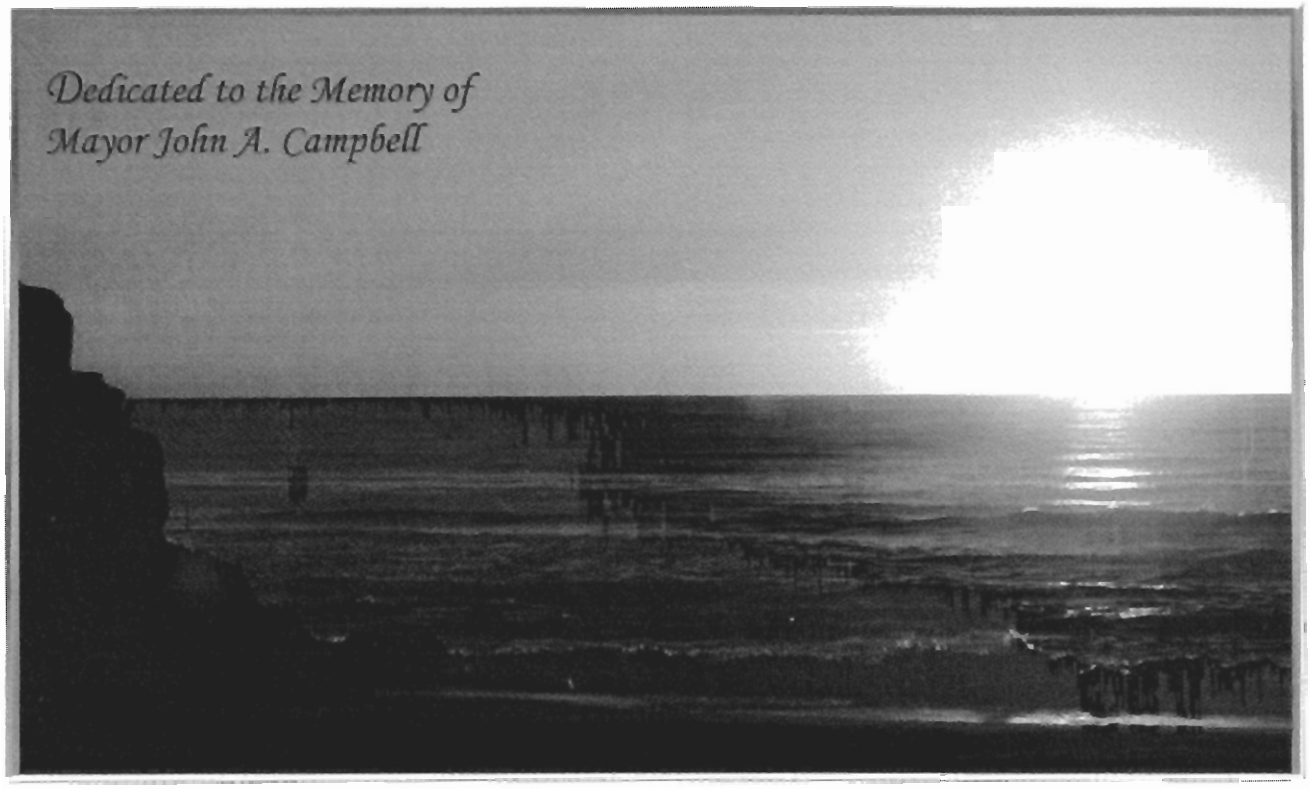
City of Fortuna

Fortuna Redevelopment Agency

Fortuna Public Improvement Corp.



2009 ~ 2010

Fiscal Year Budget

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City of Fortuna Budget Message

DATE: June 15, 2009

FROM: Duane V. Rigge, City Manager

SUBJECT: 2009-2010 Fiscal Year Budget Message

INTRODUCTION

This document contains the 2009-2010 Fiscal Year Budgets for the following Agencies:

- City of Fortuna,
- Fortuna Public Improvement Corporation, and
- Fortuna Redevelopment Agency (RDA).

These three budgets represent both the collective work of staff and the direction provided by the City Council and the Fortuna Redevelopment Agency Board during public study sessions held on June 8, 2009.

These three Budgets continue the ongoing practice of making sound financial decisions and providing an excellent level of municipal services without seeking additional taxes such as a utility user tax to supplement General Fund expenditures as other communities in California have had to do over the last several years.

There is a separate Fortuna Redevelopment Agency Budget Message at the front of the RDA section.

At the time of the Budget adoption there is a very real likelihood, the State will suspend Proposition 1A and "borrow" over **$2 billion**[1] in local property taxes from cities, counties and special districts to balance the state budget. In anticipation that may happen, the City's General Fund revenue budget was reduced an additional **$140,159** for FY 2009/2010.

For the City of Fortuna alone, the cumulative loss of local revenues from the General Fund that have been taken by the state to fund the Educational Revenue Augmentation Fund (ERAF) since 1992 has been over **$1.7 million**. These are local funds that would have been used for services and infrastructure within the City of Fortuna.

[1] *In order to suspend Prop 1A, the Governor would have to issue a proclamation declaring the existence of a "severe fiscal hardship." The legislature would then have to implement the "borrowing" program by passing urgency legislation (2/3 vote) which identifies how the "loan" will be repaid with interest.*

On the positive side, the Fortuna Redevelopment Agency has two loans from the City's General Fund and the Drainage Fund. Repayment of these two loans will commence in June 2010 (FY 2009-2010 Budget year) and conclude in June 2024. The principal and interest payment to the City's General Fund for FY 2009-2010 will be $450,194 along with $83,551 to the City's Drainage Fund.

These Budgets continue to demonstrate the City's resolve to "live within our means" and reduced expenditures this year in various areas of the General Funds budgets without reducing service levels to the public. This is consistent with the City's Mission Statement, which states:

> ***The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.***

NOTEWORTHY CITY BUDGET ITEMS

- Continue to maintain a balanced budget and avoid reoccurring expenditures that would encumber the City beyond its financial means and resources.

- A commitment to complete the General Plan Update in the fall of 2009 and continue an annexation study by establishing a line item in the Budget for these projects.

- A commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects. This includes the completion of the $14 million upgrade of the Wastewater Treatment Plant and continues the completion of $7 million of critical water system replacements and improvements including the water treatment facility, upgrading the transmission mains and the replacement and/or repair of three water storage reservoirs.

- A commitment to maintain a fair salary and wage for City employees by providing a 0.5% cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees.

- A commitment to complete the capital improvement projects for the City's roadways and parklands including the completion of the Ross Hill Road upgrade using the Proposition 1B funds.

GENERAL FUND REVENUE AND EXPENDITURES

- ✓ The General Fund's unencumbered fund balance at the beginning of the 2009-2010 fiscal year was $4.8 million or approximately 11 months of operational funds. The proposed General Fund Budget has a projected unreserved Fund Balance of $3.9 million or approximately 10 months of operational funds

- ✓ The recurring and earned interest revenues are projected to be $4,604,716 and the operational expenditures and interest are budgeted at $4,592,930; this corresponds to revenues exceeding expenditures by $11,786 or approximately 0.2%.

- ✓ The General Fund capital expenditures are budgeted at $673,000.

- ✓ A visual representation of the General Fund Revenue and Expenditures is presented in two Pie Charts following this Budget Message as well as a line graph demonstrating the fund balance in the General Funds since the year 2003.

TOTAL REVENUE AND EXPENDITURES

- ✓ The total Budget has a projected ending cash balance of $26,671,322. The total capital expenditures are budgeted at $7,716,490. Capital expenditures represent the City's continued reinvestment into improvement of the City's infrastructure.

- ✓ Total revenues are projected to be $14,075,684 and total expenditures are budgeted at $19,502,477; this corresponds to total expenditures exceeding revenues by $5,426,793, while the related Capital Improvement Projects have been and will be ongoing both in prior fiscal years as well as beyond 2009-2010.

ORGANIZATION

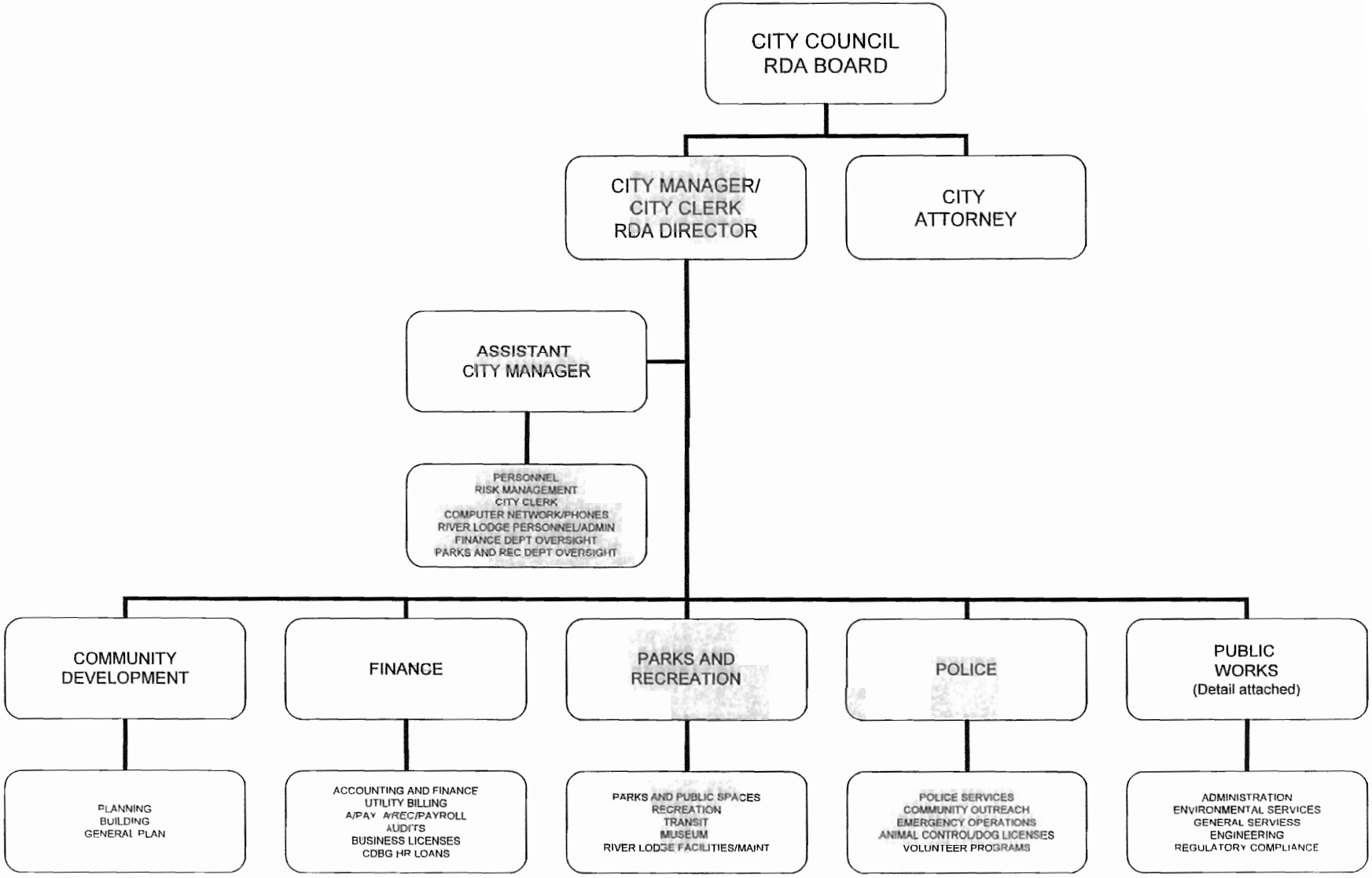
- ✓ The organizational structure supported in this Budget is shown in Figure 1. The proposed Budget includes 79 full-time employees. The authorized full-time employees for FY2008-09 were 77.75.

- ✓ The number of regular part-time and seasonal employees ranges from 6 to 50 depending upon the time of the year. A listing of both full-time and part-time employees is shown in the table titled "City Personnel – FY2009-2010".

- ✓ The City Manager made some organizational[2] changes for the purpose of increasing efficiencies. The Organization Chart for the City and the Public Works Department reflects and incorporates the changes that are included in this Budget.

[2] Authority under Municipal Code Section 2.08.110

CITY OF FORTUNA
ORGANIZATIONAL CHART 2009-2010



City of Fortuna - PW Department
Organizational Chart for 2009-2010
30 Full-time/7 Part-time

This chart reflects details of changes from reorganization commencing in Nov. 2008:

1. Engineering Division moved from Community Development Dept.
2. Elimination of .75 City Engineer position, and addition of Eng. Tech III.
3. Compliance Coordinator moved from Parks and Rec.
4. Change of job title from Deputy Director to Superintendent. (Based on retirements and reevaluation of duties.)
5. Changes to operator positions in preparation for retirement of Operations Mgr (formerly Deputy PW Director – Env. Svcs.)
6. Clarification of positions and grades, and number of positions in each grade.

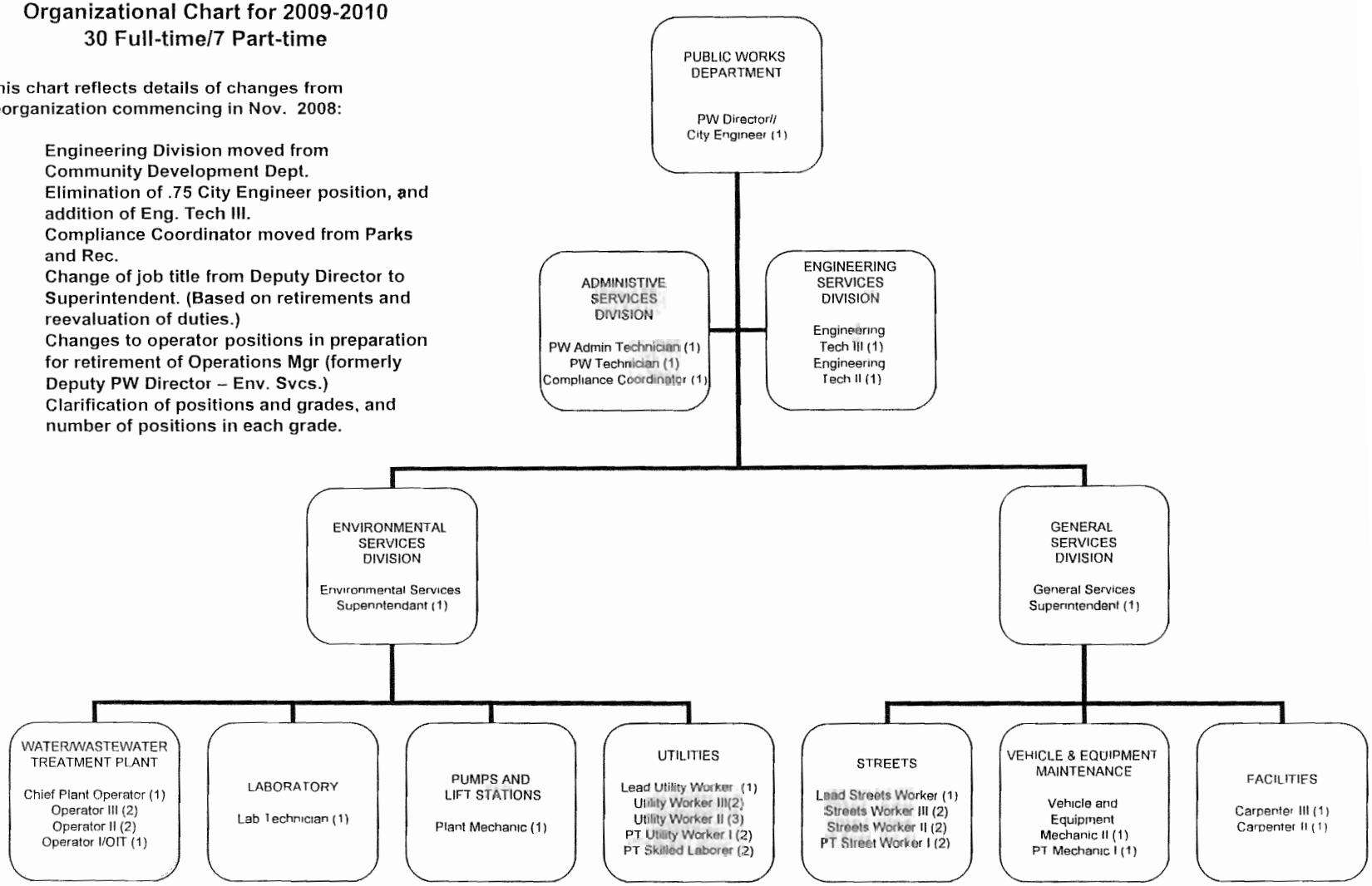


Table 1 -Full-Time Personnel Allocations by Func

Description	Employees	General	Water	Sewer	Development	Building	Drainage	Gas Tax	Gas A & E	Solid Waste	Transit	RDA
CITY MANAGER												
City Manager	1.0	20%	20%	20%	15%	3%						22%
Assistant City Manager	1.0	25%	25%	25%								25%
Senior Administrative Assistant	1.0	50%	10%	10%	25%	5%						
Facility Custodian	1.0	100%										
RIVER LODGE												
Conference Center Manager	1.0	100%										
Conference Center Coordinator	1.0	100%										
FINANCE DEPARTMENT												
Finance Director	1.0	38%	20%	20%	3%				1%			18%
Office Supervisor	1.0	34%	33%	33%								
Account Clerk III	1.0	30%	35%	35%								
Account Clerk II	1.0	15%	35%	35%	5%	10%						
COMMUNITY DEVELOPMENT DEPARTMENT												
Deputy Community Dev. Director	1.0	20%	5%	5%	50%	10%						10%
Administrative Assistant	1.0				50%	50%						
Associate Planner	1.0	40%			50%	10%						
Building Official	1.0				20%	80%						
Building Inspector	1.0					100%						
PUBLIC WORKS/ENVIRONMENTAL SERVICES												
Public Works Director/City Engineer	1.0	20%	37%	38%	5%							
Public Works Admin Tech	1.0	20%	40%	40%								
General Services Superintendent	1.0	35%	15%	15%	5%			25%	5%			
Compliance Coordinator	1.0									100%		
Engineering Tech II	1.0		20%	20%	60%							
Engineering Tech III	1.0		20%	20%	60%							
Public Works Technician	1.0	100%										
Street Maintenance II & III	4.0	45%	10%	10%				35%				
Lead Street Maintenance Worker	1.0	45%	10%	10%				35%				
Vehicle & Equipment Mechanic	1.0	66%	20%	5%		1%		5%			3%	
City Carpenter	2.0	65%	5%	5%			15%	10%				
Environmental Svc Superintendent	1.0		50%	50%								
Lead Utility Worker	1.0		70%	30%								
Utility Worker II & III	1.0		65%	35%								
Utility Worker II & III	1.0		70%	30%								
Utility Worker II & III	2.0		50%	50%								
Utility Worker II & III	1.0		80%	20%								
Chief Treatment Plant Operator	1.0		35%	65%								
Treatment Plant Operator I, II & III	2.0		20%	80%								
Treatment Plant Operator I, II & III	2.0		35%	65%								
Treatment Plant Operator In Training	1.0		20%	80%								
Plant Mechanic	1.0		25%	75%								
Lab Technician	1.0		25%	75%								
PARKS & RECREATION												
Parks & Recreation Director	1.0	95%								5%		
Parks & Recreation Admin Asst	1.0	87%									13%	
Recreation Supervisor	1.0	100%										
Park Maintenance Worker II&III	4.0	100%										
TRANSIT												
Bus Driver II	2.0										100%	
POLICE DEPARTMENT												
Police Chief	1.0	100%										
Lieutenant	1.0	100%										
Sergeant	3.0	100%										
Field Training Officer	3.0	100%										
Officer	8.0	100%										
Community Svc Officer - Dispatch	5.0	100%										
Community Svc Officer - Field	2.0	100%										
Office Supervisor	1.0	100%										
Records Clerk / Relief CSO	1.0	100%										
Total	79.00	43.50	10.45	12.31	3.48	2.69	0.30	2.25	0.06	1.05	2.16	0.75

CITY PERSONNEL – FY 2009-2010
Full Time and Part Time

DEPARTMENT Division	JOB TITLE	2009-2010 PROPOSED FT	2009-2010 PROPOSED PT	2008-2009 BUDGET FT	2008-2009 BUDGET PT	NOTES
CITY MANAGER (CM)	City Manager	1		1		
Administrative Services	Assistant City Manager	1		1		
	Senior Administrative Assistant	1		1		
	Facility Custodian	1		1		
	City Manager Department Total	4	0	4	0	
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		n/a		City Manager serves as Dept Head. Department organization under review. Reevaluate at 9/1/09.
	CDD Administrative Assistant	1		1		
Planning	Deputy Community Development Director	1		1		
	~~Assistant Planner~~ Associate Planner	1		1		Change job title.
	Special Projects Planner		1			Position was not included in personnel list for last year, but was included in budget.
Engineering	City Engineer	n/a		.75		Engineering Division moved to PW Dept. in November 2008.
	Engineering Tech II			1		
Building	Building Official	1		1		
	Building Inspector	1		1		
	Community Development Dept. Total	5	0	6.75	0	
FINANCE (FIN)	Finance Director	1		1		
	Office Supervisor	1		1		
	Account Clerk III	1		2		Temporary assignment up to one year at +5% to assess feasibility of promotion to confidential and/or supervisor position when Finance Office Supervisor retires. Department organization to be evaluated during this time. (Meet and discuss.)
	Account Clerk II	1		0		Reevaluation of job duties.
	Finance Department Total	4	0	4	0	

DEPARTMENT Division	JOB TITLE	2009-2010 PROPOSED FT	2009-2010 PROPOSED PT	2008-2009 BUDGET FT	2008-2009 BUDGET PT	NOTES
PARKS AND RECREATION (PR)	Parks and Recreation Director	1		1		
	Parks and Recreation Administrative Assistant	1		1		
Recreation	Recreation Supervisor	1		1		
	Recreation Leader (PT)		varies		varies	Seasonal part-time
	Recreation Aide (PT)		varies		varies	Seasonal part-time
Parks	Park Maintenance Worker III	2		2		
	Park Maintenance Worker II	2		2		
	Park Maintenance Worker I		3		3	Seasonal part-time
Transit	Bus Driver II	2		2		
	Bus Driver I (PT)		1		1	Regular part-time (year-round)
	Sr. Bus Dispatch (PT)		1		1	Regular part-time (year-round)
Museum	Museum Curator (PT)		1		1	Regular part-time (year-round)
River Lodge & Monday Club	Conference Center Manager	1		1		
	Conference Center Coordinator	1		1		
	Conference Center Workers (PT)		3		3	On-call part-time
	Parks and Recreation Department Total	11	3-40	11	3-40	
POLICE (PD)	Police Chief	1		1		
	Lieutenant	1		1		
	Sergeant	3		3		
	Officers	11		10		Cost of additional officer will be offset by reduction in OT costs.
	Lead CSO	1		0		New special assignment at discretion of Chief. (+5%) (Needs meet and confer.)
	Community Services Officer - Dispatch	4		5		
	Community Services Officer – Field/Admin	2		2		
	Office Supervisor	1		1		
	~~Records Clerk~~ Records Clerk/Relief Dispatcher	1		1		Add relief dispatch duties to allow more efficient use of personnel. (+5%) Estimate of time spent as relief CSO <20%. (Needs meet and confer.)
	Kennel Attendant (PT)		1		1	Regular part-time (year-round)
	Evidence Technician (PT)		1		1	Regular part-time (year-round)
	Police Department Total	25	2	24	2	

DEPARTMENT Division	JOB TITLE	2009-2010 PROPOSED FT	2009-2010 PROPOSED PT	2008-2009 BUDGET FT	2008-2009 BUDGET PT	NOTES
PUBLIC WORKS (PW)	~~Public Works Director~~ Public Works Director/City Engineer	1		1		Change job title to properly reflect job assignments.
	Public Works Administrative Technician	1		1		
	Public Works Technician	1		1		
	Compliance Coordinator	1		1		
Engineering	~~City Engineer~~	0		n/a		City Engineer combined with PW Director. Engineering Div. moved from Comm. Dev. Dept. in November 2008. Eng Tech III is new position. (Exempt position-no meet and confer needed.)
	Engineering Tech III	1				
	Engineering Tech II	1				
General Services	~~Deputy PW Director – General Services~~ General Services Superintendent	1		1		Change job title.
Maintenance	City Carpenter III	1		1		
	City Carpenter II	1		1		
	Vehicle & Equipment Mechanic II	1		1		
	Vehicle & Equipment Mechanic I (PT)		1		1	Regular part-time (year-round).
Streets & Storm Drains	Lead Street Maintenance Worker	1		1		
	Street Maintenance Worker III	2		2		
	Street Maintenance Worker II	2		2		
	Street Maintenance Worker I (PT)		2		varies	Seasonal part-time.
Environmental Services	~~Deputy PW Director – Environmental Services~~ Environmental Services Superintendent	1		1		Change job title
	~~Operations Manager~~	~~1~~				~~Position created in 08-09, but will not be refilled upon retirement of current employee.~~
Treatment Plant Pump and Lift stations	~~Lead Treatment Plant Operator~~ Chief Treatment Plant Operator	1		1		Change job title.
	Treatment Plant Operator III	2		3		
	Treatment Plant Operator II	2				
	Treatment Plant Operator I	1				
	Treatment Operator-in-Training			2		
	Plant Mechanic	1		1		
Lab	Lab Technician	1		1		
Underground Utilities	Lead Utility Worker	1		1		
	Utility Worker III	2		5		
	Utility Worker II	3				
	Utility Worker I (PT)		2		varies	Seasonal part-time
Seasonal Constr. Crew	Laborer-Skilled (PT)		2		2	Full-time temporary assignments not to exceed one year to assist with CIP projects.
	Public Works Department Total	30	7	28	+/- 1-10	

	TOTAL EMPLOYEES	**79***	**6-50**	**77.75**	**+/- 6-50**	

***CHANGES TO FTEs:**

Additions (Increase to FTEs)

Police Officer:	+1	(cost covered by reduced overtime)
~~Operations Manager~~	~~+1~~	~~(position will not be refilled following retirement of current employee)~~ Employee resigned prior to start of budget year, position eliminated.
Engineering Tech III	+1	(in lieu of City Engineer, no additional cost)

Reductions (Decrease to FTEs):

City Engineer:	-.75	(combined into PW Director)
Net Change to FTEs:	**+1.25**	

OTHER CHANGES:

Changes that do not effect costs:

Assistant Planner to:	Associate Planner	Change to job title. No change to duties or pay.

Changes that effect costs:

One (1) CSO Dispatch to:	Lead CSO**	Rotating assignment at discretion of Police Chief (CSO will receive 5% stipend while assigned to Lead)
Records Clerk to	Records Clerk/Relief CSO**	Permanent reclassification/expansion of job duties: in lieu of additional CSO. Anticipate time allocation: records clerk >80%, relief CSO < 20% (Records Clerk + 5%)
Account Clerk III to	Temporary confidential (not supervisor) position for up to one year to assess feasibility of promotion to confidential and/or supervisor position pending anticipated (within one year) retirement of current Finance Office Supervisor. (Account Clerk III + 5%)	
Public Works Director to	Public Works Director/City Engineer	Change Job to Reflect Duties. Salary range was adjusted +5% on 1/1/2009.
Engineering Tech III	In lieu of City Engineer. Salary classification #98, $51,681 - $62,793 (includes 0.5% COLA) is approximately $11,000 less than amount previously budgeted for City Engineer Salary range for classification #98 is also used for General Services Superintendent. Decrease in cost is offset by increase for Chief Treatment Plant Operator	
Chief Treatment Plant Operator	Change job title from Lead Treatment Plant Worker, with added responsibility that position is to be legally responsible for plant operations. Legally responsible is currently Operations Manager, and position is expected to retire within one year Salary classification #129, $63,960 - $77,722 (includes 0.5% COLA) is approximately $12,000 higher than previously budgeted for Lead Treatment Plant Operator who would have worked under the Operations Manager, and Operations Manager would be legally responsible. Salary range for classification #129 is also used for Finance Director Increase in cost is offset by decrease in cost for Engineering Tech in lieu of City Engineer.	

**Needs meet and confer with FPEA.

Revised 6-16-09

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
20	Parks & Rec Admin. Asst	PR	FOEA	$20,189.90	$1,682.49	$841.25	9.71
	Records Clerk/Relief CSO	PD	FPEA	$24,530.73	$2,044.23	$1,022.11	11.79
	CDD Administrative Asst	CDD					
27	Bus Driver II	PR	FEA	$19,755.84	$1,646.32	$823.16	9.50
	Recreation Supervisor	PR	FOEA	$24,003.35	$2,000.28	$1,000.14	11.54
	Conference Center Coordinator	RL	FOEA				
28	Accounts Clerk II	FIN	FOEA	$23,250.68	$1,937.56	$968.78	11.18
				$28,249.58	$2,354.13	$1,177.07	13.58
30	Account Clerk III	FIN	FOEA	$29,064.07	$2,422.01	$1,211.00	13.97
				$35,312.85	$2,942.74	$1,471.37	16.98
31	PW Admin Technician	PW	FOEA	$27,962.21	$2,330.18	$1,165.09	13.44
				$33,974.09	$2,831.17	$1,415.59	16.33
32	Finance Department Trainee	FIN	N/A	$30,517.27	$2,543.11	$1,271.55	14.67
				$37,078.48	$3,089.87	$1,544.94	17.83
35	Community Services Officer	PD	FPEA	$29,605.87	$2,467.16	$1,233.58	14.23
				$35,971.13	$2,997.59	$1,498.80	17.29
45	Facility Custodian	CM	FEA	$25,415.21	$2,117.93	$1,058.97	12.22
				$30,879.48	$2,573.29	$1,286.65	14.85
46	Park Maintenance Worker II	PR	FEA	$25,911.11	$2,159.26	$1,079.63	12.46
	Street Maintenance Worker II	PW	FEA	$31,482.00	$2,623.50	$1,311.75	15.14
	Utility Worker II (7)	PW	FEA				
	(5,11)						
58	Park Maintenance Worker III	PR	FEA	$29,739.79	$2,478.32	$1,239.16	14.30
	Street Maintenance Worker III	PW	FEA	$36,133.84	$3,011.15	$1,505.58	17.37
	Utility Worker III (7)	PW	FEA				
	(5,11)						
59	Lead Utility Worker	PW	FEA	$31,236.10	$2,603.01	$1,301.50	15.02
	(5,7,11)			$37,951.86	$3,162.66	$1,581.33	18.25
60	Treament Plant OIT	PW	FEA	$28,888.58	$2,407.38	$1,203.69	13.89
	(5)			$35,099.62	$2,924.97	$1,462.48	16.87
61	Treatment Plant Operator III (5,10.11)	PW	FEA	$34,150.40	$2,845.87	$1,422.93	16.42
	Compliance Coordinator	PW	FEA	$41,492.74	$3,457.73	$1,728.86	19.95
62	Treament Plant Operator II	PW	FEA	$32,452.03	$2,704.34	$1,352.17	15.60
	(5,10.11)			$39,429.22	$3,285.77	$1,642.88	18.96
63	Laboratory Technician	PW	FEA	$28,332.60	$2,361.05	$1,180.53	13.62
	(5,9)	PW	FEA	$34,424.11	$2,868.68	$1,434.34	16.55
64	Public Works Technician	PW	FEA	$32,251.01	$2,687.58	$1,343.79	15.51
	(5)			$39,184.98	$3,265.41	$1,632.71	18.84
66	Treatment Plant Operator I	PW	FEA	$30,638.28	$2,553.19	$1,276.60	14.73
	(5,11)			$37,225.51	$3,102.13	$1,551.06	17.90
67	City Carpenter II	PW	FEA	$28,523.02	$2,376.92	$1,188.46	13.71
	(5)			$34,655.47	$2,887.96	$1,443.98	16.66
68	City Carpenter III	PW	FEA	$32,711.28	$2,725.94	$1,362.97	15.73
	(5)			$39,744.21	$3,312.02	$1,656.01	19.11
70	Conference Center Manager	RL	N/A	$33,258.37	$2,771.53	$1,385.77	15.99
				$40,408.92	$3,367.41	$1,683.70	19.43
72	Lead Street Maintenance Worker	PW	FEA	$33,775.78	$2,814.65	$1,407.32	16.24
	Vehicle & Equip Mechanic	PW	FEA	$41,037.57	$3,419.80	$1,709.90	19.73
	Treatment Plant Mechanic	PW	FEA				
	(5,11)						
79	Police Officer	PD	FPEA	$39,118.98	$3,259.92	$1,629.96	18.81
	(1, 2, 3, 8)			$47,529.56	$3,960.80	$1,980.40	22.85
80	Senior Administrative Assistant	CM	N/A	$35,739.63	$2,978.30	$1,489.15	17.18
		CM	N/A	$43,423.65	$3,618.64	$1,809.32	20.88
81	Building Official	CDD	N/A	$51,506.25	$4,292.19	$2,146.09	24.76
				$62,580.09	$5,215.01	$2,607.50	30.09
82	Building Inspector	CDD	FEA	$35,807.25	$2,983.94	$1,491.97	17.22
	(4)			$43,505.81	$3,625.48	$1,812.74	20.92

CITY OF FORTUNA
PAY PLAN 2009 - 2010
EFFECTIVE JULY 1, 2009

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
83	Assistant City Manager	CM	N/A	$53,197.32 $64,634.74	$4,433.11 $5,386.23	$2,216.56 $2,693.11	25.58 31.07
84	Office Supervisor - Finance	FIN CDD	N/A N/A	$46,926.48 $57,015.67	$3,910.54 $4,751.31	$1,955.27 $2,375.65	22.56 27.41
86	Office Supervior - Police General Services Supt	PD PW	N/A N/A	$42,654.88 $51,825.68	$3,554.57 $4,318.81	$1,777.29 $2,159.40	20.51 24.92
88	Parks & Recreation Director	CM	N/A	$53,658.34 $65,194.88	$4,471.53 $5,432.91	$2,235.76 $2,716.45	25.80 31.34
90	Deputy Community Development Dir	CM	N/A	$53,205.37 $64,644.52	$4,433.78 $5,387.04	$2,216.89 $2,693.52	25.58 31.08
95	Engineering Technician II Associate Planner	CDD CDD	FEA N/A	$39,187.30 $47,612.57	$3,265.61 $3,967.71	$1,632.80 $1,983.86	18.84 22.89
97	Public Works Director/City Engineer	PW	N/A	$78,166.66 $94,972.50	$6,513.89 $7,914.38	$3,256.94 $3,957.19	37.58 45.66
98	Engineering Technician III	PW	N/A	$49,466.92 $60,102.31	$4,122.24 $5,008.53	$2,061.12 $2,504.26	23.78 28.90
99	Operations Manager	PW	N/A	$54,643.98 $66,392.44	$4,553.67 $5,532.70	$2,276.83 $2,766.35	26.27 31.92
125	Police Sergeant (1, 1a, 2, 3, 8) Environmental Services Supt	PD PW	FPEA N/A	$46,169.59 $56,096.05	$3,847.47 $4,674.67	$1,923.73 $2,337.34	22.20 26.97
126	Lieutenant	PD	N/A	$62,037.04 $75,375.00	$5,169.75 $6,281.25	$2,584.88 $3,140.63	29.83 36.24
129	Finance Director Chief Treatment Plant Operator	FIN PW	N/A N/A	$61,220.18 $74,382.52	$5,101.68 $6,198.54	$2,550.84 $3,099.27	29.43 35.76
171	Police Chief	PD	N/A	$74,903.90 $91,008.24	$6,241.99 $7,584.02	$3,121.00 $3,792.01	36.01 43.75
178	City Manager/Redevelopment Agency Executive Officer (6)	CM	N/A	$105,000.00	$8,750.00	$4,375.00	50.48

PAY PLAN NOTES

(1) Additional 7% for an Intermediate Post Certificate or 14% for an Advanced Post Certificate
(1a) Additional 5% Post Supevisory Certificate
(2) Additional 2% retention adjustment at two years of service
(3) Additional 5% for Officer working as Watch Commander or Seargeant working as Chief for five consecutive days.
(4) The Inspector shall receive a 10% salary increase for the ICBO Building Inspector Certificate and a 2% increase for each Specialty Category, not to exceed three total. These categories include Plan Review, Combination, and one out of the Plumbing, Electrical, and Mechanical Specialties.
(5) Shift Differential of 25 cents per hour when entire shift is changed from 4:30 p.m. to 8:00 a.m.
(6) City Manager granted $175.00 monthly automobile allowance.
(7) Utility Workers will receive an additional 2.5% for each of the following certificates: Grade II Water, Backflow Tesing, Water Distribution II, Water Distribution III
(8) Additional 5% for FTO when specifically assigned by the Chief or his designee.
(9) Additonal 3% OIT, 5% Operator I, 5% Operator II
(10) Additional 5% for AWWA or CWEA Grade I Laboratory Certificate.
(11) Additional 2.5% for Class A or B license when not required by job description or 3.5% for Class A license when not required by job description.

