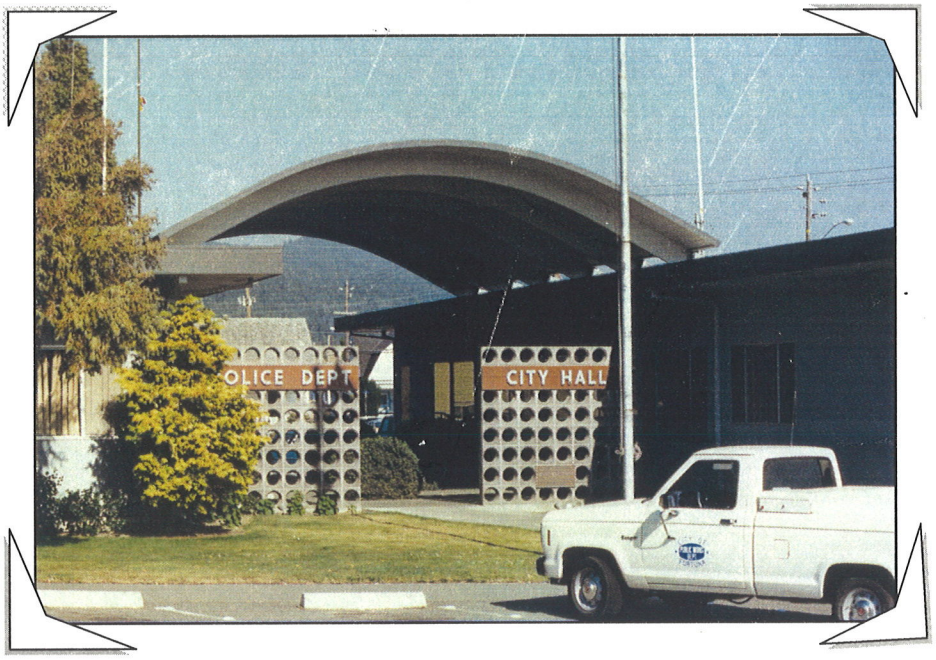

City Hall
1987

2007-2008
City Of Fortuna
Fiscal Year Budget

City Hall
2007

Fortuna Redevelopment Agency

Fortuna Public Improvement Corp.

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City of Fortuna Budget Message

DATE: June 18, 2007

FROM: Duane V. Rigge, City Manager

SUBJECT: 2007-08 Fiscal Year Budget Message

INTRODUCTION

This document contains the 2007-08 Fiscal Year Budgets for the following Agencies:

- City of Fortuna,
- Fortuna Public Improvement Corporation, and
- Fortuna Redevelopment Agency (RDA).

These three budgets represents both the collective work of staff and the direction provided by the City Council and the Fortuna Redevelopment Agency Board during public study sessions held on May 29, 2007.

These three Budgets continue the ongoing practice of making sound financial decisions and providing an excellent level of municipal services without seeking additional taxes such a utility user tax to supplement General Fund expenditures as other communities in California have had to do over the last several years.

There is a separate Fortuna Redevelopment Agency Budget Message at the front of the RDA section.

These Budgets continue the positive trends of previous years and is consistent with the City's Mission Statement, which states:

> ***The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well planned, and dependable services to the community.***

NOTEWORTHY CITY BUDGET ITEMS

- A commitment to maintain a fair salary and wage for City employees by providing a 2.5% cost-of-living adjustment (COLA) for all full-time employees and a comparable COLA for part-time employees. Completed amiable negotiations with the City's three employee associations, which was finalized with new two-year agreements.

- Continue the ongoing commitment to maintain a balanced budget and avoid reoccurring expenditures, which could potentially extend the City beyond its financial means and resources to support in the future.

- A commitment to complete the General Plan Update in the Fall of 2007 and start an annexation study by establishing a line item in the Budget for these projects.

- Commitment to continue investing in the City's future by improving and repairing essential water and sewer infrastructure projects which include the completion of the $14 million upgrade of the Wastewater Treatment Plant and implementing the $7 million of critical water system replacements and improvements including the water treatment facility, upgrading the transmission mains and the replacement and/or repair of three water storage reservoirs.

- A commitment to fund capital improvement projects for the City's roadways and parklands.

GENERAL FUND REVENUE AND EXPENDITURES

- ✓ The proposed General Fund Budget has a projected ending unencumbered cash balance of $4,593,844.

- ✓ The recurring and earned interest revenues are projected to be $5,250,572 and the operational expenditures and debt service are budgeted at $4,904,856; this corresponds to revenue exceeding expenditures by $345,716 or approximately 7%.

- ✓ The General Fund capital expenditures are budgeted at $653,500.

- ✓ A visual representation of the General Fund Revenue and Expenditures is presented in two graphs following this Budget Message

TOTAL REVENUE AND EXPENDITURES

- ✓ The total Budget has a projected ending cash balance of $12,504,612. The total capital expenditures are budgeted at $3,675,500. Capital expenditures represent the City's continued reinvestment into the improvement of the City's infrastructure.

- ✓ Total revenues are projected to be $12,538,633 and total expenditures are budgeted at $13,562,145; this corresponds to total expenditures exceeding revenues by $1,023,512 while the related Capital Improvement Projects have been and will be ongoing both in prior fiscal years as well as beyond 2007-08.

ORGANIZATION

- ✓ The organizational structure supported in this Budget is shown in Figure 1. The proposed Budget includes 74 full-time employees. The authorized full-time employees for FY2006-07 were 73.

- ✓ The number of regular part-time and seasonal employees ranges from 10 to 25 depending upon the time of the year. A listing of both full-time and part-time employees is shown in the table titled "City Personnel - FY07-08".

✓ The City Manager made some organizational[1] changes in FY 2007-08 for the purpose of increasing efficiencies and cost savings. The Organization Chart reflects these past changes and incorporates the changes that are included in this Budget.

The following changes are noteworthy:

Community Development Department

- Promoted the City Planner to the new position of Deputy Community Development Director
- The City Manager continues to serve as the Department Head

Parks and Recreation Department

- No changes.

Police Department

- Add part-time Evidence Technician.

Public Works Department

- Add one full-time Utility Worker.
- The City Manager continues to serve as the Department Head with two Deputy Directors

Finance Department

- No Changes

FEE RESOLUTIONS

With the adoption of Resolution 2006-30 in July 2006, a Five-Year Water and Sewer Fee and Rate Schedule was put into place. Therefore all water and sewer rates and fees are now separate from the Fee for Services Resolution. The only changes to the Water and Sewer Fee and Rate Resolution[2] this year are clarifications to some of the provisions in the Resolution; the fees and rates are not changed.

There are various fee increases and other changes in the Fee for Services Resolution[3]. Fees related to services provided by the Community Development Department including the use of the Development Review Fund to fund costs associated with the development (amendment) of the General Plan, Zoning Ordinance, and Development Standards have will be studied and a proposal will be brought to the Council later in the fiscal year

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[1] Authority under Municipal Code Section 2.08.110
[2] Resolution 2007-13
[3] Resolution 2007-12

