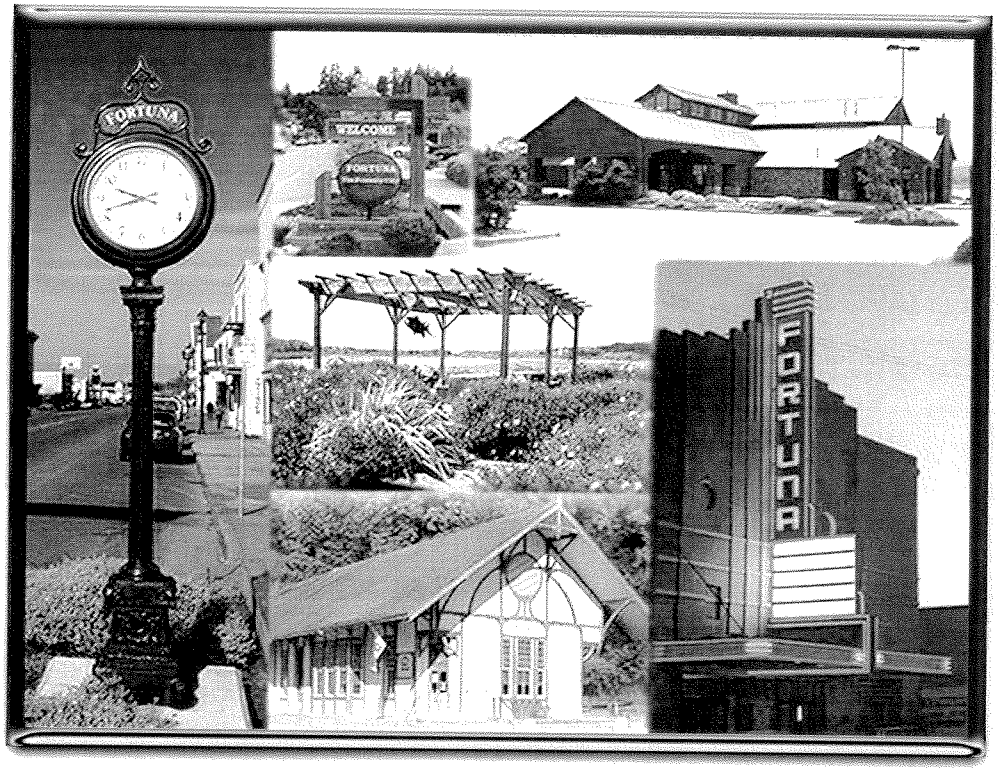
City of Fortuna

Fiscal Year Budget

2008 ~ 2009



Fortuna Redevelopment Agency

Fortuna Public Improvement Corporation

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City of Fortuna Budget Message

DATE: June 16, 2008

FROM: Duane V. Rigge, City Manager

SUBJECT: 2008-09 Fiscal Year Budget Message

INTRODUCTION

This document contains the 2008-09 Fiscal Year Budgets for the following Agencies:

- City of Fortuna,
- Fortuna Public Improvement Corporation, and
- Fortuna Redevelopment Agency (RDA).

These three budgets represents both the collective work of staff and the direction provided by the City Council and the Fortuna Redevelopment Agency Board during public study sessions held on May 29, 2008.

These three Budgets continue the ongoing practice of making sound financial decisions and providing an excellent level of municipal services without seeking additional taxes such a utility user tax to supplement General Fund expenditures as other communities in California have had to do over the last several years.

There is a separate Fortuna Redevelopment Agency Budget Message at the front of the RDA section.

These Budgets continue the positive trends of previous years and is consistent with the City's Mission Statement, which states:

> ***The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.***

NOTEWORTHY CITY BUDGET ITEMS

- A commitment to maintain a fair salary and wage for City employees by providing a 2.5% cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees.

- Continue to maintain a balanced budget and avoid reoccurring expenditures that would encumber the City beyond its financial means and resources.

- A commitment to complete the General Plan Update in the summer of 2008 and continue an annexation study by establishing a line item in the Budget for these projects.

- Commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects. This includes the completion of the $14 million upgrade of the Wastewater Treatment Plant and implementing the $7 million of critical water system replacements and improvements including the water treatment facility, upgrading the transmission mains and the replacement and/or repair of three water storage reservoirs.

- A commitment to fund capital improvement projects for the City's roadways and parklands including the completion of the Ross Hill Road upgrade using the Proposition 1B funds

GENERAL FUND REVENUE AND EXPENDITURES

- ✓ The General Fund's unencumbered fund balance at the beginning of the 2007-08 fiscal year was $4.5 million or approximately 11 months of operational funds. The proposed General Fund Budget has a projected unreserved Fund Balance of $4,064,069 or approximately or approximately 10 months of operational funds

- ✓ The recurring and earned interest revenues are projected to be $4,618,894 and the operational expenditures and interest are budgeted at $ 4,577,239; this corresponds to revenues exceeding expenditures by $41,055 or approximately 1%.

- ✓ The General Fund capital expenditures are budgeted at $1,349,000.

- ✓ A visual representation of the General Fund Revenue and Expenditures is presented in two Pie Charts following this Budget Message as well as a line graph demonstrating the fund balance in the General Funds since the year 2003.

TOTAL REVENUE AND EXPENDITURES

- ✓ The total Budget has a projected ending cash balance of $18,973,911. The total capital expenditures are budgeted at $6,146,000. Capital expenditures represent the City's continued reinvestment into the improvement of the City's infrastructure.

- ✓ Total revenues are projected to be $12,647,324 and total expenditures are budgeted at $16,914,649; this corresponds to total expenditures exceeding revenues by $4,267,325 while the related Capital Improvement Projects have been and will be ongoing both in prior fiscal years as well as beyond 2008-09.

ORGANIZATION

- ✓ The organizational structure supported in this Budget is shown in Figure 1. The proposed Budget includes 77.75 full-time employees. The authorized full-time employees for FY2008-09 were 74.

- ✓ The number of regular part-time and seasonal employees ranges from 10 to 25 depending upon the time of the year. A listing of both full-time and part-time employees is shown in the table titled "City Personnel - FY08-09".

- ✓ The City Manager made some organizational[1] changes in FY 2008-09 for the purpose of increasing efficiencies. The Organization Chart reflects these past changes and incorporates the changes that are included in this Budget.

The following changes are noteworthy:

City Managers Department

- Promote the Executive Assistant to the City Manager to the new position of Assistant City Manager

Community Development Department

- Change the Administrative Assistant position from part-time to a full-time position.

- The City Manager continues to serve as the Department Head with a Deputy Director of Community Development.

Parks and Recreation Department

- No changes.

Police Department

- Add a new position of Lieutenant.

- Eliminate one of the four Sergeant positions.

Public Works Department

- Fill the vacant Public Works Director position.

- Add one full-time Utility Worker.

- Add one full-time WWTP Operator.

- Eliminate on part-time laborer.

Finance Department

- No Changes

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[1] Authority under Municipal Code Section 2.08.110

City of Fortuna
Organizational Chart 2008-2009

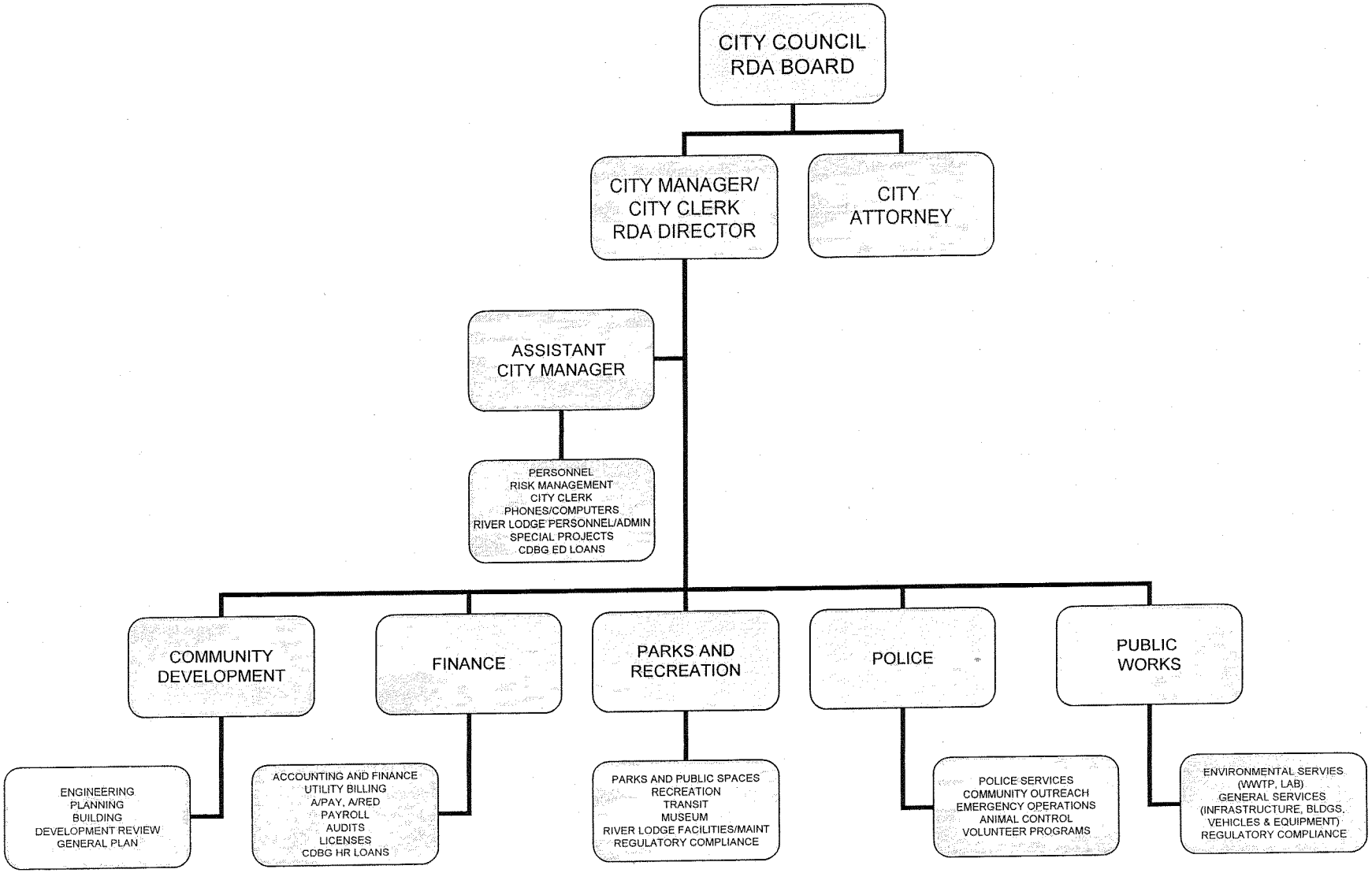

Table 1 -Full-Time Personnel Allocations by Fund/Division

Description	Employees	General	Water	Sewer	Development	Building	Drainage	Gas Tax	Gas A & E	Solid Waste	Transit	RDA
CITY MANAGER												
City Manager	1.0	20%	20%	20%	15%	3%						22%
Assistant City Manager	1.0	25%	25%	25%								25%
Senior Administrative Assistant	1.0	50%	10%	10%	25%	5%						
Facility Custodian	1.0	100%										
RIVER LODGE												
Conference Center Manager	1.0	100%										
Conference Center Coordinator	1.0	100%										
FINANCE DEPARTMENT												
Finance Director	1.0	38%	20%	20%	3%				1%			18%
Office Supervisor	1.0	34%	33%	33%								
Account Clerk III	1.0	30%	35%	35%								
Account Clerk III	1.0	15%	35%	35%	5%	10%						
COMMUNITY DEVELOPMENT DEPARTMENT												
City Engineer	0.75	7.50%	11.25%	11.25%	37.50%	7.50%						
Deputy Community Dev. Director	1.0	20%	5%	5%	50%	10%						10%
Administrative Assistant	1.0				50%	50%						
Assistant Planner	1.0	40%			50%	10%						
Engineering Tech II	1.0		20%	20%	60%							
Building Official	1.0				20%	80%						
Building Inspector	1.0					100%						
PUBLIC WORKS/ENVIRONMENTAL SERVICES												
Public Works Director	1.0	20%	37%	38%	5%							
Public Works Admin Tech	1.0	20%	40%	40%								
Deputy PW Dir. - General Services	1.0	35%	15%	15%	5%			25%	5%			
Compliance Coordinator	1.0									100%		
Public Works Technician	1.0	100%										
Street Maintenance II & III	4.0	45%	10%	10%				35%				
Lead Street Maintenance Worker	1.0	45%	10%	10%				35%				
Vehicle & Equipment Mechanic	1.0	66%	20%	5%		1%		5%			3%	
City Carpenter	2.0	65%	5%	5%			15%	10%				
Dep PW Dir - Environmental Svcs.	1.0		40%	60%								
Lead Utility Worker	1.0		70%	30%								
Utility Worker II & III	1.0		65%	35%								
Utility Worker II & III	1.0		70%	30%								
Utility Worker II & III	2.0		50%	50%								
Utility Worker II & III	1.0		80%	20%								
Lead Treatment Plant Operator	1.0		35%	65%								
Treatment Plant Operator I, II & III	1.0		20%	80%								
Treatment Plant Operator I, II & III	2.0		35%	65%								
Treatment Plant Operator In Training	2.0		20%	80%								
Plant Mechanic	1.0		25%	75%								
Lab Technician	1.0		25%	75%								
PARKS & RECREATION												
Parks & Recreation Director	1.0	95%								5%		
Parks & Recreation Admin Asst	1.0	87%									13%	
Recreation Supervisor	1.0	100%										
Park Maintenance Worker II&III	4.0	100%										
TRANSIT												
Bus Driver II	2.0										100%	
POLICE DEPARTMENT												
Police Chief	1.0	100%										
Lieutenant	1.0	100%										
Sergeant	3.0	100%										
Field Training Officer	3.0	100%										
Officer	7.0	100%										
Community Svc Officer - Dispatch	5.0	100%										
Community Svc Officer - Field	2.0	100%										
Office Supervisor	1.0	100%										
Records Clerk	1.0	100%										
Total	77.75	42.58	10.26	12.32	3.26	2.77	0.30	2.25	0.06	1.05	2.16	0.75

CITY PERSONNEL – FY 2008-2009
Full Time and Part Time

		2007-2008		2008-2009 BUDGET		
DEPARTMENT Division	JOB TITLE	FT	PT	FT	PT	NOTES
CITY MANAGER (CM)	City Manager	1		1		City Manager serves as City Clerk.
ADMINISTRATIVE SERVICES	~~Executive Assistant to CM~~ Assistant City Manager	1		1		Promotion.
	~~Deputy City Clerk~~ Senior Administrative Assistant	1		1		Change to Job title
	Facility Custodian	1		1		
	City Manager Department Total	**4**	**0**	**4**	**0**	
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		n/a		City Manager serves as Dept Head.
	CDD Administrative Assistant		1	1		Change to full-time position
Planning	Deputy Community Development Director	1		1		
	Assistant Planner	1		1		
Engineering	City Engineer	1		.75		With benefits
	Engineering Tech	1		1		
Building	Building Official	0		1		Re-establish building official position
	Building Inspector	2		1		Reduce to one building inspector
	Community Development Department Total	**6**	**1**	**6.75**	**0**	
FINANCE (FIN)	Finance Director	1		1		
	Office Supervisor	1		1		
	Account Clerk	2		2		
	Finance Department Total	**4**	**0**	**4**	**0**	
PARKS AND RECREATION (PR)	Parks and Recreation Director	1		1		
	Parks and Recreation Administrative Assistant	1		1		
Recreation	Recreation Supervisor	1		1		
	Recreation Leader				varies	Seasonal part-time
	Recreation Aide				varies	Seasonal part-time

		2007-2008		2008-2009 BUDGET		
DEPARTMENT Division	JOB TITLE	FT	PT	FT	PT	NOTES
Parks	Park Maintenance Worker	4		4		
Transit	Bus Driver	2	1	2	1	Regular part-time (year-round)
	Sr. Bus Dispatch		1		1	Regular part-time (year-round)
Museum	Museum Curator		1		1	Regular part-time (year-round)
River Lodge & Monday Club	Conference Center Manager	1		1		
	Conference Center Coordinator	1		1	varies	On-call part-time
	Parks and Recreation Department Total	**11**	**3+**	**11**	**+/- 3-40**	
PUBLIC WORKS (PW)	Public Works Director	n/a		1		Recruit for FT PW Director in 08-09
	Public Works Administrative Technician	1		1		
	Public Works Technician	1		1		
	Compliance Coordinator	1		1		Works in PW and Parks & Rec
GENERAL SERVICES	Deputy PW Director – General Services	1		1		
Maintenance	City Carpenter	2		2		
	Vehicle and Equipment Mechanic	1		1	1	Regular PT (year-round)
Streets & Storm Drains	Lead Street Maintenance Worker	1		1		
	Street Maintenance Worker	4		4	varies	PT is temporary seasonal
Underground Utilities	Lead Utility Worker	1		1		
	Utility Worker	4		5	varies	Add one FT Utility Worker. PT is temporary seasonal
Seasonal Constr. Crew	Laborer-Skilled	0			2	New – Temporary, seasonal
ENVIRONMENTAL SERVICES Treatment Plant Pump/Lift Stations Lab	Deputy PW Director – Environmental Services	1		1		PW Director will take over
	Lead Treatment Plant Operator	1		1		
	Treatment Plant Operator	2		3		Add one FT Operator
	Treatment Operator-in-Training	2		2		
	Plant Mechanic	1		1		
	Lab Technician	1		1		
	Laborer – unskilled		1		0	Eliminate PT laborer and add one FT Operator
	Public Works Department Total	**25**	**1**	**28**	**+/- 1-10**	**1 regular part-time (year-round) 1-? Part-time seasonal**

		2007-2008		2008-2009 BUDGET		
DEPARTMENT Division	JOB TITLE	FT	PT	FT	PT	NOTES
POLICE (PD)	Police Chief	1		1		
	Lieutenant	0		1		Promote one Sergeant to Lieutenant
	Sergeant	4		3		
	Officers	10		10		
	Community Services Officer - Dispatch	5		5		
	Community Services Officer – Field/Admin	2		2		
	Office Supervisor	1		1		
	Records Clerk	1		1		
	~~Police Laborer~~ Kennel Attendant		1		1	Regular part-time (year-round)
	Evidence Technician		1		1	Regular part-time (year-round)
	Police Department Total	24	2	24	2	
	TOTAL EMPLOYEES	74	7+	77.75	+/- 6-50	

Additions (Increase to FTEs)

CD Administrative Assistant	+1
PW Director:	+1
Utility Worker:	+1
Treatment Plant Operator	+1
City Engineer	+.75

Reductions (Decrease to FTEs):

City Engineer	-1

Net Change to FTEs: **+3.75**

Note: 2 regular part-time (year-round) positions were also eliminated.

Other Changes (No change to number of FTEs):

Executive Assistant to CM to:	*Assistant City Manager*	*+0*	*Promotion*
Deputy City Clerk to:	*Senior Administrative Assistant*	*+0*	*Change to Job title*
(1) Building Inspector to:	*Building Official*	*+0*	*1 Building Official and 1 Building Inspector, Instead of 2 Building Inspectors*
Sergeant to:	*Lieutenant*	*+0*	*Promotion*

CITY OF FORTUNA
PAY PLAN 2008 - 2009
EFFECTIVE JULY 1, 2008

Revised 6-06-07

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
20	Parks & Rec Admin. Asst	PR	FOEA	$20,089.45	$1,674.12	$837.06	9.66
	Records Clerk	PD	FPEA	$24,408.68	$2,034.06	$1,017.03	11.73
	CDD Administrative Asst	CDD	FOEA				
27	Bus Driver II	PR	FEA	$19,657.55	$1,638.13	$819.06	9.45
	Recreation Supervisor	PR	FOEA	$23,883.92	$1,990.33	$995.16	11.48
	Conference Center Coordinator	RL	FOEA				
30	Account Clerk III	FIN	FOEA	$28,919.47	$2,409.96	$1,204.98	13.90
				$35,137.16	$2,928.10	$1,464.05	16.89
31	PW Admin Technician	PW	FOEA	$27,823.09	$2,318.59	$1,159.30	13.38
				$33,805.05	$2,817.09	$1,408.54	16.25
35	Community Services Officer	PD	FPEA	$29,458.58	$2,454.88	$1,227.44	14.16
				$35,792.17	$2,982.68	$1,491.34	17.21
45	Facility Custodian	CM	FEA	$25,288.77	$2,107.40	$1,053.70	12.16
				$30,725.86	$2,560.49	$1,280.24	14.77
46	Park Maintenance Worker II	PR	FEA	$25,782.20	$2,148.52	$1,074.26	12.40
	Street Maintenance Worker II	PW	FEA	$31,325.37	$2,610.45	$1,305.22	15.06
	Utility Worker II (7)	PW	FEA				
	(5,11)						
58	Park Maintenance Worker III	PR	FEA	$29,591.83	$2,465.99	$1,232.99	14.23
	Street Maintenance Worker III	PW	FEA	$35,954.07	$2,996.17	$1,498.09	17.29
	Utility Worker III (7)	PW	FEA				
	(5,11)						
59	Lead Utility Worker	PW	FEA	$31,080.70	$2,590.06	$1,295.03	14.94
	(5,7,11)			$37,763.05	$3,146.92	$1,573.46	18.16
60	Treament Plant OIT	PW	FEA	$28,744.86	$2,395.41	$1,197.70	13.82
	(5)			$34,925.00	$2,910.42	$1,455.21	16.79
63	Laboratory Technician	PW	FEA	$28,191.64	$2,349.30	$1,174.65	13.55
	(5,9)	PW	FEA	$34,252.84	$2,854.40	$1,427.20	16.47
66	Treatment Plant Operator I	PW	FEA	$30,485.85	$2,540.49	$1,270.24	14.66
	(5,11)			$37,040.31	$3,086.69	$1,543.35	17.81
62	Treament Plant Operator II	PW	FEA	$32,290.58	$2,690.88	$1,345.44	15.52
	(5,10,11)			$39,233.05	$3,269.42	$1,634.71	18.86
61	Treatment Plant Operator III (5,10,11)	PW	FEA	$33,980.50	$2,831.71	$1,415.85	16.34
	Compliance Coordinator	PW	FEA	$41,286.31	$3,440.53	$1,720.26	19.85
64	Public Works Technician	PW	FEA	$32,090.56	$2,674.21	$1,337.11	15.43
	(5)			$38,990.03	$3,249.17	$1,624.58	18.75
67	City Carpenter II	PW	FEA	$28,381.11	$2,365.09	$1,182.55	13.64
	(5)			$34,483.05	$2,873.59	$1,436.79	16.58
68	City Carpenter III	PW	FEA	$32,548.54	$2,712.38	$1,356.19	15.65
	(5)			$39,546.48	$3,295.54	$1,647.77	19.01
70	Conference Center Manager	RL	N/A	$33,092.91	$2,757.74	$1,378.87	15.91
				$40,207.89	$3,350.66	$1,675.33	19.33
72	Lead Street Maintenance Worker	PW	FEA	$33,607.74	$2,800.65	$1,400.32	16.16
	Vehicle & Equip Mechanic	PW	FEA	$40,833.40	$3,402.78	$1,701.39	19.63
	Treatment Plant Mechanic	PW	FEA				
	(5,11)						
79	Police Officer	PD	FPEA	$38,924.36	$3,243.70	$1,621.85	18.71
	(1, 2, 3, 8)			$47,293.10	$3,941.09	$1,970.55	22.74
80	Deputy City Clerk	CM	N/A	$35,561.82	$2,963.49	$1,481.74	17.10
	Senior Administrative Assistant			$43,207.61	$3,600.63	$1,800.32	20.77
81	Building Official	CDD	N/A	$51,250.00	$4,270.83	$2,135.42	24.64
				$62,268.75	$5,189.06	$2,594.53	29.94
82	Building Inspector	CDD	FOEA	$35,629.10	$2,969.09	$1,484.55	17.13
	(4)			$43,289.36	$3,607.45	$1,803.72	20.81
83	Assistant City Manager	CM	N/A	$52,932.66	$4,411.06	$2,205.53	25.45
				$64,313.18	$5,359.43	$2,679.72	30.92
84	Office Supervisor - Finance	FIN	N/A	$46,693.01	$3,891.08	$1,945.54	22.45
	City Planner	CDD	N/A	$56,732.01	$4,727.67	$2,363.83	27.28

CITY OF FORTUNA
PAY PLAN 2008 - 2009
EFFECTIVE JULY 1, 2008

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
86	Office Supervisor - Police	PD	N/A	$42,442.67 $51,567.84	$3,536.89 $4,297.32	$1,768.44 $2,148.66	20.41 24.79
88	Parks & Recreation Director	CM	N/A	$53,391.80 $64,871.04	$4,449.32 $5,405.92	$2,224.66 $2,702.96	25.67 31.19
90	Deputy Community Development Dir	CM	N/A	$52,940.67 $64,322.91	$4,411.72 $5,360.24	$2,205.86 $2,680.12	25.45 30.92
95	Engineer Technician II Assistant Planner	CDD CDD	FEA N/A	$38,992.34 $47,375.69	$3,249.36 $3,947.97	$1,624.68 $1,973.99	18.75 22.78
97	Public Works Director	PW	N/A	$74,074.07 $90,000.00	$6,172.84 $7,500.00	$3,086.42 $3,750.00	35.61 43.27
98	Deputy PW Director- General Services	PW	N/A	$49,220.82 $59,803.30	$4,101.74 $4,983.61	$2,050.87 $2,491.80	23.66 28.75
99	Deputy PW Director- Environmental Services	PW	N/A	$54,372.12 $66,062.13	$4,531.01 $5,505.18	$2,265.51 $2,752.59	26.14 31.76
125	Police Sergeant (1, 1A, 2, 3, 8)	PD	FPEA	$45,939.89 $55,816.97	$3,828.32 $4,651.41	$1,914.16 $2,325.71	22.09 26.84
126	Lieutenant	PD	N/A	$61,728.40 $75,000.01	$5,144.03 $6,250.00	$2,572.02 $3,125.00	29.68 36.06
129	Finance Director	FIN	N/A	$60,915.60 $74,012.45	$5,076.30 $6,167.70	$2,538.15 $3,083.85	29.29 35.58
164	City Engineer	PW	N/A	$60,553.69 $73,572.73	$5,046.14 $6,131.06	$2,523.07 $3,065.53	29.11 35.37
171	Police Chief	PD	N/A	$74,531.24 $90,555.46	$6,210.94 $7,546.29	$3,105.47 $3,773.14	35.83 43.54
178	City Manager/Redevelopment Agency Executive Officer (6)	CM	N/A	$102,000.00	$8,500.00	$4,250.00	49.04

PAY PLAN NOTES

(1) Additional 7% for an Intermediate Post Certificate or 14% for an Advanced Post Certificate
(1A) Additional 5% Post Supervisory Certificate
(2) Additional 2% retention adjustment at two years of service
(3) Additional 5% for Officer working as Watch Commander or Seargeant working as Chief for five consecutive days.
(4) The Inspector shall receive a 10% salary increase for the ICBO Building Inspector Certificate and a 2% increase for each Specialty Category, not to exceed three total. These categories include Plan Review, Combination, and one out of the Plumbing, Electrical, and Mechanical Specialties.
(5) Shift Differential of 25 cents per hour when entire shift is changed from 4:30 p.m. to 8:00 a.m.
(6) City Manager granted $175.00 monthly automobile allowance.
(7) Utility Workers will receive an additional 2.5% for each of the following certificates: Grade II Water, Backflow Tesing, Water Distribution II, Water Distribution III
(8) Additional 5% for FTO when specifically assigned by the Chief or his designee.
(9) Additonal 3% OIT, 5% Operator I, 5% Operator II
(10) Additional 5% for AWWA or CWEA Grade I Laboratory Certificate.
(11) Additional 2.5% for Class A or B license when not required by job description or 3.5% for Class A license when neither is required by job description.

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPEA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

City of Fortuna Budget Message

DATE: June 16, 2008

FROM: Duane V. Rigge, City Manager

SUBJECT: 2008-09 Fiscal Year Budget Message

INTRODUCTION

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- Fortuna Redevelopment Agency (RDA).

These three budgets represents both the collective work of staff and the direction provided by the City Council and the Fortuna Redevelopment Agency Board during public study sessions held on May 29, 2008.

These three Budgets continue the ongoing practice of making sound financial decisions and providing an excellent level of municipal services without seeking additional taxes such a utility user tax to supplement General Fund expenditures as other communities in California have had to do over the last several years.

There is a separate Fortuna Redevelopment Agency Budget Message at the front of the RDA section.

These Budgets continue the positive trends of previous years and is consistent with the City's Mission Statement, which states:

> ***The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.***

NOTEWORTHY CITY BUDGET ITEMS

- A commitment to maintain a fair salary and wage for City employees by providing a 2.5% cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees.

- Continue to maintain a balanced budget and avoid reoccurring expenditures that would encumber the City beyond its financial means and resources.

- A commitment to complete the General Plan Update in the summer of 2008 and continue an annexation study by establishing a line item in the Budget for these projects.

- Commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects. This includes the completion of the $14 million upgrade of the Wastewater Treatment Plant and implementing the $7 million of critical water system replacements and improvements including the water treatment facility, upgrading the transmission mains and the replacement and/or repair of three water storage reservoirs.

- A commitment to fund capital improvement projects for the City's roadways and parklands including the completion of the Ross Hill Road upgrade using the Proposition 1B funds

GENERAL FUND REVENUE AND EXPENDITURES

- ✓ The General Fund's unencumbered fund balance at the beginning of the 2007-08 fiscal year was $4.5 million or approximately 11 months of operational funds. The proposed General Fund Budget has a projected unreserved Fund Balance of $4,064,069 or approximately or approximately 10 months of operational funds

- ✓ The recurring and earned interest revenues are projected to be $4,618,894 and the operational expenditures and interest are budgeted at $ 4,577,239; this corresponds to revenues exceeding expenditures by $41,055 or approximately 1%.

- ✓ The General Fund capital expenditures are budgeted at $1,349,000.

- ✓ A visual representation of the General Fund Revenue and Expenditures is presented in two Pie Charts following this Budget Message as well as a line graph demonstrating the fund balance in the General Funds since the year 2003.

TOTAL REVENUE AND EXPENDITURES

- ✓ The total Budget has a projected ending cash balance of $18,973,911. The total capital expenditures are budgeted at $6,146,000. Capital expenditures represent the City's continued reinvestment into the improvement of the City's infrastructure.

- ✓ Total revenues are projected to be $12,647,324 and total expenditures are budgeted at $16,914,649; this corresponds to total expenditures exceeding revenues by $4,267,325 while the related Capital Improvement Projects have been and will be ongoing both in prior fiscal years as well as beyond 2008-09.

ORGANIZATION

- ✓ The organizational structure supported in this Budget is shown in Figure 1. The proposed Budget includes 77.75 full-time employees. The authorized full-time employees for FY2008-09 were 74.

- ✓ The number of regular part-time and seasonal employees ranges from 10 to 25 depending upon the time of the year. A listing of both full-time and part-time employees is shown in the table titled "City Personnel - FY08-09".

- ✓ The City Manager made some organizational[1] changes in FY 2008-09 for the purpose of increasing efficiencies. The Organization Chart reflects these past changes and incorporates the changes that are included in this Budget.

The following changes are noteworthy:

City Managers Department

- Promote the Executive Assistant to the City Manager to the new position of Assistant City Manager

Community Development Department

- Change the Administrative Assistant position from part-time to a full-time position.

- The City Manager continues to serve as the Department Head with a Deputy Director of Community Development.

Parks and Recreation Department

- No changes.

Police Department

- Add a new position of Lieutenant.

- Eliminate one of the four Sergeant positions.

Public Works Department

- Fill the vacant Public Works Director position.

- Add one full-time Utility Worker.

- Add one full-time WWTP Operator.

- Eliminate on part-time laborer.