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPEA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

CITY OF FORTUNA
PART TIME WAGES

Effective July 1, 2009:	Range Code	P/R Code	**	Range***
Kennel Attendant	1	10	R	8.00-8.42
Senior Bus Dispatch	1	13	R	8.00-8.42
Recreation Aide	1	14	S	8.00-8.42
Recreation Leader	2	15	S	8.00-9.36
Museum Curator	3	18	R	8.00-10.06
Bus Driver I	3	19	R	8.75-11.34
Conference Center Worker	3	22	OC	8.00-10.06
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		R	12.00
Vehicle and Equipment Mechanic			R	9.85-12.00
Laboreres, including: Street Maintenance Worker I Utility Worker I Park Maintenance Worker I	7	21	S	8.00-11.43
Skilled Laborers - Utility Division (Note 2)			T	18.00
Special Projects Planner (Note 3)			OC	35.00

Residency Incentive: After 2 complete years with the City, regular, part-time (R) employees will receive a $15 per month residency incentive.

Notes:

1. Police officers or sergeants who leave full-time service with the City, but stay on as reserves, will be paid at their last hourly rate of straight-time pay.
2. Skilled laborers to assist with Utility CIP projects. Temporary position.
3. Reserve Police Officer, Evidence Technician and Special Projects Planner do not have a range, and do not participate in COLA.

**Definitions:

R: Regular Part Time: Maximum of 35 hours per week, or maximum of 1820 hours per calendar year. (Year-round positions)

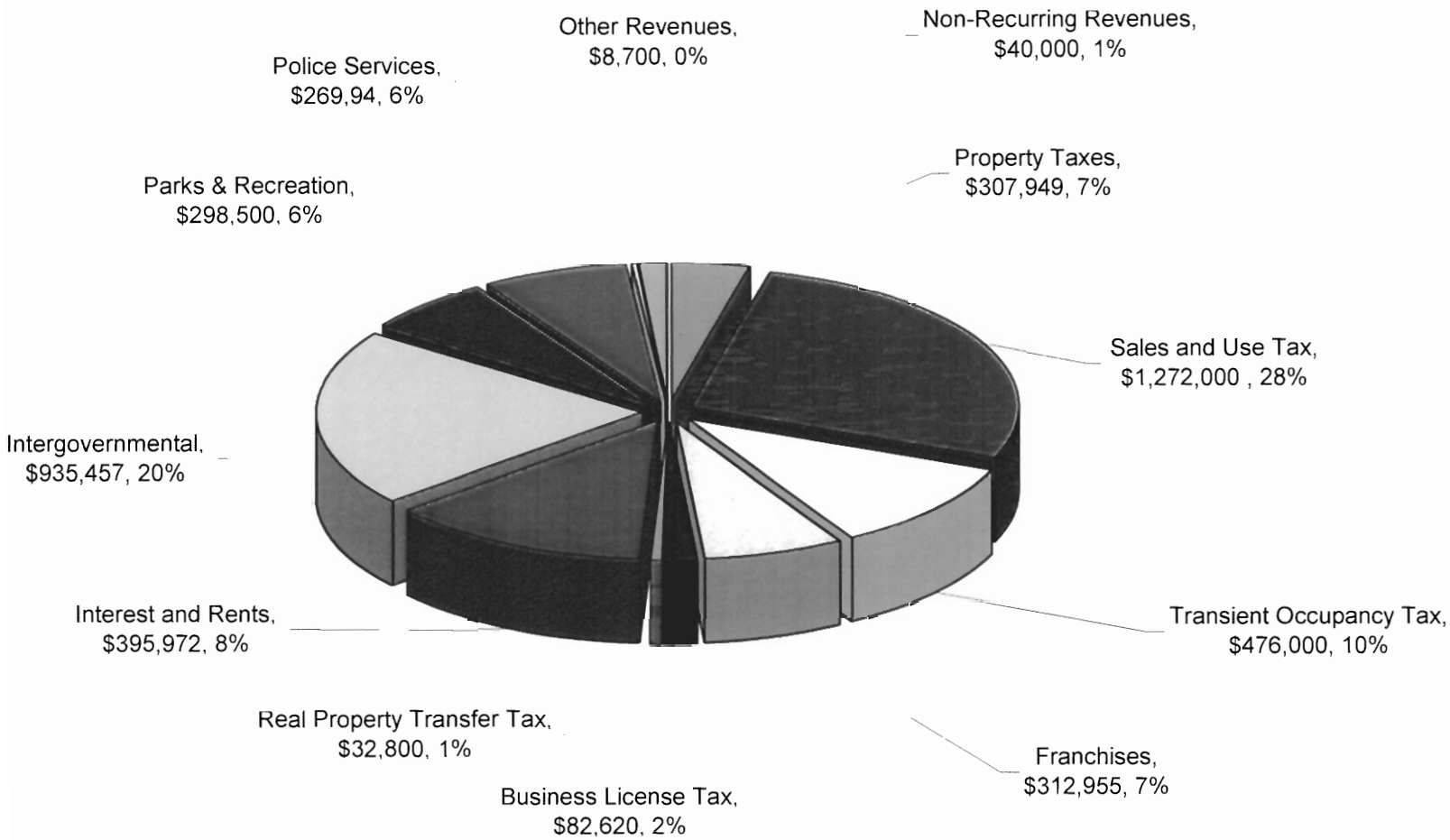
S or **OC**: Seasonal or On Call Part Time: Maximum of 6 months per calendar year, or maximum of 1040 hours per calendar year.
(Seasonal or On Call part-time employees cannot work year round, but can be called back year after year.)

T: Temporary Part Time: Job assignment not to exceed one year (12 consecutive months). (One-time projects, not subject to call back year after year.)

*** Most PT ranges are "out of whack" due to changes in state minimum wages on January 1, 2007 and January 1, 2008.

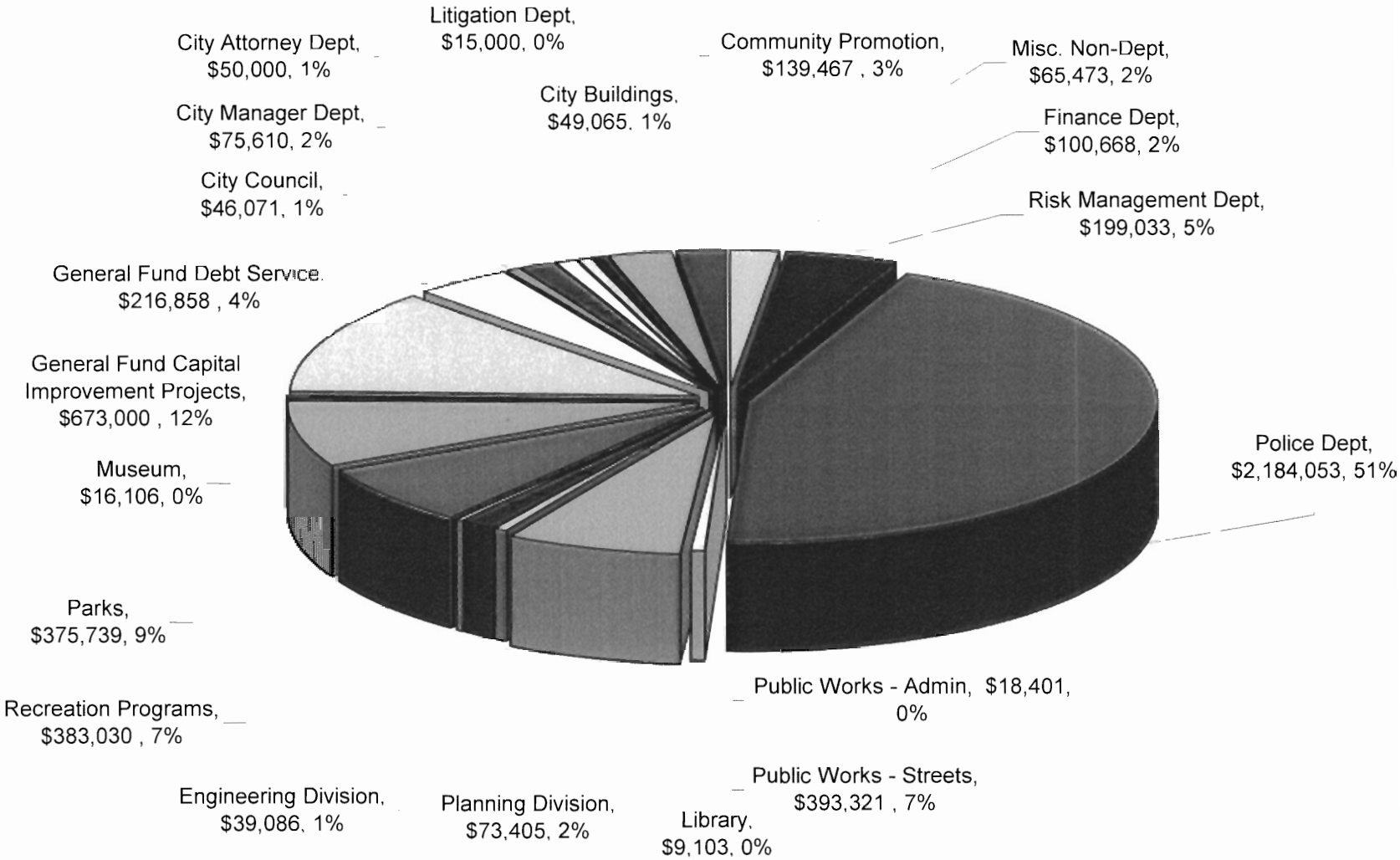
City of Fortuna

FY2009-2010 Budgeted General Fund Revenues

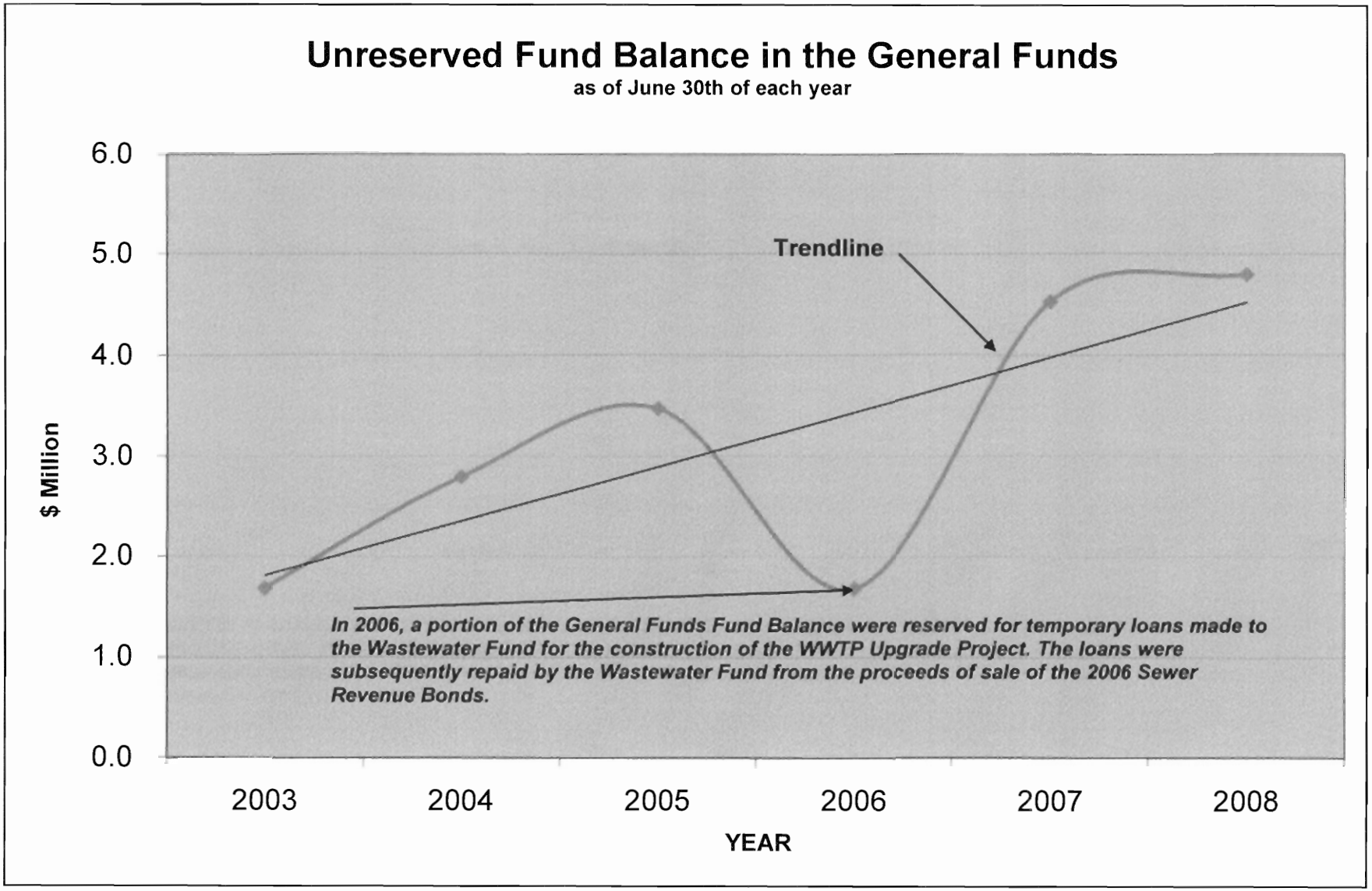


City of Fortuna

FY2009-2010 Budgeted General Fund Expenditures by Department



City of Fortuna



RESOLUTION 2009-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2009-10 AND ADOPTING THE ANNUAL APPROPRIATION LIMIT AS REQUIRED BY THE CALIFORNIA CONSTITUTION ARTICLE XIII(B)

WHEREAS, the proposed budget for the City of Fortuna for the fiscal year beginning July 1, 2009 as presented by the City Manager has been reviewed, studied, and revised by the City Council; and

WHEREAS, the voters of California added Article XIII(B) to the State Constitution placing limitations on the appropriations of Fortuna's revenues.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fortuna as follows:

Section 1. That the budget document entitled "City of Fortuna 2009-10 Fiscal Year Budget" as presented by the City Manager at a public hearing on June 15, 2009 is adopted as the Budget of the City for the 2009-10 fiscal year, and the amounts stated therein as proposed expenditures shall be appropriated to the objects and purposes therein.

Section 2. That the City Manager is authorized to make budget transfers within a department from one object account to another object account without increasing the overall budget for the department in accordance with City Council Policy 301.

The City Council shall approve, in advance, all the following types of proposed modifications:

1. Any significant change in program level or content.

2. Any increase in total appropriations.

3. Any budget transfer from one department to another.

4. Any substitution in capital projects or capital items.

Section 3. That with regard to self-supporting recreation programs and other similar programs, the above provisions for budgetary approval shall not apply, providing there will be no net cost to the City. Nevertheless, the City Manager shall present to the City Council in public meeting any proposed modification in self-supporting programs for review and approval.

Section 4. That Fortuna's 2009-10 spending limit totals $10,491,864 with the final budget revenues subject to California Constitution Article XIII(B) totaling $3,876,327 leaving an available surplus of $6,615,537.

Section 5. That the City Council selected the California Per Capita Change in Personal Income of 0.62% and the City of Fortuna growth rate of 0.29% for census year 2008 as established by the Department of Finance to compute the FY 2008-09 Appropriation Limit.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2009 by the following vote:

AYES: Councilman Berti, Glaser, Zanzi, Mayor Pro Tem Strehl, Mayor Whitchurch
NOES: None
ABSENT: None

Patrick E. Whitchurch, Mayor

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION FPIC 2009-01

A RESOLUTION OF THE FORTUNA PUBLIC IMPROVEMENT CORPORATION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2009-2010

WHEREAS, the proposed budget for the Fortuna Public Improvement Corporation beginning July 1, 2009, was presented by the Executive Director on June 8, 2009; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public meeting on June 15, 2009; and

WHEREAS, the Board of Directors considered comments from the staff and public on the draft Budget; and

WHEREAS, the Series 1991 Water Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the $20 million Fortuna Public Financing Authority Revenue Bonds, Series 2006.

WHEREAS, the Series 1995 General Fund Certificates of Participation were retired and refinance as part of the issuance, sale and delivery of the $17.5 million Fortuna Public Financing Authority Revenue Bonds, Series 2007.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Public Improvement Corporation as follows:

The Budget entitled "Fortuna Public Improvement Corporation, Fiscal Year 2009-2010" attached hereto as Exhibit A, is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

PASSED AND ADOPTED on this 15th day of June 2009 by the following vote:

AYES: Boardmember Berti, Glaser, Zanzi, Strehl, Chair Whitchurch
NOES: None
ABSENT: None
ABSTAIN: None

Patrick E. Whitchurch, Chairman,
Fortuna Public Improvement
Corporation

ATTEST:

Duane V. Rigge, Secretary

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator. These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Water System Improvements & FPIC Fees			Fund 410				
Bond Principal	8625	$48,000	$620,000	$0	$0	$0	$0
Interest	8825	45,360	11,861	0	0	0	0
Liability & Property Insurance	6350	1,420	1,420	0	0	0	0
Trustee Fees	6055	2,685	1,435	1,420	0	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	0	0	0
State Fees	6600	55	35	55	0	0	0
Subtotal		**$98,520**	**$635,751**	**$2,475**	**$0**	**$0**	**$0**
City Hall Remodeling			Fund 420				
Bond Principal	8645	$13,000	$14,000	$279,500	$0	$0	$0
Interest	8845	21,072	20,178	12,680	0	0	0
Subtotal		**$34,072**	**$34,178**	**$292,180**	**$0**	**$0**	**$0**
Total FPIC		**$132,592**	**$669,929**	**$294,655**	**$0**	**$0**	**$0**

Fund Balances

ANALYSIS OF CASH BALANCES BY FUND

ALL FUND TYPES

	General Funds	Enterprise Funds	Special Revenue Funds	Debt Service Funds	Total All Funds
Beginning Cash Balance	$7,175,503	$20,660,059	$2,905,821	$368,795	$31,110,178
Recurring Revenues	5,022,638	6,444,796	598,448	293,000	12,358,882
Interest Revenue	122,903	303,395	47,554	6,250	480,102
Operational Expenditures	(5,287,368)	(4,238,179)	(365,097)	(3,000)	(9,893,643)
Debt Service - Interest	(105,802)	(980,861)	0	(87,994)	(1,174,657)
Operational Surplus (Deficit)	($247,629)	$1,529,151	$280,905	$208,256	$1,770,684
Capital Connection Fees	0	125,000	0	0	125,000
Capital Grants	0	5,700	1,041,000	0	1,046,700
Non-Recurring Revenues	65,000	0	0	0	65,000
Bond Revenues	0	0	0	0	0
Capital Outlay Items Funded By Prior Year Grants/Donations	(101,000)				(101,000)
Capital Expenditures	(1,071,490)	(5,250,000)	(1,395,000)	0	(7,716,490)
Litigation	(25,000)	0	0	0	(25,000)
Net Other Increase (Decrease)	($1,132,490)	($5,119,300)	($354,000)	$0	($6,605,790)
Net Surplus (Deficit)	($1,380,119)	($3,590,149)	($73,095)	$208,256	($4,835,106)
Loan Repayments From RDA	0	0	0	0	0
Loans to RDA (Incl Accrued Int.)	0	0	0	0	0
Depreciation	0	987,937	0	0	987,937
Debt Service-Principal	(112,347)	(382,140)	0	(97,200)	(591,687)
Net Balance Sheet Items	($112,347)	$605,797	$0	($97,200)	$396,250
Ending Cash Balance	$5,683,037	$17,675,707	$2,832,726	$479,851	$26,671,322

ANALYSIS OF CASH BALANCES BY FUND

GENERAL FUNDS

	General Fund	Development Review	Drainage Facility	Traffic Impact Funds Citywide	Hillside Dr	Home Ave	River Lodge Fund	Museum Exhibit Acq. Fund	Total All Funds
Beginning Cash Balance	$6,804,429	($750,698)	$618,285	$697,550	$15,926	($12,486)	($197,503)	$5,810	$7,175,503
Recurring Revenues	4,503,327	153,000	133,551	10,660	$0	0	220,100	2,000	5,022,638
Interest Revenue	101,389	0	10,013	11,246	255	0	0	0	122,903
									0
Operational Expenditures	(4,487,754)	(509,226)					(282,389)	(8,000)	(5,287,368)
Debt Service - Interest	(105,176)	(626)							(105,802)
Operational Surplus (Deficit)	$11,786	($356,852)	$143,564	$21,906	$255	$0	($62,289)	($6,000)	($247,629)
Capital Connection Fees									
Capital Grants									0
Non-Recurring Revenues	65,000								65,000
Unclaimed Revenues									
Capital Outlay Items Funded									
By Prior Year Grants/Donations	(101,000)								(101,000)
Capital Expenditures	(673,000)	(225,000)	(118,490)	0	0	0	(55,000)	0	(1,071,490)
Litigation	(25,000)								(25,000)
Net Other Increase (Decrease)	($734,000)	($225,000)	($118,490)	$0	$0	$0	($55,000)	$0	($1,132,490)
Net Surplus (Deficit)	($722,214)	($581,852)	$25,074	$21,906	$255	$0	($117,289)	($6,000)	(1,380,119)
Loan Repayments From RDA									
Loans to RDA (Incl Int Accrual)									0
Depreciation									
Debt Service-Principal	(111,682)	(665)							(112,347)
Net Balance Sheet Items	($111,682)	($665)	$0	$0	$0	$0	$0	$0	($112,347)
Ending Cash Balance	$5,970,533	($1,333,215)	$643,359	$719,456	$16,181	($12,486)	($314,792)	($190)	$5,683,037

ANALYSIS OF CASH BALANCES BY FUND

ENTERPRISE FUNDS

	Water System	Water Reserve	Water Maintenance Districts	Waste Water System	Waste Water Reserve	Storm Drain Maintenance Districts	Sewer Maintenance Districts	Public Transit	Total All Funds
Beginning Cash Balance	$2,182,925	$10,180,234	$81,031	$3,520,514	$4,554,413	$26,652	$68,248	$46,042	$20,660,059
Recurring Revenues	2,236,000		21,883	3,912,000		9,079	14,045	251,789	6,444,796
Interest Revenue	38,600	127,500	1,300	66,500	67,200	440	1,125	730	303,395
Operational Expenditures	(1,473,165)		(29,150)	(2,450,632)		($11,774)	(15,153)	(258,305)	(4,238,179)
Debt Service - Interest	(372,721)			(608,140)					(980,861)
Operational Surplus (Deficit)	$428,714	$127,500	($5,967)	$919,728	$67,200	($2,255)	$17	($5,786)	$1,529,151
Capital Connection Fees		50,000			75,000				125,000
Capital Grants								5,700	5,700
Non-Recurring Revenues									
Bond Revenues		0			0				0
Capital Expenditures	0	(4,471,000)	0		(779,000)	0		0	(5,250,000)
Litigation				0					0
Net Other Increase (Decrease)	$0	($4,421,000)	$0	$0	($704,000)	$0	$0	$5,700	($5,119,300)
Net Surplus (Deficit)	$428,714	($4,293,500)	($5,967)	$919,728	($636,800)	($2,255)	$17	($86)	($3,590,149)
Loan Repayments From RDA									
Loans to RDA (Inc Accrued Int)	0			0					0
Depreciation	230,000		8,000	740,000		4,704	5,233		987,937
Debt Service-Principal	(119,480)			(262,660)					(382,140)
Net Balance Sheet Items	$110,520	$0	$8,000	$477,340	$0	$4,704	$5,233	$0	$605,797
Ending Cash Balance	$2,722,159	$5,886,734	$83,064	$4,917,582	$3,917,613	$29,101	$73,498	$45,956	$17,675,707

ANALYSIS OF CASH BALANCES BY FUND

SPECIAL REVENUE FUNDS

	Solid Waste	Storm Drain	TDA Non Transit	TDA 2% Set Aside	TEA	Gas Taxes	Gas Tax Eng & Adm	Total All Funds
Beginning Cash Balance	($69,746)	$49,944	$1,045,379	$82,669	$1,794,596	$2,193	$786	$2,905,821
Recurring Revenues	40,000	42,000	151,972	6,873	162,243	192,360	3,000	598,448
Interest Revenue	0	530	10,182	1,660	35,155	0	27	47,554
								0
Operational Expenditures	(71,657)	(74,874)				(217,308)	(1,259)	(365,097)
Debt Service - Interest								0
Operational Surplus (Deficit)	($31,657)	($32,344)	$162,154	$8,533	$197,398	($24,948)	$1,768	$280,905
Capital Connection Fees								
Capital Grants					1,041,000			1,041,000
Non-Recurring Revenues								
Unclaimed Revenues								0
Capital Expenditures			(970,000)		(398,000)	(27,000)		(1,395,000)
Litigation	0							0
Net Other Increase (Decrease)	$0	$0	($970,000)	$0	$643,000	($27,000)	$0	($354,000)
Net Surplus (Deficit)	($31,657)	($32,344)	($807,846)	$8,533	$840,398	($51,948)	$1,768	($73,095)
Loan Repayments From RDA								
Loans to RDA								
Depreciation								
Debt Service-Principal								
Net Balance Sheet Items	$0	$0	$0	$0	$0	$0	$0	$0
Ending Cash Balance	($101,403)	$17,600	$237,533	$91,202	$2,634,994	($49,755)	$2,554	$2,832,726

ANALYSIS OF CASH BALANCES BY FUND

DEBT SERVICE FUNDS

	Sewer Assessment Bonds	CCC Lease Fund	FPIC City Hall (C.O.P.)	FPIC Water Imp/Fees (C.O.P.)	Total All Funds
Beginning Cash Balance	$88,893	$251,050	$28,852	$0	$368,795
Recurring Revenues	48,000	245,000	0	0	293,000
Interest Revenue	1,400	4,850	0	0	6,250
Operational Expenditures	(3,000)	0	0	0	(3,000)
Debt Service - Interest	(20,000)	(67,994)	0	0	(87,994)
Operational Surplus (Deficit)	$26,400	$181,856	$0	$0	$208,256
Capital Connection Fees					
Capital Grants					
Non-Recurring Revenues					
Unclaimed Revenues					
Capital Expenditures					
Litigation					
Net Other Increase (Decrease)	$0	$0	$0	$0	$0
Net Surplus (Deficit)	$26,400	$181,856	$0	$0	$208,256
Loan Repayments From RDA					
Loans to RDA					
Depreciation					
Debt Service-Principal	(25,000)	(72,200)	0	0	(97,200)
Net Balance Sheet Items	($25,000)	($72,200)	$0	$0	($97,200)
Ending Cash Balance	$90,293	$360,706	$28,852	$0	$479,851