City of Fortuna
Organizational Chart 2007-2008

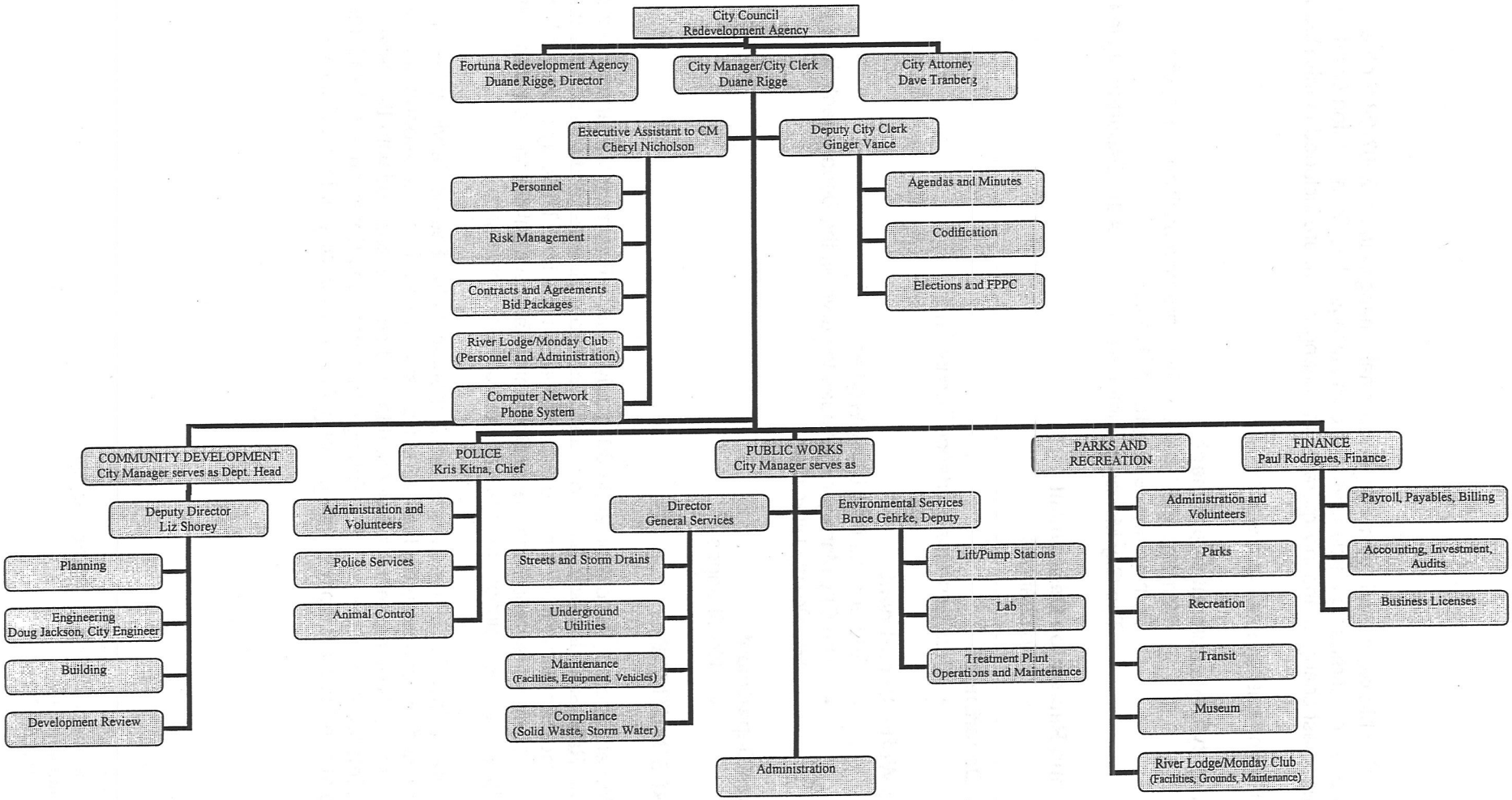


Table 1 -Full-Time Personnel Allocations by Fund/Division

Description	Employees	General	Water	Sewer	Development	Building	Drainage	Gas Tax	Gas A & E	Solid Waste	Transit	RDA
CITY MANAGER												
City Manager	1.0	20%	20%	20%	15%	3%			5%			17%
Executive Assistant to City Mgr.	1.0	25%	25%	25%								25%
Deputy City Clerk	1.0	50%	10%	10%	25%	5%						
Facility Custodian	1.0	100%										
RIVER LODGE												
Conference Center Manager	1.0	100%										
Conference Center Coordinator	1.0	100%										
FINANCE DEPARTMENT												
Finance Director	1.0	38%	20%	20%	3%				1%			18%
Office Supervisor	1.0	34%	33%	33%								
Account Clerk III	1.0	30%	35%	35%								
Account Clerk III	1.0	15%	35%	35%	5%	10%						
COMMUNITY DEVELOPMENT DEPARTMENT												
City Engineer	1.0	10%	15%	15%	50%	10%						10%
Deputy Community Dev. Director	1.0	20%	5%	5%	50%	10%						
Assistant Planner	1.0	40%			50%	10%						
Engineering Tech II	1.0		20%	20%	60%							
Building Inspector	1.0				20%	80%						
Building Inspector	1.0					100%						
PUBLIC WORKS/ENVIRONMENTAL SERVICES												
Public Works Admin Tech	1.0	20%	40%	40%								
Deputy PW Dir. - General Services	1.0	30%	15%	15%	5%			25%	5%	5%		
Compliance Coordinator	1.0									100%		
Public Works Technician	1.0	100%										
Street Maintenance II & III	4.0	45%	10%	10%				35%				
Lead Street Maintenance Worker	1.0	45%	10%	10%				35%				
Vehicle & Equipment Mechanic	1.0	66%	20%	5%		1%		5%			3%	
City Carpenter	2.0	65%	5%	5%			15%	10%				
Dep PW Dir - Environmental Svcs.	1.0		40%	60%								
Lead Utility Worker	1.0		70%	30%								
Utility Worker II & III	1.0		65%	35%								
Utility Worker II & III	1.0		70%	30%								
Utility Worker II & III	1.0		50%	50%								
Utility Worker II & III	1.0		80%	20%								
Lead Treatment Plant Operator	1.0		35%	65%								
Treatment Plant Operator I, II & III	2.0		20%	80%								
Treatment Plant Operator In Training	2.0		20%	80%								
Plant Mechanic	1.0		25%	75%								
Lab Technician	1.0		25%	75%								
PARKS & RECREATION												
Parks & Recreation Director	1.0	100%									13%	
Parks & Recreation Admin Asst	1.0	87%										
Recreation Supervisor	1.0	100%										
Park Maintenance Worker II&III	4.0	100%										
TRANSIT												
Bus Driver II	2.0										100%	
POLICE DEPARTMENT												
Police Chief	1.0	100%										
Sergeant	4.0	100%										
Field Training Officer	3.0	100%										
Officer	7.0	100%										
Community Svc Officer - Dispatch	5.0	100%										
Community Svc Officer - Field	2.0	100%										
Office Supervisor	1.0	100%										
Records Clerk	1.0	100%										
Total	74.0	42.40	8.93	10.98	2.83	2.29	0.30	2.25	0.11	1.05	2.16	0.70

CITY PERSONNEL – FY 2007-2008
Full Time and Part Time

DEPARTMENT Division	JOB TITLE	FULL TIME*	PART TIME*	NOTES
CITY MANAGER (CM)	City Manager	1 (1)		City Manager serves as City Clerk.
	Executive Assistant to CM	1 (1)		
	Deputy City Clerk	1 (1)		
	Facility Custodian	1 (1)		
	City Manager Department Total	4 (4)	0 (0)	
COMMUNITY DEVELOPMENT (CD)	Community Development Director	n/a		City Manager serves as Dept Head.
	CDD Administrative Assistant		1 (1)	
Planning	~~Senior Planner~~ Deputy Community Development Director	1 (1)		Promotion.
	Assistant Planner	1 (1)		
Engineering	City Engineer	1 (1)		
	Engineering Tech	1 (1)		
Building	~~Building Official~~	0 (0)		City Engineer designated as Building Official.
	Building Inspector	2 (2)		
	Community Development Department Total	6 (6)	1 (1)	
FINANCE (FIN)	Finance Director	1 (1)		
	Office Supervisor	1 (1)		
	Account Clerk	2 (2)		
	Finance Department Total	4 (4)	0 (0)	