Finance Department

- No Changes

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[1] Authority under Municipal Code Section 2.08.110

City of Fortuna
Organizational Chart 2008-2009

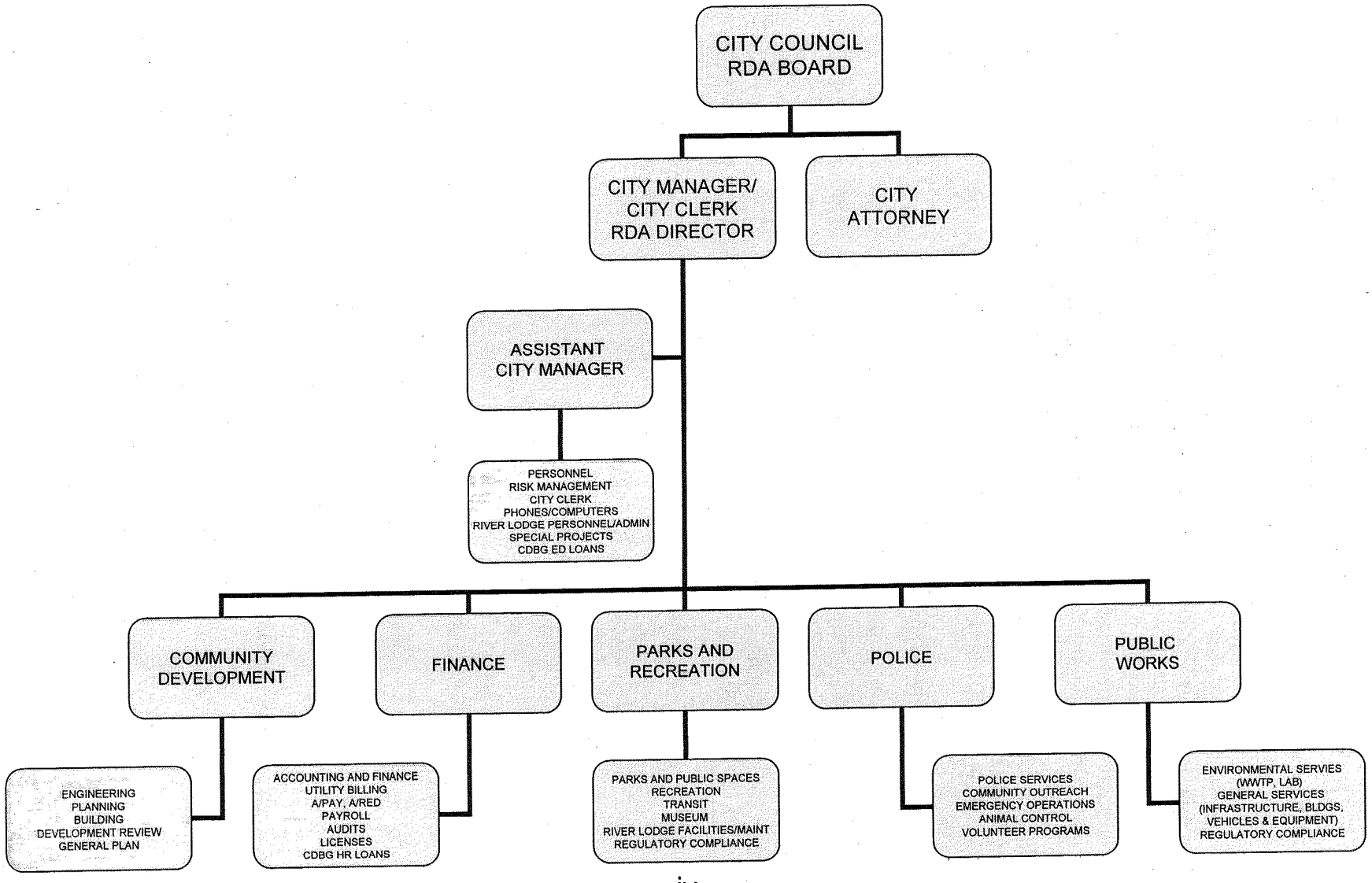

Table 1 -Full-Time Personnel Allocations by Fund/Division

Description	Employees	General	Water	Sewer	Development	Building	Drainage	Gas Tax	Gas A & E	Solid Waste	Transit	RDA
CITY MANAGER												
City Manager	1.0	20%	20%	20%	15%	3%						22%
Assistant City Manager	1.0	25%	25%	25%								25%
Senior Administrative Assistant	1.0	50%	10%	10%	25%	5%						
Facility Custodian	1.0	100%										
RIVER LODGE												
Conference Center Manager	1.0	100%										
Conference Center Coordinator	1.0	100%										
FINANCE DEPARTMENT												
Finance Director	1.0	38%	20%	20%	3%				1%			18%
Office Supervisor	1.0	34%	33%	33%								
Account Clerk III	1.0	30%	35%	35%								
Account Clerk III	1.0	15%	35%	35%	5%	10%						
COMMUNITY DEVELOPMENT DEPARTMENT												
City Engineer	0.75	7.50%	11.25%	11.25%	37.50%	7.50%						
Deputy Community Dev. Director	1.0	20%	5%	5%	50%	10%						10%
Administrative Assistant	1.0				50%	50%						
Assistant Planner	1.0	40%			50%	10%						
Engineering Tech II	1.0		20%	20%	60%							
Building Official	1.0				20%	80%						
Building Inspector	1.0					100%						
PUBLIC WORKS/ENVIRONMENTAL SERVICES												
Public Works Director	1.0	20%	37%	38%	5%							
Public Works Admin Tech	1.0	20%	40%	40%								
Deputy PW Dir. - General Services	1.0	35%	15%	15%	5%			25%	5%			
Compliance Coordinator	1.0									100%		
Public Works Technician	1.0	100%										
Street Maintenance II & III	4.0	45%	10%	10%				35%				
Lead Street Maintenance Worker	1.0	45%	10%	10%				35%				
Vehicle & Equipment Mechanic	1.0	66%	20%	5%		1%		5%			3%	
City Carpenter	2.0	65%	5%	5%			15%	10%				
Dep PW Dir - Environmental Svcs.	1.0		40%	60%								
Lead Utility Worker	1.0		70%	30%								
Utility Worker II & III	1.0		65%	35%								
Utility Worker II & III	1.0		70%	30%								
Utility Worker II & III	2.0		50%	50%								
Utility Worker II & III	1.0		80%	20%								
Lead Treatment Plant Operator	1.0		35%	65%								
Treatment Plant Operator I, II & III	1.0		20%	80%								
Treatment Plant Operator I, II & III	2.0		35%	65%								
Treatment Plant Operator In Training	2.0		20%	80%								
Plant Mechanic	1.0		25%	75%								
Lab Technician	1.0		25%	75%								
PARKS & RECREATION												
Parks & Recreation Director	1.0	95%								5%		
Parks & Recreation Admin Asst	1.0	87%									13%	
Recreation Supervisor	1.0	100%										
Park Maintenance Worker II&III	4.0	100%										
TRANSIT												
Bus Driver II	2.0										100%	
POLICE DEPARTMENT												
Police Chief	1.0	100%										
Lieutenant	1.0	100%										
Sergeant	3.0	100%										
Field Training Officer	3.0	100%										
Officer	7.0	100%										
Community Svc Officer - Dispatch	5.0	100%										
Community Svc Officer - Field	2.0	100%										
Office Supervisor	1.0	100%										
Records Clerk	1.0	100%										
Total	77.75	42.58	10.26	12.32	3.26	2.77	0.30	2.25	0.06	1.05	2.16	0.75

CITY PERSONNEL – FY 2008-2009
Full Time and Part Time

		2007-2008		2008-2009 BUDGET		
DEPARTMENT Division	JOB TITLE	FT	PT	FT	PT	NOTES
CITY MANAGER (CM)	City Manager	1		1		City Manager serves as City Clerk.
ADMINISTRATIVE SERVICES	~~Executive Assistant to CM~~ Assistant City Manager	1		1		Promotion.
	~~Deputy City Clerk~~ Senior Administrative Assistant	1		1		Change to Job title
	Facility Custodian	1		1		
	City Manager Department Total	4	0	4	0	
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		n/a		City Manager serves as Dept Head.
	CDD Administrative Assistant		1	1		Change to full-time position
Planning	Deputy Community Development Director	1		1		
	Assistant Planner	1		1		
Engineering	City Engineer	1		.75		With benefits
	Engineering Tech	1		1		
Building	Building Official	0		1		Re-establish building official position
	Building Inspector	2		1		Reduce to one building inspector
	Community Development Department Total	6	1	6.75	0	
FINANCE (FIN)	Finance Director	1		1		
	Office Supervisor	1		1		
	Account Clerk	2		2		
	Finance Department Total	4	0	4	0	
PARKS AND RECREATION (PR)	Parks and Recreation Director	1		1		
	Parks and Recreation Administrative Assistant	1		1		
Recreation	Recreation Supervisor	1		1		
	Recreation Leader				varies	Seasonal part-time
	Recreation Aide				varies	Seasonal part-time

DEPARTMENT Division	JOB TITLE	2007-2008 FT	2007-2008 PT	2008-2009 BUDGET FT	2008-2009 BUDGET PT	NOTES
Parks	Park Maintenance Worker	4		4		
Transit	Bus Driver	2	1	2	1	Regular part-time (year-round)
	Sr. Bus Dispatch		1		1	Regular part-time (year-round)
Museum	Museum Curator		1		1	Regular part-time (year-round)
River Lodge & Monday Club	Conference Center Manager	1		1		
	Conference Center Coordinator	1		1	varies	On-call part-time
	Parks and Recreation Department Total	11	3+	11	+/- 3-40	
PUBLIC WORKS (PW)	Public Works Director	n/a		1		Recruit for FT PW Director in 08-09
	Public Works Administrative Technician	1		1		
	Public Works Technician	1		1		
	Compliance Coordinator	1		1		Works in PW and Parks & Rec
GENERAL SERVICES	Deputy PW Director – General Services	1		1		
Maintenance	City Carpenter	2		2		
	Vehicle and Equipment Mechanic	1		1	1	Regular PT (year-round)
Streets & Storm Drains	Lead Street Maintenance Worker	1		1		
	Street Maintenance Worker	4		4	varies	PT is temporary seasonal
Underground Utilities	Lead Utility Worker	1		1		
	Utility Worker	4		5	varies	Add one FT Utility Worker. PT is temporary seasonal
Seasonal Constr. Crew	Laborer-Skilled	0			2	New – Temporary, seasonal
ENVIRONMENTAL SERVICES Treatment Plant Pump/Lift Stations Lab	Deputy PW Director – Environmental Services	1		1		PW Director will take over
	Lead Treatment Plant Operator	1		1		
	Treatment Plant Operator	2		3		Add one FT Operator
	Treatment Operator-in-Training	2		2		
	Plant Mechanic	1		1		
	Lab Technician	1		1		
	Laborer – unskilled		1		0	Eliminate PT laborer and add one FT Operator
	Public Works Department Total	25	1	28	+/- 1-10	1 regular part-time (year-round) 1-? Part-time seasonal

		2007-2008		2008-2009 BUDGET		
DEPARTMENT Division	JOB TITLE	FT	PT	FT	PT	NOTES
POLICE (PD)	Police Chief	1		1		
	Lieutenant	0		1		Promote one Sergeant to Lieutenant
	Sergeant	4		3		
	Officers	10		10		
	Community Services Officer - Dispatch	5		5		
	Community Services Officer – Field/Admin	2		2		
	Office Supervisor	1		1		
	Records Clerk	1		1		
	~~Police Laborer~~ Kennel Attendant		1		1	Regular part-time (year-round)
	Evidence Technician		1		1	Regular part-time (year-round)
	Police Department Total	24	2	24	2	
	TOTAL EMPLOYEES	74	7+	77.75	+/- 6-50	

Additions (Increase to FTEs)

CD Administrative Assistant	+1
PW Director:	+1
Utility Worker:	+1
Treatment Plant Operator	+1
City Engineer	+.75

Reductions (Decrease to FTEs):

City Engineer	-1

Net Change to FTEs: **+3.75**

Note: 2 regular part-time (year-round) positions were also eliminated.

Other Changes (No change to number of FTEs):

Executive Assistant to CM to:	*Assistant City Manager*	*+0*	*Promotion*
Deputy City Clerk to:	*Senior Administrative Assistant*	*+0*	*Change to Job title*
(1) Building Inspector to:	*Building Official*	*+0*	*1 Building Official and 1 Building Inspector, Instead of 2 Building Inspectors*
Sergeant to:	*Lieutenant*	*+0*	*Promotion*

CITY OF FORTUNA
PAY PLAN 2008 - 2009
EFFECTIVE JULY 1, 2008

Revised 6-06-07

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
20	Parks & Rec Admin. Asst	PR	FOEA	$20,089.45	$1,674.12	$837.06	9.66
	Records Clerk	PD	FPEA	$24,408.68	$2,034.06	$1,017.03	11.73
	CDD Administrative Asst	CDD	FOEA				
27	Bus Driver II	PR	FEA	$19,657.55	$1,638.13	$819.06	9.45
	Recreation Supervisor	PR	FOEA	$23,883.92	$1,990.33	$995.16	11.48
	Conference Center Coordinator	RL	FOEA				
30	Account Clerk III	FIN	FOEA	$28,919.47	$2,409.96	$1,204.98	13.90
				$35,137.16	$2,928.10	$1,464.05	16.89
31	PW Admin Technician	PW	FOEA	$27,823.09	$2,318.59	$1,159.30	13.38
				$33,805.05	$2,817.09	$1,408.54	16.25
35	Community Services Officer	PD	FPEA	$29,458.58	$2,454.88	$1,227.44	14.16
				$35,792.17	$2,982.68	$1,491.34	17.21
45	Facility Custodian	CM	FEA	$25,288.77	$2,107.40	$1,053.70	12.16
				$30,725.86	$2,560.49	$1,280.24	14.77
46	Park Maintenance Worker II	PR	FEA	$25,782.20	$2,148.52	$1,074.26	12.40
	Street Maintenance Worker II	PW	FEA	$31,325.37	$2,610.45	$1,305.22	15.06
	Utility Worker II (7)	PW	FEA				
	(5,11)						
58	Park Maintenance Worker III	PR	FEA	$29,591.83	$2,465.99	$1,232.99	14.23
	Street Maintenance Worker III	PW	FEA	$35,954.07	$2,996.17	$1,498.09	17.29
	Utility Worker III (7)	PW	FEA				
	(5,11)						
59	Lead Utility Worker	PW	FEA	$31,080.70	$2,590.06	$1,295.03	14.94
	(5,7,11)			$37,763.05	$3,146.92	$1,573.46	18.16
60	Treament Plant OIT	PW	FEA	$28,744.86	$2,395.41	$1,197.70	13.82
	(5)			$34,925.00	$2,910.42	$1,455.21	16.79
63	Laboratory Technician	PW	FEA	$28,191.64	$2,349.30	$1,174.65	13.55
	(5,9)	PW	FEA	$34,252.84	$2,854.40	$1,427.20	16.47
66	Treatment Plant Operator I	PW	FEA	$30,485.85	$2,540.49	$1,270.24	14.66
	(5,11)			$37,040.31	$3,086.69	$1,543.35	17.81
62	Treament Plant Operator II	PW	FEA	$32,290.58	$2,690.88	$1,345.44	15.52
	(5,10,11)			$39,233.05	$3,269.42	$1,634.71	18.86
61	Treatment Plant Operator III (5,10,11)	PW	FEA	$33,980.50	$2,831.71	$1,415.85	16.34
	Compliance Coordinator	PW	FEA	$41,286.31	$3,440.53	$1,720.26	19.85
64	Public Works Technician	PW	FEA	$32,090.56	$2,674.21	$1,337.11	15.43
	(5)			$38,990.03	$3,249.17	$1,624.58	18.75
67	City Carpenter II	PW	FEA	$28,381.11	$2,365.09	$1,182.55	13.64
	(5)			$34,483.05	$2,873.59	$1,436.79	16.58
68	City Carpenter III	PW	FEA	$32,548.54	$2,712.38	$1,356.19	15.65
	(5)			$39,546.48	$3,295.54	$1,647.77	19.01
70	Conference Center Manager	RL	N/A	$33,092.91	$2,757.74	$1,378.87	15.91
				$40,207.89	$3,350.66	$1,675.33	19.33
72	Lead Street Maintenance Worker	PW	FEA	$33,607.74	$2,800.65	$1,400.32	16.16
	Vehicle & Equip Mechanic	PW	FEA	$40,833.40	$3,402.78	$1,701.39	19.63
	Treatment Plant Mechanic	PW	FEA				
	(5,11)						
79	Police Officer	PD	FPEA	$38,924.36	$3,243.70	$1,621.85	18.71
	(1, 2, 3, 8)			$47,293.10	$3,941.09	$1,970.55	22.74
80	Deputy City Clerk	CM	N/A	$35,561.82	$2,963.49	$1,481.74	17.10
	Senior Administrative Assistant			$43,207.61	$3,600.63	$1,800.32	20.77
81	Building Official	CDD	N/A	$51,250.00	$4,270.83	$2,135.42	24.64
				$62,268.75	$5,189.06	$2,594.53	29.94
82	Building Inspector	CDD	FOEA	$35,629.10	$2,969.09	$1,484.55	17.13
	(4)			$43,289.36	$3,607.45	$1,803.72	20.81
83	Assistant City Manager	CM	N/A	$52,932.66	$4,411.06	$2,205.53	25.45
				$64,313.18	$5,359.43	$2,679.72	30.92
84	Office Supervisor - Finance	FIN	N/A	$46,693.01	$3,891.08	$1,945.54	22.45
	City Planner	CDD	N/A	$56,732.01	$4,727.67	$2,363.83	27.28

CITY OF FORTUNA
PAY PLAN 2008 - 2009
EFFECTIVE JULY 1, 2008

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
86	Office Supervisor - Police	PD	N/A	$42,442.67 $51,567.84	$3,536.89 $4,297.32	$1,768.44 $2,148.66	20.41 24.79
88	Parks & Recreation Director	CM	N/A	$53,391.80 $64,871.04	$4,449.32 $5,405.92	$2,224.66 $2,702.96	25.67 31.19
90	Deputy Community Development Dir	CM	N/A	$52,940.67 $64,322.91	$4,411.72 $5,360.24	$2,205.86 $2,680.12	25.45 30.92
95	Engineer Technician II Assistant Planner	CDD CDD	FEA N/A	$38,992.34 $47,375.69	$3,249.36 $3,947.97	$1,624.68 $1,973.99	18.75 22.78
97	Public Works Director	PW	N/A	$74,074.07 $90,000.00	$6,172.84 $7,500.00	$3,086.42 $3,750.00	35.61 43.27
98	Deputy PW Director- General Services	PW	N/A	$49,220.82 $59,803.30	$4,101.74 $4,983.61	$2,050.87 $2,491.80	23.66 28.75
99	Deputy PW Director- Environmental Services	PW	N/A	$54,372.12 $66,062.13	$4,531.01 $5,505.18	$2,265.51 $2,752.59	26.14 31.76
125	Police Sergeant (1, 1A, 2, 3, 8)	PD	FPEA	$45,939.89 $55,816.97	$3,828.32 $4,651.41	$1,914.16 $2,325.71	22.09 26.84
126	Lieutenant	PD	N/A	$61,728.40 $75,000.01	$5,144.03 $6,250.00	$2,572.02 $3,125.00	29.68 36.06
129	Finance Director	FIN	N/A	$60,915.60 $74,012.45	$5,076.30 $6,167.70	$2,538.15 $3,083.85	29.29 35.58
164	City Engineer	PW	N/A	$60,553.69 $73,572.73	$5,046.14 $6,131.06	$2,523.07 $3,065.53	29.11 35.37
171	Police Chief	PD	N/A	$74,531.24 $90,555.46	$6,210.94 $7,546.29	$3,105.47 $3,773.14	35.83 43.54
178	City Manager/Redevelopment Agency Executive Officer (6)	CM	N/A	$102,000.00	$8,500.00	$4,250.00	49.04

PAY PLAN NOTES

(1) Additional 7% for an Intermediate Post Certificate or 14% for an Advanced Post Certificate
(1A) Additional 5% Post Supervisory Certificate
(2) Additional 2% retention adjustment at two years of service
(3) Additional 5% for Officer working as Watch Commander or Seargeant working as Chief for five consecutive days.
(4) The Inspector shall receive a 10% salary increase for the ICBO Building Inspector Certificate and a 2% increase for each Specialty Category, not to exceed three total. These categories include Plan Review, Combination, and one out of the Plumbing, Electrical, and Mechanical Specialties.
(5) Shift Differential of 25 cents per hour when entire shift is changed from 4:30 p.m. to 8:00 a.m.
(6) City Manager granted $175.00 monthly automobile allowance.
(7) Utility Workers will receive an additional 2.5% for each of the following certificates: Grade II Water, Backflow Tesing, Water Distribution II, Water Distribution III
(8) Additional 5% for FTO when specifically assigned by the Chief or his designee.
(9) Additonal 3% OIT, 5% Operator I, 5% Operator II
(10) Additional 5% for AWWA or CWEA Grade I Laboratory Certificate.
(11) Additional 2.5% for Class A or B license when not required by job description or 3.5% for Class A license when neither is required by job description.

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPEA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

CITY OF FORTUNA
PART TIME WAGES

Effective July 1, 2008:	Range Code	P/R Code	**	Range
Police Dept. Laborer	1	10	R	8.00-8.38
Senior Bus Dispatch	1	13	R	8.00-8.38
Recreation Aide	1	14	S	8.00-8.38
Recreation Leader	2	15	S	8.00-9.31
Museum Curator	3	18	R	8.00-10.01
Bus Driver I	3	19	R	8.00-10.01
Conference Center Worker	3	22	R	8.00-10.01
Administrative Assistant	4	26	R	8.00-10.55
Reserve Police Officer (Note 1,	5	12	OC	12.00
Evidence Technician (Note 3)	5		T	12.00
Laborer (Note 2)	7	21	R/S	8.00-11.37

Residency Incentive: After 2 complete years with the City, regular, part-time employees will receive a $15 per month residency incentive.

Notes:

1. Police officers or sergeants who leave full-time service with the City, but stay on as reserves, will be paid at their last hourly rate of straight-time pay.
2. Laborer position has large range to accommodate the range of skills that an employee may have/need for various tasks and projects.
3. Reserve Police Officer and Evidence Technician do not have a range, and do not participate in COLA.

**Definitions:

R: Regular Part Time: Maximum of 35 hours per week, or maximum of 1820 hours per calendar year. (Year-round positions)

S or **OC**: Seasonal or On Call Part Time: Maximum of 6 months per calendar year, or maximum of 1040 hours per calendar year. (Seasonal or On Call part-time employees cannot work year round.)

T: Temporary Part Time: Job assignment not to exceed one year (12 consecutive months). (Temporary positions)

RESOLUTION 2008-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2008-09 AND ADOPTING THE ANNUAL APPROPRIATION LIMIT AS REQUIRED BY THE CALIFORNIA CONSTITUTION ARTICLE XIII(B)

WHEREAS, the proposed budget for the City of Fortuna for the fiscal year beginning July 1, 2008 as presented by the City Manager has been reviewed, studied, and revised by the City Council; and

WHEREAS, the voters of California added Article XIII(B) to the State Constitution placing limitations on the appropriations of Fortuna's revenues.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fortuna as follows:

Section 1. That the budget document entitled "City of Fortuna 2008-09 Fiscal Year Budget" as presented by the City Manager at a public hearing on June 16, 2008 is adopted as the Budget of the City for the 2008-09 fiscal year, and the amounts stated therein as proposed expenditures shall be appropriated to the objects and purposes therein.

Section 2. That the City Manager is authorized to make budget transfers within a department from one object account to another object account without increasing the overall budget for the department in accordance with City Council Policy 301.

The City Council shall approve, in advance, all the following types of proposed modifications:

1. Any significant change in program level or content.

2. Any increase in total appropriations.

3. Any budget transfer from one department to another.

4. Any substitution in capital projects or capital items.

Section 3. That with regard to self-supporting recreation programs and other similar programs, the above provisions for budgetary approval shall not apply, providing there will be no net cost to the City. Nevertheless, the City Manager shall present to the City Council in public meeting any proposed modification in self-supporting programs for review and approval.

Section 4. That Fortuna's 2008-09 spending limit totals $10,397,064 with the final budget revenues subject to California Constitution Article XIII(B) totaling $4,342,357 leaving an available surplus of $6,054,707.

Section 5. That the City Council selected the California Per Capita Change in Personal Income of 4.29% and the City of Fortuna growth rate of .40% for census year 2008 as established by the Department of Finance to compute the FY 2008-09 Appropriation Limit.

PASSED, APPROVED, AND ADOPTED this 16th day of June, 2008 by the following vote:

AYES: Councilman Berti, Glaser, Strehl, Mayor Pro Tem Whitchurch, Mayor Campbell
NOES: None
ABSTAIN: None
ABSENT: None

John A. Campbell, Mayor

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION FPIC 2008-01

A RESOLUTION OF THE FORTUNA PUBLIC IMPROVEMENT CORPORATION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2008-09

WHEREAS, the proposed budget for the Fortuna Public Improvement Corporation beginning July 1, 2008, was presented by the Executive Director on May 29, 2008; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public meeting on June 16, 2008; and

WHEREAS, the Board of Directors considered comments from the staff and public on the draft Budget; and

WHEREAS, the Series 1991 Water Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the $20 million Fortuna Public Financing Authority Revenue Bonds, Series 2006.

WHEREAS, the Series 1995 General Fund Certificates of Participation were retired and refinanced as part of the issuance, sale and delivery of the $17.5 million Fortuna Public Financing Authority Revenue Bonds, Series 2007; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Public Improvement Corporation as follows:

Section 1, Budget Adoption:

The Budget entitled "Fortuna Public Improvement Corporation, Fiscal Year 2008-09" attached hereto as Exhibit A, is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

PASSED AND ADOPTED on this 16th day of June 2008 by the following vote:

AYES: Boardmember Berti, Glaser, Strehl, Whitchurch, Chair Campbell
NOES: None
ABSENT: None
ABSTAIN: None

John A. Campbell, Chairman, Fortuna Public Improvement Corporation

ATTEST:

Duane V. Rigge, Secretary

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator. These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Water System Improvements & FPIC Fees	Fund 410						
Bond Principal	8625	$45,000	$48,000	$620,000	$0	$0	$0
Interest	8825	48,598	45,360	11,861	0	0	0
Liability & Property Insurance	6350	1,420	1,420	1,420	1,420	1,420	0
Trustee Fees	6055	2,640	2,685	1,435	2,870	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	1,000	1,000	0
State Fees	6600	70	55	35	55	55	0
Subtotal		**$98,728**	**$98,520**	**$635,751**	**$5,345**	**$2,475**	**$0**
City Hall Remodeling	Fund 420						
Bond Principal	8645	$12,500	$13,000	$14,000	$15,000	$279,500	$0
Interest	8845	21,931	21,072	20,178	19,216	12,680	0
Subtotal		**$34,431**	**$34,072**	**$34,178**	**$34,216**	**$292,180**	**$0**
Total FPIC		**$133,159**	**$132,592**	**$669,929**	**$39,561**	**$294,655**	**$0**

Fund Balances

ANALYSIS OF CASH BALANCES BY FUND

ALL FUND TYPES

	General Funds	Enterprise Funds	Special Revenue Funds	Debt Service Funds	Total All Funds
Beginning Cash Balance	$6,620,247	$14,536,384	$1,621,429	$262,829	$23,040,889
Recurring Revenues	5,087,958	6,013,194	658,144	291,000	12,050,296
Interest Revenue	119,060	274,473	32,765	5,730	432,028
Operational Expenditures	(5,309,089)	(3,875,884)	(356,636)	(3,500)	(9,545,110)
Debt Service - Interest	(111,271)	(999,509)	0	(87,759)	(1,198,539)
Operational Surplus (Deficit)	($213,342)	$1,412,274	$334,273	$205,471	$1,738,675
Capital Connection Fees	0	125,000	0	0	125,000
Capital Grants	0	0	0	0	0
Non-Recurring Revenues	40,000	0	0	0	40,000
Bond Revenues	0	0	0	0	0
Capital Expenditures	(2,263,000)	(3,329,000)	(554,000)	0	(6,146,000)
Litigation	(25,000)	0	0	0	(25,000)
Net Other Increase (Decrease)	($2,248,000)	($3,204,000)	($554,000)	$0	($6,006,000)
Net Surplus (Deficit)	($2,461,342)	($1,791,726)	($219,727)	$205,471	($4,267,325)
Loan Repayments From RDA	0	0	0	0	0
Loans to RDA (Incl Accrued Int.)	(294,908)	0	0	0	(294,908)
Depreciation	0	987,937	0	0	987,937
Debt Service-Principal	(106,434)	(292,848)	0	(93,400)	(492,682)
Net Balance Sheet Items	($401,342)	$695,089	$0	($93,400)	$200,347
Ending Cash Balance	$3,757,563	$13,439,747	$1,401,702	$374,900	$18,973,911

ANALYSIS OF CASH BALANCES BY FUND

GENERAL FUNDS

	General Fund	Development Review	Drainage Facility	Traffic Impact Funds Citywide	Hillside Dr	Home Ave	River Lodge Fund	Museum Exhibit Acq. Fund	Total All Funds
Beginning Cash Balance	$5,880,913	($201,875)	$564,939	$657,652	$15,625	($12,486)	($284,521)	$0	$6,620,247
Recurring Revenues	4,519,194	188,000	96,164	28,000	$0	0	248,300	8,300	5,087,958
Interest Revenue	99,700	0	5,600	13,430	310	0	0	20	119,060
									0
Operational Expenditures	(4,467,227)	(515,828)					(320,033)	(6,000)	(5,309,089)
Debt Service - Interest	(110,612)	(659)							(111,271)
Operational Surplus (Deficit)	$41,055	($328,487)	$101,764	$41,430	$310	$0	($71,733)	$2,320	($213,342)
Capital Connection Fees									
Capital Grants									0
Non-Recurring Revenues	40,000								40,000
Unclaimed Revenues									
Capital Expenditures	(1,349,000)	(250,000)	(620,000)	0	0	0	(44,000)	0	(2,263,000)
Litigation	(25,000)								(25,000)
Net Other Increase (Decrease)	($1,334,000)	($250,000)	($620,000)	$0	$0	$0	($44,000)	$0	($2,248,000)
Net Surplus (Deficit)	($1,292,945)	($578,487)	($518,236)	$41,430	$310	$0	($115,733)	$2,320	(2,461,342)
Loan Repayments From RDA									
Loans to RDA (Incl Int Accrual)	(248,744)		(46,164)						(294,908)
Depreciation									
Debt Service-Principal	(105,804)	(630)							(106,434)
Net Balance Sheet Items	($354,548)	($630)	($46,164)	$0	$0	$0	$0	$0	($401,342)
Ending Cash Balance	$4,233,420	($780,992)	$539	$699,082	$15,935	($12,486)	($400,254)	$2,320	$3,757,563

ANALYSIS OF CASH BALANCES BY FUND

ENTERPRISE FUNDS

	Water System	Water Reserve	Water Maintenance Districts	Waste Water System	Waste Water Reserve	Storm Drain Maintenance Districts	Sewer Maintenance Districts	Public Transit	Total All Funds
Beginning Cash Balance	$1,586,550	$7,866,692	$63,411	$2,207,329	$2,703,091	$18,317	$55,198	$35,796	$14,536,384
Recurring Revenues	2,059,000		21,531	3,712,000		9,079	14,029	197,555	6,013,194
Interest Revenue	34,000	129,100	1,272	57,600	50,250	386	1,145	720	274,473
Operational Expenditures	(1,343,880)		(29,150)	(2,278,825)		($11,774)	(15,153)	(197,103)	(3,875,884)
Debt Service - Interest	(378,615)			(620,894)					(999,509)
Operational Surplus (Deficit)	$370,505	$129,100	($6,347)	$869,881	$50,250	($2,309)	$21	$1,172	$1,412,274
Capital Connection Fees		50,000			75,000				125,000
Capital Grants								0	0
Non-Recurring Revenues									
Bond Revenues		0			0				0
Capital Expenditures	0	(2,873,000)	0		(456,000)	0		0	(3,329,000)
Litigation				0					0
Net Other Increase (Decrease)	$0	($2,823,000)	$0	$0	($381,000)	$0	$0	$0	($3,204,000)
Net Surplus (Deficit)	$370,505	($2,693,900)	($6,347)	$869,881	($330,750)	($2,309)	$21	$1,172	($1,791,726)
Loan Repayments From RDA									
Loans to RDA (Inc Accrued Int)	0			0					0
Depreciation	230,000		8,000	740,000		4,704	5,233		987,937
Debt Service-Principal	(45,328)			(247,520)					(292,848)
Net Balance Sheet Items	$184,672	$0	$8,000	$492,480	$0	$4,704	$5,233	$0	$695,089
Ending Cash Balance	$2,141,727	$5,172,792	$65,064	$3,569,690	$2,372,341	$20,712	$60,452	$36,968	$13,439,747

ANALYSIS OF CASH BALANCES BY FUND

SPECIAL REVENUE FUNDS

	Solid Waste	Storm Drain	TDA Non Transit	TDA 2% Set Aside	TEA	Gas Taxes	Gas Tax Eng & Adm	Total All Funds
Beginning Cash Balance	($55,051)	$86,430	$883,265	$73,525	$589,489	$52,031	($8,260)	$1,621,429
Recurring Revenues	40,000	42,000	192,674	7,603	156,967	215,900	3,000	658,144
Interest Revenue	0	1,560	14,690	2,900	12,820	795	0	32,765
								0
Operational Expenditures	(63,826)	(58,086)				(229,471)	(5,253)	(356,636)
Debt Service - Interest								0
Operational Surplus (Deficit)	($23,826)	($14,526)	$207,364	$10,503	$169,787	($12,776)	($2,253)	$334,273
Capital Connection Fees								
Capital Grants					0			0
Non-Recurring Revenues								
Unclaimed Revenues								0
Capital Expenditures			(490,000)		(53,000)	(11,000)		(554,000)
Litigation	0							0
Net Other Increase (Decrease)	$0	$0	($490,000)	$0	($53,000)	($11,000)	$0	($554,000)
Net Surplus (Deficit)	($23,826)	($14,526)	($282,636)	$10,503	$116,787	($23,776)	($2,253)	($219,727)
Loan Repayments From RDA								
Loans to RDA								
Depreciation								
Debt Service-Principal								
Net Balance Sheet Items	$0	$0	$0	$0	$0	$0	$0	$0
Ending Cash Balance	($78,877)	$71,904	$600,629	$84,028	$706,276	$28,255	($10,513)	$1,401,702

ANALYSIS OF CASH BALANCES BY FUND

DEBT SERVICE FUNDS

	Sewer Assessment Bonds	CCC Lease Fund	FPIC City Hall (C.O.P.)	FPIC Water Imp/Fees (C.O.P.)	Total All Funds
Beginning Cash Balance	$61,029	$177,230	$24,570	$0	$262,829
Recurring Revenues	46,000	245,000	0	0	291,000
Interest Revenue	1,230	4,500	0	0	5,730
Operational Expenditures	(3,000)	(500)	0	0	(3,500)
Debt Service - Interest	(16,250)	(71,509)	0	0	(87,759)
Operational Surplus (Deficit)	$27,980	$177,491	$0	$0	$205,471
Capital Connection Fees					
Capital Grants					
Non-Recurring Revenues					
Unclaimed Revenues					
Capital Expenditures					
Litigation					
Net Other Increase (Decrease)	$0	$0	$0	$0	$0
Net Surplus (Deficit)	$27,980	$177,491	$0	$0	$205,471
Loan Repayments From RDA					
Loans to RDA					
Depreciation					
Debt Service-Principal	(25,000)	(68,400)	0	0	(93,400)
Net Balance Sheet Items	($25,000)	($68,400)	$0	$0	($93,400)
Ending Cash Balance	$64,009	$286,321	$24,570	$0	$374,900

