certificate.
- $1,100/year retention incentive adjustment at two years service as a police officer and sergeant.
- $2,800/year for POST Supervisory Certificate
- 5% for working in a higher pay grade for five or more consecutive days.

5. Community Services Officers
- $900/year for an Intermediate POST certificate or
  $1,800/year for an Advanced POST certificate.

6. K-9 Officers

Employees assigned by the Chief of Police as K-9 officers shall be compensated for 30 minutes per day, seven days a week, 365 days per year for the normal care, feeding, grooming and training of the dog. This will be in addition to any regular pay due to the employee. It is agreed that 30 minutes per day is a reasonable amount of time needed for these activities. In the event that a K-9 officer finds that more than 30 minutes per day is necessary for the normal care, feeding, grooming and training of the dog, it shall be the employee's responsibility to inform the city of such need, prior to exceeding the 30 minute daily limit. The 30 minutes per day will be paid at the overtime rate for the officer. The assignment is at the sole discretion of the Chief.

7. Animal Euthanasia

The Chief may designate one employee to perform animal euthanasia. That employee will be paid a monthly stipend of $150.00.

8. Uniform Allowance - FPEA

Police Officers and Sergeants	$900 per year for 2011-2012

Field CSOs	$1000 per year for 2012-2013
Community Service Officer II (Dispatch)	$600 per year for term of agreement
Records Clerk	$600 per year for term of agreement

9. Building Inspector
   - 2% for each specialty category, up to max of four (combination, plumbing, electrical, mechanical)

10. All employees represented by FEA:
   - Shift differential of $1.00 per hour when entire shift is scheduled between 4:30 p.m. and 8:00 a.m. shall receive one dollar ($1.00).

11. Operators, Street Maintenance Workers, Utility Workers, Park Maintenance Workers, Vehicle/Equipment Mechanic, Plant Mechanic

Prior to July 1, 2011	2.5%, or 3.5%	Class B license when not required by job description For Class A and B license when neither is required by job description
On, or after July 1, 2011	$700/yr	Class B license when not required by job description

12. Utility Worker II, III

Prior to July 1, 2011	2.5% for each, no max	Grade II Water; Backflow Testing; Water Distribution II; Water Distribution III
On, or after July 1, 2011	$630/yr	

13. Lab Technician

Prior to July 1, 2011	On, or after July 1, 2011	For obtaining:
3%	$900/yr	OIT
5%	$1500/yr	Operator I
5%	$1500/yr	Operator II

14. Operator II, III

Prior to July 1, 2011	5%	AWWA 0r CWEA Grade I Laboratory Certificate
On, or after July 1, 2011	$1500/yr	

CITY OF FORTUNA
PART TIME WAGES

Effective July 1, 2012	Range Code	P/R Code	**	Range***
Kennel Attendant (Note 4)	1	10	R	8.00-8.72
Senior Bus Dispatch (Note 4)	1	13	R	8.00-8.72
Recreation Aide (note 4)	1	14	S	8.00-8.72
Recreation Leader (Note 4)	2	15	S	8.00-9.69
Museum Curator	3	18	R	8.00-10.41
Conference Center Worker	3	22	OC	8.00-10.41
Bus Driver I	4	19	R	10.86-13.40
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		R	12.00
Plant Mechanic	6		R	10.07-12.42
Laborers, including: Street Maintenance Worker I Utility Worker I Park Maintenance Worker I (Note 4)	7	21	S	8.00-11.83
Skilled Laborers - Utility Division (Note 2,3,4)	10		T	8.00 - 18.00
Special Projects Planner (Note 3)	20		OC	35.00

Residency Incentive: After 2 complete years with the City, regular, part-time (R) employees will receive a $15 per month residency incentive.

Notes:

1. Police officers or sergeants who leave full-time service with the City, but stay on as reserves, will be paid at their last hourly rate of straight-time pay.
2. Skilled laborers to assist with Utility CIP projects. Temporary position. Salary range to accommodate range of skills that may be needed.
3. Skilled Laborers, Reserve Police Officer, Evidence Technician and Special Projects Planner do not have a range, and do not participate in COLA.
4. Do not adjust bottom of pay scale for COLA.

*** Some PT ranges are "out of whack" due to changes in state minimum wages on January 1, 2007 and January 1, 2008.

**Definitions:

R: Regular Part Time: Maximum of 29 hours per week, or 126 hours per month, or 1,508 hours per calendar year. (Year-round positions)

S or **OC**: Seasonal or On Call Part Time: Maximum of 6 months per calendar year, or maximum of 1000 hours per calendar year.
(Seasonal or On Call part-time employees cannot work year round, but can be called back year after year.)

T: Temporary Part Time: Job assignment not to exceed one year (12 consecutive months). (One-time projects, not subject to call back year after year.)

Revenues and Other Sources

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REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
GENERAL FUND REVENUES Fund 100						
TAXES AND LICENSES						
Property Taxes	$650,094	$357,223	$550,361	$636,546	$440,465	$330,000
Less: AB8 Takeaway (92/93)	(48,875)	0	0	(51,055)		0
AB8 Takeaway (93/94)	(137,400)	(69,753)	(105,261)	(143,585)	(5,134)	0
FRA Shift	(102,772)	(63,975)	(102,903)	(106,388)	(104,639)	0
Total NET Property Tax	**361,047**	**223,495**	**342,197**	**335,518**	**330,693**	**330,000**
Sales & Use Tax	1,584,637	1,292,807	1,431,916	1,407,000	1,443,000	1,514,000
Less: Recovery Costs	(11,656)	(999)	(369)	(12,208)	(4,341)	(3,900)
Transient Occupancy Tax	447,337	443,975	472,144	407,300	454,600	442,000
Franchise - Gas & Electric	85,095	68,003	70,675	70,675	74,591	76,800
Franchise - Garbage	26,808	26,133	68,066	65,000	67,069	67,000
Franchise - Cable TV	129,833	134,160	133,052	131,000	132,348	132,900
Franchise - Water & Sewer Utilities	84,000	84,000	91,000	0	0	0
Business License Tax	80,815	76,311	75,096	79,210	77,407	77,700
Real Property Transfer Tax	21,522	19,479	19,238	19,900	20,100	17,100
Total	**2,809,438**	**2,367,364**	**2,703,015**	**2,503,395**	**2,595,467**	**2,653,599**
INTEREST, LOAN PAYMENTS, AND RENTS						
Interest Income	$109,628	$22,729	$18,332	$24,491	$50,230	$24,491
Loan Interest/Principal	106,547	0	652,797	652,797	3,992,473	0
12th Street Police Station Rent	0	0	3,750	18,000	18,000	12,000
Tower Rental	33,484	29,995	29,754	29,500	31,078	30,000
Parking Lot Rental	1,520	1,689	1,673	1,650	1,680	1,680
Space Rent - Corporation Yard	2,750	3,000	3,000	3,000	3,000	3,000
Library Building Rent	14,400	14,400	15,600	14,400	14,400	0
Chamber of Commerce Building Rent	9,000	9,000	9,750	9,000	9,000	0
Storage Container Rental	540	540	540	0	540	540
Total	**$277,869**	**$81,353**	**$735,196**	**$752,838**	**$4,120,400**	**$71,711**
INTERGOVERNMENTAL						
Motor Vehicle In-Lieu Taxes	$974,570	$1,012,706	$1,001,771	$932,691	$996,350	$997,000
Less: ERAF III	0	0	0	0	0	0
Recycling Grant	0	0	5,000	0	0	0
Homeowners Exemption	7,239	7,151	6,993	6,000	7,130	7,000
State Mandate Reimbursement	0	0	6,661	0	16,950	12,000
Off-Highway License Fees	0	0	0	0	0	0
Total	**$981,809**	**$1,019,857**	**$1,020,425**	**$938,691**	**$1,020,430**	**$1,016,000**
PARKS & RECREATION						
Recreation Program Fees	$188,390	$181,093	$250,964	$209,000	$206,900	207,900
Pavilion Use Fees	34,695	34,697	34,377	35,000	34,590	34,600
Park Use Fees	7,702	8,544	13,060	8,000	9,770	10,000
Concession Stand Rental	0	0	0	0	0	0
Vending Machine Commission	916	1,165	1,113	1,000	1,065	1,100
Playground Equipment Grant	0	0	0	0	0	0
Prop. 20 Parks & Recreation Grant	0	0	369,756	0	0	0
Humboldt Area Foundation Museum Grant	0	0	0	0	0	0
Rose Perenin Foundation Museum Grant	0	0	0	0	0	0
Misc. Park & Museum Donations	8,225	10,000	1,400	0	500	500
Rohner Recreation District	13,731	12,655	13,072	13,000	13,150	13,000
Total	**$253,659**	**$248,154**	**$683,742**	**$266,000**	**$265,973**	**$267,099**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
POLICE SERVICES						
Public Safety Tax (Prop. 172)	$19,443	$18,387	$20,374	$19,000	$19,400	$19,000
Booking Fee Reimbursement (AB 1662)	0	0	0	0	0	0
Fireworks Permit	60	70	50	0	60	50
Animal License	15,368	14,880	20,535	15,000	16,928	16,000
Bicycle License	27	36	19	20	27	20
Vehicle Code Fines	44,253	43,725	49,433	40,000	45,804	45,000
Parking Violation Fines	6,734	8,964	8,103	7,000	7,900	7,500
Parking Fines - CR	17,273	17,294	20,819	20,000	18,162	15,000
Parking Fines - Ferndale	320	574	548	1,000	400	300
Other Court Fines	4,724	3,629	3,368	3,600	3,900	3,500
Animal Control Charges	5,517	5,190	7,774	7,000	8,940	7,500
Accident Reports	3,892	2,319	1,908	2,000	2,700	2,200
Finger Prints	27,897	36,329	32,719	25,000	3,200	30,000
Special Services	6,256	3,532	5,737	5,000	5,300	5,000
Dispatch - Ferndale Police	10,191	12,200	12,200	12,000	12,200	12,200
Dispatch - Rio Dell Police	15,480	18,504	18,504	18,000	18,504	18,500
Dispatch - Fortuna Fire	600	600	600	600	600	600
Vehicle Impound Fees	12,319	20,544	18,752	10,000	22,802	17,000
DARE School Contributions	18,039	18,039	31,589	18,000	18,000	18,000
Post Grant Reimbursement	16,015	16,121	7,327	15,000	14,572	15,000
Motor Vehicle Abatement	9,044	12,080	9,314	9,000	10,000	9,000
Miscellaneous Donations	10,220	20,355	11,550	10,000	10,000	10,000
Miscellaneous Police Revenue	0	0	0	0	0	0
Asset Forfeiture	25,952	0	0	0	0	0
Grant Allocation (COPS Grant-Operational)	99,134	0	100,026	100,000	100,000	100,000
Grant Allocation (Cal-MMET Grant)	0	0	0	0	0	0
Grant Allocation (ARRA Police Officers - 2)	0	0	163,954	122,895	122,895	0
Grant Allocation (Equipment - Pistols)	0	0	10,777	0	0	0
Grant Allocation (911 Equipment)	0	0	9,032	0	0	0
Grant Allocation (Seatbelt Enforcement)	4,000	0	0	0	0	0
Grant Allocation (ABC Grant)	0	0	11,373	0	0	0
Grant Allocation (OTS)	0	0	35,833	88,141	40,646	20,000
Total	**$372,758**	**$273,372**	**$612,218**	**$548,256**	**$502,939**	**$371,370**
OTHER REVENUES						
Business License Penalties	$3,852	$3,911	$3,169	$3,900	$3,644	$3,200
RTIP - Reimbursement	0	0	12,996	0	0	0
Restitution	1,388	435	423	500	4,494	400
Admin Fees - CCC & Successor Agency	0	0	0	0	1,300	251,300
OES/Cal-EMA Disaster Reimbursement	0	0	87,778	0	100,000	0
Misc. Revenues	4,694	6,834	3,309	2,500	2,000	2,000
Total	**$9,934**	**$11,180**	**$107,675**	**$6,900**	**$111,438**	**$256,900**
TOTAL RECURRING REVENUES	**$4,705,467**	**$4,001,280**	**$5,862,271**	**$5,016,080**	**$8,616,647**	**$4,636,680**
NON-RECURRING REVENUES						
Miscellaneous Reimbursements	$0	$0	$6,251	$0	$232	$0
Administrative Fees	0	0	1,075	0	0	0
REMIF Insurance Refunds	88,162	208,070	61,908	30,000	26,466	30,000
Total	**$88,162**	**$208,070**	**$69,234**	**$30,000**	**$26,698**	**$30,000**
TOTAL GENERAL FUND	**$4,793,629**	**$4,209,350**	**$5,931,505**	**$5,046,080**	**$8,643,345**	**$4,666,680**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
WATER FUND REVENUES Fund 500						
Water Service Charges	$2,150,966	$2,166,639	$2,196,574	$2,200,000	$2,561,762	$2,269,000
Water Connection Fees	14,853	5,348	4,199	4,000	2,090	2,500
Other Water Revenues	22,036	25,248	32,059	20,000	30,424	25,000
Delinquent Payment Penalty	21,114	11,019	12,174	15,000	28,466	20,000
Miscellaneous Other Revenue	0	0	3,937	0	565	0
Interest Income	157,644	29,807	23,468	27,033	22,780	27,033
Loan Interest	0	0	0	0	0	0
Gain/(Loss) on Sale of Property	0	0	0	0	500	0
Water System Bond Revenue	0	0	0	0	0	0
Total	**$2,366,613**	**$2,238,061**	**$2,272,411**	**$2,266,033**	**$2,646,587**	**$2,343,533**
WATER CAPITAL RESERVE Fund 510						
Water Cap Connect Fees	$30,014	$10,560	$19,485	$15,000	$12,990	$8,000
Interest Income	44,214	5,709	1,698	2,087	162	2,087
Total	**$74,228**	**$16,269**	**$21,183**	**$17,087**	**$13,152**	**$10,087**
WASTEWATER FUND REVENUES Fund 550						
Sewer Service Charges	$3,500,325	$3,447,009	$3,512,445	$3,500,000	$4,090,748	$3,800,000
Other Sewer Revenues	28,221	15,975	26,965	15,000	35,364	25,000
Delinquent Payment Penalty	0	11,019	12,174	0	0	0
Interest Income	99,681	30,399	24,119	28,871	27,894	28,871
Miscellaneous Other Revenue	0	0	204	0	1,627	0
Gain/(Loss) on Sale of Property	0	0	0	0	0	0
WWTP Expansion Bond Revenue	0	0	0	0	0	0
Total	**$3,628,227**	**$3,504,402**	**$3,575,907**	**$3,543,871**	**$4,155,633**	**$3,853,871**
WASTEWATER CAPITAL RESERVE Fund 560						
Wastewater Cap Connection Fee	$72,785	$50,066	$79,665	$55,000	$67,946	$60,000
Interest Income	40,509	12,683	8,596	9,601	6,378	9,601
Total	**$113,294**	**$62,749**	**$88,261**	**$64,601**	**$74,324**	**$69,601**
SEWER ASSESSMENT REVENUE Fund 650						
Special Assessment	$54,927	$53,252	$51,158	$50,000	$51,470	$50,000
Interest Income	2,030	862	500	526	294	250
Total	**$56,957**	**$54,114**	**$51,658**	**$50,526**	**$51,764**	**$50,250**
SOLID WASTE Fund 210						
AB 939 Fee	$0	$0	($5)	$0	$0	$0
Tipping Fees	0	0	0	0	0	0
Interest Income	0	0	0	0	0	0
Transfer Station Regulatory Fees	19,755	17,034	17,351	19,000	50,924	45,000
Fortuna Regulatory Fees	0	0	0	0	0	0
Grant Revenues	5,459	0	5,000	5,000	5,000	5,000
Miscellaneous Revenue	14,666	955	526	1,000	102	200
Total	**$39,880**	**$17,989**	**$22,872**	**$25,000**	**$56,026**	**$50,200**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
GRANT FUND REVENUE						
CDBG Grant	0	358,643	0	0	0	0
911 Emergency Grant	0	0	9,032	0	0	0
Recycling Grant	5,000	0	10,000	5,000	0	0
SLESF - COPS Grants	99,134	100,075	88,684	100,000	0	0
Playground Equipment Grant	0	0	0	0	0	0
ARRA Street Improvement Grant	0	27,173	680,215	0	0	0
ARRA Police Officer Grant	0	62,692	133,536	122,895	0	0
ABC Grant	0	0	9,190	0	0	0
Police Equipment Grant	0	55,705	10,777	0	0	0
Cal-Trans 5310 Grant	0	0	0	0	0	0
Cal-MMET Grant	0	0	0	0	0	0
Office of Traffic Safety	0	21,897	18,269	88,141	0	0
STAF Grant	120	0	6,600	0	0	0
OES/CAL - EMA Disaster Reimburse	0	0	86,962	0	0	0
Prop. 20 Parks & Recreation Grant	0	0	369,756	0	0	0
Miscellaneous Grants	4,459	0	0	0	0	0
Allocate to Other Funds	(108,713)	(626,185)	(1,423,021)	(316,036)	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
DEVELOPMENT REVIEW FUND Fund 120						
Building Permits	$95,557	$69,012	$100,512	$88,500	$101,200	$170,000
Building Plan Check Fees	36,664	35,286	36,702	36,000	36,000	47,000
Engineering Plan Check Fees	6,083	1,088	1,435	2,000	1,100	1,500
Engineering Inspection Fees	5,409	3,038	0	5,000	3,300	3,000
Zoning Fees	1,850	1,100	3,075	1,900	2,000	2,000
Subdivision Application Fees	8,508	3,798	2,582	5,000	2,700	3,000
Special Services	1,000	0	0	0	0	0
Interest Income	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	**$155,071**	**$113,322**	**$144,306**	**$138,400**	**$146,300**	**$226,500**
DRAINAGE FACILITY FUND Fund 130						
Drainage Facility Fees	$32,914	$9,599	$3,687	$5,000	$3,500	$3,500
Interest Income	12,970	4,096	3,141	3,765	3,682	3,765
Interfund Transfer In	19,774	0	0	121,152	0	0
Payback Agreements	200	1,259	0	0	0	0
Special Assessment	0	0	0	0	0	0
Loan Payments	0	83,551	121,152	86,059	860,586	0
Total	**$65,858**	**$98,505**	**$127,980**	**$215,976**	**$867,768**	**$7,265**
STORM DRAIN MAINTENANCE Fund 200						
Service Charges	$42,656	$42,103	$42,733	$42,425	$49,786	$45,000
Interest Income	2,220	708	499	599	542	599
Grants	0	0	0	0	0	0
Miscellaneous	3,350	417	5,560	0	0	0
Total	**$48,226**	**$43,228**	**$48,792**	**$43,024**	**$50,328**	**$45,599**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
BUSINESS IMPROVEMENT DISTRICT Fund 250						
City Wide Assessment Fee	$32,257	$30,726	$30,129	$30,600	$29,267	$30,000
Downtown Assessment Fee	13,652	12,722	12,776	12,720	12,873	12,800
Redwood Village Assessment Fee	6,670	6,965	6,990	6,850	7,761	8,000
Strong's Creek Plaza	0	0	958	1,900	3,753	3,700
Revenue Transfer	(53,116)	(50,228)	(50,866)	(52,070)	(53,762)	(54,550)
Interest Income	525	125	73	0	108	50
Total	**($12)**	**$310**	**$60**	**$0**	**$0**	**$0**
FOREST HILLS ESTATES WATER BOOSTER STATION MAINTENANCE DISTRICT						
Fund 672						
Special Assessment	$19,719	$21,217	$23,415	$21,883	$21,883	$23,075
Interest Income	1,866	691	506	525	478	450
Total	**$21,585**	**$21,908**	**$23,921**	**$22,408**	**$22,361**	**$23,525**
RANCHO BUENA VISTA SEWER MAINTENANCE DISTRICT						
Fund 670						
Special Assessment	$5,958	$5,962	$5,962	$5,111	$5,961	$5,962
Interest Income	602	222	156	180	144	140
Total	**$6,560**	**$6,184**	**$6,118**	**$5,291**	**$6,105**	**$6,102**
KENWOOD MEADOWS SEWER MAINTENANCE DISTRICT						
Fund 671						
Special Assessment	$8,071	$8,083	$8,083	$8,083	$8,083	$8,766
Interest Income	964	358	258	300	252	240
Total	**$9,035**	**$8,441**	**$8,341**	**$8,383**	**$8,335**	**$9,006**
ASTOR LIFT STATION SEWER MAINTENANCE DISTRICT						
Fund 677						
Special Assessment	$0	$0	$0	$5,925	$5,925	$5,925
Interest Income	0	0	0	71	0	20
Total	**$0**	**$0**	**$0**	**$5,996**	**$5,925**	**$5,945**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
FOREST HILLS ESTATES STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Fund 673						
Special Assessment	$5,350	$5,551	$6,407	$5,820	$5,820	$5,820
Interest Income	460	171	118	140	108	100
Total	**$5,810**	**$5,722**	**$6,525**	**$5,960**	**$5,928**	**$5,920**
DOVE SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Fund 674						
Special Assessment	$1,066	$1,066	$1,066	$1,066	$1,066	$1,066
Interest Income	76	34	28	26	30	30
Total	**$1,142**	**$1,100**	**$1,094**	**$1,092**	**$1,096**	**$1,096**
GULLIKSEN SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Fund 675						
Special Assessment	$2,144	$2,193	$2,264	$2,193	$2,193	$2,193
Interest Income	66	41	39	53	40	40
Total	**$2,210**	**$2,234**	**$2,303**	**$2,246**	**$2,233**	**$2,233**
ASTOR SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Fund 676						
Special Assessment	$0	$0	$0	$2,832	$2,832	$2,832
Interest Income	0	0	0	34	0	34
Total	**$0**	**$0**	**$0**	**$2,866**	**$2,832**	**$2,866**
WRIGHT SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Fund 678						
Special Assessment	$0	$0	$0	$1,818	$1,818	$1,818
Interest Income	0	0	0	22	0	0
Total	**$0**	**$0**	**$0**	**$1,840**	**$1,818**	**$1,818**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
TRANSPORTATION DEVELOPMENT ACT (SB325) Fund 260						
Transit Tax	$185,155	$188,329	$190,212	$169,774	$169,774	$187,899
Non-Transit Tax	194,991	155,307	161,969	185,852	185,852	170,756
Allocation to Transit Fund	(185,155)	(188,329)	(190,212)	(169,774)	(169,774)	(187,899)
Allocation to TDA 2% Set-Aside	(7,603)	(6,873)	(7,044)	(7,113)	(7,113)	(7,173)
Sidewalk Loans	10,057	4,447	5,407	2,500	2,454	0
Interest Income	22,064	8,240	5,450	6,482	5,612	6,482
Total	**$219,509**	**$161,121**	**$165,782**	**$187,722**	**$186,805**	**$170,064**
TDA 2% SET-ASIDE Fund 265						
Allocation from TDA Fund	$7,603	$6,873	$7,044	$7,113	$7,113	$7,173
Interest Income	1,732	1,134	434	517	484	517
Total	**$9,335**	**$8,007**	**$7,478**	**$7,630**	**$7,597**	**$7,690**
SENIOR BUS FUND Fund 590						
Allocation From TDA Fund	$185,155	$188,329	$190,212	$169,774	$169,774	$187,899
Senior Fare box Revenue	11,628	10,198	11,189	9,740	11,462	18,790
Interest Income	215	0	15	23	48	23
Cal-Trans 5310 Grant	0	0	0	0	0	0
STAF Grant	120	0	6,600	0	0	0
Total	**$197,118**	**$198,527**	**$208,016**	**$179,537**	**$181,284**	**$206,712**
TEA & STIP FUND Fund 270						
Regional TEA Allocation	$50,074	$52,763	$49,785	$51,000	$60,341	$50,874
Proposition 1B Allocation	0	0	0	0	0	0
ARRA Grant	0	0	680,215	0	226,738	0
Traffic Congestion Relief	96,192	102,681	0	0	0	0
Sidewalk Loans	1,461	0	0	0	0	0
Interest Income	14,573	4,343	2,734	3,231	422	3,231
Total	**$162,300**	**$159,787**	**$732,734**	**$54,231**	**$287,501**	**$54,105**
TRAFFIC IMPACT FEES - HOME AVE. Fund 150						
Home Ave. Facilities Fee	$0	$0	$0	$0	$0	$0
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TRAFFIC IMPACT FEES - HILLSIDE DRIVE Fund 152						
Hillside Dr Facilities Fee	$0	$0	$0	$0	$0	$0
Interest Income	346	112	78	93	82	93
Total	**$346**	**$112**	**$78**	**$93**	**$82**	**$93**
TRAFFIC IMPACT FEES - CITYWIDE Fund 140						
Collector / Arterial Impact Fee	$17,765	$4,880	$2,440	$5,490	$1,220	$2,000
Interest Income	15,014	4,896	3,450	4,128	3,626	4,128
Miscellaneous	0	0	0	0	0	0
Total	**$32,779**	**$9,776**	**$5,890**	**$9,618**	**$4,846**	**$6,128**

REVENUES & OTHER SOURCES

BY FUND

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
GAS TAX FUND Fund 280						
2106 Gas Tax	$51,434	$53,464	$51,429	$58,810	$57,320	$56,600
2107 Gas Tax	81,247	82,657	79,243	90,923	89,154	87,200
2105 Gas Tax	61,045	62,018	59,315	68,220	66,872	65,300
2103 Gas Tax	0	0	109,870	121,178	116,288	127,928
Sidewalk Loan Payments	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Interest Income	0	0	0	0	256	300
Total	**$193,726**	**$198,139**	**$299,857**	**$339,131**	**$329,889**	**$337,328**
GAS TAX ADMINISTRATION FUND Fund 295						
Gas Tax	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000
Interest Income	0	0	8	10	18	10
Total	**$3,000**	**$3,000**	**$3,008**	**$3,010**	**$3,018**	**$3,010**
RIVER LODGE FUND Fund 160						
Linen Rental	$5,278	$4,070	$6,434	$5,000	$4,886	$5,100
Visitor Center Sales	17,081	20,042	26,448	15,000	17,000	20,100
Catering Services	23,619	13,280	23,188	15,000	20,000	18,800
River Lodge Rent	110,088	101,960	112,481	90,000	103,000	105,814
Kitchen Rental	18,998	19,186	21,026	18,000	15,000	18,400
Miscellaneous Other Revenue	0	0	(37)	0	0	0
Wedding Packages	68,430	42,500	35,000	40,000	51,000	70,000
Special Events	0	200	4,800	3,000	1,000	2,000
Bridal Faire	9,281	9,090	10,540	9,000	9,480	9,900
Craft Faire	2,769	2,886	0	2,000	5,149	4,000
Interest Income	32	0	0	0	0	0
Subtotal	**$255,576**	**$213,214**	**$239,880**	**$197,000**	**$226,515**	**$254,114**
Monday Club Catering	132	102	0	0	0	0
Monday Club Linen Rental	167	499	439	500	186	400
Monday Club Rent	18,992	21,398	26,993	20,000	29,266	25,900
Subtotal	**$19,291**	**$21,999**	**$27,432**	**$20,500**	**$29,452**	**$26,300**
Total	**$274,867**	**$235,213**	**$267,312**	**$217,500**	**$255,967**	**$280,413**
Museum Exhibit Acquisition Fund Fund 165						
Donations	$1,000	$7,704	$0	$0	$500	$1,500
Gift Shop Sales	1,843	2,315	7,588	2,000	8,038	6,000
Interest Income	14	45	65	73	80	73
Total	**$2,857**	**$10,064**	**$7,653**	**$2,073**	**$8,618**	**$7,573**
CCC LEASE REVENUE Fund 885						
CCC Facility Lease	$245,000	$245,000	$245,000	$245,000	$245,000	$245,000
Interest Income	4,012	3,082	2,415	2,732	2,732	2,732
Administrative Fees/Reimbursements	525	0	0	0	0	0
Total	**$249,537**	**$248,082**	**$247,415**	**$247,732**	**$247,732**	**$247,732**
TOTAL REVENUES	**$12,733,687**	**$11,635,716**	**$14,278,460**	**$12,714,957**	**$18,275,199**	**$12,702,945**

Expenditures and Other Uses

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City Council

- City Council
- City Attorney

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CITY COUNCIL Fund 100

General Fund 100

PURPOSE

The City Council is the governing body of the City of Fortuna. The City Council enacts local laws through the adoption of ordinances, sets policy through council resolutions, and provides financial oversight through the adoption of an annual budget. As the City's legislative body, the power of the council is subject to the City Charter and state and federal laws.

The five members of the City Council are elected by the voters of Fortuna on a non-partisan basis, and serve staggered four year terms. The Mayor and Mayor Pro Tem are elected by the City Council.

RESPONSIBLITIES

- Provide direction to City Manager
- Establish policies
- Adopt annual budget
- Conduct City matters in a fair, responsible, and impartial manner
- Conduct City business in an open, orderly and efficient manner
- Represent the City for various ceremonial purposes

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The last municipal election was held in November 2010, filling three Council Member offices. The next election is scheduled for November 6, 2012. It will be consolidated with the County elections and administered by the Humboldt County Office of Elections. Said election will be held to fill the offices of the two Council Members whose terms expire in 2012.

PERSONNEL ALLOCATION

Name	Title	Elected	Re-Elected	Expiration of Current Term
Doug Strehl	Mayor	appt 2005	2008	2012
Ken Zanzi	Mayor Pro Tem	2008	n/a	2012
Dean Glaser	Councilmember	2002	2010	2014
Sue Long	Councilmember	2010	n/a	2014
Mike Losey	Councilmember	2010	n/a	2014

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1000

Description	Fund 100	Dept. 1000	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
City Council		5165	$17,700	$18,000	$18,653	$18,000	$18,000	$18,000
Overtime		5170	0	0	67	0	0	0
Benefits		5200	1,031	1,055	1,142	1,103	1,071	1,103
Office Supplies		5400	221	94	887	500	0	0
Department Supplies		5500	0	0	0	0	92	250
Equipment Repair		5720	0	0	0	0	200	200
Travel and Conferences		7000	3,899	2,877	5,273	5,000	1,100	5,000
Council Contingency		7610	3,039	1,102	1,394	1,000	1,500	1,500
Televised Meeting Costs		7616	2,942	2,680	3,005	4,000	3,500	3,500
Total Capital Outlay		8000	0	0	0	0	0	0
Detail below:								
Total			**$28,832**	**$25,808**	**$30,421**	**$29,603**	**$25,463**	**$29,553**

CITY ATTORNEY Fund 100 & Others

Various Funds

PURPOSE

The City Attorney works directly for the City Council and is responsible for serving as the City's primary legal advisor. The City Attorney provides legal advice and direction to the City Council, City Manager, Department Heads, and various City boards or commissions, as needed. The City Attorney may also represent the City in legal proceedings when the City is involved as a plaintiff or defendant.

RESPONSIBILITIES

- Provide legal advice, direction and recommendations
- Research various legal issues
- Educate Council, City staff and others on various legal issues
- Prepare various documents
- Represent the City in legal proceedings

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

No significant expenditures or staffing changes are anticipated for 2012-2013.

CITY ATTORNEY PERSONNEL ALLOCATION

The City contracts with Attorney Dave Tranberg for City Attorney services. Other attorneys may be used for projects such as bond counsel, personnel consultation, or specialized services.

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1300

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Legal Services Division Fund 100 Dept. 1300							
Legal Services	6020	$30,421	$55,657	$40,526	$40,000	$40,000	$40,000
Total		**$30,421**	**$55,657**	**$40,526**	**$40,000**	**$40,000**	**$40,000**
Litigation Division Various Funds Dept. 1350							
Solid Waste Litigation	6020	$0	$216	$0	$0	$0	$0
Water Litigation	6020	22,778	1,012	-	-	-	-
Wastewater Litigation	6020	690	-	-	-	-	-
Misc. Litigation	6020	7,614	-	-	-	-	-
Total		**$31,082**	**$1,228**	**$0**	**$0**	**$0**	**$0**

City Manager/City Clerk

- City Manager/City Clerk
- General Government
- Community Promotion
- Library
- Miscellaneous Non-Departmental
- Risk Management

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CITY MANAGER/CITY CLERK PERSONNEL

Job Title	City Mgr/ City Clerk Dept 100-1100	Risk Mgmt Fund-Dept 100-1600	Com Dev Building Fund-Dept 120-3000	Com Dev Dev Review Fund-Dept 120-3100	Water Admin Fund-Dept 500-6300	Wastewater Admin Fund-Dept 550-6700	Total
City Manager	0.42		0.03	0.12	0.215	0.215	1.00
Deputy City Clerk/Human Resources	0.25	0.25			0.25	0.25	1.00
Administrative Clerk	0.50		0.05	0.05	0.20	0.20	1.00
							3.00

CITY MANAGER/CITY CLERK Fund 100

General Fund 100

PURPOSE

The City of Fortuna operates under the Council-Manager form of city government which combines the political leadership of elected officials with the strong managerial experience of an appointed local government manager, or City Manager. The City Manager works under the direction and control of the City Council, and is responsible for managing the day to day operations of the City. The City Manager also the appoints the City Clerk with the duties and responsibilities established by California Government Code, or as directed by City Council.

RESPONSIBLILITES

- Oversight of daily operations
- Provide advice and recommendations to council
- Ensure that council policies are implemented
- Ensure the enforcement of local and state laws
- Provide direction to department heads, subordinate officers and employees of the City
- Personnel system
- Administrative oversight
- Organization of City Departments and personnel
- Provide legislative oversight and recommendations
- Prepare the Annual Budget
- General supervision of all public property
- Duties of City Clerk as outlined in California Government Code

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Salary allocations were adjusted for the City Manager due to the elimination of the Redevelopment Agency. No staffing changes are anticipated for 2012-2013. Travel and conference expenses include three employees: City Manager, City Clerk/Human Resources Manager, Administrative Assistant

CITY MANAGER/CITY CLERK PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager	0.20	0.20	0.20	0.20	0.42
Assistant City Manager	-	-	-	0.10	-
Deputy City Clerk/Human Resources	-	-	-	0.20	-
City Clerk/Human Resources	-	-	-	-	0.25
Administrative Assistant	-	-	-	-	0.50
Deputy City Clerk	0.50	-	-	-	-
Senior Administrative Assistant	-	0.50	0.50	0.30	-
Total Authorized	**0.70**	**0.70**	**0.70**	**0.80**	**1.17**

CITY MANAGER/CITY CLERK Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1100

Description	Fund 100	Dept. 1100	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries		5100	$41,626	$42,518	$43,917	$51,675	$45,917	$65,555
Overtime		5170	0	0	36	0		
Vacation Buyback		5180	0	0	814	1,800	1,397	2,896
Benefits		5200	15,580	17,908	18,265	24,909	20,427	31,189
Office Supplies		5400	1,025	552	828	500	300	500
Software (A)		5410	0	0	128	0	400	635
Department Supplies		5500	1,188	1,345	670	500	850	500
Personnel Services		6035	0	0	0	0	21,000	0
Telephone & Pager		6200	1,282	1,306	1,067	1,100	1,200	1,200
Travel and Conferences		7000	7,616	6,299	5,477	3,000	4,000	3,500
Dues and Subscriptions		7015	2,241	2,799	2,384	3,400	2,400	2,000
City Manager Contingency		7612	1,227	3,786	6,644	5,000	1,000	12,000
Distributed Charges		9200	(1,000)	(1,000)	(1,083)	(1,000)		
Total Capital Outlay			1,730	0	0	500	500	985
Detail below:								
Shared Replacement Laptop (1/3		8101						250
Computer (1/3)		8256				500		300
Monitor (1/3)		8256						75
Genicom Printer		8121						110
Chair		8102						250
Total			**$72,515**	**$75,513**	**$79,147**	**$91,384**	**$99,392**	**$120,960**

GENERAL GOVERNMENT Fund 100

General Fund 100

PURPOSE

The General Government Division (formerly Buildings) is responsible for providing support services for departments and divisions located at City Hall (Administration, City Manager/City Clerk, Community Development, Finance, Risk Management, Personnel, Planning, and Building, not including the Police Department.

RESPONSIBILITIES

- Computer Network
- Software Licensing
- Phone System
- Building Repairs and Maintenance
- Office Equipment
- Postage
- Utilities
- City Web Site
- Paper Supplies
- Janitorial

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The salary for the facility custodian is being reclassified to properly show the expense as salaries, and allocated between several departments to appropriately reflect service time.
There are no other significant expenditures or staffing changes for 2012-2013.

GENERAL GOVERNMENT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Facility Custodian	0.75	0.75	0.75	0.27	0.20
Total Authorized	0.75	0.75	0.75	0.27	0.20

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1500

Description	Fund 100	Dept. 1500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries		5100	6,213	6,502	22,607	8,577	9,088	6,426
Overtime		5170	0	0	17	0	0	0
Salary/Accr/Buy		5180	0	0	448	0	909	947
Benefits		5200	0	0	7,958	3,638	9,622	2,702
Office Supplies		5400	0	0	339	0	0	0
Paper Supplies		5405	293	290	0	0	0	0
Software Licensing		5410	0	1,729	3,088	3,800	3,840	300
Off-Site Records Storage		5420	0	591	600	600	600	600
Department Supplies		5500	751	914	1,983	600	600	500
Equipment Maintenance		5705	1,344	1,488	1,376	1,850	1,850	1,850
Equipment Repairs & Maint.		5720	976	397	0	0	0	0
Building Repairs & Maint.		5721	0	128	0	0	0	0
Janitorial Service		5735	0	0	356	0	100	100
Building Repairs		5740	2,581	719	235	500	1,600	500
Network Support (A)		5775	6,833	23,824	6,667	7,020	7,020	7,128
Telephone System Support		5776	283	751	870	1,000	1,000	1,000
Website Hosting & Maintenance		5780	0	8,523	7,560	8,000	7,938	8,400
Telephone		6200	2,907	3,530	4,328	3,600	3,800	3,800
Clets Service		6220	0	0	133	0	0	0
Utilities		6505	4,432	4,459	4,610	5,000	3,978	4,000
Total Capital Outlay			16,829	0	0	6,500	3,645	2,600
Detail below:								
Narrow Band Base Unit						2,000		
Two hand held radios						500		
Replace HP 8150 printer						4,000		
COF Server Processor Upgrade								500
COF Server Memory Upgrade								200
COF Server Operating System (OS)Upgrade (2003 to 2008)								550
Exchange Server OS Upgrade (2003 to 2010)								500
Unmanaged Switch Upgrade (MB to GB)								300
Shared Replacement Laptop (1/3)								250
Computer (1/3)								300
TOTAL			**$43,442**	**$53,845**	**$63,175**	**$50,685**	**$55,591**	**$40,852**

(A) See Appendix A for Expenditure Allocation

COMMUNITY PROMOTION Fund 100

General Fund 100

PURPOSE

The purpose of the Community Promotion Division is to provide assistance with various community events and organizations that promote the City of Fortuna through various efforts including the promotion of tourism, assistance to local businesses through the Chamber of Commerce and Fortuna Business Improvement District, and providing City resources to assist with many community events, including:

- Rodeo (estimated value of resources provided - $26,000)
- AutoXpo (estimated value of resources provided - $13,000)
- Art and Wine in the Park (estimated value of resources provided - $700)
- Hops in Humboldt (estimated value of resources provided - $2,300)
- Apple Harvest (estimated value of resources provided - $2,500)
- Fortuna Fireworks Festival (estimated value of resources provided - $2,300)

The City of Fortuna benefits from these events by providing family-friendly events that bring participants and visitors from outside of the City, increased sales and TOT taxes, and in the case of Hops in Humboldt - significant donations back to the City and various organizations in the community.

The City also provides the following City facilities at no charge:

- Chamber of Commerce Building (approximate value $ 9,000)
- FBID office at the Monday Club (approximate value $ 2,400)
- Use of the Monday Club for weekly Chamber of Commerce meetings (approximate value $ 4,000)

The money FBID saves by not paying rent is used specifically for the annual kids' movies at Christmas.

RESPONSIBILITIES

Provide appropriate City resources for various activities that provide a public benefit to the City of Fortuna. Also provides for City representation at various community events including Chamber of Commerce dinner, League of Women Voters luncheon, and Kiwanis luncheon.

COMMUNITY PROMOTION Fund 100

General Fund 100

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

While the City is still dedicated in its continued support of the Fortuna Chamber of Commerce and FBID, the City is no longer showing the use of the Chamber of Commerce Building, the FBID office at the Monday Club and the use of the Monday Club for weekly Chamber of Commerce meetings as expenditures, because the funds are internal transfers.