Revenues and Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
GENERAL FUND REVENUES						
TAXES AND LICENSES						
Property Taxes	$533,017	$590,807	$618,672	$582,518	$609,366	$621,553
Less: AB8 Takeaway (92/93)	(38,153)	(42,401)	(45,805)	(46,721)	(48,875)	(49,853)
AB8 Takeaway (93/94)	(107,258)	(119,201)	(128,771)	(131,346)	(137,400)	(140,148)
FRA Shift	(77,264)	(85,797)	(94,610)	(96,502)	(102,772)	(104,827)
Prop 1A 2009/10 Takeaway	0	0	0	0	0	(140,159)
Sales & Use Tax	1,351,442	1,458,993	1,540,616	1,510,000	1,479,000	1,284,000
Less: Recovery Costs	0	0	(27,933)	(12,000)	(12,000)	(12,000)
Transient Occupancy Tax	405,347	469,567	473,376	476,000	474,302	483,788
Franchise - Gas & Electric	69,634	72,122	72,848	74,305	85,097	85,100
Franchise - Garbage	20,072	22,373	24,419	24,660	26,760	27,295
Franchise - Cable TV	95,703	152,892	129,723	129,990	131,210	133,830
Franchise - Water & Sewer Utilities	0	0	0	84,000	84,000	84,000
Business License Tax	78,011	81,895	82,761	82,620	81,500	81,500
Real Property Transfer Tax	42,212	37,921	29,522	32,800	24,464	24,950
Total	**$2,372,763**	**$2,639,171**	**$2,674,818**	**$2,710,324**	**$2,694,652**	**$2,379,029**
INTEREST AND RENTS						
Interest Income	$56,418	$146,451	$180,118	$99,700	$63,420	$101,389
Loan Interest/Principal	176,473	225,847	173,044	248,744	178,796	450,194
Tower Rental	21,480	22,200	23,058	22,200	24,000	24,000
Parking Lot Rental	1,388	1,388	1,388	1,388	1,388	1,388
Space Rent - Corporation Yard	0	0	0	0	2,500	3,000
Library Building Rent	0	0	0	14,400	14,400	14,400
Chamber of Commerce Building Rent	0	0	0	9,000	9,000	9,000
Storage Container Rental	540	540	540	540	540	540
Total	**$256,299**	**$396,426**	**$378,148**	**$395,972**	**$294,044**	**$603,911**
INTERGOVERNMENTAL						
Motor Vehicle In-Lieu Taxes	$852,901	$891,241	$930,346	$927,947	$941,343	$969,395
Less: ERAF III	(83,719)	0	0	0	0	0
VLF Backfill Gap Repayment	-	0	0	0	0	0
Homeowners Exemption	7,187	7,437	7,366	7,510	7,240	7,380
State Mandate Reimbursement	9,212	1,963	1,299	0	0	0
Off-Highway License Fees	423	0	0	0	0	0
Total	**$786,004**	**$900,641**	**$939,011**	**$935,457**	**$948,583**	**$976,775**
PARKS & RECREATION						
Recreation Program Fees	$191,981	$231,984	$329,422	$250,000	$225,000	$250,000
Pavilion Use Fees	38,355	35,210	38,385	30,000	27,000	30,000
Park Use Fees	6,366	7,310	6,370	5,000	5,000	5,000
Concession Stand Rental	1,982	0	0	0	0	0
Vending Machine Commission	0	1,787	1,641	1,500	800	1,000
Playground Equipment Grant	31,500	0	30,000	0	0	0
Newburg Park Improvement Grant	66,000	0	0	0	0	0
Humboldt Area Foundation Museum Grant	0	25,000	0	0	0	0
Rose Perenin Foundation Museum Grant	0	0	5,000	0	0	0
Park & Museum Donations	51	351,614	13,400	2,000	1,300	0
Rohner Recreation District	10,247	12,148	13,146	10,000	14,176	14,460
Total	**$346,482**	**$665,053**	**$437,364**	**$298,500**	**$273,276**	**$300,460**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
POLICE SERVICES						
Public Safety Tax (Prop. 172)	$21,172	$21,375	$21,349	$21,000	$21,000	$21,000
Booking Fee Reimbursement (AB 1662)	0	33,473	0	0	0	0
Fireworks Permit	60	60	40	0	0	0
Animal License	3,331	2,550	2,595	2,000	10,000	10,000
Bicycle License	14	22	21	20	20	20
Vehicle Code Fines	47,682	55,092	53,405	42,000	40,000	40,000
Parking Violation Fines	5,168	8,317	7,301	6,000	5,000	5,000
Parking Fines - CR	31,675	23,313	21,561	25,000	20,000	20,000
Parking Fines - Ferndale	146	58	16	50	180	50
Other Court Fines	4,415	5,277	4,635	3,600	3,600	3,600
Animal Control Charges	7,687	4,793	5,705	6,000	6,000	6,000
Accident Reports	4,705	3,910	3,424	4,000	4,000	4,000
Finger Prints	21,823	20,563	25,436	20,000	20,000	20,000
Special Services	3,665	4,433	5,536	3,000	5,000	3,000
Dispatch - Ferndale Police	10,191	10,191	10,191	10,191	10,191	12,191
Dispatch - Rio Dell Police	15,480	15,480	15,480	15,480	15,480	18,480
Dispatch - Fortuna Fire	600	600	600	600	600	600
Vehicle Impound Fees	13,195	12,646	14,700	14,000	14,000	14,000
DARE School Contributions	19,180	22,124	15,213	22,000	22,000	22,000
Post Grant Reimbursement	6,741	15,458	19,042	12,000	12,000	15,000
Motor Vehicle Abatement	10,092	11,925	9,471	10,000	10,000	10,000
Miscellaneous Donations	18,724	18,093	51,278	8,000	8,000	8,000
Miscellaneous Police Revenue	0	2,280	2,183	0	0	3,000
Asset Fortfeiture	0	0	29,410	0	0	0
Grant Allocation (COPS Grant-Operational)	100,050	100,069	100,008	0	100,000	100,000
Grant Allocation (Cal-MMET Grant)	0	41,997	36,045	45,000	0	0
Grant Allocation (Equipment)	0	0	0	0	0	0
Grant Allocation (ABC Grant)	0	9,437	2,243	0	4,000	0
Grant Allocation (OTS)	104,168	15,706	0	0	0	0
Total	**$449,964**	**$459,242**	**$456,888**	**$269,941**	**$331,071**	**$335,941**
OTHER REVENUES						
Business License Penalties	$3,483	$5,251	$4,762	$4,200	$3,870	$3,900
Restitution	413	1,009	581	300	1,300	500
Sale of Property	3,538	11,598	4,092	0	0	0
OES Disaster Reimbursement	1,021	32,143	90,697	0	0	0
Misc. Revenues	3,427	5,829	4,753	4,200	4,200	4,200
Total	**$11,882**	**$55,830**	**$104,885**	**$8,700**	**$9,370**	**$8,600**
TOTAL RECURRING REVENUES	**$4,223,394**	**$5,116,363**	**$4,991,114**	**$4,618,894**	**$4,550,996**	**$4,604,716**
NON-RECURRING REVENUES						
2007 General Fund Revenue Bond Proceeds	$0	$0	$4,220,000	$0	$0	$0
REMIF Insurance Refunds	83,505	71,508	95,191	40,000	88,162	65,000
Total	**$83,505**	**$71,508**	**$4,315,191**	**$40,000**	**$88,162**	**$65,000**
TOTAL GENERAL FUND	**$4,306,899**	**$5,187,871**	**$9,306,305**	**$4,658,894**	**$4,639,158**	**$4,669,716**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
WATER FUND REVENUES						
Water Service Charges	$1,258,807	$1,345,161	$1,567,742	$2,009,000	$2,160,790	$2,186,000
Water Connection Fees	19,887	15,234	34,545	25,000	16,660	25,000
Other Water Revenues	52,857	15,041	21,242	15,000	22,000	15,000
Delinquent Payment Penalty	8,654	10,468	16,525	10,000	20,770	10,000
Payback Agreements	0	0	0	0	0	0
Interest Income	16,463	298,524	266,364	34,000	33,887	38,600
Loan Interest	84,953	108,722	38,008	0	0	0
Gain/(Loss) on Sale of Property	0	17,203	3,600	0	0	0
Water System Bond Revenue	0	8,330,682	0	0	0	0
Total	**$1,441,621**	**$10,141,035**	**$1,948,026**	**$2,093,000**	**$2,254,107**	**$2,274,600**
WATER CAPITAL RESERVE						
Water Cap Connect Fees	$72,969	$74,509	$65,152	$50,000	$28,600	$50,000
Interest Income	21,132	45,988	77,916	129,100	166,778	127,500
Total	**$94,101**	**$120,497**	**$143,068**	**$179,100**	**$195,378**	**$177,500**
FOREST HILLS ESTATES WATER BOOSTER STATION MAINTENANCE DISTRICT						
Special Assessment	$22,988	$17,813	$20,319	$21,531	$21,531	$21,883
Interest Income	1,384	3,273	2,963	1,272	1,754	1,300
Total	**$24,372**	**$21,086**	**$23,282**	**$22,803**	**$23,285**	**$23,183**
WASTEWATER FUND REVENUES						
Sewer Service Charges	$1,451,125	$2,094,289	$3,296,484	$3,700,000	$3,505,164	$3,900,000
Other Sewer Revenues	21,743	44,948	13,965	12,000	33,860	12,000
Interest Income	206	155,348	127,872	57,600	49,877	66,500
Loan Interest	62,127	79,382	27,525	0	0	0
Gain/(Loss) on Sale of Property	0	11,272	0	0	0	0
WWTP Expansion Bond Revenue	0	14,233,496	0	0	0	0
Total	**$1,535,201**	**$16,618,735**	**$3,465,846**	**$3,769,600**	**$3,588,901**	**$3,978,500**
WASTEWATER CAPITAL RESERVE						
Wastewater Cap Connection Fee	$91,464	$151,257	$102,887	$75,000	$60,793	$75,000
Interest Income	3,256	5,915	38,169	50,250	79,867	67,200
Total	**$94,720**	**$157,172**	**$141,056**	**$125,250**	**$140,660**	**$142,200**
RANCHO BUENA VISTA SEWER MAINTENANCE DISTRICT						
Special Assessment	$6,199	$5,163	$6,206	$5,958	$5,958	$5,962
Interest Income	497	1,109	963	574	568	554
Total	**$6,696**	**$6,272**	**$7,169**	**$6,532**	**$6,526**	**$6,516**
KENWOOD MEADOWS SEWER MAINTENANCE DISTRICT						
Special Assessment	$7,686	$7,989	$8,077	$8,071	$8,071	$8,083
Interest Income	874	1,837	1,538	571	912	571
Total	**$8,560**	**$9,826**	**$9,615**	**$8,642**	**$8,983**	**$8,654**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
SEWER ASSESSMENT REVENUE						
Special Assessment	$45,494	$51,347	$48,878	$46,000	$53,440	$48,000
Interest Income	1,904	4,016	3,627	1,230	1,810	1,400
Total	**$47,398**	**$55,363**	**$52,505**	**$47,230**	**$55,250**	**$49,400**
GRANT FUND REVENUE						
Humboldt Area Foundation Grant	0	25,000	0	0	0	0
STIP Grant	0	0	0	0	0	1,041,000
Recycling Grant	5,000	5,000	5,000	5,000	5,000	5,000
COPS Grants	100,050	100,069	100,008	0	100,000	100,000
Playground Equipment Grant	31,500	0	30,000	0	0	0
Newburg Park Improvement Grant	66,000	0	0	0	0	0
ABC Grant	0	9,437	2,243	0	4,000	0
Police Equipment Grant	0	0	0	0	0	0
Cal-Trans 5310 Grant	0	0	0	0	0	51,300
Cal-MMET Grant	0	41,997	36,045	45,000	0	0
Office of Traffic Safety	104,168	15,706	0	0	0	0
STAF Grant	13,750	0	0	0	0	5,700
Miscellaneous Grants	0	0	5,000	0	0	0
Allocate to Other Funds	(320,468)	(197,209)	(178,296)	(50,000)	(109,000)	(1,203,000)
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
DEVELOPMENT REVIEW FUND						
Building Permits	$151,728	$170,480	$101,209	$85,000	$89,000	$85,000
Building Plan Check Fees	54,622	77,708	36,048	35,000	38,000	40,000
Engineering Plan Check Fees	5,926	3,371	21,747	25,000	7,000	10,000
Engineering Inspection Fees	6,976	5,236	24,372	25,000	5,000	5,000
Zoning Fees	5,850	3,225	2,975	3,000	1,800	2,000
Subdivision Application Fees	13,085	15,512	19,088	15,000	9,000	10,000
Special Services	0	0	0	0	1,000	1,000
Interest Income	12,590	6,531	0	0	0	0
Miscellaneous	0	950	0	0	0	0
Total	**$250,777**	**$283,013**	**$205,439**	**$188,000**	**$150,800**	**$153,000**
DRAINAGE FACILITY FUND						
Drainage Facility Fees	$66,831	$109,102	$90,646	$50,000	$41,000	$50,000
Interest Income	8,057	21,390	20,208	5,600	12,393	10,013
Loan Interest/Principal	32,751	41,915	32,115	46,164	33,183	83,551
Payback Agreements	0	0	0	0	0	0
Special Assessment	0	0	0	0	0	0
Loan Payments	0	0	0	0	0	0
Total	**$107,639**	**$172,407**	**$142,969**	**$101,764**	**$86,576**	**$143,564**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
TRAFFIC IMPACT FEES - HOME AVE.						
Home Ave. Facilities Fee	$0	$0	$0	$0	$0	$0
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TRAFFIC IMPACT FEES - HILLSIDE DRIVE						
Hillside Dr Facilities Fee	$2,620	$610	$0	$0	$0	$0
Interest Income	283	716	614	310	337	255
Total	**$2,903**	**$1,326**	**$614**	**$310**	**$337**	**$255**
TRAFFIC IMPACT FEES - CITYWIDE						
Collector / Arterial Impact Fee	$37,181	$28,850	$48,834	$28,000	$17,765	$10,660
Interest Income	13,137	28,503	25,024	13,430	14,515	11,246
Loan Payments	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	**$50,318**	**$57,353**	**$73,858**	**$41,430**	**$32,280**	**$21,906**
BUSINESS IMPROVEMENT DISTRICT						
City Wide Assessment Fee	$28,245	$30,010	$31,646	$32,000	$32,100	$32,000
Downtown Assessment Fee	13,135	13,732	14,433	14,400	13,700	13,700
Redwood Village Assessment Fee	8,463	7,652	8,076	7,950	6,488	6,488
Revenue Transfer	(46,615)	(53,561)	(57,347)	(55,100)	(52,809)	(52,688)
Interest Income	380	760	1,003	750	521	500
Total	**$3,608**	**($1,407)**	**($2,189)**	**$0**	**$0**	**$0**
STORM DRAIN MAINTENANCE						
Service Charges	$40,331	$41,841	$42,517	$42,000	$42,000	$42,000
Interest Income	2,735	5,092	4,118	1,560	2,140	530
Grants	0	0	0	0	0	0
Miscellaneous	0	990	4,692	0	3,350	0
Total	**$43,066**	**$47,923**	**$51,327**	**$43,560**	**$47,490**	**$42,530**
FOREST HILLS ESTATES STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$7,233	$5,760	$5,753	$5,820	$5,820	$5,820
Interest Income	314	784	718	248	431	302
Total	**$7,547**	**$6,544**	**$6,471**	**$6,068**	**$6,251**	**$6,122**
DOVE SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$1,066	$1,066	$1,066	$1,066	$1,066	$1,066
Interest Income	10	72	99	45	70	45
Total	**$1,076**	**$1,138**	**$1,165**	**$1,111**	**$1,136**	**$1,111**
GULLIKSEN SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$0	$0	$2,193	$2,193	$2,193	$2,193
Interest Income	0	0	28	93	58	93
Total	**$0**	**$0**	**$2,221**	**$2,286**	**$2,251**	**$2,286**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
SOLID WASTE						
AB 939 Fee	$0	$0	$0	$0	$0	$0
Tipping Fees	0	0	0	0	0	0
Interest Income	2,792	2	0	0	0	0
Transfer Station Regulatory Fees	23,512	18,209	20,424	21,000	18,650	21,000
Fortuna Regulatory Fees	0	0	0	0	0	0
Grant Revenues	5,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	1,579	2,615	19,429	14,000	14,000	14,000
Total	**$32,883**	**$25,826**	**$44,853**	**$40,000**	**$37,650**	**$40,000**
TRANSPORTATION DEVELOPMENT ACT (SB325)						
Transit Tax	$161,965	$173,388	$178,239	$185,155	$185,155	$188,329
Non-Transit Tax	151,453	173,292	204,146	194,991	194,991	155,317
Allocation to Transit Fund	(161,965)	(173,388)	(178,239)	(185,155)	(185,155)	(188,329)
Allocation to TDA 2% Set-Aside	(6,268)	(6,934)	(7,648)	(7,603)	(7,603)	(6,873)
Sidewalk Loans	100,433	16,746	5,305	5,286	9,500	3,528
Interest Income	11,988	43,257	37,089	14,690	20,340	10,182
Total	**$257,606**	**$226,361**	**$238,892**	**$207,364**	**$217,228**	**$162,154**
TDA 2% SET-ASIDE						
Allocation from TDA Fund	$6,268	$6,934	$7,648	$7,603	$7,603	$6,873
Interest Income	1,167	2,876	2,736	2,900	1,659	1,660
Total	**$7,435**	**$9,810**	**$10,384**	**$10,503**	**$9,262**	**$8,533**
SENIOR BUS FUND						
Allocation From TDA Fund	$161,965	$173,388	$178,239	$185,155	$185,155	$188,329
Senior Farebox Revenue	9,250	9,555	11,988	12,400	12,160	12,160
Interest Income	393	1,152	1,684	720	215	730
Cal-Trans 5310 Grant	0	0	0	0	0	51,300
STAF Grant	55,000	0	0	0	0	5,700
Total	**$226,608**	**$184,095**	**$191,911**	**$198,275**	**$197,530**	**$258,219**
TEA & STIP FUND						
Regional TEA Allocation	$62,083	$57,623	$51,702	$48,500	$49,107	$54,658
Proposition 1B Allocation	0	0	400,000	0	0	0
STIP Grant	0	0	0	0	0	1,041,000
Traffic Congestion Relief	50,237	81,310	0	107,885	98,009	107,585
Miscellaneous Other Revenue	9,073	0	0	0	0	0
Sidewalk Loans	981	981	1,640	582	1,461	0
Interest Income	652	7,940	9,563	12,820	14,166	35,155
Total	**$123,026**	**$147,854**	**$462,905**	**$169,787**	**$162,743**	**$1,238,398**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
GAS TAX FUND						
2106 Gas Tax	$57,205	$57,179	$55,083	$56,200	$50,700	$50,700
2107 Gas Tax	91,575	91,735	89,458	91,100	80,310	80,310
2105 Gas Tax	68,662	68,627	66,851	68,600	61,350	61,350
Sidewalk Loan Payments	128	0	0	0	0	0
Miscellaneous	0	3,818	0	0	0	0
Interest Income	5,602	0	0	795	0	0
Total	**$223,172**	**$221,359**	**$211,392**	**$216,695**	**$192,360**	**$192,360**
GAS TAX ADMINISTRATION FUND						
Gas Tax	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000
Interest Income	252	116	0	0	0	27
Total	**$3,252**	**$3,116**	**$3,000**	**$3,000**	**$3,000**	**$3,027**
RIVER LODGE FUND						
River Lodge Rent	$102,417	$104,569	$117,049	$100,000	$100,000	$100,000
Kitchen Rental	20,068	24,485	24,114	20,000	18,000	15,000
Linen Rental	6,540	7,640	6,465	8,000	5,000	5,000
Catering Services	40,375	31,474	30,023	25,000	20,000	18,000
Visitor Center Sales	30,541	25,008	18,881	20,000	20,000	20,000
Wedding Packages	67,500	45,750	50,250	45,000	60,000	30,000
Special Events	4,970	6,546	1,478	1,500	0	1,000
Bridal Faire	0	0	14,680	6,000	3,500	6,000
Craft Faire	0	0	3,057	3,000	2,769	3,000
Donations	0	164,718	5,000	0	0	2,500
Interest Income	0	4,558	1,197	0	0	0
Subtotal	**$272,411**	**$414,748**	**$272,194**	**$228,500**	**$229,269**	**$200,500**
Monday Club Catering	711	316	520	500	300	300
Monday Club Linen Rental	0	0	319	500	300	300
Monday Club Rent	6,164	9,347	20,749	18,800	17,000	19,000
Subtotal	**$6,875**	**$9,663**	**$21,588**	**$19,800**	**$17,600**	**$19,600**
Total	**$279,286**	**$424,411**	**$293,782**	**$248,300**	**$246,869**	**$220,100**
Museum Exhibit Acquistion Fund						
Donations	$0	$0	$0	$6,800	$6,800	$0
Gift Shop Sales	0	0	0	1,500	2,000	2,000
Interest Income	0	0	0	20	10	0
Total	**$0**	**$0**	**$0**	**$8,320**	**$8,810**	**$2,000**
CCC LEASE REVENUE						
CCC Facility Lease	$245,000	$245,000	$245,000	$245,000	$245,000	$245,000
Interest Income	13,132	20,123	37,967	4,500	3,100	4,850
Administrative Fees/Reimbursements	950	1,050	525	0	0	0
Total	**$259,082**	**$266,173**	**$283,492**	**$249,500**	**$248,100**	**$249,850**
TOTAL REVENUES	**$9,438,852**	**$34,395,159**	**$17,319,358**	**$12,647,324**	**$12,562,921**	**$14,075,684**

Expenditure Detail by Department

CITY COUNCIL

General Fund

DEPARTMENT PURPOSE

The City Council is the governing body of the City of Fortuna and has the power to make and enforce all laws and regulations with respect to municipal affairs. The power of the Council is subject only to the limitations and restrictions of State and Federal laws and the City Charter. The City Council is comprised of five representatives who are elected on a non-partisan basis. The Council has staggered four year terms. The Mayor and Mayor Pro Tem are elected by the Council.

The major responsibilities of the City Council involve developing policies, adopting legislation, and adopting the annual budget. Some of the other major responsibilities involve controlling expenditures, raising revenues, providing guidance on capital projects, community promotion, and appointment of members to the various boards and commissions.

DEPARTMENT GOALS AND OBJECTIVES

1. Monitor progress of the community promotion and economic development goals developed by the Council in the Budget.

2. Continue to maintain cooperative ties with the Fortuna Chamber of Commerce, Rodeo Association, Redwood Memorial Hospital, local school districts, California Department of Forestry, California Conservation Corps, and other government agencies.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2009-2010 fiscal year.

PERSONNEL SUMMARY

Name	Title	Date Elected
Patrick Whitchurch	Mayor	2006
Doug Strehl	Mayor Pro Tem	2008
Ken Zanzi	Councilmember	2008
Mel Berti	Councilmember	2006 *
Dean Glaser	Councilmember	2006

*Councilman Berti was appointed to the City Council to fill the vacancy created by the passing of Mayor John Campbell, who was elected to the City Council in 2006.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1000	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
City Council		5165	$18,600	$18,000	$18,000	$18,000	$18,000	$18,000
Benefits		5200	1,051	1,074	1,050	1,071	1,000	1,071
Office Supplies		5400	574	48	205	1,000	350	250
Travel and Conferences		7000	9,743	9,530	10,837	10,000	4,000	4,000
Council Contingency		7610	57,833	2,458	5,593	10,000	4,000	4,000
Televised Meeting Costs		7616	0	0	4,418	6,000	3,000	4,500
Capital Outlay								
Total			**$87,801**	**$31,110**	**$40,103**	**$46,071**	**$30,350**	**$31,821**

CITY MANAGER/CITY CLERK

General Fund

DEPARTMENT PURPOSE

The City Manager is the administrative head of the City under the direction and control of the City Council. The Manager is responsible for managing the day to day operations of the City, ensuring that all the laws are being enforced, managing the department heads, serving as the City's personnel director, preparing the annual budget, serving as the purchasing agent and city treasurer, investigating complaints, and public relations.

DEPARTMENT GOALS AND OBJECTIVES

1. Ensure that the City operates in the most cost effective manner possible.
2. Work with the City Council to carry out their policies and programs.
3. Monitor State and Federal legislation to determine its effect on the operations of the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures planned for the 2009-2010 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
City Manager	0.30	0.20	0.20	0.20	0.20
Deputy City Clerk	0.50	0.50	0.50	-	
Senior Administrative Assistant	-	-	-	0.50	0.50
Total Authorized	**0.80**	**0.70**	**0.70**	**0.70**	**0.70**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1100	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Salaries		5100	$37,117	$38,844	$40,650	$40,786	$41,230	$42,497
Vacation Buyback		5180	419	852	1,786	1,800	800	1,800
Benefits		5200	10,108	9,732	12,195	15,534	14,710	16,528
Office Supplies		5400	1,303	2,332	2,848	2,000	1,050	1,000
Software		5410	0	0	0	0	0	700
Department Supplies		5500	0	0	4,125	1,000	1,200	1,000
Personnel Services		6035	0	0	0	0	0	0
Telephone & Pager		6200	493	991	1,553	1,200	1,290	1,500
Travel and Conferences		7000	7,079	7,572	6,237	10,000	8,000	3,000
Dues and Subscriptions		7015	1,644	2,035	1,666	2,000	2,161	2,000
City Manager Contingency		7612	0	1,129	4,372	7,000	1,000	7,000
Distributed Charges			(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Capital Outlay			398	1,391	0	0	0	0
							0	
Total			**$57,561**	**$63,878**	**$74,432**	**$80,320**	**$70,441**	**$76,025**

CITY ATTORNEY

Various Funds

DEPARTMENT PURPOSE

The City Attorney is responsible for serving as the primary legal advisor to the City Council, the City's Boards and Commissions and City Departments. Major activities include providing legal advice and direction on an "as needed" basis to the City Council, Departments and Boards and representing the City in legal proceedings which are brought against or initiated by the City.

DEPARTMENT GOALS AND OBJECTIVES

Provide legal services in the most cost effective and efficient way possible.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures planned for the 2009-2010 fiscal year.

PERSONNEL SUMMARY

The City contracts with Attorney Dave Tranberg to provide legal services. Special services are provided by bond counsels, labor relations, litigators and personnel attorneys on an "as needed" basis.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Legal Services Division			General Fund (100) Dept. (1300)				
Legal Services	6020	$22,062	$28,174	$40,422	$50,000	$50,000	$50,000
Total		**$22,062**	**$28,174**	**$40,422**	**$50,000**	**$50,000**	**$50,000**
Litigation Division			Various Funds Dept. (1350)				
Solid Waste Litigation	6020	$94,739	$0	$0	$0	$0	$0
Water Quality Litigation	6020	-	-	-	-	-	-
School St. Litigation	6020	-	-	-	-	-	-
Misc. Litigation	6020	-	-	26,476	25,000	12,000	25,000
Total		**$94,739**	**$0**	**$26,476**	**$25,000**	**$12,000**	**$25,000**

BUILDINGS

General Fund

DEPARTMENT PURPOSE

The General Government Building Department is responsible for providing support services for City Hall and departments, not including the Police Department. Major activities include providing material control and storage, building maintenance and janitorial services, mailing, computer network, telecommunications and utilities support.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Paper supplies for all City Hall departments have been consolidated into this department for ease in recording and tracking. Network support will continue to be outsourced in the 2009-10 fiscal year. Website Hosting and Maintenance costs have been moved from Miscellaneous Non-Departmental to Buildings.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Facility Custodian	-	-	0.75	0.75	0.75
Total Authorized	-	-	0.75	0.75	0.75

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1500	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Paper Supplies (34%)		5405	337	370	299	1,100	300	1,100
Software Licensing		5410	0	0	0	0	0	680
Off-Site Records Storage		5420	0	0	0	0	0	600
Department Supplies		5500	1,112	868	573	500	800	1,000
Equipment Maintenance (34%)		5705	1,747	2,112	1,985	2,770	1,600	3,080
Janitorial Service (20%)		5735	2,857	5,844	6,072	6,162	6,173	6,261
Building Repairs (50%)		5740	918	994	841	1,250	2,600	1,250
Network Support		5775	5,452	5,398	5,372	6,000	4,000	3,256
Telephone System Support		5776	0	0	0	0	0	1,020
Website Hosting & Maintenance		5780	0	0	0	0	0	7,200
Telephone (50%)		6200	3,701	2,695	2,891	3,000	3,000	3,000
Utilities (17%)		6505	4,285	3,670	3,829	4,000	4,400	4,500
Capital Outlay			591	58,871	105	35,000	16,829	
TOTAL			**$21,000**	**$80,822**	**$21,967**	**$59,782**	**$39,702**	**$32,947**

COMMUNITY DEVELOPMENT

Various Funds

DEPARTMENT PURPOSE

The Community Development Department has four Divisions. The Divisions include Planning, Engineering, Building, and Development Review. The Department's primary purpose is to manage the orderly development of the community by coordinating the review, approval, and inspection of development projects and improvements in the water, drainage, sewer, and street systems. The Department is also responsible for monitoring state and federal planning and development laws and providing assistance to the public in these areas.

The Planning Division is responsible for administering the orderly development of the community through the General Plan, Subdivision, and Zoning Ordinance. The major activities include coordinating the review of development projects, zoning code enforcement, and long range planning including updating the General Plan and Zoning Code. The Division is also responsible in assisting the Planning Commission and the Design Review Board. The Division also administers development related grants.

The Engineering Division is responsible for the orderly development of the city's water, sewer, drainage, and street system. The major activities include administering public infrastructure contracts, providing engineering design services, reviewing subdivision maps, flood plain management, and completing traffic engineering studies.

The Building Division's primary responsibility is providing building plan check and inspection services to the construction industry. Secondary responsibilities include providing assistance in enforcing the Zoning Ordinance and public nuisance violations.

The Development Review Division is responsible for processing all subdivisions, use permits, variances, zone amendments, subdivision maps, and improvement plans for development projects.

DEPARTMENT GOALS AND OBJECTIVES

1 Continue to improve the efficiency of the Department.
   * Evaluate fees charged for services and adjust them when necessary to cover Department expenses.
   * Continue to improve the efficiency of the Engineering, Building, and Planning divisions.

2. Increase the effectiveness of project review of development projects and insure the existing development standards are adequate and reflect good planning, engineering, and building practices.
   * Update the City's Standard Improvement Specifications, Subdivision Ordinance, General Plan, Zoning Ordinance and Building Codes as necessary.
   * Complete an annual review of the City's General Plan to determine necessary amendments.

3. Utilize City staff to upgrade the City's public improvements in a cost effective manner
   * Prepare studies, engineering plans, and contract documents to improve the public infrastructure using City staff when possible.
   * Provide construction inspection services using City staff when possible.
   * Update the Capital Improvement Program on an annual basis.

SIGNIFICANT CHANGES

The Engineering Department (5100) has been moved to Public Works.
The Assistant Planner job title has been changed to Associate Planner

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Deputy Director of Community Development	-	-	0.80	0.80	0.80
City Engineer	0.70	0.70	0.70	0.53	-
City Manager (Acting CDD)	0.18	0.18	0.18	0.18	0.18
Finance Director	0.03	0.03	0.03	0.03	0.03
Assistant Planner	1.00	1.00	1.00	1.00	-
Associate Planner	-	-	-	-	1.00
Administrative Assistant	-	-	-	1.00	1.00
Engineering Technician II/III	0.60	0.60	0.60	0.60	1.20
Senior City Planner	0.80	0.80	-	-	-
Building Official/Inspector	2.00	2.00	2.00	2.00	2.00
Deputy City Clerk	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.15
Planning Assistant	-	-	-	-	-
Public Works Director/City Engineer	-	-	-	0.05	0.05
Deputy PW Director - General Services	0.05	0.05	0.05	0.05	-
General Services Superintendent	-	-	-	-	0.05
Office/Clerical Assistant (1 PT)	0.75	0.75	0.75	-	-
Engineering Technician (1PT)	0.50	0.50	-	-	-
Vehhicle & Equipment Mechanic	0.02	0.02	0.02	0.02	0.02
Total Authorized	**7.08**	**7.08**	**6.58**	**6.71**	**6.78**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Planning Division		General Fund (100) Dept. (5000)					
Salaries	5100	$25,280	$27,596	$32,951	$31,682	$31,855	$31,987
Part-time	5165	0	0	0	0	6,800	10,000
Benefits	5200	9,998	11,404	11,805	11,522	12,170	12,746
Office Supplies	5400	1,494	1,532	1,258	2,000	820	2,000
Department Supplies	5500	397	1,164	1,940	500	1,300	500
Professional Services	6025	3,548	1,413	4,560	10,000	0	2,000
Personnel Services	6035	0	323	0	0	0	0
Advertising	6300	2,297	1,443	2,319	2,500	2,500	2,500
Travel & Conferences	7000	1,950	2,254	5,617	4,000	1,000	1,000
Dues & Subscriptions	7015	0	0	0	150	150	200
Planning Commission	7600	3,723	3,391	2,460	4,500	4,500	4,500
Televised Meeting Costs	7616	0	0	193	6,000	1,000	2,000
Capital Outlay		0	1,532	715	0	0	0
Computer Upgrades	8256	0	0	0	0	0	1,000
Assessor Files	8230	0	0	0	0	0	0
Assessor's Parcel Maps	8241	776	780	772	1,000	1,070	1,000
Total		**$49,463**	**$52,832**	**$64,590**	**$73,854**	**$63,165**	**$71,433**
Engineering Division		General Fund (100) Dept (5100) Moved to Public Works Department					
Salaries	5100	$2,477	$7,175	$3,792	$5,827	$9,600	
Part-time	5165	0	0	0	0	0	
Overtime	5170	0	0	7	0	0	
Vacation Buyback	5180	0	7	182	0	0	
Benefits	5200	866	3,168	1,057	2,091	2,830	
Office Supplies	5400	388	491	622	1,000	800	
Department Supplies	5500	1,437	2,910	2,162	1,500	1,500	
Fuel & Oil	5505	281	0	1,202	1,200	880	
Vehicle Repair	5715	0	0	9	500	100	
Equipment Repairs	5720	0	393	0	1,010	430	
Tools & Small Equipment	5900	25	179	328	500	300	
Contract Engineer	6005	17,274	619	7,108	0	2,600	
Legal Services	6020	0	0	0	0	6,000	
Personnel Services	6035	665	2,078	5,410	0	0	
Telephone	6200	0	0	0	0	560	
Advertising	6300	1,248	113	260	500	0	
Utilities	6505	0	0	0	0	170	
Hazard Mitigation	6730	0	500	0	0	0	
Travel & Conference	7000	189	1,574	0	2,000	2,600	
Dues & Subscriptions	7015	0	0	0	300	300	
Capital Outlay		4,052	6,022	31,429	27,800	24,000	
Total		**$28,902**	**$25,229**	**$53,568**	**$44,228**	**$52,670**	**$0**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Building Division		Development Fund (120) Dept. (3000)					
Salaries	5100	$77,891	$107,739	$80,476	$129,837	$131,000	$125,007
Part Time	5165	5,896	5,768	8,617	0	0	0
Vacation Buyback	5180	603	262	1,530	1,500	300	1,500
Benefits	5200	22,631	38,081	27,182	60,256	43,500	49,573
Office Supplies	5400	822	410	824	1,345	1,345	1,345
Department Supplies	5500	283	474	3,926	1,500	1,500	1,500
Fuel & Oil	5505	848	1,185	1,101	1,500	1,500	1,500
Equipment Maintenance	5705	277	332	185	550	300	550
Code Enforcement	5708	0	0	0	2,500	750	2,500
Vehicle Repair & Maintenance	5715	740	10	0	1,500	1,000	2,500
Janitorial Service (5%)	5735	840	1,461	1,518	1,540	1,550	1,565
Building Repairs (10%)	5740	0	143	24	150	75	150
Contract Plan Checking	6005	82,477	7,931	20,976	10,000	0	10,000
Personnel Services	6035	1,062	235	3,138	600	380	600
FPIC Admin. Fees	6055	0	0	124	0	0	0
Telephone	6200	1,008	571	384	600	500	600
Advertising	6300	0	0	0	500	0	500
Auto Insurance	6350	1,500	1,500	1,500	1,500	1,500	1,500
Utilities	6505	756	648	676	800	800	1,500
Travel & Conferences	7000	7,220	1,809	2,120	6,000	3,000	2,000
Certification Exams	7010	60	0	290	1,500	1,500	1,500
Dues & Subscriptions	7015	665	0	0	1,050	800	1,050
Distributed Charges	9250	2,500	2,500	2,500	2,500	2,500	2,500
City Hall Rent Expense	9050	1,704	1,709	1,711	0	0	0
Capital Outlay					950	950	
Code Books	8141	4,618	809	3,876	2,500	1,200	1,000
Total		**$214,401**	**$173,577**	**$162,678**	**$230,678**	**$195,950**	**$210,440**
Development Review Division		Development Fund (120) Dept. (3100)					
Salaries	5100	$117,160	$136,695	$137,535	$171,706	$171,566	$177,699
Vacation Buyback	5180	417	1,526	2,236	0	750	0
Benefits	5200	36,400	47,267	47,446	67,594	62,980	75,236
Departmental Supplies	5500	196	147	1,056	850	500	850
Permit Tracking Software Mntnc.	5710	0	0	0	0	0	5,000
Map Check Services	6005	2,279	11,519	16,819	15,000	10,500	10,000
Engineering/Professional Svcs.	6025	0	0	11,250	20,000	30,000	20,000
Personnel Services	6035	0	0	17,815	0	0	0
New General Plan	6065	247,235	253,372	117,026	50,000	10,000	25,000
Zoning Code Update	6066	0	0	0	200,000	1,000	200,000
Advertising	6300	0	0	0	5,000	1,250	5,000
Capital Outlay		0	0	15,260	5,000	9,680	
Permit Tracking Software	8271						5,000
Total		**$403,687**	**$450,526**	**$366,443**	**$535,150**	**$298,226**	**$523,786**
Total Department		**$696,453**	**$702,164**	**$647,279**	**$883,910**	**$610,011**	**$805,659**

COMMUNITY PROMOTION

General Fund

DEPARTMENT PURPOSE

The purpose of the Community Promotion Department is to assist local community efforts in stimulating tourism, retail business, and economic development activities. Since staff is limited, much of the work is done in cooperation with the Fortuna Chamber of Commerce, Fortuna Redevelopment Agency, and Fortuna Business Improvement District. The City owns the building used as the Fortuna Chamber of Commerce Office and provides this faciltiy rent free at an annual value of $9,000 per year, as well as the use of the Monday Club for weekly Chamber meetings at an annual value of 4,000. The City also provides rent free office space for the Fortuna Business Improvement District District in the City's Monday Club facility at an annual value of $2,400

DEPARTMENT GOALS AND OBJECTIVES

1 Contract with the Fortuna Chamber of Commerce to continue the annual cooperative arrangement between the City and Chamber to fund important promotional activities in Fortuna.