Revenues
and
Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
GENERAL FUND REVENUES						
TAXES AND LICENSES						
Property Taxes	453,366	533,017	590,807	$539,230	$571,096	$582,518
Less: AB8 Takeaway (92/93)	(34,379)	(38,153)	(42,401)	(43,250)	(45,805)	(46,721)
AB8 Takeaway (93/94)	(96,687)	(107,258)	(119,201)	(121,585)	(128,771)	(131,346)
FRA Shift	(62,414)	(77,264)	(85,797)	(87,510)	(94,610)	(96,502)
Sales & Use Tax	1,342,164	1,351,442	1,458,993	1,518,000	1,605,000	1,510,000
Less: Recovery Costs	0	0	0	0	(30,000)	(12,000)
Transient Occupancy Tax	392,845	405,347	469,567	463,124	466,667	476,000
Franchise - Gas & Electric	64,411	69,634	72,122	73,565	72,848	74,305
Franchise - Garbage	19,996	20,072	22,373	22,130	24,176	24,660
Franchise - Cable TV	96,602	95,703	152,892	122,430	127,442	129,990
Franchise - Water & Sewer Utilities	0	0	0	0	0	84,000
Business License Tax	73,564	78,011	81,895	83,640	81,000	82,620
Real Property Transfer Tax	46,111	42,212	37,921	35,000	32,200	32,800
Total	**$2,295,579**	**$2,372,763**	**$2,639,171**	**$2,604,774**	**$2,681,243**	**$2,710,324**
INTEREST AND RENTS						
Interest Income	$42,414	$56,418	$146,451	$174,831	$140,000	$99,700
Loan Interest	$126,507	$176,473	$225,847	$191,450	$237,653	$248,744
Tower Rental	19,361	21,480	22,200	22,100	22,200	22,200
Parking Lot Rental	1,388	1,388	1,388	1,388	1,388	1,388
Building Rent	750	0	0	0	0	0
Library Building Rent	0	0	0	0	0	14,400
Chamber of Commerce Building Rent	0	0	0	0	0	9,000
Storage Container Rental	540	540	540	540	540	540
Total	**$190,960**	**$256,299**	**$396,426**	**$390,309**	**$401,781**	**$395,972**
INTERGOVERNMENTAL						
Motor Vehicle In-Lieu Taxes	$766,715	$852,901	$891,241	$830,550	$882,664	$927,947
Less: ERAF III	(83,719)	(83,719)	0	0	0	0
VLF Backfill Gap Repayment	165,753	-	0	0	0	0
Homeowners Exemption	5,606	7,187	7,437	7,590	7,366	7,510
State Mandate Reimbursement	0	9,212	1,963	0	0	0
Off-Highway License Fees	381	423	0	0	0	0
Total	**$854,736**	**$786,004**	**$900,641**	**$838,140**	**$890,030**	**$935,457**
PARKS & RECREATION						
Recreation Program Fees	$229,560	$191,981	$231,984	$200,000	$298,150	$250,000
Pavilion Use Fees	30,753	38,355	35,210	35,000	28,000	30,000
Park Use Fees	5,421	6,366	7,310	5,500	4,000	5,000
Concession Stand Rental	0	1,982	0	0	0	0
Vending Machine Commission	2,003	0	1,787	2,000	1,200	1,500
Playground Equipment Grant	0	31,500	0	0	0	0
Newburg Park Improvement Grant	0	66,000	0	0	0	0
Humboldt Area Foundation Museum Grant	0	0	25,000	0	0	0
Park & Museum Donations	232,500	51	351,614	1,000	2,400	2,000
Rohner Recreation District	10,136	10,247	12,148	10,000	12,988	10,000
Total	**$510,373**	**$346,482**	**$665,053**	**$253,500**	**$346,738**	**$298,500**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
POLICE SERVICES						
Public Safety Tax (Prop. 172)	$19,934	$21,172	$21,375	$19,600	$21,000	$21,000
Booking Fee Reimbursement (AB 1662)	6,960	0	33,473	0	0	0
Fireworks Permit	60	60	60	0	0	0
Animal License	2,514	3,331	2,550	2,000	2,000	2,000
Bicycle License	13	14	22	15	20	20
Vehicle Code Fines	43,557	47,682	55,092	42,000	42,000	42,000
Parking Violation Fines	5,073	5,168	8,317	6,000	6,000	6,000
Parking Fines - CR	33,017	31,675	23,313	25,000	25,000	25,000
Parking Fines - Ferndale	205	146	58	200	50	50
Other Court Fines	4,686	4,415	5,277	3,600	3,600	3,600
Animal Control Charges	6,736	7,687	4,793	6,000	6,000	6,000
Accident Reports	5,065	4,705	3,910	4,000	4,000	4,000
Finger Prints	14,921	21,823	20,563	20,000	20,000	20,000
Special Services	3,681	3,665	4,433	3,000	6,000	3,000
Dispatch - Ferndale Police	10,680	10,191	10,191	10,191	10,191	10,191
Dispatch - Rio Dell Police	13,200	15,480	15,480	15,480	15,480	15,480
Dispatch - Fortuna Fire	600	600	600	600	600	600
Vehicle Impound Fees	16,790	13,195	12,646	14,000	14,000	14,000
DARE School Contributions	19,656	19,180	22,124	22,000	15,213	22,000
Post Grant Reimbursement	11,727	6,741	15,458	12,000	13,128	12,000
Motor Vehicle Abatement	12,504	10,092	11,925	10,000	10,000	10,000
Miscellaneous Donations	0	18,724	18,093	8,000	35,000	8,000
Miscellaneous Police Revenue	0	0	2,280	0	0	0
Grant Allocation (DARE Grant)	7,000	0	0	0	0	0
Grant Allocation (COPS Grant-Operational)	100,080	100,050	100,069	100,000	100,008	0
Grant Allocation (Cal-MMET Grant)	0	0	41,997	45,000	45,000	45,000
Grant Allocation (Equipment)	4,013	0	0	0	0	0
Grant Allocation (ABC Grant)	0	0	9,437	0	0	0
Grant Allocation (OTS)	22,420	104,168	15,706	0	0	0
Total	**$365,092**	**$449,964**	**$459,242**	**$368,686**	**$394,290**	**$269,941**
OTHER REVENUES						
Business License Penalties	$3,819	$3,483	$5,251	$3,600	$4,780	$4,200
Restitution	701	413	1,009	250	300	300
Sale of Property	1,979	3,538	11,598	0	7,692	0
OES Disaster Reimbursement	0	1,021	32,143	60,000	90,150	0
Misc. Revenues	4,407	3,427	5,829	3,600	5,400	4,200
Total	**$10,906**	**$11,882**	**$55,830**	**$67,450**	**$108,322**	**$8,700**
TOTAL RECURRING REVENUES	**$4,227,646**	**$4,223,394**	**$5,116,363**	**$4,522,859**	**$4,822,404**	**$4,618,894**
NON-RECURRING REVENUES						
2007 General Fund Revenue Bond Proceeds	$0	$0	$0	$0	$4,220,000	$0
REMIF Insurance Refunds	67,504	83,505	71,508	60,000	95,191	40,000
Total	**$67,504**	**$83,505**	**$71,508**	**$60,000**	**$4,315,191**	**$40,000**
TOTAL GENERAL FUND	**$4,295,150**	**$4,306,899**	**$5,187,871**	**$4,582,859**	**$9,137,595**	**$4,658,894**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
WATER FUND REVENUES						
Water Service Charges	$1,264,959	$1,258,807	$1,345,161	$1,565,000	$1,576,000	$2,009,000
Water Connection Fees	23,540	19,887	15,234	20,000	35,900	25,000
Other Water Revenues	11,187	52,857	15,041	14,000	23,300	15,000
Delinquent Payment Penalty	7,773	8,654	10,468	8,000	15,300	10,000
Payback Agreements	0	0	0	0	0	0
Interest Income	7,413	16,463	298,524	37,120	304,000	34,000
Loan Interest	60,900	84,953	108,722	92,163	38,008	0
Gain/(Loss) on Sale of Property	0	0	17,203	0	0	0
Water System Bond Revenue	0	0	8,330,682	0	0	0
Total	**$1,375,772**	**$1,441,621**	**$10,141,035**	**$1,736,283**	**$1,992,508**	**$2,093,000**
WATER CAPITAL RESERVE						
Water Cap Connect Fees	$96,381	$72,969	$74,509	$90,000	$52,300	$50,000
Interest Income	18,263	21,132	45,988	340,000	70,760	129,100
Total	**$114,644**	**$94,101**	**$120,497**	**$430,000**	**$123,060**	**$179,100**
FOREST HILLS ESTATES WATER BOOSTER STATION MAINTENANCE DISTRICT						
Special Assessment	$28,194	$22,988	$17,813	$20,848	$20,848	$21,531
Interest Income	1,085	1,384	3,273	2,594	2,900	1,272
Total	**$29,279**	**$24,372**	**$21,086**	**$23,442**	**$23,748**	**$22,803**
WASTEWATER FUND REVENUES						
Sewer Service Charges	$1,418,292	$1,451,125	$2,094,289	$3,400,000	$3,303,000	$3,700,000
Other Sewer Revenues	19,417	21,743	44,948	30,000	15,800	12,000
Interest Income	11,511	206	155,348	0	138,400	57,600
Loan Interest	44,365	62,127	79,382	67,292	27,525	0
Gain/(Loss) on Sale of Property	0	0	11,272	0	0	0
WWTP Expansion Bond Revenue	0	0	14,233,496	0	0	0
Total	**$1,493,585**	**$1,535,201**	**$16,618,735**	**$3,497,292**	**$3,484,725**	**$3,769,600**
WASTEWATER CAPITAL RESERVE						
Wastewater Cap Connection Fee	$117,228	$91,464	$151,257	$160,000	$82,000	$75,000
Interest Income	16,072	3,256	5,915	222,300	23,288	50,250
Total	**$133,300**	**$94,720**	**$157,172**	**$382,300**	**$105,288**	**$125,250**
RANCHO BUENA VISTA SEWER MAINTENANCE DISTRICT						
Special Assessment	$6,316	$6,199	$5,163	$5,981	$5,981	$5,958
Interest Income	448	497	1,109	1,344	900	574
Total	**$6,764**	**$6,696**	**$6,272**	**$7,325**	**$6,881**	**$6,532**
KENWOOD MEADOWS SEWER MAINTENANCE DISTRICT						
Special Assessment	$7,433	$7,686	$7,989	$8,077	$8,077	$8,071
Interest Income	795	874	1,837	1,344	1,500	571
Total	**$8,228**	**$8,560**	**$9,826**	**$9,421**	**$9,577**	**$8,642**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
SEWER ASSESSMENT REVENUE						
Special Assessment	$48,525	$45,494	$51,347	$46,000	$49,621	$46,000
Interest Income	2,164	1,904	4,016	3,104	3,210	1,230
Total	**$50,689**	**$47,398**	**$55,363**	**$49,104**	**$52,831**	**$47,230**
GRANT FUND REVENUE						
Humboldt Area Foundation Grant	0	0	25,000	0	0	0
TEA Grant	160,197	0	0	0	0	0
Recycling Grant	5,000	5,000	5,000	5,000	5,000	5,000
COPS Grants	100,080	100,050	100,069	100,000	100,008	0
Playground Equipment Grant	0	31,500	0	0	0	0
Newburg Park Improvement Grant	0	66,000	0	0	0	0
ABC Grant	0	0	9,437	0	0	0
Police Equipment Grant	4,013	0	0	0	0	0
HCOE DARE Grant	7,000	0	0	0	0	0
Cal-MMET Grant	0	0	41,997	45,000	45,000	45,000
Office of Traffic Safety	22,420	104,168	15,706	0	0	0
STAF Grant	41,250	13,750	0	0	0	0
Miscellaneous Grants	0	0	0	0	0	0
Allocate to Other Funds	(339,960)	(320,468)	(197,209)	(150,000)	(150,008)	(50,000)
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
DEVELOPMENT REVIEW FUND						
Building Permits	$194,070	$151,728	$170,480	$200,000	$91,000	$85,000
Building Plan Check Fees	85,502	54,622	77,708	60,000	32,000	35,000
Engineering Plan Check Fees	11,530	5,926	3,371	6,000	27,000	25,000
Engineering Inspection Fees	11,194	6,976	5,236	8,000	30,000	25,000
Zoning Fees	4,865	5,850	3,225	6,000	3,300	3,000
Subdivision Application Fees	20,686	13,085	15,512	15,000	19,000	15,000
Special Services	0	0	0	10,000	0	0
Interest Income	13,119	12,590	6,531	0	0	0
Miscellaneous	0	0	950	0	0	0
Total	**$340,966**	**$250,777**	**$283,013**	**$305,000**	**$202,300**	**$188,000**
DRAINAGE FACILITY FUND						
Drainage Facility Fees	$69,203	$66,831	$109,102	$70,000	$90,000	$50,000
Interest Income	6,130	8,057	21,390	19,439	20,900	5,600
Loan Interest	23,478	32,751	41,915	35,531	44,106	46,164
Payback Agreements	800	0	0	0	0	0
Special Assessment	0	0	0	0	0	0
Loan Payments	0	0	0	0	0	0
Total	**$99,611**	**$107,639**	**$172,407**	**$124,970**	**$155,006**	**$101,764**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
TRAFFIC IMPACT FEES - HOME AVE.						
Home Ave. Facilities Fee	$0	$0	$0	$0	$0	$0
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TRAFFIC IMPACT FEES - HILLSIDE DRIVE						
Hillside Dr Facilities Fee	$0	$2,620	$610	$0	$0	$0
Interest Income	266	283	716	629	650	310
Total	**$266**	**$2,903**	**$1,326**	**$629**	**$650**	**$310**
TRAFFIC IMPACT FEES - CITYWIDE						
Collector / Arterial Impact Fee	$53,860	$37,181	$28,850	$36,000	$40,000	$28,000
Interest Income	11,195	13,137	28,503	26,814	26,240	13,430
Loan Payments	491	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	**$65,546**	**$50,318**	**$57,353**	**$62,814**	**$66,240**	**$41,430**
BUSINESS IMPROVEMENT DISTRICT						
City Wide Assessment Fee	$26,335	$28,245	$30,010	$30,000	$31,150	$32,000
Downtown Assessment Fee	13,290	13,135	13,732	13,500	14,420	14,400
Redwood Village Assessment Fee	8,582	8,463	7,652	7,600	7,950	7,950
Revenue Transfer	(48,352)	(46,615)	(53,561)	(51,850)	(54,520)	(55,100)
Interest Income	375	380	760	750	1,000	750
Total	**$230**	**$3,608**	**($1,407)**	**$0**	**$0**	**$0**
STORM DRAIN MAINTENANCE						
Service Charges	$39,640	$40,331	$41,841	$40,000	$42,000	$42,000
Interest Income	2,005	2,735	5,092	2,993	4,416	1,560
Grants	0	0	0	0	0	0
Miscellaneous	0	0	990	0	4,038	0
Total	**$41,645**	**$43,066**	**$47,923**	**$42,993**	**$50,454**	**$43,560**
FOREST HILLS ESTATES STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$7,293	$7,233	$5,760	$5,870	$5,870	$5,820
Interest Income	234	314	784	724	650	248
Total	**$7,527**	**$7,547**	**$6,544**	**$6,594**	**$6,520**	**$6,068**
DOVE SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$0	$1,066	$1,066	$1,066	$1,066	$1,066
Interest Income	0	10	72	0	80	45
Total	**$0**	**$1,076**	**$1,138**	**$1,066**	**$1,146**	**$1,111**
GULLIKSEN SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$0	$0	$0	$2,193	$2,193	$2,193
Interest Income	0	0	0	0	100	93
Total	**$0**	**$0**	**$0**	**$2,193**	**$2,293**	**$2,286**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
SOLID WASTE						
AB 939 Fee	$0	$0	$0	$0	$0	$0
Tipping Fees	0	0	0	0	0	0
Interest Income	3,882	2,792	2	0	0	0
Transfer Station Regulatory Fees	23,700	23,512	18,209	20,000	20,800	21,000
Fortuna Regulatory Fees	0	0	0	0	0	0
Grant Revenues	5,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	2,049	1,579	2,615	1,000	14,000	14,000
Total	**$34,631**	**$32,883**	**$25,826**	**$26,000**	**$39,800**	**$40,000**
TRANSPORTATION DEVELOPMENT ACT (SB325)						
Transit Tax	$143,581	$161,965	$173,388	$178,239	$178,239	$185,155
Non-Transit Tax	149,814	151,453	173,292	204,146	204,146	194,991
Allocation to Transit Fund	(143,581)	(161,965)	(173,388)	(178,239)	(178,239)	(185,155)
Allocation to TDA 2% Set-Aside	(5,868)	(6,268)	(6,934)	(7,648)	(7,648)	(7,603)
Sidewalk Loans	23,725	100,433	16,746	4,428	4,428	5,286
Interest Income	9,103	11,988	43,257	21,201	38,835	14,690
Total	**$176,774**	**$257,606**	**$226,361**	**$222,127**	**$239,761**	**$207,364**
TDA 2% SET-ASIDE						
Allocation from TDA Fund	$5,868	$6,268	$6,934	$7,648	$7,648	$7,603
Interest Income	976	1,167	2,876	2,600	2,855	2,900
Total	**$6,844**	**$7,435**	**$9,810**	**$10,248**	**$10,503**	**$10,503**
SENIOR BUS FUND						
Allocation From TDA Fund	$143,581	$161,965	$173,388	$178,239	$178,239	$185,155
Senior Farebox Revenue	9,548	9,250	9,555	12,260	12,500	12,400
Interest Income	86	393	1,152	1,727	1,700	720
STAF Grant	0	55,000	0	0	0	0
Total	**$153,215**	**$226,608**	**$184,095**	**$192,226**	**$192,439**	**$198,275**
TEA & STIP FUND						
Regional TEA Allocation	$52,285	$62,083	$57,623	$61,628	$51,702	$48,500
Proposition 1B Allocation	0	0	0	0	400,000	0
TEA Grant	160,197	0	0	0	0	0
Traffic Congestion Relief	0	50,237	81,310	0	0	107,885
Miscellaneous Other Revenue	2,166	9,073	0	0	0	0
Sidewalk Loans	781	981	981	966	1,640	582
Interest Income	0	652	7,940	10,454	8,200	12,820
Total	**$215,429**	**$123,026**	**$147,854**	**$73,048**	**$461,542**	**$169,787**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
GAS TAX FUND						
2106 Gas Tax	$58,151	$57,205	$57,179	$59,020	$56,178	$56,200
2107 Gas Tax	91,638	91,575	91,735	93,610	91,061	91,100
2105 Gas Tax	68,973	68,662	68,627	70,790	68,568	68,600
Sidewalk Loan Payments	406	128	0	0	0	0
Miscellaneous	0	0	3,818	0	0	0
Interest Income	5,925	5,602	0	0	0	795
Total	**$225,093**	**$223,172**	**$221,359**	**$223,420**	**$215,807**	**$216,695**
GAS TAX ADMINISTRATION FUND						
Gas Tax	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000
Interest Income	401	252	116	23	0	0
Total	**$3,401**	**$3,252**	**$3,116**	**$3,023**	**$3,000**	**$3,000**
RIVER LODGE FUND						
River Lodge Rent	$91,860	$102,417	$104,569	$100,000	$100,000	$100,000
Kitchen Rental	20,449	20,068	24,485	20,000	20,000	20,000
Linen Rental	5,541	6,540	7,640	8,000	8,000	8,000
Catering Services	39,595	40,375	31,474	25,000	22,000	25,000
Visitor Center Sales	25,382	30,541	25,008	22,000	20,000	20,000
Wedding Packages	50,000	67,500	45,750	40,000	47,750	45,000
Special Events	6,370	4,970	6,546	500	0	1,500
Bridal Faire	0	0	0	5,500	7,600	6,000
Craft Faire	0	0	0	500	3,057	3,000
Donations	0	0	164,718	0	5,000	0
Interest Income	0	0	4,558	0	1,197	0
Subtotal	**$239,197**	**$272,411**	**$414,748**	**$221,500**	**$234,604**	**$228,500**
Monday Club Catering	581	711	316	300	500	500
Monday Club Linen Rental	0	0	0	0	400	500
Monday Club Rent	8,852	6,164	9,347	12,500	14,000	18,800
Subtotal	**$9,433**	**$6,875**	**$9,663**	**$12,800**	**$14,900**	**$19,800**
Total	**$248,630**	**$279,286**	**$424,411**	**$234,300**	**$249,504**	**$248,300**
Museum Exhibit Acquistion Fund						
Donations	$0	$0	$0	$0	$0	$6,800
Gift Shop Sales	0	0	0	0	0	1,500
Interest Income	0	0	0	0	0	20
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$8,320**
CCC LEASE REVENUE						
CCC Facility Lease	$245,000	$245,000	$245,000	$245,000	$245,000	$245,000
Interest Income	7,788	13,132	20,123	4,445	37,000	4,500
Administrative Fees/Reimbursements	850	950	1,050	950	525	0
Total	**$253,638**	**$259,082**	**$266,173**	**$250,395**	**$282,525**	**$249,500**
TOTAL REVENUES	**$9,380,857**	**$9,438,852**	**$34,395,159**	**$12,499,072**	**$17,115,703**	**$12,647,324**

Expenditure Detail by Department

CITY COUNCIL

General Fund

DEPARTMENT PURPOSE

The City Council is the governing body of the City of Fortuna and has the power to make and enforce all laws and regulations with respect to municipal affairs. The power of the Council is subject only to the limitations and restrictions of State and Federal laws and the City Charter. The City Council is comprised of five representatives who are elected on a non-partisan basis. The Council has staggered four year terms. The Mayor and Mayor Pro Tem are elected by the Council.

The major responsibilities of the City Council involve developing policies, adopting legislation, and adopting the annual budget. Some of the other major responsibilities involve controlling expenditures, raising revenues, providing guidance on capital projects, community promotion, and appointment of members to the various boards and commissions.

DEPARTMENT GOALS AND OBJECTIVES

1. Monitor progress of the community promotion and economic development goals developed by the Council in the Budget.

2. Continue to maintain cooperative ties with the Fortuna Chamber of Commerce, Rodeo Association, Redwood Memorial Hospital, local school districts, California Department of Forestry, California Conservation Corps, and other government agencies.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2008-2009 fiscal year.

PERSONNEL SUMMARY

Name	Title	Date Elected
John Campbell	Mayor	2006
Patrick Whitchurch	Mayor Pro Tem	2006
Doug Strehl	Councilmember	2005 *
Mel Berti	Councilmember	2004
Dean Glaser	Councilmember	2006

*Councilman Strehl was appointed to the City Council to fill the vacancy created by the passing of Mayor Tom Cooke, who was reelected to the City Council in 2004.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1000	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
City Council		5165	$18,000	$18,600	$18,000	$18,000	$18,000	$18,000
Benefits		5200	1,002	1,051	1,074	1,071	1,071	1,071
Office Supplies		5400	430	574	48	1,000	450	1,000
Travel and Conferences		7000	5,138	9,743	9,530	10,000	10,000	10,000
Council Contingency		7610	3,884	57,833	2,458	10,000	7,200	10,000
Televised Meeting Costs		7616	0	0	0	6,000	6,000	6,000
Capital Outlay								
Total			**$28,454**	**$87,801**	**$31,110**	**$46,071**	**$42,721**	**$46,071**

CITY MANAGER/CITY CLERK

General Fund

DEPARTMENT PURPOSE

The City Manager is the administrative head of the City under the direction and control of the City Council. The Manager is responsible for managing the day to day operations of the City, ensuring that all the laws are being enforced, managing the department heads, serving as the City's personnel director, preparing the annual budget, serving as the purchasing agent and city treasurer, investigating complaints, and public relations.

DEPARTMENT GOALS AND OBJECTIVES

1. Ensure that the City operates in the most cost effective manner possible.
2. Work with the City Council to carry out their policies and programs.
3. Monitor State and Federal legislation to determine its effect on the operations of the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There has a been a change in job title. The Deputy City Clerk position is now the Senior Administrative Assistant. Additionally, the Executive Assistant to the City Manager has been promoted to Assistant City Manager.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
City Manager	0.30	0.30	0.20	0.20	0.20
Deputy City Clerk	0.50	0.50	0.50	0.50	
Senior Administrative Assistant	-	-	-	-	0.50
Total Authorized	**0.80**	**0.80**	**0.70**	**0.70**	**0.70**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1100	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Salaries		5100	$45,466	$37,117	$38,844	$40,961	$40,217	$40,786
Vacation Buyback		5180	468	419	852	1,200	1,800	1,800
Benefits		5200	9,020	10,108	9,732	10,949	12,576	15,534
Office Supplies		5400	1,340	1,303	2,332	2,000	2,635	2,000
Department Supplies		5500	0	0	0	0	4,200	1,000
Personnel Services		6035	0	0	0	0	0	0
Telephone & Pager		6200	481	493	991	1,000	1,800	1,200
Travel and Conferences		7000	7,613	7,079	7,572	10,000	8,000	10,000
Dues and Subscriptions		7015	1,375	1,644	2,035	2,000	2,000	2,000
City Manager Contingency		7612	0	0	1,129	7,000	5,000	7,000
Distributed Charges			(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Capital Outlay			0	398	1,391	1,500	1,500	0
Total			**$64,763**	**$57,561**	**$63,878**	**$75,610**	**$78,728**	**$80,320**

CITY ATTORNEY

Various Funds

DEPARTMENT PURPOSE

The City Attorney is responsible for serving as the primary legal advisor to the City Council, the City's Boards and Commissions and City Departments. Major activities include providing legal advice and direction on an "as needed" basis to the City Council, Departments and Boards and representing the City in legal proceedings which are brought against or initiated by the City.

DEPARTMENT GOALS AND OBJECTIVES

Provide legal services in the most cost effective and efficient way possible.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures planned for the 2008-2009 fiscal year.

PERSONNEL SUMMARY

The City contracts with Attorney Dave Tranberg to provide legal services. Special services are provided by bond counsels, labor relations, litigators and personnel attorneys on an "as needed" basis.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Legal Services Division			General Fund (100) Dept. (1300)				
Legal Services	6020	$45,366	$22,062	$28,174	$50,000	$48,000	$50,000
Total		**$45,366**	**$22,062**	**$28,174**	**$50,000**	**$48,000**	**$50,000**
Litigation Division			Various Funds Dept. (1350)				
Solid Waste Litigation	6020	$0	$94,739	$0	$0	$0	$0
Water Quality Litigation	6020	-	-	-	-	-	-
School St. Litigation	6020	-	-	-	-	-	-
Misc. Litigation	6020	-	-	-	15,000	-	25,000
Total		**$0**	**$94,739**	**$0**	**$15,000**	**$0**	**$25,000**

BUILDINGS

General Fund

DEPARTMENT PURPOSE

The General Government Building Department is responsible for providing support services for City Hall and departments, not including the Police Department. Major activities include providing material control and storage, building maintenance and janitorial services, mailing, computer network, telecommunications and utilities support.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Paper supplies for all City Hall departments have been consolidated into this department for ease in recording and tracking. Network support will continue to be outsourced in the 2008-09 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Facility Custodian	-	-	-	0.75	0.75
Total Authorized	-	-	-	0.75	0.75

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1500	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Paper Supplies (34%)		5405	291	337	370	1,100	1,100	1,100
Department Supplies		5500	230	1,112	868	300	600	500
Equipment Maintenance (34%)		5705	1,595	1,747	2,112	2,280	2,400	2,770
Janitorial Service (20%)		5735	1,402	2,857	5,844	6,135	6,100	6,162
Building Repairs (50%)		5740	410	918	994	1,250	750	1,250
Network Support		5775	6,408	5,452	5,398	6,000	5,400	6,000
Telephone (50%)		6200	2,911	3,701	2,695	3,000	2,950	3,000
Utilities (17%)		6505	3,237	4,285	3,670	4,000	3,600	4,000
Capital Outlay			0	591	58,871	25,000	0	
Paint City Hall Exterior		8530						15,000
Copier		8530						17,000
Printer		8530						3,000
TOTAL			**$16,484**	**$21,000**	**$80,822**	**$49,065**	**$22,900**	**$59,782**

COMMUNITY DEVELOPMENT

Various Funds

DEPARTMENT PURPOSE

The Community Development Department has four Divisions. The Divisions include Planning, Engineering, Building, and Development Review. The Department's primary purpose is to manage the orderly development of the community by coordinating the review, approval, and inspection of development projects and improvements in the water, drainage, sewer, and street systems. The Department is also responsible for monitoring state and federal planning and development laws and providing assistance to the public in these areas.

The Planning Division is responsible for administering the orderly development of the community through the General Plan, Subdivision, and Zoning Ordinance. The major activities include coordinating the review of development projects, zoning code enforcement, and long range planning including updating the General Plan and Zoning Code. The Division is also responsible in assisting the Planning Commission and the Design Review Board. The Division also administers development related grants.

The Engineering Division is responsible for the orderly development of the city's water, sewer, drainage, and street system. The major activities include administering public infrastructure contracts, providing engineering design services, reviewing subdivision maps, flood plain management, and completing traffic engineering studies.

The Building Division's primary responsibility is providing building plan check and inspection services to the construction industry. Secondary responsibilities include providing assistance in enforcing the Zoning Ordinance and public nuisance violations.

The Development Review Division is responsible for processing all subdivisions, use permits, variances, zone amendments, subdivision maps, and improvement plans for development projects.

DEPARTMENT GOALS AND OBJECTIVES

1. Continue to improve the efficiency of the Department.
   * Evaluate fees charged for services and adjust them when necessary to cover Department expenses.
   * Continue to improve the efficiency of the Engineering, Building, and Planning divisions.

2. Increase the effectiveness of project review of development projects and insure the existing development standards are adequate and reflect good planning, engineering, and building practices.
   * Update the City's Standard Improvement Specifications, Subdivision Ordinance, General Plan, Zoning Ordinance and Building Codes as necessary.
   * Complete an annual review of the City's General Plan to determine necessary amendments.

3. Utilize City staff to upgrade the City's public improvements in a cost effective manner.
   * Prepare studies, engineering plans, and contract documents to improve the public infrastructure using City staff when possible.
   * Provide construction inspection services using City staff when possible.
   * Update the Capital Improvement Program on an annual basis.

SIGNIFICANT CHANGES

The Community Development Department Administrative Assistant position has been converted to a full-time position from part-time. The City Engineer is being staffed at 75% of full time.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Deputy Director of Community Development	-	-	-	0.80	0.80
City Engineer	0.70	0.70	0.70	0.70	0.53
City Manager (Acting CDD)	0.08	0.18	0.18	0.18	0.18
Finance Director	0.03	0.03	0.03	0.03	0.03
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	-	1.00
Engineering Technician II	0.60	0.60	0.60	0.60	0.60
Senior City Planner	0.80	0.80	0.80	-	-
Building Official/Inspector	2.00	2.00	2.00	2.00	2.00
Deputy City Clerk	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.15
Planning Assistant	-	-	-	-	-
Public Works Director	0.05	-	-	-	0.05
Deputy PW Director - General Services	0.05	0.05	0.05	0.05	0.05
Office/Clerical Assistant (1 PT)	0.75	0.75	0.75	0.75	-
Engineering Technician (1PT)	0.50	0.50	0.50	-	-
Vehhicle & Equipment Mechanic	0.02	0.02	0.02	0.02	0.02
Total Authorized	**7.03**	**7.08**	**7.08**	**6.58**	**6.71**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Planning Division		General Fund (100) Dept. (5000)					
Salaries	5100	$20,290	$25,280	$27,596	$30,006	$30,006	$31,682
Benefits	5200	6,462	9,998	11,404	11,749	11,564	11,522
Office Supplies	5400	1,703	1,494	1,532	2,000	1,250	2,000
Department Supplies	5500	561	397	1,164	500	2,500	500
Professional Services	6025	1,791	3,548	1,413	10,000	5,300	10,000
Personnel Services	6035	1,528	0	323	0	0	0
Advertising	6300	2,338	2,297	1,443	2,500	2,720	2,500
Travel & Conferences	7000	7,357	1,950	2,254	4,000	4,000	4,000
Dues & Subscriptions	7015	256	0	0	150	150	150
Planning Commission	7600	6,012	3,723	3,391	4,500	4,500	4,500
Televised Meeting Costs	7616	0	0	0	6,000	1,800	6,000
Capital Outlay		2,038	0	1,532	1,000	1,000	0
Aerial Photo	8029	0	0	0	0	0	0
Assessor Files	8230	0	0	0	0	0	0
Assessor's Parcel Maps	8241	832	776	780	1,000	1,000	1,000
Total		**$51,168**	**$49,463**	**$52,832**	**$73,405**	**$65,790**	**$73,854**
Engineering Division		General Fund (100) Dept. (5100)					
Salaries	5100	$4,018	$2,477	$7,175	$7,563	$5,000	$5,827
Part-time	5165	4,693	0	0	0	0	0
Overtime	5170	0	0	0	0	7	0
Vacation Buyback	5180	6	0	7	0	182	0
Benefits	5200	1,390	866	3,168	2,923	1,500	2,091
Office Supplies	5400	968	388	491	1,000	1,000	1,000
Department Supplies	5500	838	1,437	2,910	1,500	1,500	1,500
Fuel & Oil	5505	0	281	0	500	1,000	1,200
Vehicle Repair	5715	231	0	0	500	30	500
Equipment Repairs	5720	0	0	393	0	0	1,010
Tools & Small Equipment	5900	0	25	179	500	500	500
Contract Engineer	6005	18,829	17,274	619	0	7,000	0
Personnel Services	6035	432	665	2,078	0	5,410	0
Advertising	6300	0	1,248	113	1,000	0	500
Hazard Mitigation	6730	0	0	500	0	0	0
Travel & Conference	7000	0	189	1,574	2,000	0	2,000
Dues & Subscriptions	7015	0	0	0	300	300	300
Capital Outlay		183	4,052	6,022	21,300	21,300	0
Scanning Services	8271						1,500
Data Connection WWTP to CH	8271						5,000
Civil Design Software	8271						21,000
Computer Monitor	8271						300
Total		**$31,588**	**$28,902**	**$25,229**	**$39,086**	**$44,729**	**$44,228**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Building Division		Development Fund (120) Dept. (3000)					
Salaries	5100	$92,621	$77,891	$107,739	$123,827	$80,000	$129,837
Part Time	5165	4,003	5,896	5,768	0	8,000	0
Vacation Buyback	5180	754	603	262	0	1,530	1,500
Benefits	5200	24,625	22,631	38,081	38,611	25,000	60,256
Office Supplies	5400	709	822	410	900	600	1,345
Department Supplies	5500	3,043	283	474	1,000	2,300	1,500
Fuel & Oil	5505	986	848	1,185	1,500	1,200	1,500
Equipment Maintenance	5705	253	277	332	470	400	550
Code Enforcement	5708	0	0	0	0	0	2,500
Vehicle Repair & Maintenance	5715	1,187	740	10	1,500	300	1,500
Janitorial Service (5%)	5735	412	840	1,461	1,534	1,534	1,540
Building Repairs (10%)	5740	48	0	143	150	30	150
Contract Plan Checking	6005	15,849	82,477	7,931	25,000	10,000	10,000
Personnel Services	6035	654	1,062	235	600	3,200	600
FPIC Admin. Fees	6055	0	0	0	267	267	0
Telephone	6200	961	1,008	571	1,000	408	600
Advertising	6300	0	0	0	0	0	500
Auto Insurance	6350	1,500	1,500	1,500	1,500	1,500	1,500
Utilities	6505	571	756	648	800	650	800
Travel & Conferences	7000	2,862	7,220	1,809	5,000	1,624	6,000
Certification Exams	7010	120	60	0	500	0	1,500
Dues & Subscriptions	7015	605	665	0	1,000	600	1,050
Distributed Charges	9250	2,500	2,500	2,500	2,500	2,500	2,500
City Hall Rent Expense	9050	1,722	1,704	1,709	1,711	570	0
Capital Outlay							
Code Books	8141	2,038	4,618	809	5,000	2,890	2,500
City Logo Jackets	8271						200
Furniture	8271						750
Total		**$158,023**	**$214,401**	**$173,577**	**$214,370**	**$145,103**	**$230,678**
Development Review Division		Development Fund (120) Dept. (3100)					
Salaries	5100	$112,333	$117,160	$136,695	$155,236	$148,000	$171,706
Vacation Buyback	5180	808	417	1,526	0	0	0
Benefits	5200	28,753	36,400	47,267	58,435	53,000	67,594
Departmental Supplies	5500	552	196	147	150	160	850
Map Check Services	6005	11,634	2,279	11,519	15,000	20,000	15,000
Engineering Services	6005	0	0	0	0	0	20,000
Personnel Services	6035	240	0	0	0	200	0
New General Plan	6065	50	247,235	253,372	100,000	150,000	50,000
Zoning Code Update	6066	0	0	0	0	0	200,000
Advertising	6300	0	0	0	5,000	0	5,000
Capital Outlay		1,915	0	0	31,000	24,000	
Permit Tracking Software	8271						5,000
Total		**$156,285**	**$403,687**	**$450,526**	**$364,820**	**$395,360**	**$535,150**
Total Department		**$397,064**	**$696,453**	**$702,164**	**$691,681**	**$650,982**	**$883,910**

COMMUNITY PROMOTION

General Fund

DEPARTMENT PURPOSE

The purpose of the Community Promotion Department is to assist local community efforts in stimulating tourism, retail business, and economic development activities. Since staff is limited, much of the work is done in cooperation with the Fortuna Chamber of Commerce, Fortuna Redevelopment Agency, and Fortuna Business Improvement District. The City owns the building used as the Fortuna Chamber of Commerce Office and provides this faciltiy rent free at an annual value of $9,000 per year, as well as the use of the Monday Club for weekly Chamber meetings at an annual value of 3,400. The City also provides rent free office space for the Fortuna Business Improvement District District in the City's Monday Club facility at an annual value of $2,400.