COMMUNITY PROMOTION PERSONNEL ALLOCATION

No personnel are directly allocated to Community Promotion

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5200

Description	Fund 100	Dept. 5200	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Web Site Host & Maintenance		5780	260	0	0	0		
Chamber of Commerce		6800	28,250	29,680	30,537	26,000	26,000	17,000
Chamber of Comm. TOT Allocation		6801	44,734	44,397	47,214	40,730	45,460	44,200
Special Event Bus Service		6803	500	500	0	0	0	0
FBID Facility Rent		6804	2,400	2,400	2,600	2,400	2,400	2,400
RSVP/VCOR		6805	0	8,000	1,000	0	0	0
Fireworks		6811	0	0	0	0	0	0
Community Events		6814	1,500	1,440	1,730	1,700	1,800	1,800
Humboldt Visitor & Convention		6815	5,000	0	0	0	0	0
Humboldt County Film Commission		6815	0	0	0	0	0	0
Business Improvement District		7625	52,579	50,108	50,790	53,000	53,881	53,000
Capital Outlay		8286	0	0	0	0		0
COC Energy Efficiency Upgrade		8286	0	0	0	0		
Total			**$135,223**	**$136,525**	**$133,871**	**$123,830**	**$129,541**	**$118,400**

LIBRARY Fund 100

General Fund 100

PURPOSE

The Fortuna branch of the Humboldt County Library "provides resources and opportunities to support lifelong learning, local heritage, and the cultural, recreational, and information needs of our communities". (From the Humboldt County Library mission statement.)

The Fortuna library has books, audio books, internet access and reference materials to provide the public with a variety of books, research materials, internet access, and other means to enrich their lives and access information.

The Memorandum of Understanding between the City of Fortuna and the Humboldt County Library is the agreement establishing the Fortuna branch of the library. The City provides the building, janitorial services, building repairs and maintenance, utilities, and property and liability insurance on the building. The estimated annual value of this contribution is $25,000. The Library is responsible for items in the interior of the building, supplies, equipment repairs and maintenance, and insurance on the contents of the library.

RESPONSIBILITIES

- Provide appropriate City resources for a viable branch of the Humboldt County Library to maintain a presence in Fortuna.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The salary for the facility custodian is currently charged between the General Building, Water and Sewer Funds. City personnel are allocated to provide janitorial services to the library. All other library personnel is provided by the County of Humboldt. There are no other significant expenditures or staffing changes for 2012-2013.

LIBRARY PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Facility Custodian	-	-	-	0.10	0.10
Total Authorized	-	-	-	0.10	0.10

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5500

Description	Fund 100	Dept. 5500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries		5100	1,957	1,973	0	3,177	3,117	3,213
Benefits		5200	1,150	1,262	0	1,348	1,291	1,331
Supplies		5500	0	0	257	250		0
Janitorial		5735	0	0	172	0	22	100
Building Repairs		5740	563	351	136	500	300	300
Utilities		6505	5,020	5,837	5,861	6,000	6,000	6,000
Property Tax		6720	36	36	36	36	36	36
Facility Rent		6806	14,400	14,400	15,600	14,400	14,400	0
Capital Outlay			0	0	1,571	0		
Energy Efficiency Upgrade		8285						
Total			**$23,126**	**$23,859**	**$23,633**	**$25,711**	**$25,166**	**$10,980**

MISCELLANEOUS NON-DEPARTMENTAL Fund 100

General Fund 100

PURPOSE

The purpose of the Miscellaneous Non-Departmental Division is administration of personnel services to all City departments and administrative services including codification, elections, audits, fees and assessments, and membership in the California League of California Cities.

RESPONSIBILITIES

- Personnel Services
- Labor Relations
- Audits
- Various Fees, Assessments and Memberships
- Elections
- Codification of Ordinances into Municipal Code

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Being an election year, we needed to budget $8,000 for election expenditures. There is also an increase of $12,000 for General Contractor and Legal Services due to the elimination of the Redevelopment Agency. There are no other significant expenditures or staffing changes anticipated for 2012-2013.

MISCELLANEOUS NON-DEPARTMENTAL PERSONNEL ALLOCATION

No City personnel are directly allocated to the Miscellaneous Non-Departmental Division.

MISCELLANEOUS NON-DEPARTMENTAL Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1400

Description	Fund 100	Dept. 1400	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Office Supplies		5400	$0	$15	$74	$100		$100
Department Supplies		5500	728	861	1,258	1,000	2,100	1,000
Equipment Repairs & Maint.		5720	976	397	0	0		0
Building Repairs & Maint.		5721	0	128	0	0		0
Web Site Host & Maintenance		5780	4,200	0	0	0		0
Audit Fees (A)		6000	9,600	7,800	8,400	11,400	10,488	10,500
General Contractor Services		6015	0	0	0	0	0	10,000
Legal Services		6020	8,885	24,193	8,694	7,500	6,824	10,000
Professional Services		6025	3,495	4,590	936	4,100	3,000	4,000
Personnel Services		6035	150	0	0	0	0	0
Cable Franchise Admin. Fees		6038	4,230	4,230	4,230	4,230	4,230	4,230
FPIC Admin. Fees		6055	5	11	11	0	0	0
Codifications		6225	1,325	1,193	789	1,000	4,000	3,000
Advertising		6300	0	0	0	0	375	0
Employee Recognition		6315	2,084	2,634	1,771	2,000	2,011	2,000
State Fees		6600	100	100	100	100	100	100
County Admin. Fees		6700	57,489	59,063	52,006	60,000	50,028	60,000
Election Expenses		6710	362	96	431	0	7,747	8,000
Fire Assessments		6720	87	87	87	87	87	87
RSVP		6805	8,000	0	0	0	0	0
Travel & Conferences		7000	1,749	4,722	2,471	1,200	0	500
Training (City-Wide)		7005	1,436	3,313	4,401	5,000	4,500	4,500
Dues & Subscriptions		7015	383	452	0	1,200	1,000	500
LOCC Dues		7020	5,507	5,507	5,607	5,607	5,507	5,607
Loan to RCEA		7642	75,000	0	0	0	0	0
Bad Debts Misc.		7800	0	7,287	0	0	0	0
Total Capital Outlay			17,200	0	0	500		375
Detail below:								
Computer (1/3)							0	300
Monitor (1/3)							0	75
Total			**$202,991**	**$126,679**	**$91,266**	**$105,024**	**$101,997**	**$124,499**

(A) See Appendix A for Expenditure Allocation

RISK MANAGEMENT Fund 100

General Fund 100

PURPOSE

The Risk Management Division is responsible for managing the insurance and safety programs of the City. The City is a member of the Redwood Empire Municipal Fund (REMIF), a municipal self-insurance pool of 15 Cities located in Northern California. The program insures liability, property, earthquake/flood, auto physical damage, boiler and machinery, and employee bonds. Premium costs for all programs except workers comp are allocated on a percentage basis. Workers comp premium costs are allocated based on wages and are included in each department's/division's benefit costs.

RESPONSIBILITIES

- Oversight of insurance programs
- Property, auto and equipment inventory
- Safety programs and training
- Accident/Incident assessment and response
- Claims handling

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

All insurance premiums, except workers comp are being increased 5% in 2012-2013. The premium for workers comp coverage is increasing by about $50,000 for 2012-2013. This is a reflection of the City's experience with workers comp claims and maintaining a prudent reserve as established by the REMIF board. The City of Fortuna continues to maintain one of the lower experience modification factors of the REMIF cities for both liability and workers comp premiums.

RISK MANAGEMENT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Assistant City Manager	-	0.25	0.25	0.25	-
Executive Assistant to City Mgr.	0.25	-			
City Clerk/Human Resources	-	-	-	-	0.25
Total Authorized	**0.25**	**0.25**	**0.25**	**0.25**	**0.25**

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1600

Description	Fund 100	Dept. 1600	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries		5100	$16,183	$16,264	$16,126	$16,590	$13,704	$14,045
Salary/Accr/Buy		5180	0	0	0	0	728	
Benefits		5200	5,737	6,235	6,770	8,147	6,617	6,612
W.C. Ded & Related Costs (A)		5205	32,469	36,304	33,551	32,750	32,750	32,750
Unemployment Insurance		5220	24,150	26,666	45,733	30,000	26,380	30,000
Office Supplies		5400	71	0	0	100	0	100
Department Supplies		5500	186	0	0	100	0	100
Liability Insurance (A)		6350	165,307	175,372	178,837	225,106	200,816	140,933
Claims Settlement		6360	2,487	(1,233)	(3,159)	2,500	4,200	4,000
Travel & Conference		7000	1,365	630	1,889	500	500	1,400
Dues & Subscriptions		7015	40	0	0	100	100	100
Total Capital Outlay			0	0	0	500	0	415
Detail below:								
Genicom Printer		8121						340
Monitor (1/3)								75
Total			**$247,995**	**$260,238**	**$279,747**	**$316,393**	**$285,795**	**$230,455**

(A) See Appendix A for Expenditure Allocation

Community Development

- Planning
- Building
- Development Review

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COMMUNITY DEVELOPMENT PERSONNEL

Job Title	Com Dev Planning Fund-Dept 100-5000	Com Dev Building Fund-Dept 120-3000	Com Dev Dev Review Fund-Dept 120-3100	Water Admin Fund-Dept 500-6300	Wastewater Admin Fund-Dept 550-6700	Total
Special Projects Planner	0.20					0.20
Deputy Community Development Director	0.30	0.10	0.50	0.05	0.05	1.00
Associate Planner	0.40	0.10	0.50	-	-	1.00
Building Official		0.80	0.20			1.00
Building Inspector		1.00	-			1.00
						4.20

PLANNING Fund 100

General Fund 100

PURPOSE

Planning is responsible for administering the orderly development of the community through implementation of the General Plan, Zoning Ordinance as well as other related regulations and state and federal mandates. The purpose of Planning is to administer land use programs in a manner that fosters economic vitality and responsiveness to public needs and promote customer service and delivery of programs in a cost-effective manner.

Current Planning activities include administration and implementation of the City's established goals and policies through the administration of and enforcement of the local zoning and subdivision ordinances, Subdivision Map Act, California Environmental Quality Act, and other local state or federal mandated regulations, statures and/or programs. Planning endeavors to promote understanding and public interest in the planning process, and the numerous regulations pertaining to it by providing public information services to the citizens of Fortuna. Planning also supports other City departments through preparation of environmental studies, documents and review of City projects.

RESPONSIBILITIES

- Receive and review applications for planning related purposes (development permits/zoning clearances, conditional use permits, variances, rezones, and design review).
- Zoning ordinance implementation and enforcement.
- General Plan compliance and consistency determinations.
- Housing Element review and updates.
- Annexations through LAFCO.
- Support for and presentations to the Planning Commission, City Council, Design Review Board, and Zoning Administrator.
- Provide the public with procedural and technical information.
- Review business licenses.
- Review encroachment permits.
- Sign Permits
- Pre-application meetings
- Provide general assistance and support to the public.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Salary allocations were adjusted for the Deputy Director of Community Development due to the elimination of the Redevelopment Agency.

PLANNING PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Deputy Director of Community Development	0.20	0.20	0.20	0.20	0.30
Planning Director	-	-	-	-	-
Assistant Planner	0.40	0.40	-	-	-
Associate Planner	-	-	0.40	0.40	0.40
Special Projects Planner	-	-	-	0.20	0.20
Total Authorized	**0.60**	**0.60**	**0.60**	**0.80**	**0.90**

PLANNING Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5000

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Planning		General Fund (100) Dept. (5000)					
Salaries	5100	$31,760	$32,058	$32,218	$32,396	$32,700	$39,994
Part-time Regular	5165	7,613	8,313	11,148	10,000	5,400	10,200
Vacation Buyback	5180	0	0	250	613	634	625
Benefits	5200	12,713	12,608	15,600	16,364	15,941	19,660
Office Supplies	5400	736	513	306	400	401	400
Software (A)	5410	0	0	0	0	0	682
Department Supplies	5500	1,128	245	51	500	498	500
Professional Services	6025	52	3,738	0	0	0	0
Personnel Services	6035	0	426	0	0	0	0
Advertising	6300	2,088	363	394	1,000	0	0
Travel & Conferences	7000	940	325	670	1,000	480	1,000
Planning Commission	7600	2,760	840	3,056	4,500	4,500	4,500
Televised Meeting Costs	7616	1,313	828	552	1,000	1,172	1,000
Total Capital Outlay		4	0	809	1,000	1,009	1,550
Detail below:							
Computer Upgrades	8256	0	0		0		550
Assessor Files	8230	0	0		0		0
Assessor's Parcel Maps	8241	832	818		1,000		1,000
Total		**$61,939**	**$61,075**	**$65,054**	**$68,773**	**$62,735**	**$80,112**
Engineering Division		General Fund (100) Dept. (5100) Moved to Public Works Department					
Salaries	5100	$11,315	$0	$0	$0	$0	$0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	562	0	0	0	0	0
Benefits	5200	3,012	0	0	0	0	0
Office Supplies	5400	512	0	0	0	0	0
Department Supplies	5500	2,618	0	0	0	0	0
Fuel & Oil	5505	881	0	0	0	0	0
Vehicle Repair	5715	21	0	0	0	0	0
Equipment Repairs	5720	353	0	0	0	0	0
Tools & Small Equipment	5900	352	0	0	0	0	0
Contract Engineer	6005	5,737	0	0	0	0	0
Legal Services	6020	4,495	0	0	0	0	0
Personnel Services	6035	0	0	0	0	0	0
Telephone	6200	653	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Utilities	6505	163	0	0	0	0	0
Travel & Conference	7000	4,103	0	0	0	0	0
Dues & Subscriptions	7015	171	0	0	0	0	0
Capital Outlay		20,114	0	0	0	0	0
Total		**$55,062**	**$0**	**$0**	**$0**	**$0**	**$0**

BUILDING Fund 120

Development Fund

PURPOSE

The Building Division's purpose is to provide building plan check and building site inspection services for new construction and remodels of residential and commercial projects. The Building Division administers a program of construction regulation that is mandated by the State of California to provide minimum standards to safeguard life, health, property, and public welfare of all structures within the City. It also ensures safety by following state regulations in its plan reviews and inspections.

RESPONSIBILITIES

- Plan review
- Building inspections
- Building code enforcement
- Public information regarding building codes
- Assign addresses to new structures
- Application of California Title 24 accessibility regulations
- Review business licenses for compliance with building codes
- Review and approve encroachment permits

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The administrative assistant position became vacant in 2009-10 and is not being filled in 2012-13 due to the economy related reduction in permit activity.

BUILDING PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager (Acting CDD)	0.03	0.03	0.03	0.03	0.03
Administrative Assistant (CM)	-	0.50	0.50	-	0.05
Deputy Director of Community Development	0.10	0.10	0.10	0.10	0.10
Assistant Planner	0.10	0.10	-	-	-
Associate Planner	-	-	0.10	0.10	0.10
Building Official	0.80	0.80	0.80	0.80	0.80
Building Inspector	1.00	1.00	1.00	1.00	1.00
Account Clerk II	0.10	0.10	0.10	-	0.10
Vehicle & Equipment Mechanic	0.02	0.02	0.02	0.02	0.02
Engineering Technician II	-	-	-	0.05	0.05
City Engineer	0.10	0.075	-	-	-
Deputy City Clerk	0.05	0.05	-	-	-
Senior Administrative Assistant	-	-	0.05	0.05	-
Senior Account Clerk	-	-	-	0.10	-
Office/Clerical Assistant (1 PT)	0.75	-	-	-	-
Total Authorized	**3.05**	**2.78**	**2.70**	**2.25**	**2.25**

BUILDING Fund 120

Development Fund

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Building Fund 120 Dept 3000							
Salaries	5100	$133,428	$111,926	$110,883	$127,211	$126,285	$125,599
Part-time Regular	5165	0	0	0	0	0	0
Overtime	5170	0	0	633	0	159	0
Vacation Buyback	5180	135	863	2,085	1,300	3,395	3,876
Benefits	5200	43,976	36,185	43,921	56,473	54,041	55,765
Office Supplies	5400	545	428	525	800	917	800
Department Supplies	5500	292	147	350	500	555	500
Fuel & Oil	5505	916	827	1,331	1,200	1,201	1,596
Equipment Maintenance	5705	217	240	222	250	271	250
Code Enforcement	5708	0	520	348	1,000	293	1,000
Software Maintenance	5710	0	120	0	500	0	500
Vehicle Repair & Maintenance	5715	26	146	367	0	1,227	500
Janitorial Service	5735	1,553	1,598	86	0	15	0
Building Repairs	5740	135	121	47	0	272	0
Phone System	5776	0	0	34	0	0	0
Audit Fees	6000	0	0	(672)	0	0	0
Engineering Services	6005	0	0	0	5,000	510	5,000
Personnel Services	6035	239	252	2,865	500	0	500
FPIC Admin. Fees	6055	0	1	1	0	0	0
Zoning Code Update	6066	0	0	0	0	0	0
Telephone	6200	393	327	468	500	500	500
Advertising	6300	0	0	692	0	0	1,500
Insurance (A)	6350	1,500	1,500	1,500	1,500	1,500	1,500
Utilities	6505	782	787	814	800	801	800
Travel & Conferences	7000	1,609	503	2,018	2,000	0	2,000
Training	7005	0	0	345	0	0	0
Certification Exams	7010	353	500	0	1,875	80	1,875
Dues & Subscriptions	7015	599	235	150	735	736	735
City Hall Rent Expense	9050	0	0	0	0	0	0
Distributed Charges	9250	2,500	2,500	2,708	2,500	1,875	2,500
Total Capital Outlay							1,246
Detail below:							
Code Books	8141	348	0	0	1,000	13	1,000
Code Books	8141	0	0	3,926	0		0
Code Compliance Database	8271				0		0
Genicom printer	8121						246
Total		**$189,546**	**$159,726**	**$175,647**	**$202,144**	**$194,645**	**$208,542**

(A) See Appendix A for Expenditure Allocation

DEVELOPMENT REVIEW Fund 120

PURPOSE

Development Review reviews and processes land development applications in relation to the City's Subdivision Ordinance, the Subdivision Map Act, as well as other local and applicable state and federal regulations. Development Review also reviews public improvement plans for subdivisions and other developments to confirm compliance with City improvement standards and specifications.

RESPONSIBILITIES

- Updates and amendments to the General Plan
- Parcel Maps
- Major subdivision maps
- Conditions of Approval Compliance
- Map extensions
- Lot line adjustments
- Right-of-way adjustments
- Certificates of compliance

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

None.

DEVELOPMENT REVIEW PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager (Acting CDD)	0.15	0.15	0.15	0.15	0.12
Administrative Assistant	-	0.50	0.50	-	0.05
Deputy Director of Community Development	0.50	0.50	0.50	0.50	0.50
Assistant Planner	0.50	0.50	-	-	-
Associate Planner	-	-	0.50	0.50	0.50
Building Official	0.20	0.20	0.20	0.20	0.20
Account Clerk II	0.05	0.05	0.05	-	0.05
Finance Director	0.03	0.03	0.03	0.03	0.03
City Engineer	0.60	0.45	-	-	0.05
Engineering Technician II	0.60	0.60	0.60	0.30	0.10
Engineering Technician III			0.60	0.20	0.10
Planning Director	-	-	-	-	-
Deputy City Clerk	0.25	0.25	-	-	-
Senior Administrative Assistant	-	-	0.25	0.05	-
Senior Account Clerk	-	-	-	0.05	-
Public Works Director/City Engineer	-	0.05	0.05	0.05	-
Deputy PW Director - General Services	0.05	0.05	-	-	-
General Services Superintendent	-	-	0.05	-	-
Engineering Technician (1PT)	-	-	-	-	-
Total Authorized	**2.93**	**3.33**	**3.48**	**2.03**	**1.70**

DEVELOPMENT REVIEW Fund 120

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Development Review Fund 120 Dept. 3100							
Salaries	5100	$174,622	$128,132	$117,745	$122,932	$118,293	$114,975
Part-time Regular	5165	0	0	20	0	0	0
Overtime	5170	0	0	252	0	75	0
Vacation Buyback	5180	124	749	1,392	1,256	2,516	2,326
Benefits	5200	62,971	48,157	44,184	53,818	50,050	49,533
Office Supplies	5400	0	0	62	100	101	100
Computer Software	5410	0	0	2,280	0	0	0
Departmental Supplies	5500	351	312	40	500	295	100
Permit Tracking Software Maint.	5710	0	1,080	160	1,000	1,520	1,000
Vehicle Repairs	5715	0	0	64	0	0	0
Network Support (A)	5775	0	1,787	3,733	0	0	0
Audit Fees	6000	0	0	672	0	368	0
Engineering Services	6005	9,400	4,369	1,976	8,000	3,148	4,000
Professional Services	6025	33,878	170	520	0	0	0
Personnel Services	6035	0	0	0	0	0	0
New General Plan	6065	65,750	68,390	61,952	0	16	0
Zoning Code Update	6066	651	0	1,810	10,000	5,686	5,000
Advertising	6300	301	0	778	1,000	1,430	1,500
Total Capital Outlay		9,800	0	7,822	17,167	3,384	3,426
Detail below:							
Genicom printer	8121						259
Capital Expenses	8271				7,000		
Permit Tracking Software	8271				2,000		
GIS (1/2)	8271				5,000		
Large format plotter/scanner	8271				3,167		3,167
Total		**$357,848**	**$253,146**	**$245,462**	**$215,773**	**$186,881**	**$181,960**

(A) See Appendix A for Expenditure Allocation

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Finance

- Finance
- Debt Service
- CCC Lease Fund

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FINANCE PERSONNEL

Job Title	Finance Fund-Dept 100-1200	Com Dev Building Fund-Dept 120-3000	Com Dev Dev Review Fund-Dept 120-3100	Com Dev Traffic Control Fund-Dept 280-4200	Gen Service Gas Tax Eng & Admin Fund-Dept 295-4800	Water Admin Fund-Dept 500-6300	Wastewater Admin Fund-Dept 550-6700	CDBG Fund-Dept 820-7200	Total
Account Clerk II	0.15	0.10	0.05	-	-	0.35	0.35	-	1.00
Account Clerk III	0.30	-	-	-	-	0.35	0.35		1.00
Account Clerk IV	0.19			0.05	-	0.38	0.38	-	1.00
Finance Director	0.40	-	0.03	-	0.01	0.22	0.22	0.13	1.00
									4.00

FINANCE Fund 100

General Fund 100

PURPOSE

The Finance Department is responsible for providing financial management of all City funds and administering internal support functions for all City Departments. The Finance Department prepares and maintains the City's general ledger and is responsible for the preparation of various financial reports that due on a monthly, quarterly, and annual basis.

RESPONSIBILITIES

- Annual Budget preparation
- Comprehensive Annual Financial Statements preparation
- General Ledger maintenance
- Payroll and Accounts Payable
- Utility Billing
- Revenue collection
- Business License enforcement
- Investment management

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Salary allocations were adjusted for the Finance Director due to the elimination of the Redevelopment Agency.

FINANCE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Finance Director	0.38	0.38	0.3825	0.3825	0.4025
Office Supervisor	0.34	0.34	-	-	-
Senior Account Clerk	-	-	0.15	0.15	0.19
Account Clerk III	0.45	0.38	0.30	0.30	0.30
Account Clerk II	-	0.08	0.30	0.30	0.15
Total Authorized	**1.17**	**1.18**	**1.13**	**1.13**	**1.0425**

FINANCE Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 1200

Description	Fund 100	Dept. 1200	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries		5100	$59,223	$60,417	$65,550	$48,961	$53,068	$46,966
Part-time Regular		5165	0	0	483	11,575	5,930	0
Overtime		5170	140	0	707	0	100	600
Vacation Buyback		5180	934	792	3,226	1,950	567	1,950
Benefits		5200	21,406	23,643	22,683	26,508	22,869	29,312
Office Supplies		5400	6,589	9,175	9,196	7,500	7,201	9,000
Software (A)		5410	0	0	0	0	0	531
Department Supplies		5500	475	925	552	600	582	600
Software Maint.		5710	3,387	3,387	3,387	3,600	3,387	3,600
Network Support (A)		5775	165	0	0	0	0	0
Phone System		5776	0	0	58	0	0	0
Acctg Software Training		6015	0	0	2,271	2,000	0	3,000
Personnel Services		6035	512	555	0	500	0	0
Advertising		6300	266	218	0	300	0	200
Travel and Conferences		7000	3,737	3,453	1,035	3,200	0	0
Training		7005	0	0	178	750	540	950
Dues and Subscriptions		7015	200	190	390	400	253	400
Distributed Charges		9200	(1,500)	(1,500)	(1,625)	(1,500)	(1,500)	(1,500)
Capital Outlay			1,707	0	0	0		1,602
Computers		8256						1,475
Genicom printer		8121						127
Total			**$97,241**	**$101,255**	**$108,091**	**$106,344**	**$92,997**	**$97,211**

(A) See Appendix A for Expenditure Allocation

DEBT SERVICE

DEPARTMENT PURPOSE

The general debt department centralizes Fortuna's long term debt program providing the public information on the types of debt obligations due, note and bond holders.

EXISTING LONG TERM DEBT	Budget 2011-12	Request 2012-13	100 General Fund	120 Development Fund	500 Water Fund	550 Sewer Fund	650 Assessment Fund	400 Lease Payment Fund
The Fortuna Assessment District #1 was created in 1979 to finance the local share of the installation of sewers in the Rohnerville / Campton Heights area and the additions to the treatment plant necessary to treat the additional effluent. Assessment bonds issued in the amount of $1,005,350 were sold to FMHA bearing an interest rate of 5%. Maximum maturity date on the bonds is 40 years. The bonds are not a general obligation to the City. Final Payment, July 2018. Balance $220,000, Interest $12,500, Principal $30,000. An additional principal payment of $20,000 was made with surplus funds in February 2010.	42,000	39,500					$39,500	
2007 General Fund Revenue Bonds: On October 30, 2007, The City issued revenue bonds in the amount of $4,220,000 in order to fund a new Police Department Facility, as outlined in the 2008-09 Capital Improvement Program. Additionally, the 1991 and 1995 COPs were paid off and refinanced with a portion of the bond proceeds. Payment commences May 2008 and concludes October 2037. Interest rates are from 3.750% to 5%. Balance $3,650,000. Interest $157,456, Principal $210,000.	369,956	366,431	$215,388	$1,283	$4,745	$5,771		$139,244
2006 Water Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $8,085,000 in order to complete a number water improvement projects throughout the City. These projects are outlined in the 2007-08 Five Year Capital Improvement Program. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.375% to 5%. for October 2009. Balance $7,880,000. Interest $358,798, Principal $170,000.	528,798	527,760			527,760			
2006 Wastewater Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $13,820,000 in order to complete the Wastewater Treatment Plant Expansion. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.250% to 5%. Balance $12,855,000. Interest $585,123, Principal $280,000.	865,123	865,148				865,148		
Total	$1,805,877	$1,798,839	$215,388	$1,283	$532,505	$870,919	$39,500	$139,244
Principal	690,000	710,000	126,377	753	177,784	293,386	30,000	81,700
Interest	1,113,377	1,088,839	89,011	530	354,721	577,533	9,500	57,544
Total	$1,803,377	1,798,839	$215,388	$1,283	$532,505	$870,919	$39,500	$139,244

CCC LEASE FUND Fund 400

CCC Lease Fund

PURPOSE

In 1992, the California Conservation Corps entered into an agreement to lease a facility built by the Fortuna Redevelopment Agency. The certificates of participation were issued by the California Cities Financing Corporation and assigned to the City of Fortuna at the completion of the project. Yearly lease revenues of $245,000 are received from the State and used to retire the Debt. The certificates were issued at a Par Value of $2,950,000 and were refinanced by a portion of the October 2007 Revenue Bond proceeds.
The portion of debt used to refinance the certificates of participation will be serviced by the CCC lease fund.

RESPONSIBILITIES

- Collect lease revenues on CCC Building from State of California
- Pay debt service on CCC Building with portion of lease revenues received from State of California

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2010-11 fiscal year.

CCC LEASE FUND PERSONNEL ALLOCATION

No personnel are directly allocated to the CCC Lease Fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 400	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Interest	9200	$71,509	$67,994	$64,289	$59,833	$59,833	$81,700
Bond Principal	9200	68,400	72,200	76,000	79,800	79,800	57,544
Bond Administration Fees	6055	0	0	0	0	0	0
Total		**$139,909**	**$140,194**	**$140,289**	**$139,633**	**$139,633**	**$139,244**

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Parks and Recreation

- Parks
- Recreation
- Museum
- River Lodge & Monday Club
- Transit

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PARKS & RECREATION PERSONNEL

Job Title	General Government Fund-Dept 100-1500	Police Fund-Dept 100-2000	Parks & Rec Recreation Fund-Dept 100-5400	Parks & Rec Parks Fund-Dept 100-5450	Library Fund-Dept 100-5500	Parks&Rec Museum Fund-Dept 100-5600	Parks & Rec River Lodge Fund-Dept 160-5800	Water Admin Fund-Dept 500-6300	Wastewater Admin Fund-Dept 550-6700	Parks & Rec Transit Fund-Dept 590-4400	Total
Museum Curator (PT)						0.50					0.50
Bus Driver (PT)										0.50	0.50
Sr. Bus Dispatcher (PT)			0.25							0.25	0.50
Bus Driver II										1.00	1.00
Park Maintenance Worker II			-	0.90			0.10				1.00
Park Maintenance Worker II			-	1.00			-				1.00
Lead Park Maintenance Worker			-	0.90			0.10				1.00
Park Maintenance Worker III			-	1.00			-				1.00
Recreation Office supervisor			0.88							0.12	1.00
Recreation Supervisor			1.00								1.00
Conference Center Coordinator							1.00				1.00
Conference Center Manager							1.00				1.00
Facility Custodian	0.20	0.20		0.10	0.10		0.20	0.05	0.05	0.10	1.00
											11.50

PARKS Fund 100

General Fund 100

PURPOSE

The Parks Department is responsible for the maintenance and upkeep of all buildings located within the City's park system, and the maintenance and upkeep of all City owned landscape areas.

RESPONSIBILITIES

- Rohner Park
- Newburg Park
- River Lodge
- Monday Club
- Downtown Bulbs
- Fortuna Boulevard
- Chamber Park
- Parks and Recreation Commission

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Eliminated Parks & Rec Director and upgraded one Parks Maintenance Worker to a Lead Parks Maintenance Worker.

PARKS PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Facility Custodian	-	-	-	0.11	0.10
Parks & Rec Director	0.50	0.50	0.50	0.50	-
Park Maintenance Worker II	2.80	2.80	2.80	1.90	1.90
Park Maintenance Worker III	1.00	1.00	1.00	1.90	1.00
Lead Park Maintenance Worker	-	-	-	-	0.90
Vehicle & Equipment Mechanic	0.09	0.09	0.09	0.18	0.18
Public Works Director	-	-	-	-	0.10
Seasonal/Part-time Worker (4 PT)	2.70	2.70	2.70	2.70	2.70
Total Authorized	7.09	7.09	7.09	7.29	6.88

PARKS Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5450

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Parks Dept. 5450							
Salaries	5100	$127,709	$132,180	$152,241	$173,088	$169,272	$148,448
Part-time Regular	5165	34,463	29,544	20,535	31,993	24,000	32,310
Overtime	5170	733	608	832	2,000	200	2,000
Vacation/Sick Leave Buyback	5180	0	0	1,129	1,468	1,305	1,530
Benefits	5200	50,407	59,146	64,049	85,885	83,054	82,155
Office Supplies	5400	607	172	191	500	300	500
Software (A)	5410	0	0	0	0	0	531
Department Supplies	5500	19,550	23,359	25,877	20,000	20,000	20,000
Vehicle Fuel & Oil	5505	4,904	4,781	6,722	7,000	7,500	7,500
Equipment Fuel & Oil	5510	3,535	3,129	3,145	5,000	5,000	5,500
Janitorial & Paper Supplies	5565	7,251	3,520	4,540	4,500	4,500	4,500
Special Event Supplies	5570	0	5,978	2,196	3,000	2,000	2,500
Office Equipment Maintenance	5705	605	635	699	700	700	700
Vehicle Repairs & Maintenance	5715	2,805	976	1,869	4,000	2,500	2,500
Equipment Maintenance	5720	7,138	8,130	2,726	5,000	5,300	5,000
Alarm System Maintenance	5730	0	0	440	600	600	600
Janitorial Service	5735	3,107	3,235	323	0	22	0
Building Repairs & Maintenance	5740	1,495	3,759	855	2,500	2,000	2,500
Newburg Park Maintenance	5741	375	3,148	870	1,500	3,700	1,500
Median Maintenance Supplies	5742	1,148	412	1,004	1,000	1,641	1,000
Pavilion Maintenance	5743	455	497	2,922	1,000	1,000	1,000
Vandalism Repair	5745	1,367	400	552	2,000	800	2,000
Weed Abatement	5750	377	242	706	500	500	500
Contract Tree Trimming	5755	0	125	0	1,000	0	1,000
Network Support (A)	5775	0	1,191	0	540	0	162
Phone System	5776	0	0	118	0	0	0
Tools & Small Equipment	5900	1,327	1,805	1,734	1,500	1,600	1,500
Professional Services	6025	0	0	0	1,000	0	1,000
Personnel Services	6035	228	1,186	350	1,000	1,000	1,000
Telephone Parks Maintenance	6200	0	66	86	0	39	0
Utilities	6505	69,998	85,795	85,277	90,000	75,000	90,000
Fire Assessment	6720	36	36	72	70	72	72
Travel & Conferences	7000	0	382	846	750	400	750
Training Parks Maintenance	7005	0	190	200	500	0	500
Adult Sports	7215	145	457	2,287	1,500	1,500	1,500
Total Capital Outlay		0	0	2,615	4,625	4,000	273
Detail below:							
Genicom printer	8121						273
R Park Energy Efficiency Upgrades			20,078		0		
Replace radio repeater - 1/4 to Parks					925		
Motor Cement Trailer - 1/3 to Parks		0	0		700		
Radio Upgrade (2 vehicles,1 hand held,1 base un		0	0		2,000		
Drum Machine		0	0		1,000		
Total		**$339,765**	**$395,162**	**$388,008**	**$455,719**	**$419,505**	**$422,530**

(A) See Appendix A for Expenditure Allocation

RECREATION Fund 100

General Fund 100

PURPOSE

The Recreation Department is responsible for the administration of City offered youth and adult sports programs, and collaborating with instructors and volunteer organizations to provide competitive and noncompetitive recreational opportunities. The Recreation Department also administers the reservation and scheduling of all park buildings and facilities.

RESPONSIBLILITIES

- Adult Softball/Basketball
- Youth Basketball Programs
- Summer Fun/Kiddy Kamp/Recreation Week Programs
- Public Skate/Private Skate
- Rohner & Newburg Park Buildings, Fields, & Facility Rental/Reservation
- Coordination of field use with Eel River Little League, Eel River Babe Ruth, American Legion 76ers, Fortuna Union High School, Eel River Soccer, Eel River Football
- Staffing to provide recreational activities for EXCEL Afterschool Program

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Recreation Department closely monitors all costs incurred by the City to administer recreation programs; fees charged are based on actual operating costs. The Parks & Recreation Director position was eliminated and the Parks & Recreation Administrative Assistant was upgraded to a Parks & Recreation Office Supervisor.

RECREATION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Sr. Bus Dispatcher (PT)	-	-	-	0.50	0.25
Parks & Rec Administrative Assistant	0.87	0.87	0.87	0.88	-
Parks & Rec Office Supervisor	-	-	-	-	0.88
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works Director	-	-	-	-	0.10
Parks & Rec Director	0.50	0.45	0.50	0.50	-
Secretary (3 PT)	1.00	1.00	1.00	1.00	1.00
Recreation Leaders (8 PT)	1.20	1.20	1.20	1.20	1.20
Recreation Aides (8 PT)	0.25	0.25	0.25	0.25	0.25
Recreation Program Supervisors (3 PT)	0.75	0.75	0.75	0.75	0.75
Total Authorized	5.57	5.52	5.57	6.08	5.43

RECREATION Fund 100

General Fund 100

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5400

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Recreation Fund 100 Dept. 5400							
Salaries	5100	$79,683	$81,854	$82,946	$80,213	$84,624	$58,319
Salary Seasonal	5125	126,913	121,256	154,118	130,650	130,679	135,150
Overtime	5170	211	142	700	500	195	500
Vacation/Sick Leave Buyback	5180	0	0	0	0	0	0
Benefits	5200	35,762	37,477	42,437	53,141	49,827	47,412
Office Supplies	5400	1,747	2,332	1,223	2,000	1,200	1,500
Department Supplies	5500	325	358	650	1,000	700	700
Network Support (A)	5775	0	0	533	270	0	162
Phone System	5776	0	0	133	0	0	0
Personnel Services	6035	64	0	0	500	0	500
Credit Card Processing Fees	6060	475	629	648	800	800	800
Telephone	6200	2,615	2,648	3,241	3,000	3,300	3,300
Advertising	6300	50	0	356	1,000	300	1,000
Utilities	6505	4,256	3,919	3,868	4,500	4,300	4,500
Travel & Conferences	7000	871	411	295	800	300	600
Dues & Subscriptions	7015	80	55	35	150	100	100
Sports Officials	7200	17,295	12,963	13,860	15,000	13,000	15,000
Swim Program Bus Rental	7205	1,728	0	0	0	0	0
Swim Lessons-CR/Scotia	7210	4,140	0	0	0	0	0
Adult Sports League	7215	1,247	1,353	1,696	2,000	2,000	2,000
Summer Fun Program	7220	4,024	4,200	3,892	4,000	4,000	4,000
School Rec. Program	7221	0	0	358	1,000	1,000	1,000
Kiddie Kamp	7222	1,421	551	1,498	1,500	1,500	1,500
Youth Basketball League	7225	3,728	1,799	2,621	3,000	3,003	3,000
Skating Program	7230	662	1,818	1,298	1,500	1,500	1,500
CPR Recreation Program	7232	0	1,010	380	400	1,000	1,000
Excel after school supplies	7235	780	643	39,801	1,000	0	1,000
Basketball Camp	7248	1,057	867	2,273	0	0	0
Tennis Program	7249	0	0	0	1,000	0	0
Reimb Grant Exp	7251	0	0	0	0	17	0
Volleyball Program	7252	0	0	0	2,000	413	1,000
Capital Outlay		0	0	1,391	1,000	0	0
Genicom printer	8121						93
Movie Projector & Equip.	8277	0	3,038		0		
Total		**$289,134**	**$279,323**	**$360,251**	**$311,924**	**$303,759**	**$285,635**

(A) See Appendix A for Expenditure Allocation

MUSEUM Fund 100 & 165

General Fund 100 & Museum Exhibit Acquisition Fund 165

PURPOSE

The Depot Museum was established for the preservation of the Northwestern Pacific Depot Building, and the housing, preservation, and display of items of historical significance to Fortuna and the Eel River Valley.

RESPONSIBILITIES

- Promote the Museum in Citywide Festival
- Preserve items of local historical significance
- Promote the Museum for use by schools for local historical research

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant expenditures or staffing changes proposed for 2012-13.

MUSEUM PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Museum Curator (PT)	0.49	0.49	0.49	0.50	0.50
Total Authorized	0.49	0.49	0.49	0.50	0.50

MUSEUM Fund 100 & 165

General Fund 100 & Museum Exhibit Acquisition Fund 165

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Depot Museum Fund 100 Dept. 5600							
Part-time Regular	5165	$6,573	$6,862	$10,886	$9,947	$11,595	$10,046
Overtime	5170	0	136	0	0	0	0
Benefits	5200	408	536	636	610	691	616
Office Supplies	5400	373	623	354	500	400	400
Department Supplies	5500	1,070	826	535	1,000	1,000	1,000
Vehicle Fuel & Railroad Museum	5505	0	287	0	0	0	0
Gift Shop Purch Railroad Museum	5550	0	155	154	300	0	0
Alarm System	5730	276	366	276	300	276	276
Building Repair & Maintenance	5740	146	178	46	500	200	200
Personnel Services	6035	1,213	0	0	0	0	0
Telephone	6200	0	0	0	200	200	200
Advertising	6300	56	65	134	500	200	200
Utilities	6505	3,846	2,867	3,473	4,500	3,500	3,500
Dues & Subscriptions	7015	0	0	35	400	200	300
Total Capital Outlay	8277	0	0		100	0	0
Detail below:							
Energy Efficiency Upgrades	8277				100		
Total		**$13,961**	**$12,901**	**$16,529**	**$18,857**	**$18,262**	**$16,738**
Museum Exhibit Acquisition Fund 165 Dept. 5610							
Department Supplies	5500	82	331	1,038	1,000	4,000	1,000
Gift Shop Purchases/CGS	5550	9	414	928	1,000	300	1,000
Total Capital Outlay:	8279	0	0		6,500	100	6,500
Detail below:							
Collection Acquisitions	8279	373	1,169	27	2,750	0	2,750
Exhibit Construction	8279	0	0		2,750	0	2,750
Indian Exhibit Acquisitions	8279	0	0		1,000	0	1,000
Total		**$91**	**$745**	**$1,966**	**$8,500**	**$4,400**	**$8,500**
Total Museum		**$14,052**	**$13,646**	**$18,495**	**$27,357**	**$22,662**	**$25,238**

RIVER LODGE & MONDAY CLUB Fund 160

River Lodge Fund 160

PURPOSE

The River Lodge Conference Center was built in 1998 in response to a need for a regional facility that could be used for conferences, seminars, community activities, weddings, and other events. The facility is located next to several hotels and restaurants that benefit from the events at the facility. This results in increased sales taxes and transit occupancy taxes for the City of Fortuna. River Lodge also has a visitor center, as well as a gift shop which specializes in products made by local artisans.