* Continue support of Fortuna Rodeo Week providing rodeo grounds maintenance, clean-up, and law enforcement services. The City's contribution is staff support from the Parks and Recreation, Public Work and Police Departments.
  The annual estimated value of this support is $26,000

* Continue support of Auto Expo providing street closures, clean up, and law enforcement services. The City's contribution is staff support from the Parks Recreation, Public Works and Police Departments.
  The annual estimated value of this support is $13,000

* Continue support of Art & Wine in the Park providing setup, clean up, and law enforcement services. The City's contribution is staff support from the Parks Recreation, Public Works and Police Departments.
  The annual estimated value of this support is $700

* Continue support of Hops in Humboldt providing setup, clean up, and law enforcement services. The City's contribution is staff support from the Parks Recreation, Public Works and Police Departments.
  The annual estimated value of this support is $2,300

* Continue support of Apple Harvest providing setup, road closures, clean up, and law enforcement services. The City's contribution is staff support from the Parks Recreation, Public Works and Police Departments.
  The annual estimated value of this support is $2,500

* Continue support of Civil War Days providing setup, road closures, clean up, and law enforcement services. The City's contribution is staff support from the Parks Recreation, Public Works andPolice Departments.
  The annual estimated value of this support is $1,000

2. Contract with Fortuna Chamber of Commerce to operate a Tourism Promotion Program during the summer months.

* Work with Chamber to develop regional cooperation for tourism promotion.
* Provide extra staff to Fortuna's Tourism Center from July 1 through Labor Day.

3. Continue to support the Fortuna Business Improvement District by matching the funds collected from businesses in the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

City contributions to the RSVP/VCOR programs have been moved from Miscellaneous Non-Departmental to Community Promotion.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5200	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Department Supplies		5500	$0	$0	$160	$0	$0	$0
Web Site Host & Maintenance		5780	576	576	1,098	576	260	0
Chamber of Commerce		6800	13,000	13,000	15,565	25,400	28,000	26,000
Chamber of Comm. TOT Allocation		6801	40,535	46,957	47,338	47,600	47,430	48,379
Special Event Bus Service		6803	0	0	500	500	500	500
FBID Facility Rent		6804	0	0	0	2,400	2,400	2,400
RSVP/VCOR		6805	0	0	0	0	0	8,000
Centennial		6812	10,306	3,526	0	0	0	0
Community Events		6814	0	0	0	2,000	2,000	2,000
Humboldt Visitor & Convention		6815	4,500	6,000	7,000	5,000	5,000	0
Humboldt County Film Commission		6815	4,500	6,000	7,000	5,000	5,000	0
Business Improvement District		7625	46,405	52,859	56,129	54,350	52,288	52,188
Total			$119,822	$128,918	$134,790	$142,826	$142,878	$139,467

DEBT SERVICE

DEPARTMENT PURPOSE

The general debt department centralizes Fortuna's long term debt program providing the public information on the types of debt obligations due note and bond holders.

EXISTING LONG TERM DEBT	Budget 2008-09	Request 2009-10	General Fund	Development Fund	Water Fund	Sewer Fund	Assessment Fund	Lease Payment Fund	Redevelopment Agency
Campton Heights Water System: On July 1, 1985, the City purchased the CHWS for $443,031 The purchase was financed through an agreement with the former shareholder of the Utility. We will make 12 monthly payments of $4,166 including interest at 10.13%. Final Payment, July 2010. Balance $47,352. Interest $2,638 Principal $47,352.	$49,990	$49,990			$49,990				
The Fortuna Assessment District #1 was created in 1979 to finance the local share of the installation of sewers in the Rohnerville / Campton Heights area and the additions to the treatment plant necessary to treat the additional effluent. Assessment bonds issued in the amount of $1,005,350 were sold to FMHA bearing an interest rate of 5%. Maximum maturity date on the bonds is 40 years. The bonds are not a general obligation to the City Final Payment, July 2018 Balance $299,250. Interest $15,000. Principal $30,000.	41,250	45,000					$45,000		
2007 General Fund Revenue Bonds: On October 30, 2007, The City issued revenue bonds in the amount of $4,220,000 in order to fund a new Police Department Facilty, as outlined in the 2008-09 Capital Improvement Program. Additionally, the 1991 and 1995 COPs were paid off and refinanced with a portion of the bond proceeds. Payment commences May 2008 and concludes October 2037 Interest rates are from 3.750% to 5%. Balance 4,040,000. Interest $178,931, Principal $190,000.	368,181	368,931	$216,858	$1,291	4,132	$5,165		$140,194	$1,291
2006 Water Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $8,085,000 in order to complete a number water improvement projects throughout the City. These projects are outlined in the 2007-08 Five Year Capital Improvement Program. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.375% to 5%. for October 2009. Balance 8,085,000. Interest $368,079, Principal $70,000.	369,829	438,079			438,079				
2006 Wastewater Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $13,820,000 in order to complete the Wastewater Treatment Plant Expansion. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.250% to 5%. Balance 13,385,000. Interest $605,635. Principal $260,000.	863,260	865,635				865,635			
Total	$1,692,510	$1,767,635	$216,858	$1,291	$492,201	$870,800	$45,000	$140,194	$1,291
Principal	492,808	597,352	111,682	665	119,480	262,660	30,000	72,200	665
Interest	1,199,702	1,170,283	105,176	626	372,721	608,140	15,000	67,994	626
Total	$1,692,510	1,767,635	$216,858	$1,291	$492,201	$870,800	$45,000	$140,194	$1,291

FINANCE

General Fund

DEPARTMENT PURPOSE

The Finance Department is responsible for providing financial management of all City funds and administering internal support functions for all City Departments. Major activities include maintaining the City's investment program; preparing special management and financial forecasts and analysis; developing the annual budget; monitoring revenues and expenditures on a monthly basis; maintenance of the City's pay plan; general ledger; accounts payable; accounts receivable; payroll; revenue collection; business license enforcement; word processing support; computer operations; utility billing; and monitoring compliance with purchasing procedures.

DEPARTMENT GOALS & OBJECTIVES

1. Assist in development and implementation of the annual budget.
2. Monitor all Federal and State legislation and implement changes.
3. Review City ordinances and policies to determine current applicability.
4. Help in the administration of the Housing Rehabilitation loans.
5. Evaluate computer processing needs and plan for future development.
6. Development of an accounting policies and procedures manual.
7. Review and improve internal control structure and policies.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

There are no significant changes planned for the 2009-10 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Finance Director	0.51	0.38	0.38	0.38	0.38
Office Supervisor	0.34	0.34	0.34	0.34	0.34
Account Clerk III	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.08
Account Clerk II	-	-	-	-	0.08
	-	-	-	-	-
Total Authorized	**1.30**	**1.17**	**1.17**	**1.17**	**1.17**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1200	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Salaries		5100	$51,774	$56,069	$59,511	$62,264	$59,068	$60,721
Overtime		5170	154	0	0	0	150	0
Vacation Buyback		5180	91	93	97	100	934	100
Benefits		5200	20,981	23,680	22,447	23,192	21,170	24,159
Office Supplies		5400	7,554	5,091	5,488	5,000	5,900	6,000
Computer Software		5410	0	0	0	0	0	0
Department Supplies		5500	449	771	425	500	600	500
Equipment Maint. (40%)		5705	0	0	0	880	400	880
Software Maint. (40%)		5710	2,483	2,744	3,456	3,600	3,600	3,600
Acctg Software Training		6015	0	0	0	0	0	0
Personnel Services		6035	0	0	458	0	512	0
Advertising		6300	639	438	525	500	320	500
Travel and Conferences		7000	1,376	1,690	2,793	0	3,089	2,000
Dues and Subscriptions		7015	279	265	0	400	400	400
Distributed Charges		9200	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Capital Outlay			1,330	1,887	0	0	0	0
Total			**$85,610**	**$91,228**	**$93,700**	**$94,936**	**$94,643**	**$97,360**

LIBRARY

General Fund

DEPARTMENT PURPOSE

The City of Fortuna Library provides information, reading, audio, and visual materials to assist the public in finding what it needs regardless of the educational level and research skills of the individual.

The present library has reached capacity at 18,000 books and has a monthly circulation around 9,000 books per month. Nine years ago, the library received a new computer system that is attached to the central branch in Eureka. The new system allows greater access to all library services.

The City has signed a memorandum of understanding between the City of Fortuna and the Humboldt County Library. The MOU transfers all library equipment owned by the City of Fortuna to the County. The County Library is responsible for maintenance, supplies, and property insurance of this equipment. All income earned on use of copier is transferred to the County.

The City owns the library building and pays for building repairs and maintenance, janitorial services, utilities, and property and liability insurance on the building at an annual value of $9,000. In addition, the City provides rent-free usage of the facility at an estimated annual value of $14,400.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes proposed for 2009-10.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5500	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Supplies		5500	131	543	86	250	100	250
Janitorial Services (10%)		5735	2,689	2,922	3,036	3,081	3,086	3,130
Building Repairs		5740	616	1,058	435	900	676	900
Utilities		6505	3,395	3,612	3,733	4,000	5,150	5,200
Property Tax		6720	36	36	36	36	36	36
Facility Rent		6806	0	0	0	14,400	14,400	14,400
Capital Outlay			0	0	0	0	0	0
Total			**$6,867**	**$8,171**	**$7,326**	**$22,667**	**$23,448**	**$23,916**

MISCELLANEOUS NON-DEPARTMENTAL

General Fund

DEPARTMENT PURPOSE

The miscellaneous non-departmental budget is responsible for administering the City's personnel and labor relations system and providing personnel services to all City Departments. It also finances City administrative services such as codification and audits. The City Manager, Assistant City Manager, and Finance Director manage this Department.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Included is the annual cost for the municipal audit contracted with the accounting firm of Terry E. Krieg. Audit charges for the special agencies will be paid from individual accounts.
Costs for managing the new City web-site have been moved to the General Government Building Department. City funding for the RSVP program has been moved to the Community Promotion Department.

AUDIT FEE DISTRIBUTION

Entity	2005-06	2006-07	2007-08	2008-09	2009-10
City of Fortuna	$12,300	$15,000	$12,000	$13,000	$13,000
Public Improvement Corporation	1,000	1,000	1,000	0	0
Redevelopment Agency	4,700	5,000	5,000	6,000	6,000
Single Audit Act	2,000	2,000	2,000	3,000	3,000
Total	**$20,000**	**$23,000**	**$20,000**	**$22,000**	**$22,000**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1400	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Office Supplies		5400	$0	$101	$98	$250	$100	$250
Department Supplies		5500	2,276	1,454	2,400	2,000	2,000	2,000
Equipment Repairs & Maint.		5720	0	0	1,340	0	0	0
Web Site Host & Maintenace		5780	0	0	0	6,600	6,600	0
Audit Fees		6000	8,580	9,000	8,400	9,600	9,600	9,600
Legal Services		6020	6,009	5,595	7,214	5,000	8,900	10,000
Professional Services		6025	8,898	1,328	3,202	5,500	1,000	3,000
Temporary Personnel		6037	2,594	0	0	0	0	0
Cable Franchise Admin. Fees		6038	0	0	353	4,230	4,230	4,230
FPIC Admin. Fees		6055	0	0	1,336	0	0	0
Codifications		6225	0	1,437	1,542	2,000	1,800	2,000
Advertising		6300	276	0	922	500	120	0
Employee Recognition		6315	1,509	2,175	1,954	2,500	1,979	2,500
State Fees		6600	100	100	100	100	100	100
County Admin. Fees		6700	5,817	38,221	45,712	42,000	60,000	60,000
Election Expenses		6710	219	0	0	5,000	5,000	0
Fire Assessments		6720	87	87	87	87	87	87
RSVP		6805	7,000	7,000	8,000	8,000	8,000	0
Travel & Conferences		7000	3,421	333	1,287	5,250	3,200	5,700
Training (City-Wide)		7005	2,168	0	3,370	5,000	2,500	5,000
Dues & Subscriptions		7015	125	368	310	500	300	700
LOCC Dues		7020	5,132	5,347	5,507	5,600	5,600	5,600
Capital Outlay			0	0	0	15,000	17,200	0
Total			$54,211	$72,546	$93,134	$124,717	$138,316	$110,767

PARKS AND RECREATION

General Fund

DEPARTMENT PURPOSE

The Parks and Recreation Department has three divisions which include Parks, Recreation and the Depot Museum. The Department is also responsible for the operation of the Senior/Disabled Bus.

The Parks Division provides for the maintenance and landscaping of the City Parks, Fortuna Boulevard Medians, Monday Club, River Lodge, Bulb Sidewalks, City Hall, Library and Chamber of Commerce.

The Recreation Division is responsible for the administration of a comprehensive leisure program that meets the community's recreational needs. The Recreation Division administers the reservations and scheduling of all park facilities. Recreation Staff handle the daily reservations and dispatching of drivers for the Senior/Disabled Bus Service. Recreation Staff provide secretarial support for the Parks and Recreation Commission.

The Depot Museum Division provides support staff to the Historical Commission that was established specifically for the preservation of the Northwestern Pacific Depot. The Depot currently houses items that pay homage to Fortuna and the Eel River Valley's heritage. Train, Timber, and Fishing are the main display themes. Parks Staff assist the Historical Commission and Curator in hanging or moving displays. They are also responsible for building repairs, maintenance and improvements made to the facility. Recreation Staff provide secretarial support for the Historical Commission.

DEPARTMENT GOALS AND OBJECTIVES

1. Maintain and improve the quality of appearance of all public facilities.

   * Continue utilizing volunteers and community service groups for Improvement Projects.
   * Continue joint maintenance agreements with schools and sports leagues.
   * Evaluate current work practices and implement methods for increasing efficiency and productivity.

2. Develop community involvement in recreation programs and activities.

   * Continue working with the Chamber of Commerce and FBID on promotional events and activities in the City
   * Solicit new grant funding sources for providing sponsorships or camperships in City programs.
   * Establish fund and solicit donations for construction of an additional basketball court in Rohner Park.

3. Involve the Depot Museum in Citywide Festivals. Promote monthly exhibits through use of local media. Promote Depot for use by schools for classroom tours and local history research.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Museum Exhibit Acquisition Fund has been added to adminster and account for museum donations, museum gift shop sales, and the acquistion of items for the museum collection as well as related expenditures.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Parks & Rec Director	1.00	1.00	1.00	0.95	1.00
Park Maintenance Lead Worker	-	-	-	-	-
Park Maintenance Worker II	4.00	2.80	2.80	2.80	2.80
Park Maintenance Worker III	-	1.00	1.00	1.00	1.00
Vehicle & Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
Administrative Clerk	-	-	-	-	-
Parks & Rec Administrative Assistant	0.87	0.87	0.87	0.87	0.87
Recreation Supervisor	-	1.00	1.00	1.00	1.00
Seasonal/Part-time Worker (4 PT)	2.70	2.70	2.70	2.70	2.70
Secretary (3 PT)	1.00	1.00	1.00	1.00	1.00
Recreation Leaders (8 PT)	1.20	1.20	1.20	1.20	1.20
Recreation Aides (8 PT)	0.25	0.25	0.25	0.25	0.25
Recreation Program Supervisors (3 PT)	0.75	0.75	0.75	0.75	0.75
Museum Curator (PT)	0.49	0.49	0.49	0.49	0.49
Total Authorized	12.35	13.15	13.15	13.10	13.15

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Recreation Division			General Fund (100) Dept. (5400)				
Salaries	5100	$45,920	$57,440	$75,766	$77,467	$79,532	$78,998
Part-time/Temporary	5165	121,019	143,215	218,791	133,250	124,181	130,650
Overtime	5170	1,172	1,495	333	500	235	500
Vacation/Sick Leave Buyback	5180	0	0	0	0	0	0
Benefits	5200	30,249	39,563	45,289	44,945	36,748	43,433
Office Supplies	5400	1,619	2,369	3,371	2,000	1,500	1,500
Department Supplies	5500	85	176	839	2,500	750	1,000
Personnel Services	6035	288	183	378	1,000	500	500
Telephone	6200	2,908	2,799	2,571	3,000	2,500	2,500
Advertising	6300	271	573	307	2,500	1,000	1,000
Utilities	6505	2,315	2,857	3,733	3,000	4,500	4,500
Travel & Conferences	7000	212	722	687	750	800	800
Dues & Subscriptions	7015	29	90	30	150	150	150
Sports Officials	7200	12,576	20,511	24,129	13,000	13,000	15,000
Swim Program Bus Rental	7205	0	2,376	1,577	2,500	1,728	2,000
Swim Lessons-CR/Scotia	7210	0	2,426	1,680	2,500	4,140	4,000
Adult Sports League	7215	2,258	4,982	2,123	2,500	2,000	2,000
Summer Rec. Program	7220	2,422	2,639	3,214	4,000	4,000	4,000
Kiddie Kamp	7222	0	0	961	1,500	1,500	1,500
Youth Basketball League	7225	1,941	2,751	3,076	3,500	3,000	3,000
Skating Program	7230	1,641	2,055	883	2,500	1,000	1,500
After School Supplies	7235	522	931	3,391	1,500	1,000	1,000
Basketball Camp	7248	3,237	2,312	1,539	3,000	1,000	1,000
Capital Outlay		0	0	3,457	0	0	
Replace Skates in Pavilion	8277						2,500
Portable Bleachers System (2) *	8277						80,000
* Funded With Prior Year Goble Donation							
Total		**$230,684**	**$292,465**	**$398,125**	**$307,562**	**$284,764**	**$383,030**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Parks Division			General Fund (100) Dept. (5450)				
Salaries	5100	$142,285	$138,465	$133,964	$155,420	$127,292	$162,078
Part-time/Temporary	5165	24,826	21,994	29,571	31,519	35,913	31,676
Overtime	5170	1,208	612	603	2,000	828	2,000
Vacation/Sick Leave Buyback	5180	682	643	0	900	450	900
Benefits	5200	59,162	54,440	51,714	57,566	50,690	63,764
Office Supplies	5400	260	299	497	500	500	500
Department Supplies	5500	21,453	20,274	28,411	20,000	20,000	20,000
Vehicle Fuel & Oil	5505	6,623	6,578	6,190	7,000	6,000	6,000
Equipment Fuel & Oil	5510	2,881	3,055	4,637	3,500	4,000	4,000
Janitorial & Paper Supplies	5565	5,102	5,714	6,198	4,000	7,500	4,500
Special Event Supplies	5570	0	1,553	0	2,500	1,000	2,500
Office Equipment Maintenance	5705	919	1,019	568	550	600	600
Vehicle Repairs & Maintenance	5715	718	921	2,189	4,000	3,500	4,000
Equipment Maintenance	5720	3,600	2,500	2,857	5,000	4,000	4,500
Janitorial Service (10%)	5735	0	3,129	3,036	3,081	3,090	3,130
Building Repairs & Maintenance	5740	1,973	1,920	806	3,000	2,500	2,500
Newburg Park Maintenance	5741	3,250	2,894	33	2,500	1,500	1,500
Median Maintenance Supplies	5742	460	1,549	864	1,000	1,000	1,000
Pavilion Maintenance	5743	498	304	1,179	1,500	1,000	1,000
Vandalism Repair	5745	1,727	620	705	2,000	1,000	2,000
Weed Abatement	5750	585	386	85	1,000	500	1,000
Contract Tree Trimming	5755	0	500	700	1,000	1,500	1,000
Tools & Small Equipment	5900	1,774	1,814	1,907	2,000	1,500	1,500
Professional Services	6025	0	0	0	2,000	0	1,000
Personnel Services	6035	888	35	0	2,000	1,000	1,000
Advertising	6300	64	0	0	250	0	0
Utilities	6505	19,947	21,212	22,127	30,000	70,801	72,000
Fire Assessment	6720	108	108	108	120	120	120
Travel & Conferences	7000	850	0	0	750	500	750
Dues & Subscriptions	7015	0	100	60	100	0	0
Sports Field Maintenance	7215	0	1,089	773	2,000	1,500	1,500
Uniforms		0	0	0	0	0	0
Capital Outlay		43,799	914	19,415	0	0	
Utility Service Vehicle & Trailer *	8277						11,000
30' Aerial Work Platform *	8277						9,000
Weedeaters/Pole Chainsaw (3)	8277						2,000
* Funded With Prior Year Goble Donation							
Total		**$345,642**	**$294,641**	**$319,197**	**$348,756**	**$349,784**	**$420,018**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Depot Museum			General Fund (100) Dept. (5600)				
Museum Curator	5165	$6,724	$9,679	$9,816	$9,729	$6,664	$9,849
Benefits	5200	800	587	422	579	350	586
Office Supplies	5400	0	178	64	300	600	500
Department Supplies	5500	0	639	302	1,000	1,000	1,000
Alarm System	5730	258	303	376	300	276	300
Building Repair & Maintenance	5740	78	93	147	500	500	500
Personnel Services	6035	0	0	0	0	744	0
Telephone	6200	0	0	0	200	200	200
Advertising	6300	64	0	362	500	500	500
Utilities	6505	3,714	4,493	4,032	4,000	4,200	4,500
Capital Outlay		0	30,656	0	0		0
Total		**$11,638**	**$46,628**	**$15,521**	**$17,108**	**$15,034**	**$17,935**
Museum Exhibit Acquisition Fund			General Fund (165) Dept. (5610)				
Department Supplies	5500	0	0	0	500	500	500
Gift Shop Purchases/CGS	5550	0	0	0	1,000	1,000	1,000
Capital Outlay		0	0	0	4,500	1,500	
Collection Acquisitions	8279						2,750
Exhibit Construction	8279						2,750
Indian Exhibit Acquisitions	8279						1,000
Total		**$0**	**$0**	**$0**	**$6,000**	**$3,000**	**$8,000**
Total Parks & Recreation		**$587,964**	**$633,734**	**$732,843**	**$679,426**	**$652,582**	**$828,984**

POLICE

General Fund

DEPARTMENT PURPOSE

The Police Department is responsible for the protection of life and property through maintenance of public order, the fair and impartial enforcement of laws, safeguarding the Constitutional Rights of all, and the regulation of motor vehicles.

The Department is committed to serving the citizens of Fortuna by continually seeking community opinion and involvement, engaging in police-community crime prevention, public safety education and cooperative efforts with other public and private agencies.

The Department strives for excellence in purpose and performance. Fairness, honesty and integrity are mainstays in Departmental relationships. It is a continuing goal of the Police Department to recruit and retain the most qualified police employees for the City of Fortuna.

DEPARTMENT GOALS AND OBJECTIVES

1. To maintain and enhance, if possible, the level of service to the growing community by deploying personnel and resources effectively and utilizing volunteers.

2. To be good financial managers; expending fiscal resources wisely and at the same time developing and expanding city revenues when applicable.

3. To enhance our police-community relationships through new and existing programs.

4. To emphasize departmental training and personnel development in order to professionally serve the community.

5. To adhere to the Police Code of Ethics and the Fortuna Police Department Statement of Values.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

An additional Police Officer position is being added, which the cost of which will be offset by reduced overtime. One of the Communtiy Services Officers will be designated as Lead CSO, at the discretion of the Chief, for special duties, as assigned. The Records Clerk will assume Relief Dispatch duties to allow more efficient use of personnel.
The Department has 16 sworn officers including the Chief.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	-	-	-	1.00	1.00
Sergeants	3.00	4.00	4.00	3.00	3.00
Police Officers	8.00	7.00	7.00	7.00	8.00
Problem Oriented Policing/Drug Officer	1.00	1.00	1.00	1.00	1.00
Youth Services Officer	1.00	1.00	1.00	1.00	1.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	6.00	7.00	7.00	7.00	6.00
Lead Community Services Officer	-	-	-	-	1.00
Records Clerk/Relief Dispatcher II	1.00	1.00	1.00	1.00	1.00
Vehhicle & Equipment Mechanic	0.13	0.13	0.13	0.13	0.13
Part-time Temporary	0.50	0.50	0.50	0.50	0.50
Total Authorized	**23.63**	**24.63**	**24.63**	**24.63**	**25.63**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 2000	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Police Department								
Salaries		5100	$792,622	$822,917	$902,529	$977,686	$928,050	$1,063,079
Part-time & Temporary		5165	9,012	13,621	9,561	15,375	12,600	18,375
Overtime		5170	88,751	122,810	120,260	86,000	152,000	86,000
Vacation/Sick Leave Buyback		5180	95,306	12,924	11,944	8,000	27,500	8,000
Benefits		5200	352,156	387,829	387,141	444,340	390,000	505,161
Uniform Allowance		5260	6,687	7,242	8,879	12,300	12,000	15,800
Office Supplies		5400	12,530	10,506	10,629	12,000	12,000	12,000
Software		5410	0	0	0	0	0	2,000
Department Supplies		5500	20,573	30,749	23,787	25,000	25,000	25,000
Vehicle Fuel & Oil		5505	32,243	34,889	41,079	45,000	45,000	45,000
Ammunition/Range Supplies		5515	2,861	3,446	2,341	3,000	3,000	3,000
Radio & Equipment Maint.		5700	6,110	1,966	5,367	5,250	5,250	5,250
Office Equipment Maint.		5705	2,026	1,282	1,598	4,500	3,500	4,500
Code Enforcement		5708	0	0	0	2,500	1,000	1,000
Vehicle Repairs & Maint.		5715	18,594	21,579	23,859	25,000	25,000	25,000
Equipment Repairs & Maint.		5720	4,266	2,478	2,219	5,000	2,500	5,000
Janitorial Service (30%)		5735	7,211	8,767	9,109	9,243	9,268	9,391
Building Repairs (40%)		5740	1,437	1,530	770	3,000	1,500	3,000
Network Support (50%)		5775	17,894	13,352	16,808	16,000	16,000	9,600
Telephone Network Support		5776	0	0	0	0	0	2,000
Professional Services		6025	56	48	0	2,000	2,000	2,000
Recruitment Services		6035	7,073	12,361	4,758	17,000	17,000	17,000
Credit Card Processing Fees		6060	0	0	0	0	560	560
Telephone		6200	16,082	14,589	15,860	17,000	17,000	17,000
CLEWS/CLETS Service		6215	6,358	7,207	8,352	8,500	8,500	8,500
Eureka Records/Dispatch		6230	12,445	22,686	0	18,000	18,000	18,000
Advertising		6300	946	1,118	329	2,000	500	500
Utilities (50%)		6505	12,604	10,793	11,262	12,000	13,000	13,000
DUI/DOJ Testing Fees		6600	3,740	3,821	6,193	7,000	7,000	7,000
Livescan Fees		6625	10,089	10,312	11,372	10,000	10,000	10,000
Booking Fees		6705	33,473	42,503	12,500	10,000	0	0
Travel & Conferences		7000	3,582	4,123	1,384	5,000	3,000	3,000
Training Expenses		7005	13,992	25,704	33,140	30,000	30,000	30,000
Dues & Subscriptions		7015	2,130	1,946	1,805	2,000	2,720	2,000
Special Expense		7405	10,423	5,767	11,732	15,000	15,000	15,000
SCOP Volunteers		7415	145	23	2,531	1,500	1,000	1,000
Police Explorer		7420	0	1,206	70	1,500	500	500
Police Chaplains		7425	0	105	254	500	250	250
RARC		7435	866	0	0	1,500	500	500
Abandoned Vehicle Expense		7450	6,583	7,073	4,375	10,000	10,000	10,000
Every 15 Minuetes Expense		7451	0	0	14,911	0	0	0
Capital Outlay			7,542	82,663	66,909	91,500	91,500	0
Police Cars (2)		8267						70,000
Personal Body Armor/Vests (16)		8267						10,400
Public Safety Base Radio		8267						6,500
Computers & Printers		8267						3,000
AR-15 Rifle (1)		8267						1,000
Animal Cages & Supplies		8267						3,000
Total			**$1,618,408**	**$1,751,935**	**$1,785,617**	**$1,961,194**	**$1,919,198**	**$2,097,866**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Detective (Was Problem Oriented Policing/Drug Enforcement)				Dept. (2200)			
Salaries	5100	$51,220	$49,449	$31,024	$48,177	$50,260	$51,482
Overtime	5170	7,832	12,739	5,494	7,000	15,100	7,000
Vacation/Sickleave Buyback	5180	860	935	983	500	1,898	500
Benefits	5200	13,379	25,795	16,989	28,364	28,900	30,636
Uniform Allowance	5260	375	500	325	650	650	800
Department Supplies	5500	0	0	604	0	0	0
Vehicle Fuel & Oil	5505	833	575	585	1,500	1,500	1,500
Vehicle Repair	5715	0	0	55	1,000	1,000	1,000
Training	7005	1,616	1,766	0	2,000	2,000	2,000
Total		**$76,115**	**$91,759**	**$56,059**	**$89,192**	**$101,308**	**$94,918**
Drug Task Force - Cal-MMET				Dept. (2250)			
Salaries	5100	$0	$0	$43,593	$46,709	$47,300	$0
Overtime	5170	0	0	14,436	7,000	16,930	0
Vacation/Sickleave Buyback	5180	0	0	0	500	1,000	0
Benefits	5200	0	0	25,808	27,910	27,780	0
Uniform Allowance	5260	0	0	650	650	650	0
Departmental Supplies	5500	0	0	0	1,000	500	0
Vehicle Fuel & Oil	5505	0	59	643	1,500	1,900	0
Vehicle Repair	5715	0	0	0	1,000	1,000	0
Training	7005	0	0	0	2,000	750	0
Total		**$0**	**$59**	**$85,130**	**$88,269**	**$97,810**	**$0**
Youth Services/Problem Oriented Policing				Dept. (2300)			
Salaries	5100	$43,283	$37,044	$41,734	$47,079	$48,030	$54,896
Overtime	5170	2,648	7,061	6,734	7,000	9,650	7,000
Vacation/Sickleave Buyback	5180	0	686	814	500	500	500
Benefits	5200	24,230	24,246	25,126	28,011	27,480	31,537
Uniforms	5260	500	500	650	650	650	800
Departmental Supplies	5500	6,044	8,009	7,014	8,000	8,000	8,000
Training	7005	107	1,855	1,785	2,000	2,000	2,000
Total		**$76,812**	**$79,401**	**$83,857**	**$93,240**	**$96,310**	**$104,732**
				Dept. (2400)			
Disaster Supplies	5500	**$543**	**$1,019**	**$0**	**$5,000**	**$0**	**$0**
Crime Prevention				Dept. (2500)			
Salaries	5100	$32,064	$40,815	$49,789	$52,630	$54,470	$48,900
Overtime	5170	8,508	6,952	5,176	7,000	5,780	7,000
Vacation/Sickleave Buyback	5180	700	612	0	500	500	500
Benefits	5200	22,589	25,095	27,191	29,541	29,050	29,858
Uniform Allowance	5260	354	500	650	650	650	800
Department Supplies	5500	25	653	0	1,000	1,200	1,000
Training	7000	2,216	0	0	2,000	2,000	2,000
Total		**$66,456**	**$74,627**	**$82,806**	**$93,321**	**$93,650**	**$90,058**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Traffic Safety				Dept. (9593)			
Salaries	5100	$43,980	$18,296	$0	$0	$0	$0
Overtime	5170	11,136	12,706	0	0	0	0
Vacation/Sickleave Buyback	5180	0	0	0	0	0	0
Benefits	5200	24,754	11,323	0	0	0	0
Uniform Allowance	5260	250	250	0	0	0	0
Department Supplies	5500	9,786	4,317	0	0	0	0
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
Vehicle Repairs & Maintenance	5715	0	0	0	0	0	0
Training	7000	1,695	0	0	0	0	0
Total		**$91,601**	**$46,892**	**$0**	**$0**	**$0**	**$0**
Animal Control			Dept. (2800)				
Salaries-Stipend	5100	$1,800	$1,800	$1,800	$1,800	$1,800	$1,800
Benefits	5200	800	822	747	455	491	335
Department Supplies	5500	2,981	2,469	5,052	6,000	6,000	6,000
Vehicle Fuel & Oil	5505	0	0	0	0	3,000	3,000
Vehicle Repairs & Maintenance	5715	0	0	0	0	2,000	2,000
Utilities	6505	490	478	933	880	1,400	1,400
Training Expenses	7005	1,030	0	0	1,000	1,000	1,000
Miranda Agreement	7400	7,200	9,202	9,600	15,000	15,000	15,000
Veterinary Expense	7455	1,296	842	556	2,000	2,000	2,000
Total		**$15,597**	**$15,613**	**$18,688**	**$27,135**	**$32,691**	**$32,535**
K-9 Unit			Dept. (2850)				
Salaries-Stipend	5100	$0	$0	$0	$0	$0	$0
Overtime	5170	0	4,106	14,117	9,500	8,000	$9,500
Benefits	5200	0	1,851	5,356	890	2,788	890
Department Supplies	5500	133	13,738	2,076	2,000	2,000	2,000
Vehicle Fuel & Oil	5505	0	0	0	0	1,500	1,500
Vehicle Repairs & Maintenance	5715	0	1,113	0	0	1,000	1,000
Training Expenses	7005	0	11,390	45	2,000	2,000	2,000
Veterinary Expense	7455	0	228	12	2,500	2,500	2,500
Total		**$133**	**$32,426**	**$21,606**	**$16,890**	**$19,788**	**$19,390**
Grant Expenditures & Asset Seizure							
Asset Seizure	180/2700	$0	$2,050	$7,939	$0	$22,000	$0
COPS (Undesignated)	181/2705	1,450	0	0	0	0	0
COPS DUI Awareness	181/2725	0	0	2,093	0	0	0
OTS Seat Belt	100/2720	1,454	2,849	6,354	0	0	0
Total		**$2,904**	**$4,899**	**$16,386**	**$0**	**$22,000**	**$0**
Total Police Department		**$1,948,569**	**$2,098,630**	**$2,150,149**	**$2,374,240**	**$2,382,755**	**$2,439,499**

PUBLIC WORKS

Various Funds

DEPARTMENT PURPOSE

The mission of the Public Works Department is to operate and maintain the City's public infrastructure, and provide repair and construction projects in the most efficient and effective manner possible.