DEPARTMENT Division	JOB TITLE	FULL TIME*	PART TIME*	NOTES
PARKS AND RECREATION (PR)	Parks and Recreation Director	1 (1)		
	Parks and Recreation Administrative Assistant	1 (1)		
Recreation	Recreation Supervisor	1 (1)		
	Recreation Leader		1-15	Seasonal part-time
	Recreation Aide		1-15	Seasonal part-time
Parks	Park Maintenance Worker	4 (4)	1-3	Seasonal part-time
Transit	Bus Driver	2 (2)	1 (1)	
	Sr. Bus Dispatch		1 (1)	
Museum	Museum Curator		1 (1)	
River Lodge & Monday Club	Conference Center Manager	1 (1)		
	Conference Center Coordinator	1 (1)	1-7	On-call part-time
	Parks and Recreation Department Total	11 (11)	3-43 (3-43)	3 regular part-time (year-round) 3-33 seasonal part-time 1-7 on-call part-time
PUBLIC WORKS (PW)	Public Works Director	n/a		City Manager serves as Dept Head.
	Public Works Administrative Technician	1 (1)		
	Public Works Technician	1 (1)		
	Compliance Coordinator	1 (1)		
GENERAL SERVICES	Deputy PW Director – General Services	1 (1)		
Maintenance	~~Facility Maintenance Worker~~ City Carpenter	2 (2)		Title change.
	Vehicle and Equipment Mechanic	1 (1)	0 (1)	Part-time position not needed.
Streets & Storm Drains	Lead Street Maintenance Worker	1 (1)		
	Street Maintenance Worker	4 (4)	0-3	Seasonal part-time
Underground Utilities	Lead Utility Worker	1 (1)		
	Utility Worker	4 (3)	0-3	Add one FT Utility Worker. Seasonal part-time
ENVIRONMENTAL SERVICES Treatment Plant and Pump Station Operations and Maintenance; Lab	Deputy PW Director - Environmental Services	1 (1)		
	Lead Treatment Plant Operator	1 (1)		
	Treatment Plant Operator	2 (2)		
	Treatment Operator-in-Training	2 (2)		
	Plant Mechanic	1 (1)		
	Lab Technician	1 (1)		
	Public Works Department Total	25 (24)	0-6 (0-6)	Add one FT 0-6 seasonal part time

DEPARTMENT Division	JOB TITLE	FULL TIME*	PART TIME*	NOTES
POLICE (PD)	Police Chief	1 (1)		
	Sergeant	4 (4)		
	Field Training Officer	3 (3)		
	Officer	7 (7)		
	Community Services Officer - Dispatch	5 (5)		
	Community Services Officer - Field	2 (2)		
	Office Supervisor	1 (1)		
	Records Clerk	1 (1)		
	Reserve		0-5	On-call part-time
	~~Police Laborer~~ Kennel Attendant		1 (1)	Change duties of part-time worker.
	Evidence Technician		1 (1)	Started January 31, 2007.
	Police Department Total	24 (24)	2-7 (1-7)	2 regular part-time (year round) 0-5 on-call part-time
	TOTAL EMPLOYEES	74** (73)	6-56 (6-57)	

*Numbers in parenthesis indicate authorized full time and estimated part-time staffing levels in FY 2006-2007
Part-time is number of employees, not FTEs (full-time equivalents).

**Additional FT positions (1 FTEs):

Utility Worker (add 1 position)

CITY OF FORTUNA
PAY PLAN 2007 - 2008
EFFECTIVE JULY 1, 2007

Revised 6-06-07

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
20	Parks & Rec Admin. Asst	PR	FOEA	$19,042.13	$1,586.84	$793.42	9.15
	Records Clerk	PD	FPEA	$23,136.19	$1,928.02	$964.01	11.12
27	Bus Driver II	PR	FEA	$19,178.10	$1,598.18	$799.09	9.22
	Recreation Supervisor	PR	FOEA	$23,301.39	$1,941.78	$970.89	11.20
	Conference Center Coordinator	RL	FOEA				
30	Account Clerk III	FIN	FOEA	$27,674.13	$2,306.18	$1,153.09	13.30
				$33,624.07	$2,802.01	$1,401.00	16.17
31	PW Admin Technician	PW	FOEA	$27,144.48	$2,262.04	$1,131.02	13.05
				$32,980.54	$2,748.38	$1,374.19	15.86
35	Community Services Officer	PD	FPEA	$28,740.08	$2,395.01	$1,197.50	13.82
				$34,919.20	$2,909.93	$1,454.97	16.79
45	Facility Custodian	CM	FEA	$24,671.97	$2,056.00	$1,028.00	11.86
				$29,976.44	$2,498.04	$1,249.02	14.41
46	Park Maintenance Worker II	PR	FEA	$25,153.37	$2,096.11	$1,048.06	12.09
	Street Maintenance Worker II	PW	FEA	$30,561.34	$2,546.78	$1,273.39	14.69
	Utility Worker II (7)	PW	FEA				
	(5,11)						
58	Park Maintenance Worker III	PR	FEA	$28,870.08	$2,405.84	$1,202.92	13.88
	Street Maintenance Worker III	PW	FEA	$35,077.15	$2,923.10	$1,461.55	16.86
	Utility Worker III (7)	PW	FEA				
	(5,11)						
59	Lead Utility Worker	PW	FEA	$30,322.63	$2,526.89	$1,263.44	14.58
	(5,7,11)			$36,842.00	$3,070.17	$1,535.08	17.71
60	Treament Plant OIT	PW	FEA	$28,043.77	$2,336.98	$1,168.49	13.48
	(5)			$34,073.18	$2,839.43	$1,419.72	16.38
63	Laboratory Technician	PW	FEA	$27,504.04	$2,292.00	$1,146.00	13.22
	(5,9)	PW	FEA	$33,417.41	$2,784.78	$1,392.39	16.07
66	Treatment Plant Operator I	PW	FEA	$29,742.29	$2,478.52	$1,239.26	14.30
	(5,11)			$36,136.88	$3,011.41	$1,505.70	17.37
62	Treament Plant Operator II	PW	FEA	$31,503.00	$2,625.25	$1,312.63	15.15
	(5,10,11)			$38,276.15	$3,189.68	$1,594.84	18.40
61	Treatment Plant Operator III (5,10,11)	PW	FEA	$33,151.71	$2,762.64	$1,381.32	15.94
	Compliance Coordinator	PW	FEA	$40,279.33	$3,356.61	$1,678.31	19.37
64	Public Works Technician	PW	FEA	$31,307.86	$2,608.99	$1,304.49	15.05
	(5)			$38,039.05	$3,169.92	$1,584.96	18.29
67	City Carpenter II	PW	FEA	$27,688.89	$2,307.41	$1,153.70	13.31
	(5)			$33,642.00	$2,803.50	$1,401.75	16.17
68	City Carpenter III	PW	FEA	$31,754.67	$2,646.22	$1,323.11	15.27
	(5)			$38,581.92	$3,215.16	$1,607.58	18.55
70	Conference Center Manager	RL	N/A	$32,285.77	$2,690.48	$1,345.24	15.52
				$39,227.21	$3,268.93	$1,634.47	18.86
72	Lead Street Maintenance Worker	PW	FEA	$32,788.04	$2,732.34	$1,366.17	15.76
	Vehicle & Equip Mechanic	PW	FEA	$39,837.47	$3,319.79	$1,659.89	19.15
	Treatment Plant Mechanic	PW	FEA				
	(5,11)						
79	Police Officer	PD	FPEA	$36,895.13	$3,074.59	$1,537.30	17.74
	(1, 2, 3, 8)			$44,827.58	$3,735.63	$1,867.82	21.55
80	Deputy Clerk	CM	N/A	$34,694.46	$2,891.21	$1,445.60	16.68
				$42,153.77	$3,512.81	$1,756.41	20.27
82	Building Inspector	CDD	FOEA	$33,771.66	$2,814.31	$1,407.15	16.24
	(4)			$41,032.57	$3,419.38	$1,709.69	19.73
83	Executive Asst to CM	CM	N/A	$47,051.25	$3,920.94	$1,960.47	22.62
				$57,167.27	$4,763.94	$2,381.97	27.48
84	Office Supervisor - Finance	FIN	N/A	$45,554.16	$3,796.18	$1,898.09	21.90
	City Planner	CDD	N/A	$55,348.30	$4,612.36	$2,306.18	26.61