The Monday Club was built circa 1930 by a local women's group called "The Monday Club". It was later purchased by the Fortuna Concert Series which donated it to the City in 1999. The facility is used by the Fortuna Concert Series and other small groups.

RESPONSIBILITIES

- Manage the daily and ongoing operations of the River Lodge and Monday Club, including promotion & advertising, event coordination, and maintenance & upkeep of the facilities and equipment.
- Carry out annual events including the Bridal Faire and Holiday Craft Faire.
- Liaison with the Fortuna Chamber of Commerce Tourism Committee to promote events that will involve the use of River Lodge, promote tourism, and benefit the community.
- Provide excellent customer service by assisting facility users as needed.
- Maintain a state of the art facility with appropriate equipment to satisfy a variety of clientele.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant expenditures or staffing changes anticipated for 2012-2013.

RIVER LODGE & MONDAY CLUB PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Facility Custodian	-	0.25	0.25	0.20	0.20
Lead Custodian (1 PT)	0.50	-	-	-	-
Maintenance Worker (1 PT)	0.38	-	-	-	-
Conference Ctr Maintenance Worker II	1.00	-	-	-	-
Park Maintenance Worker II	0.20	0.20	0.20	0.10	0.10
Park Maintenance Worker III	-	-	-	0.10	-
Lead Park Maintenance Worker	-	-	-	-	0.10
Coordinator (3 PT)	1.50	-	-	-	-
Conference Center Coordinator	1.00	1.00	1.00	1.00	1.00
Conference Center Supervisor	1.00	-	-	-	-
Conference Center Manager	-	1.00	1.00	1.00	1.00
Conference Center Worker (3 PT)	-	2.50	2.50	2.50	2.50
Total Authorized	5.58	4.95	4.95	4.90	4.90

RIVER LODGE & MONDAY CLUB Fund 160

HISTORY OF EXPENDITURES BY CATEGORY Dept. 5800

Description	Fund 160	Dept. 5800	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
River Lodge Fund 160 Dept. 5800								
Salaries		5100	$74,952	$76,659	$77,468	$78,327	$80,205	$79,942
Salary Seasonal		5125	30,495	17,930	20,540	41,955	16,188	35,185
Overtime		5170	37	0	260	2,000	81	1,020
Salary/Accr/Buy		5180	0	0	0	0	1,276	1,326
Benefits		5200	25,176	27,459	36,150	43,624	45,893	48,942
Office Supplies		5400	2,061	1,084	1,772	2,000	2,500	2,500
Computer Software		5410	0	0	54	0	0	0
Department Supplies		5500	6,325	5,078	5,456	5,000	5,000	5,000
Vehicle Fuel & River Lodge		5505	0	1,006	0	0	0	0
Asphalt River Lodge		5525	0	11	0	0	0	0
Kitchen Supplies		5539	1,796	1,473	2,086	2,500	4,000	2,500
Facility Catering		5540	15,382	11,478	15,124	15,000	15,000	13,000
Facility Catering Linen		5545	476	1,457	1,312	2,000	2,000	2,000
Catering - Other Misc Costs		5546	1,019	61	1,512	1,000	1,500	1,500
User Group Linen		5547	8,452	5,389	6,932	6,000	7,000	7,000
Gift Shop Purchases/CGS		5550	11,163	13,191	18,928	15,000	10,000	15,000
Visitor Center Supplies		5560	371	40	236	500	500	500
Janitorial Supplies		5565	9,303	7,623	5,394	6,000	6,000	6,000
Special Events		5570	38	288	0	500	0	2,000
Special Events - Bridal Faire		5571	3,870	4,086	4,371	3,000	5,182	5,000
Special Events - Craft Faire		5572	649	1,920	1,791	2,000	2,122	2,000
Kitchen Chemicals		5575	1,608	2,116	1,721	2,000	2,000	2,000
River Ldg Disc River Lodge		5581	0	19,155	19,515	20,000	20,000	20,000
Office Equipment Maintenance		5705	0	690	720	800	900	1,000
Equipment Lease (Dish Sanitizer)		5706	1,116	1,122	1,120	1,500	1,300	1,500
Software Maintenance		5710	0	0	0	1,200	0	1,200
Equipment Maintenance/Repair		5720	3,304	1,527	2,628	2,000	2,500	0
Alarm System		5730	313	243	207	500	500	500
Janitorial Serv River Lodge		5735	0	56	38	0	0	0
Building Maintenance/Repair		5740	5,188	9,179	6,076	7,000	8,000	8,000
Newburg Pk Maint River Lodge		5741	0	118	0	0	0	0
Network Support (A)		5775	0	1,191	533	600	240	324
Phone System		5776	0	0	111	0	0	0
Personnel Services		6035	505	273	740	1,000	0	1,000
Credit Card Processing Fees		6060	1,275	1,044	1,316	1,200	1,400	1,500
Telephone		6200	5,333	5,546	5,364	7,000	7,000	7,000
Advertising		6300	6,107	4,423	6,793	8,000	7,500	7,000
Utilities		6505	20,487	18,972	22,215	20,000	27,000	22,000
Fire Assessment		6720	36	36	36	36	36	36
Travel and Conference		7000	194	424	38	1,500	295	2,000
Capital Outlay		8269	27,543	0		0		
Genicom printer		8121						270
Total			**$264,574**	**$242,348**	**$268,557**	**$300,742**	**$283,117**	**$305,745**

RIVER LODGE & MONDAY CLUB Fund 160

River Lodge Fund 160

Description	Fund 160	Dept. 5800	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Monday Club Fund 160 Dept. 5700								
Salaries		5100	0	0	0	2,262	$2,262	0
Part-time Regular		5165	$1,586	$1,307	$1,449	$4,872	4,872	$4,920
Overtime		5170	0	0	0	0	0	0
Benefits		5200	115	98	107	396	396	400
Department Supplies		5500	1,158	166	124	1,000	800	1,000
Vehicle Fuel & Monday Club		5505	0	206	0	0	0	0
Mon Club Disc		5582	0	2,452	6,760	7,000	7,000	7,000
Equipment Maintenance/Repair		5720	318	695	422	700	700	700
Janitorial		5735	0	0	20	0	0	0
Building Repairs		5740	266	641	0	1,000	1,200	1,500
Bank Fees Monday Club		6060	0	59	0	0	0	0
Telephone		6200	185	188	187	300	300	500
Advertising		6300	671	0	250	500	250	500
Utilities		6505	4,034	3,241	4,380	5,000	5,000	5,000
Fire Assessment		6720	36	36	36	36	36	36
Capital Outlay		8014	689	0	0	0	0	0
Energy Efficiency Upgrades		8014	0	0	0	0	0	0
Total			**$9,058**	**$9,089**	**$13,735**	**$23,066**	**$22,816**	**$21,557**
Total River Lodge			**$273,632**	**$251,437**	**$282,292**	**$323,808**	**$305,933**	**$327,301**

(A) See Appendix A for Expenditure Allocation

TRANSIT Fund 590

PURPOSE

The Transit Department is responsible for transportation services to Fortuna Residents. Service is provided in two fashions; a public transit service offered through Humboldt Transit Authority's Regional Redwood Transit System (RTS), and the Fortuna Senior Bus Dial-A-Ride System which provides transportation to people over the age of fifty, and/or disabled.

RESPONSIBILITIES

- Safe and efficient transportation of elderly and disabled
- Provide Fortuna residents transportation between Trinidad and Scotia

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Parks & Recreation Director position was eliminated and the Parks & Recreation Administrative Assistant was upgraded to a Parks & Recreation Office Supervisor.

TRANSIT PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Bus Drivers - Part Time	0.50	0.50	0.50	0.50	0.50
Bus Drivers - Full Time	2.00	2.00	2.00	1.00	1.00
Dispatchers (1 PT)	0.38	0.38	0.38	-	0.25
Facility Custodian	-	-	-	0.04	0.10
Parks & Rec Administrative Assistant	0.13	0.13	0.13	0.12	-
Parks & Rec Office Supervisor	-	-	-	-	0.12
Vehicle & Equipment Mechanic	0.03	0.03	0.03	0.06	0.06
Total Authorized	3.04	3.04	3.04	1.72	2.03

HISTORY OF EXPENDITURES BY CATEGORY Dept. 4400

Description	Fund 590	Dept. 4400	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Senior Bus Fund 590 Dept. 4400								
Salaries		5100	$51,196	$51,303	$31,057	$39,058	$26,587	$32,457
Part-time Regular		5165	10,787	14,390	22,985	22,320	22,500	20,478
Overtime		5170	22	49	9	500	10	500
Vacation Buyback		5180	0	0	3,450	0	2,001	2,040
Benefits		5200	23,105	24,063	16,840	21,695	18,595	21,353
Office Supp Sr. Bus Service		5400	0	9	11	100	150	150
Department Supplies		5500	604	1,261	263	1,500	1,400	1,500
Vehicle Fuel & Oil		5505	9,184	7,961	9,948	9,000	10,000	11,000
Vehicle Repairs		5715	3,794	4,668	2,057	3,000	2,500	2,500
Personnel Services		6035	417	0	0	0	600	
Telephone		6200	178	180	179	200	200	200
Advertising		6300	107	0	187	200	200	200
Insurance (A)		6350	3,400	3,400	3,400	3,400	3,400	3,400
Dues & Subscriptions		7015	0	0	320	320	355	355
Total Capital Outlay		8000	0	14,021	0	320	0	0
Senior Bus (Grant Funded)								
Total			**$102,794**	**$121,305**	**$90,706**	**$101,613**	**$88,498**	**$96,132**
Public Transit Fund 590 Dept. 4450								
Bus Shelter Janitorial		5735	1,553	1,598	86	2,116	100	1,950
HTA		6620	81,628	84,077	84,085	87,448	87,448	107,168
Total			**$83,181**	**$85,675**	**$84,171**	**$89,564**	**$87,548**	**$109,118**
Total Public Transit			**$185,975**	**$206,980**	**$174,877**	**$191,177**	**$176,046**	**$205,250**

(A) See Appendix A for Expenditure Allocation

Police

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POLICE PERSONNEL

Job Title	Police Fund-Dept 100-2000	Total
Kennel Attendant (PT)	0.50	0.50
Evidence Tech (PT)	0.50	0.50
Records Clerk/Relief CSO	1.00	1.00
CSO - Field Admin	1.00	1.00
CSO - Field Admin	1.00	1.00
Community Services Officer	1.00	1.00
Community Services Officer	1.00	1.00
Community Services Officer	1.00	1.00
Community Services Officer	1.00	1.00
Community Services Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Police Officer	1.00	1.00
Office Supervisor - Police	1.00	1.00
Police Sergeant	1.00	1.00
Police Sergeant	1.00	1.00
Police Sergeant	1.00	1.00
Police Sergeant	1.00	1.00
Lieutenant	1.00	1.00
Police Chief	1.00	1.00
		25.00

POLICE Fund 100

General Fund 100

PURPOSE

The Police Department is responsible for the protection of life and property through maintenance of public order, the fair and impartial enforcement of laws, safeguarding the Constitutional Rights of all, and the regulation of motor vehicles.

The Department is committed to serving the citizens of Fortuna by continually seeking community opinion and involvement, engaging in police-community crime prevention, public safety education and cooperative efforts with other public and private agencies.

The Department strives for excellence in purpose and performance. Fairness, honesty and integrity are mainstays in Departmental relationships. It is a continuing goal of the Police Department to recruit and retain the most qualified police employees for the City of Fortuna.

RESPONSIBILITIES

- To maintain and enhance, if possible, the level of service to the growing community by deploying personnel and resources effectively and utilizing volunteers.
- To be good financial managers; expending fiscal resources wisely and at the same time developing and expanding city revenues when applicable.
- To enhance our police-community relationships through new and existing programs.
- To emphasize departmental training and personnel development in order to professionally serve the community.
- To adhere to the Police Code of Ethics and the Fortuna Police Department Statement of Values.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The American Recovery & Reinvestment (ARRA) grant that funded two Police Officer positions, was exhausted by June 30, 2012. With the current revenue constraints, the City has determined that these two positions cannot be sustained reducing the sworn officer staffing level back to 15 positions.

POLICE Fund 100

General Fund 100

POLICE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	-	1.00	1.00	1.00	1.00
Sergeants	4.00	3.00	3.00	4.00	4.00
Police Officers	7.00	7.00	8.00	7.00	9.00
Detectives	1.00	1.00	1.00	2.00	-
Youth Services Officer	1.00	1.00	1.00	1.00	-
Crime Prevention Officer	1.00	1.00	1.00	1.00	-
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	7.00	7.00	6.00	6.00	7.00
Lead Community Services Officer	-	-	1.00	1.00	-
Records Clerk/Relief Dispatcher II	1.00	1.00	1.00	1.00	1.00
Vehicle & Equipment Mechanic	0.13	0.13	0.13	0.37	0.37
Facility Custodian	-	-	-	0.22	0.20
Kennel Technician PT	-	-	-	0.50	0.25
Evidence Technician PT	0.50	0.50	0.50	0.50	0.50
Total Authorized	**24.63**	**24.63**	**25.63**	**27.59**	**25.32**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 2000	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Police Services Dept. 2000								
Salaries		5100	$931,086	$1,036,839	$1,011,989	$1,004,549	$1,010,001	$1,236,534
Part-time Regular		5165	12,185	15,540	16,198	18,500	10,917	5,100
Overtime		5170	144,960	123,164	105,236	110,000	124,935	110,000
Vacation/Sick Leave Buyback		5180	27,188	14,255	34,016	27,000	18,650	31,500
Benefits		5200	376,452	464,851	492,534	624,372	574,862	743,809
Uniform Allowance		5260	8,929	12,483	12,968	15,800	15,450	21,600
Office Supplies		5400	11,022	13,911	14,508	12,000	10,000	10,000
Software (A)		5410	0	0	0	2,000	0	2,730
Department Supplies		5500	23,045	29,725	29,449	25,000	25,000	20,000
Vehicle Fuel & Oil		5505	32,055	41,361	56,109	50,000	50,000	50,000
Ammunition/Range Supplies		5515	2,922	3,675	4,135	4,000	4,025	3,000
Radio & Equipment Maint.		5700	5,318	5,155	1,634	6,500	4,000	6,500
Office Equipment Maint.		5705	1,677	432	602	4,500	4,500	4,500
Code Enforcement		5708	0	0	0	1,000	0	1,000
Vehicle Repairs & Maint.		5715	19,664	29,383	24,286	25,000	25,000	25,000
Equipment Repairs & Maint.		5720	642	3,876	6,822	0	2,500	10,000
Janitorial Service		5735	9,320	9,781	534	0	100	0
Building Repairs		5740	893	1,057	1,794	3,000	3,000	3,000
Network Support (A)		5775	20,307	14,294	6,667	7,560	7,560	12,312
Telephone Network Support		5776	850	945	918	2,000	1,000	2,000

POLICE Fund 100

General Fund 100

Description	Fund 100	Dept. 2000	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Police Services Dept. 2000 - *Continued*								
Professional Services		6025	672	889	672	2,000	2,000	2,000
Recruitment Services		6035	12,184	21,361	10,185	15,000	4,000	5,000
Credit Card Processing Fees		6060	464	552	694	560	560	560
Telephone		6200	13,206	15,085	18,746	17,000	17,000	17,000
CLEWS/CLETS Service		6215	8,898	9,843	8,497	9,500	9,500	9,500
Codification		6225	0	0	1,368	1,400	0	1,400
Eureka Records/Dispatch		6230	22,179	10,099	0	18,000	18,000	18,000
Advertising		6300	521	100	0	500	100	500
Utilities		6505	13,036	13,114	13,560	14,000	10,000	14,000
DUI/DOJ Testing Fees		6600	3,832	4,271	3,723	7,000	7,000	7,000
Live scan Fees		6625	13,855	20,925	13,892	14,000	14,000	14,000
Booking Fees		6705	0	4,129	3,856	0	4,885	6,000
Travel & Conferences		7000	1,626	3,449	4,687	5,000	5,000	3,000
Training Expenses		7005	25,357	28,811	17,274	25,000	25,000	20,000
Dues & Subscriptions		7015	2,196	1,638	1,903	2,000	2,000	2,000
Special Expense		7405	5,714	9,006	6,986	15,000	12,000	10,000
SCOP Volunteers		7415	2,388	85	191	1,000	1,000	1,000
Police Explorer		7420	0	0	100	1,000	0	0
Police Chaplains		7425	0	0	0	500	0	500
RARC		7435	0	0	0	500	500	0
Abandoned Vehicle Expense		7450	4,893	6,446	2,375	10,000	10,000	10,000
Every 15 Minutes Expense		7451	54		0	0	21,500	0
Total Capital Outlay			127,171	101,712		0	19,735	76,476
Detail below:								
Genicom printer		8121						2,537
Police Car & Related Equip		8267			68,772	15,000		68,439
Police Car & Related Equip		8267				50,000		
Computers & Printers		8267				6,000		
Cold weather jump suits		8267				2,200		
Stinger type flashlights		8267				2,000		
Glock Replacement program		8267				650		5,500
In-Car Video System		8267				5,000		
Less Deferred Capital Outlay					(56,991)	(65,850)		
Total			**$1,886,761**	**$2,072,242**	**$1,940,889**	**$2,116,741**	**$2,075,279**	**$2,516,520**

(A) See Appendix A for Expenditure Allocation

POLICE Fund 100

General Fund 100

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Detective (Was Problem Oriented Policing/Drug Enforcement) Dept. 2200							
Salaries	5100	$51,817	$58,786	$101,376	$99,686	$98,324	$0
Overtime	5170	16,029	12,620	14,211	20,000	15,477	0
Vacation/Sick leave Buyback	5180	1,898	0	1,438	1,000	6,010	0
Benefits	5200	28,328	32,279	62,993	77,272	64,999	0
Uniform Allowance	5260	650	800	1,200	1,600	1,800	0
Department Supplies	5500	0	0	0	0	100	0
Vehicle Fuel & Oil	5505	229	149	907	1,500	1,000	0
Vehicle Repair	5715	0	0	0	1,000	210	0
Training	7005	0	0	0	4,000	700	0
							0
Total		**$98,951**	**$104,634**	**$182,125**	**$206,058**	**$188,620**	**$0**
Drug Task Force - Cal-MMET Dept. 2250							
Salaries	5100	$47,372	$0	$0	$0	$0	$0
Overtime	5170	16,870	0	0	0	0	0
Vacation/Sick leave Buyback	5180	902	0	0	0	0	0
Benefits	5200	26,725	0	0	0	0	0
Uniform Allowance	5260	650	0	0	0	0	0
Departmental Supplies	5500	0	0	0	0	0	0
Vehicle Fuel & Oil	5505	1,701	0	0	0	0	0
Vehicle Repair	5715	0	0	0	0	0	0
Training	7005	74	0	0	0	0	0
							0
Total		**$94,294**	**$0**	**$0**	**$0**	**$0**	**$0**
Youth Services/Problem Oriented Policing Dept. 2300							
Salaries	5100	$49,416	$51,037	$53,615	$53,011	$45,537	$0
Overtime	5170	9,468	4,549	9,729	7,000	7,328	0
Vacation/Sick leave Buyback	5180	0	1,042	0	500	916	0
Benefits	5200	26,847	22,816	32,279	39,457	24,349	0
Uniforms	5260	650	800	800	800	900	0
Departmental Supplies	5500	2,281	5,143	4,755	8,000	6,400	0
Training	7005	160	0	0	2,000	711	0
Special Youth Services	7405	0	0	41	70	70	0
Total		**$88,822**	**$85,387**	**$101,219**	**$110,838**	**$86,211**	**$0**

POLICE Fund 100

General Fund 100

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Crime Prevention Dept. 2500							
Salaries	5100	$54,434	$21,761	$49,344	$44,442	$50,829	$0
Overtime	5170	5,670	3,668	7,448	7,000	8,935	0
Vacation/Sick leave Buyback	5180	0	0	0	500	0	0
Benefits	5200	27,994	12,432	30,787	36,523	37,504	0
Uniform Allowance	5260	650	400	400	800	900	0
Department Supplies	5500	1,068	0	0	1,000	500	1,000
Training	7000	0	0	0	2,000		2,000
Total		**$89,816**	**$38,261**	**$87,979**	**$92,265**	**$98,668**	**$3,000**
ARRA Grant Funded Police Officers (2) Dept. 2735							
Salaries	5100	$0	$37,752	$82,647	$43,914	$75,975	$0
Overtime	5170	0	2,026	0	0	0	0
Vacation/Sick leave Buyback	5180	0	0	0	0	1,145	0
Benefits	5200	0	16,503	34,585	22,235	34,505	0
Uniforms	5260	0	0	0	0	1,464	0
Departmental Supplies	5500	0	15,677	(1,250)	0	2,491	0
Personnel Services	6035	0	7,673	0	0	0	0
Training	7005	0	4,240	6,418	9,895	1,336	0
Capital Outlay	8267	0	20,005	0	0	0	0
Total		**$0**	**$103,876**	**$122,400**	**$76,044**	**$116,916**	**$0**
Animal Control Dept. 2800							
Salaries-Stipend	5100	$1,800	$1,800	$1,800	$1,800	$900	$1,800
Part-time Regular	5165	0	0	0	8,403	0	4,243
Benefits	5200	661	735	799	1,831	432	580
Department Supplies	5500	4,835	5,774	4,949	6,000	5,000	6,000
Vehicle Fuel & Oil	5505	0	0	0	3,000	0	3,000
Vehicle Repairs & Maintenance	5715	0	0	216	2,000	0	2,000
Bldg Maint/repair	5740	0	0	125	214	1,000	214
Utilities	6505	1,343	2,371	2,532	2,400	2,000	2,400
Training Expenses	7005	0	0	1,914	1,000	0	1,000
Miranda Expense	7400	8,981	9,326	11,145	15,000	6,400	15,000
Veterinary Expense	7455	855	3,289	2,843	3,000	1,000	3,000
Total		**$18,475**	**$23,295**	**$26,323**	**$44,648**	**$16,732**	**$39,237**

POLICE Fund 100

General Fund 100

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
K-9 Unit Dept. 2850							
Salaries-Stipend	5100	$0	$0	$8,423	$0	$0	$0
Overtime	5170	7,573	8,047	0	10,000	8,919	$0
Benefits	5200	2,715	3,048	3,302	933	4,176	0
Department Supplies	5500	631	5,327	3,257	2,000	2,500	0
Vehicle Fuel & Oil	5505	0	0	0	1,500	0	0
K-9 Maintenance	5530	0	0	1,559	1,000	0	0
Training Expenses	7005	3,000	4,440	6,000	3,500	6,000	0
Veterinary Expense	7455	0	792	247	2,500	1,000	0
Total		**$13,919**	**$21,654**	**$22,788**	**$21,433**	**$22,595**	**$0**
Grant Expenditures & Asset Seizure							
Asset Seizure	**180 -2700**	$15,839	$701	$0	$0	$0	
OTS Grant	**100-2730 & 2731**	0	0	42,621	30,000	16,906	13,095
COPS DUI Awareness	**100-2725**	0	400	13,511	0	0	
OTS Grant	**100-2720**	0	2,524	0	5,159	0	
Total		**$15,839**	**$3,625**	**$56,132**	**$35,159**	**$16,906**	**$13,095**
Total Police Department		**$2,306,877**	**$2,452,974**	**$2,539,855**	**$2,703,186**	**$2,621,927**	**$2,571,853**

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Public Works

- Administration
- Engineering
- General Services
- Utilities - Wastewater
- Utilities - Water
- Solid Waste
- Maintenance Districts & Fee/Assessment Areas

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PUBLIC WORKS PERSONNEL

Job Title	Police Fund-Dept 100-2000	PW Admin Fund-Dept 100-4000	Gen Svc Street Division Fund-Dept 100-4100	PW Engineering Fund-Dept 100-5100	Parks&Rec Recreation Fund-Dept 100-5400	Parks&Rec Parks Fund-Dept 100-5450	Com Dev Building Fund-Dept 120-3000	Com Dev Dev Review Fund-Dept 120-3100	Gen Svc Storm Drain Mr Fund-Dept 200-4300	Solid Waste Recycling Fund-Dept 210-5300	Gen Svc Traffic Control Fund-Dept 280-4200	Water Pumping,Treatment,Storage Fund-Dept 500-6000	Water Transmission&Dist Fund-Dept 500-6100	Water Cust.Acct. Fund-Dept 500-6200	Water Admin Fund-Dept 500-6300	Wastewater Collection Fund-Dept 550-6500	Wastewater Pumping&Treatment Fund-Dept 550-6600	Wastewater Admin Fund-Dept 550-6700	Parks&Rec Transit Fund-Dept 590-4400	Capital Improvement Projects Fund-Dept Various	Total
Public Works Admin Technician		0.20													0.40			0.40			1.00
VACANT - PW DIRECTOR		0.10	0.05	0.05	0.10	0.10			0.05	0.05		0.050	0.05		0.15	0.05	0.05	0.15			1.00
Street Maintenance Worker II			0.30								0.35		0.10			0.10				0.15	1.00
Street Maintenance Worker III			0.30								0.35		0.10			0.10				0.15	1.00
Street Maintenance Worker II			0.30								0.35		0.10			0.10				0.15	1.00
Lead Street Maintenance Worker			0.30								0.35		0.10			0.10				0.15	1.00
General Services Superintendent			0.30								0.25		0.15		-	0.15		-		0.15	1.00
Vehicle & Equipment Mechanic II	0.185	0.005	0.30	0.01		0.09	0.01				0.05		0.20			0.05			0.03	0.07	1.00
Vehicle & Equipment Mechanic II	0.185	0.005	0.30	0.01		0.09	0.01				0.05		0.20			0.05			0.03	0.07	1.00
City Carpenter II			0.40						0.15		0.10	0.05					0.05			0.25	1.00
City Carpenter III			0.20						0.15		0.10	0.05				0.05	0.25			0.20	1.00
City Engineer			0.05	0.10				0.05	0.05	0.05		0.06	0.06		0.13	0.06	0.06	0.13		0.20	1.00
Engineering Tech II			0.05	0.20			0.05	0.10	0.05			0.05	0.05		0.13	0.05	0.05	0.13		0.10	1.00
Engineering Tech III			0.10	0.10				0.10	0.15	0.15		0.05	0.05		0.05	0.05	0.05	0.05		0.10	1.00
Utility Worker II													0.40	0.10		0.30	0.10			0.10	1.00
Utility Worker III													0.40	0.10		0.30	0.10			0.10	1.00
Lead Utility Worker													0.40	0.10		0.30	0.10			0.10	1.00
Utility Worker II													0.40	0.10	0.05	0.20	0.10	0.05		0.10	1.00
Utility Worker II													0.40	0.10		0.30	0.10			0.10	1.00
Utility Worker III													0.10	0.70		0.05	0.05			0.10	1.00
Utilities Superintendent													0.40	0.10		0.30	0.10			0.10	1.00
Chief Treatment Plant Operator												0.05	0.05	-	0.20	0.15	0.25	0.20		0.10	1.00
Treatment Plant Operator in Training												0.20					0.55	0.25			1.00
Treatment Plant Operator III/Shift Supervisor												0.20		-		0.05	0.75				1.00
Treatment Plant Operator in Training												0.20		-		0.05	0.75				1.00
Laboratory Technician												0.20		-		0.05	0.75				1.00
Treatment Plant Operator in Training												0.25					0.60	0.15			1.00
Treatment Plant Operator in Training												0.20				0.05	0.75				1.00
Treatment Plant Operator III/Shift Supervisor												0.20		-		0.05	0.75				1.00
Treatment Plant Mechanic												0.20				0.05	0.75				1.00
												0.25					0.75				1.00
	0.37	0.31	2.95	0.47	0.10	0.28	0.07	0.25	0.60	0.25	1.95	2.26	3.31	1.20	1.11	2.81	7.71	1.51	0.06	2.44	30.00

ADMINISTRATION Fund 100

General Fund 100

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBLITIES

Administration

- Handicap Accessibility Program
  - o ADA Action Plan

- Compliance Coordination
  - o National Flood Insurance Program (NFIP) administration
  - o Storm Water Management Plan (SWMP)
  - o Illicit Discharge Detection and Elimination (IDDE) Program (storm drain)
  - o Solid Waste Recycling Programs
    - § Solid Waste Reduction
    - § Used Oil Recycling
    - § Used Tires Recycling
    - § Beverage Container Recycling

- Hazardous Materials Plans and Disposal
- Energy Conservation
- Employee Safety
- Department Policies and Procedures

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

ADMINISTRATION Fund 100

General Fund 100

ADMINISTRATION PERSONNEL ALLOCATION

Classification	Staffing Levels 2008-09	2009-10	2010-11	2011-12	2012-13
Public Works Director/City Engineer			0.10	0.10	-
Public Works Director	-	0.20	-	-	0.10
Public Works Administrative Technician	0.20	0.20	0.20	0.20	0.20
Deputy PW Director - General Services	-	-	-	-	-
Vehicle & Equipment Mechanic	0.01	0.01	0.01	0.01	0.01
Part-time Worker (4 PT)	0.40	0.40	0.40	0.40	-
Total Authorized	**0.61**	**0.81**	**0.71**	**0.71**	**0.31**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Public Works Administration Fund 100 Dept. 4000							
Salaries	5100	$6,587	$14,025	$33,770	$17,040	$36,178	$15,213
Salary Seasonal	5125	0	0	0	7,500	0	0
Vacation/Sick Leave Buyback	5180	0	235	131	0	0	0
Benefits	5200	2,917	4,400	10,040	6,943	12,425	6,459
Office Supplies	5400	318	491	1,120	750	700	750
Software (A)	5410	0	0	0	0	0	152
Department Supplies	5500	826	801	324	1,000	400	1,000
Vehicle Fuel	5505	0	371	700	1,500	600	1,500
Office Equip. Maint.	5705	0	0	0	500	400	500
Vehicle Repairs	5715	0	291	43	200	200	200
Network Support (A)	5775	0	7,743	0	0	0	324
Phone System	5776	0	0	177	0	315	350
Professional Services	6025	0	481	160	0	450	450
Personnel Services	6035	718	869	947	500	0	500
Telephone	6200	0	477	836	600	425	600
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	217	1,525	0	500	0	500
Training	7005	263	218	40	500	0	500
Dues & Subscriptions	7015	173	0	0	200	0	200
Total Capital Outlay					1,400	1,079	0
Detail below:							
Adobe Pro	8268	0	0	0	400	0	0
CIP Filing Cabinets	8268	0	0	0	1,000	1,079	0
		0	0	0			
Total		**$12,019**	**$31,927**	**$48,288**	**$39,133**	**$53,172**	**$29,199**

(A) See Appendix A for Expenditure Allocation

GENERAL SERVICES Funds 100, 200, 260, 270, 280, 295

Various Funds

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

RESPONSIBLITIES

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

General Services

- Streets
  - Signs
  - Traffic Control Signals
  - Roadway Striping and Markings
  - Street Sweeping
  - Street Lights
  - Roadway and Roadside Maintenance
- Storm Drains
  - Storm Drain Collection System
  - Other Storm Drainage Facilities (streams, creeks, detention basins)
- Weed Abatement (fire hazards)
- City Vehicle Fleet and Equipment Maintenance
  - Air Quality Control Programs (CARB and Stationary/Portable Generators)

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

GENERAL SERVICES Funds 100, 200, 260, 270, 280, 295

Various Funds

GENERAL SERVICES PERSONNEL ALLOCATION

Classification	Staffing Levels 2008-09	2009-10	2010-11	2011-12	2012-13
Senior Account Clerk	-	-	-	-	0.05
Finance Director	-	-	-	-	0.01
Public Works Director/City Engineer	-	-	0.05	0.10	-
Public Works Director	-	-	-	-	0.10
Administrative Personnel	0.06	0.06	0.01	0.01	-
Assistant City Manager	-	-	-	0.03	-
Deputy PW Director - General Services	0.60	0.60	-	-	-
General Services Superintendent	-	-	0.65	0.55	0.55
Lead Street Maintenance Worker	0.80	0.80	0.80	0.65	0.65
Public Works Technician	1.00	1.00	1.00	-	-
Street Maintenance Worker II/III	3.20	3.20	3.20	2.60	1.95
City Engineer	-	-	-	-	0.10
Engineering Technician II	-	-	-	0.10	0.10
Engineering Technician III	-	-	-	0.15	0.25
Vehicle & Equipment Mechanic	0.47	0.47	0.47	0.82	0.70
Compliance Coordinator	0.35	0.35	0.35	-	-
City Carpenter I/II	1.80	1.80	1.80	1.30	1.10
Part-time Worker (4 PT)	2.00	2.00	2.00	2.00	2.00
Total Authorized	**10.28**	**10.28**	**10.33**	**8.31**	**7.56**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
General Services - Storm Drain Maintenance Fund 200 Dept. 4300							
Salaries	5100	$26,352	$25,887	$21,507	$25,494	$15,060	$29,355
Salary Seasonal	5125	0	204	422	5,800	1,308	5,800
Overtime	5170	74	0	57	1,000	117	1,000
Vacation/Sick Leave Buyback	5180	114	0	630	0	160	0
Benefits	5200	6,079	6,152	7,050	12,123	6,154	11,682
Office Supplies	5400	38	60	62	250	0	0
Department Supplies	5500	3,387	1,864	30	4,000	2,500	2,500
Software Maintenance	5710	1,000	0	0	0	0	0
Personnel Services	6035	0	0	30	0	0	0
Advertising Storm Drain	6300	0	65	0	0	0	0
NPDS Permit	6610	5,400	5,400	0	0	7,279	0
Adopt A Block Storm Drain	6616	0	104	0	0	0	0
Travel & Conferences	7000	1,180	0	0	500	0	0
Training	7005	11	20	302	1,000	0	500
Dues & Subscriptions	7015	145	145	0	250	0	0
Reimb Grant Exp Storm Drain	7251	0	60	37	0	0	0
Special Projects	8237	5,000	3,702	1,995	5,000	2,000	2,000
Special Projects	8237	0	0	0	0	402	0
Total		**$48,780**	**$43,663**	**$32,122**	**$55,417**	**$34,980**	**$52,838**

GENERAL SERVICES Funds 100, 200, 260, 270, 280, 295

Various Funds

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
General Services - Stormwater Management Fund 200 Dept. 4310							
Office Supplies	5400	$0	$0	$0	$200	$0	$200
Software (A)	5410	0	0	0	0	0	379
Department Supplies	5500	0	0	0	200	0	200
Vehicle Fuel & Oil	5505	0	0	0	500	0	0
ASIST Software Annual Fee	5710	0	0	0	0	0	0
Vehicle Repairs	5715	0	0	0	0	0	0
Professional Services	6025	0	280	0	750	0	750
Advertising	6300	0	898	832	1,000	500	500
NPDS Permit	6610	0	0	5,400	5,500	0	7,300
IDDE Testing	6613	0	455	60	1,000	100	400
Stormwater Hotline	6614	0	0	0	600	400	400
Adopt a Block	6616	0	962	0	250	0	0
IDDE Implementation	6617	0	0	751	1,000	751	750
SWMP Implementation	6618	0	0	1,160	3,000	1,200	1,500
Travel & Conferences	7000	0	0	1,100	1,000	0	0
Training	7005	0	0	1,154	500	500	500
Application/Certification Fees	7012	0	0	0	200	200	200
Dues & Subscriptions	7015	0	0	376	275	400	400
Stormwater Grant Expenditures	7251	0	0	0	0	0	0
Special Projects	8237	0	157	0	500	0	0
Total Capital Outlay		0	0	0	1,667	1,667	0
Detail below:						0	0
GIS Development	8256	0	0	0	0	0	0
Total		**$0**	**$2,752**	**$10,833**	**$18,142**	**$5,718**	**$13,479**

GENERAL SERVICES Funds 100, 200, 260, 270, 280, 295

Various Funds

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
General Services - Street Division Fund 100 Dept. 4100							
Salaries	5100	$185,096	$66,729	$124,861	$146,662	$144,919	$120,927
Salary Seasonal	5125	2,500	8,739	20,681	5,800	5,916	0
Overtime	5170	319	319	259	3,000	653	2,000
Vacation Buy back	5180	2,314	496	6,301	975	3,728	975
Benefits	5200	76,724	33,307	57,796	83,928	71,933	63,165
Office Supplies	5400	0	0	553	0	14	100
Department Supplies	5500	23,750	27,226	26,323	24,000	23,000	24,000
Vehicle Fuel & Oil	5505	18,309	19,368	26,926	24,000	22,500	24,000
Equipment Fuel & Oil	5510	1,004	308	426	1,000	1,000	1,000
Vehicle Repairs	5715	3,781	5,230	3,409	5,500	4,500	5,000
Equipment Maintenance	5720	3,601	5,117	11,901	5,000	6,000	5,000
Building Repair & Maintenance	5740	725	124	219	1,000	400	600
Tools & Small Equipment	5900	3,108	2,519	2,477	3,000	2,200	2,200
Engineering Services	6005	0	3,168	4,522	3,000	3,000	3,000
Professional Services	6025	0	0	507	0	0	0
Personnel Services	6035	500	2,128	682	1,100	1,135	1,100
Telephone	6200	0	0	0	0	50	50
Travel & Conference	7000	0	719	913	1,200	163	500
Training	7005	92	395	616	1,200	2,330	1,200
Dues & Subscriptions	7015	0	100	70	300	430	430
Detail below:						15,530	6,879
Genicom printer	8121						399
Corp Yard Winterization	8235		21,001		5,000	0	4,000
Narrow Band Radios	8235				1,600	1,600	1,460
GIS Startup (1/3)	8235				1,667	0	0
Concrete Mixer (1/4)	8235				680	710	0
Mitchell Software (1/3)	8235				1,020	1,020	1,020
CARB Retrofit - Sweeper (1/4)	8235				5,000	5,000	0
Capacity Tester	8235				2,100	2,100	0
Carpenter Tools	8235				4,000	4,000	0
Radio Repeater	8235				925	1,100	0
Grinding/Inlay	8239	51,949	0	0	0		
Total Capital Outlay		42,344	0	31,323	0		
Total		**$416,116**	**$196,993**	**$320,765**	**$315,665**	**$309,401**	**$262,126**

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
TEA/STIP - Street Division Fund 270 Dept. 4100							
Salaries	5100	$0	$0	$13,051	$0	$0	$0
Part-time Regular	5165	0	0	2,162	0	0	0
Overtime	5170	0	0	27	0	0	0
Vacation/Sick Leave Buyback	5180	0	0	659	0	0	0
Benefits	5200	0	0	6,599	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
Total		**$0**	**$0**	**$22,498**	**$0**	**$0**	**$0**

GENERAL SERVICES Funds 100, 200, 260, 270, 280, 295

Various Funds

General Services - TDA Ongoing Streets Repairs Fund 260 Dept. 4150

General Contract	6015	0	0	0	0	18,105	0
Grinding/Inlay	8239	0	75,039	0	45,000	26,895	45,000
Total		**$0**	**$75,039**	**$0**	**$45,000**	**$26,895**	**$45,000**