The Public Works Department three divisions: Administration, General Services, and Environmental Services. Major activities include management, maintenance and operation of the street and storm drain systems, water and sewer systems, buildings and grounds, and vehicle fleet and equipment. Public Works is also responsible for the construction and implementation of most of the City's annual capital improvement projects.

The Administrative Division is responsible for the oversite, coordination, planning, programming and execution of the Department's programs. This division also provides leadership and management for the City's Storm Water Management System, Handicap Accessibility Program, and Solid Waste Recycling Program.

The General Services Division is responsible for the street system which includes maintenance of approximately 52 miles of streets, 400 traffic control signs, the roadway striping and pavement markings, and street sweeping programs. The Division handles roadside maintenance, weed abatement, fleet maintenance, equipment maintenance (construction and portable) and facility maintenance. The Division is responsible for the storm drain system including maintenance of the 300 drainage structures in the system, several miles of drainage ditches, pipeline facilities and stream clearance activities. The Division is responsible for the maintenance and repair of the City's street light system and traffic signals. The underground water and sewer infrastructure operation and maintenance has been added to this Division and includes all water and sewer mains and related items to include water meters and services, sewer accesses and laterals, and other items located in the street right of way.

The Environmental Services Division operates and maintains all the water and wastewater pumping and treatment facilities and equipment. These are described in separate sections of the Budget (see Wastewater & Water Divisions).

ADMINISTRATIVE DIVISION GOALS AND OBJECTIVES

1 Improve the quality of leadership and employee efficiency within the Public Works Department.
- * Remain flexible and proactive to the City's changing needs.
- * Provide quality construction in the most efficient and effective manner possible.
- * Maintain good discipline and morale within the Department.

2. Actively enforce City Ordinances pertaining to Public Works operations.
- * Enforce the Weed Abatement Program.
- * Maintain the Hazard Communication Program.
- * Provide excellent service to the City

3 Administer special programs assigned to Public Works
- *Compliance with Solid Waste Reduction Program (AB939).
- * Improve Energy Conservation at City Facilities.
- * Implement ADA Action Plan.
- * Implement Storm Water Management Plan.

GENERAL SERVICES DIVISION GOALS AND OBJECTIVES

1 Minimize flooding hazards through the continued use of a regular maintenance program.
* Annual review of the condition of the City's creeks to insure proper functioning.
* Maintain a program for cleaning drainage inlets and ditches as needed prior to the winter season.
*Upgrade storm drain system to correct local flooding problems.

2. Improve traffic safety within the City
* Maintain traffic signals.
* Conduct street stripping and crosswalk maintenance.
* Improve traffic control sign visibility and reflectance by changing signs when needed.
* Provide traffic engineering support.
* Maintain street light system.

3. Improve the structural integrity of streets and alleys.
* Coordinate street overlays with utility pipe replacement programs.
* Grade, clean and gravel all alleys within the City.
* Implement a program of saw cutting and patching broken pavement areas.
* Carry out the pavement management program.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Public Works Director supervises the two Division Superintendents who are responsible for each of the two major divisions: General Services and Environmental Services.
The Public Works Director also serves as the City Engineer.
Major projects are delineated in the adopted 5-Year Capital Improvement Program.
Other responsibilities include Solid Waste Recycling and Source Reduction, Stormwater Management Plan, Energy Conservation, and ADA Compliance programs.
The engineering department has been moved to Public Works from Community Development.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Public Works Director/City Engineer					0.15
Public Works Director	-	-	-	0.20	-
Administrative Personnel	0.06	0.06	0.06	0.01	0.01
Administrative Clerk	-	-	-	-	-
Public Works Administrative Technician	0.20	0.20	0.20	0.20	0.20
Deputy PW Director - General Services	0.60	0.60	0.60	0.65	-
General Services Superintendent	-	-	-	-	0.65
Lead Street Maintenance Worker	0.80	0.80	0.80	0.80	0.80
Public Works Technician	1.00	1.00	1.00	1.00	1.00
Street Maintenance Worker II/III	3.20	3.20	3.20	3.20	3.20
Facility Maintenance Worker II/III	1.80	-	-	-	-
Vehicle & Equpment Mechanic	0.48	0.48	0.48	0.48	0.48
Compliance Coordinator	-	0.35	0.35	0.35	0.35
City Carpenter	-	1.80	1.80	1.80	1.80
Engineering Technician II/III	-	-	-	-	-
Seasonal/Part-time Worker (4 PT)	2.40	2.40	2.40	2.40	2.40
Total Authorized	**10.54**	**10.89**	**10.89**	**11.09**	**11.04**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Public Works Administration			General Fund (100) Dept. (4000)				
Salaries	5100	$4,460	$5,632	$6,151	$24,599	$6,600	$16,260
Part-time/Temporary	5165	0	0	0	3,417	0	3,350
Vacation/Sick Leave Buyback	5180	3	3	0	0	0	0
Benefits	5200	3,342	3,752	2,936	9,184	2,922	6,178
Office Supplies	5400	487	328	300	400	146	400
Department Supplies	5500	3	46	43	400	866	400
Vehicle Fuel	5505	1,638	584	0	1,500	300	1,500
Office Equip. Maint.	5705	0	0	0	200	0	200
Vehicle Repairs	5715	0	0	0	200	0	200
Personnel Services	6035	0	0	157	1,000	860	1,000
Advertising	6300	0	0	0	500	0	500
Travel & Conferences	7000	140	0	0	500	400	500
Training	7005	0	0	0	100	300	300
Dues & Subscriptions	7015	0	0	0	0	200	200
Capital Outlay		0	0	0		0	
Color Network Laser Printer	8235						375
Total		**$10,073**	**$10,345**	**$9,587**	**$41,999**	**$12,594**	**$31,364**
Storm Drain Maintenance			Storm Drainage Fund (200) Dept. (4300)				
Salaries	5100	$16,317	$20,585	$22,940	$25,702	$26,803	$30,671
Part-time/Temporary	5165	796	1,101	121	8,305	0	8,362
Vacation/Sick Leave Buyback	5180	189	0	109	0	0	0
Overtime	5170	260	1,044	354	250	100	250
Benefits	5200	4,502	4,729	5,175	8,479	6,614	9,991
Office Supplies	5400	0	0	0	200	100	250
Department Supplies	5500	1,183	4,386	2,554	5,000	4,064	5,000
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
NPDS Permit	6610	0	0	4,444	4,500	5,400	5,500
Travel & Conferences	7000	0	1,711	210	1,500	1,500	1,500
Training	7005	0	13	30	1,000	250	1,000
Dues & Subscriptions	7015	0	150	125	150	145	250
Special Projects	8237	2,987	8,936	1,759	3,000	6,060	5,000
Capital Outlay			13,817	14,538		1,000	
Total		**$26,234**	**$56,472**	**$52,359**	**$58,086**	**$52,036**	**$67,774**
Stormwater Management			Storm Drainage Fund (200) Dept (4310)				
Adopt a Block		$0	$0	$0	$0	$0	$1,000
ASIST Software Annual Fee	5710	0	0	0	0	0	1,000
Vehicle Repairs	5715	0	0	0	0	0	500
Stormwater Hotline	6614	0	0	0	0	0	600
Advertising	6300	0	0	0	0	0	2,000
IDDE Testing	6613	0	0	0	0	0	2,000
Capital Outlay		0	0	0	0	0	
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$7,100**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Forest Hills Estates Storm Water Detention Basin Maintenance District						Fund (673) Dept. (6520)	
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	1,695	300	1,695
Equipment Repairs	5720	0	0	0	1,000	0	1,000
Administrative Charge	6055	250	250	250	250	250	250
Depreciation	9100	1,695	1,695	1,695	1,695	1,695	1,695
Total		**$5,820**	**$5,820**	**$5,820**	**$8,515**	**$6,120**	**$8,515**
Dove Subdivision Storm Water Detention Basin Maintenance District						Fund (674) Dept. (6522)	
Salaries	5195	$80	$80	$80	$80	$80	$80
Benefits	5295	20	20	20	20	20	20
Administrative Charge	6055	25	25	25	25	25	25
Depreciation	9100	941	941	941	941	941	941
Total		**$1,066**	**$1,066**	**$1,066**	**$1,066**	**$1,066**	**$1,066**
Gulliksen Subdivision Storm Water Detention Basin Maintenance District						Fund (675) Dept (6524)	
Salaries	5195	$0	$0	$80	$80	$80	$80
Benefits	5295	0	0	20	20	20	20
Administrative Charge	6055	0	0	25	25	25	25
Depreciation	9100	0	0	2,068	2,068	2,068	2,068
Total		**$0**	**$0**	**$2,193**	**$2,193**	**$2,193**	**$2,193**
Drainage Assessment Area 2009-01 Astor Subdivision						Fund (676) Dept. (6525)	
Salaries	5195	$0	$0	$0	$0	$0	$0
Benefits	5295	0	0	0	0	0	0
Administrative Charge	6055	0	0	0	0	0	0
Depreciation	9100	0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Street Division			General Fund (100) Dept (4100)				
Salaries	5100	$160,035	$152,683	$171,288	$151,605	$190,794	$148,118
Part-time/Temporary	5165	2,443	5,948	13,769	7,354	2,400	18,140
Vacation/Sick Leave Buyback	5180	3,114	1,513	1,761	1,500	2,166	1,500
Overtime	5170	2,806	2,259	1,032	3,000	1,000	3,000
Benefits	5200	76,162	76,562	75,137	67,288	67,020	68,376
Department Supplies	5500	21,625	22,292	26,338	25,000	22,360	26,000
Vehicle Fuel & Oil	5505	17,263	19,022	21,900	23,000	18,430	24,000
Equipment Fuel & Oil	5510	1,848	1,125	3,424	2,600	1,100	2,750
Vehicle Repairs	5715	3,391	8,396	6,103	5,000	4,400	5,000
Equipment Maintenance	5720	8,932	4,843	2,187	4,700	2,100	4,500
Building Repair & Maintenance	5740	2,301	627	683	1,000	1,000	1,000
Tools & Small Equipment	5900	2,895	2,833	2,051	3,000	2,960	2,700
Personnel Services	6035	0	803	0	500	0	500
Travel & Conference	7000	838	495	548	1,000	0	1,000
Training	7005			385	500	120	500
Dues & Subscriptions	7015	0	0	0	100	100	100
Grinding/Inlay	8239	19,864	0	50,541	60,000	60,000	60,000
Capital Outlay		11,280	54,860	21,016	36,667	46,000	
Corp Yard Winterization	8235						6,000
New Floor Covering	8235						600
Service Truck (1/3)	8235						8,333
Lap Top Computer	8235						1,500
Narrow Band Radios	8235						1,600
CARB Retrofit - VacCon (1/4)	8235						4,500
Mitchell Mechanics Software (1/3)	8235						836
Wacker (1/3)	8235						1,100
Concrete Mixing Trailer (1/3)	8235						1,667
Total		**$334,797**	**$354,261**	**$398,163**	**$393,815**	**$421,950**	**$393,321**
Traffic Control			Gas Tax Fund (280) Dept. (4200)				
Salaries	5100	$72,496	$72,101	$79,199	$86,568	$75,854	$79,591
Part-time/Temporary	5165	7,632	6,382	7,625	9,140	4,200	9,246
Overtime	5170	1,103	944	2,562	1,800	2,082	1,800
Vacation/Sick Leave Buyback	5180	1,285	529	505	0	930	0
Benefits	5200	35,117	36,772	37,223	40,312	34,427	36,971
Department Supplies	5500	12,071	11,227	14,404	10,300	7,600	10,000
Vehicle Fuel & Oil	5505	5,211	4,405	6,897	6,500	6,500	6,500
Base Materials	5520	1,404	773	2,440	1,500	1,000	1,200
Asphalt	5525	6,741	5,673	9,745	7,500	7,500	7,500
Crack Seal Material	5526	0	0	0	0	0	0
Vehicle Repairs	5715	366	113	7	0	53	0
Sweeper Repairs & Maintenance	5721	2,997	6,060	4,588	4,000	4,032	4,000
Traffic Signal Maintenance	5725	3,257	8,840	1,589	3,000	3,000	3,000
Street Light Maintenance	5726	3,559	3,375	4,231	6,000	3,600	5,000
Street Striping	5765	7,587	32,157	0	15,000	15,000	17,000
Tools & Small Equipment	5900	13	31	0	0	0	0
Street Light Utilities	6510	27,698	30,416	29,456	30,600	30,000	29,000
Traffic Signal Utilities	6515	12,167	16,999	5,640	6,250	5,800	6,000
Travel & Conference	7000	0	1,362	0	1,000	1,000	500
Capital Outlay		177,278	840	17,567			
Total		**$377,982**	**$238,999**	**$223,678**	**$229,471**	**$202,578**	**$217,308**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Gas Tax Engineering & Administration			Gas Tax E & A Fund (295) Dept. (4800)				
Salaries	5100	$7,717	$8,060	$8,575	$3,751	$1,958	$744
Vacation/Sick Leave Buyback	5180	$54	$299	$185	250	120	250
Benefits	5200	$2,319	$2,514	$2,389	1,252	592	265
Total		**$10,090**	**$10,873**	**$11,149**	**$5,253**	**$2,670**	**$1,259**

Engineering Division			General Fund (100) Dept. (5100) Moved from Community Development Department				
Salaries	5100						$412
Part-time	5165						0
Overtime	5170						0
Vacation Buyback	5180						0
Benefits	5200						224
Office Supplies	5400						1,000
Department Supplies	5500						1,500
Fuel & Oil	5505						0
Vehicle Repair	5715						500
Equipment Repairs	5720						1,100
Tools & Small Equipment	5900						500
Contract Engineer	6005						0
Legal Services	6020						0
Personnel Services	6035						500
Telephone	6200						0
Advertising	6300						500
Utilities	6505						0
Hazard Mitigation	6730						0
Travel & Conference	7000						3,000
Dues & Subscriptions	7015						6,000
Capital Outlay							0
Scanning Services	8235						1,500
Civil Design Software	8235						5,000
Computer Monitor	8235						300
Computer	8235						1,500
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$23,536**
Total Public Works		**$766,062**	**$677,836**	**$704,015**	**$740,397**	**$701,207**	**$753,435**

RISK MANAGEMENT

General Fund

DEPARTMENT PURPOSE

The Risk Management Department is responsible for managing the insurance and safety programs of the City The City is a member of the Redwood Empire Municipal Fund (REMIF), a municpal self-insurance pool of 15 Cities located in Northern California. As a self-insured City, when the amount of claims paid increase or decrease, the City's insurance costs increase or decrease. The Assistant City Manager (formerly the Executive Assistant to the City Manager) is responsible for managing the Risk Management Department.

Fortuna's insurance program expenses and reimbursable deductibles are included in the budget. The program insures liability, property, earthquake/flood, auto physical damage, boiler & machinery, and employee bonds. The City has a dedutible of $5,000 on each liability claim, and $10,000 on each property claim. liability premium and deductibles are spread among the general, water, and sewer funds on a 60-25-15 percentage basis based upon property values. Workers Compensation premiums are allocated department-wide based upon wages and are included in each department's benefit cost.

SIGNIFICANT CHANGES

There are no significant changes proposed for 2009-10.

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES

Description		2005-06	2006-07	2007-08	2008-09	2009-10
Premiums						
Liability		$90,000	$128,000	$140,000	$158,000	$140,000
Property		25,000	20,000	32,000	36,000	37,000
Earthquake/Flood		50,000	60,000	65,000	112,000	129,000
Automobile Physical Damage		5,500	5,500	6,000	6,000	6,120
Boiler and Machinery		1,300	1,300	3,500	7,000	7,000
Employee Bonds		825	825	825	825	825
Total Property & Liability Premiums		172,625	215,625	247,325	319,825	319,945
	Max Deductible per Claim					
Deductibles						
Liability Deductible	5,000	15,000	15,000	15,000	15,000	15,000
Property Deductible	10,000		0	0	0	0
Earthquake/Flood Deductible	100,000		0	0	0	0
Auto Deductible	10,000		0	0	0	0
Boiler & Mach. Deductible	1,000		0	0	0	0
Employee Bonds Deductible	1,000		0	0	0	0
Total Property & Liability Deductibles		15,000	15,000	15,000	15,000	15,000
Workers' Compensation Premium		102,000	102,000	82,000	87,000	100,000
Workers' Comp Deductible	5,000	11,000	5,000	5,000	5,000	5,000
Workers Comp Claims Handling		12,510	4,200	8,760	8,000	8,000
W.C. First Aid Claims Handling		1,800	1,000	1,000	1,000	1,000
Total Workers' Comp Costs		127,310	112,200	96,760	101,000	114,000

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Assistant City Manager	-	-	-	0.25	0.25
Executive Assistant to City Mgr	0.25	0.25	0.25	-	-
Total Authorized	**0.25**	**0.25**	**0.25**	**0.25**	**0.25**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1600	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Salaries		5100	$12,030	$12,993	$14,397	$16,183	$16,183	$16,264
Benefits		5200	4,927	5,436	5,649	5,965	5,760	6,281
Unemployment Insurance		5220	5,477	2,776	695	6,000	26,000	8,000
Office Supplies		5400	191	91	0	500	150	500
Department Supplies		5500	622	746	0	1,000	300	1,000
Liability Insurance (60%)		6350	109,560	144,385	137,856	94,800	94,800	84,000
Property Insurance (60%)		6350				21,600	21,600	22,200
Earthquake/Flood (60%)		6350	Amounts included in			67,200	67,200	77,400
Auto Physical Damage (60%)		6350	"Liability Insurance"			3,600	3,600	3,670
Boiler and Machinery (60%)		6350				4,200	4,200	4,200
Employee Bonds (60%)		6350				500	500	500
Liability Deductible (60%)		6350				9,000	9,000	9,000
Property Deductible (60%)		6350				0	0	0
Worker's Comp Deductible		5205	13,152	8,880	16,589	3,000	3,000	3,000
W.C. Claims Handling (70%)		5205	0	0	0	5,600	2,000	5,600
Worker's Comp First Aid (70%)		5205	0	0	0	700	350	700
Claims Settlement		6360	1,438	1,808	3,502	3,500	3,500	3,000
Travel & Conference		7000	358	419	1,495	1,000	1,000	1,000
Dues & Subscriptions		7015	27	0	0	0	0	0
Capital Outlay			0	0	0	0	0	0
Total			**$147,782**	**$177,534**	**$180,183**	**$244,348**	**$259,143**	**$246,314**

RIVER LODGE

River Lodge Fund

DEPARTMENT PURPOSE

The River Lodge Department is responsible for the operation of both the River Lodge Conference Center and the Monday Club Facility
River Lodge was built in 1998 to provide a facility in which local events could be held and to improve the economy by attracting small conferences and training seminars to the community.
The Monday Club was built circa 1930 by a private organization (The Monday Club) and donated to the City in 1999. The Facility is used by the Fortuna Concert Series and other smaller groups.

DEPARTMENT GOALS AND OBJECTIVES

The goals and objectives include

* Providing excellent customer service to the groups who use River Lodge.
* Attracting conferences, meetings, and training seminars to River Lodge.
* Operate the Monday Club Facility for both community and private events.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2009-10 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Facility Manager	1.00	-	-	1.00	1.00
Conference Center Supervisor	1.00	1.00	1.00	-	-
Lead Coordinator (1 PT)	-	1.00	-	-	-
Conference Center Coordinator	-	-	1.00	1.00	1.00
Coordinator (3 PT)	1.50	1.50	1.50	-	-
Conference Center Worker (3 PT)	-	-	-	2.50	2.50
Lead Custodian (1 PT)	0.50	0.50	0.50	-	-
Facility Custodian	-	-	-	0.25	0.25
Conference Ctr Maintenance Worker II	1.00	1.00	1.00	-	-
Maintenance Worker (1 PT)	0.38	0.38	0.38	-	-
Park Maintenance Worker II	-	-	0.20	0.20	0.20
Total Authorized	5.38	5.38	5.58	4.95	4.95

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 160	Dept. 5800	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
River Lodge				River Lodge Fund (160) Dept (5800)				
Salaries		5100	$43,342	$65,923	$77,840	$79,285	$74,208	$76,812
Part-time/Temporary		5165	44,485	30,483	27,248	39,325	31,025	41,540
Overtime		5170	460	129	0	2,000	100	2,000
Benefits		5200	18,453	20,507	20,497	27,026	25,350	28,961
Office Supplies		5400	2,262	2,942	3,135	3,000	2,000	2,000
Computer Software		5410	0	0	500	1,000	0	1,000
Department Supplies		5500	10,571	16,557	4,496	6,000	6,000	5,000
Kitchen Supplies		5539	0	0	2,587	2,000	2,000	2,000
Facility Catering		5540	25,615	19,672	20,591	18,000	16,000	15,000
Facility Catering Linen		5545	10,933	8,315	10,147	500	700	800
User Group Linen		5547	0	0	0	11,500	11,500	12,000
Catering - Other Misc Costs		5546	0	0	3,020	4,000	2,000	2,000
Gift Shop Purchases/CGS		5550	23,244	16,385	12,127	15,000	15,000	15,000
Visitor Center Supplies		5560	359	0	683	1,500	1,000	1,000
Janitorial Supplies		5565	7,802	5,571	7,052	9,000	9,000	9,000
Special Events		5570	1,372	902	0	1,500	500	0
Special Events - Bridal Faire		5571	0	0	2,603	2,500	2,500	2,500
Special Events - Craft Faire		5572	0	0	464	500	700	700
Kitchen Chemicals		5575	244	2,344	1,969	2,000	2,000	2,000
Office Equipment Maintenance		5705	0	0	0	1,300	500	500
Equipment Lease (Dish Sanatizer)		5706	0	0	1,113	1,300	1,300	1,500
Equipment Maintenance/Repair		5720	3,254	2,991	2,294	3,000	2,000	2,000
Alarm System		5730	0	360	303	500	500	500
Building Maintenance/Repair		5740	8,121	5,437	5,148	5,000	5,000	5,000
Personnel Services		6035	525	830	803	1,500	1,500	1,500
Credit Card Processing Fees		6060	2,305	2,470	160	2,500	2,500	2,500
Telephone		6200	4,850	5,185	5,139	6,000	5,500	6,000
Advertising		6300	5,684	5,572	3,815	6,000	6,000	6,000
Utilities		6505	16,985	16,163	17,159	17,000	20,000	20,000
Fire Assessment		6720	36	36	36	36	36	36
Travel and Conference		7000	65	419	0	1,000	500	500
Capital Outlay			0	0	39,280	31,000	31,000	
Total			**$230,967**	**$229,193**	**$270,209**	**$301,772**	**$277,919**	**$265,349**
Monday Club				River Lodge Fund (160) Dept. (5700)				
Part-time /Temporary		5165	$1,526	$1,803	$1,799	$4,055	$1,640	$4,824
Overtime		5170	0	0	0	0	0	0
Benefits		5200	127	147	134	320	140	380
Department Supplies		5500	130	4,815	671	1,500	1,000	500
Janitorial Service		5735	0	0	51	300	300	300
Equipment Maintenance/Repair		5720	0	0	0	200	200	200
Building Repairs		5740	210	163	43	1,000	600	1,000
Advertising		6300	0	604	0	500	500	500
Telephone		6200	0	0	263	350	200	300
Utilities		6505	2,232	1,854	2,046	3,000	5,000	5,000
Fire Assessment		6720	36	36	36	36	36	36
Capital Outlay			0	0	0	7,000	0	0
Gazebo Repair		8014						4,000
Total			**$4,261**	**$9,422**	**$5,043**	**$18,261**	**$9,616**	**$17,040**
Total River Lodge			**$235,228**	**$238,615**	**$275,252**	**$320,033**	**$287,535**	**$282,389**

SOLID WASTE

Solid Waste Fund

DEPARTMENT PURPOSE

The Solid Waste Department is responsible for developing and implementing the many programs contained in the Fortuna Source Reduction and Recycling Element (FSRRE). These programs include public education, technology transfer, recycling, and waste reduction activities. This department is also responsible for supervision of solid waste franchise agreements.

DEPARTMENT GOALS AND OBJECTIVES

Implement the City's solid waste management program, integrating source reduction, recycling, composting and special waste programs, utilizing the Source Reduction Recycling Element.

* Develop public information and education programs for recycling and source reduction.
* Develop City procurement procedures that encourage source reduction and recycling.
* Monitor performance of the Franchise Agreement for collection services.
* Monitor performance of Curbside Recycling Grant Program.
* Conduct inspections of Eel River Disposal's transfer station as called for in the use permit.

SIGNIFICANT CHANGES

The City has achieved a 60% reduction in waste diversion goals, however continued efforts are necessary in order to maintain or exceed the FSRRE requirements. The Supervision of the Solid Waste Department has been transferred to the Public Works Director

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Engineering Tech III	-	-	-	-	-
Planning Assistant	-	-	-	-	-
Public Works Director/City Engineer	-	-	-	-	0.05
Deputy PW Director - General Services	0.05	0.05	0.05	-	-
Parks and Recreation Director	-	-	-	0.05	-
Compliance Coordinator	1.00	0.65	0.65	0.65	0.65
City Planner	-	-	-	-	-
Part-Time & Temporary (1 PT)	0.50	0.50	0.50	0.50	0.50
Total Authorized	**1.55**	**1.20**	**1.20**	**1.20**	**1.20**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Recycling Division		Solid Waste Fund (210) Dept. (5300)					
Salaries	5100	$31,836	$30,557	$32,170	$30,395	$34,112	$31,992
Part-time	5165	2,363	0	0	5,000	350	5,025
Benefits	5200	5,757	5,708	5,280	8,382	5,705	8,590
Office Supplies	5400	250	326	178	300	300	300
Department Supplies	5500	235	753	636	1,000	400	2,500
Vehicle Fuel & Oil	5505	0	568	802	750	600	500
Vehicle Repairs	5715	0	34	123	250	175	500
Professional Services	6025	6,900	2,000	3,000	2,000	0	2,000
Advertising	6300	1,700	2,344	457	2,000	1,800	2,000
Travel & Conference	7000	1,582	511	865	1,000	0	500
Training	7005	0	13	0	500	0	1,000
Dues & Subscriptions	7015	0	0	200	250	250	250
Special Projects	8237	9,785	7,555	19,537	10,000	8,930	10,000
Household Hazardous Waste	8117	0	0	497	500	1,000	5,000
Illegal Dumping	5752	0	0	241	1,500	0	1,500
Capital Outlay		4,738	13,817	0	0	0	0
Total		**$65,146**	**$64,186**	**$63,986**	**$63,826**	**$53,622**	**$71,657**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Franchise Agreement Division		Solid Waste Fund (210) Dept. (5310)					
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Contract Legal	6020	0	0	0	0	0	0
Professional Services	6025	3,000	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Total		**$3,000**	**$0**	**$0**	**$0**	**$0**	**$0**
Transfer Station Regulatory Division		Solid Waste Fund (210) Dept. (5320)					
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Professional Services	6025	731	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Capital Outlay							
Sidewalk	8116	0	0	0	0	0	0
Household Hazardous Waste	8117	0	0	0	0	0	0
Total		**$731**	**$0**	**$0**	**$0**	**$0**	**$0**
Total Department		**$68,877**	**$64,186**	**$63,986**	**$63,826**	**$53,622**	**$71,657**

TRANSIT

Transit Fund

DEPARTMENT PURPOSE

The City of Fortuna provides public transit to all Fortuna residents through sponsorship of the Humboldt Transit Authority The City's Parks and Recreation Department operates the "Dial-a-Ride" service for Seniors over the age of fifty and disabled persons regardless of age. Two buses are in operation Monday through Friday from 9:15 a.m. to 4:30 p.m. One bus is in operation on Saturdays from 9:15 a.m. to 4:30 p.m. Reservations for physician appointments may be made up to one month in advance. All other reservations or appointments may be made up to one week in advance. Regular trips are scheduled by calling the Parks and Recreation Office the morning of the needed ride. Riders are required to make an initial call for pickup as well as a second call when they are ready to return.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

The City has applied for grant funding, which if approved, will fund the purchase of a new Senior bus.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Parks & Rec Administrative Assistant	0.13	0.13	0.13	0.13	0.13
Bus Drivers - Full Time	2.00	2.00	2.00	2.00	2.00
Bus Drivers - Part Time	0.50	0.50	0.50	0.50	0.50
Dispatchers (1 PT)	0.38	0.38	0.38	0.38	0.38
Vehicle & Equipment Mechanic	0.03	0.03	0.03	0.03	0.03
Total Authorized	3.04	3.04	3.04	3.04	3.04

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 590	Dept. 4400	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Senior Bus				Dept. (4400)				
Salaries		5100	$47,275	$48,690	$51,377	$52,863	$52,354	$53,147
Part-time/Temporary		5165	8,675	10,621	9,488	14,897	9,662	15,335
Overtime		5170	540	128	68	500	44	500
Benefits		5200	22,254	25,499	23,855	24,875	23,540	26,082
Department Supplies		5500	3,348	1,309	1,611	1,500	1,000	1,500
Vehicle Fuel & Oil		5505	9,815	9,920	12,303	12,000	12,000	12,000
Vehicle Repairs		5715	2,843	1,519	6,490	3,000	3,000	3,000
Personnel Services		6035	708	348	139	500	200	300
Telephone		6200	138	178	179	200	200	200
Advertising		6300	0	47	0	200	100	200
Insurance		6350	3,400	3,400	3,400	3,400	3,400	3,400
Capital Outlay			3,790	0	0	0		
Senior Bus (10 passenger)								57,000
Total			**$102,786**	**$101,659**	**$108,910**	**$113,934**	**$105,500**	**$172,663**
Public Transit				Dept. (4450)				
Bus Shelter Janitorial (5%)		5735	700	1,461	1,518	1,540	1,544	1,565
HTA		6620	68,615	75,476	79,250	81,628	81,628	84,077
Total			**$69,315**	**$76,937**	**$80,768**	**$83,168**	**$83,172**	**$85,642**
Total Public Transit			**$172,101**	**$178,596**	**$189,678**	**$197,102**	**$188,672**	**$258,305**

ENVIRONMENTAL SERVICES - WASTEWATER DIVISION

Wastewater Fund

WASTEWATER DIVISION PURPOSE

The Wastewater Division operates and maintains the City's sanitary sewer system. The Division operates 8 lift (pump) stations and a 1.5 million gallon per day wastewater treatment plant 7 days per week and maintains approximately 42 miles of collection system pipeline. Revenues to support the system come primarily from user service charges and fees. Approximately 5,005 sewer services are served by the treatment facilities.
The Wastewater Treatment Plant (WWTP) also treats the sewage from the Palmer Creek Community Services District.

DIVISION GOALS AND OBJECTIVES

1. Comply with State and Federal Wastewater Discharge Permit requirements.
   * Minimize operational upsets and handle increased flows at the wastewater treatment plant.
   * Optimize the wastewater treatment plant by training operations, maintenance and laboratory staff.
   * Maintain certification of laboratory with the California Department of Health Services.
   * Comply with EPA sludge disposal regulations
   * Maintain odor control systems at the wastewater treatment plant

2. Reduce the quantity of infiltration/inflow (I/I) to the sewer collection system to reduce sewer overflows and pumping expense, and minimize the impact to the wastewater treatment plant.
   * Repair known sewer I/I problems to maintain collection system capacity.
   * Perform inspection of new facilities to assure integrity of pipelines.
   * Upgrade wastewater treatment plant to comply with state and federal regulations.