DEPARTMENT GOALS AND OBJECTIVES

1. Contract with the Fortuna Chamber of Commerce to continue the annual cooperative arrangement between the City and Chamber to fund important promotional activities in Fortuna.

    * Continue support of Fortuna Rodeo Week providing rodeo grounds maintenance, clean-up, and law enforcement services. The City's contribution is staff support from the Parks and Recreation Department and from the Police Department.

2. Contract with Fortuna Chamber of Commerce to operate a Tourism Promotion Program during the summer months.

    * Work with Chamber to develop regional cooperation for tourism promotion.
    * Provide extra staff to Fortuna's Tourism Center from July 1 through Labor Day.

3. Continue to support the Fortuna Business Improvement District by matching the funds collected from businesses in the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes proposed for 2008-09.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5200	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Department Supplies		5500	$0	$0	$0	$0	$160	$0
Web Site Host & Maintenance		5780	576	576	576	576	1,099	576
Chamber of Commerce		6800	13,000	13,000	13,000	16,400	16,400	25,400
Chamber of Comm. TOT Allocation		6801	39,284	40,535	46,957	46,312	46,667	47,600
Special Event Bus Service		6803	0	0	0	0	500	500
FBID Facility Rent		6804	0	0	0	0	0	2,400
Centennial		6812	0	10,306	3,526	0	0	0
Community Events		6814	0	0	0	0	0	2,000
Humboldt Visitor & Convention		6815	4,500	4,500	6,000	7,000	7,000	5,000
Humboldt County Film Commission		6815	0	4,500	6,000	7,000	7,000	5,000
Business Improvement District		7625	48,207	46,405	52,859	51,100	52,332	54,350
Total			**$105,567**	**$119,822**	**$128,918**	**$128,388**	**$131,158**	**$142,826**

DEBT SERVICE

DEPARTMENT PURPOSE

The general debt department centralizes Fortuna's long term debt program providing the public information on the types of debt obligations due note and bond holders.

EXISTING LONG TERM DEBT

	Budget 2007-08	Request 2008-09	General Fund	Development Fund	Water Fund	Sewer Fund	Assessment Fund	Lease Payment Fund	Redevelopment Agency
Campton Heights Water System: On July 1, 1985, the City purchased the CHWS for $443,031. The purchase was financed through an agreement with the former shareholder of the Utility. We will make 12 monthly payments of $4,166 including interest at 10.13%. Final Payment, July 2010. Balance $90,160. Interest $7,182 Principal $42,808.	$49,990	$49,990			$49,990				
The Fortuna Assessment District #1 was created in 1979 to finance the local share of the installation of sewers in the Rohnerville / Campton Heights area and the additions to the treatment plant necessary to treat the additional effluent. Assessment bonds issued in the amount of $1,005,350 were sold to FMHA bearing an interest rate of 5%. Maximum maturity date on the bonds is 40 years. The bonds are not a general obligation to the City. Final Payment, July 2018. Balance $324,250, Interest $16,250, Principal $25,000.	42,500	41,250					$41,250		
Semi-Annual Lease Payment to FmHA for COP Funds used to Remodel City Hall. COP issued 3/1/95 for $400,000 at 6.875 % for 25 years. This was paid off and refinanced with a portion of the 2007 General Fund Revenue Bond proceeds.	34,216	0	$0	$0	0	$0			$0
Annual Payment to California Cities Financing Corporation to construct California Conservation Corp Regional Center. Certificates of Participation issued at Par Value at $2,950,000 with proceeds paid at 6.0% to 7.375% interest for 25 years. This was paid off and refinanced with a portion of the 2007 General Fund Revenue Bond proceeds.	259,388	0						$0	
2007 General Fund Revenue Bonds: On October 30, 2007, The City issued revenue bonds in the amount of $4,220,000 in order to fund a new Police Department Facilty, as outlined in the 2008-09 Capital Improvement Program. Additionally, the 1991 and 1995 COPs were paid off and refinanced with a portion of the bond proceeds. Payment commences May 2008 and concludes October 2037. Interest rates are from 3.750% to 5%, with the first principal payment scheduled for October 2008. Balance 4,220,000. Principal $180,000, Interest $188,181.	0	368,181	216,416	1,289	4,124	5,154		139,909	$1,289
2006 Water Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $8,085,000 in order to complete a number water improvement projects throughout the City. These projects are outlined in the 2007-08 Five Year Capital Improvement Program. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.375% to 5%, with the first principal payment scheduled for October 2009. Balance 8,085,000. Interest $369,829.	369,829	369,829			369,829				
2006 Wastewater Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $13,820,000 in order to complete the Wastewater Treatment Plant Expansion. Payment commences April 2007, and concludes October 2036. Interest rates are from 3.250% to 5%. Balance 13,630,000. Principal $245,000, Interest $618,260.	817,473	863,260				863,260			
Total	$1,573,396	$1,692,510	$216,416	$1,289	$423,943	$868,414	$41,250	$139,909	$1,289
Principal	388,700	493,312	105,804	630	45,328	247,520	25,000	68,400	630
Interest	1,184,696	1,199,198	110,612	659	378,615	620,894	16,250	71,509	659
Total	$1,573,396	1,692,510	$216,416	$1,289	$423,943	$868,414	$41,250	$139,909	$1,289

FINANCE

General Fund

DEPARTMENT PURPOSE

The Finance Department is responsible for providing financial management of all City funds and administering internal support functions for all City Departments. Major activities include maintaining the City's investment program; preparing special management and financial forecasts and analysis; developing the annual budget; monitoring revenues and expenditures on a monthly basis; maintenance of the City's pay plan; general ledger; accounts payable; accounts receivable; payroll; revenue collection; business license enforcement; word processing support; computer operations; utility billing; and monitoring compliance with purchasing procedures.

DEPARTMENT GOALS & OBJECTIVES

1. Assist in development and implementation of the annual budget.
2. Monitor all Federal and State legislation and implement changes.
3. Review City ordinances and policies to determine current applicability.
4. Help in the administration of the Housing Rehabilitation loans.
5. Evaluate computer processing needs and plan for future development.
6. Development of an accounting policies and procedures manual.
7. Review and improve internal control structure and policies.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

There are no significant changes planned for the 2008-09 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Finance Director	0.51	0.51	0.38	0.38	0.38
Office Supervisor	0.34	0.34	0.34	0.34	0.34
Account Clerk III	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.15
Clerk/Typist	-	-	-	-	-
Account Clerk I	-	-	-	-	-
Total Authorized	**1.30**	**1.30**	**1.17**	**1.17**	**1.17**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1200	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Salaries		5100	$59,869	$51,774	$56,069	$60,911	$59,600	$62,264
Overtime		5170	7	154	0	0	0	0
Vacation Buyback		5180	0	91	93	100	100	100
Benefits		5200	18,569	20,981	23,680	25,377	23,000	23,192
Office Supplies		5400	5,925	7,554	5,091	5,000	5,800	5,000
Computer Software		5410	0	0	0	600	0	0
Department Supplies		5500	200	449	771	500	500	500
Equipment Maint. (40%)		5705	0	0	0	880	0	880
Software Maint. (40%)		5710	2,437	2,483	2,744	3,400	3,400	3,600
Acctg Software Training		6015	2,677	0	0	0	0	0
Personnel Services		6035	0	0	0	0	460	0
Advertising		6300	276	639	438	500	600	500
Travel and Conferences		7000	142	1,376	1,690	3,000	1,000	0
Dues and Subscriptions		7015	315	279	265	400	300	400
Distributed Charges		9200	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Capital Outlay			0	1,330	1,887	1,500	0	0
Total			**$88,917**	**$85,610**	**$91,228**	**$100,668**	**$93,260**	**$94,935**

LIBRARY

General Fund

DEPARTMENT PURPOSE

The City of Fortuna Library provides information, reading, audio, and visual materials to assist the public in finding what it needs regardless of the educational level and research skills of the individual.

The present library has reached capacity at 18,000 books and has a monthly circulation around 9,000 books per month. Eight years ago, the library received a new computer system that is attached to the central branch in Eureka. The new system allows greater access to all library services.

The City has signed a memorandum of understanding between the City of Fortuna and the Humboldt County Library. The MOU transfers all library equipment owned by the City of Fortuna to the County. The County Library is responsible for maintenance, supplies, and property insurance of this equipment. All income earned on use of copier is transferred to the County.

The City owns the library building and pays for building repairs and maintenance, janitorial services, utilities, and property and liability insurance on the building at an annual value of $9,000. In addition, the City provides rent-free usage of the facility at an estimated annual value of $14,400.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes proposed for 2008-09.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5500	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Supplies		5500	64	131	543	1,000	250	250
Janitorial Services (10%)		5735	1,320	2,689	2,922	3,067	3,040	3,081
Building Repairs		5740	492	616	1,058	1,200	600	900
Utilities		6505	2,755	3,395	3,612	3,800	3,900	4,000
Property Tax		6720	36	36	36	36	36	36
Facility Rent		6806	0	0	0	0	0	14,400
Capital Outlay			0	0	0	0	0	0
Total			**$4,667**	**$6,867**	**$8,171**	**$9,103**	**$7,826**	**$22,667**

MISCELLANEOUS NON-DEPARTMENTAL

General Fund

DEPARTMENT PURPOSE

The miscellaneous non-departmental budget is responsible for administering the City's personnel and labor relations system and providing personnel services to all City Departments. It also finances City administrative services such as codification and audits. The City Manager/City Clerk and Finance Director manage this Department.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Included is the annual cost for the municipal audit contracted with the accounting firm of Terry E. Krieg. Audit charges for the special agencies will be paid from individual accounts.
The City is developing a new website in 2008-09. The costs will be charged to Miscellaneous Non-Departmental.

AUDIT FEE DISTRIBUTION

Entity	2004-05	2005-06	2006-07	2007-08	2008-09
City of Fortuna	$13,900	$12,300	$15,000	$12,000	$13,000
Public Improvement Corporation	1,000	1,000	1,000	1,000	0
Redevelopment Agency	5,100	4,700	5,000	5,000	6,000
Single Audit Act	1,500	2,000	2,000	2,000	3,000
Total	**$21,500**	**$20,000**	**$23,000**	**$20,000**	**$22,000**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1400	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Office Supplies		5400	$17	$0	$101	$250	$100	$250
Department Supplies		5500	177	2,276	1,454	2,000	3,200	2,000
Web Site Host & Maintenace		5780	0	0	0	0	0	6,600
Audit Fees		6000	9,240	8,580	9,000	8,400	8,400	9,600
Legal Services		6020	4,911	6,009	5,595	2,000	7,500	5,000
Professional Services		6025	26,495	8,898	1,328	5,500	5,500	5,500
Temporary Personnel		6037	5,618	2,594	0	5,000	0	0
Cable Franchise Admin. Fees		6038	0	0	0	0	0	4,230
FPIC Admin. Fees		6055	0	0	0	2,886	2,886	0
Codifications		6225	12,922	0	1,437	2,000	1,600	2,000
Advertising		6300	0	276	0	0	1,000	500
Employee Recognition		6315	379	1,509	2,175	2,500	2,000	2,500
State Fees		6600	100	100	100	100	100	100
County Admin. Fees		6700	5,517	5,817	38,221	10,500	41,000	42,000
Election Expenses		6710	0	219	0	0	0	5,000
Fire Assessments		6720	87	87	87	87	87	87
RSVP		6805	7,000	7,000	7,000	8,000	8,000	8,000
Travel & Conferences		7000	57	3,421	333	5,000	1,800	5,250
Training (City-Wide)		7005	2,894	2,168	0	5,000	2,800	5,000
Dues & Subscriptions		7015	0	125	368	750	400	500
LOCC Dues		7020	4,888	5,132	5,347	5,500	5,550	5,600
Capital Outlay								
Web Site Development								15,000
Total			**$80,302**	**$54,211**	**$72,546**	**$65,473**	**$91,923**	**$124,717**

PARKS AND RECREATION

General Fund

DEPARTMENT PURPOSE

The Parks and Recreation Department has three divisions which include Parks, Recreation and the Depot Museum. The Department is also responsible for the operation of the Senior/Disabled Bus.

The Parks Division provides for the maintenance and landscaping of the City Parks, Fortuna Boulevard Medians, Monday Club, River Lodge, Bulb Sidewalks, City Hall, Library and Chamber of Commerce.

The Recreation Division is responsible for the administration of a comprehensive leisure program that meets the community's recreational needs. The Recreation Division administers the reservations and scheduling of all park facilities. Recreation Staff handle the daily reservations and dispatching of drivers for the Senior/Disabled Bus Service. Recreation Staff provide secretarial support for the Parks and Recreation Commission.

The Depot Museum Division provides support staff to the Historical Commission that was established specifically for the preservation of the Northwestern Pacific Depot. The Depot currently houses items that pay homage to Fortuna and the Eel River Valley's heritage. Train, Timber, and Fishing are the main display themes. Parks Staff assist the Historical Commission and Curator in hanging or moving displays. They are also responsible for building repairs, maintenance and improvements made to the facility. Recreation Staff provide secretarial support for the Historical Commission.

DEPARTMENT GOALS AND OBJECTIVES

1. Maintain and improve the quality of appearance of all public facilities.

   * Continue utilizing volunteers and community service groups for Improvement Projects.
   * Continue joint maintenance agreements with schools and sports leagues.
   * Evaluate current work practices and implement methods for increasing efficiency and productivity.

2. Develop community involvement in recreation programs and activities.

   * Continue working with the Chamber of Commerce and FBID on promotional events and activities in the City.
   * Solicit new grant funding sources for providing sponsorships or camperships in City programs.
   * Establish fund and solicit donations for construction of an additional basketball court in Rohner Park.

3. Involve the Depot Museum in Citywide Festivals. Promote monthly exhibits through use of local media. Promote Depot for use by schools for classroom tours and local history research.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Museum Exhibit Acquisition Fund has been added to adminster and account for museum donations, museum gift shop sales, and the acquistion of items for the museum collection as well as related expenditures.

PERSONNEL SUMMARY

Classification	Staffing Levels 2004-05	2005-06	2006-07	2007-08	2008-09
Parks & Rec Director	1.00	1.00	1.00	1.00	0.95
Park Maintenance Lead Worker	-	-	-	-	-
Park Maintenance Worker II	4.00	4.00	2.80	2.80	2.80
Park Maintenance Worker III	-	-	1.00	1.00	1.00
Vehicle & Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
Administrative Clerk	-	-	-	-	-
Parks & Rec Administrative Assistant	0.87	0.87	0.87	0.87	0.87
Recreation Supervisor	-	-	1.00	1.00	1.00
Seasonal/Part-time Worker (4 PT)	2.70	2.70	2.70	2.70	2.70
Secretary (3 PT)	1.00	1.00	1.00	1.00	1.00
Recreation Leaders (8 PT)	1.20	1.20	1.20	1.20	1.20
Recreation Aides (8 PT)	0.25	0.25	0.25	0.25	0.25
Recreation Program Supervisors (3 PT)	0.75	0.75	0.75	0.75	0.75
Museum Curator (PT)	0.49	0.49	0.49	0.49	0.49
Total Authorized	12.35	12.35	13.15	13.15	13.10

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Recreation Division		General Fund (100) Dept. (5400)					
Salaries	5100	$47,485	$45,920	$57,440	$74,851	$75,700	$77,467
Part-time/Temporary	5165	154,900	121,019	143,215	133,250	208,000	133,250
Overtime	5170	889	1,172	1,495	500	300	500
Vacation/Sick Leave Buyback	5180	0	0	0	0	0	0
Benefits	5200	29,009	30,249	39,563	47,125	46,320	44,945
Office Supplies	5400	2,120	1,619	2,369	2,000	2,500	2,000
Department Supplies	5500	229	85	176	2,500	1,500	2,500
Personnel Services	6035	373	288	183	1,000	700	1,000
Telephone	6200	2,156	2,908	2,799	3,000	2,500	3,000
Advertising	6300	982	271	573	1,000	2,500	2,500
Utilities	6505	1,934	2,315	2,857	2,500	2,800	3,000
Travel & Conferences	7000	177	212	722	750	500	750
Dues & Subscriptions	7015	0	29	90	150	150	150
Sports Officials	7200	17,017	12,576	20,511	13,000	13,000	13,000
Swim Program Bus Rental	7205	3,408	0	2,376	4,000	1,600	2,500
Swim Lessons-CR/Scotia	7210	3,575	0	2,426	3,500	1,700	2,500
Adult Sports League	7215	3,471	2,258	4,982	2,500	2,500	2,500
Summer Rec. Program	7220	2,890	2,422	2,639	3,000	4,000	4,000
Kiddie Kamp	7222	0	0	0	1,000	1,500	1,500
Youth Basketball League	7225	2,428	1,941	2,751	2,500	3,500	3,500
Skating Program	7230	1,326	1,641	2,055	2,500	2,000	2,500
After School Supplies	7235	3,422	522	931	1,000	1,500	1,500
Teen Program	7240	400	0	0	0	0	0
Teen Dance	7247	269	0	0	2,000	0	0
Basketball Camp	7248	3,239	3,237	2,312	4,000	2,500	3,000
Capital Outlay		0	0	0	2,500	0	0
Total		**$281,699**	**$230,684**	**$292,465**	**$310,126**	**$377,270**	**$307,562**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Parks Division			General Fund (100) Dept. (5450)				
Salaries	5100	$124,658	$142,285	$138,465	$150,168	$137,000	$155,420
Part-time/Temporary	5165	18,329	24,826	21,994	30,750	26,000	31,519
Overtime	5170	1,537	1,208	612	2,000	600	2,000
Vacation/Sick Leave Buyback	5180	824	682	643	900	900	900
Benefits	5200	36,826	59,162	54,440	64,933	52,500	57,566
Office Supplies	5400	98	260	299	500	500	500
Department Supplies	5500	15,198	21,453	20,274	20,000	20,000	20,000
Vehicle Fuel & Oil	5505	3,663	6,623	6,578	7,500	6,000	7,000
Equipment Fuel & Oil	5510	2,587	2,881	3,055	3,500	3,300	3,500
Janitorial & Paper Supplies	5565	3,974	5,102	5,714	4,000	4,000	4,000
Special Event Supplies	5570	1,183	0	1,553	2,500	1,500	2,500
Office Equipment Maintenance	5705	957	919	1,019	1,000	550	550
Vehicle Repairs & Maintenance	5715	3,890	718	921	4,000	2,500	4,000
Equipment Maintenance	5720	8,554	3,600	2,500	5,000	1,800	5,000
Janitorial Service (10%)	5735	0	0	3,129	3,067	3,067	3,081
Building Repairs & Maintenance	5740	1,036	1,973	1,920	3,000	1,500	3,000
Newburg Park Maintenance	5741	1,276	3,250	2,894	2,500	2,000	2,500
Median Maintenance Supplies	5742	484	460	1,549	1,000	1,000	1,000
Pavilion Maintenance	5743	34	498	304	1,500	1,500	1,500
Vandalism Repair	5745	897	1,727	620	2,000	1,500	2,000
Weed Abatement	5750	0	585	386	1,000	600	1,000
Contract Tree Trimming	5755	200	0	500	500	700	1,000
Tools & Small Equipment	5900	1,183	1,774	1,814	2,000	2,000	2,000
Professional Services	6025	2,000	0	0	2,000	1,000	2,000
Personnel Services	6035	2,007	888	35	2,500	500	2,000
Advertising	6300	95	64	0	250	250	250
Utilities	6505	18,600	19,947	21,212	22,000	19,500	30,000
Fire Assessment	6720	108	108	108	120	120	120
Travel & Conferences	7000	0	850	0	750	500	750
Dues & Subscriptions	7015	18	0	100	100	100	100
Sports Field Maintenance	7215	13	0	1,089	2,000	2,000	2,000
Uniforms		0	0	0	0	0	0
Capital Outlay		819	43,799	914	19,700	19,415	
Total		**$251,048**	**$345,642**	**$294,641**	**$362,739**	**$314,402**	**$348,756**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Depot Museum			General Fund (100) Dept. (5600)				
Museum Curator	5165	$8,785	$6,724	$9,679	$9,492	$9,800	$9,729
Benefits	5200	396	800	587	565	450	579
Office Supplies	5400	85	0	178	300	300	300
Department Supplies	5500	680	0	639	500	500	1,000
Alarm System	5730	408	258	303	300	276	300
Building Repair & Maintenance	5740	0	78	93	500	500	500
Telephone	6200	160	0	0	200	200	200
Advertising	6300	139	64	0	250	250	500
Utilities	6505	3,072	3,714	4,493	4,000	3,700	4,000
Capital Outlay		0	0	30,656	0	0	0
Total		**$13,725**	**$11,638**	**$46,628**	**$16,106**	**$15,976**	**$17,108**
Museum Exhibit Acquisition Fund			General Fund (165) Dept. (5610)				
Department Supplies	5500	0	0	0	0	0	500
Gift Shop Purchases/CGS	5550	0	0	0	0	0	1,000
Capital Outlay:		0	0	0	0	0	
Collection Acquisitions	8279						2,500
Exhibit Construction	8279						2,000
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$6,000**
Total Parks & Recreation		**$546,472**	**$587,964**	**$633,734**	**$688,971**	**$707,648**	**$679,426**

POLICE

General Fund

DEPARTMENT PURPOSE

The Police Department is responsible for the protection of life and property through maintenance of public order, the fair and impartial enforcement of laws, safeguarding the Constitutional Rights of all, and the regulation of motor vehicles.

The Department is committed to serving the citizens of Fortuna by continually seeking community opinion and involvement, engaging in police-community crime prevention, public safety education and cooperative efforts with other public and private agencies.

The Department strives for excellence in purpose and performance. Fairness, honesty and integrity are mainstays in Departmental relationships. It is a continuing goal of the Police Department to recruit and retain the most qualified police employees for the City of Fortuna.

DEPARTMENT GOALS AND OBJECTIVES

1. To maintain and enhance, if possible, the level of service to the growing community by deploying personnel and resources effectively and utilizing volunteers.

2. To be good financial managers; expending fiscal resources wisely and at the same time developing and expanding city revenues when applicable.

3. To enhance our police-community relationships through new and existing programs.

4. To emphasize departmental training and personnel development in order to professionally serve the community.

5. To adhere to the Police Code of Ethics and the Fortuna Police Department Statement of Values.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Given the uncertainty with the current State Budget we are not anticipating any COPS revenues; however we plan to plan to continue to fund an additional CSO II Position again this year as well as a Police Officer position and will evaluate this again in 2009-10. A Lieutenant position has been added, to be promoted from Sergeant.
The Department has 15 sworn officers including the Chief.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	-	-	-	-	1.00
Sergeants	4.00	3.00	4.00	4.00	3.00
Police Officers	8.00	8.00	7.00	7.00	7.00
Problem Oriented Policing/Drug Officer	1.00	1.00	1.00	1.00	1.00
Youth Services Officer	1.00	1.00	1.00	1.00	1.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	6.00	6.00	7.00	7.00	7.00
Records Clerk II	-	1.00	1.00	1.00	1.00
Vehhicle & Equipment Mechanic	0.13	0.13	0.13	0.13	0.13
Part-time Temporary	0.50	0.50	0.50	0.50	0.50
Total Authorized	**23.63**	**23.63**	**24.63**	**24.63**	**24.63**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 2000	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Police Department								
Salaries		5100	$754,380	$792,622	$822,917	$859,778	$891,000	$977,686
Part-time & Temporary		5165	9,066	9,012	13,621	15,000	9,600	15,375
Overtime		5170	89,886	88,751	122,810	86,000	123,000	86,000
Vacation/Sick Leave Buyback		5180	6,434	95,306	12,924	7,500	13,000	8,000
Benefits		5200	287,003	352,156	387,829	431,501	397,000	444,340
Uniform Allowance		5260	6,983	6,687	7,242	10,775	10,775	12,300
Office Supplies		5400	12,210	12,530	10,506	10,000	9,700	12,000
Department Supplies		5500	24,164	20,573	30,749	21,000	26,000	25,000
Vehicle Fuel & Oil		5505	27,579	32,243	34,889	36,000	38,250	45,000
Ammunition/Range Supplies		5515	4,349	2,861	3,446	3,000	3,150	3,000
Radio & Equipment Maint.		5700	5,017	6,110	1,966	5,250	3,400	5,250
Office Equipment Maint.		5705	1,683	2,026	1,282	4,500	3,500	4,500
Code Enforcement		5708	0	0	0	0	0	2,500
Vehicle Repairs & Maint.		5715	12,619	18,594	21,579	20,000	25,000	25,000
Equipment Repairs & Maint.		5720	3,265	4,266	2,478	5,000	2,900	5,000
Janitorial Service (30%)		5735	3,465	7,211	8,767	9,202	9,202	9,243
Building Repairs (40%)		5740	925	1,437	1,530	2,000	1,000	3,000
Network Support (50%)		5775	20,539	17,894	13,352	16,000	16,000	16,000
Professional Services		6025	40	56	48	2,000	0	2,000
Recruitment Services		6035	14,131	7,073	12,361	17,000	5,000	17,000
Telephone		6200	9,420	16,082	14,589	15,000	15,000	17,000
CLEWS/CLETS Service		6215	7,055	6,358	7,207	8,400	8,400	8,500
Eureka Records/Dispatch		6230	12,463	12,445	22,686	18,000	18,000	18,000
Advertising		6300	1,129	946	1,118	2,000	1,000	2,000
Utilities (50%)		6505	9,522	12,604	10,793	12,000	11,000	12,000
DUI/DOJ Testing Fees		6600	6,017	3,740	3,821	7,000	6,000	7,000
Livescan Fees		6625	10,425	10,089	10,312	10,000	10,000	10,000
Booking Fees		6705	37,890	33,473	42,503	36,000	0	10,000
Travel & Conferences		7000	2,568	3,582	4,123	5,000	3,000	5,000
Training Expenses		7005	15,688	13,992	25,704	25,000	25,000	30,000
Dues & Subscriptions		7015	1,963	2,130	1,946	2,000	2,000	2,000
Special Expense		7405	15,353	10,423	5,767	13,000	13,000	15,000
SCOP Volunteers		7415	1,776	145	23	1,500	2,531	1,500
Police Explorer		7420	2,916	0	1,206	1,500	100	1,500
Police Chaplains		7425	0	0	105	500	250	500
RARC		7435	7,210	866	0	1,500	1,500	1,500
Abandoned Vehicle Expense		7450	29	6,583	7,073	10,000	6,000	10,000
Capital Outlay			10,000	7,542	82,663	60,250	68,000	
Police Cars (2)		8267						70,000
Light Bar Replacements (2)		8267						5,000
Computers (Desktops/Laptops)		8267						5,000
Alcohol Screening Devices (4)		8267						2,200
Stealth Traffic Stats Computer		8267						3,300
Animal Holding Truck Box		8267						6,000
Total			**$1,435,162**	**$1,618,408**	**$1,751,935**	**$1,790,156**	**$1,778,258**	**$1,961,194**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Detective (Was Problem Oriented Policing/Drug Enforcement)				Dept. (2200)			
Salaries	5100	$46,291	$51,220	$49,449	$51,719	$33,650	$48,177
Overtime	5170	12,494	7,832	12,739	7,000	6,650	7,000
Vacation/Sickleave Buyback	5180	3	860	935	500	1,000	500
Benefits	5200	21,169	13,379	25,795	30,032	18,800	28,364
Uniform Allowance	5260	250	375	500	625	625	650
Vehicle Fuel & Oil	5505	725	833	575	1,000	600	1,500
Vehicle Repair	5715	0	0	0	750	250	1,000
Training	7005	0	1,616	1,766	1,500	1,500	2,000
Total		**$80,932**	**$76,115**	**$91,759**	**$93,126**	**$63,075**	**$89,192**
Drug Task Force - Cal-MMET				Dept. (2250)			
Salaries	5100	$0	$0	$0	$42,537	$42,640	$46,709
Overtime	5170	0	0	0	7,000	13,500	7,000
Vacation/Sickleave Buyback	5180	0	0	0	500	500	500
Benefits	5200	0	0	0	27,522	26,500	27,910
Uniform Allowance	5260	0	0	0	625	650	650
Departmental Supplies	5500	0	0	0	1,000	300	1,000
Vehicle Fuel & Oil	5505	0	0	59	1,000	2,000	1,500
Vehicle Repair	5715	0	0	0	1,000	0	1,000
Training	7005	0	0	0	1,500	1,500	2,000
Total		**$0**	**$0**	**$59**	**$82,684**	**$87,590**	**$88,269**
Youth Services/Problem Oriented Policing				Dept. (2300)			
Salaries	5100	$42,046	$43,283	$37,044	$41,714	$41,400	$47,079
Overtime	5170	6,953	2,648	7,061	7,000	6,500	7,000
Vacation/Sickleave Buyback	5180	794	0	686	500	814	500
Benefits	5200	20,118	24,230	24,246	27,302	25,900	28,011
Uniforms	5260	500	500	500	625	650	650
Departmental Supplies	5500	8,858	6,044	8,009	8,000	4,000	8,000
Training	7005	0	107	1,855	2,000	2,000	2,000
Total		**$79,269**	**$76,812**	**$79,401**	**$87,141**	**$81,264**	**$93,240**
				Dept. (2400)			
Disaster Supplies	5500	**$0**	**$543**	**$1,019**	**$5,000**	**$2,000**	**$5,000**
Crime Prevention				Dept. (2500)			
Salaries	5100	$39,932	$32,064	$40,815	$44,753	$49,630	$52,630
Overtime	5170	9,605	8,508	6,952	7,000	5,500	7,000
Vacation/Sickleave Buyback	5180	0	700	612	500	500	500
Benefits	5200	19,291	22,589	25,095	28,114	28,010	29,541
Uniform Allowance	5260	500	354	500	625	650	650
Department Supplies	5500	0	25	653	1,000	500	1,000
Training	7000	0	2,216	0	1,500	1,500	2,000
Total		**$69,328**	**$66,456**	**$74,627**	**$83,491**	**$86,290**	**$93,321**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Traffic Safety			Dept. (9593)				
Salaries	5100	$26,147	$43,980	$18,296	$0	$0	$0
Overtime	5170	5,873	11,136	12,706	0	0	0
Vacation/Sickleave Buyback	5180	1,603	0	0	0	0	0
Benefits	5200	10,742	24,754	11,323	0	0	0
Uniform Allowance	5260	0	250	250	0	0	0
Department Supplies	5500	5,247	9,786	4,317	0	0	0
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
Vehicle Repairs & Maintenance	5715	0	0	0	0	0	0
Training	7000	453	1,695	0	0	0	0
Total		**$50,065**	**$91,601**	**$46,892**	**$0**	**$0**	**$0**
Animal Control			Dept. (2800)				
Salaries-Stipend	5100	$1,800	$1,800	$1,800	$1,800	$1,800	$1,800
Benefits	5200	685	800	822	455	781	455
Department Supplies	5500	2,154	2,981	2,469	5,000	4,400	6,000
Utilities	6505	508	490	478	750	880	880
Training Expenses	7005	0	1,030	0	1,000	1,000	1,000
Miranda Agreement	7400	6,944	7,200	9,202	15,000	15,000	15,000
Veterinary Expense	7455	688	1,296	842	1,500	750	2,000
Total		**$12,779**	**$15,597**	**$15,613**	**$25,505**	**$24,611**	**$27,135**
K-9 Unit			Dept. (2850)				
Salaries-Stipend	5100	$0	$0	$0	$2,500	$0	$0
Overtime	5170	0	0	4,106	7,000	14,500	$9,500
Benefits	5200	0	0	1,851	949	5,800	890
Department Supplies	5500	0	133	13,738	2,000	1,500	2,000
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
Vehicle Repairs & Maintenance	5715	0	0	1,113	0	0	0
Training Expenses	7005	0	0	11,390	2,000	2,000	2,000
Veterinary Expense	7455	0	0	228	2,500	750	2,500
Total		**$0**	**$133**	**$32,426**	**$16,949**	**$24,550**	**$16,890**
Grant Expenditures & Asset Seizure							
Asset Seizure	180/2700	$0	$0	$2,050	$0	$0	$0
COPS (Undesignated)	181/2705	15,610	1,450	0	0	0	0
COPS DUI Awareness	181/2725	0	0	0	0	0	0
OTS Seat Belt	100/2720	3,883	1,454	2,849	0	0	0
Total		**$19,493**	**$2,904**	**$4,899**	**$0**	**$0**	**$0**
Total Police Department		**$1,747,028**	**$1,948,569**	**$2,098,630**	**$2,184,053**	**$2,147,638**	**$2,374,240**

PUBLIC WORKS

Various Funds

DEPARTMENT PURPOSE

The mission of the Public Works Department is to operate and maintain the City's public infrastructure, and provide repair and construction projects in the most efficient and effective manner possible.