General Services - Traffic Control Fund 280 Dept. 4200

Salaries	5100	$74,850	$72,516	$65,786	$87,278	$72,482	$80,712
Salary Seasonal	5125	1,012	1,876	3,423	5,800	2,407	5,800
Overtime	5170	1,735	150	61	1,800	211	1,800
Vacation/Sick Leave Buyback	5180	883	371	461	0	2,704	0
Benefits	5200	33,587	34,632	31,254	49,512	35,870	46,652
Office Supplies	5400	0	0	273	0	0	0
Department Supplies	5500	10,188	9,321	8,340	10,000	10,000	10,000
Vehicle Fuel & Oil	5505	6,108	6,442	6,830	6,500	6,500	7,000
Base Materials	5520	361	1,154	1,526	1,200	500	900
Asphalt	5525	4,226	8,857	4,322	5,500	5,000	5,500
Crack Seal Material	5526	0	0	0	3,500	1,800	0
Vehicle Repairs	5715	53	0	696	500	500	500
Sweeper Repairs & Maintenance	5721	4,032	5,218	7,496	6,000	7,100	6,500
Traffic Signal Maintenance	5725	1,828	1,326	1,637	2,000	1,800	2,000
Street Light Maintenance	5726	2,271	3,568	4,413	5,000	3,000	4,000
Street Striping	5765	15,000	17,008	16,782	17,000	16,751	17,000
Tools & Small Equipment	5900	0	0	0	0	0	0
Engineering Services	6005	0	0	3,664	3,000	0	5,000
Street Light Utilities	6510	29,760	29,363	29,980	31,500	30,000	31,500
Traffic Signal Utilities	6515	3,978	4,005	6,531	4,300	4,300	4,300
Travel & Conference	7000	615	0	217	1,200	260	1,000
Training	7005	0	0	560	1,000	392	800
Total Capital Outlay	8000	0	0	0	10,200	8,758	303
Detail below:							3,300
Genicom printer	8121					0	303
332L Signal Cabinet & Hardware		0	0	0	0	6,558	
Mod. 170 Signal Controller		0	0	0	0	2,200	
Total		**$190,487**	**$195,807**	**$194,252**	**$252,790**	**$210,334**	**$231,267**

General Services - Gas Tax Engineering & Admin. Fund 295 Dept. 4800

Salaries	5100	$1,755	$744	$645	$673	$677	$742
Salary Part Time	5165	$0	$0	$7	0	0	0
Vacation/Sick Leave Buyback	5180	$57	$0	$32	0	0	0
Benefits	5200	$526	$265	$238	265	257	277
Total		**$2,338**	**$1,009**	**$922**	**$938**	**$934**	**$1,018**
Total General Services		**$657,721**	**$515,263**	**$581,392**	**$687,952**	**$588,262**	**$605,728**

ENGINEERING Fund 100

General Fund 100

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

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RESPONSIBLITIES

Engineering

- Development Review
  - o Building Permit Referrals
  - o Development Project Referrals (Conditions of Approval)
  - o Development Project Implementation
    - § Construction observation
    - § Conditions of Approval implementation
- Capital Improvement Program (CIP) Support
  - o Internal project engineering design
  - o Out-sourced engineering design coordination and project management
- Traffic Safety Committee
- Traffic engineering support
- Code Compliance Committee participation and support
- Benefit Assessment Areas formation and administration
- Regional Transportation Liaison
- Maintain Improvement Codes and Standards
- Graphic Information Systems Developers/Managers
- National Flood Insurance Program implementation

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

ENGINEERING Fund 100

General Fund 100

ENGINEERING PERSONNEL ALLOCATION

Classification	Staffing Levels 2008-09	2009-10	2010-11	2011-12	2012-13
Public Works Director	-	-	-	-	0.05
Public Works Director/City Engineer	-	-	-	0.05	-
City Engineer	-	-	-	-	0.10
Engineering Technician II	-	-	-	0.15	0.20
Engineering Technician III	-	-	-	0.20	0.10
Vehicle & Equipment Mechanic	-	-	-	0.02	0.02
Seasonal/Part-time Worker (4 PT)	-	-	-	-	-
Total Authorized	**0.00**	**0.00**	**0.00**	**0.42**	**0.47**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Engineering Division Fund 100 Dept. 5100							
Salaries	5100	$0	$1,415	$19,093	$17,574	$15,420	$22,714
Part-time Regular	5165	0	0	0	0	0	0
Overtime	5170	0	0	26	0	22	0
Vacation Buyback	5180	0	0	0	0	213	1,020
Benefits	5200	0	553	5,966	6,499	5,280	8,011
Office Supplies	5400	0	681	960	1,000	1,250	1,000
Software (A)	5410	0	0	0	0	0	682
Department Supplies	5500	0	1,614	1,749	1,500	2,349	1,500
Fuel & Oil	5505	0	811	1,078	1,000	2,830	3,000
Vehicle Repair	5715	0	38	4	500	1,185	500
Equipment Repairs	5720	0	54	180	1,000	0	1,000
Phone System	5776	0	0	60	0	0	0
Tools & Small Equipment	5900	0	20	359	500	120	500
Contract Engineer	6005	0	0	0	1,000	0	1,000
Legal Services	6020	0	0	0	0	0	0
Professional Services	6025	0		3,015	2,500	10,000	2,500
Personnel Services	6035	0	839	302	500	2,290	500
Telephone	6200	0	253	519	300	322	300
Advertising	6300	0	0	0	200	0	200
Utilities	6505	0	212	295	220	231	220
Hazard Mitigation	6730	0	0	0	0	0	0
Travel & Conference	7000	0	549	3,436	3,000	2,962	3,000
Dues & Subscriptions	7015	0	2,905	4,519	6,500	8,335	6,500
Total Capital Outlay		0	3,834	669	10,267	10,305	5,267
Detail below:							
Color Laser jet Printer	8235	0	0		1,600		
Additional Soft desk License	8235	0	0		3,000		
Large Format Printer/Scanner	8235	0	0		3,167		
ACAD/GIS capable Laptop	8235	0	0		2,500		
Total		**$0**	**$13,778**	**$42,230**	**$54,060**	**$63,114**	**$59,414**

UTILITIES - WASTEWATER DIVISION Fund 550

Wastewater Fund 550

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

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- Wastewater
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RESPONSIBLITIES

Wastewater

- Wastewater Collection
  - Maintenance of approximately five thousand (5000) sewer service connections
  - Maintenance of forty-two (42) miles of collection system pipeline
  - Operation and Maintenance of nine (9) sewage lift stations

- Wastewater Treatment
  - Wastewater Treatment Facility (permitted for 1.5 million gallons per day)
  - Pretreatment Program
  - Sanitary Sewer Management Plan (SSMP)
    - FOG Program (Fats, Oils and Grease)
    - Inflow and Infiltration (I&I) Reduction
  - Process Safety Management Plan (PSMP)

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

UTILITIES - WASTEWATER DIVISION Fund 550

Wastewater Fund 550

WASTEWATER DIVISION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager	0.20	0.20	0.20	0.20	0.22
Assistant City Manager	-	-	-	0.18	-
Deputy City Clerk/Human Resources	-	-	-	-	0.25
Administrative Assistant	-	-	-	-	0.20
Deputy Director of Community Developme	-	-	-	-	0.05
Finance Director	-	-	-	-	0.22
Senior Account Clerk	-	-	-	-	0.38
Account Clerk III	-	-	-	-	0.35
Account Clerk II	-	-	-	-	0.35
Facility Custodian	-	-	-	-	0.05
Public Works Director/City Engineer	-	0.38	0.38	0.225	-
City Engineer	-	-	-	-	-
Administration Personnel	1.78	1.74	1.63	1.75	0.25
Public Works Administrative Technician	0.40	0.40	0.40	0.40	0.40
Public Works Director	-	-	-	-	0.25
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.30
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Deputy PW Dir - General Services	0.15	0.15	-	-	-
General Services Superintendent	-	-	0.15	0.15	0.15
Vehicle & Equipment Mechanic	0.05	0.05	0.05	0.10	0.10
City Carpenter	0.10	0.10	0.10	0.10	0.35
City Engineer	-	-	-	-	0.25
Engineering Tech II	0.20	0.20	0.20	0.15	0.23
Engineering Tech III	-	-	0.20	0.15	0.15
Utility Worker II/III	1.35	1.85	1.85	1.60	1.70
Lead Utility Worker	0.30	0.30	0.30	0.35	0.35
Utilities Superintendent	-	-	-	0.60	0.60
Lead Treatment Operator	0.65	0.65	0.65	-	-
Chief Treatment Plant Operator	-	-	-	0.75	0.80
Treatment Plant Op. III/Shift Super.	-	-	-	1.60	1.60
Treatment Plant OIT	3.20	3.70	3.70	3.20	3.20
Dep PW Dir - Environmental Services	0.60	0.60	-	-	-
Lab Technician	0.75	0.75	0.75	0.75	-
Lab Director	-	-	-	-	0.75
Plant Mechanic	0.75	0.75	0.75	1.13	0.75
Environmental Services Superintendent	-	-	0.50	-	-
Seasonal/Part-time Utility Worker I (3PT)	1.20	1.20	1.20	1.20	1.20
Total Authorized	**12.18**	**13.52**	**13.51**	**15.09**	**15.54**

UTILITIES - WASTEWATER DIVISION Fund 550

Wastewater Fund 550

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 550	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Administration Dept. 6700							
Salaries	5100	$146,997	$151,855	$173,467	$171,555	$168,266	$191,415
Salary Seasonal	5125	0	0	353	1,000	2,481	0
Overtime	5170	22	0	1,293	0	838	0
Vacation Buyback	5180	5,067	1,913	3,849	0	2,848	343
Benefits	5200	42,207	51,574	65,103	81,958	67,524	85,625
Office Supplies	5400	16,482	18,734	17,529	18,000	11,000	18,000
Software	5410	372	0	0	2,400	401	1,062
Department Supplies	5500	1,857	2,364	2,061	2,000	1,500	2,000
Solid Waste	5505	0	0	0	0	0	0
Office Equipment Maint.	5705	1,872	1,536	1,493	2,000	1,400	2,000
Software Maintenance	5710	2,450	2,450	2,450	2,450	1,837	2,450
Janitorial Services	5735	3,107	3,254	172	0	30	0
Building Repairs	5740	269	241	94	350	611	700
Illegal Dumping	5752	0	0	0	0	3,221	0
Network Support (A)	5775	6,998	4,765	4,000	11,070	11,070	8,100
Telephone System Support	5776	283	283	158	340	0	340
Audit Fees (A)	6000	3,200	2,600	2,800	3,800	3,496	6,500
Engineering Services	6005	0	0	3,032	3,000	0	3,000
Professional Services	6025	2,289	2,733	20,503	8,000	7,500	8,000
Personnel Services	6035	1,829	1,698	5,018	2,500	816	1,000
Franchise Fees	6036	42,000	42,000	45,500	0	0	0
Temporary Personnel	6037	0	17,285	0	0	0	0
Bond Trustee Fees (dept 8200)	6055	350	0	4	0	0	0
FPIC Admin. Fees	6055	2	4	0	0	0	0
Credit Card Processing Fees	6060	988	1,721	2,711	1,630	2,831	2,900
Telephone	6200	1,453	1,765	1,877	2,000	0	2,000
Insurance (A)	6350	62,380	60,284	61,359	97,576	91,942	70,789
Utilities	6505	3,911	3,934	4,068	4,500	3,511	4,500
Ftna Fire District Assessment	6720	52	52	52	52	52	52
Travel & Conference	7000	685	0	254	1,500	542	1,500
Training	7005	0	0	364	1,500	1,200	1,500
Dues & Subscriptions	7015	0	170	0	750	132	750
Bad Debts	7800	0	13,345	5,154	14,000	10,500	14,000
Genicom printer	8121						520
Total		**$347,122**	**$386,560**	**$424,718**	**$433,931**	**$395,548**	**$429,045**

(A) See Appendix A for Expenditure Allocation

UTILITIES - WASTEWATER DIVISION Fund 550

Wastewater Fund 550

Description	Fund 550	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Collection Dept. 6500							
Salaries	5100	$68,114	$80,703	$91,656	$91,907	$100,910	$107,554
Salary Seasonal	5125	830	0	0	1,000	0	0
Overtime	5170	750	1,917	1,065	1,200	573	1,200
Vacation Buyback	5180	326	106	392	0	982	0
Benefits	5200	29,175	31,972	32,806	55,339	49,461	60,297
Office Supplies	5400	0	0	226	0	0	0
Department Supplies	5500	4,959	10,215	9,661	9,500	6,000	9,500
Vehicle Fuel & Oil	5505	5,133	4,712	1,946	7,000	600	7,000
Vehicle Repairs	5715	9,116	1,536	7,574	10,000	10,100	10,000
Info Tech (Telemetry)	5719	0	0	0	5,000	2,121	5,000
Equipment Repairs	5720	3,202	3,247	1,998	2,500	2,488	2,500
Tools & Small Equipment	5900	342	860	658	1,000	1,000	1,000
Legal Services	6020	0	0	687	0	0	0
Personnel Services	6035	0	0	0	200	0	200
Telephone	6200	2,291	2,114	2,193	2,400	2,206	0
Water WsWtr Collect	6500	0	66	0	0	0	0
Utilities	6505	0	53	0	0	0	0
SWRCB Annual Permit	6612	0	1,226	0	1,500	1,521	1,600
SSMP Plan Compliance	6632	0	57,603	5,329	75,000	23,600	75,000
Training	7005	66	506	76	1,000	530	1,000
Genicom printer	8121						317
Total		**$124,304**	**$196,836**	**$156,267**	**$264,546**	**$202,091**	**$282,168**
Pumping & Treatment Dept. 6600							
Salaries	5100	$268,106	$274,201	$249,293	$306,823	$316,843	$321,158
Salary Seasonal	5125	0	64	0	16,000	0	0
Part-time Regular	5165	0	0	23,265	13,000	8,580	21,160
Overtime	5170	2,745	7,233	7,135	7,500	6,921	7,500
Vacation Buyback	5180	7,412	0	1,802	0	101	0
Benefits	5200	110,813	117,231	112,597	184,193	158,398	179,647
Office Supplies	5400	0	0	62	500	136	500
Department Supplies	5500	19,990	45,735	36,572	35,000	35,000	35,000
Vehicle Fuel & Oil	5505	7,295	10,234	17,088	15,000	24,500	28,000
Ammunition &	5515	0	0	7,519	0	0	0
Chemical Supplies	5555	53,425	132,788	114,482	120,000	110,000	120,000
Lab Supplies	5557	11,554	13,486	14,541	15,000	10,000	15,000
Office Equipment Maint.	5705	0	532	664	1,000	151	1,000
Vehicle Repairs	5715	1,600	1,830	1,639	3,500	8,900	10,000
Info Tech (Telemetry)	5719	0	0	0	5,000	5,500	5,000
Equipment Repairs	5720	26,079	35,980	46,725	35,000	45,000	65,000
Building Maintenance/Repair	5740	181	1,692	3,484	2,500	3,000	2,500
Illegal Dumping	5752	0	17,190	90	12,000	310	12,000
Bio Solids Management	5766	0	87,864	4,258	5,000	3,500	5,000
Percolation Pond Const.	5770	1,435	6,095	17,943	8,000	35,000	10,000

UTILITIES - WASTEWATER DIVISION Fund 550

Wastewater Fund 550

Description	Fund 550	Actual 2008-09	Actual 2009-10	Actual 2010-11	0 2011-12	Estimate 2011-12	Request 2012-13
Pumping & Treatment Dept. 6600 - Continued							
Tools & Equipment	5900	974	4,658	2,760	3,500	3,500	3,500
Engineering Contract Service	6005	3,500	24,894	10,161	0	6,700	0
Electrical Contract Service	6015	0	0	0	4,000	4,000	4,000
Professional Services	6025	125	87,135	29,194	25,000	25,000	25,000
Personnel Services	6035	0	0	40	0	0	0
Temp Personnel WsWtr Treat	6037	0	670	0	0	0	0
Outside Lab Services	6045	16,468	13,796	25,681	26,000	26,000	30,000
Telephone	6200	87	220	219	400	150	400
Utilities	6505	198,890	200,262	207,178	200,000	160,000	250,000
Lab Permit Fees	6605	0	0	0	2,500	2,359	2,500
NPDES Permit	6610	3,437	0	4,499	5,000	8,619	10,000
Regional Board Fines	6630	0	0	0	40,000	970	40,000
Regulatory Compliance	6633	0	12,880	42,798	30,000	24,000	30,000
Travel & Conference	7000	22	1,942	1,172	3,000	1,000	3,000
Training	7005	3,112	2,844	3,484	3,500	2,030	2,500
Application/Certification Fees	7012	0	0	2,238	2,000	1,100	2,000
Dues & Subscriptions	7015	1,723	2,094	674	1,500	1,000	1,500
Supplemental Env Project	7821	0	5,309	1,443	0	900	0
Green waste Grinding	8125	0	45,596	30,584	25,000	1,500	10,000
Var Wwater EQ WsWtr Treat	8268	0	70	8	0	0	0
Genicom printer	8121					0	1,386
Total		**$738,973**	**$1,154,525**	**$1,021,292**	**$1,156,416**	**$1,040,668**	**$1,254,252**
Capital Outlay Dept. 6700							
Total Capital Outlay	8268	$161,902	$134,314	$98,115	$207,091	$1,020	$70,520
Detail below:							
CARB Retrofit Sweeper (1/2)	8268				10,000		
Mitchell Mechanics Sftwr (1/3)	8268				1,020	1,020	1,020
GIS System Initial Setup (1/3)	8268				1,666		
Lab Tech data maint 1/2	8268				500		
3" trash pump	8268				2,000		
New transmission for #83	8268				3,500		
SCADA Historian computer	8268				1,000		
Chlorine detection system	8268				1,200		
SCADA Historian program	8268				7,000		
Replacement hoses	8268				2,600		
Concrete mixer (1/4)	8268				680		
Radio Repeater	8268				925		
Vaccon (1/2 water/sewer)	8268				175,000		
Loader (1/2 water/sewer)	8268						69,500
Total		**$161,902**	**$134,314**	**$98,115**	**$207,091**	**$2,040**	**$141,040**
Depreciation:	9100	548,151	697,253	726,998	740,000	740,000	796,000
Total Wastewater		**$1,920,452**	**$2,569,488**	**$2,427,390**	**$2,801,984**	**$2,380,346**	**$2,902,505**

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBLITIES

Water

- Water production and treatment
  - Operation and maintenance of five water wells producing over 500 million gallons per year
  - Water Treatment
  - Permitting and Reporting

- Water Storage and Distribution
  - Operation and maintenance of five water storage facilities
  - Maintenance of forty-two (42) miles of water distribution pipeline
  - Operation and maintenance of eight (8) pump stations
  - Maintenance of approximately five thousand three hundred (5,300) water service connections
  - Maintenance of water meters and meter reading
  - Water meter testing and replacement
  - Permitting and reporting

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

WATER DIVISION PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager	0.20	0.20	0.20	0.20	0.22
Assistant City Manager	-	-	-	0.17	-
Deputy City Clerk/Human Resources	-	-	-	-	0.25
Administrative Assistant	-	-	-	-	0.20
Deputy Director of Community Developme	-	-	-	-	0.05
Finance Director	-	-	-	-	0.22
Senior Account Clerk	-	-	-	-	0.38
Account Clerk III	-	-	-	-	0.35
Account Clerk II	-	-	-	-	0.35
Administration Personnel	1.78	1.74	1.63	1.75	-
Facility Custodian	-	-	-	-	0.05
Public Works Administrative Tech	0.40	0.40	0.40	0.40	0.40
Public Works Director	-	-	-	-	0.25
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.30
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Deputy PW Dir - General Services	0.15	0.15	-	-	-
General Services Superintendent	-	-	0.15	0.15	0.15
Vehicle & Equipment Mechanic	0.20	0.20	0.20	0.40	0.40
City Carpenter	0.10	0.10	0.10	0.10	0.10
City Engineer	-	-	-	-	0.25
Public Works Director/City Engineer	-	0.37	0.37	0.225	-
Engineering Tech II	0.20	0.20	0.20	0.15	0.23
Engineering Tech III	-	-	0.20	0.15	0.15
Utility Worker II/III	2.65	3.15	3.15	3.00	2.80
Lead Utility Worker	0.70	0.70	0.70	0.65	0.55
Utilities Superintendent	-	-	-	0.30	0.30
Lead Treatment Operator	0.35	0.35	0.35	-	-
Chief Treatment Plant Operator	-	-	-	0.20	0.20
Treatment Plant Op III/Shift Supervisor	-	-	-	0.40	0.40
Treatment Plant Operator II	-	-	-	0.80	0.80
Wastewater Operator I,II,III/OIT	0.80	1.30	1.30	-	-
Dep PW Dir - Environmental Services	0.40	0.40	-	-	-
Environmental Services Superintendent	-	-	0.50	-	-
Lab Technician	0.25	0.25	0.25	0.25	-
Laboratory Director	-	-	-	-	0.25
Treatment Plant Mechanic	0.25	0.25	0.25	0.38	0.25
Seasonal/Part-time Utility Worker I (PT)	1.20	1.20	1.20	1.20	1.20
Total Authorized	**10.13**	**11.46**	**11.65**	**11.38**	**11.14**

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Administration Dept. 6300							
Salaries	5100	$146,998	$150,916	$154,103	$147,112	$144,986	$167,708
Salary Seasonal	5125	0	0	0	1,000	0	-
Part-time Regular	5165	0	0	353	0	2,481	-
Overtime	5170	22	0	1,289	0	118	700
Vacation Buyback	5180	5,067	1,913	3,840	2,000	2,827	343
Benefits	5200	54,399	54,919	54,792	68,179	57,012	72,863
Office Supplies	5400	14,021	15,989	16,687	15,000	11,500	15,000
Paper Supplies	5405	0	0	0	500	0	500
Software (A)	5410	0	0	0	750	0	455
Department Supplies	5500	1,529	1,226	1,343	1,600	500	1,600
Kitchen Chem. Water Admin	5575	0	128	0	0	2,163	0
Office Equipment Maintenance	5705	1,388	1,536	1,420	2,000	1,400	2,000
Software Maintenance	5710	2,724	2,724	2,724	3,100	2,300	3,100
Janitorial Service	5735	3,107	3,254	172	0	35	0
Building Repairs	5740	269	241	94	500	600	500
Network Support (A)	5775	6,998	4,765	4,000	270	270	3,888
Telephone System Support	5776	283	283	0	0	0	0
Audit Fees (A)	6000	3,200	2,600	2,800	3,800	3,496	6,500
Engineering Contract Svc.	6005	0	1,387	3,032	5,000	0	5,000
Professional Services	6025	2,289	2,250	20,833	10,000	7,500	10,000
Personnel Services	6035	871	2,036	899	2,000	900	2,000
Franchise Fees	6036	42,000	42,000	45,500	0	0	0
Bond Trustee Fees (dept 8200)	6055	352	3	3	350	0	0
Credit Card Processing Fees	6060	988	1,721	2,711	1,630	2,861	2,800
Telephone	6200	1,453	1,765	1,877	2,000	1,750	2,000
Insurance (A)	6350	35,423	37,580	38,322	48,237	42,603	36,706
Utilities	6505	3,911	3,934	4,068	3,900	3,500	3,900
Lab Permit Fees	6605	0	0	0	0	0	0
DOHS	6715	0	0	0	0	0	0
Ftna Fire District Assessment	6720	252	252	252	300	252	300
Travel & Conference	7000	0	0	0	500	0	500
Training	7005	0	0	0	0	0	0
Application/Certification Fees	7012	0	0	0	750	250	750
Dues & Subscriptions	7015	0	0	126	500	200	500
Bad Debts	7800	15,517	13,345	5,154	14,000	22,000	21,000
Genicom printer	8121						401
Total		**$343,061**	**$346,767**	**$366,394**	**$334,977**	**$311,504**	**$361,013**

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

Description	Fund 500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Pumping, Treatment & Storage Dept. 6000							
Salaries	5100	$74,455	$80,906	$73,750	$94,854	$91,901	$102,984
Salary Seasonal	5125	0	0	0	1,000	14,971	17,730
Overtime	5170	1,044	189	371	2,400	1,044	2,400
Vacation Buyback	5180	3,681	0	544	0	70	510
Benefits	5200	29,920	35,108	32,703	55,459	46,922	57,430
Office Supplies Wtr Pump/Tre	5400	0	33	62	100	0	100
Department Supplies	5500	3,979	2,579	1,295	3,000	3,000	3,000
Vehicle Fuel & Oil	5505	914	1,772	1,008	5,000	22	5,000
Chemical Supplies	5555	1,623	19	614	3,000	1,000	3,000
Lab Supplies	5557	2,932	3,229	2,502	5,500	2,000	5,500
Vehicle Repairs	5715	0	0	0	3,000	30	3,000
Info Tech (Telemetry)	5719	0	0	0	5,000	1,900	5,000
Equipment Repairs	5720	9,661	5,114	3,855	7,900	7,800	7,900
Bldg Main/Repr Wtr Pum/Tre	5740	0	42	0	3,000	658	3,000
Cathodic Protection Contract	5777	0	1,125	1,125	1,300	1,125	1,300
Professional Services	6025	0	0	6,738	0	1,528	0
Personnel Services	6035	0	0	17	200	0	200
Laboratory Services	6045	3,192	1,055	339	4,000	452	4,000
Utilities	6505	149,723	143,101	146,969	170,000	120,000	170,000
Lab Permit Fees	6605	2,359	2,359	2,359	1,000	0	1,000
CA CDPH	6715	11,365	682	10,773	12,000	13,362	14,000
Travel & Conference	7000	203	348	34	1,500	0	1,500
Training	7005	990	179	1,835	2,000	0	2,000
Application/Certification Fees	7012	0	0	705	1,500	618	1,500
Dues & Subscriptions	7015	409	1,103	893	1,500	0	1,500
Annual Water Report	7820	0	7,975	1,521	4,500	4,284	4,500
Genicom printer	8121						466
Total		**$296,450**	**$286,918**	**$290,012**	**$388,714**	**$312,687**	**$418,521**

(A) See Appendix A for Expenditure Allocation

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

Description	Fund 500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Transmission & Distribution Dept. 6100							
Salaries	5100	$123,667	$143,277	$129,521	$124,250	$135,950	$126,981
Salary Seasonal	5125	12,473	29,841	16,682	18,700	1,767	1,970
Overtime	5170	3,123	7,789	5,625	7,200	4,053	4,800
Vacation Buyback	5180	679	106	716	0	987	510
Benefits	5200	57,433	60,430	54,616	80,249	74,673	74,939
Office Supplies	5400	0	0	226	0	38	0
Department Supplies	5500	20,921	45,822	100,807	80,000	60,000	80,000
Vehicle Fuel & Oil	5505	12,846	15,248	20,182	19,000	18,500	19,000
Equipment Fuel & Oil	5510	0	0	0	0	0	0
Radio Equip Wtr Trans/Distr	5700	0	68	0	0	0	0
Vehicle Repairs	5715	5,193	4,800	4,186	8,000	11,986	12,000
Info Tech (Telemetry)	5719	0	0	0	5,000	1,500	5,000
Equipment Repairs	5720	12,511	10,478	9,893	11,000	5,000	11,000
Bldg Maintenance and Repair	5740	0	0	0	2,500	500	2,500
Water Meters	5760	10,152	8,347	9,788	10,000	9,811	10,000
Tools & Small Equipment	5900	2,078	3,291	2,759	3,500	3,500	3,500
Legal Services	6020	0	0	688	0	0	0
Professional Services	6025	0	0	6,738	0	1,420	0
Laboratory Services	6045	0	0	0	1,500	0	5,000
Telephone	6200	1,406	1,503	1,502	1,600	1,400	1,600
Travel & Conference	7000	0	53	2,686	2,500	0	2,500
Training	7005	95	706	1,214	1,000	175	1,000
Dues & Subscriptions	7015	0	489	105	1,000	140	1,000
Genicom printer	8121						452
Total		**$262,577**	**$332,248**	**$367,934**	**$376,999**	**$331,399**	**$363,753**
Customer Account Expense Dept. 6200							
Salaries	5100	$37,599	$39,422	$45,660	$43,101	$46,702	$41,689
Part-time Regular	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	360	0	2,400
Vacation Buyback	5180	0	0	108	0	3	0
Benefits	5200	17,331	16,942	26,664	31,932	31,037	29,764
Department Supplies	5500	1,548	1,607	1,579	0	283	300
Total		**$56,478**	**$57,971**	**$74,011**	**$75,393**	**$78,026**	**$74,153**

UTILITIES - WATER DIVISION Fund 500

Water Fund 500

Description	Fund 500	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Capital Outlay Dept. 6300							
Total Capital Outlay	8269	$40,810	$101,724	$16,350	$195,595	$1,020	$92,520
Detail below:							
CARB Retrofit Sweeper (1/4)	8269				5,000		
Mitchell Mech. Sftwre (1/3)	8269				1,020	$1,020	1,020
GIS Initial Startup (1/3)	8269				1,667		
Concrete mixer (1/4)	8269				680		
SCADA Historian computer	8269				1,000		
SCADA Historian program	8269				7,000		
Chlorine detection system	8269				1,200		
Opacity Tester (1/3)	8269				2,100		
Radio Repeater	8269				928		
Vaccon (1/2)water/sewer	8269				175,000		
Loader (1/2 water/sewer)	8269						69,500
3/4 Ton Pickup	8269						22,000
Total		**$40,810**	**$101,724**	**$16,350**	**$195,595**	**$2,040**	**$185,040**
Depreciation	9100	226,164	239,402	273,362	230,000	230,000	243,000
Total Water		**$1,225,540**	**$1,365,030**	**$1,388,063**	**$1,601,678**	**$1,265,655**	**$1,645,480**

SOLID WASTE Fund 210

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBLITIES

Solid Waste

- Fortuna Source Reduction and Recycling Element (FSRRE)
- Solid Waste Franchise Agreements
- Monitor Eel River Transfer Station Use Permit Compliance
- Apply for, manage, and report on Solid Waste Recycling Programs
    - Solid Waste Reduction
    - Used Oil Recycling
    - Used Tires Recycling
    - Beverage Container Recycling

SIGNIFICANT CHANGES

Separated the duties of the Public Works Director/City Engineer into two new positions.

SOLID WASTE PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
Public Works Director	-	-	-	-	0.05
Public Works Director/City Engineer	-	-	0.05	0.15	-
City Engineer	-	-	-	-	0.05
Engineering Technician III	-	-	-	0.05	0.15
Deputy PW Director - General Services	0.05	-	-	-	-
Parks and Recreation Director	-	0.05	-	-	-
Compliance Coordinator	0.65	0.65	0.65	-	-
Part-Time & Temporary (1 PT)	0.50	0.50	0.50	0.50	-
Total Authorized	**1.20**	**1.20**	**1.20**	**0.70**	**0.25**

SOLID WASTE Fund 210

Solid Waste Fund 210

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 210	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Recycling Division Fund 210 Dept. 5300							
Salaries	5100	$32,311	$33,786	$18,077	$12,352	$6,658	$15,688
Part-time Regular	5165	119	0	0	0	0	0
Vacation Buy back	5180	0	0	479	0	160	
Benefits	5200	5,216	6,032	4,085	4,249	2,229	4,888
Office Supplies	5400	299	182	62	0	0	0
Department Supplies	5500	174	218	81	500	0	250
Vehicle Fuel & Oil	5505	396	376	34	0	0	0
Vehicle Repairs	5715	202	59	0	200	0	0
Illegal Dumping Recycling	5752	0	683	456	2,000	500	1,000
Professional Services	6025	0	0	0	500	0	0
Advertising	6300	1,328	726	374	500	215	250
Travel & Conference	7000	0	0	0	500	0	0
Training	7005	0	0	0	200	0	200
Dues & Subscriptions	7015	0	200	0	250	16	200
Household Hazardous Waste	8117	823	5,600	1,157	2,000	1,100	1,500
Special Projects	8237	12,161	958	82	5,000	65	1,000
Total Capital Outlay	8523	0	0	50	15,050	7,100	5,000
Recycling Grant Projects	8523	0	754		5,000	0	0
Aste tire Recycling Grant	8523	0	0		5,050	0	0
Used Oil grant	8523	0	0		5,000	0	5,000
Detail below:							
Total		**$53,029**	**$48,820**	**$24,937**	**$43,301**	**$18,043**	**$29,976**

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Funds 670, 671, 672, 673, 674, 675

PURPOSE

The Public Works Department is responsible for the overall operation and maintenance of all of the City's public infrastructure systems including water, wastewater, streets, and storm drains, as well as the planning, project management, implementation and construction of most of the City's annual capital improvement projects.

The Department is divided into seven areas of responsibilities:

- Administration
- General Services
- Engineering
- Wastewater
- Water
- Solid Waste, and
- Maintenance Districts & Fee Assessment Areas

RESPONSIBLITIES

Maintenance Districts and Fee Assessment Areas

Regarding Maintenance Districts and Fee Assessment Areas, the Public Works Department is responsible for:

- Maintaining the infrastructure within nine (9) Maintenance Districts or Fee Assessment Areas, including storm drainage detention basins, sewer lift stations, and water pumping stations.
- Documentation of actual, and calculation of anticipated future costs for this maintenance; and bill the benefiting property owners within the Maintenance District or Fee Assessment Area for these costs, through the County of Humboldt Tax Collector's Office.

SIGNIFICANT CHANGES

A Drainage Assessment Area 2010-03 Wright Subdivision was added in FY 2011-12. There are no significant expenditures anticipated for 2012-2013.

MAINTENANCE DIST. & FEE ASSESSMENT AREAS PERSONNEL ALLOCATION

No personnel are directly allocated to Maintenance Districts and Fee Assessment Areas. An allocation of salaries and benefits has been transferred from various other departments within Public Works.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Rancho Buena Vista Lift Station Maintenance District							
Fund 670 Dept. 6505							
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	0	0	0
Equipment Repairs	5720	0	0	0	0	0	0
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	233	242	379	422	315	330
Depreciation	9100	1,614	1,614	1,614	1,614	1,614	1,614
Total		**$5,972**	**$5,981**	**$6,118**	**$6,161**	**$6,054**	**$6,069**

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Funds 670, 671, 672, 673, 674, 675

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Kenwood Meadows Lift Station Maintenance District							
Fund 671 Dept. 6510							
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	0	0	
Equipment Repairs	5720	0	88	0	0	0	
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	377	749	610	651	500	500
Depreciation	9100	3,619	3,619	3,619	3,619	3,619	3,619
Total		**$8,121**	**$8,581**	**$8,354**	**$8,395**	**$8,244**	**$8,244**
Forest Hills Booster Station Maintenance District							
Fund 672 Dept. 6515							
Salaries	5195	$9,000	$9,000	$9,000	$9,000	$9,000	$9,000
Benefits	5295	1,850	1,850	1,850	1,850	1,850	1,850
Department Supplies	5500	0	0	0	100	100	100
Equipment Repairs	5720	223	1,545	0	400	400	400
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	2,677	2,760	2,430	2,799	2,150	2,200
Depreciation	9100	8,000	8,000	8,000	8,000	8,000	8,000
Total		**$22,000**	**$23,405**	**$21,530**	**$22,399**	**$21,750**	**$21,800**
Forest Hills Estates Storm Water Detention Basin Maintenance District							
Fund 673 Dept. 6520							
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	0	0	0
Equipment Repairs	5720	0	0	0	100	100	100
Administrative Charge	6055	250	250	250	250	250	225
Depreciation	9100	1,695	1,695	1,695	1,695	1,695	1,695
Total		**$5,820**	**$5,820**	**$5,820**	**$5,920**	**$5,920**	**$5,895**
Dove Subdivision Storm Water Detention Basin Maintenance District							
Fund 674 Dept. 6522							
Salaries	5195	$80	$80	$80	$80	$80	$80
Benefits	5295	20	20	20	20	20	20
Administrative Charge	6055	25	25	25	25	25	25
Depreciation	9100	941	941	941	941	941	941
Total		**$1,066**	**$1,066**	**$1,066**	**$1,066**	**$1,066**	**$1,066**

MAINTENANCE DIST. & FEE ASSESSMENT AREAS

Funds 670, 671, 672, 673, 674, 675

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Gulliksen Subdivision Storm Water Detention Basin Maintenance Dist							
Fund 675 Dept. 6524							
Salaries	5195	$80	$80	$80	$80	$80	$80
Benefits	5295	20	20	20	20	20	20
Administrative Charge	6055	25	25	25	25	25	25
Depreciation	9100	2,068	2,068	2,068	2,068	2,068	2,068
Total		**$2,193**	**$2,193**	**$2,193**	**$2,193**	**$2,193**	**$2,193**
Drainage Assessment Area 2009-01 Astor Subdivision							
Fund 676 Dept. 6525							
Salaries	5195	$0	$0	$0	$80	$80	$80
Benefits	5295	0	0	0	20	20	20
Administrative Charge	6055	0	0	0	25	25	25
Depreciation	9100	0	0	0	2,707	2,707	2,707
Total		**$0**	**$0**	**$0**	**$2,832**	**$2,832**	**$2,832**
Sewer Maintenance Fee Area 2009-02 Astor Subdivision Lift Station							
Fund 677 Dept. 6526							
Salaries	5195	$0	$0	$0	$2,900	$2,900	$2,900
Benefits	5295	0	0	0	975	975	975
Department Supplies	5500	0	0	0	100	100	100
Equipment Repairs	5720	0	0	0	250	250	250
Administrative Charge	6055	0	0	0	250	250	250
Utilities	6505	0	0	0	650	300	300
Depreciation	9100	0	0	0	800	800	800
Total		**$0**	**$0**	**$0**	**$5,925**	**$5,575**	**$5,575**
Drainage Assessment Area 2010-03 Wright Subdivision							
Fund 678 Dept. 6527							
Salaries	5195	$0	$0	$0	$80	$80	$80
Benefits	5295	0	0	0	20	20	20
Administrative Charge	6055	0	0	0	25	25	25
Depreciation	9100	0	0	0	1,693	1,693	1,693
Total		**$0**	**$0**	**$0**	**$1,818**	**$1,818**	**$1,818**
Total Maint Districts & Fee Areas		**$45,172**	**$47,046**	**$45,081**	**$56,709**	**$55,452**	**$55,492**

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Capital Improvement Projects By Fund

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CAPITAL IMPROVEMENT PROJECTS BY FUND

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

City Staff payroll and benefit costs have been charged to CIPs in past years, based upon time spent on each particular project. Beginning in 2010-11, a personnel allocation to CIPs is being presented based upon estimated staff time. Payroll and benefit costs are not broken out separately, as the total cost of the project is shown, and those costs are included in the total.