3. Maintain a safe working environment to reduce accidents and compensation claims.
   * Obtain necessary safety equipment and provide training as needed.
   * Comply with all State and Federal regulations regarding work place safety.
   * Install sewer lateral clean outs to help reduce liablility involving sewer backups in homes.
   * Keep sewer mains free of all blockages.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Public Works Director supervises two Superintendents each responsible for the two divisions:
General Services and Environmental Services.
The Chief Plant Operator is responsible for the operation and maintenance of the WWTP
and all the sewer lift stations including reporting responsibilites to the Regional Water Quality Control Board.
The Superintendent of Enviromental Services is reponsible for the operation and maintenance of the sewer collection system

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
City Manager	0.20	0.20	0.20	0.20	0.20
Public Works Director/City Engineer	-	-	-	0.38	0.38
Administration Personnel	1.78	1.78	1.78	1.74	1.63
Public Works Administrative Technician	0.40	0.40	0.40	0.40	0.40
Engineering Tech II/III	0.20	0.20	0.20	0.20	0.40
Office Assistant	-	-	-	-	-
Dep PW Dir - Environmental Services	0.60	0.60	0.60	0.60	-
Environmental Services Superintendent	-	-	-	-	0.50
Wastewater Operator I,II,III/OIT	3.20	3.20	3.20	3.70	3.70
Plant Mechanic	0.75	0.75	0.75	0.75	0.75
Lead Utility Worker	0.30	0.30	0.30	0.30	0.30
Utility Worker II/III	0.85	0.85	1.35	1.85	1.85
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Seasonal/Part-time Utility Worker I (3PT)	1.20	1.20	1.20	1.20	1.20
Deputy PW Dir - General Services	0.15	0.15	0.15	0.15	-
General Services Superintendent	-	-	-	-	0.15
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
Lab Technician	0.75	0.75	0.75	0.75	0.75
Facility Maintenance Worker II/III	0.10	-	-	-	-
Lead Treatment Operator	0.65	0.65	0.65	0.65	0.65
City Carpenter	-	0.10	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.05	0.05	0.05	0.05	0.05
Total Authorized	**11.68**	**11.68**	**12.18**	**13.52**	**13.51**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 550	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Administration			Dept. (6700)				
Salaries	5100	$125,922	$141,020	$146,024	$188,084	$147,207	$177,621
Part-time/Temporary	5165	0	0	0	0	0	0
Overtime	5170	7	4	94	0	0	0
Vacation Buyback	5180	511	1,662	1,449	1,500	1,500	1,500
Benefits	5200	52,231	62,077	52,075	67,232	54,100	68,104
Worker's Comp Deductible	5205	0	0	0	1,000	0	1,000
W.C. Claims Handling	5205	0	0	0	1,200	0	1,200
Worker's Comp First Aid	5205	0	0	0	150	0	150
Unemployment Insurance	5220	0	0	0	0	0	0
Office Supplies	5400	11,229	12,244	13,015	10,500	13,000	15,000
Paper Supplies	5405	0	0	0	500	0	0
Software	5410	0	0	0	450	0	2,410
Department Supplies	5500	4,243	1,462	1,551	1,000	1,350	1,000
Office Equipment Maint.	5705	1,803	2,123	2,437	3,050	2,141	3,370
Software Maintenance (30%)	5710	1,862	2,258	2,381	2,800	2,450	2,800
Network Support	5775	5,451	5,398	5,554	6,000	4,333	3,172
Telephone System Support	5776	0	0	0	0	0	990
Janitorial Services (10%)	5735	1,685	2,922	3,036	3,081	3,086	3,130
Building Repairs (20%)	5740	300	285	48	350	150	350
Audit Fees	6000	2,860	3,000	2,800	3,200	3,200	3,200
Professional Services	6025	0	6,562	7,738	2,500	2,500	2,500
Bond Trustee Fees (dept 8200)	6055	0	0	350	0	350	350
Personnel Services	6035	3,800	743	984	1,500	2,200	1,500
Franchise Fees	6036	0	0	0	42,000	42,000	42,000
FPIC Admin. Fees	6055	0	0	495	0	0	0
Credit Card Processing Fees	6060	0	0	0	0	1,200	1,200
Telephone	6200	2,174	2,083	2,082	2,000	1,500	2,000
Insurance	6350	46,037	59,262	56,321	83,706	83,706	83,736
Utilities	6505	6,812	3,238	3,379	6,000	3,900	4,000
NPDES Permit	6610	0	0	0	0	0	0
Ftna Fire District Assmt	6720	52	52	52	52	52	52
Travel & Conference	7000	95	0	162	0	0	1,000
Training	7005	2,533	0	0	0	0	500
Dues & Subscriptions	7015	389	190	0	0	685	0
Bad Debts	7800	0	0	0	0	0	7,500
Total		$269,996	$306,585	$302,027	$427,855	$370,610	$431,335

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Collection			Dept. (6500)				
Salaries	5100	$31,265	$32,007	$47,859	$66,096	$72,540	$77,918
Part-time/Temporary	5165	1,148	357	776	105	1,200	269
Overtime	5170	1,404	478	1,028	1,800	775	1,800
Vacation Buyback	5180	278	242	124	400	400	400
Benefits	5200	15,586	16,865	25,277	37,320	31,207	37,091
Department Supplies	5500	4,753	12,843	6,030	7,500	5,000	7,500
Vehicle Fuel & Oil	5505	11,910	9,993	6,860	5,600	5,460	7,000
Vehicle Repairs	5715	4,152	9,008	7,466	8,000	9,900	10,000
Equipment Repairs	5720	2,683	1,599	1,850	2,500	2,370	2,500
Tools & Small Equipment	5900	882	1,243	129	1,000	750	1,000
Personnel Services	6035	0	0	100	200	0	200
Telephone	6200	2,220	2,395	2,418	2,400	2,400	2,400
Utilities	6505	10,240	32,667	0	250	0	250
SWRCB Annual Permit	6612	0	0	847	900	900	900
Training	7005	0	0	150	300	300	300
SSMP Plan Compliance	6632						106,000
Total		**$86,521**	**$119,697**	**$100,914**	**$134,371**	**$133,202**	**$255,528**

Pumping & Treatment			Dept. (6600)				
Salaries	5100	$171,157	$195,790	$216,399	$255,481	$269,108	$254,266
Part-time/Temporary	5165	7,774	7,225	9,252	9,561	0	24,521
Overtime	5170	4,001	2,921	3,084	4,000	2,750	4,000
Vacation Buyback	5180	2,382	71	2,249	2,600	800	2,600
Benefits	5200	63,323	93,505	95,018	113,540	113,340	124,496
Department Supplies	5500	13,455	28,777	24,968	22,000	18,112	22,000
Vehicle Fuel & Oil	5505	8,999	1,620	9,261	10,000	7,400	10,000
Chemical Supplies	5555	51,891	34,479	33,321	36,500	45,000	40,000
Lab Supplies	5557	2,600	8,395	7,357	5,250	10,200	5,500
Vehicle Repairs	5715	133	552	247	3,000	1,900	2,400
Equipment Repairs	5720	9,014	20,233	18,607	22,500	22,500	23,400
Building Maintenance/Repair	5740	60	295	54	500	300	500
Percolation Pond Const.	5770	1,098	3,918	2,783	6,000	3,000	6,000
Tools & Equipment	5900	908	2,122	1,190	1,500	1,200	1,500
Electrical Contract Service	6015	0	0	0	1,000	0	1,000
Professional Services	6025	3,629	7,501	775	10,000	2,000	10,000
Outside Lab Services	6045	20,689	9,321	17,824	20,000	9,000	20,000
Telephone	6200	110	133	252	500	300	500
Pager Service	6205	0	32	0	0	0	0
Utilities	6505	127,132	172,279	209,069	200,000	197,632	200,000
NPDES Permit	6610	7,260	9,097	50,537	10,000	7,500	3,500
Regional Board Fines	6630	31,098	5,000	22,300	33,000	33,000	40,000
Regulatory Compliance	6633	0	0	0	0	0	3,000
Travel & Conference	7000	0	630	651	2,000	300	3,000
Training	7005	177	1,882	2,006	2,000	3,700	3,000
Dues & Subscriptions	7015	1,552	1,963	761	1,500	2,200	1,500
Supplemental Env Project	7821	0	0	0	0	0	36,500
Greenwaste Grinding	8125	0	0	0	0	0	2,500
Total		**$528,442**	**$607,741**	**$727,965**	**$772,431**	**$751,242**	**$845,683**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Capital Outlay			Dept (6700)				
Previous		$32,214	$35,573	$44,709	$204,167	$200,000	
CARB Retrofit VacCon (1/4)	8268						$9,000
Backhoe (1/2)	8268						45,000
3/4 Ton Pickup (1/2)	8268						12,000
1/2 Ton Pickup (1/2)	8268						11,000
Wacker (1/3)	8268						1,100
Horizontal Boring Mole (1/2)	8268						3,400
Concrete Mixing Trailer (1/3)	8268						1,667
Laptop Computer (1/2)	8268						750
Small 4WD Pickup (1/2)	8268						10,000
New Garage Doors	8268						2,000
Computers (3)	8268						4,500
Strongs Creek Lift Stn Gen.	8268						50,000
Service Truck (1/3)	8268						8,333
Composite Sampler	8268						6,000
Mitchel Mechanics Sftwr (1/3)	8268						836
Sulphite Monitoring Equip.	8268						8,000
Backpack GPS Unit (1/2)	8268						4,500
Total		**$32,214**	**$35,573**	**$44,709**	**$204,167**	**$200,000**	**$178,086**
Depreciation:	9100	379,725	378,854	388,924	740,000	740,000	740,000
Total Wastewater		**$1,296,898**	**$1,448,450**	**$1,564,539**	**$2,278,825**	**$2,195,054**	**$2,450,632**
Rancho Buena Vista Lift Station			Fund (670) Dept. (6505)				
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	250	0	250
Equipment Repairs	5720	0	0	0	500	100	500
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	206	215	223	270	220	270
Depreciation	9100	1,614	1,614	1,614	1,614	1,614	1,614
Total		**$5,945**	**$5,954**	**$5,962**	**$6,759**	**$6,059**	**$6,759**
Kenwood Meadows Lift Station			Fund (671) Dept. (6510)				
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	100	0	100
Equipment Repairs	5720	65	0	0	250	50	250
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	333	327	329	300	335	300
Depreciation	9100	3,619	3,619	3,619	3,619	3,619	3,619
Total		**$8,142**	**$8,071**	**$8,073**	**$8,394**	**$8,129**	**$8,394**
Sewer Maintenance Fee Area 2009-02 Astor Subdivision Lift Station			Fund (677) Dept. (6526)				
Salaries	5195	$0	$0	$0	$0	$0	$0
Benefits	5295	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Equipment Repairs	5720	0	0	0	0	0	0
Administrative Charge	6055	0	0	0	0	0	0
Utilities	6505	0	0	0	0	0	0
Depreciation	9100	0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

ENVIRONMENTAL SERVICES - WATER DIVISION

Water Fund

WATER DIVISION PURPOSE

The Water Division is responsible for providing a safe reliable water supply for domestic use and fire protection. The City operates a water system which produces over 500 million gallons per year serving approximately 5300 customers. Approximately 42 miles of water lines are also maintained along with 5 reservoirs, 8 pump stations, 5 well fields and a treatment facility

DIVISION GOALS AND OBJECTIVES

1. Provide sufficient water supply, pressure, and storage to meet peak customer demand.
   * Design and construct approximately $7 million of water system improvements including a new 2 MG storage tank, upgrade the water treatment plant and renovate a 5 MG reservior and improve the water transmission system
   * Improve operational strategies to minimize pumping expense
   * Provide fast, effective service in response to all customer complaints.
   * Clean distribution system twice a year

2. Improve system efficiency and reduce leakage.
   * Maintain meter test and replacement program.
   * Update valve and grid maps.
   * Repair or replace broken mainline valves found in the distribution system.
   * Assist with planning and inspection of new development installations.
   * Systematically replace old, leaking, and undersized pipes.

3. Comply with all State Department of Health Services and Federal Regulations.
   * Remain current with new monitoring and notification requirements.
   * Correct all deficiencies noted during annual Health Department inspections.
   * Maintain monitoring program for water quality.
   * Comply with all primary and secondary drinking water standards.

4. Maintain a safe working environment to reduce manhours lost to accidents.
   * Provide and use necessary safety equipment.
   * Review department safety policy and train employees in areas needed.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City has hired a Public Works Director, relieving the City Manager of these duties. Two Deputy Directors of Public Works responsible for each of the two major divisions: General Services and Environmental Services. The Environmental Services Director is responsible for the operation and maintenance of the Water Treatment Facility, Water Storage Facilities, and all the booster pump stations including reporting responsibilites to the Department of Public Health.
The Director of General Services is reponsible for the operation and maintenance of the water delivery system.

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
City Manager	0.20	0.20	0.20	0.20	0.20
Public Works Director/City Engineer	-	-	-	0.37	0.37
Administration Personnel	1.78	1.78	1.78	1.74	1.63
Engineering Tech II/III	0.20	0.20	0.20	0.20	0.40
Public Works Administrative Tech	0.40	0.40	0.40	0.40	0.40
Dep PW Dir - Environmental Services	0.40	0.40	0.40	0.40	-
Environmental Services Superintendent	-	-	-	-	0.50
Wastewater Operator I,II,III/OIT	0.80	0.80	0.80	1.30	1.30
Plant Mechanic	0.25	0.25	0.25	0.25	0.25
Lead Utility Worker	0.70	0.70	0.70	0.70	0.70
Utility Worker II/III	2.15	2.15	2.65	3.15	3.15
Seasonal/Part-time Utility Worker I (PT)	1.20	1.20	1.20	1.20	1.20
Lab Technician	0.25	0.25	0.25	0.25	0.25
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Facility Maintenance Worker II/III *	0.10	-	-	-	-
Deputy PW Dir - General Services	0.15	0.15	0.15	0.15	-
General Services Superintendent	-	-	-	-	0.15
Lead Treatment Operator	0.35	0.35	0.35	0.35	0.35
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
City Carpenter	-	0.10	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.20	0.20	0.20	0.20	0.20
Total Authorized	**9.43**	**9.63**	**10.13**	**11.46**	**11.65**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 500		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Administration		Dept. (6300)						
Salaries		5100	$124,480	$141,021	$146,025	$187,184	$147,210	$176,671
Part-time/Temporary		5165	0	0	0	3,002	0	0
Overtime		5170	3	0	94	0	0	0
Vacation Buyback		5180	511	1,662	1,449	2,000	1,800	2,000
Benefits		5200	49,246	57,329	53,929	67,178	52,268	67,837
Worker's Comp Deductible		5205	0	0	0	1,000	0	1,000
W.C. Claims Handling		5205	0	0	0	1,200	0	1,200
Worker's Comp First Aide		5205	0	0	0	150	0	150
Unemployment Insurance		5220	0	0	0	0	0	0
Office Supplies		5400	12,076	11,620	12,146	12,000	12,000	15,000
Paper Supplies		5405	0	0	0	500	0	0
Software		5410	0	0	0	450	0	660
Department Supplies		5500	4,057	1,120	1,317	1,600	1,200	1,600
Office Equipment Maintenance		5705	1,803	2,123	2,005	3,050	1,600	3,370
Software Maintenance (30%)		5710	2,136	2,532	2,654	3,100	2,800	3,100
Janitorial Service (10%)		5735	1,685	2,922	3,036	3,081	3,086	3,130
Building Repairs (20%)		5740	0	285	48	350	150	350
Network Support		5775	5,452	5,398	5,554	6,000	3,611	3,172
Telephone System Support		5776	0	0	0	0	0	990
Audit Fees		6000	2,860	3,000	2,800	3,200	3,200	3,200
Professional Services		6025	0	1,442	8,238	1,500	2,750	1,500
Bond Trustee Fees (dept 8200)		6055	0	0	350	0	350	350
Personnel Services		6035	602	0	808	1,000	780	1,000
Franchise Fees		6036	0	0	0	42,000	42,000	42,000
FPIC Admin. Fees		6055	5,160	3,890	396	0	0	0
Credit Card Processing Fees		6060		0	0	0	1,200	1,200
Telephone		6200	1,850	1,347	1,446	2,000	1,466	1,500
Insurance		6350	23,477	30,940	29,541	50,224	50,224	50,242
Utilities		6505	3,781	3,238	3,379	3,800	3,858	3,900
Lab Permit Fees		6605	0	0	0	0	0	0
DOHS		6715	1,881	0	0	0	0	0
Ftna Fire District Assmt		6720	288	288	288	288	288	288
Travel & Conference		7000	678	75	0	0	0	0
Dues & Subscriptions		7015	1,344	105	0	0	0	0
Bad Debts		7800	4,535	5,397	14,904	4,500	14,300	7,500
Annual Water Report		7820	100	0	0	0	0	0
Total			**$248,005**	**$275,734**	**$290,407**	**$400,355**	**$346,141**	**$392,910**

Pumping, Treatment & Storage		Dept. (6000)						
Salaries		5100	$46,555	$51,453	$61,076	$78,909	$75,216	$81,141
Part-time/Temporary		5165	718	1,446	1,998	0	0	0
Overtime		5170	1,340	1,699	1,264	2,000	1,200	2,000
Vacation Buyback		5180	847	0	774	1,100	600	1,100
Benefits		5200	16,059	23,112	26,202	33,159	30,727	40,904
Department Supplies		5500	317	761	3,143	2,500	4,775	3,000
Vehicle Fuel & Oil		5505	0	1,377	992	8,000	1,200	8,000
Chemical Supplies		5555	1,533	2,726	1,356	2,000	2,000	2,500
Lab Supplies		5557	0	0	0	600	800	5,500
Vehicle Repairs		5715	38	0	0	3,000	0	3,000
Equipment Repairs		5720	12,586	5,726	8,883	7,000	1,300	7,900
Cathodic Protection Contract		5777	0	0	0	0	0	1,300
Laboratory Services		6045	3,088	2,143	960	2,000	3,600	4,000
Utilities		6505	140,669	142,914	143,149	160,000	151,200	160,000
Lab Permit Fees		6605	0	2,359	2,359	2,400	2,359	2,400
CA CDPH		6715	6,569	9,073	11,685	12,000	11,365	12,000
Travel & Conference		7000	720	638	312	0	200	1,000
Training		7005	0	0	0	1,000	800	2,000
Dues & Subscriptions		7015	220	632	604	1,500	500	1,500
Annual Water Report		7820	2,141	3,406	3,981	3,500	3,500	3,500
Total			**$233,400**	**$249,465**	**$268,738**	**$320,669**	**$291,342**	**$342,747**

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Transmission & Distribution			Dept. (6100)				
Salaries	5100	$73,443	$75,171	$99,356	$105,614	$130,520	$111,753
Part-time/Temporary	5165	565	8,564	14,657	4,728	11,630	24,790
Overtime	5170	4,087	3,614	5,872	900	2,600	900
Vacation Buyback	5180	129	594	124	100	150	100
Benefits	5200	36,647	41,372	54,190	59,184	59,342	59,184
Department Supplies	5500	30,852	25,801	65,592	80,000	52,000	80,000
Vehicle Fuel & Oil	5505	17,141	16,294	18,737	17,600	13,220	19,000
Equipment Fuel & Oil	5510	0	23	0	0	0	0
Vehicle Repairs	5715	4,943	13,853	7,319	7,000	6,200	8,000
Equipment Repairs	5720	3,351	2,126	9,993	5,000	12,000	10,000
Water Meters	5760	11,605	9,558	5,340	10,000	8,650	10,000
Tools & Small Equipment	5900	1,483	2,736	1,915	2,500	2,000	3,100
Laboratory Services	6045	0	0	0	0	0	0
Telephone	6200	1,472	1,669	2,750	2,600	1,500	2,600
Travel & Conference	7000	0	0	0	0	0	2,500
Training	7005	0	0	0	0	0	1,000
Dues & Subscriptions	7015	0	0	0	0	0	1,000
Total		**$185,718**	**$201,375**	**$285,845**	**$295,226**	**$299,812**	**$333,927**
Customer Account Expense			Dept. (6200)				
Salaries	5100	$24,591	$28,004	$33,316	$34,465	$36,872	$43,555
Part-time/Temporary	5165	0	0	0	0	0	0
Overtime	5170	0	1	2	1,200	0	1,200
Vacation Buyback	5180	100	107	0	0	0	0
Benefits	5200	10,963	14,582	16,183	18,298	17,334	25,241
Department Supplies	5500	1,197	1,478	175	500	250	500
Total		**$36,851**	**$44,172**	**$49,676**	**$54,463**	**$54,456**	**$70,495**
Capital Outlay			Dept. (6300)				
Previous		$1,306	$50,682	$53,141	$43,167	$43,170	
Service Truck (1/3)	8269						$8,333
Small 4WD Pickup (1/2)	8269						10,000
Backhoe (1/2)	8269						45,000
3/4 Ton Pickup (1/2)	8269						12,000
1/2 Ton Pickup (1/2)	8269						11,000
Wacker (1/3)	8269						1,100
Horizontal Boring Mole (1/2)	8269						3,400
Concrete Mixing Trailer (1/3)	8269						1,667
CARB Retrofit VacCon (1/4)	8269						4,500
Laptop Computer (1/2)	8269						750
Mitchell Mech. Sftwre (1/3)	8269						836
Backpack GPS Unit (1/2)	8269						4,500
Total		**$1,306**	**$50,682**	**$53,141**	**$43,167**	**$43,170**	**$103,086**
Depreciation	9100	210,507	210,324	223,646	230,000	230,000	230,000
Total Water		**$915,787**	**$1,031,752**	**$1,171,453**	**$1,343,880**	**$1,264,921**	**$1,473,165**
Forest Hills Booster Station			Fund (672) Dept. (6515)				
Salaries	5195	$9,000	$9,000	$9,000	$9,000	$9,000	$9,000
Benefits	5295	1,850	1,850	1,850	1,850	1,850	1,850
Department Supplies	5500	0	160	0	450	0	450
Equipment Repairs	5720	0	0	0	7,000	1,000	7,000
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	1,298	1,591	2,548	2,600	2,665	2,600
Depreciation	9100	8,000	8,000	8,000	8,000	8,000	8,000
Total		**$20,398**	**$20,851**	**$21,648**	**$29,150**	**$22,765**	**$29,150**

CCC LEASE FUND

DEPARTMENT PURPOSE

In 1992, the California Conservation Corps entered into an agreement to lease a facility built by the Fortuna Redevelopment Agency. The certificates of participation were issued by the California Cities Financing Corporation and assigned to the City of Fortuna at the completion of the project. Yearly lease revenues of $245,000 are received from the State and used to retire the Debt. The certificates were issued at a Par Value of $2,950,000 and were refinanced by a portion of the October 2007 Revenue Bond proceeds.
The portion of debt used to refinance the certificates of participation will be be serviced by the CCC lease fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 400		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Interest		9200	$155,613	$147,869	$139,388	$71,509	$71,509	$67,994
Bond Principal		9200	100,000	110,000	1,950,000	68,400	68,400	72,200
Bond Administration Fees		6055	950	1,050	525	500	0	0
Total			**$256,563**	**$258,919**	**$2,089,913**	**$140,409**	**$139,909**	**$140,194**

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Water System Improvements & FPIC Fees			Fund 410				
Bond Principal	8625	$48,000	$620,000	$0	$0	$0	$0
Interest	8825	45,360	11,861	0	0	0	0
Liability & Property Insurance	6350	1,420	1,420	0	0	0	0
Trustee Fees	6055	2,685	1,435	1,420	0	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	0	0	0
State Fees	6600	55	35	55	0	0	0
Subtotal		**$98,520**	**$635,751**	**$2,475**	**$0**	**$0**	**$0**
City Hall Remodeling			Fund 420				
Bond Principal	8645	$13,000	$14,000	$279,500	$0	$0	$0
Interest	8845	21,072	20,178	12,680	0	0	0
Subtotal		**$34,072**	**$34,178**	**$292,180**	**$0**	**$0**	**$0**
Total FPIC		**$132,592**	**$669,929**	**$294,655**	**$0**	**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2009-10	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	STREET RECONSTRUCTION PROJECTS														
9351	Ross Hill, School-Kenmar Including Sidewalks & Bike Lane	$398,000								$398,000					
9540	Rohnerville Rd, Newburg to Strongs Creek (Non STIP portion)	50,000							$50,000						
9640	Rohnerville Rd, Redwood Way to Jordan (Non STIP portion)	107,000							107,000						
	Total	$555,000	$0	$0	$0	$0	$0	$0	$157,000	$398,000	$0	$0		$0	$0
	STREET OVERLAYS														
9651	11th, Main to P/Follows CIP 9504	$56,000							$56,000						
9558	St Joseph Drive (Renner to End)	26,000							26,000						
9650	10th, Main to P/Follows CIP 9504	53,000							53,000						
9654	14th, Main to P/Follows CIP 9531	52,000							52,000						
0950	Fortuna Blvd, Main to Newburg	611,000							611,000						
	Total	$798,000	$0	$0	$0	$0	$0	$0	$798,000	$0	$0	$0		$0	$0
	SIDEWALK & BIKE LANE CONSTRUCTION PROJECTS														
9160	Sidewalk Repair Program	10,000							10,000						
	Total	$10,000	$0	$0	$0	$0	$0	$0	$10,000	$0	$0	$0		$0	$0
	TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000							
0941	Repair Power Supply to Newburg Blvd Traffic Signal	16,000						16,000							
9741	LED Signal Light Replacement	6,000						6,000							
	Total	$27,000	$0	$0	$0	$0	$0	$27,000	$0	$0	$0	$0		$0	$0
	ALLEY RECONSTRUCTION & REHAB														
9542	Reconstruct Alleys North of Main Street	$5,000							$5,000						
	Total	$5,000	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2009-10	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	DRAINAGE PROJECTS														
9304	City Wide Storm Drain Repair and Replacement	$15,000					$15,000								
9504	24" Storm Drain, P to N, & 30" N, 11th to 9th	53,490					53,490								
0901	Creek Assessment Survey	50,000					50,000								
	Total	$118,490	$0	$0	$0	$0	$118,490	$0	$0	$0	$0	$0		$0	$0
	WATER PROJECTS														
9229	New Meter Services	10,000			10,000										
9122	Replace Holman Water Tank / Combine Zone 3 & 5	50,000			50,000										
0927	Fire Hydrant Replacement Program	12,000			12,000										
9220	Distribution Valve Rehabilitation	30,000			30,000										
0922	Replace Existing 6" & 8" Mains with 12" Main @ 11th & 12th, & Replace 8" Mains with 12" Mains @ Newburg & PL	150,000			150,000										
9124	Stewart Street Reservoir Reconstruction/Relocation	4,000,000			4,000,000										
0925	Rehab Hillside / Campton Heights Water Tank Coating	65,000			65,000										
9825	Replace Pumps / Relocate Generator @ CCF	100,000			100,000										
0926	Water Meter Reading Telemetry System	54,000			54,000										
	Total	$4,471,000	$0	$0	$4,471,000	$0	$0	$0	$0	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2009-10	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	WASTEWATER PROJECTS														
9110	Sewer Cleanout Program	$20,000				20,000									
9517	P, Garden to 9th	69,000				69,000									
0910	WWTP NPDES Compliance	50,000				50,000									
0911	SSMP Compliance	10,000				10,000									
9513	10th / 11th Alley, P to N	118,000				118,000									
9514	14th / 15th Alley, N to P	81,000				81,000									
9515	15th / 16th Alley, N to P	81,000				81,000									
9516	P, 10th to 11th	47,000				47,000									
0912	Remove Trees / Relocate Telephone Pole @ WWTP	10,000				10,000									
9816	Smoke Testing, Admin, Repairs & Enforcement	40,000				40,000									
0914	Install CL2 Scrubber	50,000				50,000									
0915	Replace TWAS Pumps @ WWTP	35,000				35,000									
0916	Full Perimeter Fence @ WWTP	45,000				45,000									
0917	Loni Drive Lift Station to WWTP	15,000				15,000									
0918	Block Wall along Dinsmore Dr w/Automatic Gate @ Corp Yard	98,000				98,000									
0913	Bracket & Restrainer Project - Redwood Way	10,000				10,000									
	Total	**$779,000**	**$0**	**$0**	**$0**	**$779,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2009-10	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	MISCELLANEOUS PROJECTS														
0985	Monday Club Exterior Paint	$25,000											25,000		
0980	River Lodge ADA Accessiblity to Stage	30,000											30,000		
0981	New Police Facility	500,000	500,000												
0990	Library - Repair Rot Around Eaves & Paint Exterior	10,000	10,000												
0986	Chamber of Commerce - Repair Rot Around Eaves & Paint Ext.	10,000	10,000												
9183	Newburg Park Improvements	5,000	5,000												
9288	Museum Expansion Phase 2	15,000	15,000												
9487	Replace Subfloor & Flooring in Recreation Hall	10,000	10,000												
0987	Replace Backstop on Softball #1	15,000	15,000												
9687	Museum Caboose Interior Restoration	2,500	2,500												
9888	Resurface Basketball Court	8,000	8,000												
0988	Replace Recreation Hall Roof	7,500	7,500												
0989	Firemans Pavilion Bathroom Partitions	5,000	5,000												
0982	Paint Interior of Pavilion	30,000	30,000												
0983	Repave Pavilion Parking Lot	55,000	55,000												
	Total	**$728,000**	**$673,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$55,000**	**$0**	**$0**
	Total Capital Improvements	**$7,491,490**	**$673,000**	**$0**	**$4,471,000**	**$779,000**	**$118,490**	**$27,000**	**$970,000**	**$398,000**	**$0**	**$0**	**$55,000**	**$0**	**$0**

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Fortuna Redevelopment Agency Budget Message

DATE: June 15, 2009

FROM: Duane V. Rigge, Executive Director

SUBJECT: 2009-2010 Fiscal Year Budget Message.

The Fortuna Redevelopment Agency was created on June 6, 1988, and the Fortuna Redevelopment Plan was adopted on July 5, 1989. The enabling Ordinance and Redevelopment Plan established the powers and scope of the Agency.

The purpose of the Redevelopment Agency is to:

- Improve the attractiveness of Fortuna as a local and regional shopping center;
- Stabilize the tax base;
- Encourage employment opportunities;
- Eliminate both physical and economic blight;
- Encourage economic development, business expansion and business retention;
- Correct public service deficiencies including inadequate waterlines, lack of fire hydrants, flooding, inadequate streets, and unsafe or the lack of pedestrian facilities; and
- Improve and upgrade Fortuna's neighborhoods.

The Agency executed a cooperation agreement with the City of Fortuna on June 6, 1988. The agreement calls for the City to:

1. Provide staff assistance, supplies, and technical services to the Agency.
2. Advance funds in the the form of loans to operate the Agency and execute the Five-Year Implementation Plan[i].
3. Provide insurance for the Agency.

The Agency is required by law to adopt and renew a Five-Year Implementation Plan. The Agency will finalize the update of the Implementation Plan in FY 2009/2010 including the extension of the Agency debt.

Once adopted, the updated Implementation Plan will provide current details on the various programs of the Agency. The RDA Budget is based on the current Implementation Plan and five-year Capital Improvement Program (CIP). An updated five-year CIP for the RDA will be developed in conjunction with the RDA Board adoption of the updated Five-Year Implementation Plan.

The RDA is required by law to incur debt in order to receive Tax Increment Revenue. The funds received through debt are used to execute the Five-Year Implementation Plan. The Agency can incur debt until July 2009[ii] and all debt must be paid off by 2049. Agency staff is currently in consultation with attorneys from McDonough, Holland, and Allen to review the limitations and deadlines of the Agency and update the Implementation Plan.

On August 20, 2007, the Board of Directors of the Fortuna Public Financing Authority (FPFA) and the Fortuna Redevelopment Agency (RDA) and the City Council authorized the Executive Director / City Manager to issue Marks Roos Revenue Bonds.

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[i] *The funds that were advanced were provided in the form of loans from the General Fund, Water Fund, Wastewater Fund, and Drainage Fund.*

[ii] *This date ma ybe extended and will be addressed in the update of the Five-Year Implementation Plan*

On October 30, 2007, the Fortuna Public Financing Authority successfully closed the Revenue Bonds transaction in the amount of $17.5 million. These Revenue Bonds accomplish the following:

- ✓ Refinance the existing Series 1991 and 1995 General Fund Certificates[iii] of Participation at a lower interest rate;
- ✓ Refinance existing Series 1993 Tax Allocation Bonds of the Fortuna Redevelopment Agency at a lower interest rate;
- ✓ Retire the Fortuna Redevelopment Agency's current internal debt from the City's Water and Wastewater Funds[iv] so the funds are available for capital improvement and replacement projects in the Water and Sewer systems;
- ✓ Raise new money for the Redevelopment Agency for stormwater improvement projects and other unfunded infrastructure projects.
- ✓ Raise additional new money for the City's General Fund to finance the acquisition and construction of a new police facility.

The total bond issue was $17.5 million and produced $9.7 million in net new money for the Redevelopment Agency immediately and approximately $2.7 million in Escrow Bonds. In addition the total Net Present Value (NPV) savings resulting from refinancing all three Bond Series is approximately $585,000.

The Tax Allocation Bonds would allow the RDA (and City) to resolve long over-due projects such as Stormwater (Drainage) System improvements and replacements as well as other infrastructure improvements in the RDA project area. The Series 1993 Tax Allocation Bonds have an outstanding principal amount of approximately $1.1 million. Due to the fact that the Redevelopment Project Area has experienced substantial assessed value growth in the past few years, the RDA has the capacity to raise additional new money.

The RDA Tax Allocation Bonds would also produce net new money for the Redevelopment Agency. These proceeds were used to repay approximately $3.8 million[v] borrowed from the Water and Wastewater Funds and implement much needed capital infrastructure projects in those two public utilities.