CITY OF FORTUNA
PAY PLAN 2007 - 2008
EFFECTIVE JULY 1, 2007

#	Classification	Dept (Note A)	Assoc (Note B)	Annually	Monthly	Semi Monthly	Hourly
86	Office Supervisor - Police	PD	N/A	$41,407.48 $50,310.09	$3,450.62 $4,192.51	$1,725.31 $2,096.25	19.91 24.19
88	Parks & Recreation Director	CM	N/A	$50,849.33 $61,781.94	$4,237.44 $5,148.49	$2,118.72 $2,574.25	24.45 29.70
90	Deputy Community Development Dir	CM	N/A	$50,419.69 $61,259.92	$4,201.64 $5,104.99	$2,100.82 $2,552.50	24.24 29.45
95	Engineer Technician II Assistant Planner	CDD CDD	FEA N/A	$38,041.31 $46,220.19	$3,170.11 $3,851.68	$1,585.05 $1,925.84	18.29 22.22
98	Deputy PW Director- General Services	PW	N/A	$48,020.31 $58,344.68	$4,001.69 $4,862.06	$2,000.85 $2,431.03	23.09 28.05
99	Deputy PW Director- Environmental Services	PW	N/A	$53,045.97 $64,450.85	$4,420.50 $5,370.90	$2,210.25 $2,685.45	25.50 30.99
125	Police Sergeant (1, 2, 3, 8)	PD	FPEA	$43,544.92 $52,907.08	$3,628.74 $4,408.92	$1,814.37 $2,204.46	20.94 25.44
129	Finance Director	FIN	N/A	$58,014.86 $70,488.05	$4,834.57 $5,874.00	$2,417.29 $2,937.00	27.89 33.89
164	Public Works Director (vacant) City Engineer	PW	N/A	$59,076.77 $71,778.28	$4,923.06 $5,981.52	$2,461.53 $2,990.76	28.40 34.51
171	Police Chief	PD	N/A	$70,982.13 $86,243.29	$5,915.18 $7,186.94	$2,957.59 $3,593.47	34.13 41.46
178	City Manager/Redevelopment Agency Executive Officer (6)	CM	N/A	$89,302.80	$7,441.90	$3,720.95	42.93

PAY PLAN NOTES

(1) Additional 7% for an Intermediate Post Certificate or 14% for an Advanced Post Certificate, and 5% Post Supervisory Certificate.
(2) Additional 2% retention adjustment at two years of service
(3) Additional 5% for Officer working as Watch Commander or Seargeant working as Chief for five consecutive days.
(4) The Inspector shall receive a 10% salary increase for the ICBO Building Inspector Certificate and a 2% increase for each Specialty Category, not to exceed three total. These categories include Plan Review, Combination, and one out of the Plumbing, Electrical, and Mechanical Specialties.
(5) Shift Differential of 25 cents per hour when entire shift is changed from 4:30 p.m. to 8:00 a.m.
(6) City Manager granted $175.00 monthly automobile allowance.
(7) Utility Workers will receive an additional 2.5% for each of the following certificates: Grade II Water, Backflow Tesing, Water Distribution II, Water Distribution III
(8) Additional 5% for FTO when specifically assigned by the Chief or his designee.
(9) Additonal 3% OIT, 5% Operator I, 5% Operator II
(10) Additional 5% for AWWA or CWEA Grade I Laboratory Certificate.
(11) Additional 2.5% for Class A or B license when not required by job description or 3.5% for Class A and B license when neither is required by job description.

Note A - Departments:

City Manager (CM)
Finance (FIN)
Community Development (CDD)
Police Department (PD)
Parks and Recreation (PR)
Public Works (PW)
River Lodge (RL)

Note B - Associations:

FEA - Fortuna Employees' Association
FOEA - Fortuna Office Employees' Association
FPEA - Fortuna Police Employees' Association
N/A - Management, Professional, Technical, Confidential

CITY OF FORTUNA: PART-TIME WAGES

Effective July 1, 2007:

	Range Code	P/R Code	**	Range
Police Dept. Laborer	1	10	R	7.50-8.18
Senior Bus Dispatch	1	13	R	7.50-8.18
Recreation Aide	1	14	S	7.50-8.18
Recreation Leader	2	15	S	7.50-9.08
Museum Curator	3	18	R	7.50-9.77
Bus Driver I	3	19	R	7.50-9.77
Conference Center Worker	3	22	R	7.50-9.77
Administrative Assistant	4	26	R	7.50-10.29
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		T	12.00
Laborer (Note 2)	7	21	R/S	7.50-11.09

Increase top step by 2.5% for COLA effective 7/1/07. Eliminate steps and use range.

Effective January 1, 2008:

	Range Code	P/R Code	**	Range
Police Dept. Laborer	1	10	R	8.00-8.18
Senior Bus Dispatch	1	13	R	8.00-8.18
Recreation Aide	1	14	S	8.00-8.18
Recreation Leader	2	15	S	8.00-9.08
Museum Curator	3	18	R	8.00-9.77
Bus Driver I	3	19	R	8.00-9.77
Conference Center Worker	3	22	R	8.00-9.77
Administrative Assistant	4	26	R	8.00-10.29
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		T	12.00
Laborer (Note 2)	7	21	R/S	8.00-11.09

Reflects increase in minimum wage to $8.00 per hour effective 1/1/08.

Effective July 1, 2008:

	Range Code	P/R Code	**	Range
Police Dept. Laborer	1	10	R	8.00-8.38
Senior Bus Dispatch	1	13	R	8.00-8.38
Recreation Aide	1	14	S	8.00-8.38
Recreation Leader	2	15	S	8.00-9.31
Museum Curator	3	18	R	8.00-10.01
Bus Driver I	3	19	R	8.00-10.01
Conference Center Worker	3	22	R	8.00-10.01
Administrative Assistant	4	26	R	8.00-10.55
Reserve Police Officer (Note 1, 3)	5	12	OC	12.00
Evidence Technician (Note 3)	5		T	12.00
Laborer (Note 2)	7	21	R/S	8.00-11.37

Increase top of range by 2.5% for COLA at 7/1/08.

Residency Incentive: After 2 complete years with the City, regular, part-time employees will receive a $15 per month residency incentive.

Notes:

1. Police officers or sergeants who leave full-time service with the City, but stay on as reserves, will be paid at their last hourly rate of straight-time pay.
2. Laborer position has large range to accommodate the range of skills that an employee may have/need for various tasks and projects.
3. Reserve Police Officer and Evidence Technician do not have a range, and do not participate in COLA.