CAPITAL IMPROVMENT PROJECTS PERSONNEL ALLOCATION

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Carpenter II	-	-	-	0.25	0.25
City Carpenter III	-	-	-	0.25	0.20
General Services Superintendent	-	-	-	0.15	0.15
Lead Street Maintenance Worker	-	-	-	0.15	0.15
Street Maintenance Worker II	-	-	-	0.30	0.30
Street Maintenance Worker III	-	-	-	0.30	0.15
Vehicle & Equipment Mechanic II	-	-	-	0.02	0.14
City Engineer	-	-	-	0.20	0.20
Engineering Tech II	-	-	-	0.10	0.10
Engineering Tech III	-	-	-	-	0.10
Lead Utility Worker	-	-	-	-	0.10
Utilities Superintendent	-	-	-	0.10	0.10
Utility Worker II	-	-	-	0.20	0.40
Utility Worker III	-	-	-	0.20	0.10
Chief Treatment Plant Operator	-	-	-	0.05	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Authorized	**0.00**	**0.00**	**0.00**	**2.27**	**2.44**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	ROAD PROJECTS - STREET RECONSTRUCTION														
9540	Rohnerville Rd, Newburg to Strong's Creek (Non STIP portion)	$100,000							$100,000						
9640	Rohnerville Rd, Redwood Way to Jordan (Non STIP portion)	110,000							110,000						
9656	P. 12th to 14th with drainage work	225,000							225,000						
0105	Retro reflective Sign Compliance	7,000							7,000						
0106	Stabilize Carson Woods Road along Rohner Creek Bank	125,000							125,000						
0180	Rohnerville Road Lighted Crosswalk near Newburg Park	50,000							50,000						
0181	PW Corp Yard Improvements @ 12th Street site (Shared)	13,333							13,333						
	Total	**$630,333**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$630,333**	**$0**	**$0**	**$0**	**$0**	**$0**	
	ROAD PROJECTS - STREET OVERLAYS														
9552	8th - N to P (follows S10023)	$45,000							$45,000						
9650	10th, Main to P/Follows 9504	65,000							65,000						
9651	11th, Main to P/Follows CIP 9504	65,000							65,000						
9652	12th, Main to P	70,000							70,000						
0183	Lindley and O'Leary, Thelma to End	40,000							40,000						
	Total	**$285,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$285,000**	**$0**	**$0**	**$0**	**$0**	**$0**	

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	ROAD PROJECTS - SIDEWALK & BIKE LANE CONSTRUCTION														
0109	Rohnerville Rd - School to Drake Hill - ADA Compliance	$25,000							$25,000						
9160	ADA Sidewalk Improvement Programs	5,000							5,000						
0110	Crosswalk Safety Program	5,000							5,000						
	Total	**$35,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$0**		**$0**	**$0**
	ROAD PROJCETS - TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000							
0111	Engineer Timing Sheets for Traffic Signals	7,000						7,000							
0112	Battery Backup for Traffic Signals (4)	7,800						7,800							
	Total	**$19,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$19,800**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**
	ROAD PROJECTS - ALLEY RECONSTRUCITON & REHAB														
9542	Reconstruct Alleys North of Main Street (Ongoing)	$5,000							$5,000						
	Total	**$5,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,000**	**$0**	**$0**	**$0**		**$0**	**$0**
	DRAINAGE PROJECTS														
0902	12th St. , I to L 24" SD	$335,000					$335,000								
9304	City Wide Storm Drain Repair and Replacement	15,000					15,000								
9504	24" Storm Drain, P to N, & 30" N, 11th to 9th	337,000					337,000								
9701	Detention Basin Cleaning (Ongoing)	10,000					10,000								
0113	Newburg & Meadowbrook Storm Drain	17,000					17,000								
0114	Rip Rap Rohner Creek Banks along Carson Woods Rd	10,000					10,000								
	Total	**$724,000**	**$0**	**$0**	**$0**	**$0**	**$724,000**	**$0**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	WATER PROJECTS														
0115	Replace Chlorinator @ Corrosion Control Facility	7,000			7,000										
0116	Fire Hydrant Replacement Program - Ongoing	12,000			12,000										
0117	Hydro pneumatic Tank Bladder Replacement - Ongoing	6,000			6,000										
0119	Cla-val Replacement @ Pump Houses - Ongoing	2,000			2,000										
0120	Raise Electrical Panels @ CCF above BFE	30,000			30,000										
0145	Distribution Valve Rehabilitation	30,000			30,000										
0923	Newburg Rd - Ftna Blvd to Spring, Replace 6" Main w/12"	40,000			40,000										
0925	Rehab Hillside/ Campton Heights Water Tank Coating	65,000			65,000										
0926	Demolish Holman Water Tank / Combine Zone 3 and 5	100,000			100,000										
0927	Stewart St Reservoir Reconstruction or Relocation Project	400,000			400,000										
0936	9th St. - Replace 4" with 6" Main fro P St. to Christian Ridge	50,000			50,000										
0160	Replace blue plastic services in Campton Heights area	69,400			69,400										
0161	CCF Skylight Modifications (to allow pump removal)	6,000			6,000										
0163	PW Corp. Yard Improvements @ 12th Street site (shared)	13,333			13,333										
0159	Spring St. - Newburg to 562 Spring St. Replace 4" wit 6"	111,000			111,000										
	Total	**$941,733**	**$0**	**$0**	**$941,733**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	ROAD PROJECTS - SIDEWALK & BIKE LANE CONSTRUCTION														
0109	Rohnerville Rd - School to Drake Hill - ADA Compliance	$25,000							$25,000						
9160	ADA Sidewalk Improvement Programs	5,000							5,000						
0110	Crosswalk Safety Program	5,000							5,000						
	Total	**$35,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$0**		**$0**	**$0**
	ROAD PROJCETS - TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000							
0111	Engineer Timing Sheets for Traffic Signals	7,000						7,000							
0112	Battery Backup for Traffic Signals (4)	7,800						7,800							
	Total	**$19,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$19,800**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**
	ROAD PROJECTS - ALLEY RECONSTRUCITON & REHAB														
9542	Reconstruct Alleys North of Main Street (Ongoing)	$5,000							$5,000						
	Total	**$5,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,000**	**$0**	**$0**	**$0**		**$0**	**$0**
	DRAINAGE PROJECTS														
0902	12th St. , I to L 24" SD	$335,000					$335,000								
9304	City Wide Storm Drain Repair and Replacement	15,000					15,000								
9504	24" Storm Drain, P to N, & 30" N, 11th to 9th	337,000					337,000								
9701	Detention Basin Cleaning (Ongoing)	10,000					10,000								
0113	Newburg & Meadowbrook Storm Drain	17,000					17,000								
0114	Rip Rap Rohner Creek Banks along Carson Woods Rd	10,000					10,000								
	Total	**$724,000**	**$0**	**$0**	**$0**	**$0**	**$724,000**	**$0**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	WATER PROJECTS														
0115	Replace Chlorinator @ Corrosion Control Facility	7,000			7,000										
0116	Fire Hydrant Replacement Program - Ongoing	12,000			12,000										
0117	Hydro pneumatic Tank Bladder Replacement - Ongoing	6,000			6,000										
0119	Cla-val Replacement @ Pump Houses - Ongoing	2,000			2,000										
0120	Raise Electrical Panels @ CCF above BFE	30,000			30,000										
0145	Distribution Valve Rehabilitation	30,000			30,000										
0923	Newburg Rd - Ftna Blvd to Spring, Replace 6" Main w/12"	40,000			40,000										
0925	Rehab Hillside/ Campton Heights Water Tank Coating	65,000			65,000										
9122	Demolish Holman Water Tank / Combine Zone 3 and 5	100,000			100,000										
9124	Stewart St Reservoir Reconstruction or Relocation Project	400,000			400,000										
0936	9th St. - Replace 4" with 6" Main fro P St. to Christian Ridge	50,000			50,000										
0160	Replace blue plastic services in Campton Heights area	69,400			69,400										
0161	CCF Skylight Modifications (to allow pump removal)	6,000			6,000										
0163	PW Corp. Yard Improvements @ 12th Street site (shared)	13,333			13,333										
0186	Spring St. - Newburg to 562 Spring St. Replace 4" wit 6"	111,000			111,000										
	Total	**$941,733**	**$0**	**$0**	**$941,733**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	WASTEWATER PROJECTS														
0910	WWTP NPDES Compliance - Ongoing	$50,000				50,000									
0911	SSMP Compliance - Ongoing	10,000				10,000									
9110	Sewer Cleanout Program - Ongoing	20,000				20,000									
9511	8th, P St. to Main replace with 6" SDR 35	105,000				105,000									
9513	10th / 11th Alley, P to N, (Wait on Steward Project)	118,000				118,000									
9514	14th / 15th Alley, N to P, (Wait on Steward Project)	81,000				81,000									
9515	15th / 16th Alley, N to P, (Wait on Steward Project)	81,000				81,000									
9516	P, 10th to 11th	47,000				47,000									
9517	P, Garden to 9th (MH 723 to MH 724) replace with 6" SDR 35	69,000				69,000									
9816	Smoke Testing, Admin, Repairs & Enforcement	40,000				40,000									
0168	Strong Creek List Station MCC and screen	239,000				239,000									
0169	IFAS Basin #3	336,000				336,000									
0170	I&I Reduction - Locations TBD (Ongoing)	184,000				184,000									
0167	WWTP Facility Flood Prof Proj (if FEMA PDM grant approved)	50,000				50,000									
0166	Install Oil-Water Separator at North drying bed	48,000				48,000									
0165	Replace 10" Main from 12 St. to P. Odell's shop(MH403-414)w/12"	78,000				78,000									
0128	Finish CPO & Shift Supervisor's Office Area	10,000				10,000									
0130	Digester Guardrail	35,000				35,000									
0164	Replace Primary Clarifier Drive	150,000				150,000									

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	WASTEWATER PROJECTS (continued)														
0171	Summer Discharge Compliance	$150,000				150,000									
0172	Winter outfall design	20,000				20,000									
0174	Astor Lift Station Telemetry	8,000				8,000									
0175	CCTB SS Collection Lines per SSMP - Ongoing	100,000				100,000									
0177	Implement FOG Program (Ongoing)	2,000				2,000									
0178	PW Corp Yard Improvements @ 12th Street site (shared)	13,333				13,333									
	Total	**$2,044,333**	**$0**	**$0**	**$0**	**$2,044,333**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2012-13	100 General Fund	500 Water Fund	510 Water Reserve Fund	550 Sewer Fund	130 Drainage Facilities Fund	280 Gas Tax Fund	260 TDA Fund	270 TEA/STIP/ Prop 1B/ARRA Fund	120 Development Fund	140-150-152 Traffic Impact Funds	160 River Lodge Fund	590 Senior Bus Fund	Computer & Operating Reserves
	MISCELLANEOUS PROJECTS														
0980	River Lodge ADA Accessibility to Stage	$35,000											$35,000		
0981	New Police Facility	600,000	600,000												
0986	Chamber of Commerce Replace Rot Around Eaves & Paint Ext.	15,000	15,000												
0990	Library Replace Rot Around Eaves & Paint Exterior	15,000	15,000												
0184	River Lodge Security Cameras	10,000											10,000		
0185	River Lodge - Parking Lot Seal and Striping	10,000											10,000		
0186	River Lodge - Replace Tables (5-yr replacement project)	5,000											5,000		
0187	Monday Club Stage Curtain	3,000											3,000		
0188	Monday Club Arbor/Gazebo	4,000											4,000		
0138	Newburg Park Replace Parking Lot Lights & Poles	5,000	5,000												
9183	Newburg Park Improvements	5,000	5,000												
0189	Newburg Park Security System	5,000	5,000												
	Total	**$712,000**	**$645,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$67,000**	**$0**	**$0**
	Total Capital Improvements	**$5,397,199**	**$645,000**	**$0**	**$941,733**	**$2,044,333**	**$724,000**	**$19,800**	**$955,333**	**$0**	**$0**	**$0**	**$67,000**	**$0**	**$0**

Water Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total WATER 5-yr CIP Cost	City Budget Year 12-13	13-14	14-15	15-16	16-17
H9	W08002	0115	Replace Chlorinator at CCF- Corrosion Control Facility	WR		7,000	7,000				
L10	W08003		Replace / Update System Telemetry	WR		120,000		120,000			
L11	W08005		Replace Drake Hill Pumps	WR		45,000		45,000			
L5	W09001	0159	Spring St.- Newburg to 562 Spring St. Replace 4" with 6"	WR		111,000	111,000				
L6	W09002		Orchard Lane- Replace old 6" AC with 6" C-900 + Hydrant	WR		108,000				108,000	
L7	W09003		Alley from I St. to L St. between 9th & 10th Replace 2" with 6" C-900	WR		193,000		193,000			
L8	W09004		Alley from I St. to L St. between 10th & 11th Replace 2" with 6" C-900	WR		193,000		193,000			
L9	W09005		Alley from I St. to L St. between 11th & 12th Replace 2" with 6" C-900	WR		190,000		190,000			
L16	W09006	0116	Fire Hydrant Replacement Program (Ongoing)	WR		60,000	12,000	12,000	12,000	12,000	12,000
L12	W09007		Alley from N St. to P St. between 13th & 14th Replace 2" with 6"C-900	WR		94,000			94,000		
L15	W09010		High St. Replace 1" with 6"	WR		51,000			51,000		
M2	W10001	0117	Hydro pneumatic tank bladder replacement (Ongoing)	WR		30,000	6,000	6,000	6,000	6,000	6,000
L2	W10003	0119	Cla-val replacement at Pump Houses (Ongoing)	WR		10,000	2,000	2,000	2,000	2,000	2,000
M3	W10004	0120	Raise Electrical Panels at CCF above BFE	WR		30,000	30,000				
M2	W10007	0145	Distribution Valve Rehabilitation (Ongoing)	WR		150,000	30,000	30,000	30,000	30,000	30,000
L1	W10009	0920	Rohner Creek Crossing - Remove 4" Cast Iron Pipe	Bond		30,000	30,000				
M3	W10010	0922	11th (L St. to Stewart Res. & 12th St (Newburg to L St.). - Replace Existing 6" & 8" Mains	Bond		1,776,000		150,000	1,626,000		
H7	W10011	0923	Newburg Rd.- For. Blvd. to Spring St. Replace 6" Main with 12" Main	Bond		40,000	40,000				
H1	W10012	0924	Rehab Hillside/ Campton Heights Water Tank Coating	WR		65,000	65,000				
M1	W10014	0926	Demolish Holman Water Tank / Combine Zone 3 and 5	Bond		1,150,000	100,000	1,050,000			
H3	W10015	0927	Stewart Street Reservoir Reconstruction or Relocation	Bond		3,750,000	400,000	3,350,000			
M4	W10016	0931	Shamrock Water Service and Overlay	WR		112,000	112,000				
M5	W10017	0933	Lawndale Water Service and Overlay	WR		81,000	81,000				
L3	W10018	0934	14th Street, L to P Street (Replace 4" with 6" and Overlay)	Bond		407,000		407,000			
M7	W10019	0936	9th St.- Replace 4" with 6" Main from P St. to Christian Ridge	Bond		50,000	50,000				
L2	W10020	9229	New Meter Services (Ongoing)	WR		50,000	10,000	10,000	10,000	10,000	10,000
M8	W11001	0160	Replace blue plastic services in Campton Heights area	WR		347,000	69,400	69,400	69,400	69,400	69,400
L2	W11002	0161	CCF Skylight Modifications (to allow pump removal)	WR		6,000	6,000				
H4	W11003	0162	Urban Water Management Plan	WR		41,000	41,000				
H2	W11005	0163	PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	WR	80,000	26,666	13,333	13,333			
				SUM OF TOTAL WATER 5-yr CIP COSTS:		$9,323,666	$1,215,733	$5,840,733	$1,900,400	$237,400	$129,400

Sewer Projects

DPW Priority	DPW Track #	Finance CIP No.	Project Description	Funding Source	TOTAL CIP Project Cost	Total SEWER 5-yr CIP Cost	City Budget Year 12-13	13-14	14-15	15-16	16-17
L7	S08001	0164	Replace Primary Clarifier Drive	SR		150,000	150,000				
L1	S09001		Loni Drive - Lift Station to WWTP	SR		265,000		15,000	250,000		
M1	S09002	0165	Replace 10" Main from 12th St. to P. Odell's shop(MH403-414)w/12"	SR		302,000	78,000	224,000			
M	S09004		Block Wall along Dinsmore Dr. ~~with Automatic Gate at Corp. Yard~~	SR		83,000		83,000			
M1	S10004	0126	Replace Boiler Eclipse Valve	SR		2,500	2,500				
L1	S10007	0166	Install Oil-Water Separator at North drying bed	SR		48,000	48,000				
L2	S10008		PLC Replacement for panels 1 & 2	SR		50,000			50,000		
H2	S10009	0128	Finish CPO and Shift Supervisor's office area	SR		10,000	10,000				
L3	S10010		Re-coat digester cover	SR		325,000				325,000	
H3	S10013	0129	WWTP parking upgrade - Pave add parking areas - office, stripe	SR		30,000	30,000				
H2	S10014	0130	Digester Guardrail	SR		35,000	35,000				
M	S10015	0167	WWTP Facility Flood Prot Proj (if FEMA PDM Grant Applic is app - assume 75/25 cost share)	SR		650,000	50,000	100,000	500,000		
H5	S10017	0910	WWTP NPDES Compliance (Ongoing)	SR		250,000	50,000	50,000	50,000	50,000	50,000
H4	S10018	0911	SSMP Compliance (Ongoing)	SR		50,000	10,000	10,000	10,000	10,000	10,000
L4	S10021	9110	Sewer Cleanout Program (Ongoing)	SR		100,000	20,000	20,000	20,000	20,000	20,000
M6	S10023	9511	8th, P St to Main replace with 6" SDR 35	SR		105,000	105,000				
H6	S10024	9513	10th / 11th Alley, P to N replace with 6" SDR 35	SR		118,000	118,000				
H7	S10025	9514	14th / 15th Alley, N to P replace with 6" SDR 35	SR		81,000	81,000				
H8	S10026	9515	15th / 16th Alley, N to P replace with 6" SDR 35	SR		81,000	81,000				
M3	S10027	9516	P, 10th to 11th replace with 6" SDR 35	SR		47,000	47,000				
M4	S10028	9517	P St. to 9th (MH 723 to MH 724) replace with 6" SDR 35	SR		69,000	69,000				
M2	S10029	9519	9th Btw N and P St, Replace Main and Laterals (w/D09005)	SR		179,000		179,000			
M7	S10030	9816	Smoke Testing, Admin, Repairs, Enforcement (Ongoing)	SR		200,000	40,000	40,000	40,000	40,000	40,000
H1	S11001	0168	Strong Creek List station MCC and screen	SR		239,000	239,000				
H2	S11002	0169	IFAS Basin #3	SR		336,000	336,000				
H3	S11003	0170	I&I Reduction - Locations TBD (Ongoing)	SR		920,000	184,000	184,000	184,000	184,000	184,000
H1	S11004	0171	Summer Discharge Compliance	SR	10,200,000	5,350,000	150,000	200,000	1,000,000	2,000,000	2,000,000
H1	S11005	0172	Winter outfall design	SR		120,000	20,000			40,000	60,000
M1	S11006	0173	Ammonia System	SR		18,000	18,000				
H1	S11007	0174	Astor Lift Station Telemetry	SR		8,000	8,000				
H9	S11008	0175	CCTV SS Collection Lines per SSMP	SR		300,000	100,000	100,000	100,000		
M2	S11009	0176	Security Cameras at WWTP gates (2)	SR		4,000	4,000				
H6	S11010	0177	Implement FOG Program (Ongoing)	SR		10,000	2,000	2,000	2,000	2,000	2,000
	W11005	0178	PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	SR	80,000	26,666	13,333	13,333			
	W11006		WWTP Equalization Ponds Lining	SR		1,600,000		500,000	900,000	200,000	
					SUM OF TOTAL SEWER 5-yr CIP COSTS:	12,162,166	2,098,833	1,720,333	3,106,000	2,871,000	2,366,000

Drainage Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total DRAINAGE 5-yr CIP Cost	City Budget Year 12-13	13-14	14-15	15-16	16-17
			Drainage Projects								
H2	D09001	0902	12th St, I to L - 24" SD	DR	389,000	335,000	335,000				
M2	D09003	9304	Citywide S.D. Repair and Replacement (Ongoing)	DR		75,000	15,000	15,000	15,000	15,000	15,000
H2	D09004	9504	11th St, P to N(24"SD) & N St, 11th to 9th (30" SD) (w/S10024)	DR	391,000	337,000	337,000				
H3	D09005	9506	9th St, N to P (36" SD) (w/S10029)	DR	231,000	197,000		197,000			
L2	D09006	9700	Strong's Creek @ Mill Crk Junction - Rip Rap West Bank	DR		176,000		176,000			
H2	D09007	9801	Home Ave, 'S' Curve to P, Replace Box Culvert w/30"SD	DR		711,000		105,300	302,850	302,850	
M1	D09008	9701	Detention Basin Cleaning (Ongoing)	DR		50,000	10,000	10,000	10,000	10,000	10,000
M2	D09009	9703	Springville, Shamrock to Redwood Way - 24" SD	DR		361,000		40,000	321,000		
L2	D09010	9804	Construct Detention Basin on APN 202-411-002 (Osprey Terrace/Rohnerville Rd area)	DR		170,000				170,000	
H2	D10001	0113	Newburg and Meadowbrook, 18in. Storm Drain and DI	DR		17,000	17,000				
H1	D10002	0114	Carson Woods Road E of P St., Rohner Creek, Rip Rap banks	DR		60,000	10,000	50,000			
H2	D11001		Kenmar, Kenwood to Shields pipe in ditch (w/R10017)	DR		123,000		123,000			
M1	D11002		Kenmar between Remie and Kendal Ct, Install (2)DI's and 40' of 18" Pipe (w/R10024)	DR		20,000			20,000		
H1	D11003	0179	Rohnerville Rd at Clyde's, Install DI at blind connection and replace pipe	DR		12,000	12,000				
M2	D11004		Newburg Rd. between 12th and Fortuna Blvd., Install 3 Manholes on 42 and 48 inch SD	DR		26,500		26,500			
					Subtotal City Drainage Projects	2,670,500					
			Redevelopment Drainage Projects								
L1	D09011	9405	Cecil Ave, Drake Hill to Tami ext - Install culvert in ditch	RDA Bond		634,000			60,000	574,000	
M1	D09012	9600	Rohner Ck, 12th to So. 15th - widen channel (Habitat Imp Grant Pending - 50/50 cost share)	RDA Bond	1,000,000	1,000,000	250,000	750,000			
H1	D09013	9601	Rohner Ck Diversion / Habitat Improvement (Habitat Imp Grant Pending 50/50 cost share)	RDA Bond	6,000,000	6,000,000	1,500,000	4,500,000			
L1	D09014	9602	Detention Basin North of Carson Wood Rd (upper Rohner Crk watershed)	RDA Bond		325,000				75,000	250,000
L2	D09015	9603	Detention Basin North of Rohnerville and N. Loop Rd (upper Strong's Creek watershed)	RDA Bond		173,000					173,000
M1	D09016	9702	3rd St. @ Stockyard @ RR Crossing - 48" SD	RDA Bond		110,000		110,000			
M2	D09017	9704	Rohner Creek, Behind Fortuna Blvd - Rip Rap banks	RDA Bond	117,600	107,600	107,600				
L2	D09018	9805	Campton Hts. Dr. Between Ronald and Clara, 48"SD	RDA Bond		115,000					115,000
H2	D09019	9806	Thomas St to Thelma to School St, 18"SD	RDA Bond		174,000		174,000			
L3	D09020	9809	Jones St, from View to Mill Ck, 18"SD	RDA Bond		168,000			168,000		
L2	D09021		Spring St from Newburg to Third Ave, 18"SD	RDA Bond		348,000			348,000		
M1	D10003	0144	Fortuna Blvd., Redwood Way to Strong's Creek, Storm Drain replacement (prior to R09001)	RDA Bond		416,000		40,000	376,000		
M2	D10010	9502	Dinsmore Drive at Rohner Creek, Flood Control Feasibility Study	RDA Bond		30,000		30,000			
					Subtotal Redevelopment Drainage Projects	9,600,600					
					SUM OF TOTAL DRAINAGE 5-yr CIP COSTS:	12,271,100	2,593,600	6,346,800	1,620,850	1,146,850	563,000

Road Projects

DPW Priority	DPW Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total ROAD 5-yr CIP Cost	City Budget Year 12-13	13-14	14-15	15-16	16-17
			City - Street Reconstruction and Expansion Projects								
H1	R10021A	9540A	Rohnerville Road, Newburg to Strong's Creek - STIP Allocation (Const ONLY)	STIP		300,000			300,000		
	R10021	9540	Rohnerville Road (CIP 9540) R/W, Environmental, and PS&E	RR		160,000	100,000	60,000			
M1	R10022	9541	Kenmar -From Kenwood 1450 ft south to Turn at Remie w/D11001	RR		281,000		281,000			
L1	R10024	9551	Kenmar, Church to Turn at Remie w/D11002	RR		241,000			241,000		
H1	R10027A	9640A	Rohnerville Road, Redwood Way to Jordan - STIP Allocation (Const ONLY)	STIP		711,000			711,000		
	R10027	9640	Rohnerville Road (CIP 9640) R/W, Environmental, and PS&E	RR		170,000	110,000	60,000			
H2	R10035	9656	P, 12th to 14th with drainage work	RR	250,000	225,000	225,000				
H2	R08001	0100	Smith Lane, Fortuna Blvd. East to Rohnerville Road (Pole Replacement and Sidewalk)	RR		103,000		103,000			
M1	R09004		Rohnerville Rd. Jordan to Mill St. reconstruct w/sidewalks	RR		120,000		120,000			
H2	R10008	0105	Retro reflective sign compliance	RR	39,000	30,000	7,000	7,000	8,000	8,000	
H1	R10009	0106	Stabilize Carson Woods Road along Rohner Creek bank	RR	150,000	125,000	125,000				
M2	R11004		Dinsmore Drive, Riverwalk to Rohner Creek, widening and grading, w/D10010	RR		309,000				309,000	
M2	R11005		Downtown Handicap Parking Reconstruction	RR		30,000			10,000	10,000	10,000
H1	R11006	0180	Rohnerville Road Lighted Crosswalk near Newburg Park	RR		50,000	50,000				
		0181	PW Corp Yard Improvements @ 12th Street site (shared w/Wat, Sew, & Roads)	RR	80,000	26,666	13,333	13,333			
			Subtotal City - Street Reconstruction and Expansion Projects			2,881,666					
			City - Street Overlays								
M1	R10016	9450	Fortuna Boulevard, Kenmar to Redwood Way (follows D10003)	RR		262,000				262,000	
M1	R10018	9452	Newburg - Sunnybrook to Fortuna Boulevard (follows W10010)	RR		121,000			121,000		
M1	R10019	9453	Rohnerville Road, Newell to Newburg	RR		130,000			130,000		
L1	R10025	9552	8th - N to P (follows S10023)	RR		45,000	45,000				
M1	R10029	9650	10 th, Main to P (follows D09004)	RR		65,000	65,000				
L1	R10030	9651	11th, Main to P (follows D09004)	RR		65,000	65,000				
M2	R10031	9652	12th, Main to P	RR		70,000	70,000				
L1	R10032	9653	13th, Main to P	RR		59,500		59,500			
L1	R10033	9654	14th, Main to P/ Follows 9531	RR		52,000		52,000			
M1	R10036	9853	North Loop @ Rohnerville, Cross Drains, Pavement	RR		65,000			65,000		
H2	R09006	0182	O St. - 6th to North end	RR		12,000	12,000				
M1	R09001		Fortuna Boulevard, Newburg to Redwood Way	RR		125,500		125,500			
M1	R09007		Vancil St., Angel Hts. 825' So. To Turn	RR		216,000		216,000			
M2	R10010		Thelma, School to Drake Hill	RR		198,000				198,000	
M2	R11003		P Street, 6th to W end	RR		12,000					12,000
M2	R11002		So. 16th Street, Newburg to end	RR		16,000					16,000
H2	R11001	0183	Lindley and O'Leary, Thelma to End	RR		40,000	40,000				
			Subtotal City-Street Overlays			1,554,000					
			Alley Reconstruction and Rehabilitation								
H2	R10023	9542	Reconstruct Alleys North of Main Street (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	5,000
			Subtotal Alley Reconstruction and Rehabilitation			25,000					
			City - Sidewalk, Bike Lane and ADA Construction Projects								
H1	R10006	0109	Rohnerville Road - School to Drake Hill - ADA compliance	RR	100,000	75,000	25,000	25,000	25,000		
M2		9160	ADA Sidewalk Improvements Programs (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	5,000
H2	R10004	0110	Crosswalk Safety Program (Ongoing)	RR		25,000	5,000	5,000	5,000	5,000	5,000
			Subtotal City - Sidewalk, Bike Lane and ADA Projects			125,000					
			RDA - Sidewalk, Bike Lane, and ADA Construction Projects								
H1	R10009	9489	ADA Improvement Project - RDA wide	RDA		25,000	5,000	5,000	5,000	5,000	5,000
			Subtotal RDA - Sidewalk, Bike Lane and ADA Construction Projects			25,000					
			City - Streetlights/Traffic Signals								
M2		9280	Street Light Pole & Lamp Replacement	RR		25,000	5,000	5,000	5,000	5,000	5,000
H2	R10001	0111	Engineer Timing Sheets for Traffic Signals	RR	35,000	28,000	7,000	7,000	7,000	7,000	
H1	R10002	0112	Battery Backup for Traffic Signals (4)	RR	31,400	23,700	7,800	7,900	8,000		
	R10008		LED Streetlights	ARRA		61,000		61,000			
			Subtotal - Street Lights			137,700					
			SUM OF TOTAL ROAD 5-yr CIP COSTS			4,748,366	992,133	1,223,233	1,651,000	819,000	63,000

Miscellaneous Projects

Priority	Track #	Project Number	Project Description	Funding Source	TOTAL CIP Project Cost	Total COMM. 5-yr CIP Cost	City Budget Year 12-13	13-14	14-15	15-16	16-17
			City - Miscellaneous Projects								
	M10004	0133	River Lodge Replace Kitchen Floor	GF		15,000			15,000		
	M10005	0980	River Lodge ADA Accessibility to Stage	GF		35,000	35,000				
	M10006	0981	New Police Facility	GF Bond	1,400,000	1,300,000	600,000	700,000			
	M10007	0986	Chamber of Commerce Repair Rot Around Eves & Paint Exterior	GF		15,000	15,000				
	M10008	0990	Library Repair Rot Around Eves & Paint Exterior	GF		15,000	15,000				
	M10009	9780	River Lodge Replace Carpet	GF		45,000		45,000			
	M11001		River Lodge Paint Interior	GF		15,000			15,000		
	M11002		River Lodge Replace Kitchen Doors to Exterior	GF		7,000		7,000			
	M11003	0184	River Lodge Security Cameras	GF		10,000	10,000				
	M11004	0185	River Lodge- Parking Lot Seal and Striping	GF		10,000	10,000				
	M11005	0186	River Lodge- Replace Tables (5-yr replacement project)	GF		25,000	5,000	5,000	5,000	5,000	5,000
	M11006	0187	Monday Club Stage Curtain (Capital Outlay?)	GF		3,000	3,000				
	M11007	0188	Monday Club Arbor/Gazebo (Capital Outlay?)	GF		4,000	4,000				
			Subtotal City-Miscellaneous Projects:			1,499,000					
			City - Miscellaneous Parks Projects								
	M10011	0138	Newburg Park Replace Parking Lot Lights & Poles	GF		5,000	5,000				
	M10022	9183	Newburg Park Improvements (Ongoing)	GF		25,000	5,000	5,000	5,000	5,000	5,000
	M11010	0189	Newburg Park Security System	GF		5,000	5,000				
			Subtotal City Park-Miscellaneous Projects:			35,000					
			Redevelopment - Miscellaneous Projects (Prev Rate)								
		9493	City Hall Parking Lot Repairs and ADA Remodel	RDA	57,000	49,000	49,000				
		9970	Entrance Beautification and City Landscaping (Ongoing)	RDA		75,000	15,000	15,000	15,000	15,000	15,000
		0190	Tree Hazard / Maintenance - City Wide (Ongoing)	RDA		25,000	5,000	5,000	5,000	5,000	5,000
			Subtotal Redevelopment-Miscellaneous Projects:			149,000					
			SUM TOTAL MISCELLANEOUS 5-yr CIP COSTS:			$1,683,000	$781,000	$782,000	$60,000	$30,000	$30,000

Projected Cash Balances By Fund

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ANALYSIS OF CASH BALANCES BY FUND

ALL FUND TYPES

	General Funds	Enterprise Funds	Special Revenue Funds	Debt Service Funds	Total All Funds
Beginning Cash Balance	$11,019,986	$24,095,242	$2,562,669	$656,220	$38,334,117
Recurring Revenues	5,132,102	6,348,189	714,315	295,000	12,489,605
Interest Revenue	32,551	67,615	11,892	2,982	115,040
Operational Expenditures	(5,190,345)	(4,753,235)	(429,070)	(5,460)	(10,378,110)
Debt Service - Interest	(89,541)	(932,254)	0	(91,200)	(1,112,995)
Operational Surplus (Deficit)	($115,233)	$730,315	$297,136	$201,322	$1,113,540
Capital Connection Fees	0	68,000	0	0	68,000
Capital Grants	0	0	0	0	0
Non-Recurring Revenues	30,000	0	0	0	30,000
Bond Revenues	0	0	0	0	0
Capital Outlay Items Funded By Prior Year Grants/Donations	0				0
Capital Expenditures	(1,436,000)	(2,986,066)	(975,133)	0	(5,397,199)
Deferred Capital Exp	(76,476)	0	0	0	(76,476)
Net Other Increase (Decrease)	($1,482,476)	($2,918,066)	($975,133)	$0	($5,375,675)
Net Surplus (Deficit)	($1,597,709)	($2,187,751)	($677,997)	$201,322	($4,262,134)
Loan Repayments From RDA	0	0	0	0	0
Loans to RDA (Incl Accrued Int.)	0	0	0	0	0
Depreciation	0	1,039,000	21,444	0	1,060,444
Debt Service-Principal	(127,130)	(471,170)	0	(87,544)	(685,844)
Net Balance Sheet Items	($127,130)	$567,830	$21,444	($87,544)	$374,600
Ending Cash Balance	$9,295,147	$22,475,321	$1,906,116	$769,998	$34,446,582
Revenues minus expenditures	(1,724,839)	(1,619,921)	(656,553)	113,778	(3,887,534)

ANALYSIS OF CASH BALANCES BY FUND

GENERAL FUNDS

	General Fund 100	Development Review 120	Drainage Facility 130	Citywide Traffic 140	Traffic Impact Funds Hillside Dr 152	Traffic Impact Funds Home Ave 150	River Lodge Fund 160	Museum Exhibit Acq. Fund 165	Total All Funds
Beginning Cash Balance	$10,575,888	($1,684,994)	$1,580,614	$718,560	$16,207	($12,486)	($194,734)	$20,931	$11,019,986
Recurring Revenues	4,612,188	226,500	3,500	2,000	$0	0	280,413	7,500	5,132,102
Interest Revenue	24,491	0	3,765	4,128	93	0	0	73	32,551
Operational Expenditures	(4,464,042)	(390,502)					(327,301)	(8,500)	(5,190,345)
Debt Service - Interest	(89,011)	(530)							(89,541)
Operational Surplus (Deficit)	$83,627	($164,532)	$7,265	$6,128	$93	$0	($46,888)	($927)	($115,233)
Capital Connection Fees									0
Capital Grants	0								30,000
Non-Recurring Revenues	30,000								
Unclaimed Revenues									
Capital Outlay Items Funded									
By Prior Year Grants/Donations	0								0
Capital Expenditures	(645,000)	0	(724,000)	0	0	0	(67,000)	0	(1,436,000)
Capital Outlay for Police	(76,476)								(76,476)
Net Other Increase (Decrease)	($691,476)	$0	($724,000)	$0	$0	$0	($67,000)	$0	($1,482,476)
Net Surplus (Deficit)	($607,848)	($164,532)	($716,735)	$6,128	$93	$0	($113,888)	($927)	(1,597,709)
Depreciation									
Debt Service-Principal	(126,377)	(753)							(127,130)
Net Balance Sheet Items	($126,377)	($753)	$0	$0	$0	$0	$0	$0	($127,130)
Ending Cash Balance	$9,841,662	($1,850,279)	$863,879	$724,688	$16,300	($12,486)	($308,622)	$20,004	$9,295,147
Revenues Minus Expenditures	(734,225)	(165,285)	(716,735)	6,128	93	0	(113,888)	(927)	(1,724,839)

ANALYSIS OF CASH BALANCES BY FUND

ENTERPRISE FUNDS

	Water System 500	Water Reserve 510	Waste Water System 550	Waste Water Reserve 560	Public Transit 590	Total All Funds
Beginning Cash Balance	$4,428,147	$8,314,846	$6,971,552	$4,298,462	$82,235	$24,095,242
Recurring Revenues	2,316,500		3,825,000		206,689	6,348,189
Interest Revenue	27,033	2,087	28,871	9,601	23	67,615
Operational Expenditures	(1,645,480)		(2,902,505)		(205,250)	(4,753,235)
Debt Service - Interest	(354,721)		(577,533)			(932,254)
Operational Surplus (Deficit)	$343,332	$2,087	$373,833	$9,601	$1,462	$730,315
Capital Connection Fees		8,000		60,000		68,000
Capital Grants					0	0
Non-Recurring Revenues						
Bond Revenues		0	0	0		0
Capital Expenditures	0	(941,733)	0	(2,044,333)	0	(2,986,066)
Deferred Capital Exp						0
Net Other Increase (Decrease)	$0	($933,733)	$0	($1,984,333)	$0	($2,918,066)
Net Surplus (Deficit)	$343,332	($931,646)	$373,833	($1,974,732)	$1,462	($2,187,751)
Depreciation	243,000		796,000			1,039,000
Debt Service-Principal	(177,784)		(293,386)			(471,170)
Net Balance Sheet Items	$65,216	$0	$502,614	$0	$0	$567,830
Ending Cash Balance	$4,836,696	$7,383,200	$7,847,999	$2,323,730	$83,697	$22,475,321
Revenues Minus Expenditures	408,548	(931,646)	876,447	(1,974,732)	1,462	(1,619,921)

ANALYSIS OF CASH BALANCES BY FUND

SPECIAL REVENUE FUNDS

	Solid Waste 210	Storm Drain 200	TDA Non Transit 260	TDA 2% Set Aside 265	TEA 270	Gas Taxes 280	Gas Tax Eng & Adm 295	Maintenance Districts & Fee/ Assessment Areas 670 - 677	Total All Funds
Beginning Cash Balance	$38,601	$117,513	$1,127,368	$105,823	$763,522	$171,907	$3,861	$234,075	$2,562,669
Recurring Revenues	50,200	45,000	163,582	7,173	50,874	337,028	3,000	57,457	714,315
Interest Revenue	0	599	6,482	517	3,231	0	10	1,054	11,892
Operational Expenditures	(29,976)	(66,317)	(45,000)		0	(231,267)	(1,018)	(55,492)	(429,070)
Debt Service - Interest									0
Operational Surplus (Deficit)	$20,224	($20,718)	$125,064	$7,690	$54,105	$105,761	$1,991	$3,019	$297,136
Capital Connection Fees									0
Capital Grants					0				
Non-Recurring Revenues									0
Unclaimed Revenues									
Capital Expenditures	0	0	(955,333)	0	0	(19,800)	0	0	(975,133)
Deferred Capital Exp									0
Net Other Increase (Decrease)	$0	$0	($955,333)	$0	$0	($19,800)	$0	$0	($975,133)
Net Surplus (Deficit)	$20,224	($20,718)	($830,269)	$7,690	$54,105	$85,961	$1,991	$3,019	($677,997)
Depreciation								21,444	21,444
Debt Service-Principal									
Net Balance Sheet Items	$0	$0	$0	$0	$0	$0	$0	$21,444	$21,444
Ending Cash Balance	$58,824	$96,794	$297,100	$113,513	$817,626	$257,868	$5,852	$258,538	$1,906,116
Revenues Minus Expenditures	20,224	(20,718)	(830,269)	7,690	54,105	85,961	1,991	24,463	(656,553)

ANALYSIS OF CASH BALANCES BY FUND

DEBT SERVICE FUNDS

	Sewer Assessment Bonds 650	CCC Lease Fund 400	Total All Funds
Beginning Cash Balance	$80,619	$575,601	$656,220
Recurring Revenues	50,000	245,000	295,000
Interest Revenue	250	2,732	2,982
Operational Expenditures	(5,460)	0	(5,460)
Debt Service - Interest	(9,500)	(81,700)	(91,200)
Operational Surplus (Deficit)	$35,290	$166,032	$201,322
Capital Connection Fees			
Capital Grants			
Non-Recurring Revenues			
Unclaimed Revenues			
Capital Expenditures	0	0	0
Deferred Capital Exp			
Net Other Increase (Decrease)	$0	$0	$0
Net Surplus (Deficit)	$35,290	$166,032	$201,322
Depreciation			
Debt Service-Principal	(30,000)	(57,544)	(87,544)
Net Balance Sheet Items	($30,000)	($57,544)	($87,544)
Ending Cash Balance	$85,909	$684,089	$769,998
Revenues Minus Expenditures	5,290	108,488	113,778

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Fortuna Housing Programs

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Revenues and Other Sources

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REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
HOUSING SET ASIDE FUND 810						
Transfer Increment from A&DSF	$291,071	$286,579	$281,711	$283,470	$0	$0
Interest Income	48,200	18,464	13,988	15,500	14,300	2,000
Loan Payments	14,902	0	0	0	0	0
Bond Proceeds	0	0	0	0	0	0
Sale of Property	0	0	0	0	0	0
Total	**$354,173**	**$305,043**	**$295,699**	**$298,970**	**$14,300**	**$2,000**
CCC BUILDING FUND 885						
Interest Income	$127	$52	$34	$30	$38	$39
State CCC Reimbursement	10,109	9,454	9,073	10,000	10,073	10,191
Miscellaneous Revenue	0	0	0	0	0	0
Total	**$10,236**	**$9,506**	**$9,107**	**$10,030**	**$10,111**	**$10,230**
HOME GRANT FUND 230						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	0	0	12,156	0	0	0
Interest Income	603	0	155	2,400	190	2,000
Total	**$603**	**$0**	**$12,311**	**$2,400**	**$190**	**$2,000**
CDBG RESTRICTED HOUSING LOAN FUND 820						
Loan Repayments	$160,071	$1,435	$2,043	$1,865	$1,940	$1,865
Transfer In from BLF	0	300,000	0	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to BLF	0	0	0	0	0	0
Transfer Out to COGF	0	(2,921)	(4,204)	0	0	0
Interest Income	2,827	1,486	1,966	2,000	1,902	2,400
Total	**$162,898**	**$300,000**	**($195)**	**$3,865**	**$3,842**	**$4,265**
CDBG OPEN GRANT FUND 822						
Grant Allocation	177,382	358,643	0	$0	0	$0
Loan Repayments	0	0	0	0	0	0
Interest Income	195	508	328	490	0	490
Miscellaneous Revenue	2,637	0	0	0	0	0
Transfer In From UBLF	0	0	0	0	0	0
Transfer In From HLF	0	0	0	0	0	0
Transfer In From BLF	0	0	0	0	0	0
Transfer Out to RHLF	0	0	0	0	0	0
Transfer Out to PIF	0	(297,671)	0	0	0	0
Total	**$180,214**	**$61,480**	**$328**	**$490**	**$0**	**$490**

REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CDBG UNRESTRICTED LOAN FUND 825						
Loan Repayments	$4,297	$24,215	$0	$0	$0	$0
Transfer In From COGF	0	2,921	4,204	0	0	0
Interest Income	$4,500	1,588	1,138	490	$1,206	1,300
Total	**$8,797**	**$28,724**	**$5,342**	**$490**	**$1,206**	**$1,300**
CDBG RESTRICTED BUSINESS LOAN FUND 830						
Loan Repayments	$5,201	$5,183	$5,183	$5,183	$5,180	$5,180
Transfer In from HLF	0	0	0	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to HLF	0	(300,000)	0	0	0	0
Transfer Out to UBLF	0	(9,452)	(7,195)	0	0	0
Interest Income	14,461	4,269	1,816	2,175	1,890	2,000
Total	**$19,662**	**($300,000)**	**($196)**	**$7,358**	**$7,070**	**$7,180**
UNRESTRICTED BUSINESS LOAN FUND 836						
Loan Repayments	$12,761	$6,356	$33,000	$36,000	$9,000	$0
Interest Income	18,876	6,161	1,963	2,325	2,250	2,100
Sale of Property	0	0	0	0	0	0
Transfer In from RBLF	0	9,452	7,195	0	0	0
Transfer Out To COGF	0	0	0	0	0	0
Total	**$31,637**	**$21,969**	**$42,158**	**$38,325**	**$11,250**	**$2,100**
TOTAL REVENUES & OTHER SOURCES						
Interest Income	89,789	32,528	21,388	25,410	21,776	12,329
Loan Repayments	197,232	37,189	52,382	43,048	16,120	7,045
Grant Receipts	177,382	358,643	0	0	0	0
Sale of Property	0	0	0	0	0	0
Transfer In	291,071	598,952	293,110	283,470	0	0
Transfer Out	0	(610,044)	(11,399)	0	0	0
Miscellaneous	12,746	9,454	9,073	10,000	10,073	10,191
Total Redevelopment Agency	**$768,220**	**$426,722**	**$364,554**	**$361,928**	**$47,969**	**$29,565**

Expenditures and Other Uses

DEVELOPMENT FUNDS - 885

Fund 885

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency. The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

RESPONSIBILITIES

- Provide for economic development opportunities within the project area.
- Facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CCC Building Loan Fund	***885***	***Dept 7600***					
CCC Building Insurance		$10,073	$9,418	$9,037	$10,373	$9,418	$8,855
Property Tax		36	36	36	36	36	36
Capital Outlay		0	0	0	0	0	0
Total		**$10,109**	**$9,454**	**$9,073**	**$10,409**	**$9,454**	**$8,891**

HOUSING SET ASIDE FUND 810

Fund 810

PURPOSE

This fund is used to account for the 20% housing set aside allocation required by State law. The expenditures are for those projects that improve and increase the supply of low-to-moderate income housing.