Besides the 2007 Series Bond debt, the Agency has two other loans from the City's General Fund and the Drainage Fund. Repayment of these two loans commences June 20, 2010 (FY 2009-2010 Budget year) and concludes in June 2024. The principal and interest payment to the City's General Fund for FY 2009-2010 will be $450,194 along with $83,551 to the City's Drainage Fund.

[iii] *The total Net Present Value (NPV) savings resulting from refinancing the three current debt obligations was approximately $550,000.*

[iv] *The Loan to the RDA from Water Fund is approximately $2.2 million and the Wastewater Fund is $1.6 million for a total of approximately $3.8 million.*

[v] *The Loan to the RDA from Water Fund is approximately $2.2 million and the Wastewater Fund is $1.6 million*

RESOLUTION NO. RDA 2009-02

A RESOLUTION OF THE FORTUNA REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2009-10 AND ESTABLISHING THE INDEBTEDNESS TO BE INCURRED BY THE AGENCY IN ACCORDANCE WITH SECTION 33606 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, the proposed budget for the Fortuna Redevelopment Agency beginning July 1, 2009, was presented by the Executive Director on June 8, 2009; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public hearing on June 15, 2009; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the 2009-10 Fiscal Year Budget on June 15, 2009.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Redevelopment Agency as follows:

Section 1. Budget Adoption:

The Budget entitled "Fortuna Redevelopment Agency 2008-2009 Fiscal Year Budget," is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:

The Executive Director is authorized to make budget transfers from one object account to another object account without increasing the overall Budget with the exception that the Board of Directors shall approve the following types of transfers:

A. Any significant change in program level or content.

B. Any increase in total indebtedness.

PASSED AND ADOPTED on this 15th day of June, 2009 by the following vote:

AYES: Boardmember Berti, Glaser, Zanzi, Strehl, Chair Whitchurch
NOES: None
ABSENT: None

Patrick E. Whitchurch, Chairman

ATTEST:

Duane V. Rigge, Executive Director

Fund Balances

ANALYSIS OF CASH BALANCES BY FUND

ADMINISTRATION, DEBT SERVICE, ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE FUNDS

	Administration Fund	Bond Debt Service Fund	City Debt Service Fund	Economic Development Fund	General Development Fund	CCC Building Fund	Public Infrastructure Fund	Bond Projects Fund	Total All Funds
Beginning Cash Balance	**$3,645,049**	**$4,202,030**	**$0**	**$37,040**	**$3,262,305**	**($6,277)**	**$41,500**	**$1,690,384**	**$12,872,031**
Recurring Revenues	(155,997)	501,162	533,745	0	0	14,000	0	0	892,910
Interest Revenue	55,293	40,000	0	593	47,980	0	332	0	144,198
Operational Expenditures	(221,235)	0	0	0	0	(14,000)	0	0	(235,235)
Debt Service	(1,291)	(541,162)	(533,745)	0	0	0	0	0	(1,076,198)
Operational Surplus (Deficit)	**($323,230)**	**$0**	**$0**	**$593**	**$47,980**	**$0**	**$332**	**$0**	**($274,325)**
Grant Receipts	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	(468,900)	0	(468,900)
Net Other Increase (Decrease)	$0	$0	$0	$0	$0	$0	($468,900)	$0	($468,900)
Net Surplus (Deficit)	**($323,230)**	**$0**	**$0**	**$593**	**$47,980**	**$0**	**($468,568)**	**$0**	**($743,225)**
Advances from City Funds	0	0	0	0	0	0	0	0	0
Transfer from(to) PIF	0	0	0	0	(402,400)	0	427,400	0	25,000
Capital Equipment Reserves	0	0	0	0	0	0	0	0	0
Net Balance Sheet Items	$0	$0	$0	$0	($402,400)	$0	$427,400	$0	$25,000
Ending Cash Balance	**$3,321,819**	**$4,202,030**	**$0**	**$37,633**	**$2,907,885**	**($6,277)**	**$332**	**$1,690,384**	**$12,153,806**

ANALYSIS OF CASH BALANCES BY FUND

HOUSING & CDBG FUNDS

	Housing Set Aside Fund	CDBG Open Grant Fund	CDBG Restricted Housing Fund	Unrestricted Housing Fund	Home Grant Housing Fund	Total All Funds
Beginning Cash Balance	**$2,705,866**	**($140,985)**	**$174,518**	**$208,158**	**$24,833**	**$2,972,390**
Recurring Revenues	300,390	38,851	1,865	2,379	6,700	350,185
Interest Revenue	21,647	0	1,396	1,665	199	24,907
Operational Expenditures	(12,587)	(15,860)	(42,000)	(1,500)	0	(71,947)
Debt Service	(180,300)		0	0	0	(180,300)
Operational Surplus (Deficit)	**$129,150**	**$22,991**	**($38,739)**	**$2,544**	**$6,899**	**$122,845**
Grant Receipts	0	$159,333	0	0	0	159,333
Loans	(2,835,016)	(16,339)	(135,779)	(210,702)	0	(3,197,836)
Transfer to PIF	0	(25,000)	0	0	0	(25,000)
Capital Expenditures	0	0	0	0	0	0
Net Other Increase (Decrease)	($2,835,016)	$117,994	($135,779)	($210,702)	$0	(3,063,503)
Net Surplus (Deficit)	**($2,705,866)**	**$140,985**	**($174,518)**	**($208,158)**	**$6,899**	**(2,940,658)**
Ending Cash Balance	**$0**	**$0**	**$0**	**$0**	**$31,732**	**$31,732**

ANALYSIS OF CASH BALANCES BY FUND

BUSINESS LOAN FUNDS

	CDBG Restricted Business Loan Fund	Unrestricted Business Loan Fund	Total All Funds
Beginning Cash Balance	**$667,710**	**$874,966**	**$1,542,676**
Recurring Revenues	(33,668)	6,356	(27,312)
Interest Revenue	5,300	7,000	12,300
Operational Expenditures	0	0	0
Debt Service	0	0	0
Operational Surplus (Deficit)	**($28,368)**	**$13,356**	**($15,012)**
Grant Receipts	0	0	0
Loans	(639,342)	(888,322)	(1,527,664)
Capital Expenditures	0	0	0
Net Other Increase (Decrease)	($639,342)	($888,322)	($1,527,664)
Net Surplus (Deficit)	**($667,710)**	**($874,966)**	**($1,542,676)**
Ending Cash Balance	**$0**	**$0**	**$0**

Revenues and Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
ADMINISTRATION FUND						
Property Tax Increment	$878,379	$1,011,169	$1,064,985	$1,087,000	$1,160,000	$1,178,000
Transfer to HSA	(219,595)	(252,792)	(266,246)	(277,190)	(295,800)	(300,390)
Transfer to Bond Fund	(79,583)	(76,558)	(151,608)	(415,774)	(388,707)	(501,162)
ERAF Shift	(68,762)	0	0	0	0	0
Interest Income	46,634	120,757	125,747	60,716	83,600	55,293
Administrative. Fees	1,300	1,300	6,300	1,300	1,300	1,300
Transfer to City Debt Svc. Fund	0	0	0	0	0	(533,745)
Subtotal Recurring Sources	**$558,373**	**$803,876**	**$779,178**	**$456,052**	**$560,393**	**($100,704)**
Advances: General Fund	0	0	0	0	0	0
Subtotal Non-Recurring Sources	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$558,373**	**$803,876**	**$779,178**	**$456,052**	**$560,393**	**($100,704)**
BOND DEBT SERVICE FUND						
Transfer Increment from Admin	$79,583	$76,558	$151,608	$415,774	$388,707	$501,162
Interest Income	3,808	5,274	139,689	94,250	117,580	40,000
Bond Proceeds	0	0	5,610,960	0	0	0
Total	**$83,391**	**$81,832**	**$5,902,257**	**$510,024**	**$506,287**	**$541,162**
CITY DEBT SERVICE FUND						
Interest Accrual-City Advances	356,304	455,865	270,693	294,908	211,979	0
Transfer From Admin Fund	0	0	0	0	0	533,745
Total	**$356,304**	**$455,865**	**$270,693**	**$294,908**	**$211,979**	**$533,745**
HOUSING SET ASIDE FUND						
Transfer Increment from A&DSF	$219,595	$252,792	$266,246	$277,190	$295,800	$300,390
Interest Income	17,582	41,872	74,482	28,965	45,200	21,647
Loan Payments	1,500	1,438	1,563	1,500	14,902	0
Bond Proceeds	0	0	1,917,260	0	0	0
Sale of Property	0	0	0	0	0	0
Total	**$238,677**	**$296,102**	**$2,259,551**	**$307,655**	**$355,902**	**$322,037**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
ECONOMIC DEVELOPMENT FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	0	0	0	0	0	0
Interest Income	850	1,719	1,428	727	776	593
Sale of Property	0	0	0	0	0	0
Advances:		0	0			
General Fund	0	0	0	0	0	0
Water Fund	0	0	0	0	0	0
Wastewater Fund	0	0	0	0	0	0
Drainage Fund	0	0	0	0	0	0
Total	**$850**	**$1,719**	**$1,428**	**$727**	**$776**	**$593**
GENERAL DEVELOPMENT FUND						
Interest Income	$74,973	$151,683	$126,033	$60,034	$62,373	$47,980
Transfer To PIF	0	0	0	(117,811)	0	(402,400)
Total	**$74,973**	**$151,683**	**$126,033**	**($57,777)**	**$62,373**	**($354,420)**
CCC BUILDING FUND						
Interest Income	$259	$130	$193	$0	$125	$0
State CCC Reimbursement	11,152	16,150	14,000	16,150	14,000	14,000
Miscellaneous Revenue	0	0	0	0	0	0
Total	**$11,411**	**$16,280**	**$14,193**	**$16,150**	**$14,125**	**$14,000**
PUBLIC INFRASTRUCTURE FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	5,189	5,189	5,430	5,189	1,847	0
Interest Income	4,833	10,323	8,555	0	0	332
Payback Agreements	0	0	0	0	0	0
Transfer In From COGF	0	0	72,812	125,000	25,000	25,000
Transfer In From GDF	0	0	0	117,811	0	402,400
Total	**$10,022**	**$15,512**	**$86,797**	**$248,000**	**$26,847**	**$427,732**
BOND PROJECTS FUND						
Bond Proceeds	$0	$0	$5,751,780	$0	$0	$0
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$5,751,780**	**$0**	**$0**	**$0**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
HOME GRANT FUND						
Grant Allocation	$0	$3,412,400	$87,600	$0	$0	$0
Loan Repayments	0	8,794	14,126	6,611	0	6,700
Interest Income	0	908	722	167	580	199
Total	**$0**	**$3,422,102**	**$102,448**	**$6,778**	**$580**	**$6,899**
CDBG RESTRICTED HOUSING LOAN FUND						
Loan Repayments	$44,519	$27,512	$155,669	$1,865	$128,929	$1,865
Transfer In from BLF	27,319	0	0	0	0	0
Transfer In from COGF	0	0	0	0	60,000	0
Transfer Out to BLF	(12,212)	0	0	0	0	0
Transfer Out to COGF	0	0	0	0	0	0
Interest Income	12	0	5,398	1,540	2,640	1,396
Total	**$59,638**	**$27,512**	**$161,067**	**$3,405**	**$191,569**	**$3,261**
CDBG OPEN GRANT FUND						
Grant Allocation	327,354	410,332	460,245	237,733	150,000	$159,333
Loan Repayments	0	62,908	0	0	60,000	0
Interest Income	657	89	64	0	100	0
Transfer In From UBLF	25,000	25,000	25,000	0	0	0
Transfer In From HLF	0	0	0	0	0	0
Transfer In From BLF	0	(38,851)	0	38,851	0	38,851
Transfer Out to RHLF	0	0	0	0	(60,000)	0
Transfer Out to PIF	0	0	(72,812)	(125,000)	(25,000)	(25,000)
Total	**$353,011**	**$459,478**	**$412,497**	**$151,584**	**$125,100**	**$173,184**
CDBG UNRESTRICTED LOAN FUND						
Loan Repayments	$10,593	$9,981	$14,972	$5,928	$4,982	$2,379
Interest Income	$3,874	$8,626	$7,691	$2,011	$4,329	1,665
Total	**$14,467**	**$18,607**	**$22,663**	**$7,939**	**$9,311**	**$4,044**
CDBG RESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$54,638	$168,320	$161,368	$5,183	$5,183	$5,183
Transfer In from HLF	12,212	0	0	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to HLF	(27,319)	0	0	0	0	0
Transfer Out to COGF	0	38,851	0	(38,851)	0	(38,851)
Interest Income	5,512	18,683	21,958	6,500	13,928	5,300
Total	**$45,043**	**$225,854**	**$183,326**	**($27,168)**	**$19,111**	**($28,368)**
UNRESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$328,926	$37,321	$68,627	$13,047	$12,761	$6,356
Interest Income	17,525	38,795	31,809	8,500	18,180	7,000
Sale of Property	0	0	0	0	0	0
Transfer Out To COGF	(25,000)	(25,000)	(25,000)	0	0	0
Total	**$321,451**	**$51,116**	**$75,436**	**$21,547**	**$30,941**	**$13,356**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
TOTAL REVENUES & OTHER SOURCES OF FUNDS						
Property Tax Increment	$809,617	$1,011,169	$1,064,985	$1,087,000	$1,160,000	$1,178,000
Interest Income	176,519	398,859	543,769	263,410	349,411	181,405
Loan Repayments	445,365	321,463	421,755	39,323	228,604	22,483
Bond Proceeds	0	0	13,280,000	0	0	0
Grant Receipts	327,354	3,822,732	547,845	237,733	150,000	159,333
Sale of Property	0	0	0	0	0	0
Advances from City Funds	0	0	0	0	0	0
Interest Accrual-City Advances	356,304	455,865	270,693	294,908	211,979	0
Miscellaneous	12,452	17,450	20,300	17,450	15,300	15,300
Total Redevelopment Agency	**$2,127,611**	**$6,027,538**	**$16,149,347**	**$1,939,824**	**$2,115,294**	**$1,556,521**

Expenditure Detail by Fund

ADMINISTRATION FUND

Fund 800

DEPARTMENT PURPOSE

This account holds part of the annual tax increment revenues. Moneys in this account are utilized to pay for those Agency costs which should not be paid by other funds. Moneys spent in this account are not eligible for future reimbursement from tax increment allocation bond sales and fund the general administrative functions of the Agency The Bond Principal and Interest is for the RDA's portion of the 1995 COPs that were refinanced by the October 2007 Revenue Bond issuance. Previously, the Administration Fund paid FPIC for its portion of the debt in the form of City Hall Rent Expense.

DEPARTMENT GOALS AND OBJECTIVES

To operate the administrative functions of the Agency in the most cost effective manner possible.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
City Manager	0.17	0.17	0.17	0.22	0.22
Assistant City Manager	-	-	-	0.25	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Executive Assistant to City Mgr.	0.25	0.25	0.25	-	-
Senior City Planner	0.10	0.10	0.10	-	-
Deputy Director of Community Dev.	-	-	-	0.10	0.10
Total Authorized	**0.57**	**0.57**	**0.57**	**0.62**	**0.62**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7000	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Salaries	5100	$34,236	$37,304	$40,856	$49,311	$49,813	$50,606
Compensation of Directors	5165	3,450	3,300	3,240	3,600	3,600	3,600
Vacation Buyback	5180	0	0	0	500	0	500
Benefits	5200	11,706	13,739	14,047	15,758	14,825	16,603
Office Supplies	5400	142	144	248	500	300	500
Department Supplies	5500	1,091	129	430	1,000	750	1,000
Audit Fees	6000	3,200	3,500	3,500	4,500	4,500	4,500
Contract Services	6015	5,000	6,950	8,900	9,000	9,000	9,000
Legal Services	6020	1,838	3,124	5,897	10,000	2,000	10,000
FPIC Admin. Fees	6055	0	0	124	0	0	0
Advertising	6300	0	0	93	0	0	0
Insurance	6350	2,000	2,000	2,000	2,000	2,000	2,000
Property Tax Admin Fees	6700	12,210	15,350	19,472	19,861	24,120	25,000
Property Taxes	6720	0	0	108	0	169	169
Taxing Agency Payments	6820	23,082	26,571	27,985	28,554	30,471	33,758
Travel and Conferences	7000	6,612	7,470	68	5,000	2,600	2,000
Dues and Subscriptions	7015	2,390	1,790	1,790	2,390	2,390	2,000
CH Bond Interest Expense	9200/8100	0	0	0	659	659	626
CH Bond Principle	9200/8000	0	0	0	630	630	665
City Hall Rent Expense	9050	1,704	1,709	1,711	0	0	0
FHK Retail Redevelopment	Dept 9492	0	0	0	0	0	0
Capital Outlay		0	7,057	0	75,000	15,000	60,000
Project Area Expansion	8237						0
Total		**$108,661**	**$130,137**	**$130,469**	**$228,263**	**$162,827**	**$222,526**

DEBT SERVICE FUNDS

Funds 890 & 895

PURPOSE

The debt service funds of the Redevelopment Agency account for the repayment of long-term debt incurred by the Agency The Bond Debt Service Fund issued the 1993 Tax Allocation Bonds to sponsor public infrastructure development and to reimburse the Agency for certain previously qualified expenditures. These were paid off and refinanced with a portion of the 2007 RDA Revenue Bond Proceeds. The fund receives allocations of the yearly tax increment equal to the amount of the debt service. 75% of the proceeds of the bond issue were transferred to the Bond Projects Fund and 25% to the Housing Set Aside Fund The HSA sponsors 25% of the Bond repayment.

The City Debt Service fund accounts for debt repayments to the City's General, Water, Wastewater and Drainage Funds on funds advanced to the Agency for capital improvement projects and general operations.
Accrued interest payable to the City by the Agency has been written down to more accurately reflect historical interest rates. Interest rates will now be adjusted annually based on the average of LAIF and the Humboldt County Treasury Investment Fund. These loans are due in 15 annual payments beginning in fiscal year 6/30/2010.

GOALS AND OBJECTIVES

1. To provide payments to meet interest obgligations and retire the bond principal.

2. To provide yearly information to the Trustee in conformance with the requirements of the Bond Statements.

3. To facilitate loans from other City Funds and provide for debt service accruals.

HISTORY OF EXPENDITURES BY CATEGORY

Bond Debt Service Fund

Fund 890

Description	Dept. Var	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Bond Trustee Costs	6055	$2,800	$2,855	$0	$4,000	$263	$263
Bond Principal (93 Bond)	8640	26,250	26,250	825,000	0	0	0
Bond Principal (07 Bond)		0	0	0	33,750	33,750	71,250
Interest Expense (93 Bond)	8840	54,341	52,727	25,957	0	0	0
Interest Expense (07 Bond)	8819	0	0	237,873	472,274	472,274	469,649
Total		**$83,391**	**$81,832**	**$1,088,830**	**$510,024**	**$506,287**	**$541,162**

City Debt Service Fund

Fund 895

Description	Dept. Var	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Administration Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	$0	$0	$0	$0	$0	$7,863
Debt Service Interest							
General Fund	8870/4805	5,237	6,703	5,136	7,382	5,306	5,497
Economic Development Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	0	0	0	0	0	257,105
Drainage Fund	8885 / 4805	0	0	0	0	0	49,175
Debt Service Interest							
General Fund	8870 / 4805	171,236	219,144	167,908	241,362	173,490	179,729
Water Fund	8875 / 4805	84,953	108,721	38,008	0	0	0
Wastewater Fund	8880 / 4805	62,127	79,382	27,525	0	0	0
Drainage Fund	8885 / 4805	32,751	41,915	32,115	46,164	33,183	34,376
Total		**$356,304**	**$455,865**	**$270,692**	**$294,908**	**$211,979**	**$533,745**
Total		**$439,695**	**$537,697**	**$1,359,522**	**$804,932**	**$718,266**	**$1,074,907**

HISTORICAL LOAN BALANCES

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
GENERAL FUND						
Beginning Balance	$4,395,330	$4,571,803	$4,797,650	$5,035,303	$4,970,694	$5,149,490
Advances	0	0	0	0	0	0
Interest Accrual	176,473	225,847	173,044	248,744	178,796	185,226
Loan Payment/Payoff	0	0	0	0	0	(450,194)
Ending Balance	**$4,571,803**	**$4,797,650**	**$4,970,694**	**$5,284,047**	**$5,149,490**	**$4,884,522**
WATER FUND						
Beginning Balance	$2,115,892	$2,200,845	$2,309,566	$0	$0	$0
Advances	0	0	0	0	0	0
Interest Accrual	84,953	108,721	38,008	0	0	0
Loan Payment/Payoff	0	0	(2,347,574)	0	0	0
Ending Balance	**$2,200,845**	**$2,309,566**	**$0**	**$0**	**$0**	**$0**
WASTEWATER FUND						
Beginning Balance	$1,544,788	$1,606,915	$1,686,297	$0	$0	$0
Advances	0	0	0	0	0	0
Interest Accrual	62,127	79,382	27,525	0	0	0
Loan Payment/Payoff	0	0	(1,713,822)	0	0	0
Ending Balance	**$1,606,915**	**$1,686,297**	**$0**	**$0**	**$0**	**$0**
DRAINAGE FUND						
Beginning Balance	$815,725	$848,476	$890,391	$934,497	$922,506	$955,689
Advances	0	0	0	0	0	0
Interest Accrual	32,751	41,915	32,115	46,164	33,183	34,376
Loan Payment/Payoff	0	0	0	0	0	(83,551)
Ending Balance	**$848,476**	**$890,391**	**$922,506**	**$980,661**	**$955,689**	**$906,514**
ALL FUNDS						
Beginning Balance	$8,871,735	$9,228,039	$9,683,904	$5,969,800	$5,893,200	$6,105.179
Advances	$0	$0	$0	$0	$0	$0
Interest Accrual	$356,304	$455,865	$270,692	$294,908	$211,979	$219,602
Loan Payment/Payoff	$0	$0	($4,061,396)	$0	$0	($533,745)
Ending Balance	**$9,228,039**	**$9,683,904**	**$5,893,200**	**$6,264,708**	**$6,105,179**	**$5,791,036**

DEVELOPMENT FUNDS

Fund 850 852 885

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

GOALS AND OBJECTIVES

1 To provide for economic development opportunities within the project area.

2. To facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2009-2010 fiscal year

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Economic Development Fund		Fund (850) Dept. (7400)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Development Fund		Fund (852) Dept. (7405)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
CCC Building Loan Fund		Fund (885) Dept. (7600)					
CCC Building Insurance		$11,116	$16,114	$13,964	$16,114	$13,964	$13,964
Property Tax		36	36	36	36	36	36
Capital Outlay		13,758	0	0	0	0	0
Total		**$24,910**	**$16,150**	**$14,000**	**$16,150**	**$14,000**	**$14,000**

PUBLIC INFRASTRUCTURE FUND

Funds 860, 870, 875, 880

PURPOSE

Funds for these accounts are obtained via loans from the Economic Development Fund, from bond proceeds and state and federal grants. Primary expenditures from this fund include public infrastructure improvements, personnel costs related to infrastructure programs, qualified bond issue financing costs including certain interest payments, economic development grants, and staffing costs related to economic development grants.

GOALS AND OBJECTIVES

To provide for public infrastructure improvements within the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Community Improvements	2,230	36,061	134,129	170,000	45,000	95,900
Water System Improvements	0	0	0	0	0	0
Sewer System Improvements	0	0	0	0	0	0
Drainage Improvements	0	0	0	78,000	10,000	373,000
Total	**$2,230**	**$36,061**	**$134,129**	**$248,000**	**$55,000**	**$468,900**

BOND PROJECTS FUND

Fund 862

PURPOSE

This fund holds 2007 RDA Bond proceeds issued to sponsor public infrastructure development. The funds are transferred to various projects that meet the qualifications of the Bond Statements. Additionally, a portion of the 2007 RDA Fund Bond

GOALS AND OBJECTIVES

The major goal of this fund is to contribute to community development projects in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Wastewater Fund Loan Payoff	$0	$0	$1,713,822	$0	$0	$0
Water Fund Loan Payoff	0	0	2,347,574	0	0	0
Total	**$0**	**$0**	**$4,061,396**	**$0**	**$0**	**$0**

HOUSING SET ASIDE FUND

Fund 810

PURPOSE

This fund is used to account for the 20% housing set aside allocation required by State law. The expenditures are for those projects that improve and increase the supply of low-to-moderate income housing.

GOALS AND OBJECTIVES

1. To improve the City's residential neighborhoods.

2. To increase the supply of L&M housing units and or L&M housing lots.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7100	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	118	0	0	0
Department Supplies	5500	0	0	808	0	0	0
Professional Services	6025	0	0	11,758	0	4,000	4,000
Bond Trustee Costs	6055	933	952	0	1,333	87	87
Advertising	6300	0	0	492	0	0	0
Property Tax Admin Fees	6700	4,070	5,117	6,491	6,620	8,040	8,500
Travel and Conference	7000	0	0	0	0	0	0
Housig Set Aside Loans	7645	0	0	200,000	3,027,559	0	2,835,016
Bond Interest Expense (93 Bond)	8840	18,114	17,576	8,652	0	0	0
Bond Interest Expense (07 Bond)	8819	0	0	79,291	157,425	157,425	156,550
Bond Principle (93 Bond)	8640	8,750	8,750	275,000	0	0	0
Bond Principle (07 Bond)	8612	0	0	0	11,250	11,250	23,750
Total		**$31,867**	**$32,395**	**$582,610**	**$3,204,187**	**$180,802**	**$3,027,903**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

PURPOSE

The purpose of the CDBG Restricted Housing Loan Fund is to account for the housing expenditures of the Community Development Block Grants (CDBG) the City received in 1988, 1989 and 1992. The funds must be used in accordance with the Reuse Plan adopted by the Agency and approved by the State. The State requires that these CDBG funds be used only for those programs that meet their guidelines. Beginning in 2005-06, The City was awarded two more grants that will be used for housing rehabilitation loans, senior service activities, and eligible public works projects.
The CDBG Unrestricted Housing Loan Fund is used to account for CDBG Grant funds that no longer have State restrictions attached to their use. New Departments have been created to better account for the various activities now being funded.

GOALS AND OBJECTIVES

To provide loans to rehabilitate homes owned by low and moderate income households, and fund eligible senior services activities and public works projects.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

CDBG Funding for a part time Senior Services Coordinator position expired in 2008-09.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2005-06	2006-07	2007-08	2008-09	2009-10
Finance Director	-	-	0.13	0.13	0.13
Senior Services Coordinator (PT)	-	-	1.00	1.00	-
Total Authorized	**-**	**-**	**1.13**	**1.13**	**0.13**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
CDBG Restricted Housing Fund				Fund (820) Dept. (7200)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Program Administration	6050	0	0	0	0	0	0
Program Delivery	6052	47,429	0	0	0	40,000	40,000
Advertising	6300	0	0	0	0	614	2,000
Travel and Conferance	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	0	0	0	130,000	135,779
Housing Project Lead Grants	7648	18,783	0	0	0	0	0
Econ Development Loans	7650	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		$66,212	$0	$0	$0	$170,614	$177,779

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
CDBG Open Grant Fund - General Administration				Fund (822) Dept. (7220)			
Salaries	5100	$9,172	$7,258	$8,987	$9,437	$9,437	$9,484
Benefits	5200	3,330	2,593	3,119	3,212	3,114	$3,376
Program Administration	6050	7,695	22,624	24,810	19,351	19,350	0
Travel & Conferences	7000	0	2,581	0	0	0	0
Total		**$20,197**	**$35,056**	**$36,916**	**$32,000**	**$31,901**	**$12,860**
CDBG Open Grant Fund - Housing Rehab				Fund (822) Dept. (7215)			
Housing Project Loans	7645	242,292	313,282	308,000	76,029	0	16,339
Housing Project Lead Grants	7647	0	12,638	0	0	0	0
Program Delivery	6052	28,862	88,908	66,230	17,834	0	0
Advertising	6300	178	143	0	0	0	0
Total		**$271,332**	**$414,971**	**$374,230**	**$93,863**	**$0**	**$16,339**
CDBG Open Grant Fund - Senior Services Program				Fund (822) Dept. (7225)			
Part-time/Temporary	5165	21,000	24,500	29,400	29,418	23,275	$0
Benefits	5200	1,628	1,894	2,099	2,339	1,780	$0
Program Delivery	6052	0	0	0	0	0	0
Senior Services	6830	17,206	35,388	2,856	0	0	0
Total		**$39,834**	**$61,782**	**$34,355**	**$31,757**	**$25,055**	**$0**
CDBG Open Grant Fund - Public Works				Fund (822) Dept. (9260)			
Program Delivery	6052	0	0	0	10,870	3,000	3,000
Total		**$0**	**$0**	**$0**	**$10,870**	**$3,000**	**$3,000**
Unrestricted Housing Fund				Fund (825) Dept. (7210)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	1,500	1,500	1,500	1,500	1,500	1,500
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	0	0	0			
Housing Project Loans	7645	0	0	0	207,544	0	210,702
Total		**$1,500**	**$1,500**	**$1,500**	**$209,044**	**$1,500**	**$212,202**

COMMERCIAL DEVELOPMENT REVOLVING LOAN FUNDS

Fund 830 and 836

PURPOSE

The purpose of these funds is to account for the expenditures associated with making loans to encourage business retention and expansion. The moneys in the Unrestricted Business Loan Fund came from an Industrial Development Grant the Agency received from the Farmers Home Administration and the moneys that were transferred to the Agency from the Fortuna Economic Development Corporation (FEDC) when it was disincorporated. The CDBG Restricted Business Loan Fund was originally funded from the CDBG grants for business expansion and attraction efforts.

GOALS AND OBJECTIVES

To provide loans to encourage and promote business and economic development.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The FMHA Businees Loan Fund and the FEDC Business Loan Fund (1981 CDBG Fund) are now combined in one fund, the Unrestricted Business Loan Fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
CDBG Resricted Business Loan Fund			Fund (830) Dept. (7300)				
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Contract Services	6015	0	0	0	0	0	0
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	621,673	0	639,342
Property Acquisition	7700	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$621,673**	**$0**	**$639,342**
Unrestricted Business Loan Fund			Fund (836) Dept. (7315)				
Project Supplies	5500	$0	$0	$0	$0	$0	$0
Program Administration	6050	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	867,063	0	888,322
Bad Debts	7800	0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$867,063**	**$0**	**$888,322**
Total		**$0**	**$0**	**$0**	**$1,488,736**	**$0**	**$1,527,664**

HOME GRANT PROGRAM

Home Grant Fund

PURPOSE

HOME Grant awards are used by the Agency to help provide affordable housing. The project completed in 2004-05, the Fortuna Meadows Senior Village, provides 36 HOME-Assisted Units to eligible senior citizens for rent. The Fortuna Family Apartments, completed in 2007-08, provides 24 Home-Assisted units of affordable housing.

GOALS AND OBJECTIVES

The major goal of this fund is to provide affordable housing in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2005-06	Actual 2006-07	Actual 2007-08	Budget 2008-09	Estimate 2008-09	Request 2009-10
Home Grant Loan	$0	$3,412,400	$100	$0	$0	$0
Trustee Fees	0	0	87,500	0	0	0
Advertising	297	0	0	0	0	0
Total	**$297**	**$3,412,400**	**$87,600**	**$0**	**$0**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Funding Source	Budget 2009-10
	COMMUNITY IMPROVEMENTS		
Fund 860			
9489	Sidewalk ADA Reconstruction - District Wide	GF Loan	25,000
0990	Tree Hazard / Maintenance - District Wide	GF Loan	5,000
9493	City Hall Parking Lot Repairs & ADA Remodel	GF Loan	50,900
9970	Entrance Beautification and City Landscaping	GF Loan	15,000
	Total		**$95,900**
Fund 880	***DRAINAGE SYSTEM IMPROVEMENTS***		
9301	Reconstruct Ftna Blvd Median Crossing Drains	Drainage Loans	$25,000
9502	Dinsmore Drive Flood Control	Drainage Loans	29,000
0991	Grout Pipe, Fortuna Boulevard @ Les Schwab	Drainage Loans	55,000
9601	Rohner Creek Diversion / Fish Habitat Channel	Drainage Loans	200,000
9701	Detention Basin Cleaning	Drainage Loans	10,000
0902	24" Storm Drain on 12th from L to I	Drainage Loans	54,000
	Total		**$373,000**
	Total Capital Improvements		**$468,900**

FUND SUMMARY

Drainage Fund Loans	373,000
General Fund Loans	95,900
Total Capital Improvements	**$468,900**

RESOLUTION NO. 2008-17

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA FOR FISCAL YEARS 2007/2008; 2008/2009; 2009/2010; and 2010/2011

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Sewer Service Charges

a. Inside City Limits

The rate of sewer service monthly charges are hereby established as follows:

2006-2007

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 21.54 plus $4.79/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 21.10 plus $4.69/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 27.62 plus $6.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 55.83 plus $12.41/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 446.27 plus $17.23/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 100.83 plus $3.89/100 Cubic Feet over 2590.

2007-2008

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 33.14 plus $7.36/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 32.47 plus $7.22/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 42.47 plus $9.44/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 85.78 plus $19.06/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 685.51 plus $26.47/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 151.20 plus $5.84/100 Cubic Feet over 2590.

2008-2009

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 36.02 plus $8.00/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 35.33 plus $7.85/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 45.64 plus $10.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 90.30 plus $20.07/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 717.48 plus $27.70/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 156.02 plus $6.02/100 Cubic Feet over 2590.

2009-2010

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 37.41 plus $8.31/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 36.69 plus $8.15/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 47.36 plus $10.52/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 93.55 plus $20.79/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 742.98 plus $28.69/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 162.00 plus $6.25/100 Cubic Feet over 2590.