**Definitions:

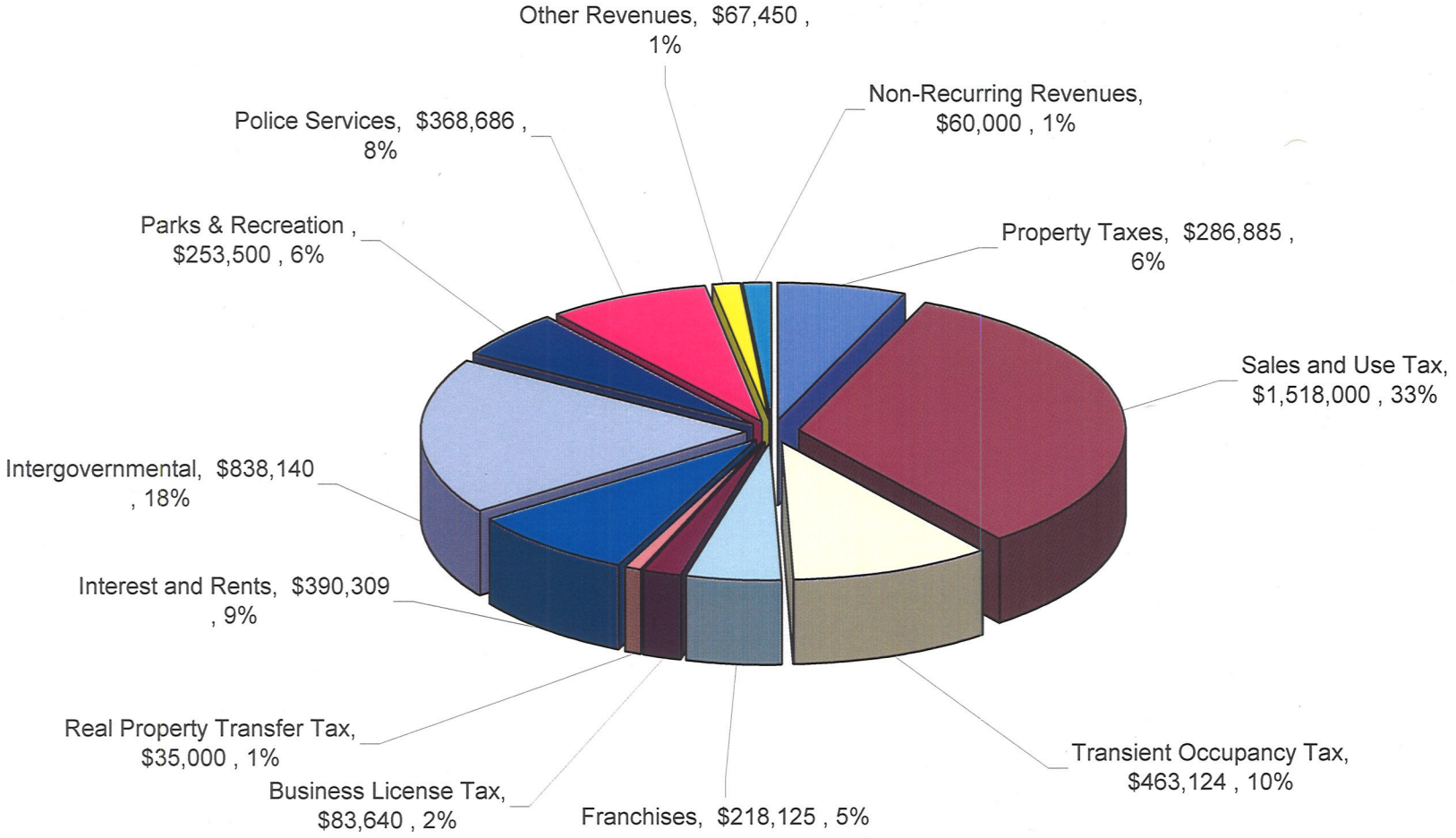
R: Regular Part Time: Maximum of 35 hours per week, or maximum of 1820 hours per calendar year. (Year-round positions)

S or **OC**: Seasonal or On Call Part Time: Maximum of 6 months per calendar year, or maximum of 1040 hours per calendar year. (Seasonal or On Call part-time employees cannot work year round.)

T: Temporary Part Time: Job assignment not to exceed one year (12 consecutive months). (Temporary positions)

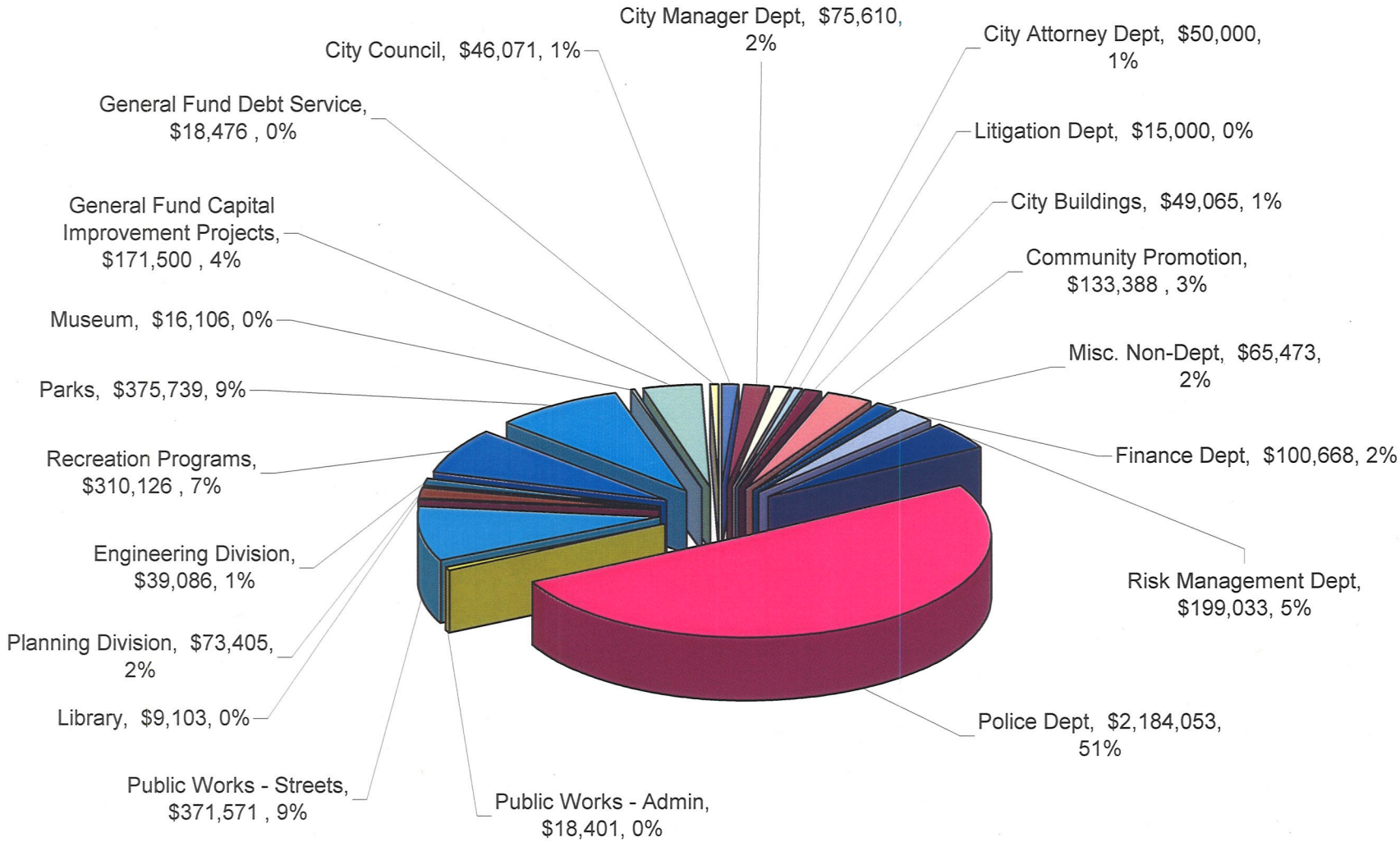
City of Fortuna

FY2007-2008 Budgeted General Fund Revenues



City of Fortuna

FY2007-2008 Budgeted General Fund Expenditures by Department



RESOLUTION 2007-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2007-08 AND ADOPTING THE ANNUAL APPROPRIATION LIMIT AS REQUIRED BY THE CALIFORNIA CONSTITUTION ARTICLE XIII(B)

WHEREAS, the proposed budget for the City of Fortuna for the fiscal year beginning July 1, 2007 as presented by the City Manager has been reviewed, studied, and revised by the City Council; and

WHEREAS, the voters of California added Article XIII(B) to the State Constitution placing limitations on the appropriations of Fortuna's revenues.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fortuna as follows:

Section 1. That the budget document entitled "City of Fortuna 2007-08 Fiscal Year Budget" as presented by the City Manager at a public hearing on June 18, 2007 is adopted as the Budget of the City for the 2007-08 fiscal year, and the amounts stated therein as proposed expenditures shall be appropriated to the objects and purposes therein.

Section 2. That the City Manager is authorized to make budget transfers within a department from one object account to another object account without increasing the overall budget for the department in accordance with City Council Policy 301.