RESPONSIBILITIES

- Improve the City's residential neighborhoods.
- Increase the supply of L&M housing units and or L&M housing lots.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

With the elimination of the Redeveloment Ageny, the Housing Set Aside Fund will no longer receive the 20% housing set aside property tax funding. Therefore, once fund reserves have been spent this fund will not exist.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7100	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Legal Services	6020	0	0	1,286	1,500	1,800	1,500
Professional Services	6025	3,653	43,005	13,331	4,000	4,000	4,000
Bond Trustee Costs	6055	87	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Property Tax Admin Fees	6700	8,040	8,769	7,418	9,000	9,000	9,000
Travel and Conference	7000	0	0	0	0	0	0
Housing Set Aside Loans	7645	0	0	0	2,450,534	1,550,000	1,300,000
Bond Interest Expense (93 Bond)	8840	0	0	0	0	0	0
Bond Interest Expense (07 Bond)	8819	157,425	156,550	155,456	154,362	0	0
Bond Principle (93 Bond)	8640	0	0	0	0	0	0
Bond Principle (07 Bond)	8612	11,250	23,750	20,000	23,750	0	0
Total		**$180,455**	**$232,074**	**$197,491**	**$2,643,146**	**$1,564,800**	**$1,314,500**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
Funds 820, 822, and 825

PURPOSE

The purpose of the CDBG Restricted Housing Loan Fund is to account for the housing expenditures of the Community Development Block Grants (CDBG) the City received in 1988, 1989 and 1992. The funds must be used in accordance with the Reuse Plan adopted by the Agency and approved by the State. The State requires that these CDBG funds be 'used only for those programs that meet their guidelines. Beginning in 2005-06, The City was awarded two more grants that will 'be used for housing rehabilitation loans, senior service activities, and eligible public works projects. The CDBG Unrestricted attached to their use. New Departments have been created to better account for the Housing Loan Fund is used to account for CDBG Grant funds that no longer have State restrictions various activities now being funded.

RESPONSIBILITIES

- Provide loans to rehabilitate homes owned by low and moderate income households.
- Fund public works projects and other CDBG approved programs.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels 2008-09	2009-10	2010-11	2011-12	2012-13
Finance Director	-	0.13	0.13	0.13	0.1275
Senior Services Coordinator (PT)	-	1.00	1.00	-	-
Total Authorized	**-**	**1.13**	**1.13**	**0.13**	**0.1275**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CDBG Restricted Housing Fund 820 Dept 7200							
Salaries	5100	$0	$0	$7,825	$0	$5,032	$0
Salary P/T	5165	0	0	86	0	0	0
Vacation Buy Back	5180	0	0	0	0	0	0
Benefits	5200	0	0	2,870	0	1,901	$0
Office Supplies	5400	0	0	0	0	0	0
Total		**$0**	**$0**	**$10,781**	**$0**	**$6,934**	**$0**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
Funds 820, 822, and 825

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CDBG Restricted Housing Fund 820 Dept 7200 *- Continued*							
Audit Fees (A)	6000	0	0	0	0	0	0
Legal Services	6020	0	0	2,160	2,000	0	2,000
Program Administration	6050	0	0	0	0	0	0
Program Delivery	6052	0	0	0	65,000	25,209	65,000
Advertising	6300	0	0	0	2,000	0	2,000
Travel and Conference	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	0	59,923	295,000	109,172	132,000
Housing Project Grants	7648	0	0	350	1,000	0	1,000
CDBG Energy Grant	7649	0	0	8,873	1,000	0	1,000
Econ Development Loans	7650	0	0	0	0	0	0
CDBG Relocation Grant	7651	0	0	500	750	0	750
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$0**	**$93,368**	**$366,750**	**$148,248**	**$203,750**
CDBG Open Grant Fund 822 Dept 7220 - General Administration							
Salaries	5100	$0	$0	$397	$8,495	$0	$0
Benefits	5200	0	0	155	3,369	0	0
Program Administration	6050	22,914	3,601	0	0	0	0
Travel & Conferences	7000	0	0	0	0	0	0
Total		**$22,914**	**$3,601**	**$165,726**	**$11,864**	**$0**	**$0**
CDBG Open Grant Fund 822 Dept 7215- Housing Rehab							
Housing Project Loans	7645	$145,344	$30,000	$0	$0	$0	$0
Housing Project Grants	7647	3,325	0	0	0	0	0
CDBG Lead Grants	7648	0	5,000	0	0	0	0
CDBG Energy Grants	7649	0	5,000	0	0	0	0
CDBG Relocation Grants	7651	0	475	0	0	0	0
Program Delivery	6052	41,588	39,941	0	0	0	0
Advertising	6300	1,488	0	0	0	0	0
Total		**$191,745**	**$80,416**	**$0**	**$0**	**$0**	**$0**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
Funds 820, 822, and 825

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CDBG Open Grant Fund 822 Dept 7225 - Senior Services Program							
Part-time/Temporary	5165	$23,275	$0	$0	$0	$0	$0
Benefits	5200	1,649	0	0	0	0	0
Program Delivery	6052	0	0	0	0	0	0
Senior Services	6830	0	0	0	0	0	0
Total		**$24,924**	**$0**	**$0**	**$0**	**$0**	**$0**
CDBG Open Grant Fund 822 Dept 9260 - Public Works							
Program Delivery	6052	$0	$0	$0	$0	$0	$0
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Unrestricted Housing Fund 825 Dept 7210							
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees (A)	6000	1,500	1,500	1,500	1,500	1,320	0
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	0	0	42,150	0	220,000
Total		**$1,500**	**$1,500**	**$1,500**	**$43,650**	**$1,320**	**$220,000**

(A) See Appendix A for Expenditure Allocation

COMMERCIAL DEVELOPMENT REVOLVING LOAN FUNDS

Fund 830 and 836

PURPOSE

The purpose of these funds is to account for the expenditures associated with making loans to encourage business retention and expansion. The moneys in the Unrestricted Business Loan Fund came from an Industrial Development Grant the Agency received from the Farmers Home Administration and the moneys that were transferred to the Agency from the Fortuna Economic Development Corporation (FEDC) when it was disincorporated. The CDBG Restricted Business Loan Fund was originally funded from the CDBG grants for business expansion and attraction efforts.

RESPONSIBILITIES

- Provide loans to encourage and promote business and economic development.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
CDBG Restricted Business Loan Fund 830 Dept 7300							
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Legal Services	6020	0	0	0	0	500	1000
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	368,260	0	380,000
Property Acquisition	7700	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$368,260**	**$500**	**$381,000**
Unrestricted Business Loan Fund 836 Dept 7315							
Project Supplies	5500	$0	$0	$0	$0	$0	$0
Program Administration	6050	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	500,000	0	93,068	0	450,000
Bad Debts	7800	0	0	0	0	0	0
Total		**$0**	**$500,000**	**$0**	**$93,068**	**$0**	**$450,000**
Total		**$0**	**$500,000**	**$0**	**$461,328**	**$500**	**$831,000**

HOME GRANT PROGRAM FUND 230

Home Grant Fund (230)

PURPOSE

HOME Grant awards are used by the Agency to help provide affordable housing. The project completed in 2004-05, the Fortuna Meadows Senior Village, provides 36 HOME-Assisted Units to eligible senior citizens for rent. The Fortuna Family Apartments, completed in 2007-08, provides 24 Home-Assisted units of affordable housing.

RESPONSIBILITIES

- Provide affordable housing in the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Home Grant Loan	$100	$0	$0	$0	$0	$0
Trustee Fees	87,500	0	0	0	0	0
Advertising	0	0	0	0	0	0
Total	**$87,600**	**$0**	**$0**	**$0**	**$0**	**$0**

Cash Balances by Fund

ANALYSIS OF CASH BALANCES BY FUND

HOUSING & CCC BUILDING FUNDS

	Housing Set Aside Fund 810	CCC Building Fund 885	Total All Funds
Beginning Cash Balance	**$1,323,162**	**($640)**	**$1,322,522**
Recurring Revenues	$0	10,191	10,191
Interest Revenue	2,000	39	2,039
Operational Expenditures	($14,500)	(8,891)	(23,391)
Debt Service	0	0	0
Operational Surplus (Deficit)	**($12,500)**	**$1,339**	**($11,161)**
Grant Receipts	0	0	0
Capital Expenditures	0	0	0
Net Other Increase (Decrease)	$0	$0	**$0**
Net Surplus (Deficit)	**($12,500)**	**$1,339**	**($11,161)**
Advances from City Funds	0	0	0
Loans	(1,300,000)	0	(1,300,000)
Transfer from(to) PIF	0	0	0
Capital Equipment Reserves	0	0	0
Net Balance Sheet Items	($1,300,000)	$0	**($1,300,000)**
Ending Cash Balance	**$10,662**	**$699**	**$11,361**

ANALYSIS OF CASH BALANCES BY FUND

CDBG BUSINESS LOAN & HOUSING FUNDS

	Home Grant Housing Fund 230	CDBG Restricted Housing Fund 820	CDBG Open Grant Fund 822	Unrestricted Housing Fund 825	CDBG Restricted Business Loan Fund 830	Unrestricted Business Loan Fund 836	Total All Funds
Beginning Cash Balance	**$37,531**	**$233,097**	**$0**	**$238,418**	**$374,634**	**$448,039**	**$1,331,718**
Recurring Revenues	0	1,865	0	0	5,180	0	7,045
Interest Revenue	2,000	2,400	490	1,300	2,000	2,100	10,290
Operational Expenditures	0	(71,750)	0	0	(1,000)	0	(72,750)
Debt Service	0	0		0	0	0	0
Operational Surplus (Deficit)	**$2,000**	**($67,485)**	**$490**	**$1,300**	**$6,180**	**$2,100**	**($55,415)**
Grant Receipts	0	0	$0	0	0	0	0
Loans	0	(132,000)	0	(220,000)	(380,000)	(450,000)	(1,182,000)
Transfers	0	0	12,000	(12,000)	0	0	0
Capital Expenditures	0	0	0	0	0	0	0
Net Other Increase (Decrease)	$0	($132,000)	$12,000	($232,000)	($380,000)	($450,000)	**($1,182,000)**
Net Surplus (Deficit)	**$2,000**	**($199,485)**	**$12,490**	**($230,700)**	**($373,820)**	**($447,900)**	**($1,237,415)**
Ending Cash Balance	**$39,531**	**$33,612**	**$12,490**	**$7,718**	**$814**	**$139**	**$94,303**

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Fortuna
Successsor
Agency

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RESOLUTION NO. 2012-24

A RESOLUTION OF THE CITY OF FORTUNA SERVING AS THE SUCCESSOR AGENCY FOR THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2012-2013 IN ACCORDANCE WITH SECTION 34177(J) OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code 34177 *et seq.*); and

WHEREAS, the Fortuna Redevelopment Agency (RDA) has been responsible for implementing the Redevelopment Plan for the Fortuna Redevelopment Project Area covering certain properties within the City ("Project Area"); and

WHEREAS, AB1x26 that requires the dissolution and wind-down of the affairs of the Former RDA; and

WHEREAS, the City of Fortuna has assumed the responsibility to be the Successor Agency for the former Fortuna Redevelopment Agency (RDA) and wind-down of the affairs of the former RDA; and

WHEREAS, this administrative budget has been prepared by the Successor Agency and will be submitted to the Successor Agency's oversight board for approval in accordance with the requirements of Health and Safety Code Section 34177(j); and

WHEREAS, the Successor Agency shall adopt the Administrative Budget for the Successor Agency for the period of July 1, 2012 through December 31, 2012; and

WHEREAS, the budget is needed by the Successor Agency to demonstrate its allowable costs, "administrative cost allowance," as defined and authorized pursuant to the Health and Safety Code Section 34171(b); and

WHEREAS, the Successor Agency will report to the County Auditor/Controller that its administrative cost allowance is to be paid from the property taxes deposited in the Redevelopment Property Tax Trust Fund pursuant to the Health and Safety Code Section 34183(a)(3); and

WHEREAS, the minimum "administrative cost allowance" as defined by the Health and Safety Code Section 24171(b) is the amount of $250,000 for fiscal year 2012-13; and

WHEREAS, activities may be added, revised, or deleted from this budget as necessary and appropriate during the course of the Former RDA wind-down process; and

WHEREAS, the Successor Agency has arranged with the City of Fortuna to provide staff services and office materials and equipment to administer the responsibilities of the Successor Agency and will draw upon services of outside legal and financial consultants to provide special services for the wind-down of the Former RDA to the extent City staff lacks the necessary expertise or capacity.

NOW, THEREFORE, the City Council of the City of Fortuna serving as the Successor Agency Board of Directors to the Redevelopment Agency of the City of Fortuna does hereby resolve as follows:

Section 1. Budget Adoption:
The Budget entitled "Fortuna Successor Agency 2012-2013 Fiscal Year Budget," is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:
The Executive Director is authorized to make budget transfers from one object account to another object account without increasing the overall Budget with the exception that the Successor Agency Board shall approve the following types of transfers:

A. Any significant change in program level or content.

B. Any increase in total indebtedness.

PASSED AND ADOPTED on this 25th day of June, 2012 by the following vote:

AYES: Board Member Glaser, Long, Losey, Zanzi, Chairman Strehl
NOES: None
ABSTAIN: None
ABSENT: None

Douglas Strehl, Chairman

ATTEST:

Duane V. Rigge, City Manager

Revenues and Other Sources

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REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
ADMINISTRATION FUND 800						
Property Tax Increment	$1,164,282	$1,146,316	$1,126,845	$1,111,655	$1,117,987	$1,117,987
Transfer to HSA	(291,071)	(286,579)	(281,711)	(283,470)	0	0
Transfer to Bond Fund	(390,277)	(525,689)	(517,942)	(524,836)	(712,449)	(717,974)
SERAF Shift	0	(459,546)	(94,613)	0	0	0
Interest Income	90,064	31,146	17,231	18,450	14,578	15,683
Administrative. Fees	1,300	1,300	1,300	1,300	0	0
Transfer to City Debt Svc. Fund	0	(533,746)	(773,949)	(773,949)	(2,241,627)	(65,405)
Subtotal Recurring Sources	**$574,298**	**($626,798)**	**($522,839)**	**($450,850)**	**($1,821,512)**	**$350,291**
Advances: General Fund	0	0	0	0	0	0
Subtotal Non-Recurring Sources	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$574,298**	**($626,798)**	**($522,839)**	**($450,850)**	**($1,821,512)**	**$350,291**
BOND DEBT SERVICE FUND 890						
Transfer Increment from Admin	$390,277	$525,689	$517,942	$524,836	$712,449	$717,974
Interest Income	116,010	12,570	8,495	9,500	9,500	9,500
Bond Proceeds	0	2,903	193	0	0	0
Total	**$506,287**	**$541,162**	**$526,630**	**$534,336**	**$721,949**	**$727,474**
CITY DEBT SERVICE FUND 895						
Interest Accrual-City Advances	126,321	0	0	0	0	0
Transfer From Admin Fund	0	533,746	773,949	773,949	4,853,059	0
Total	**$126,321**	**$533,746**	**$773,949**	**$773,949**	**$4,853,059**	**$0**
ECONOMIC DEVELOPMENT FUND 850						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	0	0	0	0	0	0
Interest Income	806	260	182	9,500	204	200
Sale of Property	0	0	0	0	0	0
Advances:						
General Fund	0	0	0	0	0	0
Water Fund	0	0	0	0	0	0
Wastewater Fund	0	0	0	0	0	0
Drainage Fund	0	0	0	0	0	0
Total	**$806**	**$260**	**$182**	**$9,500**	**$204**	**$200**

REVENUES & OTHER SOURCES

BY FUND

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
GENERAL DEVELOPMENT FUND 852						
Interest Income	$71,113	$22,912	$16,020	$19,000	$0	$19,000
Transfer To PIF	0	0	0	0	0	0
Total	**$71,113**	**$22,912**	**$16,020**	**$19,000**	**$0**	**$19,000**
PUBLIC INFRASTRUCTURE FUNDS 860-870-875-880						
Grant Allocation	$0	$0	$0	$0	$0	$3,394,652
Loan Repayments	1,847	0	0	0	0	0
Interest Income	5,611	0	0	19,000	0	1,005
Payback Agreements	0	0	0	0	0	0
Transfer In From COGF	0	297,671	0	0	0	0
Transfer In From GDF	0	0	0	0	631,000	0
Transfer Out to PIF	0	0	(8,763)	0	0	0
Total	**$7,458**	**$297,671**	**($8,763)**	**$19,000**	**$631,000**	**$3,395,657**
BOND PROJECTS FUND 862						
Bond Proceeds	$0	$0	$0	$0	$631,000	$0
Interest Income	0	0	0	0	0	0
Transfer to PIF	0	0	0	(728,000)	(631,000)	0
Total	**$0**	**$0**	**$0**	**($728,000)**	**$0**	**$0**
TOTAL REVENUES & OTHER SOURCES						
Property Tax Increment	$1,164,282	$686,770	$1,032,232	$1,111,655	$1,117,987	$1,117,987
Interest Income	283,604	66,888	41,928	75,450	24,282	45,388
Loan Repayments	1,847	0	0	0	0	0
Bond Proceeds	0	2,903	193	0	631,000	0
Grant Receipts	0	0	0	0	0	3,394,652
Sale of Property	0	0	0	0	0	0
Advances from City Funds	0	0	0	0	0	0
Miscellaneous	1,300	1,300	1,300	1,300	0	0
Total Redevelopment Agency	**$1,451,033**	**$757,861**	**$1,075,653**	**$1,188,405**	**$1,773,269**	**$4,558,027**

Expenditures and Other Uses

ADMINISTRATION FUND - 800

Fund 800

PURPOSE

On December 29, 2011, the Supreme Court issued its ruling that upheld AB1X26 disolving all Redevelopment Agencies with a modified timeline for dissolution. The effective date of dissolution of all Redevelopment Agenies was February 1, 2012. On January 29, 2012, the City of Fortuna agreed to serve as the Successor Agency with the task of expedicously winding down the affairs of the former Redevelpment Agency.

This fund is used to account for the administrative costs incurred by the Successor Agency of the former Fortuna Redevelopment Agency. The costs are limited to those listed on a Recognized Obligation Payment Schedule (ROPS) adopted and approved by the Successor Agency Oversight Board.

RESPONSIBILITIES

- General Administrative functions of Agency

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

On February 1, 2012 the Redevelpment Agency was eliminated and the City of Fortuna, serving as the Successor Agency is tasked with expedicously widing down its affairs.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2008-09	2009-10	2010-11	2011-12	2012-13
City Manager	0.17	0.17	0.22	0.22	0.22
Assistant City Manager	-	-	0.25	0.25	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Executive Assistant to City Mgr.	0.25	0.25	-	-	-
Senior City Planner	0.10	0.10	-	-	-
Deputy Director of Community Dev.	-	-	0.10	0.10	0.10
Total Authorized	**0.57**	**0.57**	**0.62**	**0.62**	**0.62**

ADMINISTRATION FUND - 800

Fund 800

HISTORY OF EXPENDITURES BY CATEGORY Dept. 7000

Description	Dept. 7000	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Salaries	5100	$49,814	$50,605	$50,665	$51,995	$28,676	$0
Compensation of Directors	5165	3,180	3,510	3,994	3,600	2,250	0
Vacation Buyback	5180	0	444	1,154	1,000	1,324	0
Benefits	5200	14,772	16,012	17,172	21,039	10,837	0
Office Supplies	5400	155	101	33	500	184	0
Department Supplies	5500	0	0	0	1,000	0	0
Audit Fees (A)	6000	4,500	4,500	4,500	4,500	4,200	0
Contract Services	6015	10,385	8,900	9,875	10,000	10,000	0
Legal Services	6020	2,064	417	353	10,000	2,500	0
Professional Services	6025	15,807	0	0	0	2,000	0
Trustee Admin. Fees	6055	1	1	1	0	0	250,000
Advertising	6300	0	0	0	0	0	0
Insurance (A)	6350	2,000	2,000	2,000	2,000	0	0
Property Tax Admin Fees	6700	24,119	26,306	22,255	28,000	30,362	0
Property Taxes	6720	169	174	171	250	204	250
Taxing Agency Payments	6820	30,595	30,123	29,610	31,000	0	0
Travel and Conferences	7000	2,410	683	495	2,000	450	0
Dues and Subscriptions	7015	2,061	1,955	1,990	2,000	0	0
CH Bond Interest Expense	9200/8100	630	0	0	600	0	0
CH Bond Principle	9200/8000	659	0	0	700	0	0
City Hall Rent Expense	9050	0	0	7	0	0	0
FHK Retail Redevelopment	Dept 9492	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Project Area Expansion	8237	0	0	0	0	0	0
Total		**$163,321**	**$145,731**	**$144,275**	**$170,184**	**$92,987**	**$250,250**

(A) See Appendix A for Expenditure Allocation

DEBT SERVICE FUNDS - 890 & 895

Funds 890 & 895

PURPOSE

The debt service funds of the Redevelopment Agency account for the repayment of long-term debt incurred by the Agency. The Bond Debt Service Fund issued the 1993 Tax Allocation Bonds to sponsor public infrastructure development and to reimburse the Agency for certain previously qualified expenditures. These were paid off and refinanced with a portion of the 2007 RDA Revenue Bond Proceeds. The fund receives allocations of the yearly tax increment equal to the amount of the debt service. 75% of the proceeds of the bond issue were transferred to the Bond Projects Fund and 25% to the Housing Set Aside Fund. The HSA sponsors 25% of the Bond repayment.

The City Debt Service fund accounts for debt repayments to the City's General, Water, Wastewater and Drainage Funds on funds advanced to the Agency for capital improvement projects and general operations. Accrued interest payable to the City by the Agency has been written down to more accurately reflect historical interest rates. Interest rates will now be monitored based upon the Agency's ability to repay the debt service. These loans are due in 15 annual payments beginning in fiscal year 6/30/2010. For 2010-11, the rate will be ten percent.

RESPONSIBILITIES

- Provide payments to meet interest obligations and retire the bond principal.
- Provide yearly information to the Trustee in conformance with the requirements of the Bond Statements.
- Facilitate loans from other City Funds and provide for debt service accruals.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures anticipated in 2010-2011.

HISTORY OF EXPENDITURES BY CATEGORY

Bond Debt Service Fund 890

Description	Dept.	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Bond Trustee Costs	6055	$263	$263	$263	$263	$350	$350
Bond Principal (93 Bond)		0	0	0	0	0	0
Bond Principal (07 Bond)	8612	33,750	71,250	60,000	71,250	95,000	105,000
Interest Expense (93 Bond)		0	0	0	0	0	0
Interest Expense (07 Bond)	8819	472,274	469,649	466,368	463,087	617,449	612,974
Total		**$506,287**	**$541,162**	**$526,631**	**$534,600**	**$712,799**	**$718,324**

DEBT SERVICE FUNDS - 890 & 895

Funds 890 & 895

City Debt Service Fund 895

Fund 895

Description	Dept.	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Administration Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	$0	$7,941	$5,123	$5,612	137,616	$0
Debt Service Interest							
General Fund	8870/4805	3,162	5,420	0	13,762	0	0
Economic Development Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	0	259,626	167,503	183,480	3,854,857	0
Drainage Fund	8885 / 4805	0	49,657	32,037	35,093	860,586	0
Debt Service Interest							
General Fund	8870 / 4805	103,385	177,208	569,286	449,943	-	0
Water Fund	8875 / 4805	0	0	0	0	0	0
Wastewater Fund	8880 / 4805	0	0	0	0	0	0
Drainage Fund	8885 / 4805	19,774	33,894	0	86,059	0	0
Total		**$126,321**	**$533,745**	**$773,949**	**$773,949**	**$4,853,058**	**$0**
Total		**$632,608**	**$1,074,907**	**$1,300,580**	**$1,308,549**	**$5,565,857**	**$718,324**

HISTORICAL LOAN BALANCES

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
GENERAL FUND 100						
Beginning Balance	$4,970,694	$5,077,241	$4,809,675	$4,637,049	$4,637,049	$0
Advances	0	0	0	0	0	0
Interest Accrual	106,547	182,628	480,171	463,705	0	0
Loan Payment/Payoff	0	(450,194)	(652,797)	(652,797)	(3,992,473)	0
Ending Balance	**$5,077,241**	**$4,809,675**	**$4,637,049**	**$4,447,957**	**$644,576**	**$0**
WATER FUND 500						
Beginning Balance	$0	$0	$0	$0	$0	$0
Advances	0	0	0	0	0	0
Interest Accrual	0	0	0	0	0	0
Loan Payment/Payoff	0	0	0	0	0	0
Ending Balance	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
WASTEWATER FUND 550						
Beginning Balance	$0	$0	$0	$0	$0	$0
Advances	0	0	0	0	0	0
Interest Accrual	0	0	0	0	0	0
Loan Payment/Payoff	0	0	0	0	0	0
Ending Balance	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
DRAINAGE FUND 130						
Beginning Balance	$922,506	$942,280	$892,623	$860,586	$860,586	$0
Advances	0	0	0	0	0	0
Interest Accrual	19,774	33,894	89,115	86,059	0	0
Loan Payment/Payoff	0	(83,551)	(121,152)	(121,152)	(860,586)	0
Ending Balance	**$942,280**	**$892,623**	**$860,586**	**$825,493**	**$0**	**$0**
ALL FUNDS						
Beginning Balance	$0	$6,019,521	$5,702,298	$5,497,635	$5,497,635	$0
Advances	$0	$0	$0	$0	$0	$0
Interest Accrual	$126,321	$216,522	$569,286	$549,764	$0	$0
Loan Payment/Payoff	$0	($533,745)	($773,949)	($773,949)	($4,853,059)	$0
Ending Balance	**$6,019,521**	**$5,702,298**	**$5,497,635**	**$5,273,450**	**$644,576**	**$0**

DEVELOPMENT FUNDS 850-852

Fund 850, 852

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency. The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

RESPONSIBILITIES

- Provide for economic development opportunities within the project area.
- Facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Economic Development Fund 850 Dept 7400							
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Development Fund 852 Dept 7405							
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PUBLIC INFRASTRUCTURE FUNDS 860-870-875-880

Funds 860, 870, 875, 880

PURPOSE

Funds for these accounts are obtained via loans from the Economic Development Fund, from bond proceeds and state and federal grants. Primary expenditures from this fund include public infrastructure improvements, personnel costs related to infrastructure programs, qualified bond issue financing costs including certain interest payments, economic development grants, and staffing costs related to economic development grants.

RESPONSIBILITIES

- Provide for public infrastructure improvements within the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Community Improvements	103,877	294,743	5,555	74,000	3,000	0
Water System Improvements	0	0	0	0	0	0
Sewer System Improvements	0	0	0	0	0	0
Drainage Improvements	0	9,709	96,038	1,857,600	628,000	1,857,600
Total	**$103,877**	**$304,452**	**$101,593**	**$1,931,600**	**$631,000**	**$1,857,600**

BOND PROJECTS FUND 862

Fund 862

PURPOSE

This fund holds 2007 RDA Bond proceeds issued to sponsor public infrastructure development. The funds are transferred to various projects that meet the qualifications of the Bond Statements. Additionally, a portion of the 2007 RDA Fund Bond

RESPONISIBILITIES

- Contribute to community development projects in the project area.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2012-2013 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Wastewater Fund Loan Payoff	$0	$0	$0	$0	$0	$0
Water Fund Loan Payoff	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS
FUNDS 860 - 880

		Funding Source	Budget 2012-13
	COMMUNITY IMPROVEMENTS		
Fund 860			
9489	Reconstruct Alleys North of Main Street (Ongoing)	GF Loan	0
0190	Tree Hazard / Maintenance - District Wide	GF Loan	0
9493	City Hall Parking Lot Repairs & ADA Remodel	GF Loan	0
9970	Entrance Beautification and City Landscaping	GF Loan	0
	Total		**$0**
	DRAINAGE SYSTEM IMPROVEMENTS		
Fund 880			
9600	Widen Rohner Creek - 12th to So 15th	Drainage Loans	250,000
9601	Rohner Ck Diversion/Habitat Improvement (Habitat Imp Grant 50/50)	Drainage Loans	1,500,000
9704	Rohner Creek , behind Fortuna Blvd - Rip Rap banks	Drainage Loans	107,600
	Total		**$1,857,600**
	Total Capital Improvements		**$1,857,600**

FUND SUMMARY

Drainage Fund Loans	1,857,600
General Fund Loans	0
Total Capital Improvements	**$1,857,600**

Cash Balances by Fund

ANALYSIS OF CASH BALANCES BY FUND

ADMINISTRATION, DEBT SERVICE, ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE FUNDS

	Administration Fund 800	Bond Debt Service Fund 890	City Debt Service Fund 895	Economic Development Fund 850	General Development Fund 852	Public Infrastructure Fund 860-870-875-880	Bond Projects Fund 862	Total All Funds
Beginning Cash Balance	**$403,879**	**$6,283,504**	**$0**	**$0**	**($0)**	**($0)**	**$0**	**$6,687,383**
Recurring Revenues	334,609	717,974	0	0	0	0	0	1,052,582
Interest Revenue	15,683	9,500	0	200	19,000	1,005	0	45,388
Operational Expenditures	(250,250)	0	0	0	0	0	0	(250,250)
Debt Service	0	(718,324)	0	0	0	0	0	(718,324)
Operational Surplus (Deficit)	**$100,041**	**$9,150**	**$0**	**$200**	**$19,000**	**$1,005**	**$0**	**$129,396**
Grant Receipts	0	0	0	0	0	3,394,652	0	3,394,652
Capital Expenditures	0	0	0	0	0	(1,857,600)	0	(1,857,600)
Net Other Increase (Decrease)	$0	$0	$0	$0	$0	$1,537,052	$0	$1,537,052
Net Surplus (Deficit)	**$100,041**	**$9,150**	**$0**	**$200**	**$19,000**	**$1,538,057**	**$0**	**$1,666,448**
Advances from City Funds	0	0	0	0	0	0	0	0
Transfer from(to) PIF	0	0	0	0	0	0	0	0
Capital Equipment Reserves	0	0	0	0	0	0	0	0
Net Balance Sheet Items	$0	$0	$0	$0	$0	$0	$0	$0
Ending Cash Balance	**$503,920**	**$6,292,654**	**$0**	**$200**	**$19,000**	**$1,538,057**	**$0**	**$8,353,831**

Fortuna Public Improvement Corporation (FPIC)

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RESOLUTION FPIC 2012-01

A RESOLUTION OF THE FORTUNA PUBLIC IMPROVEMENT CORPORATION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2012-2013

WHEREAS, the proposed budget for Fiscal Year 2012-2013 for the Fortuna Public Improvement Corporation beginning July 1, 2012 as presented by the Corporate Secretary to the Board of Directors on June 11 as a budget workshop session; and

WHEREAS, the Board of Directors received public comment in the budget workshop session and reviewed, and studied the proposed Budget; and

WHEREAS, the proposed Budget for Fiscal Year 2012-2013 for the Fortuna Public Improvement Corporation was presented at a duly noticed Public Hearing by the Corporate Secretary on June 25, 2012; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the proposed budget for Fiscal Year 2012-2013; and

WHEREAS, the Series 1991 Water Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the $20 million Fortuna Public Financing Authority Revenue Bonds, Series 2006; and

WHEREAS, the Series 1995 General Fund Certificates of Participation were retired and refinance as part of the issuance, sale and delivery of the $17.5 million Fortuna Public Financing Authority Revenue Bonds, Series 2007.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Public Improvement Corporation as follows:

The Budget entitled "Fortuna Public Improvement Corporation, Fiscal Year 2012-2013" is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

PASSED AND ADOPTED on this 25th day of June, 2012 by the following vote:

AYES: Board Member Glaser, Long Losey, Zanzi, Chairman Strehl
NOES: None
ABSTAIN: None
ABSENT: None

Douglas Strehl, Chairman,

ATTEST:

Duane V. Rigge, Corporate Secretary

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator. These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2007-08	Actual 2008-09	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Request 2011-12
Water System Improvements & FPIC Fees Fund 410							
Bond Principal	8625	$0	$0	$0	$0	$0	$0
Interest	8825	0	0	0	0	0	0
Liability & Property Insurance	6350	0	0	0	0	0	0
Trustee Fees	6055	0	0	0	0	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	0	0	0	0	0	0
State Fees	6600	0	0	0	0	0	0
Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
City Hall Remodeling							
Bond Principal	8645	$0	$0	$0	$0	$0	$0
Interest	8845	0	0	0	0	0	0
Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total FPIC		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

ANALYSIS OF CASH BALANCES BY FUND

	FPIC City Hall (C.O.P.)	FPIC Water Imp/Fees (C.O.P.)	Total All Funds
Beginning Cash Balance	$0	$0	$0
Recurring Revenues	0	0	0
Interest Revenue	0	0	0
Operational Expenditures	0	0	0
Debt Service - Interest	0	0	0
Operational Surplus (Deficit)	$0	$0	$0
Capital Connection Fees			
Capital Grants			
Non-Recurring Revenues			
Unclaimed Revenues			
Capital Expenditures			
Litigation			
Net Other Increase (Decrease)	$0	$0	$0
Net Surplus (Deficit)	$0	$0	$0
Loan Repayments From RDA			
Loans to RDA			
Depreciation			
Debt Service-Principal	0	0	0
Net Balance Sheet Items	$0	$0	$0
Ending Cash Balance	$0	$0	$0

Appendix

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APPENDIX A - ALLOCATED EXPENDITURES

AUDIT FEE DISTRIBUTION

Entity	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
City of Fortuna	$13,000	$16,000	$14,000	$16,000	$14,480	$22,000
Public Improvement Corporation	0	0	0	0	0	0
Former Redevelopment Agency	6,000	6,000	6,000	6,000	5,520	0
Single Audit Act	3,000	0	0	3,000	3,000	3,000
Total To Be Allocated	**$22,000**	**$22,000**	**$20,000**	**$25,000**	**$23,000**	**$25,000**

Departmental Allocation Acct. 6000	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Miscellaneous Non-Departmental (Fund 100, Department 1400)	$9,600	$7,800	$8,400	$11,400	$10,488	$10,500
Wastewater Administration (Fund 550, Department 6700)	3,200	2,600	2,800	3,800	3,496	6,500
Water Administration (Fund 500, Department 6300)	3,200	2,600	2,800	3,800	3,496	6,500
Former RDA Administration (Fund 800, Department 7000)	4,500	4,500	4,500	4,500	4,200	0
CDBG Unrestricted Housing (Fund 825, Department 7210)	1,500	1,500	1,500	1,500	1,320	1,500
Total	**$22,000**	**$19,000**	**$20,000**	**$25,000**	**$23,000**	**$25,000**

APPENDIX A - ALLOCATED EXPENDITURES

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES

Description		Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Premiums:							
Liability		$157,535	$119,929	$0	$178,893	$146,000	$143,783
Property		29,291	31,214	0	38,000	38,000	25,000
Earthquake/Flood		77,584	116,643	0	146,260	142,000	72,000
Automobile Physical Damage		6,130	5,175	0	6,489	6,300	7,500
Boiler and Machinery		2,686	5,914	0	7,416	7,200	3,000
Employee Bonds		0	678	0	825	825	900
Total Property & Liability Premiums		273,226	279,554	0	377,883	340,325	252,183
	Max Deductible per Claim						
Deductibles & Testing							
Liability Deductible	5,000	6,424	10,000	10,000	10,000	10,000	10,000
Property Deductible	10,000	0	0	0	0	0	0
Earthquake/Flood Deductible	100,000	0	0	0	0	0	0
Auto Deductible	10,000	0	0	0	0	0	0
Boiler & Mach. Deductible	1,000	0	0	0	0	0	0
Employee Bonds Deductible	1,000						
D.O.T. Testing	n/a	433	0	0	0	0	0
Total Property & Liability Deductibles		6,857	10,000	10,000	10,000	10,000	10,000
Total		**$280,083**	**$289,554**	**$10,000**	**$387,883**	**$350,325**	**$262,183**

Departmental Allocation Acct. 6350	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Risk Management (Fund 100, Department 1600)	$165,307	$175,372	$178,837	$225,106	$200,816	$140,933
Building (Fund 120, Department 3000)	1,500	1,500	1,500	1,500	1,500	1,500
Senior Bus (Fund 590, Department 4400)	3,400	3,400	3,400	3,400	3,400	3,400
Wastewater Administration (Fund 550, Department 6700)	62,380	60,284	61,359	97,576	91,942	70,789
Water Administration (Fund 500, Department 6300)	35,423	37,580	38,322	48,237	42,603	36,706
Former RDA Administration (Fund 800, Department 7000)	2,000	2,000	2,000	2,000	2,000	0
CCC Building (Fund 885, Department 7600)	10,073	9,418	9,037	10,064	9,418	8,855
FPIC (Fund 410, Department 8200)	0	0	0	0	0	0
Total	**$280,083**	**$289,554**	**$294,455**	**$387,883**	**$351,679**	**$262,183**

APPENDIX A - ALLOCATED EXPENDITURES

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES (Continued)

Description	Max Deductible per Claim	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Workers' Compensation Premium		$89,751	$98,007	$100,653	$100,908	$100,908	$103,143
Workers' Comp Deductible	5,000	32,469	36,304	30,274	28,000	28,000	28,000
Workers Comp Claims Handling		0	0	0	4,000	4,000	4,000
W.C. First Aid Claims Handling		0	0	0	750	750	750
Total Workers' Comp Costs		**122,220**	**134,311**	**130,927**	**133,658**	**133,658**	**135,893**

Departmental Allocation	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Workers Compensation premium*	$89,751	$98,007	$100,653	$100,908	$100,908	$103,143
Risk Management (Fund 100, Department 1600)	32,469	36,304	33,551	32,750	32,750	32,750
Wastewater Administration (Fund 550, Department 6700)	0	0	0	0	0	0
Water Administration (Fund 500, Department 6300)	0	0	0	0	0	0
Total	**$122,220**	**$134,311**	**$134,205**	**$133,658**	**$133,658**	**$135,893**

*The workers compensation premium is allocated as part of the benefits total in every department that has payroll costs.