The Public Works Department three divisions: Administration, General Services, and Environmental Services. Major activities include management, maintenance and operation of the street and storm drain systems, water and sewer systems, buildings and grounds, and vehicle fleet and equipment. Public Works is also responsible for the construction and implementation of most of the City's annual capital improvement projects.

The Administrative Division is responsible for the oversite, coordination, planning, programming and execution of the Department's programs. This division also provides leadership and management for the City's Storm Water Management System, Handicap Accessibility Program, and Solid Waste Recycling Program.

The General Services Division is responsible for the street system which includes maintenance of approximately 52 miles of streets, 400 traffic control signs, the roadway striping and pavement markings, and street sweeping programs. The Division handles roadside maintenance, weed abatement, fleet maintenance, equipment maintenance (construction and portable) and facility maintenance. The Division is responsible for the storm drain system including maintenance of the 300 drainage structures in the system, several miles of drainage ditches, pipeline facilities and stream clearance activities. The Division is responsible for the maintenance and repair of the City's street light system and traffic signals. The underground water and sewer infrastructure operation and maintenance has been added to this Division and includes all water and sewer mains and related items to include water meters and services, sewer accesses and laterals, and other items located in the street right of way.

The Environmental Services Division operates and maintains all the water and wastewater pumping and treatment facilities and equipment. These are described in separate sections of the Budget (see Wastewater & Water Divisions).

ADMINISTRATIVE DIVISION GOALS AND OBJECTIVES

1. Improve the quality of leadership and employee efficiency within the Public Works Department.
   * Remain flexible and proactive to the City's changing needs.
   * Provide quality construction in the most efficient and effective manner possible.
   * Maintain good discipline and morale within the Department.

2. Actively enforce City Ordinances pertaining to Public Works operations.
   * Enforce the Weed Abatement Program.
   * Maintain the Hazard Communication Program.
   * Provide excellent service to the City.

3. Administer special programs assigned to Public Works
   *Compliance with Solid Waste Reduction Program (AB939).
   * Improve Energy Conservation at City Facilities.
   * Implement ADA Action Plan.
   * Implement Storm Water Management Plan.

GENERAL SERVICES DIVISION GOALS AND OBJECTIVES

1. Minimize flooding hazards through the continued use of a regular maintenance program.
   * Annual review of the condition of the City's creeks to insure proper functioning.
   * Maintain a program for cleaning drainage inlets and ditches as needed prior to the winter season.
   *Upgrade storm drain system to correct local flooding problems.

2. Improve traffic safety within the City.
   * Maintain traffic signals.
   * Conduct street stripping and crosswalk maintenance.
   * Improve traffic control sign visibility and reflectance by changing signs when needed.
   * Provide traffic engineering support.
   * Maintain street light system.

3. Improve the structural integrity of streets and alleys.
   * Coordinate street overlays with utility pipe replacement programs.
   * Grade, clean and gravel all alleys within the City.
   * Implement a program of saw cutting and patching broken pavement areas.
   * Carry out the pavement management program.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City Manager will no longer serve as the acting Director of Public Works.
A Public Works Director will be recruited and will supervise the two Deputy Public Works directors who are responsible for each of the two major divisions: General Services and Environmental Services.
Major projects are delineated in the adopted 5-Year Capital Improvement Program.
Other responsibilities include Solid Waste Recycling and Source Reduction,
Stormwater Management Plan, Energy Conservation, and ADA Compliance programs.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	**2005-06**	**2006-07**	**2007-08**	**2008-09**
Public Works Director	0.15	-	-	-	0.20
Administrative Personnel	0.06	0.06	0.06	0.06	0.01
Administrative Clerk	-	-	-	-	-
Public Works Administrative Technician	0.20	0.20	0.20	0.20	0.20
Deputy PW Director - General Services	0.50	0.60	0.60	0.60	0.65
Lead Street Maintenance Worker	0.80	0.80	0.80	0.80	0.80
Public Works Technician	1.00	1.00	1.00	1.00	1.00
Street Maintenance Worker II/III	3.20	3.20	3.20	3.20	3.20
Facility Maintenance Worker II/III	1.80	1.80	-	-	-
Vehicle & Equpment Mechanic	0.48	0.48	0.48	0.48	0.48
Compliance Coordinator	-	-	0.35	0.35	0.35
City Carpenter	-	-	1.80	1.80	1.80
Engineering Technician/Surveyor	-	-	-	-	-
Seasonal/Part-time Worker (4 PT)	2.40	2.40	2.40	2.40	2.40
Total Authorized	**10.59**	**10.54**	**10.89**	**10.89**	**11.09**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Public Works Administration			General Fund (100) Dept. (4000)				
Salaries	5100	$7,264	$4,460	$5,632	$5,866	$6,000	$24,599
Part-time/Temporary	5165	0	0	0	3,417	0	3,417
Vacation/Sick Leave Buyback	5180	0	3	3	0	0	0
Benefits	5200	4,009	3,342	3,752	4,318	2,900	9,184
Office Supplies	5400	432	487	328	400	260	400
Department Supplies	5500	37	3	46	400	0	400
Vehicle Fuel	5505	1,366	1,638	584	1,500	0	1,500
Office Equip. Maint.	5705	0	0	0	200	0	200
Vehicle Repairs	5715	20	0	0	200	0	200
Personnel Services	6035	1,018	0	0	1,000	190	1,000
Advertising	6300	0	0	0	0	0	500
Travel & Conferences	7000	507	140	0	500	0	500
Training	7005	55	0	0	500	0	100
Dues & Subscriptions	7015	0	0	0	100	0	0
Capital Outlay		0	0	0	0	0	
Total		**$14,708**	**$10,073**	**$10,345**	**$18,401**	**$9,350**	**$41,999**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Storm Drain Maintenance			Storm Drainage Fund (200) Dept. (4300)				
Salaries	5100	$4,047	$16,317	$20,585	$24,113	$22,700	$25,702
Part-time/Temporary	5165	3,031	796	1,101	8,102	93	8,305
Vacation/Sick Leave Buyback	5180	94	189	0	150	0	0
Overtime	5170	92	260	1,044	250	600	250
Benefits	5200	1,787	4,502	4,729	8,719	5,300	8,479
Office Supplies	5400	0	0	0	0	0	200
Department Supplies	5500	2,222	1,183	4,386	5,000	5,000	5,000
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
NPDS Permit	6610	0	0	0	4,500	4,500	4,500
Travel & Conferences	7000	0	0	1,711	1,500	400	1,500
Training	7005	0	0	13	1,000	0	1,000
Dues & Subscriptions	7015	0	0	150	200	0	150
Special Projects	8237	2,047	2,987	8,936	4,000	2,500	3,000
Capital Outlay				13,817	17,500	17,500	
ASIST Software	8235						0
Sweeper Head (1/3)	8235						0
Ten Yard Dump Truck (1/4)	8235						0
Total		**$13,320**	**$26,234**	**$56,472**	**$75,034**	**$58,593**	**$58,086**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Forest Hills Estates Storm Water Detention Basin Maintenance District						Fund (673) Dept. (6520)	
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	1,695	300	1,695
Equipment Repairs	5720	0	0	0	1,000	0	1,000
Administrative Charge	6055	250	250	250	250	250	250
Depreciation	9100	1,695	1,695	1,695	1,695	1,695	1,695
Total		**$5,820**	**$5,820**	**$5,820**	**$8,515**	**$6,120**	**$8,515**
Dove Subdivision Storm Water Detention Basin Maintenance District						Fund (674) Dept. (6522)	
Salaries	5195	$0	$80	$80	$80	$80	$80
Benefits	5295	0	20	20	20	20	20
Administrative Charge	6055	0	25	25	25	25	25
Depreciation	9100	0	941	941	941	941	941
Total		**$0**	**$1,066**	**$1,066**	**$1,066**	**$1,066**	**$1,066**
Gulliksen Subdivision Storm Water Detention Basin Maintenance District						Fund (675) Dept. (6524)	
Salaries	5195	$0	$0	$0	$80	$80	$80
Benefits	5295	0	0	0	20	20	20
Administrative Charge	6055	0	0	0	25	25	25
Depreciation	9100	0	0	0	2,068	2,068	2,068
Total		**$0**	**$0**	**$0**	**$2,193**	**$2,193**	**$2,193**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Street Division			General Fund (100) Dept. (4100)				
Salaries	5100	$143,791	$160,035	$152,683	$143,548	$179,000	$151,605
Part-time/Temporary	5165	16,304	2,443	5,948	7,175	13,600	7,354
Vacation/Sick Leave Buyback	5180	2,078	3,114	1,513	2,500	1,600	1,500
Overtime	5170	1,359	2,806	2,259	3,000	2,000	3,000
Benefits	5200	54,479	76,162	76,562	71,015	80,650	67,288
Department Supplies	5500	18,086	21,625	22,292	23,000	27,000	25,000
Vehicle Fuel & Oil	5505	15,240	17,263	19,022	20,000	20,600	23,000
Equipment Fuel & Oil	5510	1,829	1,848	1,125	1,500	2,400	2,600
Vehicle Repairs	5715	3,888	3,391	8,396	6,000	4,800	5,000
Equipment Maintenance	5720	3,412	8,932	4,843	5,000	1,710	4,700
Building Repair & Maintenance	5740	213	2,301	627	1,000	1,100	1,000
Tools & Small Equipment	5900	3,572	2,895	2,833	4,000	2,400	3,000
Personnel Services	6035	2,423	0	803	500	0	500
Travel & Conference	7000	45	838	495	400	950	1,000
Training	7005					470	500
Dues & Subscriptions	7015	137	0	0	100	0	100
Grinding/Inlay	8239	0	19,864	0	60,000	60,000	60,000
Capital Outlay		222	11,280	54,860	22,833	14,883	
Front End Wheel Loader (1/3)	8235						36,667
Total		**$267,078**	**$334,797**	**$354,261**	**$371,571**	**$413,163**	**$393,815**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Traffic Control			Gas Tax Fund (280) Dept. (4200)				
Salaries	5100	$70,584	$72,496	$72,101	$83,230	$80,000	$86,568
Part-time/Temporary	5165	4,193	7,632	6,382	8,918	9,000	9,140
Overtime	5170	1,291	1,103	944	1,800	4,300	1,800
Vacation/Sick Leave Buyback	5180	745	1,285	529	900	0	0
Benefits	5200	28,403	35,117	36,772	44,696	38,500	40,312
Department Supplies	5500	9,188	12,071	11,227	10,500	8,700	10,300
Vehicle Fuel & Oil	5505	4,273	5,211	4,405	5,000	5,900	6,500
Base Materials	5520	1,915	1,404	773	1,200	1,600	1,500
Asphalt	5525	6,388	6,741	5,673	8,000	6,800	7,500
Crack Seal Material	5526	0	0	0	0	0	0
Vehicle Repairs	5715	360	366	113	400	0	0
Sweeper Repairs & Maintenance	5721	3,576	2,997	6,060	4,000	3,400	4,000
Traffic Signal Maintenance	5725	3,266	3,257	8,840	3,500	2,700	3,000
Street Light Maintenance	5726	0	3,559	3,375	4,700	6,000	6,000
Street Striping	5765	4,806	7,587	32,157	13,000	13,000	15,000
Tools & Small Equipment	5900	0	13	31	0	0	0
Street Light Utilities	6510	29,846	27,698	30,416	30,000	30,600	30,600
Traffic Signal Utilities	6515	10,361	12,167	16,999	12,500	6,250	6,250
Travel & Conference	7000	1,789	0	1,362	1,000	0	1,000
Capital Outlay		0	177,278	840	16,500	8,176	
				0			
Total		**$180,984**	**$377,982**	**$238,999**	**$249,843**	**$224,926**	**$229,471**
Gas Tax Engineering & Administration			Gas Tax E & A Fund (295) Dept. (4800)				
Salaries	5100	$8,813	$7,717	$8,060	$8,562	$8,580	$3,751
Vacation/Sick Leave Buyback	5180	$285	$54	$299	250	250	250
Benefits	5200	$2,158	$2,319	$2,514	2,842	2,430	1,252
Total		**$11,256**	**$10,090**	**$10,873**	**$11,654**	**$11,260**	**$5,253**
Total Public Works		**$493,166**	**$766,062**	**$677,836**	**$738,277**	**$726,671**	**$740,398**

RISK MANAGEMENT

General Fund

DEPARTMENT PURPOSE

The Risk Management Department is responsible for managing the insurance and safety programs of the City. The City is a member of the Redwood Empire Municipal Fund (REMIF), a municpal self-insurance pool of 15 Cities located in Northern California. As a self-insured City, when the amount of claims paid increase or decrease, the City's insurance costs increase or decrease. The Assistant City Manager (formerly the Executive Assistant to the City Manager) is responsible for managing the Risk Management Department.

Fortuna's insurance program expenses and reimbursable deductibles are included in the budget. The program insures liability, property, earthquake/flood, auto physical damage, boiler & machinery, and employee bonds. The City has a dedutible of $5,000 on each liability claim, and $10,000 on each property claim. liability premium and deductibles are spread among the general, water, and sewer funds on a 70-15-15 percentage basis. Workers Compensation premiums are allocated department-wide based on wages and are included in each department's benefit cost.

SIGNIFICANT CHANGES

There are no significant changes proposed for 2008-09. The increase in liablilty and earthquake is due to the Wastewater Treatment Plant Expansion, which, when completed, will increase the City's total property values by over 70%. Allocation of Insurance between the General Fund, Wastewater Fund and Water Fund has changed accordingly, with the allocation changing from 70/30/30 to 60/25/15 (GF/WW/Wtr)

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES

Description		2005-06	2006-07	2007-08	2008-09
Premiums:					
Liability		$90,000	$128,000	$140,000	$158,000
Property		25,000	20,000	32,000	36,000
Earthquake/Flood		50,000	60,000	65,000	112,000
Automobile Physical Damage		5,500	5,500	6,000	6,000
Boiler and Machinery		1,300	1,300	3,500	7,000
Employee Bonds		825	825	825	825
Total Property & Liability Premiums		172,625	215,625	247,325	319,825
	Max Deductible per Claim				
Deductibles					
Liability Deductible	5,000	15,000	15,000	15,000	15,000
Property Deductible	10,000	0	0	0	0
Earthquake/Flood Deductible	100,000	0	0	0	0
Auto Deductible	10,000	0	0	0	0
Boiler & Mach. Deductible	1,000	0	0	0	0
Employee Bonds Deductible	1,000	0	0	0	0
Total Property & Liability Deductibles		15,000	15,000	15,000	15,000
Workers' Compensation Premium		102,000	102,000	82,000	87,000
Workers' Comp Deductible	5,000	11,000	5,000	5,000	5,000
Workers Comp Claims Handling		12,510	4,200	8,760	8,000
W.C. First Aid Claims Handling		1,800	1,000	1,000	1,000
Total Workers' Comp Costs		127,310	112,200	96,760	101,000

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Assistant City Manager	-	-	-	-	0.25
Executive Assistant to City Mgr.	0.25	0.25	0.25	0.25	-
Total Authorized	**0.25**	**0.25**	**0.25**	**0.25**	**0.25**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1600	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Salaries		5100	$11,189	$12,030	$12,993	$14,397	$14,397	$16,183
Benefits		5200	3,592	4,927	5,436	5,954	5,665	5,965
Unemployment Insurance		5220	15,394	5,477	2,776	6,000	3,000	6,000
Office Supplies		5400	339	191	91	500	250	500
Department Supplies		5500	0	622	746	1,000	500	1,000
Liability Insurance (60%)		6350	124,530	109,560	144,385	84,000	84,000	94,800
Property Insurance (60%)		6350	Amounts included in "Liability Insurance"			19,200	19,200	21,600
Earthquake/Flood (60%)		6350				39,000	39,000	67,200
Auto Physical Damage (60%)		6350				3,600	3,600	3,600
Boiler and Machinery (60%)		6350				2,100	2,100	4,200
Employee Bonds (60%)		6350				500	500	500
Liability Deductible (60%)		6350				9,000	9,000	9,000
Property Deductible (60%)		6350				0	0	0
Worker's Comp Deductible		5205	16,877	13,152	8,880	3,000	3,000	3,000
W.C. Claims Handling (70%)		5205	0	0	0	6,132	6,132	5,600
Worker's Comp First Aid (70%)		5205	0	0	0	700	700	700
Claims Settlement		6360	963	1,438	1,808	2,500	4,000	3,500
Travel & Conference		7000	758	358	419	1,200	600	1,000
Dues & Subscriptions		7015	0	27	0	250	250	0
Capital Outlay			953	0	0	0	0	0
Total			**$174,595**	**$147,782**	**$177,534**	**$199,033**	**$195,894**	**$244,348**

RIVER LODGE

River Lodge Fund

DEPARTMENT PURPOSE

The River Lodge Department is responsible for the operation of both the River Lodge Conference Center and the Monday Club Facility.
River Lodge was built in 1998 to provide a facility in which local events could be held and to improve the economy by attracting small conferences and training seminars to the community.
The Monday Club was built circa 1930 by a private organization (The Monday Club) and donated to the City in 1999. The Facility is used by the Fortuna Concert Series and other smaller groups.

DEPARTMENT GOALS AND OBJECTIVES

The goals and objectives include:

* Providing excellent customer service to the groups who use River Lodge.
* Attracting conferences, meetings, and training seminars to River Lodge.
* Operate the Monday Club Facility for both community and private events.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2008-09 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Facility Manager	1.00	-	-	1.00	1.00
Conference Center Supervisor	1.00	1.00	1.00	-	-
Lead Coordinator (1 PT)	-	1.00	-	-	-
Conference Center Coordinator	-	-	1.00	1.00	1.00
Coordinator (3 PT)	1.50	1.50	1.50	-	-
Conference Center Worker (3 PT)	-	-	-	2.50	2.50
Lead Custodian (1 PT)	0.50	0.50	0.50	-	-
Facility Custodian	-	-	-	0.25	0.25
Conference Ctr Maintenance Worker II	1.00	1.00	1.00	-	-
Maintenance Worker (1 PT)	0.38	0.38	0.38	-	-
Park Maintenance Worker II	-	-	0.20	0.20	0.20
Total Authorized	5.38	5.38	5.58	4.95	4.95

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 160	Dept. 5800	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
River Lodge				River Lodge Fund (160) Dept (5800)				
Salaries		5100	$56,257	$43,342	$65,923	$73,450	$77,460	$79,285
Part-time/Temporary		5165	43,970	44,485	30,483	36,626	26,577	39,325
Overtime		5170	626	460	129	2,000	0	2,000
Benefits		5200	24,250	18,453	20,507	27,416	21,085	27,026
Office Supplies		5400	2,721	2,262	2,942	3,000	3,000	3,000
Computer Software		5410	0	0	0	500	500	1,000
Department Supplies		5500	10,359	10,571	16,557	7,000	5,000	6,000
Kitchen Supplies		5539	0	0	0	2,000	1,500	2,000
Facility Catering		5540	22,989	25,615	19,672	18,000	16,000	18,000
Facility Catering Linen		5545	8,932	10,933	8,315	10,000	11,000	500
User Group Linen		5547	0	0	0	0	0	11,500
Catering - Other Misc Costs		5546	0	0	0	3,000	3,500	4,000
Gift Shop Purchases/CGS		5550	19,209	23,244	16,385	15,000	12,000	15,000
Visitor Center Supplies		5560	0	359	0	1,500	1,200	1,500
Janitorial Supplies		5565	8,112	7,802	5,571	9,000	8,000	9,000
Special Events		5570	1,122	1,372	902	300	0	1,500
Special Events - Bridal Faire		5571	0	0	0	900	2,523	2,500
Special Events - Craft Faire		5572	0	0	0	300	464	500
Kitchen Chemicals		5575	795	244	2,344	2,000	2,000	2,000
Office Equipment Maintenance		5705	0	0	0	0	0	1,300
Equipment Lease (Dish Sanatizer)		5706	0	0	0	1,200	1,275	1,300
Equipment Maintenance/Repair		5720	4,959	3,254	2,991	3,000	3,000	3,000
Alarm System		5730	0	0	360	500	500	500
Building Maintenance/Repair		5740	4,522	8,121	5,437	5,000	5,000	5,000
Personnel Services		6035	0	525	830	1,500	1,000	1,500
Credit Card Processing Fees		6060	1,499	2,305	2,470	2,500	2,500	2,500
Telephone		6200	3,118	4,850	5,185	5,500	5,500	6,000
Advertising		6300	3,943	5,684	5,572	6,000	5,000	6,000
Utilities		6505	14,630	16,985	16,163	18,000	17,000	17,000
Fire Assessment		6720	36	36	36	36	36	36
Travel and Conference		7000	0	65	419	1,000	500	1,000
Capital Outlay			0	0	0	50,700	39,280	
Awnings		8015						4,000
Computers		8015						2,000
Restroom Flooring		8015						8,000
Countertops - Restrooms/Wetbars		8015						6,000
Refinish Conference Table/Bars		8015						2,000
Update Wireless Routers		8015						1,000
Copier/Printer Upgrade		8015						8,000
Total			**$232,049**	**$230,967**	**$229,193**	**$306,929**	**$272,400**	**$301,772**
Monday Club				River Lodge Fund (160) Dept. (5700)				
Part-time /Temporary		5165	$1,914	$1,526	$1,803	$3,957	$1,800	$4,055
Overtime		5170	0	0	0	0	0	0
Benefits		5200	311	127	147	310	150	320
Department Supplies		5500	448	130	4,815	500	1,000	1,500
Janitorial Service		5735	131	0	0	0	200	300
Equipment Maintenance/Repair		5720	117	0	0	200	200	200
Building Repairs		5740	428	210	163	1,000	1,000	1,000
Advertising		6300	0	0	604	0	300	500
Telephone		6200	0	0	0	0	310	350
Utilities		6505	1,989	2,232	1,854	2,500	2,500	3,000
Fire Assessment		6720	36	36	36	36	36	36
Capital Outlay			0	0	0	0	0	0
Fence		8014						5,000
Gazebo Repair		8014						2,000
Total			**$5,374**	**$4,261**	**$9,422**	**$8,503**	**$7,496**	**$18,261**
Total River Lodge			**$237,423**	**$235,228**	**$238,615**	**$315,431**	**$279,896**	**$320,033**

SOLID WASTE

Solid Waste Fund

DEPARTMENT PURPOSE

The Solid Waste Department is responsible for developing and implementing the many programs contained in the Fortuna Source Reduction and Recycling Element (FSRRE). These programs include public education, technology transfer, recycling, and waste reduction activities. This department is also responsible for supervision of solid waste franchise agreements.

DEPARTMENT GOALS AND OBJECTIVES

Implement the City's solid waste management program, integrating source reduction, recycling, composting and special waste programs, utilizing the Source Reduction Recycling Element.

* Develop public information and education programs for recycling and source reduction.
* Develop City procurement procedures that encourage source reduction and recycling.
* Monitor performance of the Franchise Agreement for collection services.
* Monitor performance of Curbside Recycling Grant Program.
* Conduct inspections of Eel River Disposal's transfer station as called for in the use permit.

SIGNIFICANT CHANGES

The City has achieved a 60% reduction in waste diversion goals, however continued efforts are necessary in order to maintain or exceed the FSRRE requirements. The Supervision of the Solid Waste Department has been transferred to the Parks and Recreation Director.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Engineering Tech III	-	-	-	-	-
Planning Assistant	-	-	-	-	-
Public Works Director	0.05	-	-	-	-
Deputy PW Director - General Services	0.05	0.05	0.05	0.05	-
Parks and Recreation Director	-	-	-	-	0.05
Compliance Coordinator	-	1.00	0.65	0.65	0.65
City Planner	-	-	-	-	-
Part-Time & Temporary (1 PT)	0.50	0.50	0.50	0.50	0.50
Total Authorized	**0.10**	**1.55**	**1.20**	**1.20**	**1.20**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Recycling Division		Solid Waste Fund (210) Dept. (5300)					
Salaries	5100	$22,968	$31,836	$30,557	$27,840	$32,190	$30,395
Part-time	5165	1,643	2,363	0	11,714	0	5,000
Benefits	5200	4,145	5,757	5,708	9,435	5,440	8,382
Office Supplies	5400	334	250	326	300	300	300
Department Supplies	5500	2,907	235	753	1,000	800	1,000
Vehicle Fuel & Oil	5505	0	0	568	0	700	750
Vehicle Repairs	5715	0	0	34	0	150	250
Professional Services	6025	18,193	6,900	2,000	2,000	2,000	2,000
Advertising	6300	1,918	1,700	2,344	2,000	2,000	2,000
Travel & Conference	7000	244	1,582	511	2,000	500	1,000
Training	7005	0	0	13	500	0	500
Dues & Subscriptions	7015	0	0	0	250	100	250
Special Projects	8237	5,262	9,785	7,555	10,000	15,000	10,000
Household Hazardous Waste	8117	0	0	0	500	0	500
Illegal Dumping	5752	0	0	0	1,500	500	1,500
Capital Outlay		12,003	4,738	13,817	0	0	0
Total		**$69,617**	**$65,146**	**$64,186**	**$69,039**	**$59,680**	**$63,826**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Franchise Agreement Division	Solid Waste Fund (210) Dept. (5310)						
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Contract Legal	6020	0	0	0	0	0	0
Professional Services	6025	0	3,000	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Total		**$0**	**$3,000**	**$0**	**$0**	**$0**	**$0**
Transfer Station Regulatory Division	Solid Waste Fund (210) Dept. (5320)						
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Professional Services	6025	0	731	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Capital Outlay							
Sidewalk	8116	0	0	0	0	0	0
Household Hazardous Waste	8117	0	0	0	0	0	0
Total		**$0**	**$731**	**$0**	**$0**	**$0**	**$0**
Total Department		**$69,617**	**$68,877**	**$64,186**	**$69,039**	**$59,680**	**$63,826**

TRANSIT

Transit Fund

DEPARTMENT PURPOSE

The City of Fortuna provides public transit to all Fortuna residents through sponsorship of the Humboldt Transit Authority. The City's Parks and Recreation Department operates the "Dial-a-Ride" service for Seniors over the age of fifty and disabled persons regardless of age. Two buses are in operation Monday through Friday from 9:15 a.m. to 4:30 p.m. One bus is in operation on Saturdays from 9:15 a.m. to 4:30 p.m. Reservations for physician appointments may be made up to one month in advance. All other reservations or appointments may be made up to one week in advance. Regular trips are scheduled by calling the Parks and Recreation Office the morning of the needed ride. Riders are required to make an initial call for pickup as well as a second call when they are ready to return.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

There are no significant changes planned for the 2008-09 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Parks & Rec Administrative Assistant	0.13	0.13	0.13	0.13	0.13
Bus Drivers - Full Time	2.00	2.00	2.00	2.00	2.00
Bus Drivers - Part Time	0.50	0.50	0.50	0.50	0.50
Dispatchers (1 PT)	0.38	0.38	0.38	0.38	0.38
Vehicle & Equipment Mechanic	0.03	0.03	0.03	0.03	0.03
Total Authorized	3.04	3.04	3.04	3.04	3.04

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 590	Dept. 4400	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Senior Bus				Dept. (4400)				
Salaries		5100	$44,711	$47,275	$48,690	$51,505	$51,400	$52,863
Part-time/Temporary		5165	11,361	8,675	10,621	14,583	9,600	14,897
Overtime		5170	393	540	128	500	200	500
Benefits		5200	21,043	22,254	25,499	25,457	24,000	24,875
Department Supplies		5500	1,355	3,348	1,309	1,500	1,830	1,500
Vehicle Fuel & Oil		5505	6,928	9,815	9,920	12,000	11,000	12,000
Vehicle Repairs		5715	2,043	2,843	1,519	3,000	7,300	3,000
Personnel Services		6035	212	708	348	500	150	500
Telephone		6200	120	138	178	200	200	200
Advertising		6300	37	0	47	200	200	200
Insurance		6350	3,400	3,400	3,400	3,400	3,400	3,400
Capital Outlay			0	3,790	0	0		
Total			**$91,603**	**$102,786**	**$101,659**	**$112,845**	**$109,280**	**$113,934**
Public Transit				Dept. (4450)				
Bus Shelter Janitorial (5%)		5735	700	700	1,461	1,534	1,520	1,540
HTA		6620	65,976	68,615	75,476	79,250	79,250	81,628
Total			**$66,676**	**$69,315**	**$76,937**	**$80,784**	**$80,770**	**$83,168**
Total Public Transit			**$158,279**	**$172,101**	**$178,596**	**$193,629**	**$190,050**	**$197,103**

ENVIRONMENTAL SERVICES - WASTEWATER DIVISION

Wastewater Fund

WASTEWATER DIVISION PURPOSE

The Wastewater Division operates and maintains the City's sanitary sewer system. The Division operates 8 lift stations and a 1.5 million gallon per day wastewater treatment plant 7 days per week and maintains approximately 42 miles of collection system pipeline. Revenues to support the system come primarily from user service charges and fees. Approximately 5,005 sewer services are served by the treatment facilities.
The Wastewater Treatment Plant also treats the sewage from the Palmer Creek Community Services District.

DIVISION GOALS AND OBJECTIVES

1. Comply with State and Federal Wastewater Discharge Permit requirements.
   * Minimize operational upsets and handle increased flows at the wastewater treatment plant.
   * Optimize the wastewater treatment plant by training operations, maintenance and laboratory staff.
   * Maintain certification of laboratory with the California Department of Health Services.
   * Comply with EPA sludge disposal regulations
   * Improve odor control at the wastewater treatment plant

2. Reduce the quantity of infiltration/inflow (I/I) to the sewer collection system to reduce sewer overflows and pumping expense, and minimize the impact to the wastewater treatment plant.
   * Repair known sewer I/I problems to maintain collection system capacity.
   * Perform inspection of new facilities to assure integrity of pipelines.
   * Upgrade sewer ponds to comply with state and federal regulations.