2010-2011

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 38.75 plus $8.61/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 38.02 plus $8.45/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 49.02 plus $10.89/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 96.69 plus $21.49/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 767.56 plus $29.64/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 168.02 plus $6.49/100 Cubic Feet over 2590.

b. Outside the City Limits

The rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Multiple Unit Sewer Rate Calculation

The sewer rates for residential multiple units will be calculated by multiplying the residential rate by the number of units.
If a commercial establishment has multiple units, the highest user class rate will be used and multiplied by the number of units.

d. Summer Usage Charge

Residential Sewer rates for the months of May through October will be based upon an average water usage from the previous winter months of November through April.

e. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly sewer rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

f. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

Special Agreements – BOD – TSS - Flow

Under the provision of FMC 13.32.130, special arrangements between the City and any industrial concern can be made whereby the strength and character of the wastewater can be used to determine the appropriate billing charges for the discharge and treatment of the wastewater. The following tables list the charges to apply Biological Oxygen Demand (BOD), Total Suspended Solids (TSS) and Volume (Flow).

2006-2007

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 0.80	$ 0.74	$ 2.76
Light Commercial	$ 0.80	$ 0.74	$ 2.76
Medium Commercial	$ 0.80	$ 0.74	$ 2.76
Heavy Commercial	$ 0.80	$ 0.74	$ 2.76
Industrial	$ 0.80	$ 0.74	$ 2.76
Palmer Creek	$ 0.72	$ 0.66	$ 2.38

2007-2008

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.24	$ 1.14	$ 4.25
Light Commercial	$ 1.24	$ 1.14	$ 4.25
Medium Commercial	$ 1.24	$ 1.14	$ 4.25
Heavy Commercial	$ 1.24	$ 1.14	$ 4.25
Industrial	$ 1.24	$ 1.14	$ 4.25
Palmer Creek	$ 1.14	$ 1.04	$ 3.45

2008-2009

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.28	$ 1.17	$ 4.80
Light Commercial	$ 1.28	$ 1.17	$ 4.80
Medium Commercial	$ 1.28	$ 1.17	$ 4.80
Heavy Commercial	$ 1.28	$ 1.17	$ 4.80
Industrial	$ 1.28	$ 1.17	$ 4.80
Palmer Creek	$ 1.17	$ 1.07	$ 3.58

2009-2010

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.32	$ 1.21	$ 5.00
Light Commercial	$ 1.32	$ 1.21	$ 5.00
Medium Commercial	$ 1.32	$ 1.21	$ 5.00
Heavy Commercial	$ 1.32	$ 1.21	$ 5.00
Industrial	$ 1.32	$ 1.21	$ 5.00
Palmer Creek	$ 1.20	$ 1.10	$ 3.74

2010-2011

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.36	$ 1.25	$ 5.19
Light Commercial	$ 1.36	$ 1.25	$ 5.19
Medium Commercial	$ 1.36	$ 1.25	$ 5.19
Heavy Commercial	$ 1.36	$ 1.25	$ 5.19
Industrial	$ 1.36	$ 1.25	$ 5.19
Palmer Creek	$ 1.23	$ 1.13	$ 3.91

Discharge Fee Schedule

Single discharges of less than 1,000 gallons of petroleum contaminated water as approved by the Public Works Director,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements" plus the cost for actual staff time expended for inspection.
For long term discharge of fully treated ground water,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
Septic discharges,	$100.00 per truckload plus billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
For portable toilet discharges,	
For contaminated water,	
Waste Discharge Permit fee,	$200.00 per each two-year permit period.

Water Service Charges

a. Inside City Limits

Inside the City Limits and the Campton Heights Service Area the rates to be charged for water supplied monthly through meters are as follows:

2006-2007

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 13.42
1	$ 18.23
1 ½	$ 31.35
2	$ 49.70
3	$ 102.16
4	$ 175.59
6	$ 385.41

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.42

2007-2008

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 15.49
1	$ 27.65
1 ½	$ 52.61
2	$ 87.56
3	$ 187.39
4	$ 327.16
6	$ 726.51

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.53

2008-2009

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.20
1	$ 44.00
1 ½	$ 88.72
2	$ 151.32
3	$ 330.20
4	$ 580.63
6	$ 1,296.15

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.64

2009-2010

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.60
1	$ 44.06
1 ½	$ 88.09
2	$ 149.72
3	$ 325.82
4	$ 572.36
6	$ 1,276.76

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.77

2010-2011

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 23.04
1	$ 44.07
1 ½	$ 87.21
2	$ 147.61
3	$ 320.16
4	$ 561.73
6	$ 1,251.95

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.90

b. *Outside City Limits*

Outside the City Limits and Campton Heights Service Area the rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. *Summer Usage Charge*

Between May and October each year summer water rates will be in effect for all customers. The summer rates will provide each customer under the base rate with an additional 250 cubic feet of water each month.

d. *Multiple Unit Water Rate Calculation*

The water rates for multiple units will be calculated by multiplying the lowest base charge fee and the usage charge by the number of units.

e. *Penalties*

Overdue payment amounts will be assessed a penalty of 10% per month.

f. *Administrative Adjustments*

The City Manager shall have the authority to adjust an individual customer's monthly water rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

Water Service Deposit, Delinquent Shut Off Fee and NSF Check Charge

A deposit will be made by the consumer to the department for turning on the water supply when requested by the consumer to do so incident to the opening of a new account.

2006-2007

Deposit	$ 75.00 New Customers $ 100.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $100.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 20.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2007-2008

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2008-2009

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2009-2010

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2010-2011

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

Backflow Prevention Devices

An additional monthly fee will be charged to those services that are required to maintain testable backflow prevention devices are as follows:

2006-2007

3/4 and 1 inch	$ 3.36
Greater than 1 inch	$ 4.95

2007-2008

3/4 and 1 inch	$ 3.69
Greater than 1 inch	$ 5.45

2008-2009

3/4 and 1 inch	$ 4.06
Greater than 1 inch	$ 5.99

2009-2010

3/4 and 1 inch	$ 4.47
Greater than 1 inch	$ 6.59

2010-2011

3/4 and 1 inch	$ 4.91
Greater than 1 inch	$ 7.25

Fire Hydrant Meter Deposit

A deposit will be charged for the use of a City fire hydrant meter for construction and development purposes. The monthly rates to be charged for the use of a City fire hydrant meter shall be as follows:

2007 - 2008

Deposit	$650.00
Charges	$ 25.00 monthly fee plus $2.30 per 100 cubic feet

2008 - 2009

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.46 per 100 cubic feet

2009 - 2010

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.66 per 100 cubic feet

2010 - 2011

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.85 per 100 cubic feet

Sale of Bulk Water

Customers purchasing water in bulk from the City of Fortuna shall pay a usage charge equal to the current residential rate for services outside the City limits. Bulk water shall only be taken from a location specified by the City.

Standby Fire Service Capacity Charge

The monthly rates to be charged for private standby fire sprinkler services connected to the water system shall be as follows:

2006-2007

Size Fire Service	Monthly Charge
2 inch	$ 13.31
3 inch	$ 20.27
4 inch	$ 30.02
6 inch	$ 57.87
8 inch	$ 96.86
10 inch	$ 146.99

2007-2008

Size Fire Service	Monthly Charge
2 inch	$ 18.29
3 inch	$ 31.54
4 inch	$ 50.09
6 inch	$ 103.10
8 inch	$ 177.31
10 inch	$ 272.72

2008-2009

Size Fire Service	Monthly Charge
2 inch	$ 27.22
3 inch	$ 50.96
4 inch	$ 84.20
6 inch	$ 179.17
8 inch	$ 312.13
10 inch	$ 483.08

2009-2010

Size Fire Service	Monthly Charge
2 inch	$ 27.54
3 inch	$ 50.91
4 inch	$ 83.64
6 inch	$ 177.13
8 inch	$ 308.03
10 inch	$ 476.32

2010-2011

Size Fire Service	Monthly Charge
2 inch	$ 27.89
3 inch	$ 50.79
4 inch	$ 82.85
6 inch	$ 174.47
8 inch	$ 302.73
10 inch	$ 467.63

Installation Fees for Water System

There is hereby established fees for new connections to the City's Water System based upon the size of the meter to be installed and the availability of a water main in the street fronting the property. The fees for said water service shall be based upon one of the following conditions:

a. Service Line Installation

If the water service connection requires a service line to be installed to the property line and the setting of a water meter, the fee shall be as follows:

2006-2007

Size of Meter in Inches	**Charge**
¾	$ 612.00
1	$ 743.00
1 ½	$1127.00
2	$1318.00

2007-2008

Size of Meter in Inches	**Charge**
¾	$ 674.00
1	$ 818.00
1 ½	$1240.00
2	$1450.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 742.00
1	$ 900.00
1 ½	$1364.00
2	$1595.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 817.00
1	$ 990.00
1 ½	$1501.00
2	$1755.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 899.00
1	$1089.00
1 ½	$1652.00
2	$1931.00

b. Set Meter Only

If the service line and the meter box have been installed at the property line, the fee shall be as follows:

2006-2007

Size of Meter in Inches	Charge
¾	$ 200.00
1	$ 270.00
1 ½	$ 490.00
2	$ 635.00

2007-2008

Size of Meter in Inches	Charge
¾	$ 220.00
1	$ 297.00
1 ½	$ 539.00
2	$ 699.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 242.00
1	$ 377.00
1 ½	$ 593.00
2	$ 769.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 267.00
1	$ 415.00
1 ½	$ 653.00
2	$ 846.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 294.00
1	$ 457.00
1 ½	$ 719.00
2	$ 931.00

c. ***Installations Greater than 2 Inches***

Any meter or service installation larger than sizes listed herein shall be charged the actual cost of labor and materials necessary for the installation.

d. ***Main Line Extensions***

If a main line extension is required to reach the property, the fee for said extension shall be determined by the actual cost of labor and materials based upon size of the line required. The minimum line size for said main line extensions shall be six (6) inches.

e. ***Backflow Prevention Devices (BPD) (if required)***

A backflow device shall be required on all connections with a secondary source of water and all irrigation services directly connected to the system. The fee shall be as follows:

2006-2007

Size of BPD in Inches	Charge
¾	$ 193.00
1	$ 228.00
1 ½	$ 270.00
2	$ 359.00

2007-2008

Size of BPD in Inches	Charge
¾	$ 213.00
1	$ 251.00
1 ½	$ 297.00
2	$ 395.00

2008-2009

Size of BPD in Inches	Charge
¾	$ 235.00
1	$ 277.00
1 ½	$ 327.00
2	$ 435.00

2009-2010

Size of BPD in Inches	Charge
¾	$ 259.00
1	$ 305.00
1 ½	$ 360.00
2	$ 479.00

2010-2011

Size of BPD in Inches	Charge
¾	$ 285.00
1	$ 336.00
1 ½	$ 396.00
2	$ 527.00

Water System Capital Connection Fees

a. Inside City Limits

There shall be collected and deposited into the Water System Capital Improvement Fund a capital connection fee for any new connection to the Fortuna Water System charged per unit of service.

Basis for Connection Fees - Capital Cost Buy-in

Water System Connection Fees charged based on meter size, with the base fee for a Living Unit Equivalent (LUE) being for a 5/8 x 3/4 inch meter. Larger meters charged based on capacity (area), same basis as used for monthly rates.

*** Rates effective on date of Building Permit submittal**

2006-2007

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2006-2007**
5/8" x 3/4" Inside	1.00	$ 1,855.00
5/8" x 3/4" Outside	1.50	$ 2,782.50
1" Inside	2.56	$ 4,748.80
1" Outside	3.84	$ 7,123.20
1 1/2" Inside	5.76	$ 10,684.80
1 1/2" Outside	8.64	$ 16,027.20
2" Inside	10.24	$ 18,995.20
3" Inside	23.04	$ 42,739.20
4" Inside	40.96	$ 75,980.80
6" Inside	92.16	$ 170,956.80

2007-2008

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2007-2008**
5/8" x 3/4" Inside	1.00	$ 2,003.00
5/8" x 3/4" Outside	1.50	$ 3,004.50
1" Inside	2.56	$ 5,127.68
1" Outside	3.84	$ 7,691.52
1 1/2" Inside	5.76	$ 11,537.28
1 1/2" Outside	8.64	$ 17,305.92
2" Inside	10.24	$ 20,510.72
3" Inside	23.04	$ 46,149.12
4" Inside	40.96	$ 82,042.88
6" Inside	92.16	$ 184,596.48

2008-2009

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2008-2009**
5/8" x 3/4" Inside	1.00	$ 2,059.00
5/8" x 3/4" Outside	1.50	$ 3,088.50
1" Inside	2.56	$ 5,271.04
1" Outside	3.84	$ 7,906.56
1 1/2" Inside	5.76	$ 11,859.84
1 1/2" Outside	8.64	$ 17,789.76
2" Inside	10.24	$ 21,084.16
3" Inside	23.04	$ 47,439.36
4" Inside	40.96	$ 84,336.64
6" Inside	92.16	$ 189,757.44

2009-2010

Water Service Living Unit Equivalents		
Meter Size	LUE	2009-2010
5/8" x 3/4" Inside	1.00	$ 2,112.00
5/8" x 3/4" Outside	1.50	$ 3,168.00
1" Inside	2.56	$ 5,406.72
1" Outside	3.84	$ 8,110.08
1 1/2" Inside	5.76	$ 12,165.12
1 1/2" Outside	8.64	$ 18,247.68
2" Inside	10.24	$ 21,626.88
3" Inside	23.04	$ 48,660.48
4" Inside	40.96	$ 86,507.52
6" Inside	92.16	$ 194,641.92

2010-2011

Water Service Living Unit Equivalents		
Meter Size	LUE	2010-2011
5/8" x 3/4" Inside	1.00	$ 2,165.00
5/8" x 3/4" Outside	1.50	$ 3,247.50
1" Inside	2.56	$ 5,542.40
1" Outside	3.84	$ 8,313.60
1 1/2" Inside	5.76	$ 12,470.40
1 1/2" Outside	8.64	$ 18,705.60
2" Inside	10.24	$ 22,169.60
3" Inside	23.04	$ 49,881.60
4" Inside	40.96	$ 88,678.40
6" Inside	92.16	$ 199,526.40

b. *Outside City Limits*

For any new connection outside the City of Fortuna connecting to the Fortuna Water System an additional "Buy in" fee will be collected and deposited into the Water System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

C. *Drake Hill Capital Connection*

For any new connection south of Drake Hill Road and serviced by the Drake Hill Road pump station and connecting to the Fortuna Water System there shall be an additional charge for each unit of service.	$ 2484.00

Wastewater Capital Connection Fees

a. *Inside City Limits*

The capital connection fees for any service inside or outside the City of Fortuna, connecting to a public sewer, shall be collected and deposited into the Wastewater Capital Reserve.

Basis for Connection Fees - Capital Cost Buy-in

Sewer System Connection Fees charged based on fixture units, with the base fee for a Living Unit Equivalent (LUE) being for a single family home with one bathroom, kitchen, dishwasher and washing machine having 14 fixture units. Larger homes, commercial and industrial fees would be determined by dividing the total number of fixture units by 14 and multiplying by the base fee for a single LUE.

The unit equivalent of plumbing fixtures and devices shall be based on the size of the trap required or the rated discharge capacity in gpm (gallons per minute) in accordance with the Uniform Plumbing Code.

Fixture Unit rates will apply to all applicable Building Permits.

***Rates effective on date of Building Permit submittal**

Basis for Connection Fees – Addition of a Second LUE within an Existing LUE

The connection fee for the addition of a second LUE that is created entirely within the foundation footprint of an existing LUE and where a portion of the existing plumbing fixtures are incorporated into the second LUE from the existing LUE, the connection fee shall be calculated based solely upon the new and addition fixture units that are added to the second LUE.

2006-2007

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2006-2007**
Up to 14 fixture units	1.00	$ 3,341.00
Per additional fixture unit	0.07	$ 238.64
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,250.14
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,341.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 5,966.07

2007-2008

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2007-2008**
Up to 14 fixture units	1.00	$ 3,552.00
Per additional fixture unit	0.07	$ 253.71
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,581.71
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,552.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,342.86

2008-2009

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2008-2009**
Up to 14 fixture units	1.00	$ 3,837.00
Per additional fixture unit	0.07	$ 274.07
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,029.57
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,837.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,851.79

2009-2010

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2009-2010**
Up to 14 fixture units	1.00	$ 4,135.00
Per additional fixture unit	0.07	$ 295.36
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,497.86
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,135.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,383.93

2010-2011

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2010-2011**
Up to 14 fixture units	1.00	$ 4,445.00
Per additional fixture unit	0.07	$ 317.50
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,985.00
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,445.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,937.50

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Wastewater System, an additional "Buy in" fee will be collected and deposited into the Wastewater System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

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ADMINISTRATIVE FEE SCHEDULE

1. BUSINESS LICENSE TAXES

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

a. License Fees - General, Inside City

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	$0	to	$10,000	$20.00
B	10,001	to	20,000	30.00
C	20,001	to	40,000	45.00
D	40,001	to	80,000	65.00
E	80,001	to	140,000	85.00
F	140,001	to	260,000	110.00
G	250,001	to	500,000	160.00
H	500,001	to	900,000	210.00
I	900,001	to	1,400,000	280.00
J	1,400,001	to	2,000,000	350.00
K	In Excess	of	2,000,000	465.00

b. License Fees - Rentals - Residences/Apartments

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city.

First Four Units	$ 16.00
Each additional Unit over Four	$ 4.00

c. **License Fees - Rentals – Commercial**

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

d. **License Fees -Delivery Vehicles**

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

e. **License Fees – Nonresident Contractors**

Every person not having a fixed place of business within the City, who engages in the business of contracting within the City	$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

f. **License Fees - Other Nonresidential Businesses**

Every person not having a fixed place of business within the City, who engages in business within the City	$ 5.00 per day
Any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.	

g. **License Fees -Carnivals**

Every person owning, maintaining, conducting or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee at the following rates:

Carnival	$ 16.00 per day
Each separate show, attraction or exhibition	$ 4.00
All fees shall be collected in advance	

h. **License Fees - Circuses and Kindred Performances**

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates:

One-ring circus	$ 50.00 per day
two or more ring circus	$ 100.00
All fees shall be collected in advance	

i. **License Fees - Coin Operated Entertainment Devices**

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

j. License Penalties

Business License Penalty	18% per for amounts determined due based upon audit review
	25% of the license fee per month, not to exceed 100% of the Business License Fee.

2. ASSESSMENT FEES

a. FBID

The City will levy a benefit assessment fee on all businesses, trades and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

3. MISCELLANEOUS CHARGES

a. Fees

Copies	$ 0.10 per page
	$ 0.15 per page 2-sided
Budget	$ 20.00 each
Zoning Ordinance	$ 25.00 each
Standard Improvement Plan	$ 25.00 each
General Plan	$ 25.00 each
Business License Listing	$ 25.00
Fireworks Permit	$ 10.00
Zoning Map (color)	$ 6.00 each
Zoning Map (black and white)	$ 2.00 each
Aerial Photo 72 x 42	$ 60.00 each
Aerial Photo 42 x 28	$ 30.00 each
Special Projects - (Per Hour)	$ Actual Costs
Plan Copies	$ 2.00 (per sheet)
DVD Copy of Council Meeting or Planning Comm. Meeting	$ 5.00 each

4. NOTARIAL SERVICES

Notary	$ 10.00 per Notarial act
This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.	

5. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

PARKS AND RECREATION FEE SCHEDULE

1. PARK USE FEES

a. Picnic Area Rental

Group Picnic Area Rental

Number of Persons	Use Fee	Deposit Fee
0-50	$ 125.00	$ 75.00
51-100	$ 175.00	$ 100.00
101-300	$ 250.00	$ 150.00
301-500	$ 350.00	$ 200.00
500 +	$ 500.00 + any additional costs to the City associated with the event	$200.00

Small Picnic Area Rental

Use Fee	Deposit Fee
$ 35.00	$ 35.00

b. Rodeo Grounds & Grand Stand

All functions using the Rodeo Ground and Grand Stand area, except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee and be required to provide a refundable security and cleanup deposit and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

Rodeo Ground Rental	$300.00 per day
Cleaning Deposit	$200.00

c. Exemptions

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees: Fortuna Redwood Logging Competition, Art and Wine in the Park/VFW Barbecue, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Blood Bank, Boy Scout Troop 7, Brownie Troop #205 Girl Scouts, Brownies, Craf-T-Crafters, Cub Scouts Pack 47 Den, Eel River Orchid Alliance, Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

2. PAVILION USE FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

Resident Use*	$ 25.00 per hr Monday - Thursday only.
Nonresident Use*	$ 35.00 per hr Monday - Thursday only.
Entire Day Rental*	$300.00 per day Sunday - Thursday
	$500.00 Friday & Saturday
**All of the above require a $100.00 cleaning deposit.*	

Skating	$ 4.00 Ages 6 & over
	$ 2.50 Ages 5 & under
	$ 2.00 Non-skater minor
	$ 0.50 Skate Rentals
Private Skating Parties*	$ 70.00 Up to 30 people
	$ 2.00 per person (over 30 people)
Private Party during Public Skate	$ 20.00 room only (includes 5 admissions)
*(Fee no longer charged for Bar Area Use)	
Open Recreation/Open Basketball	$ 1.00 per person

3. ROHNER RECREATION HALL

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

Resident:	$ 15.00 per hour + $50.00 cleaning deposit.
Nonresident:	$ 20.00 per hour + $50.00 cleaning deposit.

4. RECREATION CLASS CONTRACTOR FEES

a. All activity class contractors

25% of gross revenues (excluding materials fee)

5. RECREATION PROGRAM FEES

a. Basketball

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	$ 5.00 per individual
Nonresident:	$ 10.00 per individual
Youth	$ 35.00 per individual
	$ 30.00 per sibling
Basketball Camp	$ 60.00 per individual
	$ 55.00 per sibling
Summer Basketball League	$ 35.00 per individual
	$ 30.00 per sibling

b. Softball/Hardball/Soccer

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Men and Women	
Resident:	$ 5.00 per individual
Nonresident:	$ 10.00 per individual
Adult Field Reservation Fee	$ 10.00 per hour
Adult Hardball Game Use Fee	$ 20.00 per game, based on 1 ½ hours
Softball/Hardball Tournaments	$100.00 per field/day
Adult Soccer	$ 20.00 per game, based on 1 ½ hours

c. Private Sport Camps, Tournaments, Programs, Events

With City co-sponsorship	No fee
No City co-sponsorship	Field/Facility rates apply

d. Nonresident fee

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult	$ 10.00 per individual

e. Other Programs

Summer Fun & Kiddie Camp		
Daily drop-in rate	$ 20.00 per day	
	$ 18.00 per sibling (10% discount)	
½ Day rate	$ 15.00 per child	
Weekly rate	$ 90.00 per child	
	$ 81.00 per sibling	
	$ 75.00 ½ day weekly	
	$ 67.50 ½ day sibling weekly	
Paid in advance	**First child**	**Sibling**
2 weeks Full Day	$ 180.00	$ 162.00
½ Day	$ 150.00	$ 135.00
3 weeks Full Day	$ 270.00	$ 243.00
½ Day	$ 225.00	$ 202.50
4 weeks Full Day	$ 360.00	$ 324.00
½ Day	$ 300.00	$ 270.00
5 weeks Full Day	$ 440.00	$ 396.00
½ Day	$ 360.00	$ 324.00
6 weeks Full Day	$ 510.00	$ 459.00
½ Day	$ 420.00	$ 378.00
7 weeks Full Day	$ 570.00	$ 513.00
½ Day	$ 470.00	$ 423.00
8 weeks Full Day	$ 620.00	$ 558.00
½ Day	$ 520.00	$ 468.00
9 weeks Full day	$ 670.00	$ 603.00
½ Day	$ 560.00	$ 504.00
10 weeks Full Day	$ 720.00	$ 648.00
½ Day	$ 600.00	$ 540.00
Family rate eligibility based on concurrent enrollment		
Swim Program	* BASED ON COSTS	
After School Recreation	$ 5.00 per day	
**Fees based on Grant Funding & actual costs realized by the City.*		
Inservice Day/Recreation Week	$ 20.00 per day for first child	
	$ 18.00 per day for additional children	
	$ 15.00 per child half day	

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

POLICE DEPARTMENT FEE SCHEDULE

1. ANIMAL CONTROL FEE SCHEDULE

a. License

The owner of every dog within the incorporated area of the city shall pay a license fee as follows:

Spayed or Neutered	$ 10.00-one year
	$ 18.00-two years
	$ 26.00-three years
	Free for Senior Citizens 62 or over
Unneutered	$ 25.00-one year
	$ 40.00-two years
	$ 58.00-three years
Penalties	$ 10.00 after 30 days delinquent

2. FEES FOR ANIMAL CONTROL

a. Violations

First violation in a 12-month period	$ 50.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2
Second violation in a 12-month period	$100.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2
Third and subsequent violations	$150.00 fee
	$ 35.00 additional fee if nonspayed or unneutered
	$ 20.00 per day maintenance fee beginning day 2.
Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.	

b. Shelter Drop-off fees

Drop-off fee	$ 25.00 per dog or cat plus rabies vaccination, spaying or neutering fees
	$ 50.00 per litter of dogs and cats

3. POLICE FEES

a. Miscellaneous

Ticket sign off (other than Fortuna citation)	$ 10.00
Photo Copy of reports	$ 9.00 per request
VIN Verification	$ 13.00
Fingerprinting Fee	$ 20.00 per card
Bicycle License Fee	$ 2.00
Police Response Fees	$ 25.00 3rd false alarm during calendar year
	$ 50.00 4th & subsequent false alarm
	3. Actual expense for second or subsequent response to disorderly party.

D.U.I. Administration charge	**i.**	**Actual Costs not to exceed $1000.00**
Keeper of Nuisance Dog	**ii.**	**$154.00 or Actual Cost**

Parking Penalty Assessments

Violation	Penalty	City	County	Late Penalty
Time Zones	$20	$15	$5	$43*
Colored Curbs	$25	$20	$5	$53*
Posted No Parking	$25	$20	$5	$53*
Abandoned Vehicle	$35	$30	$5	$73*
22500 (a/b/e/f) CVC	$25	$20	$5	$53*
22502 (a) CVC	$25	$20	$5	$53*
22500 (d/g/h/k) CVC	$35	$30	$5	$73*
22500 (I) CVC	$50	$45	$5	$103*
22500.1 CVC	$35	$30	$5	$73*
22514 CVC	$35	$20	$5	$73*
22515 CVC	$35	$30	$5	$73*
22517 CVC	$35	$30	$5	$73*
22521 CVC	$35	$30	$5	$73*
22507.8a CVC	$330	$325	$5	$663*
22522 CVC	$330	$325	$5	$663*
M/C Violations	$30	$25	$5	$63*

*** $3 to DMV**

Government Code 76100 & 76101 Penalty:	Includes $2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and $2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).
Delinquent penalty:	Original penalty plus a late fee equal to the original penalty plus $3.00 administrative charge for the DMV hold.
Distribution funds for 22507.8a and 22522	$250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a $25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a $50.00 assessment (1465.6 PC) deposited into County Trust Fund3856, Linkages Assessment Fund 3856.
Photographs	$ 18.00 per roll
Records Research	$ 79.00 per hour
Solicitors Permits	$169.00 per year $169.00 yearly renewal
Naturalization Letter (No Criminal Conduct)	$ 24.00 per letter
Repossession Fee	$ 15.00
Civil Court Appearance	Actual Costs with $168.00 deposit
Concealed Weapons Permit	Actual Costs determined by DOJ fingerprinting fee
Audio & Video Tape	$ 20.00
Vehicle Removal Impound and Release Fee	$ 87.00 per vehicle To be paid by Money Order or Cash Only

RIVER LODGE AND MONDAY CLUB FEE SCHEDULE

1. MONDAY CLUB

a. Rental Fees

For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.

For Profit Groups	$300.00 per 10-hour* time slot
	$200.00 deposit for profit groups
Non Profit Groups	$250.00 per 10-hour* time slot
	$150.00 deposit for nonprofit groups
**The facility manager is authorized to charge the $25 hourly rental rate for smaller groups and/or shorter duration events (six hours or less). If hourly rates are charged, the fee for set up will be $30.*	

2. RIVER LODGE FACILITY RENTAL FEES

a. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak time The daily rental rates for a 12-hour* period, are as follows:

Facility and Room	Daily Rental Fee*	Square Feet	Reception	Capacity Classroom	Banquet
River Lodge					
Fireside Room	$ 155.00	510	40	24	32
Coho Room	$ 260.00	1,000	100	40	64
Steelhead Room	$ 370.00	2,000	220	80	136
Chinook Room	$ 640.00	3,000	340	144	168
Facility	$ 850.00	6,000	660	264	368
Kitchen					
Minimum Charge	$ 145.00				
Per Person Charge	$ 2.20				
Maximum Charge	$ 500.00				
**The facility supervisor Manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.*					
Wedding Package	$ 2500.00 Sun–Thur. $ 2750.00 Fri / Sat	River Lodge Wedding Package is a set fee of $2500.00 (Sun – Thur.) or $2750.00 (Fri/Sat). A deposit of $500 is used to secure a date and is due at the time the Rental Agreement is submitted. The day prior may be rented for the nonprofit price of the entire facility. If the day prior is not rented to another party, the wedding party may come in to decorate etc. during regular business hours as long as they have proper insurance for that day.			

b. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes.

Events exceeding the 12-hour period	$ 30.00 per hour for each staff member.
Extra staff services	$ 30.00 per hour for each staff member.
Move dishes from River Lodge to Monday Club.	$ 30.00 per hour

c. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

b. Definition: Nonprofit Organizations

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.

IRS Code:

501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.

501(c)4 Organized and operated exclusively for promotions of social welfare organizations.

501(c)5 Organized and operated as labor, agricultural or horticultural organizations.

501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.

501(c)7 Organized and operated as social and recreational clubs.

501(c)10 Organized as domestic fraternal societies and operated under the lodge system.

501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

c. Yearly Fees

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

d. Fees for Six Hours or Less

The facility manager is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

e. Linens

Tablecloth, 8 Foot Rectangle	$ 7.00
Tablecloth, 5 Foot Round	$ 7.00
Table Skirt, 14 Feet Long	$14.00
Napkins, 12 Inch Square	$ .50

f. Other Services

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

g. Deposits

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A of per day reserved, ($500 for wedding package) is required.

Security deposit	$200.00 per day reserved
Wedding package	$500.00

h. Cancellation Fee

If event is canceled by LESSEE there will be a cancellation fee. This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

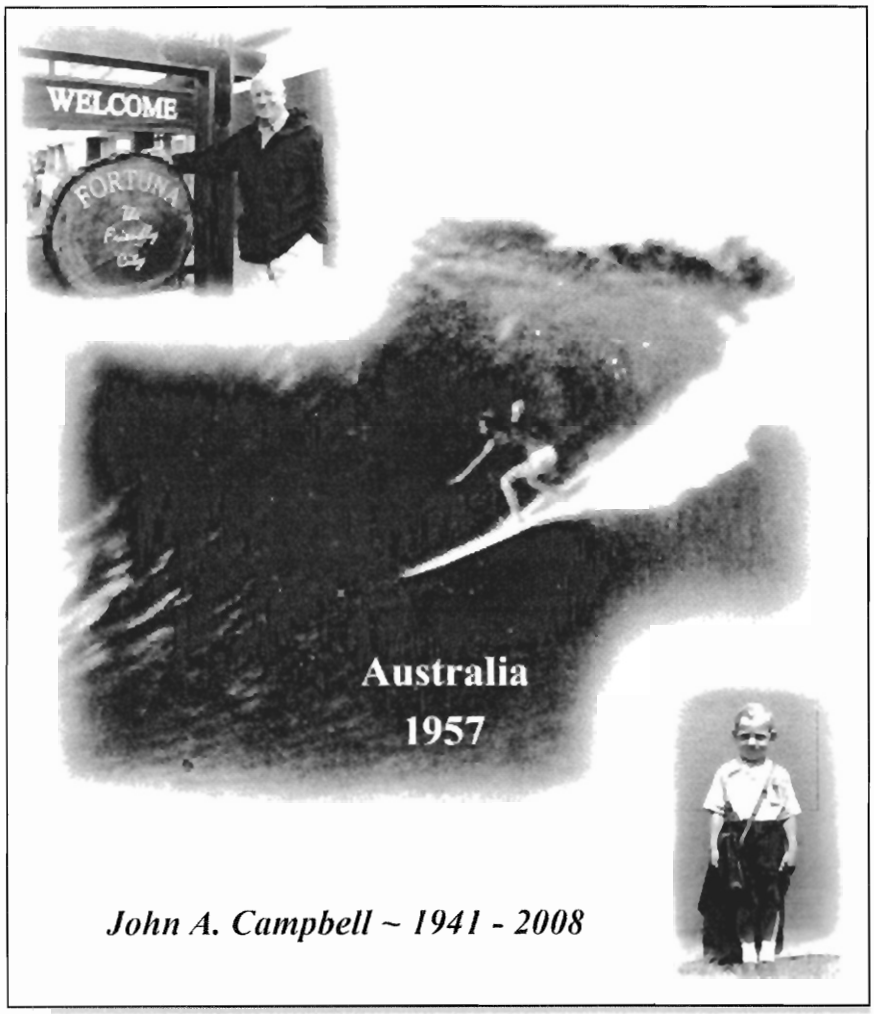
Daily Rental	$100.00
Wedding package	$250.00

TRANSIT FEE SCHEDULE

a. Senior Bus Fares

20 ride prepaid punch card.	$ 20.00
Without prepaid punch card	$ 1.25 per ride

Published Annually



by the Finance Department

The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well-planned, and dependable services to the community