APPENDIX A - ALLOCATED EXPENDITURES

NETWORK SUPPORT DISTRIBUTION

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Network Support (Account 5775)	$41,301	$59,560	$26,666	$27,000	$26,520	$32,400
Total To Be Allocated	**$41,301**	**$59,560**	**$26,666**	**$27,000**	**$26,520**	**$32,400**

Departmental Allocation	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
General Government (Fund 100, Department 1500)	$6,833	$23,824	$6,667	$7,020	$7,020	$7,128
Finance Department (Fund 100, Department 1200)	165	0	0	0	0	0
Development Review (Fund 120, Department 3100)	0	1,787	3,733	0	0	0
Police Department (Fund 100, Department 2000)	20,307	14,294	6,667	7,560	7,560	12,312
Public Works Administration (Fund 100, Department 4000)	0	7,743	0	0	0	324
Recreation (Fund 100, Department 5400)	0	0	533	270	0	162
Parks (Fund 100, Department 5450)	0	1,191	0	540	0	162
River Lodge (Fund 160, Department 5800)	0	1,191	533	600	240	324
Water Administration (Fund 500, Department 6300)	6,998	4,765	4,000	270	270	3,888
Wastewater Administration (Fund 550, Department 6700)	6,998	4,765	4,000	11,070	11,070	8,100
Total	**$41,301**	**$59,560**	**$26,133**	**$27,330**	**$26,160**	**$32,400**

APPENDIX A - ALLOCATED EXPENDITURES

SOFTWARE LICENSES DISTRIBUTION

Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
Software Licenses (Account 5410)	$0	$0	$0	$0	$0	$7,583
Total To Be Allocated	**$0**	**$0**	**$0**	**$0**	**$0**	**$7,583**

Departmental Allocation	Actual 2008-09	Actual 2009-10	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Request 2012-13
City Manager (Fund 100, Department 1100)	$0	$0	$128	$0	$400	$379
Finance Department (Fund 100, Department 1200)	0	0	0	0	0	531
Police Department (Fund 100, Department 2000)	0	0	0	0	0	2,730
Public Works Administration (Fund 100, Department 4000)	0	0	0	0	0	152
Community Development (Fund 100, Department 5000)	0	0	0	0	0	682
Engineering (Fund 100, Department 5100)	0	0	0	0	0	682
Parks & Recreation (Fund 100, Department 5450)	0	0	0	0	0	531
Public Works General Services (Fund 200, Department 4310)	0	0	0	0	0	379
Public Works Utilities (Fund 500, Department 6300)	0	0	0	750	0	455
Waster Treatment Plant (Fund 550, Department 6700)	372	0	0	2,400	401	1,062
Total	**$372**	**$0**	**$128**	**$3,150**	**$801**	**$7,583**

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RESOLUTION NO. 2012-25

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA CONTINUNING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA ESTABLISHED FOR FISCAL YEAR 2010/2011 INTO FISCAL YEAR 2012-2013

WHEREAS, the City of Fortuna by way of RESOLUTION NO. 2006-25 provided the background, information and procedure through which proposed WATER AND SEWER RATES AND FEES were developed and proposed;

WHEREAS, the results of the 2006 Water and Sewer Rate Studies and the proposed rates and fees are identified in Resolution 2006-25; and

WHEREAS, through the adoption of Resolution 2006-25 on May 31, 2006, the City Council declared its intention to adopt Resolution 2006-30 and directed the City Manager to have all property owners within the City of Fortuna to be noticed of the City Council's intention to increase water and sewer rates and fees; and

WHEREAS, the City Council held a public hearing on July 27, 2006 to receive written protests from property owners, and

WHEREAS, the City Council determined that less then 50% of the property owners submitted written protests, and

WHEREAS, the City Council has determined the necessity to increase water and sewer rates and fees to continue the efficient and responsible operation of the City's water and sewer system now and into the future for the benefit and welfare of the residents and businesses within the City; and

WHEREAS, the City Council has determined that the rates and fees are reasonable and necessary and reflect the fair and equitable distribution of the utility system costs to the users of the City's water and sewer facilities; and

WHEREAS, the City Council adopted Resolution 2006-30 effective September 1, 2006 which established various water and sewer rates and fees; and

WHEREAS, it has been determined that minor corrections and clarifications to both wording and format of **Water and Sewer Rates & Fees** Resolution 2006-30 are warranted and appropriate; and

WHEREAS, in Fiscal Year 2009 / 2010 it was warranted and appropriate to change minimum usage allowances due to updates of the City's water meter reading technology, by rounding up the base water and sewer usage rate to an even 100 cubic feet of usage.

WHEREAS, the City has not yet completed or adopted a new five-year WATER AND SEWER RATES AND FEES for Fiscal Years 2011/2012; 2012/2013; 2013/2014; 2014/2015 & 2015/2016; and

WHEREAS; the City Council wishes to continue using the Fiscal Year 2010/2011 WATER AND SEWER RATES AND FEES into Fiscal Year 2012/2013.

NOW, THEREFORE, BE IT IS RESOLVED by the City Council of the City of Fortuna, that Resolution 2012-25 is hereby adopted as follows:

A. The water and sewer fees and rates adopted by Resolution 2006-30 in July 2006 for Fiscal Year 2010 / 2011 hereby will be continued into Fiscal Year 2012/2013 and will remain in effect after July 1, 2012.

PASSED AND ADOPTED on this 25th day of June, 2012 by the following vote:

AYES: Council Member Long, Losey, Mayor Pro tem Zanzi, Mayor Strehl
NOES: Council Member Glaser
ABSENT: None
ABSTAIN: None

Douglas Strehl, Mayor

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION NO. 2012-25

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA CONTINUNING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA ESTABLISHED FOR FISCAL YEAR 2011-2012 INTO FISCAL YEAR 2012-2013

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Sewer Service Charges

a. Inside City Limits

The rate of sewer service monthly charges are hereby established as follows:

2006-2007

Residential: Includes all residential dwelling units including single family, apartments.	$ 21.54 plus $4.79/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 21.10 plus $4.69/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 27.62 plus $6.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 55.83 plus $12.41/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 446.27 plus $17.23/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 100.83 plus $3.89/100 Cubic Feet over 2590.

2007-2008

Residential: Includes all residential dwelling units including single family, apartments.	$ 33.14 plus $7.36/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 32.47 plus $7.22/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 42.47 plus $9.44/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 85.78 plus $19.06/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 685.51 plus $26.47/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 151.20 plus $5.84/100 Cubic Feet over 2590.

2008-2009

Residential: Includes all residential dwelling units including single family, apartments.	$ 36.02 plus $8.00/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 35.33 plus $7.85/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 45.64 plus $10.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 90.30 plus $20.07/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 717.48 plus $27.70/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 156.02 plus $6.02/100 Cubic Feet over 2590.

2009-2010

Residential: Includes all residential dwelling units including single family, apartments.	$ 37.41 plus $8.31/100 Cubic Feet over **500**.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 36.69 plus $8.15/100 Cubic Feet over **500**.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 47.36 plus $10.52/100 Cubic Feet over **500**.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 93.55 plus $20.79/100 Cubic Feet over **500**.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 742.98 plus $28.69/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 162.00 plus $6.25/100 Cubic Feet over 2590.

2010-2011, 2011-2012 and 2012-2013

Residential: Includes all residential dwelling units including single family, apartments.	$ 38.75 plus $8.61/100 Cubic Feet over **500**.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 38.02 plus $8.45/100 Cubic Feet over **500**.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 49.02 plus $10.89/100 Cubic Feet over **500**.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 96.69 plus $21.49/100 Cubic Feet over **500**.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 767.56 plus $29.64/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 168.02 plus $6.49/100 Cubic Feet over 2590.

b. Outside the City Limits

The rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Multiple Unit Sewer Rate Calculation

The sewer rates for residential multiple units will be calculated by multiplying the residential rate by the number of units.
If a commercial establishment has multiple units, the highest user class rate will be used and multiplied by the number of units.

d. Summer Usage Charge

Residential Sewer rates for the months of May through October will be based upon an average water usage from the previous winter months of November through April.

e. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly sewer rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

f. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

Special Agreements – BOD – TSS - Flow

Under the provision of FMC 13.32.130, special arrangements between the City and any industrial concern can be made whereby the strength and character of the wastewater can be used to determine the appropriate billing charges for the discharge and treatment of the wastewater. The following tables list the charges to apply Biological Oxygen Demand (BOD), Total Suspended Solids (TSS) and Volume (Flow).

2006-2007

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 0.80	$ 0.74	$ 2.76
Light Commercial	$ 0.80	$ 0.74	$ 2.76
Medium Commercial	$ 0.80	$ 0.74	$ 2.76
Heavy Commercial	$ 0.80	$ 0.74	$ 2.76
Industrial	$ 0.80	$ 0.74	$ 2.76
Palmer Creek	$ 0.72	$ 0.66	$ 2.38

2007-2008

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.24	$ 1.14	$ 4.25
Light Commercial	$ 1.24	$ 1.14	$ 4.25
Medium Commercial	$ 1.24	$ 1.14	$ 4.25
Heavy Commercial	$ 1.24	$ 1.14	$ 4.25
Industrial	$ 1.24	$ 1.14	$ 4.25
Palmer Creek	$ 1.14	$ 1.04	$ 3.45

2008-2009

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.28	$ 1.17	$ 4.80
Light Commercial	$ 1.28	$ 1.17	$ 4.80
Medium Commercial	$ 1.28	$ 1.17	$ 4.80
Heavy Commercial	$ 1.28	$ 1.17	$ 4.80
Industrial	$ 1.28	$ 1.17	$ 4.80
Palmer Creek	$ 1.17	$ 1.07	$ 3.58

2009-2010

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.32	$ 1.21	$ 5.00
Light Commercial	$ 1.32	$ 1.21	$ 5.00
Medium Commercial	$ 1.32	$ 1.21	$ 5.00
Heavy Commercial	$ 1.32	$ 1.21	$ 5.00
Industrial	$ 1.32	$ 1.21	$ 5.00
Palmer Creek	$ 1.20	$ 1.10	$ 3.74

2010-2011, 2011-2012 and 2012-2013

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.36	$ 1.25	$ 5.19
Light Commercial	$ 1.36	$ 1.25	$ 5.19
Medium Commercial	$ 1.36	$ 1.25	$ 5.19
Heavy Commercial	$ 1.36	$ 1.25	$ 5.19
Industrial	$ 1.36	$ 1.25	$ 5.19
Palmer Creek	$ 1.23	$ 1.13	$ 3.91

Discharge Fee Schedule

Single discharges of less than 1,000 gallons of petroleum contaminated water as approved by the Public Works Director,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements" plus the cost for actual staff time expended for inspection.
For long term discharge of fully treated ground water,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
Septic discharges,	$100.00 per truckload plus billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
For portable toilet discharges,	
For contaminated water,	
Waste Discharge Permit fee,	$200.00 per each two-year permit period.

Water Service Charges

a. Inside City Limits

Inside the City Limits and the Campton Heights Service Area the rates to be charged for water supplied monthly through meters are as follows:

2006-2007

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 13.42
1	$ 18.23
1 ½	$ 31.35
2	$ 49.70
3	$ 102.16
4	$ 175.59
6	$ 385.41

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.42

2007-2008

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 15.49
1	$ 27.65
1 ½	$ 52.61
2	$ 87.56
3	$ 187.39
4	$ 327.16
6	$ 726.51

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.53

2008-2009

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.20
1	$ 44.00
1 ½	$ 88.72
2	$ 151.32
3	$ 330.20
4	$ 580.63
6	$ 1,296.15

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.64

2009-2010

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.60
1	$ 44.06
1 ½	$ 88.09
2	$ 149.72
3	$ 325.82
4	$ 572.36
6	$ 1,276.76

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to **300**	Monthly Base Fee
Over **300**	$ 1.77

2010-2011,2011-2012 and 2012-2013

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 23.04
1	$ 44.07
1 ½	$ 87.21
2	$ 147.61
3	$ 320.16
4	$ 561.73
6	$ 1,251.95

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 300	Monthly Base Fee
Over 300	$ 1.90

b. *Outside City Limits*

Outside the City Limits and Campton Heights Service Area the rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. *Summer Usage Charge*

Between May and October each year summer water rates will be in effect for all customers. The summer rates will provide each customer under the base rate with an additional **200** cubic feet of water each month.

d. *Multiple Unit Water Rate Calculation*

The water rates for multiple units will be calculated by multiplying the lowest base charge fee and the usage charge by the number of units.

e. *Penalties*

Overdue payment amounts will be assessed a penalty of 10% per month.

f. *Administrative Adjustments*

The City Manager shall have the authority to adjust an individual customer's monthly water rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

Water Service Deposit, Delinquent Shut Off Fee and NSF Check Charge

A deposit will be made by the consumer to the department for turning on the water supply when requested by the consumer to do so incident to the opening of a new account.

2006-2007

Deposit	$ 75.00 New Customers $ 100.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $100.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 20.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2007-2008

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2008-2009

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2009-2010

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2010-2011,2011-2012 and 2012-2013

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

Backflow Prevention Devices

An additional monthly fee will be charged to those services that are required to maintain testable backflow prevention devices are as follows:

2006-2007

3/4 and 1 inch	$ 3.36
Greater than 1 inch	$ 4.95

2007-2008

3/4 and 1 inch	$ 3.69
Greater than 1 inch	$ 5.45

2008-2009

3/4 and 1 inch	$ 4.06
Greater than 1 inch	$ 5.99

2009-2010

3/4 and 1 inch	$ 4.47
Greater than 1 inch	$ 6.59

2010-2011, 2011-2012 and 2012-2013

3/4 and 1 inch	$ 4.91
Greater than 1 inch	$ 7.25

Fire Hydrant Meter Deposit

A deposit will be charged for the use of a City fire hydrant meter for construction and development purposes. The monthly rates to be charged for the use of a City fire hydrant meter shall be as follows:

2007 - 2008

Deposit	$650.00
Charges	$ 25.00 monthly fee plus $2.30 per 100 cubic feet

2008 - 2009

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.46 per 100 cubic feet

2009 - 2010

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.66 per 100 cubic feet

2010 – 2011, 2010-2012 and 2012-2013

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.85 per 100 cubic feet

Sale of Bulk Water

Customers purchasing water in bulk from the City of Fortuna shall pay a usage charge equal to the current residential rate for services outside the City limits. Bulk water shall only be taken from a location specified by the City.

Standby Fire Service Capacity Charge

The monthly rates to be charged for private standby fire sprinkler services connected to the water system shall be as follows:

2006-2007

Size Fire Service	Monthly Charge
2 inch	$ 13.31
3 inch	$ 20.27
4 inch	$ 30.02
6 inch	$ 57.87
8 inch	$ 96.86
10 inch	$ 146.99

2007-2008

Size Fire Service	Monthly Charge
2 inch	$ 18.29
3 inch	$ 31.54
4 inch	$ 50.09
6 inch	$ 103.10
8 inch	$ 177.31
10 inch	$ 272.72

2008-2009

Size Fire Service	Monthly Charge
2 inch	$ 27.22
3 inch	$ 50.96
4 inch	$ 84.20
6 inch	$ 179.17
8 inch	$ 312.13
10 inch	$ 483.08

2009-2010

Size Fire Service	Monthly Charge
2 inch	$ 27.54
3 inch	$ 50.91
4 inch	$ 83.64
6 inch	$ 177.13
8 inch	$ 308.03
10 inch	$ 476.32

2010-2011, 2011-2012 and 2012-2013

Size Fire Service	Monthly Charge
2 inch	$ 27.89
3 inch	$ 50.79
4 inch	$ 82.85
6 inch	$ 174.47
8 inch	$ 302.73
10 inch	$ 467.63

Installation Fees for Water System

There is hereby established fees for new connections to the City's Water System based upon the size of the meter to be installed and the availability of a water main in the street fronting the property. The fees for said water service shall be based upon one of the following conditions:

a. Service Line Installation

If the water service connection requires a service line to be installed to the property line and the setting of a water meter, the fee shall be as follows:

2006-2007

Size of Meter in Inches	**Charge**
¾	$ 612.00
1	$ 743.00
1 ½	$1127.00
2	$1318.00

2007-2008

Size of Meter in Inches	**Charge**
¾	$ 674.00
1	$ 818.00
1 ½	$1240.00
2	$1450.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 742.00
1	$ 900.00
1 ½	$1364.00
2	$1595.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 817.00
1	$ 990.00
1 ½	$1501.00
2	$1755.00

2010-2011, 2010-2012 and 2012-2013

Size of Meter in Inches	Charge
¾	$ 899.00
1	$1089.00
1 ½	$1652.00
2	$1931.00

b. ***Set Meter Only***

If the service line and the meter box have been installed at the property line, the fee shall be as follows:

2006-2007

Size of Meter in Inches	Charge
¾	$ 200.00
1	$ 270.00
1 ½	$ 490.00
2	$ 635.00

2007-2008

Size of Meter in Inches	Charge
¾	$ 220.00
1	$ 297.00
1 ½	$ 539.00
2	$ 699.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 242.00
1	$ 377.00
1 ½	$ 593.00
2	$ 769.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 267.00
1	$ 415.00
1 ½	$ 653.00
2	$ 846.00

2010-2011, 2011-2012 and 2012-2013

Size of Meter in Inches	Charge
¾	$ 294.00
1	$ 457.00
1 ½	$ 719.00
2	$ 931.00

c. ***Installations Greater than 2 Inches***

Any meter or service installation larger than sizes listed herein shall be charged the actual cost of labor and materials necessary for the installation.

d. ***Main Line Extensions***

If a main line extension is required to reach the property, the fee for said extension shall be determined by the actual cost of labor and materials based upon size of the line required. The minimum line size for said main line extensions shall be six (6) inches.

e. ***Backflow Prevention Devices (BPD) (if required)***

A backflow device shall be required on all connections with a secondary source of water and all irrigation services directly connected to the system. The fee shall be as follows:

2006-2007

Size of BPD in Inches	Charge
¾	$ 193.00
1	$ 228.00
1 ½	$ 270.00
2	$ 359.00

2007-2008

Size of BPD in Inches	Charge
¾	$ 213.00
1	$ 251.00
1 ½	$ 297.00
2	$ 395.00

2008-2009

Size of BPD in Inches	Charge
¾	$ 235.00
1	$ 277.00
1 ½	$ 327.00
2	$ 435.00

2009-2010

Size of BPD in Inches	Charge
¾	$ 259.00
1	$ 305.00
1 ½	$ 360.00
2	$ 479.00

2010-2011, 2011-2012 and 2012-2013

Size of BPD in Inches	Charge
¾	$ 285.00
1	$ 336.00
1 ½	$ 396.00
2	$ 527.00

Water System Capital Connection Fees

a. Inside City Limits

There shall be collected and deposited into the Water System Capital Improvement Fund a capital connection fee for any new connection to the Fortuna Water System charged per unit of service.

Basis for Connection Fees - Capital Cost Buy-in

Water System Connection Fees charged based on meter size, with the base fee for a Living Unit Equivalent (LUE) being for a 5/8 x 3/4 inch meter. Larger meters charged based on capacity (area), same basis as used for monthly rates.

*** Rates effective on date of Building Permit submittal**

2006-2007

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2006-2007**
5/8" x 3/4" Inside	1.00	$ 1,855.00
5/8" x 3/4" Outside	1.50	$ 2,782.50
1" Inside	2.56	$ 4,748.80
1" Outside	3.84	$ 7,123.20
1 1/2" Inside	5.76	$ 10,684.80
1 1/2" Outside	8.64	$ 16,027.20
2" Inside	10.24	$ 18,995.20
3" Inside	23.04	$ 42,739.20
4" Inside	40.96	$ 75,980.80
6" Inside	92.16	$ 170,956.80

2007-2008

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2007-2008**
5/8" x 3/4" Inside	1.00	$ 2,003.00
5/8" x 3/4" Outside	1.50	$ 3,004.50
1" Inside	2.56	$ 5,127.68
1" Outside	3.84	$ 7,691.52
1 1/2" Inside	5.76	$ 11,537.28
1 1/2" Outside	8.64	$ 17,305.92
2" Inside	10.24	$ 20,510.72
3" Inside	23.04	$ 46,149.12
4" Inside	40.96	$ 82,042.88
6" Inside	92.16	$ 184,596.48

2008-2009

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2008-2009**
5/8" x 3/4" Inside	1.00	$ 2,059.00
5/8" x 3/4" Outside	1.50	$ 3,088.50
1" Inside	2.56	$ 5,271.04
1" Outside	3.84	$ 7,906.56
1 1/2" Inside	5.76	$ 11,859.84
1 1/2" Outside	8.64	$ 17,789.76
2" Inside	10.24	$ 21,084.16
3" Inside	23.04	$ 47,439.36
4" Inside	40.96	$ 84,336.64
6" Inside	92.16	$ 189,757.44

2009-2010

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2009-2010**
5/8" x 3/4" Inside	1.00	$ 2,112.00
5/8" x 3/4" Outside	1.50	$ 3,168.00
1" Inside	2.56	$ 5,406.72
1" Outside	3.84	$ 8,110.08
1 1/2" Inside	5.76	$ 12,165.12
1 1/2" Outside	8.64	$ 18,247.68
2" Inside	10.24	$ 21,626.88
3" Inside	23.04	$ 48,660.48
4" Inside	40.96	$ 86,507.52
6" Inside	92.16	$ 194,641.92

2010-2011, 2011-2012 and 2012-2013

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2010-2011**
5/8" x 3/4" Inside	1.00	$ 2,165.00
5/8" x 3/4" Outside	1.50	$ 3,247.50
1" Inside	2.56	$ 5,542.40
1" Outside	3.84	$ 8,313.60
1 1/2" Inside	5.76	$ 12,470.40
1 1/2" Outside	8.64	$ 18,705.60
2" Inside	10.24	$ 22,169.60
3" Inside	23.04	$ 49,881.60
4" Inside	40.96	$ 88,678.40
6" Inside	92.16	$ 199,526.40

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Water System an additional "Buy in" fee will be collected and deposited into the Water System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

C. Drake Hill Capital Connection

For any new connection south of Drake Hill Road and serviced by the Drake Hill Road pump station and connecting to the Fortuna Water System there shall be an additional charge for each unit of service.	$ 2484.00

Wastewater Capital Connection Fees

a. Inside City Limits

The capital connection fees for any service inside or outside the City of Fortuna, connecting to a public sewer, shall be collected and deposited into the Wastewater Capital Reserve.

Basis for Connection Fees - Capital Cost Buy-in

Sewer System Connection Fees charged based on fixture units, with the base fee for a Living Unit Equivalent (LUE) being for a single family home with one bathroom, kitchen, dishwasher and washing machine having 14 fixture units. Larger homes, commercial and industrial fees would be determined by dividing the total number of fixture units by 14 and multiplying by the base fee for a single LUE.

The unit equivalent of plumbing fixtures and devices shall be based on the size of the trap required or the rated discharge capacity in gpm (gallons per minute) in accordance with the Uniform Plumbing Code.

Fixture Unit rates will apply to all applicable Building Permits.

***Rates effective on date of Building Permit submittal**

Basis for Connection Fees – Addition of a Second LUE within an Existing LUE

The connection fee for the addition of a second LUE that is created entirely within the foundation footprint of an existing LUE and where a portion of the existing plumbing fixtures are incorporated into the second LUE from the existing LUE, the connection fee shall be calculated based solely upon the new and addition fixture units that are added to the second LUE.

2006-2007

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2006-2007**
Up to 14 fixture units	1.00	$ 3,341.00
Per additional fixture unit	0.07	$ 238.64
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,250.14
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,341.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 5,966.07

2007-2008

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2007-2008**
Up to 14 fixture units	1.00	$ 3,552.00
Per additional fixture unit	0.07	$ 253.71
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,581.71
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,552.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,342.86

2008-2009

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2008-2009**
Up to 14 fixture units	1.00	$ 3,837.00
Per additional fixture unit	0.07	$ 274.07
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,029.57
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,837.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,851.79

2009-2010

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2009-2010**
Up to 14 fixture units	1.00	$ 4,135.00
Per additional fixture unit	0.07	$ 295.36
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,497.86
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,135.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,383.93

2010-2011, 2011-2012 and 2012-2013

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2010-2011**
Up to 14 fixture units	1.00	$ 4,445.00
Per additional fixture unit	0.07	$ 317.50
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,985.00
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,445.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,937.50

b. *Outside City Limits*

For any new connection outside the City of Fortuna connecting to the Fortuna Wastewater System, an additional "Buy in" fee will be collected and deposited into the Wastewater System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

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CITY MANAGER / CITY CLERK FEE SCHEDULE

1. ASSESSMENT FEES

A. FBID

The City will levy a benefit assessment fee on all businesses, trades, and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

2. BUSINESS LICENSE TAXES

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

A. License Fees - General, Inside City

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	$0	to	$10,000	$20.00
B	10,001	to	20,000	30.00
C	20,001	to	40,000	45.00
D	40,001	to	80,000	65.00
E	80,001	to	140,000	85.00
F	140,001	to	260,000	110.00
G	250,001	to	500,000	160.00
H	500,001	to	900,000	210.00
I	900,001	to	1,400,000	280.00
J	1,400,001	to	2,000,000	350.00
K	In Excess	of	2,000,000	465.00

B. License Fees - Rentals - Residences/Apartments

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city.

First Four Units	$ 16.00
Each additional Unit over Four	$ 4.00

C. License Fees - Rentals – Commercial

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

D. License Fees -Delivery Vehicles

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

E. License Fees – Nonresident Contractors

Every person not having a fixed place of business within the City, who engages in the business of contracting within the City	$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

F. License Fees - Other Nonresidential Businesses

Every person not having a fixed place of business within the City, who engages in business within the City	$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

G. License Fees -Carnivals

Every person owning, maintaining, conducting, or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee at the following rates:

Carnival	$ 16.00 per day
Each separate show, attraction or exhibition	$ 4.00
All fees shall be collected in advance	

H. License Fees - Circuses and Kindred Performances

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates:

One-ring circus	$ 50.00 per day
two or more ring circus	$ 100.00
All fees shall be collected in advance	

I. License Fees - Coin Operated Entertainment Devices

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

J. License Penalties

Business License Penalty	18% per for amounts determined due based upon audit review
	25% of the license fee per month, not to exceed 100% of the Business License Fee.

3. MISCELLANEOUS ADMINISTRATIVE FEES

Copies (including but not limited to; public records requests, agenda packets & misc. copies of documents.	$ 0.10 per page
	$ 0.15 per page 2-sided
Budget	$ 20.00 each
Zoning Ordinance	$ 25.00 each
Standard Improvement Plan	$ 25.00 each
General Plan	$ 25.00 each
Business License Listing	$ 25.00 each
Fireworks Permit	$ 10.00 each
Zoning Map (color)	$ 6.00 each
Zoning Map (black and white)	$ 2.00 each
Aerial Photo 72 x 42	$ 60.00 each
Aerial Photo 42 x 28	$ 30.00 each
Plan Copies (black and white)	$ 2.00 (per sheet)
DVD Copy of Council Meeting or Planning Comm. Meeting	$ 5.00 each

4. NOTARIAL SERVICES

Notary	$ 10.00 per Notarial act
This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.	

5. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

COMMUNITY DEVELOPMENT FEE SCHEDULE – DEVELOPMENT REVIEW

1. DEVELOPMENT REVIEW - LAND USE AND DEVELOPMENT FEES

Activity/Permit	Fee
MINISTERIAL	
Zoning Clearance	$100.00
Certificate of Compliance	$500.00
Business License	$0
Pre-Application Meeting	$0
ADMINISTRATIVE HEARING	
Use Permit	$200.00
Design Review	$225.00
Assemblage Use Permit (per 17.54.070)	
Under 500	$125.00
500+	$275.00
Modifications & Extensions	$150.00
Appeal of a Decision	$425.00
PLANNING COMMISSION HEARING	
Use Permit—Exempt from CEQA	$300.00
Use Permit—Not exempt from CEQA	$650.00
Lot Line Adjustment	$325.00
Variance	$375.00
Minor Subdivision	$525.00 & 75.00/lot
Permit Extension	$150.00
Permit Modification or Amendment	$200.00
Appeal of a Decision	$425.00
PLANNING COMMISSION & COUNCIL HEARINGS	
Major Subdivision	$625.00 & 75.00/lot
Zone Reclassifications	$775.00
Plan Amendments	$775.00
Annexations	$775.00

SPECIAL SERVICES	
CEQA EIR	Actual cost
CEQA Initial Study	Actual cost
Surveyor Map Checking (Review, Delivery, Return)	Actual cost
City Map Checking	
Parcel Map	$325.00
Final Map	$425.00
Recheck	$150.00
Engineering Plan Checking	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
Greater than $200,000	0.50% of improvement cost
Engineering Inspection Fee	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
Greater than $200,000	0.50% of improvement cost
Record of Drawing (As-built)	$3,000.00
Conditions of Approval Compliance	Not applicable at this time
Subdivision Construction Agreement	$500.00 plus bonding
Abandonment of a Right-of-Way	$275.00
Rebate and Payback Agreements	$325.00
Special Engineering Studies & Review	Actual cost
Encroachment Permit	$75.00
Nonprofit	$50.00
Street Closure Permit	$75.00
Nonprofit	$50.00
Chamber of Commerce Holiday Signage	$25.00
Overhead Banners in Public Right-of-way	$50.00
Downtown Parking In-Lieu Fee	$2,180.00

2. DEVELOPMENT REVIEW - SEISMIC FEE

a. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars ($10.00) per one hundred thousand dollars ($100,000.00), with appropriate fractions thereof.

b. All other buildings shall be assessed at the rate of twenty-one dollars ($21.00) per one hundred thousand dollars ($100,000.00) with appropriate fractions thereof.

c. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents ($ 0.50), whichever is the higher.

3. DEVELOPMENT REVIEW - DRAINAGE FEES

The following fees shall be collected by the City of Fortuna prior to the filing of any parcel map, final map, or prior to the issuance of any building permit. These fees shall be paid into the City's Drainage Facilities Fee Fund.

A. SUBDIVISIONS:

a. Vacant Parcels

A fee of six hundred dollars ($600.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Developed Parcels

Parcels developed prior to 1985 shall pay a drainage fee of thirty-two cents ($0.32) per square foot for all impervious surface coverage on the parcel.

B. BUILDING PERMITS

a. Fee

A drainage fee of thirty-two cents ($0.32) per square foot of impervious surface coverage created shall be paid prior to the issuance of any building permit.

b. Subdivision Credit

A drainage fee calculated upon the issuance of a building permit shall be reduced by the amount of the drainage fee paid for drainage improvements constructed for the parcel. The reduced building permit drainage fee shall only apply to the initial building permit approved for the development of the parcel. All subsequent building permits for the construction of buildings or additions and modifications shall pay the building permit drainage fee for that additional work.

c. Impervious Surface Coverage

The amount of impervious surface coverage created by new structures included in building permit applications or existing when a subdivision application is approved shall be determined by the Building Official. Impervious surface coverage shall include residential dwellings and accessory structures, commercial buildings, garages, carports, parking lots, driveways, sidewalks, and other such impermeable surfaces.

4. DEVELOPMENT REVIEW - TRAFFIC IMPACT FEES

A. TRAFFIC IMPACT FEES-HOME AVENUE

The following fees shall be collected by the City of Fortuna from all property located on Home Ave. or any street or private drive that connects to Home Ave. as described in Resolution 90-14 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. Subdivisions

A fee of two thousand one hundred and thirty seven dollars and fifty cents ($2,137.50) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Building Permits

A fee of four thousand two hundred and seventy five dollars ($4,275.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 9 (a).

B. TRAFFIC IMPACT FEES-HILLSIDE DRIVE

The following fees shall be collected by the City of Fortuna from all property located on Hillside Drive or any street or private drive that connects to Hillside Drive as described in Resolution 95-07 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. Subdivisions

A fee of one thousand three hundred ten dollars ($1,310.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. Building Permits

A fee of two thousand six hundred twenty dollars ($2,620.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 10 (a).

5. DEVELOPMENT REVIEW - ARTERIAL AND COLLECTOR ROAD EXTENSIONS AND EXPANSIONS

A fee established under this Section shall be for all residential developments within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

A. SUBDIVISIONS

A fee of three hundred and five dollars ($305.00) for each vacant parcel shall be paid prior to the filing of any parcel map or final map.

B. BUILDING PERMITS

A fee of six hundred and ten dollars ($610.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under Section 11(a).

COMMUNITY DEVELOPMENT - BUILDING FEE SCHEDULE

1. UNIT BASED BUILDING PERMIT FEES

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult. By Hrly Rate $ 80.30	Average Square Ft	Average Cost per Square Ft	Type of Construction Modifier ROW A I-A I-B	ROW B II-A III-A V-A	ROW C II-B, III-B IV V-B
"A"	**Restaurant / Theater / Church / Auditorium**	17.0	23.0	40	$3,212	1,000	$3.21	$3.85	$3.21	$2.57
		38.0	62.0	100	$8,030	5,000	$1.61	$1.93	$1.61	$1.28
		59.0	99.0	158	$12,687	10,000	$1.27	$1.52	$1.27	$1.01
		97.0	161.0	258	$20,717	20,000	$1.04	$1.24	$1.04	$0.83
"A"	Tenant Improvement	9.0	11.5	21	$1,646	1,000	$1.65	$1.98	$1.65	$1.32
		19.0	31.0	50	$4,015	5,000	$0.80	$0.96	$0.80	$0.64
		28.5	49.8	78	$6,283	10,000	$0.63	$0.75	$0.63	$0.50
		48.5	80.8	129	$10,379	20,000	$0.52	$0.62	$0.52	$0.42
"B"	**Office**	16.5	21.5	38	$3,051	1,000	$3.05	$3.66	$3.05	$2.44
		32.0	55.0	87	$6,986	5,000	$1.40	$1.68	$1.40	$1.12
		56.0	86.0	142	$11,403	10,000	$1.14	$1.37	$1.14	$0.91
		88.0	141.0	229	$18,389	20,000	$0.92	$1.10	$0.92	$0.74
"B"	Tenant Improvement	9.0	11.0	20	$1,606	1,000	$1.61	$1.93	$1.61	$1.28
		16.0	27.5	44	$3,493	5,000	$0.70	$0.84	$0.70	$0.56
		28.0	43.0	71	$5,701	10,000	$0.57	$0.68	$0.57	$0.46
		44.0	70.0	114	$9,154	20,000	$0.46	$0.55	$0.46	$0.37
"E"	**Non Public**	17.0	23.0	40	$3,212	1,000	$3.21	$4.82	$4.02	$3.21
	(Pre-School - Daycare)	38.0	62.0	100	$8,030	5,000	$1.61	$2.41	$2.01	$1.61
	(Schools - Religion)	59.0	99.0	158	$12,687	10,000	$1.27	$1.90	$1.59	$1.27
		97.0	161.0	258	$20,717	20,000	$1.04	$1.55	$1.29	$1.04
"E"	Tenant Improvement	9.0	11.5	21	$1,646	1,000	$1.65	$2.47	$2.06	$1.65
		19.0	31.0	50	$4,015	5,000	$0.80	$1.20	$1.00	$0.80
		28.5	49.8	78	$6,283	10,000	$0.63	$0.94	$0.79	$0.63
		48.5	80.8	129	$10,379	20,000	$0.52	$0.78	$0.65	$0.52
"F-1"	**Factory and industrial,**	14.0	18.0	32	$2,570	1,000	$2.57	$3.08	$2.57	$2.06
	(MODERATE HAZARD)	23.0	37.0	60	$4,818	5,000	$0.96	$1.16	$0.96	$0.77
		34.0	53.0	87	$6,986	10,000	$0.70	$0.84	$0.70	$0.56
		42.0	88.0	130	$10,439	20,000	$0.52	$0.63	$0.52	$0.42
"F-1"	Tenant Improvement	9.0	10.0	19	$1,526	1,000	$1.53	$1.83	$1.53	$1.22
	Factory and industrial,	12.0	19.0	31	$2,489	5,000	$0.50	$0.60	$0.50	$0.40
	(MODERATE HAZARD)	18.0	27.0	45	$3,614	10,000	$0.36	$0.43	$0.36	$0.29
		22.0	45.0	67	$5,380	20,000	$0.27	$0.32	$0.27	$0.22
"F-2"	**Factory and industrial,**	14.0	18.0	32	$2,570	1,000	$2.57	$3.08	$2.57	$2.06
	(LOW HAZARD)	23.0	37.0	60	$4,818	5,000	$0.96	$1.16	$0.96	$0.77
	(LOW HAZARD)	34.0	53.0	87	$6,986	10,000	$0.70	$0.84	$0.70	$0.56
		42.0	88.0	130	$10,439	20,000	$0.52	$0.63	$0.52	$0.42
"F-2"	Tenant Improvement	9.0	10.0	19	$1,526	1,000	$1.53	$1.83	$1.53	$1.22
	Factory and industrial,	12.0	19.0	31	$2,489	5,000	$0.50	$0.60	$0.50	$0.40
	(LOW HAZARD)	18.0	27.0	45	$3,614	10,000	$0.36	$0.43	$0.36	$0.29
		22.0	45.0	67	$5,380	20,000	$0.27	$0.32	$0.27	$0.22
"H-1"	**High Hazards;**	14.0	18.0	32	$2,570	500	$5.14	$6.17	$5.14	$4.11
"H-2"	Detonation hazard; Health hazards	18.0	22.0	40	$3,212	1,000	$3.21	$3.85	$3.21	$2.57
"H-3"	Hazard from accelerated burning;	22.8	42.3	65	$5,220	2,500	$2.09	$2.51	$2.09	$1.67
"H-4"	Material that readily support combust.;	35.0	65.0	100	$8,030	5,000	$1.61	$1.93	$1.61	$1.28
"H-1"	Tenant Improvement - High Hazards;	9.0	9.0	18	$1,445	500	$2.89	$3.47	$2.89	$2.31
"H-2"	Detonation hazard; Health hazards	9.5	10.5	20	$1,606	1,000	$1.61	$1.93	$1.61	$1.28
"H-3"	Hazard from accelerated burning;	14.0	18.0	32	$2,570	2,500	$1.03	$1.23	$1.03	$0.82
"H-4"	Material that readily support combust.;	17.0	32.0	49	$3,935	5,000	$0.79	$0.94	$0.79	$0.63
"H-5"	**High Explosive**	15.5	22.5	38	$3,051	500	$6.10	$6.10	$5.09	$4.07
		20.0	27.5	48	$3,814	1,000	$3.81	$3.81	$3.18	$2.54
		26.0	49.0	75	$6,023	2,500	$2.41	$2.41	$2.01	$1.61
		35.0	68.0	103	$8,271	5,000	$1.65	$1.65	$1.38	$1.10