3. Maintain a safe working environment to reduce accidents and compensation claims.
   * Obtain necessary safety equipment and provide training as needed.
   * Comply with all State and Federal regulations regarding work place safety.
   * Install sewer lateral clean outs to help reduce liablility involving sewer backups in homes.
   * Keep sewer mains free of all blockages.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City will hire a Public Works Director, relieving the City Manager of these duties. Two Deputy Directors of Public Works are responsible for each of the two major divisions: General Services and Environmental Services.
The Environmental Services Director is responsible for the operation and maintenance of the Wastewater Treatment Plant and all the sewer lift stations including reporting responsibilites to the Regional Water Quality Control Board.
The Director of General Services is reponsible for the operation and maintenance of the sewer collection system
A full-time Wastewater Operator position has been added.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
City Manager	-	0.20	0.20	0.20	0.20
Public Works Director	0.38	-	-	-	0.38
Administration Personnel	1.84	1.78	1.78	1.78	1.74
Public Works Administrative Technician	0.40	0.40	0.40	0.40	0.40
Engineering Tech II	0.20	0.20	0.20	0.20	0.20
Office Assistant	-	-	-	-	-
Dep PW Dir - Environmental Services	0.75	0.60	0.60	0.60	0.60
Wastewater Operator I,II,III/OIT	3.20	3.20	3.20	3.20	3.70
Plant Mechanic	0.75	0.75	0.75	0.75	0.75
Lead Utility Worker	0.20	0.30	0.30	0.30	0.30
Utility Worker II/III	0.60	0.85	0.85	1.35	1.85
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Seasonal/Part-time Utility Worker I (3PT)	1.20	1.20	1.20	1.20	1.20
Deputy PW Dir - General Services	0.20	0.15	0.15	0.15	0.15
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
Lab Technician	0.75	0.75	0.75	0.75	0.75
Facility Maintenance Worker II/III	0.10	0.10	-	-	-
Lead Treatment Operator	-	0.65	0.65	0.65	0.65
Ciry Carpenter	-	-	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.05	0.05	0.05	0.05	0.05
Total Authorized	**11.12**	**11.68**	**11.68**	**12.18**	**13.52**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 550	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Administration			Dept. (6700)				
Salaries	5100	$113,721	$125,922	$141,020	$149,796	$145,150	$188,084
Part-time/Temporary	5165	285	0	0	0	0	0
Overtime	5170	38	7	4	0	100	0
Vacation Buyback	5180	2,083	511	1,662	1,500	1,500	1,500
Benefits	5200	42,609	52,231	62,077	62,784	53,136	67,232
Worker's Comp Deductible	5205	0	0	0	1,000	0	1,000
W.C. Claims Handling	5205	0	0	0	1,314	0	1,200
Worker's Comp First Aid	5205	0	0	0	150	0	150
Unemployment Insurance	5220	0	0	0	2,000	0	0
Office Supplies	5400	13,363	11,229	12,244	10,500	10,500	10,500
Paper Supplies	5405	0	0	0	500	0	500
Software	5410	0	0	0	450	0	450
Department Supplies	5500	5,872	4,243	1,462	1,000	750	1,000
Office Equipment Maint.	5705	1,646	1,803	2,123	2,500	2,500	3,050
Software Maintenance (30%)	5710	1,828	1,862	2,258	2,750	2,750	2,800
Network Support	5775	6,408	5,451	5,398	6,000	6,000	6,000
Janitorial Services (10%)	5735	826	1,685	2,922	3,067	3,067	3,081
Building Repairs (20%)	5740	310	300	285	350	50	350
Audit Fees	6000	3,080	2,860	3,000	2,800	2,800	3,200
Professional Services	6025	0	0	6,562	0	2,500	2,500
Personnel Services	6035	800	3,800	743	1,500	1,000	1,500
Franchise Fees	6036	0	0	0	0	0	42,000
FPIC Admin. Fees	6055	0	0	0	1,069	1,069	0
Telephone	6200	1,758	2,174	2,083	2,000	1,500	2,000
Insurance	6350	26,685	46,037	59,262	65,581	65,581	83,706
Utilities	6505	4,777	6,812	3,238	6,000	3,500	6,000
NPDES Permit	6610	7,260	0	0	0	0	0
Ftna Fire District Assmt	6720	52	52	52	52	52	52
Travel & Conference	7000	963	95	0	0	0	0
Training	7005	1,195	2,533	0	0	0	0
Dues & Subscriptions	7015	1,995	389	190	0	0	0
Total		**$237,554**	**$269,996**	**$306,585**	**$324,664**	**$303,505**	**$427,855**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Collection			Dept. (6500)				
Salaries	5100	$24,353	$31,265	$32,007	$49,216	$51,300	$66,096
Part-time/Temporary	5165	2,622	1,148	357	103	670	105
Overtime	5170	1,195	1,404	478	1,800	1,270	1,800
Vacation Buyback	5180	563	278	242	400	80	400
Benefits	5200	10,012	15,586	16,865	26,437	26,050	37,320
Department Supplies	5500	7,479	4,753	12,843	7,000	7,550	7,500
Vehicle Fuel & Oil	5505	8,814	11,910	9,993	12,330	5,075	5,600
Vehicle Repairs	5715	6,410	4,152	9,008	6,800	8,100	8,000
Equipment Repairs	5720	28,205	2,683	1,599	3,000	2,025	2,500
Tools & Small Equipment	5900	1,157	882	1,243	1,500	221	1,000
Personnel Services	6035	0	0	0	0	170	200
Telephone	6200	2,102	2,220	2,395	2,400	2,436	2,400
Utilities	6505	20,873	10,240	32,667	0	257	250
SWRCB Annual Permit		0	0	0	0	900	900
Training		0	0	0	0	260	300
Total		**$113,785**	**$86,521**	**$119,697**	**$110,985**	**$106,364**	**$134,371**

Pumping & Treatment			Dept. (6600)				
Salaries	5100	$204,057	$171,157	$195,790	$220,345	$211,100	$255,481
Part-time/Temporary	5165	9,157	7,774	7,225	9,327	8,700	9,561
Overtime	5170	4,815	4,001	2,921	4,000	3,400	4,000
Vacation Buyback	5180	2,335	2,382	71	2,600	2,600	2,600
Benefits	5200	63,339	63,323	93,505	115,905	95,000	113,540
Department Supplies	5500	22,984	13,455	28,777	22,000	22,000	22,000
Vehicle Fuel & Oil	5505	0	8,999	1,620	9,000	9,500	10,000
Chemical Supplies	5555	37,570	51,891	34,479	35,000	35,000	36,500
Lab Supplies	5557	6,747	2,600	8,395	5,000	5,500	5,250
Vehicle Repairs	5715	9	133	552	3,000	1,000	3,000
Equipment Repairs	5720	30,619	9,014	20,233	22,000	18,000	22,500
Building Maintenance/Repair	5740	94	60	295	500	300	500
Percolation Pond Const.	5770	6,071	1,098	3,918	6,000	5,000	6,000
Tools & Equipment	5900	1,125	908	2,122	1,500	1,500	1,500
Electrical Contract Service	6015	510	0	0	1,000	1,000	1,000
Professional Services	6025	0	3,629	7,501	1,000	1,000	10,000
Outside Lab Services	6045	16,664	20,689	9,321	20,000	12,000	20,000
Telephone	6200	110	110	133	500	300	500
Pager Service	6205	0	0	32	200	0	0
Utilities	6505	117,614	127,132	172,279	200,000	196,000	200,000
NPDES Permit	6610	0	7,260	9,097	10,000	10,000	10,000
Regional Board Fines	6625	0	31,098	5,000	36,000	21,500	33,000
Travel & Conference	7000	0	0	630	2,000	1,500	2,000
Training	7005	0	177	1,882	2,000	2,000	2,000
Dues & Subscriptions	7015	55	1,552	1,963	1,500	800	1,500
Total		**$523,875**	**$528,442**	**$607,741**	**$730,377**	**$664,700**	**$772,431**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Capital Outlay			Dept. (6700)				
Previous		$3,493	$32,214	$35,573	$39,333	$45,000	
Strongs Creek L.Stn Gen.	8268						$50,000
Commercial Riding Lawnmower	8268						8,000
Aeration Diffuser Membranes	8268						6,000
Chemical Pressure Sprayer	8268						2,000
OSHA Flammable Mat. Storage	8268						1,500
Corrosive Acid Storage Unit	8268						500
24 Volt Battery Charger	8268						500
Mower Shed	8268						1,000
Chlorine Equipment	8268						10,000
Mechanical Sewer Camera	8268						43,000
Jet Sewer Rodder	8268						45,000
Front End Wheel Loader (1/3)	8268						36,667
Total		**$3,493**	**$32,214**	**$35,573**	**$39,333**	**$45,000**	**$204,167**
Depreciation:	9100	380,901	379,725	378,854	740,000	740,000	740,000
Total Wastewater		**$1,259,608**	**$1,296,898**	**$1,448,450**	**$1,945,359**	**$1,859,569**	**$2,278,825**
Rancho Buena Vista Lift Station			Fund (670) Dept. (6505)				
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	0	0	0	250	0	250
Equipment Repairs	5720	0	0	0	500	100	500
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	201	206	215	270	220	270
Depreciation	9100	1,614	1,614	1,614	1,614	1,614	1,614
Total		**$5,940**	**$5,945**	**$5,954**	**$6,759**	**$6,059**	**$6,759**
Kenwood Meadows Lift Station			Fund (671) Dept. (6510)				
Salaries	5195	$2,900	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	975	975	975	975	975	975
Department Supplies	5500	3	0	0	100	0	100
Equipment Repairs	5720	0	65	0	250	75	250
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	282	333	327	300	300	300
Depreciation	9100	3,619	3,619	3,619	3,619	3,619	3,619
Total		**$8,029**	**$8,142**	**$8,071**	**$8,394**	**$8,119**	**$8,394**

ENVIRONMENTAL SERVICES - WATER DIVISION

Water Fund

WATER DIVISION PURPOSE

The Water Division is responsible for providing a safe reliable water supply for domestic use and fire protection. The City operates a water system which produces over 500 million gallons per year serving approximately 5300 customers. Approximately 42 miles of water lines are also maintained along with 5 reservoirs, 8 pump stations, 5 well fields and a treatment facility.

DIVISION GOALS AND OBJECTIVES

1. Provide sufficient water supply, pressure, and storage to meet peak customer demand.
   * Design and construct approximately $7 million of water system improvements including a new 2 MG storage tank, upgrade the water treatment plant and renovate a 5 MG reservior and improve the water transmission system
   * Improve operational strategies to minimize pumping expense
   * Provide fast, effective service in response to all customer complaints.
   * Clean distribution system twice a year

2. Improve system efficiency and reduce leakage.
   * Maintain meter test and replacement program.
   * Update valve and grid maps.
   * Repair or replace broken mainline valves found in the distribution system.
   * Assist with planning and inspection of new development installations.
   * Systematically replace old, leaking, and undersized pipes.

3. Comply with all State Department of Health Services and Federal Regulations.
   * Remain current with new monitoring and notification requirements.
   * Correct all deficiencies noted during annual Health Department inspections.
   * Maintain monitoring program for water quality.
   * Comply with all primary and secondary drinking water standards.

4. Maintain a safe working environment to reduce manhours lost to accidents.
   * Provide and use necessary safety equipment.
   * Review department safety policy and train employees in areas needed.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City will hire a Public Works Director, relieving the City Manager of these duties. Two Deputy Directors of Public Works responsible for each of the two major divisions: General Services and Environmental Services. The Environmental Services Director is responsible for the operation and maintenance of the Water Treatment Facility, Water Storage Facilities, and all the booster pump stations including reporting responsibilites to the Department of Public Health.
The Director of General Services is reponsible for the operation and maintenance of the water delivery system.
A full-time Utility Worker position has been added.

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
City Manager	-	0.20	0.20	0.20	0.20
Public Works Director	0.37	-	-	-	0.37
Administration Personnel	1.84	1.78	1.78	1.78	1.74
Engineering Tech II	0.20	0.20	0.20	0.20	0.20
Public Works Administrative Tech	0.40	0.40	0.40	0.40	0.40
Dep PW Dir - Environmental Services	0.25	0.40	0.40	0.40	0.40
Wastewater Operator I,II,III/OIT	0.80	0.80	0.80	0.80	1.30
Plant Mechanic	0.25	0.25	0.25	0.25	0.25
Lead Utility Worker	0.80	0.70	0.70	0.70	0.70
Utility Worker II/III	2.40	2.15	2.15	2.65	3.15
Seasonal/Part-time Utility Worker I (PT)	1.20	1.20	1.20	1.20	1.20
Lab Technician	0.25	0.25	0.25	0.25	0.25
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Facility Maintenance Worker II/III *	0.05	0.10	-	-	-
General Services Director	0.20	0.15	0.15	0.15	0.15
Lead Treatment Operator	-	0.35	0.35	0.35	0.35
Street Maintenance Worker II/III	0.40	0.40	0.40	0.40	0.40
City Carpenter	0.05	-	0.10	0.10	0.10
Vehicle & Equipment Mechanic	0.20	0.20	0.20	0.20	0.20
Total Authorized	**9.76**	**9.43**	**9.63**	**10.13**	**11.46**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 500		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Administration		Dept. (6300)						
Salaries		5100	$113,355	$124,480	$141,021	$149,796	$145,150	$187,184
Part-time/Temporary		5165	285	0	0	2,929	0	3,002
Overtime		5170	31	3	0	0	110	0
Vacation Buyback		5180	2,036	511	1,662	2,000	1,662	2,000
Benefits		5200	33,303	49,246	57,329	63,017	53,200	67,178
Worker's Comp Deductible		5205	0	0	0	1,000	1,000	1,000
W.C. Claims Handling		5205	0	0	0	1,314	0	1,200
Worker's Comp First Aide		5205	0	0	0	150	0	150
Unemployment Insurance		5220	0	0	0	0	0	0
Office Supplies		5400	12,667	12,076	11,620	12,000	12,400	12,000
Paper Supplies		5405	0	0	0	500	0	500
Software		5410	0	0	0	450	0	450
Department Supplies		5500	2,920	4,057	1,120	1,600	600	1,600
Office Equipment Maintenance		5705	1,646	1,803	2,123	2,500	2,500	3,050
Software Maintenance (30%)		5710	2,101	2,136	2,532	3,000	2,653	3,100
Janitorial Service (10%)		5735	826	1,685	2,922	3,067	3,038	3,081
Building Repairs (20%)		5740	290	0	285	350	100	350
Network Support		5775	6,408	5,452	5,398	6,000	5,775	6,000
Audit Fees		6000	3,080	2,860	3,000	3,000	2,800	3,200
Professional Services		6025	0	0	1,442	1,000	2,750	1,500
Personnel Services		6035	560	602	0	1,000	1,000	1,000
Franchise Fees		6036	0	0	0	0	0	42,000
FPIC Admin. Fees		6055	5,095	5,160	3,890	855	855	0
Telephone		6200	1,471	1,850	1,347	2,100	1,480	2,000
Insurance		6350	26,685	23,477	30,940	39,349	39,349	50,224
Utilities		6505	2,857	3,781	3,238	3,800	3,063	3,800
Lab Permit Fees		6605	2,255	0	0	0	0	0
DOHS		6715	6,539	1,881	0	0	0	0
Ftna Fire District Assmt		6720	288	288	288	288	288	288
Travel & Conference		7000	1,475	678	75	0	0	0
Dues & Subscriptions		7015	1,507	1,344	105	350	0	0
Bad Debts		7800	5,235	4,535	5,397	4,500	7,000	4,500
Annual Water Report		7820	2,552	100	0	0	0	0
Total			**$235,467**	**$248,005**	**$275,734**	**$305,914**	**$286,773**	**$400,355**

Pumping, Treatment & Storage		Dept. (6000)						
Salaries		5100	$80,234	$46,555	$51,453	$64,056	$59,500	$78,909
Part-time/Temporary		5165	0	718	1,446	0	1,400	0
Overtime		5170	856	1,340	1,699	2,000	1,100	2,000
Vacation Buyback		5180	1,286	847	0	900	1,100	1,100
Benefits		5200	27,027	16,059	23,112	32,880	26,000	33,159
Department Supplies		5500	3,235	317	761	2,500	2,800	2,500
Vehicle Fuel & Oil		5505	16	0	1,377	8,000	3,000	8,000
Chemical Supplies		5555	0	1,533	2,726	2,000	1,800	2,000
Lab Supplies		5557	1,273	0	0	600	600	600
Vehicle Repairs		5715	27	38	0	3,000	3,000	3,000
Equipment Repairs		5720	16,816	12,586	5,726	7,000	7,000	7,000
Laboratory Services		6045	3,821	3,088	2,143	3,000	1,500	2,000
Utilities		6505	65,804	140,669	142,914	175,000	150,000	160,000
Lab Permit Fees		6605	0	0	2,359	2,400	2,359	2,400
CA CDPH		6715	0	6,569	9,073	8,500	11,463	12,000
Travel & Conference		7000	0	720	638	1,000	272	0
Training		7005	0	0	0	0	1,000	1,000
Dues & Subscriptions		7015	0	220	632	750	800	1,500
Annual Water Report		7820	0	2,141	3,406	3,000	3,406	3,500
Total			**$200,395**	**$233,400**	**$249,465**	**$316,587**	**$278,100**	**$320,669**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Transmission & Distribution			Dept. (6100)				
Salaries	5100	$66,913	$73,443	$75,171	$85,884	$104,900	$105,614
Part-time/Temporary	5165	2,762	565	8,564	4,613	14,600	4,728
Overtime	5170	3,444	4,087	3,614	900	6,600	900
Vacation Buyback	5180	1,879	129	594	500	80	100
Benefits	5200	25,330	36,647	41,372	48,852	54,900	59,184
Department Supplies	5500	21,429	30,852	25,801	34,000	80,376	80,000
Vehicle Fuel & Oil	5505	13,271	17,141	16,294	18,500	16,000	17,600
Equipment Fuel & Oil	5510	0	0	23	0	0	0
Vehicle Repairs	5715	3,284	4,943	13,853	5,000	9,750	7,000
Equipment Repairs	5720	3,895	3,351	2,126	4,000	11,000	5,000
Water Meters	5760	2,132	11,605	9,558	10,000	10,000	10,000
Tools & Small Equipment	5900	1,017	1,483	2,736	2,500	3,000	2,500
Laboratory Services	6045	0	0	0	0	0	0
Telephone	6200	1,467	1,472	1,669	1,500	2,600	2,600
Pager Service	6205	0	0	0	0	0	0
Total		**$146,823**	**$185,718**	**$201,375**	**$216,248**	**$313,806**	**$295,226**
Customer Account Expense			Dept. (6200)				
Salaries	5100	$27,539	$24,591	$28,004	$32,322	$32,860	$34,465
Part-time/Temporary	5165	0	0	0	0	0	0
Overtime	5170	52	0	1	1,200	100	1,200
Vacation Buyback	5180	1,006	100	107	0	0	0
Benefits	5200	8,994	10,963	14,582	18,840	16,200	18,298
Department Supplies	5500	0	1,197	1,478	500	250	500
Total		**$37,591**	**$36,851**	**$44,172**	**$52,862**	**$49,410**	**$54,463**
Capital Outlay			Dept. (6300)				
Previous		$25,814	$1,306	$50,682	$43,533	$52,600	
Commercial Push Mower	8269						$2,500
Lab Testing Equipment	8269						1,000
Front End Wheel Loader	8269						36,667
Dechlorination Unit	8269						3,000
Total		**$25,814**	**$1,306**	**$50,682**	**$43,533**	**$52,600**	**$43,167**
Depreciation	9100	223,780	210,507	210,324	230,000	230,000	230,000
Total Water		**$869,870**	**$915,787**	**$1,031,752**	**$1,165,145**	**$1,210,689**	**$1,343,880**
Forest Hills Booster Station			Fund (672) Dept. (6515)				
Salaries	5195	$9,000	$9,000	$9,000	$9,000	$9,000	$9,000
Benefits	5295	1,850	1,850	1,850	1,850	1,850	1,850
Department Supplies	5500	21	0	160	450	0	450
Equipment Repairs	5720	1,111	0	0	7,000	1,000	7,000
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	1,026	1,298	1,591	2,600	2,430	2,600
Depreciation	9100	8,000	8,000	8,000	8,000	8,000	8,000
Total		**$21,258**	**$20,398**	**$20,851**	**$29,150**	**$22,530**	**$29,150**

CCC LEASE FUND

DEPARTMENT PURPOSE

In 1992, the California Conservation Corps entered into an agreement to lease a facility built by the Fortuna Redevelopment Agency. The certificates of participation were issued by the California Cities Financing Corporation and assigned to the City of Fortuna at the completion of the project. Yearly lease revenues of $245,000 are received from the State and used to retire the Debt. The certificates were issued at a Par Value of $2,950,000 and were refinanced by a portion of the October 2007 Revenue Bond proceeds.
The portion of debt used to refinance the certificates of participation will be be serviced by the CCC lease fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 400		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Interest		8835	$162,803	$155,613	$147,869	$139,388	$139,388	$71,509
Bond Principal		8635	95,000	100,000	110,000	120,000	1,950,000	68,400
Bond Administration Fees		6055	850	950	1,050	1,050	525	500
Total			**$258,653**	**$256,563**	**$258,919**	**$260,438**	**$2,089,913**	**$140,409**

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleased the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator. These Certificates of Participation were retired and refinanced as part of the October 2007 Revenue Bond Issuance.

As of July 1, 2008, the FPIC Funds are inactive.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Water System Improvements & FPIC Fees			Fund 410				
Bond Principal	8625	$45,000	$48,000	$620,000	$0	$0	$0
Interest	8825	48,598	45,360	11,861	0	0	0
Liability & Property Insurance	6350	1,420	1,420	1,420	1,420	1,420	0
Trustee Fees	6055	2,640	2,685	1,435	2,870	0	0
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	1,000	1,000	0
State Fees	6600	70	55	35	55	55	0
Subtotal		**$98,728**	**$98,520**	**$635,751**	**$5,345**	**$2,475**	**$0**
City Hall Remodeling			Fund 420				
Bond Principal	8645	$12,500	$13,000	$14,000	$15,000	$279,500	$0
Interest	8845	21,931	21,072	20,178	19,216	12,680	0
Subtotal		**$34,431**	**$34,072**	**$34,178**	**$34,216**	**$292,180**	**$0**
Total FPIC		**$133,159**	**$132,592**	**$669,929**	**$39,561**	**$294,655**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2008-09	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	STREET RECONSTRUCTION PROJECTS														
9351	Ross Hill, School-Kenmar Including Sidewalks & Bike Lane	$53,000								$53,000					
	Total	$53,000	$0	$0	$0	$0	$0	$0	$0	$53,000	$0	$0		$0	$0
	STREET OVERLAYS														
9651	11th, Main to P/Follows CIP 9504	$52,000							$52,000						
9656	P, 12th to 14th	37,000							37,000						
9553	O - 7th to 9th	37,000							37,000						
9354	Fernwood to Shady Lane	15,000							15,000						
9451	Smith Lane-West of Fortuna Blvd.	26,000							26,000						
0950	Fortuna Blvd, Main to Newburg	250,000							250,000						
9853	North Loop @ Rohnerville, Cross Drains, Pavement	63,000							63,000						
	Total	$480,000	$0	$0	$0	$0	$0	$0	$480,000	$0	$0	$0		$0	$0
	SIDEWALK CONSTRUCTION PROJECTS														
9160	Sidewalk Repair Program	5,000							5,000						
	Total	$5,000	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	$0		$0	$0
	TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000							
9741	LED Signal Light Replacement	6,000						6,000							
	Total	$11,000	$0	$0	$0	$0	$0	$11,000	$0	$0	$0	$0		$0	$0
	ALLEY RECONSTRUCTION & REHAB														
9642	Reconstruct Alleys North of Main Street	$5,000							$5,000						
	Total	$5,000	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2008-09	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	DRAINAGE PROJECTS														
9304	City Wide Storm Drain Improvements	$15,000					$15,000								
9504	24" Storm Drain, P to N, & 30" N, 11th to 9th	280,000					280,000								
0900	Drainage Projects Design Engineering	275,000					275,000								
0901	Creek Assessment Survey	50,000					50,000								
	Total	$620,000	$0	$0	$0	$0	$620,000	$0	$0	$0	$0	$0		$0	$0
	WATER PROJECTS														
9220	Distribution Valve Rehabilitation	$15,000			$15,000										
9229	New Meter Services	10,000			10,000										
9122	Replace Holman Water Tank / Combine Zone 3 & 5	100,000			100,000										
0920	Rohner Creek Crossing - Remove 4" Cast Iron Pipe	30,000			30,000										
9422	Shamrock Water Service & Overlay	65,000			65,000										
9431	Smith Ln/Fortuna Blvd 8" Main - Overlay	25,000			25,000										
9423	Vancil Reservoir Modification	500,000			500,000										
0921	Replace 30hp with 50hp Pump/Motor @ Kenmar	20,000			20,000										
0922	Replace Existing 6" & 8" Mains with 12" Main @ 11th & 12th, & Replace 8" Mains with 12" Mains @ Newburg & PL	150,000			150,000										
0923	Newburg Rd - Replace 6" with 10"	40,000			40,000										
0924	Install New 8" Main @ L Street	121,000			121,000										
9327	Design Stewart Street Reservoir Reconstruction/Relocation	50,000			50,000										
9124	Stewart Street Reservoir Reconstruction/Relocation	1,000,000			1,000,000										
9823	Angel Heights 6" Water Tie-In, Service Connection	32,000			32,000										
0925	Paint Hillside / Campton Heights Water Tank	65,000			65,000										
9825	Replace Pumps / Relocate Generator @ CCF	250,000			250,000										
0926	Water Meter Reading Telemetry System	400,000			400,000										
	Total	$2,873,000	$0	$0	$2,873,000	$0	$0	$0	$0	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2008-09	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	WASTEWATER PROJECTS														
9110	Sewer Cleanout Program	$5,000				$5,000									
9410	WWTP Upgrade/Expansion Construction & Startup	50,000				50,000									
0910	WWTP NPDES Compliance	50,000				50,000									
0911	SSMP Compliance	10,000				10,000									
9513	10th / 11th Alley, P to N	56,000				56,000									
9514	14th / 15th Alley, N to P	56,000				56,000									
9515	15th / 16th Alley, N to P	44,000				44,000									
9518	Install Gas Main to WWTP	125,000				125,000									
0912	Remove Trees / Relocate Telephone Pole @ WWTP	10,000				10,000									
9816	Smoke Testing, Admin, Repairs & Enforcement	40,000				40,000									
0913	Bracket & Restrainer Project - Redwood Way	10,000				10,000									
	Total	$456,000	$0	$0	$0	$456,000	$0	$0	$0	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2008-09	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP/ Prop 1B Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	MISCELLANEOUS PROJECTS														
9781	River Lodge Replace Carpet	$14,000											14,000		
0980	River Lodge ADA Accessiblity to Stage	30,000											30,000		
0981	New Police Facility	500,000	500,000												
9183	Newburg Park Improvements	5,000	5,000												
9288	Museum Expansion Phase 2	15,000	15,000												
9684	Rohner Park Hall Water Line Replacement	1,000	1,000												
9684	Rec Hall Whole House Repairs	750,000	750,000												
9885	Water Meters - Parks, Medians	10,000	10,000												
9886	Museum ADA Access Ramp	10,000	10,000												
9887	Park Picnic Tables	10,000	10,000												
9888	Resurface Basketball Court	8,000	8,000												
0982	Paint Interior of Pavilion	15,000	15,000												
0983	Repave Pavilion Parking Lot	25,000	25,000												
	Total	$1,393,000	$1,349,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$44,000	$0	$0
	Total Capital Improvements	$5,896,000	$1,349,000	$0	$2,873,000	$456,000	$620,000	$11,000	$490,000	$53,000	$0	$0	$44,000	$0	$0

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Fortuna Redevelopment Agency Budget Message

DATE: June 16, 2008

FROM: Duane V. Rigge, Executive Director

SUBJECT: 2008-09 Fiscal Year Budget Message.

The Fortuna Redevelopment Agency was created on June 6, 1988, and the Fortuna Redevelopment Plan was adopted on July 5, 1989. The enabling ordinance and Redevelopment Plan establish the powers and scope of the Agency.

The purpose of the Redevelopment Agency is to:

- Improve the attractiveness of Fortuna as a local and regional shopping center;
- Stabilize the tax base;
- Encourage employment opportunities;
- Eliminate both physical and economic blight;
- Encourage economic development ,business expansion and business retention;
- Correct public service deficiencies including inadequate waterlines, lack of fire hydrants, flooding, inadequate streets, and unsafe or the lack of pedestrian facilities; and
- Improve and upgrade Fortuna's neighborhoods.

The Agency executed a cooperation agreement with the City of Fortuna on June 6, 1988. The agreement calls for the City to:

1. Provide staff assistance, supplies, and technical services to the Agency.
2. Advance funds to operate the Agency.
3. Provide insurance for the Agency.

The Agency is required by law to adopt a five-year Implementation Plan. The Agency will finalize the update of the Implementation Plan in FY 2008/2009 including the extension of the Agency debt

Once adopted, the updated Implementation Plan will provide current details on the various programs of the Agency. The RDA Budget is based on the previous Implementation Plan and five-year Capital Improvement Program (CIP). An updated five-year CIP will be developed after the Board approves the new five-year Implementation Plan.

On August 20, 2007, the Board of Directors of the Fortuna Public Financing Authority (FPFA) and the Fortuna Redevelopment Agency (RDA) and the City Council authorized the Executive Director / City Manager to issue Marks Roos Revenue Bonds.

On October 30, 2007, the Fortuna Public Financing Authority successfully closed the Revenue Bonds transaction in the amount of $17.5 million. These Revenue Bonds accomplish the following:

- ✓ Refinance the existing Series 1991 and 1995 General Fund Certificates[i] of Participation at a lower interest rate;
- ✓ Refinance existing Series 1993 Tax Allocation Bonds of the Fortuna Redevelopment Agency at a lower interest rate;
- ✓ Retire the Fortuna Redevelopment Agency's current internal debt from the City's Water and Wastewater Funds[ii] so the funds are available for capital improvement and replacement projects in the Water and Sewer systems;
- ✓ Raise new money for the Redevelopment Agency for stormwater improvement projects and other unfunded infrastructure projects.
- ✓ Raise additional new money for the City's General Fund to finance the acquisition and construction of a new police facility.

The total bond issue was $17.5 million and produced $9.7 million in net new money for the Redevelopment Agency immediately and approximately $2.7 million in Escrow Bonds. In addition the total Net Present Value (NPV) savings resulting from refinancing all three Bond Series is approximately $585,000.

The Tax Allocation Bonds would allow the RDA (and City) to resolve long over-due projects such as Stormwater (Drainage) System improvements and replacements as well as other infrastructure improvements in the RDA project area. The Series 1993 Tax Allocation Bonds have an outstanding principal amount of approximately $1.1 million. Due to the fact that Redevelopment Project Area has experienced substantial assessed value growth in the past few years, the RDA has the capacity to raise additional new money.

The RDA Tax Allocation Bonds would also produce net new money for the Redevelopment Agency. These proceeds were used to repay approximately $3.8 million[iii] borrowed from the Water and Wastewater Funds and implement much needed capital infrastructure projects.

The Agency can incur debt until July 2009[iv] and the debt must be paid off by 2049. City staff is currently in consultation with attorneys from McDonough, Holland, and Allen to review the limitations and deadlines of the Agency and update the Implementation Plan.

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[i] The total Net Present Value (NPV) savings resulting from refinancing the three current debt obligations was approximately $550,000.

[ii] The Loan to the RDA from Water Fund is approximately $2.2 million and the Wastewater Fund is $1.6 million for a total of approximately $3.8 million.

[iii] The Loan to the RDA from Water Fund is approximately $2.2 million and the Wastewater Fund is $1.6 million

[iv] This date maybe extended and will be addressed in the update of the Five-Year Implementation Plan

RESOLUTION NO. RDA 2008-07

A RESOLUTION OF THE FORTUNA REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2008-09 AND ESTABLISHING THE INDEBTEDNESS TO BE INCURRED BY THE AGENCY IN ACCORDANCE WITH SECTION 33606 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, the proposed budget for the Fortuna Redevelopment Agency beginning July 1, 2008, was presented by the Executive Director on May 29, 2008; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public hearing on June 16, 2008; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the 2008-09 Fiscal Year Budget on June 16, 2008;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Redevelopment Agency as follows:

Section 1. Budget Adoption:

The Budget entitled "Fortuna Redevelopment Agency 2008-2009 Fiscal Year Budget," is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:

The Executive Director is authorized to make budget transfers from one object account to another object account without increasing the overall Budget with the exception that the Board of Directors shall approve the following types of transfers:

A. Any significant change in program level or content.

B. Any increase in total indebtedness.

PASSED AND ADOPTED on this 16th day of June, 2008 by the following vote:

AYES: Boardmember Berti, Glaser, Strehl, Whitchurch, Chair Campbell
NOES: None
ABSENT: None

John A. Campbell, Chairman

Duane V. Rigge, Executive Director

Fund Balances

ANALYSIS OF CASH BALANCES BY FUND

ADMINISTRATION, DEBT SERVICE, ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE FUNDS

	Administration Fund	Bond Debt Service Fund	City Debt Service Fund	Economic Development Fund	General Development Fund	CCC Building Fund	Public Infrastructure Fund	Bond Projects Fund	Total All Funds
Beginning Cash Balance	**$2,950,521**	**$4,760,003**	**$0**	**$36,348**	**$3,060,624**	**($19,722)**	**$0**	**$1,690,384**	**$12,478,158**
Recurring Revenues	395,336	415,774	0	0	0	16,150	5,189	0	832,449
Interest Revenue	60,716	94,250	0	727	60,034	0	0	0	215,727
Operational Expenditures	(226,973)	0	0	0	0	(16,150)	0	0	(243,123)
Debt Service	(1,289)	(510,024)	(294,908)	0	0	0	0	0	(806,221)
Operational Surplus (Deficit)	**$227,790**	**$0**	**($294,908)**	**$727**	**$60,034**	**$0**	**$5,189**	**$0**	**($1,168)**
Grant Receipts	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	(248,000)	0	(248,000)
Net Other Increase (Decrease)	$0	$0	$0	$0	$0	$0	($248,000)	$0	($248,000)
Net Surplus (Deficit)	**$227,790**	**$0**	**($294,908)**	**$727**	**$60,034**	**$0**	**($242,811)**	**$0**	**($249,168)**
Advances from City Funds	0	0	0	0	0	0	0	0	0
Interest Accrual - City Funds	0	0	294,908	0	0	0	0	0	294,908
Transfer from(to) PIF	0	0	0	0	(117,811)	0	242,811	0	125,000
Capital Equipment Reserves	0	0	0	0	0	0	0	0	0
Net Balance Sheet Items	$0	$0	$294,908	$0	($117,811)	$0	$242,811	$0	$419,908
Ending Cash Balance	**$3,178,311**	**$4,760,003**	**$0**	**$37,075**	**$3,002,847**	**($19,722)**	**$0**	**$1,690,384**	**$12,648,898**

ANALYSIS OF CASH BALANCES BY FUND

HOUSING & CDBG FUNDS

	Housing Set Aside Fund	CDBG Open Grant Fund	CDBG Restricted Housing Fund	Unrestricted Housing Fund	Home Grant Housing Fund	Total All Funds
Beginning Cash Balance	**$2,896,532**	**($15,837)**	**$154,091**	**$201,105**	**$16,736**	**$3,252,627**
Recurring Revenues	278,690	38,851	1,865	5,928	6,611	331,945
Interest Revenue	28,965	0	1,540	2,011	167	32,683
Operational Expenditures	(7,953)	(92,460)	0	(1,500)	0	(101,913)
Debt Service	(168,675)		0	0	0	(168,675)
Operational Surplus (Deficit)	**$131,027**	**($53,609)**	**$3,405**	**$6,439**	**$6,778**	**$94,040**
Grant Receipts	0	$237,733	0	0	0	237,733
Loans	(3,027,559)	(76,029)	0	(207,544)	0	(3,311,132)
Transfer to PIF	0	(125,000)	0	0	0	(125,000)
Capital Expenditures	0	0	0	0	0	0
Net Other Increase (Decrease)	($3,027,559)	$36,704	$0	($207,544)	$0	(3,198,399)
Net Surplus (Deficit)	**($2,896,532)**	**($16,905)**	**$3,405**	**($201,105)**	**$6,778**	**(3,104,359)**
Ending Cash Balance	**$0**	**($32,742)**	**$157,496**	**$0**	**$23,514**	**$148,268**

ANALYSIS OF CASH BALANCES BY FUND

BUSINESS LOAN FUNDS

	CDBG Restricted Business Loan Fund	Unrestricted Business Loan Fund	Total All Funds
Beginning Cash Balance	**$648,841**	**$845,516**	**$1,494,357**
Recurring Revenues	(33,668)	13,047	(20,621)
Interest Revenue	6,500	8,500	15,000
Operational Expenditures	0	0	0
Debt Service	0	0	0
Operational Surplus (Deficit)	**($27,168)**	**$21,547**	**($5,621)**
Grant Receipts	0	0	0
Loans	(621,673)	(867,063)	(1,488,736)
Capital Expenditures	0	0	0
Net Other Increase (Decrease)	($621,673)	($867,063)	($1,488,736)
Net Surplus (Deficit)	**($648,841)**	**($845,516)**	**($1,494,357)**
Ending Cash Balance	**$0**	**$0**	**$0**