The City Council shall approve, in advance, all the following types of proposed modifications:

1. Any significant change in program level or content.

2. Any increase in total appropriations.

3. Any budget transfer from one department to another.

4. Any substitution in capital projects or capital items.

Section 3. That with regard to self-supporting recreation programs and other similar programs, the above provisions for budgetary approval shall not apply, providing there will be no net cost to the City. Nevertheless, the City Manager shall present to the City Council in public meeting any proposed modification in self-supporting programs for review and approval.

Section 4. That Fortuna's 2007-08 spending limit totals $9,929,659 with the final budget revenues subject to California Constitution Article XIII(B) totaling $4,288,430, leaving an available surplus of $5,641,229.

Section 5. That the City Council selected the California Per Capita Change in Personal Income of 4.42% and the City of Fortuna growth rate of -.09% for census year 2007 as established by the Department of Finance to compute the FY 2007-08 Appropriation Limit.

PASSED, APPROVED, AND ADOPTED this 18th day of June, 2007 by the following vote:

AYES: Councilmen Berti, Glaser, Strehl, Whitchurch and Mayor Campbell
NOES: None
ABSENT: None

John A. Campbell, Mayor

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION FPIC 2007-01

A RESOLUTION OF THE FORTUNA PUBLIC IMPROVEMENT CORPORATION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2007-08

WHEREAS, the proposed budget for the Fortuna Public Improvement Corporation beginning July 1, 2007, was presented by the Executive Director on May 29, 2007; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public meeting on June 18, 2007; and

WHEREAS, the Board of Directors considered comments from the staff and public on the draft Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Public Improvement Corporation as follows:

Section 1, Budget Adoption:

The Budget entitled "Fortuna Public Improvement Corporation, Fiscal Year 2007-08" attached hereto as Exhibit A, is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

PASSED AND ADOPTED on this 18th day of June, 2007 by the following vote:

AYES: Councilmen Berti, Glaser, Strehl, Whitchurch and Mayor Campbell
NOES: None
ABSENT: None
ABSTAIN: None

John A. Campbell, Chairman,
Fortuna Public Improvement Corporation

ATTEST:

Duane V. Rigge, Secretary

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleases the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Water System Improvements & FPIC Fees			Fund 410				
Bond Principal	8625	$42,000	$45,000	$48,000	$52,000	$620,000	$0
Interest	8825	51,625	48,598	45,360	43,400	29,945	0
Liability & Property Insurance	6350	1,420	1,420	1,420	1,420	1,420	1,420
Trustee Fees	6055	2,640	2,640	2,685	3,250	2,870	2,870
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	1,000	1,000	1,000
State Fees	6600	55	70	55	55	55	55
Subtotal		**$98,740**	**$98,728**	**$98,520**	**$101,125**	**$655,290**	**$5,345**
City Hall Remodeling			Fund 420				
Bond Principal	8645	$11,500	$12,500	$13,000	$14,000	$14,000	$15,000
Interest	8845	22,722	21,931	21,072	20,178	20,178	19,216
Subtotal		**$34,222**	**$34,431**	**$34,072**	**$34,178**	**$34,178**	**$34,216**
Total FPIC		**$132,962**	**$133,159**	**$132,592**	**$135,303**	**$689,468**	**$39,561**

Fund Balances

ANALYSIS OF FUND BALANCES

ALL FUND TYPES

	General Funds	Enterprise Funds	Special Revenue Funds	Debt Service Funds	Total All Funds
Beginning Cash Balance	$5,092,460	$7,204,688	$853,870	$178,555	$13,329,573
Recurring Revenues	5,028,859	5,430,989	563,588	331,511	11,354,947
Interest Revenue	221,713	607,153	37,271	7,549	873,686
Operational Expenditures	(4,893,520)	(3,360,210)	(405,570)	(9,395)	(8,668,695)
Debt Service - Interest	(11,336)	(1,015,510)	0	(176,104)	(1,202,950)
Operational Surplus (Deficit)	$345,716	$1,662,422	$195,289	$153,561	$2,356,988
Capital Connection Fees	0	250,000	0	0	250,000
Capital Grants	0	0	0	0	0
Non-Recurring Revenues	60,000	0	0	0	60,000
Bond Revenues	0	0	0	0	0
Capital Expenditures	(653,500)	(2,670,000)	(352,000)	0	(3,675,500)
Litigation	(15,000)	0	0	0	(15,000)
Net Other Increase (Decrease)	($608,500)	($2,420,000)	($352,000)	$0	($3,380,500)
Net Surplus (Deficit)	($262,784)	($757,578)	($156,711)	$153,561	($1,023,512)
Loan Repayments From RDA	0	0	0	0	0
Loans to RDA (Incl Accrued Int.)	(226,981)	(159,455)	0	0	(386,436)
Depreciation	0	987,937	0	0	987,937
Debt Service-Principal	(8,850)	(234,100)	0	(160,000)	(402,950)
Net Balance Sheet Items	($235,831)	$594,382	$0	($160,000)	$198,551
Ending Cash Balance	$4,593,845	$7,041,492	$697,159	$172,116	$12,504,612

ANALYSIS OF FUND BALANCES

GENERAL FUNDS

	General Fund	Development Review	Drainage Facility	Traffic Impact Funds Citywide	Traffic Impact Funds Hillside Dr	Traffic Impact Funds Home Ave	River Lodge Fund	Total All Funds
Beginning Cash Balance	$4,019,625	($40,791)	$476,790	$591,409	$14,285	($12,486)	$43,628	$5,092,460
Recurring Revenues	4,348,028	305,000	105,531	36,000	$0	0	234,300	5,028,859
Interest Revenue	174,831	0	19,439	26,814	629	0	0	221,713
Operational Expenditures	(4,098,899)	(479,190)					(315,431)	(4,893,520)
Debt Service - Interest	(10,376)	(961)						(11,336)
Operational Surplus (Deficit)	$413,584	($175,151)	$124,970	$62,814	$629	$0	($81,131)	$345,716
Capital Connection Fees								0
Capital Grants								60,000
Non-Recurring Revenues	60,000							
Unclaimed Revenues								
Capital Expenditures	(171,500)	(100,000)	(140,000)	0	0	0	(242,000)	(653,500)
Litigation	(15,000)							(15,000)
Net Other Increase (Decrease)	($126,500)	($100,000)	($140,000)	$0	$0	$0	($242,000)	($608,500)
Net Surplus (Deficit)	$287,084	($275,151)	($15,030)	$62,814	$629	$0	($323,131)	(262,785)
Loan Repayments From RDA								
Loans to RDA (Incl Int Accrual)	(191,450)		(35,531)					(226,981)
Depreciation								
Debt Service-Principal	(8,100)	(750)						(8,850)
Net Balance Sheet Items	($199,550)	($750)	($35,531)	$0	$0	$0	$0	($235,831)
Ending Cash Balance	$4,107,159	($316,692)	$426,229	$654,223	$14,914	($12,486)	($279,503)	$4,593,844

ANALYSIS OF FUND BALANCES

ENTERPRISE FUNDS

	Water System	Water Reserve	Water Maintenance Districts	Waste Water System	Waste Water Reserve	Storm Drain Maintenance Districts	Sewer Maintenance Districts	Public Transit	Total All Funds
Beginning Cash Balance	$720,457	$8,894,825	$59,097	($7,706,368)	$5,121,421	$15,416	$59,027	$40,813	$7,204,688
Recurring Revenues	1,699,163		20,848	3,497,292		9,129	14,058	190,499	5,430,989
Interest Revenue	37,120	340,000	2,594	0	222,300	724	2,688	1,727	607,153
Operational Expenditures	(1,165,145)		(29,150)	(1,945,359)		($11,774)	(15,153)	(193,629)	(3,360,210)
Debt Service - Interest	(384,194)			(631,316)					(1,015,510)
Operational Surplus (Deficit)	$186,945	$340,000	($5,708)	$920,617	$222,300	($1,921)	$1,593	($1,403)	$1,662,423
Capital Connection Fees		90,000			160,000				250,000
Capital Grants								0	0
Non-Recurring Revenues									
Bond Revenues		0			0				0
Capital Expenditures	0	(2,372,000)	0		(298,000)	0		0	(2,670,000)
Litigation				0					0
Net Other Increase (Decrease)	$0	($2,282,000)	$0	$0	($138,000)	$0	$0	$0	($2,420,000)
Net Surplus (Deficit)	$186,945	($1,942,000)	($5,708)	$920,617	$84,300	($1,921)	$1,593	($1,403)	($757,577)
Loan Repayments From RDA									
Loans to RDA (Inc Accrued Int)	(92,163)			(67,292)					(159,455)
Depreciation	230,000		8,000	740,000		4,704	5,233		987,937
Debt Service-Principal	(41,100)			(193,000)					(234,100)
Net Balance Sheet Items	$96,737	$0	$8,000	$479,708	$0	$4,704	$5,233	$0	$594,382
Ending Cash Balance	$1,004,139	$6,952,825	$61,389	($6,306,043)	$5,205,721	$18,199	$65,853	$39,410	$7,041,493