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult. By Hrly Rate $ 80.30	Average Square Ft	Average Cost per Square Ft	Type of Construction Modifier ROW A I-A I-B	ROW B II-A III-A V-A	ROW C II-B, III-B IV V-B
"H-5"	Tenant Improvement High Explosive	10.0	14.0	24	$1,927	500	$3.85	$3.85	$3.21	$2.57
		11.0	15.0	26	$2,088	1,000	$2.09	$2.09	$1.74	$1.39
		13.0	23.0	36	$2,891	2,500	$1.16	$1.16	$0.96	$0.77
		17.0	34.0	51	$4,095	5,000	$0.82	$0.82	$0.68	$0.55
"I - 1.2"	Heath Care Centers / Assist Living	21.0	31.0	52	$4,176	1,000	$4.18	$4.18	$3.48	$2.78
		39.0	78.0	117	$9,395	5,000	$1.88	$1.88	$1.57	$1.25
		68.0	111.0	179	$14,374	10,000	$1.44	$1.44	$1.20	$0.96
		92.0	169.0	261	$20,958	20,000	$1.05	$1.05	$0.87	$0.70
"I - 1.2"	Tenant Improvement (Heath Care Centers / Assist Living)	11.0	16.0	27	$2,168	1,000	$2.17	$2.17	$1.81	$1.45
		20.0	39.0	59	$4,738	5,000	$0.95	$0.95	$0.79	$0.63
		34.0	55.5	90	$7,187	10,000	$0.72	$0.72	$0.60	$0.48
		46.0	84.0	130	$10,439	20,000	$0.52	$0.52	$0.43	$0.35
"I-3"	Jail	15.5	23.0	39	$3,092	500	$6.18	$7.42	$6.18	$4.95
		26.0	40.0	66	$5,300	2,500	$2.12	$2.54	$2.12	$1.70
		34.0	69.0	103	$8,271	5,000	$1.65	$1.99	$1.65	$1.32
"M"	Store / Mercantile	16.5	21.5	38	$3,051	1,000	$3.05	$4.58	$3.81	$3.05
		31.0	51.0	82	$6,585	5,000	$1.32	$1.98	$1.65	$1.32
		45.0	86.0	131	$10,519	10,000	$1.05	$1.58	$1.31	$1.05
		57.0	141.0	198	$15,899	20,000	$0.79	$1.19	$0.99	$0.79
		77.0	198.0	275	$22,083	50,000	$0.44	$0.66	$0.55	$0.44
		99.0	281.0	380	$30,514	100,000	$0.31	$0.46	$0.38	$0.31
"M"	Tenant Improvement (Store) (Full store remodel)	9.0	12.0	21	$1,686	1,000	$1.69	$2.53	$2.11	$1.69
		14.5	24.5	39	$3,132	5,000	$0.63	$0.94	$0.78	$0.63
		20.0	41.0	61	$4,898	10,000	$0.49	$0.73	$0.61	$0.49
		28.0	68.0	96	$7,709	20,000	$0.39	$0.58	$0.48	$0.39
		36.0	96.0	132	$10,600	50,000	$0.21	$0.32	$0.26	$0.21
		48.0	128.0	176	$14,133	100,000	$0.14	$0.21	$0.18	$0.14
M	Convenient Store / Vehicle Fuel Disp. *NOTE: see Fuel Canopy in "S-2"*	12.0	12.0	24	$1,927	300	$6.42	$7.71	$6.42	$5.14
		16.0	18.0	34	$2,730	750	$3.64	$4.37	$3.64	$2.91
		21.0	28.0	49	$3,935	1,500	$2.62	$3.15	$2.62	$2.10
		25.0	39.0	64	$5,139	3,000	$1.71	$2.06	$1.71	$1.37
M	Tenant Improvement Convenient Store / Vehicle Fuel Disp	8.0	10.0	18	$1,445	300	$4.82	$5.78	$4.82	$3.85
		9.5	11.0	21	$1,646	750	$2.19	$2.63	$2.19	$1.76
		12.0	14.0	26	$2,088	1,500	$1.39	$1.67	$1.39	$1.11
		14.5	19.0	34	$2,690	3,000	$0.90	$1.08	$0.90	$0.72
"R-1" "R-2.1"	Hotel / Motel / Apartment	16.0	37.0	53	$4,256	1,500	$2.84	$3.40	$2.84	$2.27
		49.0	111.0	160	$12,848	7,500	$1.71	$2.06	$1.71	$1.37
		84.0	210.0	294	$23,608	15,000	$1.57	$1.89	$1.57	$1.26
		107.0	311.0	418	$33,565	30,000	$1.12	$1.34	$1.12	$0.90
"R-1" "R-2.1"	Tenant Improvement or Remodels	13.0	16.0	29	$2,329	1,500	$1.55	$1.86	$1.55	$1.24
		30.0	54.0	84	$6,745	7,500	$0.90	$1.08	$0.90	$0.72
		42.0	104.0	146	$11,724	15,000	$0.78	$0.94	$0.78	$0.63
		50.0	130.0	180	$14,454	30,000	$0.48	$0.58	$0.48	$0.39
"R-3"	Dwellings - Single Family / Duplex	7.6	14.0	22	$1,734	1,000	$1.73	N/A	N/A	$1.73
		10.0	17.3	27	$2,188	1,500	$1.46	N/A	N/A	$1.46
		12.3	18.5	31	$2,473	2,000	$1.24	N/A	N/A	$1.24
		16.8	23.0	40	$3,192	3,000	$1.06	N/A	N/A	$1.06
		20.5	26.3	47	$3,754	4,000	$0.94	N/A	N/A	$0.94
		23.3	28.5	52	$4,156	5,000	$0.83	N/A	N/A	$0.83
		24.8	30.3	55	$4,417	6,000	$0.74	N/A	N/A	$0.74

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult. By Hrly Rate $ 80.30	Average Square Ft	Average Cost per Square Ft	Type of Construction Modifier ROW A I-A I-B	ROW B II-A III-A V-A	ROW C II-B, III-B IV V-B
"R-3"	**Dwellings - Repeats of Project**	4.0	14.0	18	$1,445	1,000	$1.45	N/A	N/A	$1.45
	(Build the same home within the	4.3	17.3	22	$1,730	1,500	$1.15	N/A	N/A	$1.15
	same subdivision ONLY during	4.8	18.5	23	$1,871	2,000	$0.94	N/A	N/A	$0.94
	the same adopted code cycle).	5.0	23.0	28	$2,248	3,000	$0.75	N/A	N/A	$0.75
		5.0	26.3	31	$2,509	4,000	$0.63	N/A	N/A	$0.63
		6.0	28.5	35	$2,770	5,000	$0.55	N/A	N/A	$0.55
		6.3	30.3	37	$2,931	6,000	$0.49	N/A	N/A	$0.49
"R-3"	**Dwellings**	5.5	7.5	13	$1,044	1,000	$1.04	N/A	N/A	$1.04
	Remodel/Improvements	6.0	8.8	15	$1,184	1,500	$0.79	N/A	N/A	$0.79
		7.0	9.5	17	$1,325	2,000	$0.66	N/A	N/A	$0.66
		8.0	12.0	20	$1,606	3,000	$0.54	N/A	N/A	$0.54
		9.0	13.3	22	$1,787	4,000	$0.45	N/A	N/A	$0.45
		9.8	14.8	25	$1,967	5,000	$0.39	N/A	N/A	$0.39
		10.3	16.0	26	$2,108	6,000	$0.35	N/A	N/A	$0.35
S-1	(Mod Hazard Storage)	13.0	17.0	30	$2,409	1,000	$2.41	$2.89	$2.41	$1.93
S-2	(Low Hazard Storage)	22.0	36.0	58	$4,657	5,000	$0.93	$1.12	$0.93	$0.75
	(Open Parking Garage)	33.0	53.0	86	$6,906	10,000	$0.69	$0.83	$0.69	$0.55
	(Aircraft Hanger)	41.0	88.0	129	$10,359	20,000	$0.52	$0.62	$0.52	$0.41
S-1	Tenant Improvement	9.0	10.0	19	$1,526	1,000	$1.53	$1.83	$1.53	$1.22
S-2		12.0	19.0	31	$2,489	5,000	$0.50	$0.60	$0.50	$0.40
		18.0	27.0	45	$3,614	10,000	$0.36	$0.43	$0.36	$0.29
		22.0	45.0	67	$5,380	20,000	$0.27	$0.32	$0.27	$0.22
"S-2"	**Canopy / Porte-cochere /**	6.0	4.5	11	$843	100	$8.43	$10.12	$8.43	$6.75
	Fuel Dispensing cover	6.0	6.0	12	$964	500	$1.93	$2.31	$1.93	$1.54
	(Commercial)	6.0	8.0	14	$1,124	1,000	$1.12	$1.35	$1.12	$0.90
		6.5	8.5	15	$1,205	2,000	$0.60	$0.72	$0.60	$0.48
"U"	**Residential Garage - ATTACHED**	2.5	3.5	6	$482	100	$4.82	$7.23	$6.02	$4.82
	(Built during new home Construction)	3.0	5.0	8	$642	500	$1.28	$1.93	$1.61	$1.28
	(up to 3,000sf max.)	3.8	5.5	9	$743	1,000	$0.74	$1.11	$0.93	$0.74
		4.5	6.5	11	$883	2,000	$0.44	$0.66	$0.55	$0.44
		5.0	7.3	12	$984	3,000	$0.33	$0.49	$0.41	$0.33
"U"	**Residential Garage - DETACHED**	4.0	6.5	11	$843	100	$8.43	$12.65	$10.54	$8.43
	Stand Alone Construction	5.0	7.0	12	$964	500	$1.93	$2.89	$2.41	$1.93
	(up to 3,000sf max.)	6.5	8.8	15	$1,225	1,000	$1.22	$1.84	$1.53	$1.22
		8.0	11.0	19	$1,526	2,000	$0.76	$1.14	$0.95	$0.76
		9.3	13.0	22	$1,787	3,000	$0.60	$0.89	$0.74	$0.60
"U"	**Residential Carport / Porch - ATTACHED**	1.0	1.5	3	$201	100	$2.01	$3.01	$2.51	$2.01
	(Built during new home Construction)	1.5	2.0	4	$281	200	$1.41	$2.11	$1.76	$1.41
		1.8	2.3	4	$321	300	$1.07	$1.61	$1.34	$1.07
		2.0	2.5	5	$361	400	$0.90	$1.36	$1.13	$0.90
		2.3	2.8	5	$402	500	$0.80	$1.20	$1.00	$0.80
"U"	**Carport / Porch / Agg. Cover**	3.0	3.0	6	$482	50	$9.64	$14.45	$12.05	$9.64
	Stand Alone Construction	3.0	4.0	7	$562	100	$5.62	$0.00	$0.00	$5.62
		4.0	4.0	8	$642	500	$1.28	$0.00	$0.00	$1.28
		5.0	5.5	11	$843	1,000	$0.84	$0.00	$0.00	$0.84
		6.3	6.5	13	$1,024	2,000	$0.51	$0.00	$0.00	$0.51
		6.8	7.0	14	$1,104	3,000	$0.37	$0.00	$0.00	$0.37

Occupancy	Building Use	Average Plan Check/ Process Hours	Average Inspection Hours	Total Time	Mult. By Hrly Rate $ 80.30	Average Square Ft	Average Cost per Square Ft	Type of Construction Modifier ROW A I-A I-B	ROW B II-A III-A V-A	ROW C II-B, III-B IV V-B
	SHELL BUILDINGS									
"B"	Shell	10.5	14.0	25	$1,967	1,000	$1.97	*$2.36*	*$1.97*	*$1.57*
	(Office)	27.5	42.3	70	$5,601	5,000	$1.12	*$1.34*	*$1.12*	*$0.90*
		47.8	73.8	122	$9,756	10,000	$0.98	*$1.17*	*$0.98*	*$0.78*
		80.8	124.0	205	$16,441	20,000	$0.82	*$0.99*	*$0.82*	*$0.66*
"A"	Shell	11.0	16.3	27	$2,188	1,000	$2.19	*$2.63*	*$2.19*	*$1.75*
	(Restaurant / Theater / Church /	32.3	49.0	81	$6,524	5,000	$1.30	*$1.57*	*$1.30*	*$1.04*
	Auditorium /	55.5	85.8	141	$11,342	10,000	$1.13	*$1.36*	*$1.13*	*$0.91*
		92.7	142.8	235	$18,903	20,000	$0.95	*$1.13*	*$0.95*	*$0.76*
"M"	Shell	11.0	11.5	23	$1,807	1,000	$1.81	*$2.17*	*$1.81*	*$1.45*
	store	19.8	30.3	50	$4,015	5,000	$0.80	*$0.96*	*$0.80*	*$0.64*
		34.5	53.3	88	$7,046	10,000	$0.70	*$0.85*	*$0.70*	*$0.56*
		60.0	92.3	152	$12,226	20,000	$0.61	*$0.73*	*$0.61*	*$0.49*
		114.0	175.5	290	$23,247	50,000	$0.46	*$0.56*	*$0.46*	*$0.37*
		146.0	238.8	385	$30,895	100,000	$0.31	*$0.37*	*$0.31*	*$0.25*

2. MECHANICAL PERMIT FEES

PERMIT ISSUANCE FEE	Each
For the issuance of each Mechanical permit	40.15
For issuing each supplemental permit for which the original permit has not expired, been canceled or finaled	12.50
UNIT FEE SCHEDULE - to be added to each building permit. ***(NOTE: The following fees do not include the permit-issuing fee.)***	**Per Unit Price**
Furnaces	
For the installation or relocation of each forced-air or gravity-type furnace or burner. including ducts and vents attached to such appliance, up to and including 100,000 Btulh	48.11
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance. over 100,000 Btulh	53.53
For the installation or relocation of each floor furnace, including vent	48.11
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	48.11
Appliance Venting	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	12.50
Repair or Additions	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	23.70
Boilers, Compressors and Absorption Systems	
Installation or relocation of each boiler or compressor to and including 3HP (10.6 kW), or each absorption system to and including 100,000 Btulh	25.42
Installation or relocation of each boiler or compressor over 3HP (10.6 kW) to and including 15HP (52.7 kW), or each absorption system over 100,000 Btulh (29.3 kW) to and including 500,000 Btulh (146.6 kW)	46.90
Installation or relocation of each boiler or compressor over 15HP (52.7 kW) to and including 30HP (105.5 kW), or each absorption system over 500,000 Btulh (146.6 kW) to and incl 1,000,000 Btulh (293. I kW)	64.34
Installation or relocation of each boiler or compressor over 30HP (105.5 kW) to and including 50HP (176 kW), or each absorption system over 1,000,000 Btulh (273.1 kW) to and incl 1,750,000 Btulh (512.9 kW)	95.78
Installation or relocation of each boiler or compressor' over 50HP (176 kW), or each absorption system over 1.750,000 Btulh (512.9 kW)	160.13
Air Handlers	
For each air-handling unit to and including 10,000 cubic feet per minute (cfrn)(4719 *Us),* including ducts attached thereto	18.44
For each air-handling unit over 10,OOOcfrn (4719 Us)*	31.86
*Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	
Evaporative Coolers / Hood Make-up Air	
Evaporative Coolers For each evaporative cooler other than portable type	18.44

Ventilation and Exhaust	
For each ventilation fan connected to a single duct	11.62
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	18.44
For the installation of each hood which served by mechanical exhaust, including the ducts for such hood	18.44
Incinerators	
Miscellaneous	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table	18.62
OTHER INSPECTION FEES:	**Per Hour**
Inspections outside of normal business hours, per hour * (Minimum Charge - 2 Hours)	80.30
Re-Inspection fee assed under provision of FMC * (Minimum Charge - 1 Hour)	80.30
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	80.30
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed * (Minimum Charge - 1/2 half hour)	80.30
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

3. ELECTRICAL PERMIT FEES

PERMIT ISSUANCE	$ Each
For the issuance of each Electrical permit	40.15
For issuing each supplemental permit for which the original permit has not expired, been canceled or finaled	11.62
SYSTEM FEE SCHEDULE - to be added to each building permit. ***(NOTE: The following fees do not include the permit-issuing fee.)***	
New Residential Buildings: The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.	Per Sq Ft
Single- and Two Family: For new single-and two-family residential buildings constructed at the same time and not including the area of garages, carports, and accessory buildings, per S.F. @ 0.090.	0.090
Multifamily: For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of garages, carports and accessory building, per S.F. @ 0.081:	0.081
Private Swimming Pools	$ Each
For new private, swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	121.73
Carnivals and Circuses: Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.	$ Each
For electrical generators and electrically driven rides, each	37.76
For mechanically driven rides and walk-through attractions or displays having electric lighting, each	11.62
For a system of area and booth lighting, each	11.62
For permanently installed rides, booths, displays and attractions, use the Unit Fee Schedule.	-
Temporary Power Services	$ Each
For a temp. service pole, inc all pole or pedestal-mounted receptacle outlets and appurtenances, each	79.51
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc., each	19.72
UNIT FEE SCHEDULE - to be added to each building permit. ***(NOTE: The following fees do not include the permit-issuing fee.)***	
Receptacle, Switch and Light Outlets: For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters	$ Each
First 20 fixtures, each	1.76
Additional fixtures, each	1.18
Light Fixtures: For lighting fixtures, sockets or other lamp-holding devices:	$ Each
First 20 fixtures, each	1.76
Additional fixtures, each	1.18
For pole or platform-mounted light fixtures, each	1.76
For theatrical-type lighting fixtures or assemblies, each	1.76
Residential Appliances	$ Each
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 ***horsepower*** (HP) in rating, each	7.65
NOTE: For other types of air conditioners and other appliances having larger electrical ratings, see Power Apparatus	

Non-Residential Appliances	$ Each
For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or (kVA), in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking vending machines; laundry machines; or other similar types of equipment, each $ 5.00	7.65
NOTE: For other types of air conditioners and other appliances having larger electrical ratings, see Power Apparatus,	
Power Apparatus: For motors, generators, transformers, rectifiers, synchronous conveners, capacitors, industrial heating, AC and heat pumps, cooking or baking equipment and other apparatus, as follows: Rating m horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kY AR):	$ Each
Up to and including 1, each	7.65
Over 1 and not over 10, each	19.73
Over 10 and not over 50, each	39.53
Over 50 and not over 100, each	79.51
Over 100, each	119.57
NOTE: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.	
NOTE: These fees include all switches, circuit breakers, contacts, thermostats, relays and other directly related controlled equipment.	
Busways:	
For trolley and plug-in-type busways, each 100 feet or fraction thereof..	11.62
NOTE: An additional fee required for lighting fixtures, motors and other appliances that are connected to troney and plug-in-type busways. A fee is not required for portable	
Signs, Outline, Lighting and Marquees:	$ Each
For signs, outline lighting systems or marquees supplied from one branch circuit, each	39.53
For additional branch circuits within the same sign, outline lighting system or marquee, each	7.65
Services:	$ Each
For services of *600* volts or less and not over 200 amperes in rating, each	48.93
For services of 600 volts or less and over 200 amperes to l,000 amperes, each	99.77
For *services* over 600 volts or over 1,000 amperes in rating, each	199.54
Miscellaneous Apparatus, Conduits and Conductors:	$ Each
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	29.20
NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.	
Other Inspection and Fees:	Per Hour
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	80.30
Re-Inspection fee assed under provision of FMC* (Minimum Charge - 1 Hour)	80.30
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	80.30
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge - 1/2 half hour)	80.30
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

4. PLUMBING PERMIT FEES

PERMIT ISSUANCE FEE	$ Each
For the issuance of each plumbing permit	40.15
For issuing each supplemental permit for which the original permit has not expired, been canceled or final	11.62
UNIT FEE SCHEDULE - to be added to each building permit. ***(NOTE: The following fees do not include the permit-issuing fee.)***	$ Each
Fixtures and Vents	
For each plumbing fixture or trap or set of fixtures on one trap (incl: water, drain piping, backflow protec)	15.75
For repair or alteration of drainage or vent piping, each fixture	7.65
Sewer, Disposal Systems and Interceptors	
For each building, trailer sewer	39.60
For each private sewage disposal system	78.20
For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors Functioning as fixture traps	238.53
Rainwater systems - per drain (inside building)	15.75
Water Piping System	
For installation, alteration, or repair of water piping or water-treating equipment, or both, each	7.65
For each water heater including vent	19.73
For vents only, See Mechanical Permit Fees	
Gas Piping and Water Heaters	
For each gas piping system of one to five outlets	9.86
for each additional outlet over five, each	1.76
Lawn Sprinkler, vacuum Breakers and Backflow Protection Devices	
For each lawn sprinkler system on any one meter, including backflow protection devices thereof	23.78
For atmospheric-type vacuum breakers or backflow protection devices not including in item 1:	
1 to 5 devices	19.73
More them 5 devices, each	3.59
For each backflow-protection devices other then atmospheric-type vacuum breaker:	
2 inch and smaller	19.73
Over 2 inches	39.60
Swimming Pools	
For each swimming pool and spa:	
Private Pool (Residential) (up to 400 s.f.)	914.00
Private Pool (Residential) (over 401 s.f.)	1,034.00
Private Spa (Residential)	358.00
Public Pool (Commercial) (up to 400 s.f.) ADA	1,073.00
Public Pool (Commercial) (over 400 s.f.) ADA	1,232.00
Public Spa (Commercial) ADA	477.00
Fire Sprinkler System	
New Fire Sprinkler System ($0.13 x S.F.) Min fee cost $350.00	0.130
Rework Existing Fire Sprinkler System (per layout, time required & CBO)	-
Miscellaneous	
For each appliance or pieces of equipment regulated by the (CPC) California Plumbing Code but not classed in other appliance categories, or for which the fee is listed in the table	17.13
Other Inspection and Fees:	$ Each
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	80.30
Re-Inspection fee assed under provision of FMC * (Minimum Charge - 1 Hour)	80.30
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	80.30
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge - 1/2 half hour)	80.30
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

5. GRADING PERMIT FEES

Permit Issuance	$ Each
For the issuance of each Grading permit	40.15
For issuing each supplemental permit for which the original permit has not expired, been canceled or final	11.62
UNIT FEE SCHEDULE - to be added to each building permit. ***(NOTE: The following fees do not include the permit-issuing fee.)***	**$ Each**
Grading Plan Review	
1 cubic yard to 100 cubic yards	37.77
101 to 1,000 cubic yards	59.40
1,001 to 10,000 cubic	79.05
10,00l to 100.000 cubic yards: $79.05 for the first 10,000 cubic yards, plus $39.34 for each additional 10,000 cubic yards or fraction thereof.	-
100,001 to 200,000 cubic yards: $433.11 for the first 100,000 cubic yards, plus $32.52 for each additional 10,000 cubic yards or fraction thereof. **retaining walls, and**	-
200,001 cubic yards or more: $725.79 for the first 200,000 cubic yards, plus $11.64 for each additional 10,000 cubic yards or fraction thereof.	-
NOTE: ADA path of travel, onsite structures i.e. trash enclosures, retaining walls etc. will be charged at building fee structure and/or hours per task.	-
Grading Permit Fees	
1 cubic yard to 50 cubic yards	37.77
51 to 100 cubic yards	59.40
101 to 1,000 cubic yards: $59.40 for the first 100 cubic yards, plus $28.10 for each additional 100 cubic yards or fraction thereof.	-
1,001 to 10,000 cubic yards: $312.3 for the first 1000 cubic yards, plus $23.29 for each additional 1000 cubic yards or fraction thereof **retaining walls, and**	-
10,001 to.100,000 cubic yards: $521.91 for the first 10,000 cubic yards, plus $105.96 for each additional 10,000 cubic yards or fraction thereof.	-
100,001 or more cubic yards: $1475.01 for the first 100,000 cubic yards, plus $58.61 for each additional 10,000 cubic yards or fraction thereof.	-
NOTE: ADA path of travel, onsite structures i.e. trash enclosures, retaining walls, etc. will be charged at building fee structure and/or hours per task.	-
Other Inspection and Fees:	**$ Each**
Inspections outside of normal business hours, per hour* (Minimum Charge - 2 Hours)	80.30
Re-Inspection fee assed under provision of FMC* (Minimum Charge - 1 Hour)	80.30
Inspection for which no fee is specifically indicate, per hour* (Minimum Charge - 1 Hour)	80.30
Additional plan review required by changes, additions or revisions to the plans or to plans for which and initial review has been completed* (Minimum Charge - 1/2 half hour)	80.30
*Or the total hourly cost to the jurisdiction, whichever is the greatest. The total hourly cost shall include Supervision, Overhead, Equipment, Hourly wages and benefits of the employees involved	

6. OVER THE COUNTER ONLY PERMIT FEES

Fee Types	Estimated Time (in minutes)	Fee based on a per-minute rate of $1.34
ADMINISTRATIVE AND MISC FEES		
Travel and Documentation	60	$80
MECHANICAL PERMIT FEES		
ISSUANCE MECHANICAL FEE **(Added to each permit)**	30	$40
Stand Alone Mechanical Plan Check & Inspection see CBO	See CBO	$0
Furnaces, New (F.A.U.)	90	$120
Furnaces (Wall)	60	$80
Furnaces, Replace (F.A.U.)	60	$80
Heater (Wall)	60	$80
Appliance Vent / Chimney (Only)	60	$80
Refrigeration Compressor	60	$80
Boiler - up to 500k BTU	60	$80
Boiler - greater than 500k BTU and less than 2,000k BTU	90	$120
Boiler - greater than 2,000k BTU	120	$161
Chiller	75	$100
Fan Coil Unit	60	$80
Heat Pump (Package Unit)	60	$80
Heater (Unit, Radiant, etc.)	60	$80
Air Handler w/ducts to 10k CFM	60	$80
Air Handler w/ducts more than 10k CFM	75	$100
Duct Work only	60	$80
Evaporative Cooler	60	$80
Make-up Air System	60	$80
Moisture Exhaust Duct (Clothes Dryer)	60	$80
Variable Air Volume Box (Including Duct Work)	60	$80
Vent Fan (Single Duct)	60	$80
Vent System	75	$100
Exhaust Hood and Duct (RESIDENTIAL)	60	$80
Non-Residential Incinerator	120	$161
Refrigerator Condenser Remote	60	$80
Walk-in Box / Refrigerator Coil	105	$141
Gas System (First Outlet)	60	$80
Gas Outlets (Each Additional)	15	$20
Other Mechanical Inspections (per hour)	60	$80
Other Mechanical Fees [list these individually]		Actual
PLUMBING / GAS PERMIT FEES		
ISSUANCE PLUMBING FEE (Added to each permit)	30	$40
Stand Alone Plumbing Plan Check & Inspection see CBO	See CBO	$0
Bathtub	60	$80
Floor Drain	60	$80
Gas System (First Outlet)	60	$80
Gas Outlets (Each Additional)	15	$20
Building Sewer	60	$80
Grease Trap (inside building)	90	$120
Grease Interceptors / Pump - less then 1500 ga. (Out side building)	180	$241

Fee Types	Estimated Time (in minutes)	Fee based on a per-minute rate of $1.34
Grease Interceptors / Pump - 1500 ga. & up (Out side building)	240	$321
Lavatory (First Fixture)	60	$80
Lavatory (Each Additional Fixture)	30	$40
Laundry Tubs	60	$80
Backflow Preventer (First 5)	60	$80
Backflow Preventer (More than 5) - each	5	$7
Receptor (Floor Sink, Cup Sink)	60	$80
Roof Drain	60	$80
Shower Drain	60	$80
Sink - Kitchen	60	$80
Sink - Other	60	$80
Urinal	60	$80
Washing Machine Standpipe	60	$80
Water Closet (First Fixture)	60	$80
Water Closet (Each Additional Fixture)	20	$27
Water Heater (First Heater)	60	$80
Water Heater (Each Additional Heater)	35	$47
Water Pipe Repair / Replacement	60	$80
Water Service	60	$80
Water Softener	60	$80
Drain-Vent Repair / Alterations	60	$80
Hose Bib	60	$80
Drinking Fountain	60	$80
Solar Water System: (solar panels, tanks, water treatment equ.) **(PER LAYOUT)**	-	Actual
Gray water Systems (per hour)	60	$80
Initial installation and testing for a reclaimed water system (per hour)	60	$80
Other Plumbing and Gas Inspections (per hour)	60	$80
Other Plumbing and Gas Fees [list these individually]		Actual
ELECTRICAL PERMIT FEES		
ISSUANCE ELECTRICAL FEE (Added to each permit)	30	$40
Stand Alone Electrical Plan Check & Inspection see CBO	See CBO	$0
Services - residential (swap-out old to new)		
Service (100 to 150 amps)	60	$80
Service (150 to 200 amps)	90.0	$120
Service (200 up amps)	120.0	$161
Temporary power Service/Pole (each)	60	$80
Other Electrical Inspections (per hour)	60	$80

7. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

PARKS AND RECREATION FEE SCHEDULE

1. PARKS

A. PARK USE FEES

a. Picnic Area Rental

Group Picnic Area Rental		
Number of Persons	Use Fee	Deposit Fee
0-50	$ 150.00	$ 100.00
51-100	$ 200.00	$ 100.00
101-300	$ 300.00	$ 150.00
301-500	$ 400.00	$ 200.00
500 +	$ 500.00 + any additional costs to the City associated with the event	$200.00

b. Rodeo Grounds, Grand Stand Area & Deep Pit Barbecues

All functions using the Rodeo Grounds, Grand Stand area and Deep Pit Barbecues except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee and be required to provide a refundable security and cleanup deposit and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Rodeo Ground Rental	$400.00 per day (includes 900 c/f water)
Deep Pit Barbecues	$ 50.00 small pit & 75.00 each large pits
Cleaning/Security Deposit	$200.00

c. Exemptions

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees:, Art and Wine in the Park, Fortuna Fireworks Festival, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Fortuna Volunteer Fire Department Picnic, Blood Bank, Boy Scouts, Girl Scouts, , Cub Scouts, , Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Eel River Soccer, Eel River Football, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

B. PAVILLION USE FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Resident Use*	$ 30.00 per hr Monday - Thursday only.
Nonresident Use*	$ 40.00 per hr Monday - Thursday only.
Entire Day Rental* 8:00AM-Midnight	$300.00 per day Sunday - Thursday
	$500.00 Friday & Saturday
All of the above require a $100.00 cleaning deposit.	
Skating	$ 5.00 Ages 6 & over
	$ 3.00 Ages 5 & under
	$ 2.00 Non-skater minor
	$
Private Skating Parties*	$ 75.00 Up to 30 people
	$ 2.00 per person (over 30 people)
Private Party during Public Skate	$ 30.00 table only (includes 4 admissions)
(Fee no longer charged for Bar Area Use)	
Open Recreation/Open Basketball	$ 2.00 per person

C. RECREATION HALL FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Resident:	$ 20.00 per hour + $50.00 cleaning deposit.
Nonresident:	$ 25.00 per hour + $50.00 cleaning deposit.

2. RECREATION

A. RECREATION CLASS CONTRACTOR FEES

a. All activity class contractors

25% of gross revenues (excluding materials fee)

B. RECREATION PROGRAM FEES

a. Basketball

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	$ 5.00 per individual
Nonresident:	$ 10.00 per individual
Youth	$ 35.00 per individual
	$ 30.00 per sibling
Basketball Camp	$ 60.00 per individual
	$ 55.00 per sibling
Summer Basketball League	$ 35.00 per individual
	$ 30.00 per sibling

b. Softball/Hardball/Soccer

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	$ 5.00 per individual
Nonresident:	$ 10.00 per individual
Adult Field Reservation Fee	$ 10.00 per hour
Adult Hardball Game Use Fee	$ 20.00 per game, based on 1 ½ hours
Softball/Hardball Tournaments	$100.00 per field/day
Adult Soccer	$ 20.00 per game, based on 1 ½ hours

c. Private Sport Camps, Tournaments, Programs, Events

With City co-sponsorship	No fee
No City co-sponsorship	Field/Facility rates apply

d. Nonresident fee

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult	$ 10.00 per individual

e. Other Programs

Summer Fun & Kiddie Camp		
Daily drop-in rate	$ 20.00 per day	
	$ 18.00 per sibling (10% discount)	
½ Day rate	$ 15.00 per child	
Weekly rate	$ 90.00 per child	
	$ 81.00 per sibling	
	$ 70.00 ½ day weekly	
	$ 67.00 ½ day sibling weekly	
Paid in advance	**First child**	**Sibling**
2 weeks Full Day	$ 180.00	$ 162.00
½ Day	$ 140.00	$ 135.00
3 weeks Full Day	$ 270.00	$ 243.00
½ Day	$ 210.00	$ 202.00
4 weeks Full Day	$ 360.00	$ 324.00
½ Day	$ 280.00	$ 270.00
5 weeks Full Day	$ 440.00	$ 396.00
½ Day	$ 345.00	$ 324.00
6 weeks Full Day	$ 510.00	$ 459.00
½ Day	$ 405.00	$ 378.00
7 weeks Full Day	$ 570.00	$ 513.00
½ Day	$ 460.00	$ 423.00
8 weeks Full Day	$ 620.00	$ 558.00
½ Day	$ 510.00	$ 468.00
9 weeks Full day	$ 670.00	$ 603.00
½ Day	$ 560.00	$ 504.00
10 weeks Full Day	$ 720.00	$ 648.00
½ Day	$ 600.00	$ 540.00
Family rate eligibility based on concurrent enrollment		
Swim Program	* BASED ON COSTS	
After School Recreation	$ Fees based on Grant Funding	
**Fees based on Grant Funding & actual costs realized by the City.*		
Inservice Day/Recreation Week	$ 20.00 per day for first child	
	$ 18.00 per day for additional children	
	$ 15.00 per child half day	

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

3. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

POLICE FEE SCHEDULE

1. ANIMAL CONTROL

A. LICENSE

The owner of every dog within the incorporated area of the city shall pay a license fee as follows:

Spayed or Neutered	$ 12.00-one year
	$ 22.00-two years
	$ 32.00-three years
	$ 5.00 per year reduced rate for Senior Citizens 65 or over
Unneutered	$ 35.00-one year
	$ 56.00-two years
	$ 86.00-three years
Penalties	$ 10.00 after 30 days delinquent

B. VIOLATIONS

First violation in a 12-month period	$ 50.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2
Second violation in a 12-month period	$100.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2
Third and subsequent violations	$150.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2.
Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.	

C. SHELTER DROP-OFF FEES

Drop-off fee	$ 25.00 per dog or cat plus rabies vaccination, spaying or neutering fees
	$ 50.00 per litter of dogs and cats

2. POLICE FEES

A. MISCELLANEOUS

Ticket sign off (other than Fortuna citation)	$ 10.00
Photo Copy of reports	$ 10.00 per request
VIN Verification	$ 13.00
Fingerprinting Fee	$ 25.00 per card
Bicycle License Fee	$ 2.00
Police Response Fees	$ 25.00 3rd false alarm during calendar year
	$ 50.00 4th & subsequent false alarm
	3. Actual expense for second or subsequent response to disorderly party.
D.U.I. Administration charge	Actual Costs not to exceed $1000.00
Keeper of Nuisance Dog	$154.00 or Actual Cost

Parking Penalty Assessments

Violation	Penalty	City	County	Late Penalty
Time Zones	$28	-$15.50	$12.50	$59
Colored Curbs	$33	$20.50	$12.50	$66
Posted No Parking	$33	$20.50	$12.50	$66
Abandoned Vehicle	$43	$30.50	$12.50	$86
22500 (a/b/e/f) CVC	$33	$20.50	$12.50	$66
22502 (a) CVC	$33	$20.50	$12.50	$66
22500 (d/g/h/k) CVC	$43	$30.50	$12.50	$86
22500.1 CVC	$43	$30.50	$12.50	$86
22514 CVC	$43	$30.50	$12.50	$86
22515 CVC	$43	$30.50	$12.50	$86
22517 CVC	$43	$30.50	$12.50	$86
22521 CVC	$43	$30.50	$12.50	$86
22507.8a CVC	$333	$320.50	$12.50	$666
22522 CVC	$333	$320.50	$12.50	$666
M/C Violations	$38	$30.50	$12.50	$86

*** $3 to DMV**

Government Code 76100 & 76101 Penalty:	Includes $2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and $2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).
Delinquent penalty:	Original penalty plus a late fee equal to the original penalty plus $3.00 administrative charge for the DMV hold.

Distribution funds for 22507.8a and 22522	$250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a $25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a $50.00 assessment (1465.6 PC) deposited into County Trust Fund3856, Linkages Assessment Fund 3856.
Photographs	$ 18.00 per roll
Records Research	$ 79.00 per hour
Solicitors Permits	$169.00 per year $169.00 yearly renewal
Naturalization Letter (No Criminal Conduct)	$ 24.00 per letter
Repossession Fee	$ 15.00
Civil Court Appearance	Actual Costs with $168.00 deposit
Concealed Weapons Permit	Actual Costs determined by DOJ fingerprinting fee
Audio & Video Tape	$ 20.00
Vehicle Removal Impound and Release Fee	$ 125.00 per vehicle To be paid by Money Order or Cash Only

3. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

RIVER LODGE & MONDAY CLUB FEE SCHEDULE

1. MONDAY CLUB

A. Rental Fees

For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.

For Profit Groups	$300.00 per 10-hour* time slot
	$200.00 deposit for profit groups
Non Profit Groups	$250.00 per 10-hour* time slot
	$150.00 deposit for nonprofit groups
**The facility manager is authorized to charge the $25 hourly rental rate for smaller groups and/or shorter duration events (six hours or less). If hourly rates are charged, the fee for set up will be $30.*	

2. RIVER LODGE

A. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak time The daily rental rates for a 12-hour* period, are as follows:

Facility and Room	Daily Rental Fee*	Square Feet	Reception	Capacity Classroom	Banquet
River Lodge					
Fireside Room	$ 155.00	510	40	24	32
Coho Room	$ 260.00	1,000	100	40	64
Steelhead Room	$ 370.00	2,000	220	80	136
Chinook Room	$ 640.00	3,000	340	144	168
Facility	$ 850.00	6,000	660	264	368
Kitchen					
Minimum Charge	$ 145.00				
Per Person Charge	$ 2.20				
Maximum Charge	$ 500.00				
*The facility supervisor Manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.					

Wedding Package	$ 2500.00 Sun–Thur. $ 2750.00 Fri / Sat	River Lodge Wedding Package is a set fee of $2500.00 (Sun – Thur.) or $2750.00 (Fri/Sat). A deposit of $500 is used to secure a date and is due at the time the Rental Agreement is submitted. The day prior may be rented for the nonprofit price of the entire facility. If the day prior is not rented to another party, the wedding party may come in to decorate during regular business hours as long as they have proper insurance for that day
Reception Only Discount	-$250.00	(Discount for RECEPTION ONLY).

B. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes.

Events exceeding the 12-hour period	$ 30.00 per hour for each staff member.
Extra staff services	$ 30.00 per hour for each staff member.
Move dishes from River Lodge to Monday Club.	$ 30.00 per hour

C. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

D. Definition: Nonprofit Organizations

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.

IRS Code:

501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.

501(c)4 Organized and operated exclusively for promotions of social welfare organizations.

501(c)5 Organized and operated as labor, agricultural or horticultural organizations.

501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.

501(c)7 Organized and operated as social and recreational clubs.

501(c)10 Organized as domestic fraternal societies and operated under the lodge system.

501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

E. Yearly Fees

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

F. Fees for Six Hours or Less

The facility manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

G. Linens

Tablecloth, 8 Foot Rectangle	$ 7.00
Tablecloth, 5 Foot Round	$ 7.00
Table Skirt, 14 Feet Long	$14.00
Napkins, 12 Inch Square	$ .50

H. Other Services

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

I. Deposits

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A of per day reserved, ($500 for wedding package) is required.

Security deposit	$200.00 per day reserved
Wedding package	$500.00

J. Cancellation Fee

If event is canceled by LESSEE there will be a cancellation fee. This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

Daily Rental	$100.00
Wedding package	$250.00

3. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

TRANSIT FEE SCHEDULE

1. SENIOR BUS FARES

16 ride prepaid punch card.	$ 20.00
Without prepaid punch card	$ 1.50 per ride

2. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

PUBLIC WORKS FEE SCHEDULE

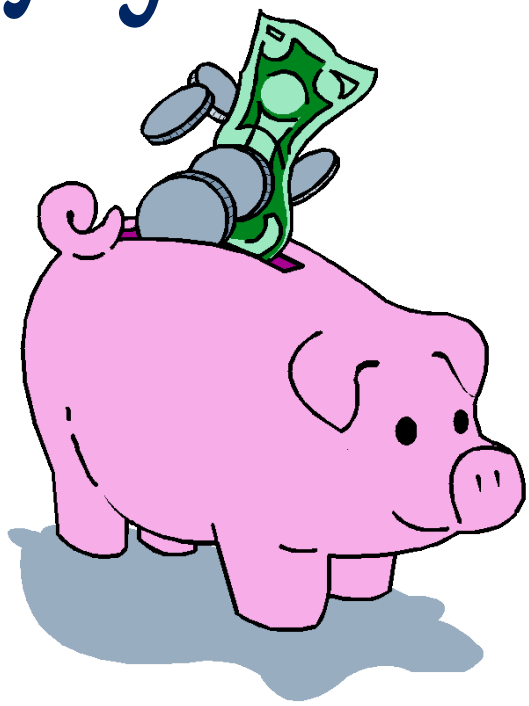
1. WATER AND WASTEWATER LABORATORY FEES

Lab Test	Each
BOD	$35.00
TSS/ MLSS	$15.00
Coliform PA	$20.00
Coliform 3 x 5	$25.00
Cancelation Fee	$10.00
Percent & Volatile Solids	$15.00

2. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

Published Annually by the City of Fortuna



The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well-planned and dependable services to the community.