Revenues
and
Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
ADMINISTRATION FUND						
Property Tax Increment	$748,467	$878,379	$1,011,169	$961,405	$1,046,078	$1,087,000
Transfer to HSA	(187,117)	(219,595)	(252,792)	(245,160)	(266,750)	(277,190)
Transfer to Bond Fund	(79,532)	(79,583)	(76,558)	(80,831)	(111,873)	(415,774)
ERAF Shift	(67,298)	(68,762)	0	0	0	0
Interest Income	36,532	46,634	120,757	125,015	123,250	60,716
Administrative. Fees	11,400	1,300	1,300	1,300	1,300	1,300
Subtotal Recurring Sources	**$462,452**	**$558,373**	**$803,876**	**$761,729**	**$792,005**	**$456,052**
Advances: General Fund	0	0	0	0	0	0
Subtotal Non-Recurring Sources	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$462,452**	**$558,373**	**$803,876**	**$761,729**	**$792,005**	**$456,052**
BOND DEBT SERVICE FUND						
Transfer Increment from Admin	$79,532	$79,583	$76,558	$80,831	$111,873	$415,774
Interest Income	1,585	3,808	5,274	3,000	130,000	94,250
Bond Proceeds	0	0	0	0	5,610,960	0
Total	**$81,117**	**$83,391**	**$81,832**	**$83,831**	**$5,852,833**	**$510,024**
CITY DEBT SERVICE FUND						
Interest Accrual-City Advances	255,249	356,304	455,865	386,436	347,292	294,908
Total	**$255,249**	**$356,304**	**$455,865**	**$386,436**	**$347,292**	**$294,908**
HOUSING SET ASIDE FUND						
Transfer Increment from A&DSF	$187,117	$219,595	$252,792	$245,160	$266,750	$277,190
Interest Income	13,228	17,582	41,872	24,662	68,000	28,965
Loan Payments	1,500	1,500	1,438	1,500	1,500	1,500
Bond Proceeds	0	0	0	0	1,917,260	
Sale of Property	0	0	0	0	0	0
Total	**$201,845**	**$238,677**	**$296,102**	**$271,322**	**$2,253,510**	**$307,655**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
ECONOMIC DEVELOPMENT FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	0	0	0	0	0	0
Interest Income	798	850	1,719	1,525	1,512	727
Sale of Property	0	0	0	0	0	0
Advances:		0	0			
General Fund	0	0	0	0	0	0
Water Fund	0	0	0	0	0	0
Wastewater Fund	0	0	0	0	0	0
Drainage Fund	0	0	0	0	0	0
Total	**$798**	**$850**	**$1,719**	**$1,525**	**$1,512**	**$727**
GENERAL DEVELOPMENT FUND						
Interest Income	$70,454	$74,973	$151,683	$128,274	$133,460	$60,034
Transfer To PIF	0	0	0	(286,138)	(146,735)	(117,811)
Total	**$70,454**	**$74,973**	**$151,683**	**($157,864)**	**($13,275)**	**($57,777)**
CCC BUILDING FUND						
Interest Income	$281	$259	$130	$250	$210	$0
State CCC Reimbursement	9,131	11,152	16,150	11,200	16,150	16,150
Miscellaneous Revenue	0	0	0	0	0	0
Total	**$9,412**	**$11,411**	**$16,280**	**$11,450**	**$16,360**	**$16,150**
PUBLIC INFRASTRUCTURE FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	5,189	5,189	5,189	5,189	5,189	5,189
Interest Income	5,696	4,833	10,323	2,199	9,050	0
Payback Agreements	0	0	0	0	0	0
Transfer In From COGF	0	0	0	125,000	0	125,000
Transfer In From GDF	0	0	0	286,138	146,735	117,811
Total	**$10,885**	**$10,022**	**$15,512**	**$418,526**	**$160,974**	**$248,000**
BOND PROJECTS FUND						
Bond Proceeds	$0	$0	$0	$0	$5,751,780	$0
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$5,751,780**	**$0**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
HOME GRANT FUND						
Grant Allocation	$1,922,814	$0	$3,412,400	$542,833	$87,600	$0
Loan Repayments	0	0	8,794	8,794	6,611	6,611
Interest Income	0	0	908	195	720	167
Total	**$1,922,814**	**$0**	**$3,422,102**	**$551,822**	**$94,931**	**$6,778**
CDBG RESTRICTED HOUSING LOAN FUND						
Loan Repayments	$40,022	$44,519	$27,512	$22,838	$156,095	$1,865
Transfer In from BLF	94,172	27,319	0	0	0	0
Transfer Out to BLF	(20,011)	(12,212)	0	0	0	0
Transfer Out to COGF	0	0	0	0	0	0
Interest Income	2,473	12	0	0	5,500	1,540
Total	**$116,656**	**$59,638**	**$27,512**	**$22,838**	**$161,595**	**$3,405**
CDBG OPEN GRANT FUND						
Grant Allocation	2,000	327,354	410,332	347,870	373,377	$237,733
Loan Repayments	0	0	62,908	0	0	0
Interest Income	1,430	657	89	415	65	0
Transfer In From UBLF	0	25,000	25,000	0	25,000	0
Transfer In From HLF	0	0	0	0	0	0
Transfer In From BLF	0	0	(38,851)	38,851	0	38,851
Transfer Out to BLF	0	0	0	0	0	0
Transfer Out to PIF	0	0	0	(125,000)	0	(125,000)
Total	**$3,430**	**$353,011**	**$459,478**	**$262,136**	**$398,442**	**$151,584**
CDBG UNRESTRICTED LOAN FUND						
Loan Repayments	$56,975	$10,593	$9,981	$8,207	$15,500	$5,928
Interest Income	$3,077	$3,874	$8,626	$3,896	$8,100	2,011
Total	**$60,052**	**$14,467**	**$18,607**	**$12,103**	**$23,600**	**$7,939**
CDBG RESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$188,343	$54,638	$168,320	$31,648	$161,368	$5,183
Transfer In from HLF	20,011	12,212	0	0	0	0
Transfer In from COGF	0	0	0	0	0	0
Transfer Out to HLF	(94,172)	(27,319)	0	0	0	0
Transfer Out to COGF	0	0	38,851	(38,851)	0	(38,851)
Interest Income	3,343	5,512	18,683	10,040	22,200	6,500
Total	**$117,525**	**$45,043**	**$225,854**	**$2,837**	**$183,568**	**($27,168)**
UNRESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$54,040	$328,926	$37,321	$22,466	$68,627	$13,047
Interest Income	9,090	17,525	38,795	17,360	33,300	8,500
Sale of Property	0	0	0	0	0	0
Transfer Out To COGF	0	(25,000)	(25,000)	0	(25,000)	0
Total	**$63,130**	**$321,451**	**$51,116**	**$39,826**	**$76,927**	**$21,547**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
TOTAL REVENUES & OTHER SOURCES OF FUNDS						
Property Tax Increment	$681,169	$809,617	$1,011,169	$961,405	$1,046,078	$1,087,000
Interest Income	147,987	176,519	398,859	316,831	535,367	263,410
Loan Repayments	346,069	445,365	321,463	100,642	414,890	39,323
Bond Proceeds	0	0	0	0	13,280,000	0
Grant Receipts	1,924,814	327,354	3,822,732	890,703	460,977	237,733
Sale of Property	0	0	0	0	0	0
Advances from City Funds	0	0	0	0	0	0
Interest Accrual-City Advances	255,249	356,304	455,865	386,436	347,292	294,908
Miscellaneous	20,531	12,452	17,450	12,500	17,450	17,450
Total Redevelopment Agency	**$3,375,819**	**$2,127,611**	**$6,027,538**	**$2,668,517**	**$16,102,054**	**$1,939,824**

Expenditure Detail by Fund

ADMINISTRATION FUND

Fund 800

DEPARTMENT PURPOSE

This account holds part of the annual tax increment revenues. Moneys in this account are utilized to pay for those Agency costs which should not be paid by other funds. Moneys spent in this account are not eligible for future reimbursement from tax increment allocation bond sales and fund the general administrative functions of the Agency. The Bond Principal and Interest is for the RDA's portion of the 1995 COPs that were refinanced by the October 2007 Revenue Bond issuance. Previously, the Administration Fund paid FPIC for its portion of the debt in the form of City Hall Rent Expense.

DEPARTMENT GOALS AND OBJECTIVES

To operate the administrative functions of the Agency in the most cost effective manner possible.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
City Manager	0.45	0.17	0.17	0.17	0.22
Assistant City Manager	-	-	-	-	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Executive Assistant to City Mgr.	0.25	0.25	0.25	0.25	-
Senior City Planner	0.10	0.10	0.10	-	-
Deputy Director of Community Dev.	-	-	-	0.10	0.10
Total Authorized	**0.85**	**0.57**	**0.57**	**0.57**	**0.62**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7000	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Salaries	5100	$57,069	$34,236	$37,304	$40,770	$40,856	$49,311
Compensation of Directors	5165	3,510	3,450	3,300	3,600	3,600	3,600
Vacation Buyback	5180	0	0	0	500	700	500
Benefits	5200	12,929	11,706	13,739	14,398	13,460	15,758
Office Supplies	5400	333	142	144	1,000	500	500
Department Supplies	5500	171	1,091	129	1,000	750	1,000
Audit Fees	6000	3,600	3,200	3,500	3,500	3,500	4,500
Contract Services	6015	5,000	5,000	6,950	8,900	8,900	9,000
Legal Services	6020	1,168	1,838	3,124	25,000	12,000	10,000
FPIC Admin. Fees	6055	0	0	0	267	267	0
Advertising	6300	30	0	0	0	100	0
Insurance	6350	2,000	2,000	2,000	2,000	2,000	2,000
Property Tax Admin Fees	6700	12,461	12,210	15,350	15,660	19,472	19,861
Taxing Agency Payments	6820	21,409	23,082	26,571	25,254	27,478	28,554
Travel and Conferences	7000	3,083	6,612	7,470	5,000	3,000	5,000
Dues and Subscriptions	7015	1,590	2,390	1,790	2,390	2,390	2,390
CH Bond Interest Expense	8821	0	0	0	0	339	659
CH Bond Principle	8621	0	0	0	0	0	630
City Hall Rent Expense	9050	1,722	1,704	1,709	1,711	570	0
FHK Retail Redevelopment	Dept 9492	7,989	0	0	0	0	0
Capital Outlay		0	0	7,057	0	0	0
Project Area Expansion	8237						75,000
Total		**$134,064**	**$108,661**	**$130,137**	**$150,950**	**$139,882**	**$228,262**

DEBT SERVICE FUNDS

Funds 890 & 895

PURPOSE

The debt service funds of the Redevelopment Agency account for the repayment of long-term debt incurred by the Agency. The Bond Debt Service Fund issued the 1993 Tax Allocation Bonds to sponsor public infrastructure development and to reimburse the Agency for certain previously qualified expenditures. These were paid off and refinanced with a portion of the 2007 RDA Revenue Bond Proceeds. The fund receives allocations of the yearly tax increment equal to the amount of the debt service. 75% of the proceeds of the bond issue were transferred to the Bond Projects Fund and 25% to the Housing Set Aside Fund. The HSA sponsors 25% of the Bond repayment.

The City Debt Service fund accounts for debt repayments to the City's General, Water, Wastewater and Drainage Funds on funds advanced to the Agency for capital improvement projects and general operations.
Accrued interest payable to the City by the Agency has been written down to more accurately reflect historical interest rates. Interest rates will now be adjusted annually based on the average of LAIF and the Humboldt County Treasury Investment Fund.

GOALS AND OBJECTIVES

1. To provide payments to meet interest obgligations and retire the bond principal.

2. To provide yearly information to the Trustee in conformance with the requirements of the Bond Statements.

3. To facilitate loans from other City Funds and provide for debt service accruals.

HISTORY OF EXPENDITURES BY CATEGORY

Bond Debt Service Fund

Fund 890

Description	Dept. Var	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Bond Trustee Costs	6055	$2,800	$2,800	$2,855	$2,855	$4,000	$4,000
Bond Principal (93 Bond)	8640	22,500	26,250	26,250	30,000	825,000	0
Bond Principal (07 Bond)		0	0	0	0	0	33,750
Interest Expense (93 Bond)	8840	55,817	54,341	52,727	50,976	25,957	0
Interest Expense (07 Bond)	8819	0	0	0	0	237,873	472,274
Total		**$81,117**	**$83,391**	**$81,832**	**$83,831**	**$1,092,830**	**$510,024**

City Debt Service Fund

Fund 895

Description	Dept. Var	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Administration Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	$0	$0	$0	$0	$0	$0
Debt Service Interest							
General Fund	8870/4805	3,754	5,237	6,703	5,681	7,053	7,382
Economic Development Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	0	0	0	0	0	0
Debt Service Interest							
General Fund	8870 / 4805	122,752	171,236	219,144	185,769	230,600	241,362
Water Fund	8875 / 4805	60,900	84,953	108,721	92,163	38,008	0
Wastewater Fund	8880 / 4805	44,365	62,127	79,382	67,292	27,525	0
Drainage Fund	8885 / 4805	23,478	32,751	41,915	35,531	44,106	46,164
Total		**$255,249**	**$356,304**	**$455,865**	**$386,436**	**$347,292**	**$294,908**
Total		**$336,366**	**$439,695**	**$537,697**	**$470,267**	**$1,440,122**	**$804,932**

HISTORICAL LOAN BALANCES

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
GENERAL FUND						
Beginning Balance	$4,268,824	$4,395,330	$4,571,803	$4,755,361	$4,797,650	$5,035,303
Advances	0	0	0	0	0	0
Interest Accrual	126,506	176,473	225,847	191,450	237,653	248,744
Ending Balance	**$4,395,330**	**$4,571,803**	**$4,797,650**	**$4,946,811**	**$5,035,303**	**$5,284,047**
WATER FUND						
Beginning Balance	$2,054,992	$2,115,892	$2,200,845	$2,289,209	$2,309,566	$0
Advances	0	0	0	0	0	0
Interest Accrual	60,900	84,953	108,721	92,163	38,008	0
Loan Payoff					(2,347,574)	
Ending Balance	**$2,115,892**	**$2,200,845**	**$2,309,566**	**$2,381,372**	**$0**	**$0**
WASTEWATER FUND						
Beginning Balance	$1,500,423	$1,544,788	$1,606,915	$1,671,433	$1,686,297	$0
Advances	0	0	0	0	0	0
Interest Accrual	44,365	62,127	79,382	67,292	27,525	0
Loan Payoff					(1,713,822)	
Ending Balance	**$1,544,788**	**$1,606,915**	**$1,686,297**	**$1,738,725**	**$0**	**$0**
DRAINAGE FUND						
Beginning Balance	$792,247	$815,725	$848,476	$882,542	$890,391	$934,497
Advances	0	0	0	0	0	0
Interest Accrual	23,478	32,751	41,915	35,531	44,106	46,164
Ending Balance	**$815,725**	**$848,476**	**$890,391**	**$918,073**	**$934,497**	**$980,661**
ALL FUNDS						
Beginning Balance	$8,616,486	$8,871,735	$9,228,039	$9,598,545	$9,683,904	$5,969,800
Advances	$0	$0	$0	$0	$0	$0
Interest Accrual	$255,249	$356,304	$455,865	$386,436	$347,292	$294,908
Loan Payoff	$0	$0	$0	$0	($4,061,396)	$0
Ending Balance	**$8,871,735**	**$9,228,039**	**$9,683,904**	**$9,984,981**	**$5,969,800**	**$6,264,708**

DEVELOPMENT FUNDS

Fund 850, 852 885

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency. The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

GOALS AND OBJECTIVES

1. To provide for economic development opportunities within the project area.

2. To facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2008-2009 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Economic Development Fund		Fund (850) Dept. (7400)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Development Fund		Fund (852) Dept. (7405)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
CCC Building Loan Fund		Fund (885) Dept. (7600)					
CCC Building Insurance		$9,095	$11,116	$16,114	$11,200	$16,114	$16,114
Property Tax		36	36	36	36	36	36
Capital Outlay		0	13,758	0	0	0	0
Total		**$9,131**	**$24,910**	**$16,150**	**$11,236**	**$16,150**	**$16,150**

PUBLIC INFRASTRUCTURE FUND

Funds 860, 870, 875, 880

PURPOSE

Funds for these accounts are obtained via loans from the Economic Development Fund, from bond proceeds and state and federal grants. Primary expenditures from this fund include public infrastructure improvements, personnel costs related to infrastructure programs, qualified bond issue financing costs including certain interest payments, economic development grants, and staffing costs related to economic development grants.

GOALS AND OBJECTIVES

To provide for public infrastructure improvements within the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Community Improvements	7,599	2,230	36,061	298,500	299,000	170,000
Water System Improvements	0	0	0	0	0	0
Sewer System Improvements	0	0	0	0	0	0
Drainage Improvements	42,792	0	0	220,000	10,000	78,000
Total	**$50,391**	**$2,230**	**$36,061**	**$518,500**	**$309,000**	**$248,000**

BOND PROJECTS FUND

Fund 862

PURPOSE

This fund holds 2007 RDA Bond proceeds issued to sponsor public infrastructure development. The funds are transferred to various projects that meet the qualifications of the Bond Statements. Additionally, a portion of the 2007 RDA Fund Bond

GOALS AND OBJECTIVES

The major goal of this fund is to contribute to community development projects in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Wastewater Fund Loan Payoff	$0	$0	$0	$0	$1,713,822	$0
Water Fund Loan Payoff	0	0	0	0	2,347,574	0
Total	**$0**	**$0**	**$0**	**$0**	**$4,061,396**	**$0**

HOUSING SET ASIDE FUND

Fund 810

PURPOSE

This fund is used to account for the 20% housing set aside allocation required by State law. The expenditures are for those projects that improve and increase the supply of low-to-moderate income housing.

GOALS AND OBJECTIVES

1. To improve the City's residential neighborhoods.

2. To increase the supply of L&M housing units and or L&M housing lots.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7100	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Legal Counsel	6025	0	0	0	0	0	0
Bond Trustee Costs	6055	933	933	952	952	1,333	1,333
Property Tax Admin Fees	6700	4,154	4,070	5,117	5,220	6,490	6,620
Travel and Conference	7000	0	0	0	0	0	0
Rehab Loans	7645	0	0	0	1,359,158	0	3,027,559
Bond Interest Expense (93 Bond)	8840	18,606	18,114	17,576	16,992	8,652	0
Bond Interest Expense (07 Bond)	8819	0	0	0	0	79,291	157,425
Bond Principle (93 Bond)	8640	7,500	8,750	8,750	10,000	275,000	0
Bond Principle (07 Bond)	8612	0	0	0	0	0	11,250
Total		**$31,193**	**$31,867**	**$32,395**	**$1,392,322**	**$370,766**	**$3,204,187**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

PURPOSE

The purpose of the CDBG Restricted Housing Loan Fund is to account for the housing expenditures of the Community Development Block Grants (CDBG) the City received in 1988, 1989 and 1992. The funds must be used in accordance with the Reuse Plan adopted by the Agency and approved by the State. The State requires that these CDBG funds be used only for those programs that meet their guidelines. Beginning in 2005-06, The City was awarded two more grants that will be used for housing rehabilitation loans, senior service activities, and eligible public works projects.
The CDBG Unrestricted Housing Loan Fund is used to account for CDBG Grant funds that no longer have State restrictions attached to their use. New Departments have been created to better account for the various activities now being funded.

GOALS AND OBJECTIVES

To provide loans to rehabilitate homes owned by low and moderate income households, and fund eligible senior services activities and public works projects.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

A part time Senior Services Coordinator position has been created with CDBG funding. Additionally, a portion of the Finance Director's time has been allocated for general and administrative program services.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2004-05	2005-06	2006-07	2007-08	2008-09
Finance Director	-	-	0.13	0.13	0.13
Senior Services Coordinator (PT)	-	-	1.00	1.00	1.00
Total Authorized	**-**	**-**	**1.13**	**1.13**	**1.13**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
CDBG Restricted Housing Fund				Fund (820) Dept. (7200)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Program Administration	6050	30,456	0	0	0	0	0
Program Delivery	6052	0	47,429	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel and Conferance	7000	0	0	0	0	0	0
Housing Project Loans	7645	335,790	0	0	0	0	0
Housing Project Lead Grants	7648	0	18,783	0	0	0	0
Econ Development Loans	7650	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$366,246**	**$66,212**	**$0**	**$0**	**$0**	**$0**

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
CDBG Open Grant Fund - General Administration				Fund (822) Dept. (7220)			
Salaries	5100	$0	$9,172	$7,258	$8,987	$9,985	$9,437
Benefits	5200	0	3,330	2,593	3,269	3,476	$3,212
Program Administration	6050	0	7,695	22,624	37,324	38,539	19,351
Travel & Conferences	7000	0	0	2,581	2,419	0	0
Total		**$0**	**$20,197**	**$35,056**	**$51,999**	**$52,000**	**$32,000**
CDBG Open Grant Fund - Housing Rehab				Fund (822) Dept. (7215)			
Housing Project Loans	7645	8,000	242,292	313,282	120,285	251,000	76,029
Housing Project Lead Grants	7647	0	0	12,638	0	0	0
Program Delivery	6052	0	28,862	88,908	28,215	58,877	17,834
Advertising	6300	113	178	143	0	0	0
Total		**$8,113**	**$271,332**	**$414,971**	**$148,500**	**$309,877**	**$93,863**
CDBG Open Grant Fund - Senior Services Program				Fund (822) Dept. (7225)			
Part-time/Temporary	5165	0	21,000	24,500	28,700	28,700	$29,418
Benefits	5200	0	1,628	1,894	2,282	2,282	$2,339
Program Delivery	6052	0	0	0	1,900	1,900	0
Senior Services	6830	21,337	17,206	35,388	17,469	17,469	0
Total		**$21,337**	**$39,834**	**$61,782**	**$50,351**	**$50,351**	**$31,756**
CDBG Open Grant Fund - Public Works				Fund (822) Dept. (9260)			
Program Delivery	6052	0	0	0	10,870	0	10,870
Total		**$0**	**$0**	**$0**	**$10,870**	**$0**	**$10,870**
Unrestricted Housing Fund				Fund (825) Dept. (7210)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	1,500	1,500	1,500	1,500	1,500	1,500
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	0	0	0			
Housing Project Loans	7645	0	0	0	187,699	0	207,544
Total		**$1,500**	**$1,500**	**$1,500**	**$189,199**	**$1,500**	**$209,044**

COMMERCIAL DEVELOPMENT REVOLVING LOAN FUNDS

Fund 830 and 836

PURPOSE

The purpose of these funds is to account for the expenditures associated with making loans to encourage business retention and expansion. The moneys in the Unrestricted Business Loan Fund came from an Industrial Development Grant the Agency received from the Farmers Home Administration and the moneys that were transferred to the Agency from the Fortuna Economic Development Corporation (FEDC) when it was disincorporated. The CDBG Restricted Business Loan Fund was originally funded from the CDBG grants for business expansion and attraction efforts.

GOALS AND OBJECTIVES

To provide loans to encourage and promote business and economic development.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The FMHA Businees Loan Fund and the FEDC Business Loan Fund (1981 CDBG Fund) are now combined in one fund, the Unrestricted Business Loan Fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
CDBG Resricted Business Loan Fund			Fund (830) Dept. (7300)				
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Contract Services	6015	0	0	0	0	0	0
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	459,227	0	621,673
Property Acquisition	7700	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$459,227**	**$0**	**$621,673**
Unrestricted Business Loan Fund			Fund (836) Dept. (7315)				
Project Supplies	5500	$1,867	$0	$0	$0	$0	$0
Program Administration	6050	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	828,936	0	867,063
Bad Debts	7800	0	0	0	0	0	0
Total		**$1,867**	**$0**	**$0**	**$828,936**	**$0**	**$867,063**
Total		**$1,867**	**$0**	**$0**	**$1,288,163**	**$0**	**$1,488,736**

HOME GRANT PROGRAM

Home Grant Fund

PURPOSE

HOME Grant awards are used by the Agency to help provide affordable housing. The project completed in 2004-05, the Fortuna Meadows Senior Village, provides 36 HOME-Assisted Units to eligible senior citizens for rent. The Fortuna Family Apartments, completed in 2007-08, provides 24 Home-Assisted units of affordable housing.

GOALS AND OBJECTIVES

The major goal of this fund is to provide affordable housing in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2004-05	Actual 2005-06	Actual 2006-07	Budget 2007-08	Estimate 2007-08	Request 2008-09
Home Grant Loan	$1,835,314	$0	$3,412,400	$455,333	$100	$0
Trustee Fees	87,500	0	0	87,500	87,500	0
Advertising	0	297	0	0	0	0
Total	**$1,922,814**	**$297**	**$3,412,400**	**$542,833**	**$87,600**	**$0**

CAPITAL IMPROVEMENT PROJECTS

		Funding Source	Budget 2008-09
	COMMUNITY IMPROVEMENTS		
Fund 860			
9260	ADA Project Grant - Curb Cuts/Sidewalk Realignment	CDBG	$125,000
9489	Sidewalk ADA Reconstruction - District Wide	GF Loan	25,000
0990	Tree Hazard / Maintenance - District Wide	GF Loan	5,000
9970	Entrance Beautification and City Landscaping	GF Loan	15,000
	Total		**$170,000**
Fund 880	***DRAINAGE SYSTEM IMPROVEMENTS***		
9306	Reconstruct Ftna Blvd Median Crossing Drains	Drainage Loans	$10,000
9709	Detention Basin Cleaning	Drainage Loans	18,000
0991	Grout Pipe, Fortuna Boulevard @ Les Schwab	Drainage Loans	50,000
	Total		**$78,000**
	Total Capital Improvements		**$248,000**

FUND SUMMARY

CDBG	125,000
Drainage Fund Loans	78,000
General Fund Loans	45,000
Total Capital Improvements	**$248,000**

RESOLUTION NO. 2008-17

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA FOR FISCAL YEARS 2007/2008; 2008/2009; 2009/2010; and 2010/2011

WHEREAS, the City of Fortuna by way of RESOLUTION NO. 2006-25 provided the background, information and procedure through which proposed WATER AND SEWER RATES AND FEES were developed and proposed;

WHEREAS, the results of the 2006 Water and Sewer Rate Studies and the proposed rates and fees are identified in this Resolution; and

WHEREAS, the City Council declared its intention through the adoption of Resolution 2006-25 on May 31, 2006 to adopt Resolution 2006-30 and directed the City Manager to have all property owners within the City of Fortuna to be noticed of the City Council's intention to increase water and sewer rates and fees; and

WHEREAS, the City Council held a public hearing on July 27, 2006 to written protest from property owners, and

WHEREAS, the City Council has determined that less then 50% of the property owners has submitted written protests, and

WHEREAS, the City Council has determined the necessity to increase water and sewer rates and fees to continue the efficient and responsible operation of the City's water and sewer system now and into the future for the benefit and welfare of the residents and businesses within the City; and

WHEREAS, the City Council has determined that the rates and fees are reasonable and necessary and reflect the fair and equitable distribution of the utility system costs to the users of the City's water and sewer facilities; and

WHEREAS, the City Council adopted Resolution 2006-30 effective September 1, 2006 which established various water and sewer rates and fees; and

WHEREAS, it has been determined that minor corrections and clarifications to both wording and format of **Water and Sewer Rates & Fees** Resolution 2006-30 are warranted and appropriate.

NOW, THEREFORE, BE IT IS RESOLVED by the City Council of the City of Fortuna, that Resolution 2008-17 is hereby adopted and becomes effective on July 1, 2008.

PASSED AND ADOPTED on this 16th day of June 2008 by the following vote:

Ayes: Councilman Berti, Glaser, Strehl, Mayor Pro Tem Whitchurch, Mayor Campbell
Noes: None
Absent: None
Abstain: None

John A. Campbell, Mayor, City of Fortuna

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION NO. 2008-17

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA FOR FISCAL YEARS 2007/2008; 2008/2009; 2009/2010; and 2010/2011

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Sewer Service Charges

a. Inside City Limits

The rate of sewer service monthly charges are hereby established as follows:

2006-2007

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 21.54 plus $4.79/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 21.10 plus $4.69/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 27.62 plus $6.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 55.83 plus $12.41/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 446.27 plus $17.23/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 100.83 plus $3.89/100 Cubic Feet over 2590.

2007-2008

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 33.14 plus $7.36/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 32.47 plus $7.22/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 42.47 plus $9.44/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 85.78 plus $19.06/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 685.51 plus $26.47/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 151.20 plus $5.84/100 Cubic Feet over 2590.

2008-2009

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 36.02 plus $8.00/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 35.33 plus $7.85/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 45.64 plus $10.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 90.30 plus $20.07/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 717.48 plus $27.70/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 156.02 plus $6.02/100 Cubic Feet over 2590.

2009-2010

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 37.41 plus $8.31/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 36.69 plus $8.15/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 47.36 plus $10.52/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 93.55 plus $20.79/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 742.98 plus $28.69/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 162.00 plus $6.25/100 Cubic Feet over 2590.

2010-2011

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 38.75 plus $8.61/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 38.02 plus $8.45/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l.	$ 49.02 plus $10.89/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 96.69 plus $21.49/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 767.56 plus $29.64/100 Cubic Feet over 2590.
Palmer Creek CSD	$ 168.02 plus $6.49/100 Cubic Feet over 2590.

b. Outside the City Limits

The rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Multiple Unit Sewer Rate Calculation

The sewer rates for residential multiple units will be calculated by multiplying the residential rate by the number of units.
If a commercial establishment has multiple units, the highest user class rate will be used and multiplied by the number of units.

d. Summer Usage Charge

Residential Sewer rates for the months of May through October will be based upon an average water usage from the previous winter months of November through April.

e. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly sewer rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

f. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

Special Agreements – BOD – TSS - Flow

Under the provision of FMC 13.32.130, special arrangements between the City and any industrial concern can be made whereby the strength and character of the wastewater can be used to determine the appropriate billing charges for the discharge and treatment of the wastewater. The following tables list the charges to apply Biological Oxygen Demand (BOD), Total Suspended Solids (TSS) and Volume (Flow).

2006-2007

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 0.80	$ 0.74	$ 2.76
Light Commercial	$ 0.80	$ 0.74	$ 2.76
Medium Commercial	$ 0.80	$ 0.74	$ 2.76
Heavy Commercial	$ 0.80	$ 0.74	$ 2.76
Industrial	$ 0.80	$ 0.74	$ 2.76
Palmer Creek	$ 0.72	$ 0.66	$ 2.38

2007-2008

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.24	$ 1.14	$ 4.25
Light Commercial	$ 1.24	$ 1.14	$ 4.25
Medium Commercial	$ 1.24	$ 1.14	$ 4.25
Heavy Commercial	$ 1.24	$ 1.14	$ 4.25
Industrial	$ 1.24	$ 1.14	$ 4.25
Palmer Creek	$ 1.14	$ 1.04	$ 3.45

2008-2009

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.28	$ 1.17	$ 4.80
Light Commercial	$ 1.28	$ 1.17	$ 4.80
Medium Commercial	$ 1.28	$ 1.17	$ 4.80
Heavy Commercial	$ 1.28	$ 1.17	$ 4.80
Industrial	$ 1.28	$ 1.17	$ 4.80
Palmer Creek	$ 1.17	$ 1.07	$ 3.58

2009-2010

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.32	$ 1.21	$ 5.00
Light Commercial	$ 1.32	$ 1.21	$ 5.00
Medium Commercial	$ 1.32	$ 1.21	$ 5.00
Heavy Commercial	$ 1.32	$ 1.21	$ 5.00
Industrial	$ 1.32	$ 1.21	$ 5.00
Palmer Creek	$ 1.20	$ 1.10	$ 3.74

2010-2011

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.36	$ 1.25	$ 5.19
Light Commercial	$ 1.36	$ 1.25	$ 5.19
Medium Commercial	$ 1.36	$ 1.25	$ 5.19
Heavy Commercial	$ 1.36	$ 1.25	$ 5.19
Industrial	$ 1.36	$ 1.25	$ 5.19
Palmer Creek	$ 1.23	$ 1.13	$ 3.91

Discharge Fee Schedule

Single discharges of less than 1,000 gallons of petroleum contaminated water as approved by the Public Works Director,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements" plus the cost for actual staff time expended for inspection.
For long term discharge of fully treated ground water,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
Septic discharges,	$100.00 per truckload plus billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
For portable toilet discharges,	
For contaminated water,	
Waste Discharge Permit fee,	$200.00 per each two-year permit period.

Water Service Charges

a. Inside City Limits

Inside the City Limits and the Campton Heights Service Area the rates to be charged for water supplied monthly through meters are as follows:

2006-2007

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 13.42
1	$ 18.23
1 ½	$ 31.35
2	$ 49.70
3	$ 102.16
4	$ 175.59
6	$ 385.41

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.42

2007-2008

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 15.49
1	$ 27.65
1 ½	$ 52.61
2	$ 87.56
3	$ 187.39
4	$ 327.16
6	$ 726.51

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.53

2008-2009

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.20
1	$ 44.00
1 ½	$ 88.72
2	$ 151.32
3	$ 330.20
4	$ 580.63
6	$ 1,296.15

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.64

2009-2010

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.60
1	$ 44.06
1 ½	$ 88.09
2	$ 149.72
3	$ 325.82
4	$ 572.36
6	$ 1,276.76

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.77

2010-2011

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 23.04
1	$ 44.07
1 ½	$ 87.21
2	$ 147.61
3	$ 320.16
4	$ 561.73
6	$ 1,251.95

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.90

b. Outside City Limits

Outside the City Limits and Campton Heights Service Area the rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Summer Usage Charge

Between May and October each year summer water rates will be in effect for all customers. The summer rates will provide each customer under the base rate with an additional 250 cubic feet of water each month.

d. Multiple Unit Water Rate Calculation

The water rates for multiple units will be calculated by multiplying the lowest base charge fee and the usage charge by the number of units.

e. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month.

f. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly water rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

Water Service Deposit, Delinquent Shut Off Fee and NSF Check Charge

A deposit will be made by the consumer to the department for turning on the water supply when requested by the consumer to do so incident to the opening of a new account.