ANALYSIS OF FUND BALANCES

SPECIAL REVENUE FUNDS

	Solid Waste	Storm Drain	TDA Non Transit	TDA 2% Set Aside	TEA	Gas Taxes	Gas Tax Eng & Adm	Total All Funds
Beginning Cash Balance	($54,895)	$85,533	$551,886	$62,646	$206,289	$5,108	($2,697)	$853,870
Recurring Revenues	26,000	40,000	200,926	7,648	62,594	223,420	3,000	563,588
Interest Revenue	0	2,993	21,201	2,600	10,454	0	23	37,271
								0
Operational Expenditures	(69,039)	(75,034)				(249,843)	(11,654)	(405,570)
Debt Service - Interest								0
Operational Surplus (Deficit)	($43,039)	($32,041)	$222,127	$10,248	$73,048	($26,423)	($8,631)	$195,289
Capital Connection Fees								
Capital Grants					0			0
Non-Recurring Revenues								
Unclaimed Revenues								0
Capital Expenditures			(341,000)		0	(11,000)		(352,000)
Litigation	0							0
Net Other Increase (Decrease)	$0	$0	($341,000)	$0	$0	($11,000)	$0	($352,000)
Net Surplus (Deficit)	($43,039)	($32,041)	($118,873)	$10,248	$73,048	($37,423)	($8,631)	($156,711)
Loan Repayments From RDA								
Loans to RDA								
Depreciation								
Debt Service-Principal								
Net Balance Sheet Items	$0	$0	$0	$0	$0	$0	$0	$0
Ending Cash Balance	($97,934)	$53,492	$433,013	$72,894	$279,337	($32,315)	($11,328)	$697,159

ANALYSIS OF FUND BALANCES

DEBT SERVICE FUNDS

	Sewer Assessment Bonds	CCC Lease (C.O.P)	FPIC City Hall (C.O.P.)	FPIC Water Imp/Fees (C.O.P.)	Total All Funds
Beginning Cash Balance	$70,285	$108,270	$0	$0	$178,555
Recurring Revenues	46,000	245,950	34,216	5,345	331,511
Interest Revenue	3,104	4,445	0	0	7,549
Operational Expenditures	(3,000)	(1,050)	0	(5,345)	(9,395)
Debt Service - Interest	(17,500)	(139,388)	(19,216)	0	(176,104)
Operational Surplus (Deficit)	$28,604	$109,957	$15,000	$0	$153,561
Capital Connection Fees					
Capital Grants					
Non-Recurring Revenues					
Unclaimed Revenues					
Capital Expenditures					
Litigation					
Net Other Increase (Decrease)	$0	$0	$0	$0	$0
Net Surplus (Deficit)	$28,604	$109,957	$15,000	$0	$153,561
Loan Repayments From RDA					
Loans to RDA					
Depreciation					
Debt Service-Principal	(25,000)	(120,000)	(15,000)	0	(160,000)
Net Balance Sheet Items	($25,000)	($120,000)	($15,000)	$0	($160,000)
Ending Cash Balance	$73,889	$98,227	$0	$0	$172,116