2006-2007

Deposit	$ 75.00 New Customers $ 100.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $100.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 20.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2007-2008

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2008-2009

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2009-2010

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2010-2011

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

Backflow Prevention Devices

An additional monthly fee will be charged to those services that are required to maintain testable backflow prevention devices are as follows:

2006-2007

3/4 and 1 inch	$ 3.36
Greater than 1 inch	$ 4.95

2007-2008

3/4 and 1 inch	$ 3.69
Greater than 1 inch	$ 5.45

2008-2009

3/4 and 1 inch	$ 4.06
Greater than 1 inch	$ 5.99

2009-2010

3/4 and 1 inch	$ 4.47
Greater than 1 inch	$ 6.59

2010-2011

3/4 and 1 inch	$ 4.91
Greater than 1 inch	$ 7.25

Fire Hydrant Meter Deposit

A deposit will be charged for the use of a City fire hydrant meter for construction and development purposes. The monthly rates to be charged for the use of a City fire hydrant meter shall be as follows:

2007 - 2008

Deposit	$650.00
Charges	$ 25.00 monthly fee plus $2.30 per 100 cubic feet

2008 - 2009

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.46 per 100 cubic feet

2009 - 2010

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.66 per 100 cubic feet

2010 - 2011

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.85 per 100 cubic feet

Sale of Bulk Water

Customers purchasing water in bulk from the City of Fortuna shall pay a usage charge equal to the current residential rate for services outside the City limits. Bulk water shall only be taken from a location specified by the City.

Standby Fire Service Capacity Charge

The monthly rates to be charged for private standby fire sprinkler services connected to the water system shall be as follows:

2006-2007

Size Fire Service	Monthly Charge
2 inch	$ 13.31
3 inch	$ 20.27
4 inch	$ 30.02
6 inch	$ 57.87
8 inch	$ 96.86
10 inch	$ 146.99

2007-2008

Size Fire Service	Monthly Charge
2 inch	$ 18.29
3 inch	$ 31.54
4 inch	$ 50.09
6 inch	$ 103.10
8 inch	$ 177.31
10 inch	$ 272.72

2008-2009

Size Fire Service	Monthly Charge
2 inch	$ 27.22
3 inch	$ 50.96
4 inch	$ 84.20
6 inch	$ 179.17
8 inch	$ 312.13
10 inch	$ 483.08

2009-2010

Size Fire Service	Monthly Charge
2 inch	$ 27.54
3 inch	$ 50.91
4 inch	$ 83.64
6 inch	$ 177.13
8 inch	$ 308.03
10 inch	$ 476.32

2010-2011

Size Fire Service	Monthly Charge
2 inch	$ 27.89
3 inch	$ 50.79
4 inch	$ 82.85
6 inch	$ 174.47
8 inch	$ 302.73
10 inch	$ 467.63

Installation Fees for Water System

There is hereby established fees for new connections to the City's Water System based upon the size of the meter to be installed and the availability of a water main in the street fronting the property. The fees for said water service shall be based upon one of the following conditions:

a. Service Line Installation

If the water service connection requires a service line to be installed to the property line and the setting of a water meter, the fee shall be as follows:

2006-2007

Size of Meter in Inches	**Charge**
¾	$ 612.00
1	$ 743.00
1 ½	$1127.00
2	$1318.00

2007-2008

Size of Meter in Inches	**Charge**
¾	$ 674.00
1	$ 818.00
1 ½	$1240.00
2	$1450.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 742.00
1	$ 900.00
1 ½	$1364.00
2	$1595.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 817.00
1	$ 990.00
1 ½	$1501.00
2	$1755.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 899.00
1	$1089.00
1 ½	$1652.00
2	$1931.00

b. Set Meter Only

If the service line and the meter box have been installed at the property line, the fee shall be as follows:

2006-2007

Size of Meter in Inches	Charge
¾	$ 200.00
1	$ 270.00
1 ½	$ 490.00
2	$ 635.00

2007-2008

Size of Meter in Inches	Charge
¾	$ 220.00
1	$ 297.00
1 ½	$ 539.00
2	$ 699.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 242.00
1	$ 377.00
1 ½	$ 593.00
2	$ 769.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 267.00
1	$ 415.00
1 ½	$ 653.00
2	$ 846.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 294.00
1	$ 457.00
1 ½	$ 719.00
2	$ 931.00

c. ***Installations Greater than 2 Inches***

Any meter or service installation larger than sizes listed herein shall be charged the actual cost of labor and materials necessary for the installation.

d. ***Main Line Extensions***

If a main line extension is required to reach the property, the fee for said extension shall be determined by the actual cost of labor and materials based upon size of the line required. The minimum line size for said main line extensions shall be six (6) inches.

e. ***Backflow Prevention Devices (BPD) (if required)***

A backflow device shall be required on all connections with a secondary source of water and all irrigation services directly connected to the system. The fee shall be as follows:

2006-2007

Size of BPD in Inches	Charge
¾	$ 193.00
1	$ 228.00
1 ½	$ 270.00
2	$ 359.00

2007-2008

Size of BPD in Inches	Charge
¾	$ 213.00
1	$ 251.00
1 ½	$ 297.00
2	$ 395.00

2008-2009

Size of BPD in Inches	Charge
¾	$ 235.00
1	$ 277.00
1 ½	$ 327.00
2	$ 435.00

2009-2010

Size of BPD in Inches	Charge
¾	$ 259.00
1	$ 305.00
1 ½	$ 360.00
2	$ 479.00

2010-2011

Size of BPD in Inches	Charge
¾	$ 285.00
1	$ 336.00
1 ½	$ 396.00
2	$ 527.00

Water System Capital Connection Fees

a. Inside City Limits

There shall be collected and deposited into the Water System Capital Improvement Fund a capital connection fee for any new connection to the Fortuna Water System charged per unit of service.

Basis for Connection Fees - Capital Cost Buy-in

Water System Connection Fees charged based on meter size, with the base fee for a Living Unit Equivalent (LUE) being for a 5/8 x 3/4 inch meter. Larger meters charged based on capacity (area), same basis as used for monthly rates.

*** Rates effective on date of Building Permit submittal**

2006-2007

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2006-2007**
5/8" x 3/4" Inside	1.00	$ 1,855.00
5/8" x 3/4" Outside	1.50	$ 2,782.50
1" Inside	2.56	$ 4,748.80
1" Outside	3.84	$ 7,123.20
1 1/2" Inside	5.76	$ 10,684.80
1 1/2" Outside	8.64	$ 16,027.20
2" Inside	10.24	$ 18,995.20
3" Inside	23.04	$ 42,739.20
4" Inside	40.96	$ 75,980.80
6" Inside	92.16	$ 170,956.80

2007-2008

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2007-2008**
5/8" x 3/4" Inside	1.00	$ 2,003.00
5/8" x 3/4" Outside	1.50	$ 3,004.50
1" Inside	2.56	$ 5,127.68
1" Outside	3.84	$ 7,691.52
1 1/2" Inside	5.76	$ 11,537.28
1 1/2" Outside	8.64	$ 17,305.92
2" Inside	10.24	$ 20,510.72
3" Inside	23.04	$ 46,149.12
4" Inside	40.96	$ 82,042.88
6" Inside	92.16	$ 184,596.48

2008-2009

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2008-2009**
5/8" x 3/4" Inside	1.00	$ 2,059.00
5/8" x 3/4" Outside	1.50	$ 3,088.50
1" Inside	2.56	$ 5,271.04
1" Outside	3.84	$ 7,906.56
1 1/2" Inside	5.76	$ 11,859.84
1 1/2" Outside	8.64	$ 17,789.76
2" Inside	10.24	$ 21,084.16
3" Inside	23.04	$ 47,439.36
4" Inside	40.96	$ 84,336.64
6" Inside	92.16	$ 189,757.44

2009-2010

Water Service Living Unit Equivalents		
Meter Size	LUE	2009-2010
5/8" x 3/4" Inside	1.00	$ 2,112.00
5/8" x 3/4" Outside	1.50	$ 3,168.00
1" Inside	2.56	$ 5,406.72
1" Outside	3.84	$ 8,110.08
1 1/2" Inside	5.76	$ 12,165.12
1 1/2" Outside	8.64	$ 18,247.68
2" Inside	10.24	$ 21,626.88
3" Inside	23.04	$ 48,660.48
4" Inside	40.96	$ 86,507.52
6" Inside	92.16	$ 194,641.92

2010-2011

Water Service Living Unit Equivalents		
Meter Size	LUE	2010-2011
5/8" x 3/4" Inside	1.00	$ 2,165.00
5/8" x 3/4" Outside	1.50	$ 3,247.50
1" Inside	2.56	$ 5,542.40
1" Outside	3.84	$ 8,313.60
1 1/2" Inside	5.76	$ 12,470.40
1 1/2" Outside	8.64	$ 18,705.60
2" Inside	10.24	$ 22,169.60
3" Inside	23.04	$ 49,881.60
4" Inside	40.96	$ 88,678.40
6" Inside	92.16	$ 199,526.40

b. *Outside City Limits*

For any new connection outside the City of Fortuna connecting to the Fortuna Water System an additional "Buy in" fee will be collected and deposited into the Water System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

C. *Drake Hill Capital Connection*

For any new connection south of Drake Hill Road and serviced by the Drake Hill Road pump station and connecting to the Fortuna Water System there shall be an additional charge for each unit of service.	$ 2484.00

Wastewater Capital Connection Fees

a. *Inside City Limits*

The capital connection fees for any service inside or outside the City of Fortuna, connecting to a public sewer, shall be collected and deposited into the Wastewater Capital Reserve.

Basis for Connection Fees - Capital Cost Buy-in

Sewer System Connection Fees charged based on fixture units, with the base fee for a Living Unit Equivalent (LUE) being for a single family home with one bathroom, kitchen, dishwasher and washing machine having 14 fixture units. Larger homes, commercial and industrial fees would be determined by dividing the total number of fixture units by 14 and multiplying by the base fee for a single LUE.

The unit equivalent of plumbing fixtures and devices shall be based on the size of the trap required or the rated discharge capacity in gpm (gallons per minute) in accordance with the Uniform Plumbing Code.

Fixture Unit rates will apply to all applicable Building Permits.

***Rates effective on date of Building Permit submittal**

Basis for Connection Fees – Addition of a Second LUE within an Existing LUE

The connection fee for the addition of a second LUE that is created entirely within the foundation footprint of an existing LUE and where a portion of the existing plumbing fixtures are incorporated into the second LUE from the existing LUE, the connection fee shall be calculated based solely upon the new and addition fixture units that are added to the second LUE.

2006-2007

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2006-2007**
Up to 14 fixture units	1.00	$ 3,341.00
Per additional fixture unit	0.07	$ 238.64
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,250.14
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,341.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 5,966.07

2007-2008

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2007-2008**
Up to 14 fixture units	1.00	$ 3,552.00
Per additional fixture unit	0.07	$ 253.71
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,581.71
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,552.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,342.86

2008-2009

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2008-2009**
Up to 14 fixture units	1.00	$ 3,837.00
Per additional fixture unit	0.07	$ 274.07
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,029.57
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,837.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,851.79

2009-2010

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2009-2010**
Up to 14 fixture units	1.00	$ 4,135.00
Per additional fixture unit	0.07	$ 295.36
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,497.86
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,135.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,383.93

2010-2011

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2010-2011**
Up to 14 fixture units	1.00	$ 4,445.00
Per additional fixture unit	0.07	$ 317.50
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,985.00
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,445.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,937.50

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Wastewater System, an additional "Buy in" fee will be collected and deposited into the Wastewater System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

RESOLUTION NO. 2008-16

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING VARIOUS FEES, SERVICE CHARGES AND TAXES WITHIN THE CITY OF FORTUNA FISCAL YEAR 2008/2009

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RESOLUTION NO. 2008-16
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING VARIOUS FEES, SERVICE CHARGES AND TAXES WITHIN THE CITY OF FORTUNA

FISCAL YEAR 2008/2009

WHEREAS, the City of Fortuna establishes fees on a yearly basis to coincide with the passing of the Annual Budget; and

WHEREAS, the staff has prepared the following fee schedules based upon the economic data and related cost estimates of providing the service involved and constructing capital improvements; and

WHEREAS, California Government Code authorizes local agencies to charge fees to cover their expenses for services they provide; and

WHEREAS, the study completed by the staff showed that certain fees were found to be below the recovery rate and, therefore, need to be adjusted; and

WHEREAS, the City Council held a public hearing to receive testimony from the staff and public on the proposed fee schedule.

NOW, THEREFORE, BE IT RESOLVED by the City of Fortuna that the following fees, services and taxes are found to be reasonable and are hereby established:

1. *Business License Taxes*

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

a. *License Fees - General, Inside City*

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	$0	to	$10,000	$20
B	10,001	to	20,000	30
C	20,001	to	40,000	45
D	40,001	to	80,000	65
E	80,001	to	140,000	85
F	140,001	to	260,000	110
G	250,001	to	500,000	160
H	500,001	to	900,000	210
I	900,001	to	1,400,000	280
J	1,400,001	to	2,000,000	350
K	In Excess of		2,000,000	465

b. *License Fees - Rentals - Residences/Apartments*

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city. The fee for such license shall be sixteen dollars ($16.00) per year for the first four units and four dollars ($4.00) for each additional unit over four.

c. *License Fees - Rentals - Commercial*

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

d. *License Fees -Delivery Vehicles*

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

e. *License Fees – Nonresident Contractors*

Every person not having a fixed place of business within the City, who engages in business of contracting within the City, shall pay a license fee of five dollars ($5.00) per day; provide, that any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.

f. *License Fees - Other Nonresidential Businesses*

Every person not having a fixed place of business within the City, who engages in business with the City, is not subject to Subsection (d) or (e), shall pay a license fee of five dollars ($5.00) per day: provided, that any such person may elect to pay a license fee under Section 1, Subsection (a) measured by gross receipts from business done within the City.

g. *License Fees -Carnivals*

Every person owning, maintaining, conducting or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee of fifty dollars ($50.00) per day, and an additional fee or charge five dollars ($5.00) per day for each and every separate show, attraction or exhibition carried on by such person conducting such carnival after such special permit has been granted, all of which fees shall be collected in advance.

h. *License Fees - Circuses and Kindred Performances*

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates; One-ring circus, fifty dollars ($50.00) per day, two or more ring circus, one hundred dollars ($100.00) per day.

i. *License Fees - Coin Operated Entertainment Devices*

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

j. *License Penalties*

Business License penalties are 18% per annum for amounts determined due based upon audit review. Business License penalties are 25% of the license fee per month, not to exceed 100% of the Business License Fee.

2. *Water & Sewer Fees*

Water and Sewer fees are located in Rate Resolution 2008-17

3. *Community Development Fees for Services*

a. *Type of Permit or Fee:*

Type of Permit or Fee	Proposed Fees
Minor Subdivision (4 or fewer lots)	$ 500 Plus $ 50 /Parcel
Major Subdivision (5 or more lots)	$ 600 Plus $ 60 /Parcel
Subdivision Construction Agreement	$ 500 plus bonding
Lot Line Adjustment	$ 300
Use Permit	
EIR	Actual Cost
Initial Studies	$ 750
Zoning Administrator	$ 80
Exempt From CEQA	$ 250
Not Exempt From CEQA	$ 650
Assemblages	
(Per Municipal Code, Section 17.54.070)	
Under 500	$ 100
500 +	$ 250
Variance	$ 350
Zone Reclassification/General Plan Amend	$ 750
Design Review Permit	$ 200
Pre-Application Meeting	No Charge
Additional Public Hearing	$ 250
Extensions of an Approval	$ 125
Appeal of a Decision	$ 400
Permit Modification or Amendments	$ 175
Surveyor Map Check Fees	
Map Check Fees	$ Actual Cost
Map Delivery, Return, and Recording	$ Actual Cost
City Map Check Fees	
Parcel Map	$ 300
Final Map	$ 450
Recheck	$ 125
Engineering Plan Check & Inspection Fee	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
More than $200,000	0.50% of improvement cost
Engineering Inspection Fee	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
More than $200,000	0.50% of improvement cost
Record of Drawing Deposit (as built)	$3000
Encroachment Permit	$ 75
Nonprofit	$ 50
Street Closure Permit	$ 75
Nonprofit	$ 50
Chamber of Commerce – Holiday Signage on Fortuna Blvd)	$ 25
Overhead Banners in Public Right of Way	$ 50
Special Engineering Studies & Reviews	Actual Cost
Abandonment	$ 250
Rebate and Payback Agreements	$ 300
Downtown Parking In-Lieu	$2,180

b. *Fees Cumulative*

The fees are cumulative.

c. *Permit Fees - General*

All fees for building, electrical, plumbing and other related permits shall be *one hundred and five percent (105%)* as set forth in the current Uniform Administrative Code, 1997 Edition, International Conference of Building Officials. *Building valuation calculations shall be based on the most current ICBO Building Valuation Data Guide with a modifier of one hundred percent (100%).*

d. *Seismic Fee*

i. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars ($10.00) per one hundred thousand dollars ($100,000.00), with appropriate fractions thereof.

ii. All other buildings shall be assessed at the rate of twenty-one dollars ($21.00) per one hundred thousand dollars ($100,000.00) with appropriate fractions thereof.

iii. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents ($ 0.50), whichever is the higher.

4. *Drainage Fees*

The following fees shall be collected by the City of Fortuna prior to the filing of any parcel map, final map, or prior to the issuance of any building permit. These fees shall be paid into the City's Drainage Facilities Fee Fund.

a. *Subdivisions:*

i. Vacant Parcels

A fee of six hundred dollars ($600.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

ii. Developed Parcels

Parcels developed prior to 1985 shall pay a drainage fee of thirty-two cents ($0.32) per square foot for all impervious surface coverage on the parcel.

b. *Building Permits*

i. Fee

A drainage fee of thirty-two cents ($0.32) per square foot of impervious surface coverage created shall be paid prior to the issuance of any building permit.

ii. **Subdivision Credit**

A drainage fee calculated upon the issuance of a building permit shall be reduced by the amount of the drainage fee paid for drainage improvements constructed for the parcel. The reduced building permit drainage fee shall only apply to the initial building permit approved for the development of the parcel. All subsequent building permits for the construction of buildings or additions and modifications shall pay the building permit drainage fee for that additional work.

c. *Impervious Surface Coverage*

The amount of impervious surface coverage created by new structures included in building permit applications or existing when a subdivision application is approved shall be determined by the Building Official. Impervious surface coverage shall include residential dwellings and accessory structures, commercial buildings, garages, carports, parking lots, driveways, sidewalks, and other such impermeable surfaces.

5. *Traffic Impact Fees-Home Avenue*

The following fees shall be collected by the City of Fortuna from all property located on Home Ave. or any street or private drive that connects to Home Ave. as described in Resolution 90-14 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. *Subdivisions*

A fee of two thousand one hundred and thirty seven dollars and fifty cents ($2,137.50) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of four thousand two hundred and seventy five dollars ($4,275.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 9 (a).

6. *Traffic Impact Fees-Hillside Drive*

The following fees shall be collected by the City of Fortuna from all property located on Hillside Drive or any street or private drive that connects to Hillside Drive as described in Resolution 95-07 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. *Subdivisions*

A fee of one thousand three hundred ten dollars ($1,310.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of two thousand six hundred twenty dollars ($2,620.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 10 (a).

7. *Arterial and Collector Road Extensions and Expansions*

A fee established under this Section shall be for all residential developments within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

a. *Subdivisions*

A fee of three hundred and five dollars ($305.00) for each vacant parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of six hundred and ten dollars ($610.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under Section 11(a).

c. *Waiver of Sidewalks and/or Parking Lane*

The fees established under this Section shall be collected for all development projects for which a sidewalk and parking lane has been waived within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

i. Subdivisions

A fee of one dollar and fifty cents/square foot of paving ($1.50/square foot) shall be paid prior to the filing of any parcel map or final map for any parking lane that has been waived. Such fee shall be based on the amount of paving that would normally be required.

ii. Building Permits

A fee of one dollar and fifty cents/square foot of paving ($1.50/square foot) shall be paid for any parking lane that is waived. Such fee shall be based on the amount of paving that would normally be required. A person shall receive a credit for any fees paid under Section 10 (C) (1).

iii. Fund

The fees collected under this section shall be paid into the "Collector and Arterial Street Improvement Fund."

8. *Park Use Fees*

a. *Picnic Area Rental*

Group Picnic Area Rental

Number of Persons	Use Fee	Deposit Fee
0-50	$100.00	$ 75.00
51-100	$150.00	$100.00
101-300	$200.00	$150.00
301-500	$300.00	$200.00
500 +	$400.00	$200.00 + any additional costs to the City associated with the event

Small Picnic Area Rental

Use Fee	Deposit Fee
$35.00	$35.00

b. *Rodeo Grounds & Grand Stand*

All functions using the Rodeo Ground and Grand Stand area, except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee of two hundred dollars ($200.00) per day and be required to provide a refundable security and cleanup deposit of two hundred dollars ($200.00) and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

c. *Exemptions*

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees: Fortuna Redwood Logging Competition, Art and Wine in the Park/VFW Barbecue, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Blood Bank, Boy Scout Troop 7, Brownie Troop #205 Girl Scouts, Brownies, Craf-T-Crafters, Cub Scouts Pack 47 Den, Eel River Orchid Alliance, Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

9. *Pavilion Use Fees*

a. Resident Use*	$ 25.00 per hour Monday through Thursday only.
b. Nonresident Use*	$ 35.00 per hour Monday through Thursday only.
c. Entire Day Rental*	$300.00 per day Sun - Thurs $500.00 Fri & Sat

***All of the above require a $100.00 cleaning deposit.**
User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

d. Skating	Ages 6 & over $4.00 Ages 5 & under $2.50 Non-skater minor $2.00 Skate Rentals $0.50
e. Private Skating Parties*	Up to 30 people $70.00 Over 30 an additional $2.00 per person.
f. Private Party during Public Skate	$ 20.00 for room only (includes 5 admissions)

***(Fee no longer charged for Bar Area Use)**

g. Open Recreation/Open Basketball	$ 1.00 per person

10. *Rohner Recreation Hall*

Residents: $15.00 per hour and $50.00 cleaning deposit.
Nonresidents: $20.00 per hour and $50.00 cleaning deposit.

11. *Recreation Class Contractor Fees*

a. *All activity class contractors*

25% of gross revenues (excluding materials fee)

12. *Recreation Program Fees*

a. *Basketball*

i. Adult Men and Women

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

1. Resident: $ 5.00 per individual
2. Nonresident: $10.00 per individual

ii. Youth

$30.00 per individual
$25.00 per sibling

iii. Basketball Camp

$60.00 per individual
$55.00 per sibling

iv. Summer Basketball League

$30.00 per individual
$25.00 per sibling

b. *Softball/Hardball/Soccer*

i. Adult Men and Women

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

1. Resident: $ 5.00 per individual
2. Nonresident: $10.00 per individual

ii. Adult Field Reservation Fee

$10.00 per hour

iii. Adult Hardball Game Use Fee

$20.00 per game, based on 1 ½ hours

iv. Softball/Hardball Tournaments

$50.00 per field/day

v. Adult Soccer

$20.00 per game, based on 1 ½ hours

c. *Private Sport Camps, Tournaments, Programs, Events*

i. With City co-sponsorship

No fee

ii. No City co-sponsorship

Field/Facility rates apply

d. *Nonresident fee*

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult: $10.00 per individual

e. *Other Programs*

Summer Fun & Kiddie Camp

Daily drop-in rate	$ 20.00 per day $ 17.00 per sibling(15% discount)
½ Day rate	$ 13.00 per child
Weekly rate	$ 80.00 per child $ 68.00 per sibling $ 55.00 ½ day weekly $ 46.75 ½ day sibling weekly

Paid in advance		**First child**	**Sibling**
2 weeks	Full Day	$ 150.00	$ 127.50
	½ Day	$ 105.00	$ 89.25
3 weeks	Full Day	$ 225.00	$ 191.25
	½ Day	$ 150.00	$ 127.50
4 weeks	Full Day	$ 300.00	$ 255.00
	½ Day	$ 195.00	$ 165.75
5 weeks	Full Day	$ 375.00	$ 318.75
	½ Day	$ 235.00	$ 199.75
6 weeks	Full Day	$ 440.00	$ 374.00
	½ Day	$ 275.00	$ 233.75
7 weeks	Full Day	$ 500.00	$ 425.00
	½ Day	$ 310.00	$ 263.50
8 weeks	Full Day	$ 555.00	$ 471.75
	½ Day	$ 345.00	$ 293.25
9 weeks	Full day	$ 605.00	$ 514.25
	½ Day	$ 380.00	$ 323.00
10 weeks	Full Day	$ 650.00	$ 552.50
	½ Day	$ 410.00	$ 348.50

Family rate eligibility based on concurrent enrollment

Swim Program	$ BASED ON COSTS
After School Recreation *Fees based on Grant Funding & actual costs realized by the City.	$ 5.00 per day

Inservice Day/Recreation Week	$ 20.00 per day for first child $ 17.00 per day for additional children
1st Child Rate	$ 80.00 prepay for entire week (5 days) $ 50.00 prepay for 3 day program $130.00 prepay for 8 day program
Sibling Rate	$ 80.00 prepay for entire week (5 days) $ 40.00 prepay for 3 day program $108.00 prepay for 8 day program
Drop in rate	$ 20.00 per day

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

13. Fees for Dogs

a. License

i. The owner of every dog within the incorporated area of the city shall pay a license fee of $5.00-one year, $9.00-two years, and $12.00-three years for spayed or neutered, $20.00-one year, $32.00-two years, $44.00-three years for other dogs. Free for spayed or neutered dogs owned by Senior Citizens, 62 and over.

ii. For failure to pay a license fee when due, a penalty of $10.00 in addition to the regular license fee, beginning on August 1 of the expiration year, or thirty days after the dog is brought into the City, or within 30 days after the puppy has reached the age of 4 months, will be charged.

14. Animal Control Fees

a. Violations

i. First violation within a 12-month period - $50.00 fee, additional $35.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

ii. Second violation within a 12-month period - $100.00 fee, additional $50.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

iii. Third and subsequent violations, within a 12-month period - $150.00 fee, additional $100.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

iv. Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.

b. Shelter Drop-off fees

i. There is a drop-off fee of $25.00 per dog or cat plus spaying or neutering fees.

ii. There is a drop-off fee of $50.00 per litter of dogs and cats.

iii. There is a fee of $75.00 per adoption.

15. *Miscellaneous Police Fees*

a. Ticket sign off (other than Fortuna citation)	$ 10.00
b. Photo Copy of reports	$ 15.00 per request
c. VIN Verification / Ticket Sign-off	$ 10.00
d. Fingerprinting Fee	$ 20.00 per card
e. Bicycle License Fee	$ 1.00 and $.50 renewal fee
f. Police Response Fees	
	1. 3rd false alarm during calendar year-$25.00
	2. 4th & subsequent false alarm $50.00
	3. Second or subsequent response to disorderly party-actual expense.
g. D.U.I. Administration charge	Actual Costs not to exceed $1000.00
h. Keeper of Nuisance Dog	$100.00 or Actual Cost

i. Parking Penalty Assessments

Violation	Penalty	City	County	Late Penalty
Time Zones	$20	$15	$5	$43*
Colored Curbs	$25	$20	$5	$53*
Posted No Parking	$25	$20	$5	$53*
Abandoned Vehicle	$35	$30	$5	$73*
22500 (a/b/e/f) CVC	$25	$20	$5	$53*
22502 (a) CVC	$25	$20	$5	$53*
22500 (d/g/h/k) CVC	$35	$30	$5	$73*
22500 (I) CVC	$50	$45	$5	$103*
22500.1 CVC	$35	$30	$5	$73*
22514 CVC	$35	$20	$5	$73*
22515 CVC	$35	$30	$5	$73*
22517 CVC	$35	$30	$5	$73*
22521 CVC	$35	$30	$5	$73*
22507.8a CVC	$330	$325	$5	$663*
22522 CVC	$330	$325	$5	$663*
M/C Violations	$30	$25	$5	$63*

*** $3 to DMV**

i. Government Code 76100 & 76101: Penalty includes $2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and $2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).

ii. Delinquent penalty consists of the original penalty plus a late fee equal to the original penalty plus $3.00 administrative charge for the DMV hold.

iii. Distribution funds for 22507.8a and 22522 $250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a $25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a $50.00 assessment (1465.6 PC) deposited into County Trust Fund 3856, Linkages Assessment Fund 3856.

j. **Photographs**	$ 20.00 per roll
k. **Records Research**	$ 15.00 per hour
l. **Solicitors Permits**	$100.00 /year
	$ 25.00 /year/renewal
m. **Naturalization Letter** (No Criminal Conduct)	$ 15.00 per letter
n. **Repossession Fee**	$ 15.00
o. **Civil Court Appearance**	Actual Costs with $250.00 deposit
p. **Concealed Weapons Permit**	DOJ Rate plus FOPD G.O. 94-1
q. **Audio & Video Tape**	$ 20.00/Tape
r. **Vehicle Removal Impound and Release Fee**	$ 75.00 per vehicle To be paid by Money Order or Cash Only

16. *Assessment Fees*

a. *FBID*

The City will levy a benefit assessment fee on all businesses, trades and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

17. *Solid Waste Management Fees*

a. *Fees applicable to the Eel River Disposal & Recovery, Inc. Transfer Station:*

The Following fees shall be collected and paid to the City in accordance with Chapter 3.28 Solid Waste Management Fees, of the Fortuna Municipal Code:

Administration - $0.23/ton.
Curb, Gutter and Sidewalk - $0.20/ton.
Litter Abatement - $0.14/ton.
City Enforcement Program - $0.08/ton.
Household Hazardous Waste Program - $0.50/ton.

Such fees shall be deposited and accounted for in a fund titled "Solid Waste Fund".

18. *Storm Drainage Maintenance Service Charges*

The following monthly user charges shall be assessed each developed parcel, multi-family dwelling unit, or place of business based on the type of use and size of parcel:

	Size of Parcel	
Type of Use	<15,000 sf	>15,000 sf
Commercial	$ 1.75	$ 2.81
Industrial	1.65	2.65
Multi-family	0.45	0.45
Residential	0.55	0.88

19. *Miscellaneous Charges*

a. *Fees*

$ 0.10	Per page
$ 0.15	Per Page Two Sided
$ 10.00	Per Budget
$ 5.00	Per Agenda Packet (No charge to Press) Pick up only
$100.00	Agenda annual subscription (July – June) pick up only
$ 45.00	City Code
$ 25.00	Zoning Ordinance
$ 25.00	Standard Improvement Plan
$ 25.00	General Plan
$ 25.00	Business License Listing
$ 10.00	Fireworks Permit
$ 6.00	Zoning Map (color)
$ 2.00	Zoning Map (black and white)
$ 60.00	Aerial Photo 72 x 42
$ 30.00	Aerial Photo 42 x 28
$ Actual Costs	Special Projects - (Per Hour)
$ 5.00	Tape Copies
$ 2.00	Plan Copies (per sheet)
$ 5.00	DVD Copy of Council Meeting or Planning Comm. Meeting

20. *NOTARIAL SERVICES*

A fee of $10 will be charged for each Notarial Act performed by a City of Fortuna Notary. This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.

21. *Monday Club Rental Fees*

$250.00 per 10-hour time slot and $150.00 deposit for profit groups

$200.00 per 10-hour time slot and $100.00 deposit for nonprofit groups

20% discount for Multiple users (6 times or more per year)

* The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

22. *River Lodge Facility Rental Fees*

a. *Fees*

i. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. The daily rental rates for a 12-hour period are as follows:

Facility and Room	Daily Rental Fee	Square Feet	Capacity Reception	Capacity Classroom	Capacity Banquet
River Lodge					
Fireside Room	$ 155.00	510	40	24	32
Coho Room	$ 260.00	1,000	100	40	64
Steelhead Room	$ 370.00	2,000	220	80	136
Chinook Room	$ 640.00	3,000	340	144	168
Facility	$ 850.00	6,000	660	264	368
Kitchen					
Minimum Charge	$ 145.00				
Per Person Charge	$ 2.20				
Per Person Charge Nonprofit	$ 1.60				
Wedding Package	$ 2500.00 Sun – Thur $ 2750.00 Fri / Sat	River Lodge Wedding Package is a set fee of $2500.00 (Sun - Thur) or $2750.00 (Fri/Sat). A deposit of $500 is used to secure a date and is due at the time the Rental Agreement is submitted. The day prior may be rented for the nonprofit price of the entire facility. If the day prior is not rented to another party, the wedding party may come in to decorate etc. during regular business hours as long as they have proper insurance for that day.			

Note 1: Events exceeding the 12-hour period will be billed for staff time at $25.00 per hour for each staff member.

Note 2: For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.

ii. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes. The cost for extra staff services is $25.00/hour per person. The $25.00/hour staff cost is also charged to move dishes and furniture from River Lodge to the Monday Club.

iii. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

iv **Definition: Nonprofit Organizations**

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.
IRS Code:
501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.
501(c)4 Organized and operated exclusively for promotions of social welfare organizations.
501(c)5 Organized and operated as labor, agricultural or horticultural organizations.
501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.
501(c)7 Organized and operated as social and recreational clubs.
501(c)10 Organized as domestic fraternal societies and operated under the lodge system.
501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

vi. **Yearly Fees**

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

vii. **Fees for Six Hours or Less**

The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

viii. **Linens**

Tablecloth, 8 Foot Rectangle	$ 7.00
Tablecloth, 5 Foot Round	$ 7.00
Table Skirt, 14 Feet Long	$14.00
Napkins, 12 Inch Square	$ 0.40

ix. **Other Services**

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

b. Deposits

i. **Reservation Deposits**

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A security deposit of $200.00 ($500 for wedding package) is required.

ii. **Cancellation Fee**

If event is canceled by LESSEE there will be a $100.00 cancellation fee ($250 for Wedding Package). This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

23. *Senior Bus Fares*

$ 20.00 for the purchase of a 20 ride prepaid punch card.
$ 1.25 per ride without prepaid punch card.

24. *Administrative Adjustments*

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

25. *Effective Date*

This resolution shall take effect July 1, 2008.

PASSED AND ADOPTED on this 16th day of June, 2008 by the following vote:

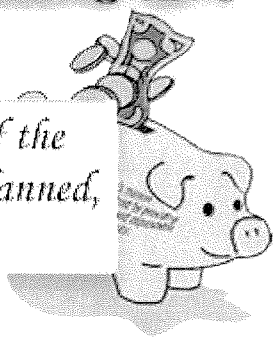
AYES: Councilman Berti, Glaser, Strehl, Mayor Pro Tem Whitchurch, Mayor Campbell
NOES: None
ABSENT: None
ABSTAIN: None

John A. Campbell, Mayor

ATTEST:

Duane V. Rigge, City Clerk

Published Annually by the

Finance Department

The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well-planned, and dependable services to the community