Revenues and Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
GENERAL FUND REVENUES						
TAXES AND LICENSES						
Property Taxes	406,579	453,366	533,017	$494,700	$528,653	$539,230
Less: AB8 Takeaway (92/93)	(31,813)	(34,379)	(38,153)	(39,680)	(42,401)	(43,250)
AB8 Takeaway (93/94)	(88,996)	(96,687)	(107,258)	(111,550)	(119,201)	(121,585)
FRA Shift	(55,554)	(62,414)	(77,264)	(77,240)	(85,797)	(87,510)
Sales & Use Tax	1,262,955	1,342,164	1,351,442	1,421,000	1,410,000	1,518,000
Less: Recovery Costs	0	0	0	0	0	0
Transient Occupancy Tax	386,430	392,845	405,347	405,953	454,043	463,124
Franchise - Gas & Electric	62,271	64,411	69,634	71,000	72,123	73,565
Franchise - Garbage	19,475	19,996	20,072	20,200	21,700	22,130
Franchise - Cable TV	101,690	96,602	95,703	111,000	150,021	122,430
Business License Tax	65,847	73,564	78,011	77,200	82,000	83,640
Real Property Transfer Tax	35,417	46,111	42,212	47,970	34,360	35,000
Total	**$2,164,301**	**$2,295,579**	**$2,372,763**	**$2,420,553**	**$2,505,501**	**$2,604,774**
INTEREST AND RENTS						
Interest Income	$12,202	$42,414	$56,418	$88,520	$120,400	$174,831
Loan Interest	$517,797	$126,507	$176,473	$134,115	$183,558	$191,450
Tower Rental	18,372	19,361	21,480	20,000	22,100	22,100
Parking Lot Rental	1,388	1,388	1,388	1,390	1,388	1,388
Building Rent	3,000	750	0	0	0	0
Storage Container Rental	540	540	540	540	540	540
Total	**$553,299**	**$190,960**	**$256,299**	**$244,565**	**$327,986**	**$390,309**
INTERGOVERNMENTAL						
Motor Vehicle In-Lieu Taxes	$518,029	$766,715	$852,901	$792,350	$814,266	$830,550
Less: ERAF III	0	(83,719)	(83,719)	(85,400)	0	0
VLF Backfill Gap Repayment	0	165,753	0	0	0	0
Homeowners Exemption	5,626	5,606	7,187	7,330	7,440	7,590
State Mandate Reimbursement	0	0	9,212	7,000	1,963	0
Off-Highway License Fees	316	381	423	300	0	0
Total	**$523,971**	**$854,736**	**$786,004**	**$721,580**	**$823,669**	**$838,140**
PARKS & RECREATION						
Recreation Program Fees	$232,777	$229,560	$191,981	$200,000	$200,000	$200,000
Pavilion Use Fees	28,955	30,753	38,355	35,000	30,000	35,000
Park Use Fees	4,921	5,421	6,366	5,500	5,500	5,500
Concession Stand Rental	0	0	1,982	0	0	0
Vending Machine Commission	2,255	2,003	0	2,000	1,700	2,000
Playground Equipment Grant	0	0	31,500	0	0	0
Newburg Park Improvement Grant	0	0	66,000	0	0	0
Humboldt Area Foundation Museum Grant	0	0	0	0	25,000	0
Park & Museum Donations	0	232,500	51	0	306,000	1,000
Rohner Recreation District	8,533	10,136	10,247	10,000	10,000	10,000
Total	**$277,441**	**$510,373**	**$346,482**	**$252,500**	**$578,200**	**$253,500**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
POLICE SERVICES						
Public Safety Tax (Prop. 172)	$18,227	$19,934	$21,172	$19,600	$19,600	$19,600
Booking Fee Reimbursement (AB 1662)	0	6,960	0	0	33,473	0
Fireworks Permit	50	60	60	0	0	0
Animal License	2,588	2,514	3,331	2,000	1,850	2,000
Bicycle License	26	13	14	15	17	15
Vehicle Code Fines	32,828	43,557	47,682	40,000	42,500	42,000
Parking Violation Fines	3,309	5,073	5,168	5,000	8,200	6,000
Parking Fines - CR	18,824	33,017	31,675	33,000	25,000	25,000
Parking Fines - Ferndale	388	205	146	200	200	200
Other Court Fines	2,833	4,686	4,415	3,600	3,500	3,600
Animal Control Charges	2,670	6,736	7,687	4,500	6,000	6,000
Accident Reports	4,655	5,065	4,705	4,000	3,650	4,000
Finger Prints	12,424	14,921	21,823	19,000	20,000	20,000
Special Services	5,286	3,681	3,665	5,000	3,800	3,000
Alarm Board System	44	0	0	0	0	0
Dispatch - Ferndale Police	9,480	10,680	10,191	10,191	10,191	10,191
Dispatch - Rio Dell Police	0	13,200	15,480	15,480	15,480	15,480
Dispatch - Fortuna Fire	600	600	600	600	600	600
Vehicle Impound Fees	12,165	16,790	13,195	19,000	13,500	14,000
DARE School Contributions	13,000	19,656	19,180	19,000	22,124	22,000
Post Grant Reimbursement	3,398	11,727	6,741	10,000	12,000	12,000
Motor Vehicle Abatement	7,666	12,504	10,092	10,000	11,570	10,000
Miscellaneous Donations	3,762	0	18,724	8,000	9,000	8,000
Random Access Network	10,000	0	0	0	0	0
Grant Allocation (DARE Grant)	9,557	7,000	0	0	0	0
Grant Allocation (COPS Grant-Operational)	100,148	100,080	100,050	100,000	100,069	100,000
Grant Allocation (Cal-MMET Grant)	0	0	0	0	45,000	45,000
Grant Allocation (Equipment)	0	4,013	0	0	0	0
Grant Allocation (LLEBG Patrols)	0	0	0	0	0	0
Grant Allocation (Technology Grant)	18,073	0	0	0	0	0
Grant Allocation (OTS)	3,521	22,420	104,168	12,500	15,706	0
Total	**$295,522**	**$365,092**	**$449,964**	**$340,686**	**$423,030**	**$368,686**
OTHER REVENUES						
Business License Penalties	$1,994	$3,819	$3,483	$2,000	$5,400	$3,600
Restitution	1,118	701	413	250	100	250
Sale of Property	76,909	1,979	3,538	0	29,781	0
OES Disaster Reimbursement	0	0	1,021	0	32,143	60,000
Misc. Revenues	4,270	4,407	3,427	3,000	4,500	3,600
Total	**$84,291**	**$10,906**	**$11,882**	**$5,250**	**$71,924**	**$67,450**
TOTAL RECURRING REVENUES	**$3,898,825**	**$4,227,646**	**$4,223,394**	**$3,985,134**	**$4,730,310**	**$4,522,859**
NON-RECURRING REVENUES						
REMIF Dental/Vision Surplus	$45,512	$0	$0	$0	$0	$0
REMIF Insurance Refunds	52,473	67,504	83,505	60,000	71,508	60,000
Total	**$97,985**	**$67,504**	**$83,505**	**$60,000**	**$71,508**	**$60,000**
TOTAL GENERAL FUND	**$3,996,810**	**$4,295,150**	**$4,306,899**	**$4,045,134**	**$4,801,818**	**$4,582,859**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
WATER FUND REVENUES						
Water Service Charges	$1,233,792	$1,264,959	$1,258,807	$1,350,000	$1,362,000	$1,565,000
Water Connection Fees	29,056	23,540	19,887	35,000	14,790	20,000
Other Water Revenues	12,570	11,187	52,857	12,000	15,300	14,000
Delinquent Payment Penalty	7,672	7,773	8,654	8,000	10,300	8,000
Payback Agreements	(670)	0	0	0	0	0
Interest Income	4,234	7,413	16,463	28,190	280,000	37,120
Loan Interest	291,850	60,900	84,953	64,563	88,364	92,163
Gain/(Loss) on Sale of Property	0	0	0	0	0	0
Water System Bond Revenue	0	0	0	7,000,000	8,072,247	0
Total	**$1,578,504**	**$1,375,772**	**$1,441,621**	**$8,497,753**	**$9,843,001**	**$1,736,283**
WATER CAPITAL RESERVE						
Water Cap Connect Fees	$166,240	$96,381	$72,969	$150,000	$92,300	$90,000
Interest Income	1,900	18,263	21,132	22,218	41,000	340,000
Total	**$168,140**	**$114,644**	**$94,101**	**$172,218**	**$133,300**	**$430,000**
FOREST HILLS ESTATES WATER BOOSTER STATION MAINTENANCE DISTRICT						
Special Assessment	$39,599	$28,194	$22,988	$17,408	$17,408	$20,848
Interest Income	30	1,085	1,384	1,615	2,800	2,594
Total	**$39,629**	**$29,279**	**$24,372**	**$19,023**	**$20,208**	**$23,442**
WASTEWATER FUND REVENUES						
Sewer Service Charges	$1,285,303	$1,418,292	$1,451,125	$3,300,000	$2,110,000	$3,400,000
Other Sewer Revenues	34,912	19,417	21,743	24,000	47,150	30,000
Interest Income	4,624	11,511	206	55,978	152,000	0
Loan Interest	200,662	44,365	62,127	47,139	64,518	67,292
Gain/(Loss) on Sale of Property	0	0	0	0	0	0
WWTP Expansion Bond Revenue	0	0	0	13,000,000	13,875,552	0
Total	**$1,525,501**	**$1,493,585**	**$1,535,201**	**$16,427,117**	**$16,249,220**	**$3,497,292**
WASTEWATER CAPITAL RESERVE						
Wastewater Cap Connection Fee	$187,597	$117,228	$91,464	$175,000	$163,500	$160,000
Interest Income	4,159	16,072	3,256	0	4,200	222,300
Total	**$191,756**	**$133,300**	**$94,720**	**$175,000**	**$167,700**	**$382,300**
RANCHO BUENA VISTA SEWER MAINTENANCE DISTRICT						
Special Assessment	$5,672	$6,316	$6,199	$5,560	$5,560	$5,981
Interest Income	145	448	497	584	980	1,344
Total	**$5,817**	**$6,764**	**$6,696**	**$6,144**	**$6,540**	**$7,325**
KENWOOD MEADOWS SEWER MAINTENANCE DISTRICT						
Special Assessment	$10,286	$7,433	$7,686	$7,989	$7,989	$8,077
Interest Income	214	795	874	584	1,600	1,344
Total	**$10,500**	**$8,228**	**$8,560**	**$8,573**	**$9,589**	**$9,421**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
SEWER ASSESSMENT REVENUE						
Special Assessment	$46,820	$48,525	$45,494	$44,000	$48,985	$46,000
Interest Income	538	2,164	1,904	2,088	3,122	3,104
Total	**$47,358**	**$50,689**	**$47,398**	**$46,088**	**$52,107**	**$49,104**
GRANT FUND REVENUE						
STIP Allocation	0	0	0	0	0	0
TEA Grant	250,000	160,197	0	0	0	0
Recycling Grant	5,000	5,000	5,000	5,000	5,000	5,000
COPS Grants	100,148	100,080	100,050	100,000	100,069	100,000
Playground Equipment Grant	0	0	31,500	0	0	0
Newburg Park Improvement Grant	0	0	66,000	0	0	0
CLEEP Technology Grant	18,073	0	0	0	0	0
Police Equipment Grant	0	4,013	0	0	0	0
HCOE DARE Grant	9,557	7,000	0	0	0	0
Cal-MMET Grant	0	0	0	0	45,000	45,000
Office of Traffic Safety	3,521	22,420	104,168	12,500	15,706	0
STAF Grant	50,466	41,250	13,750	0	0	0
Miscellaneous Grants	0	0	0	0	25,000	0
Allocate to Other Funds	(436,765)	(339,960)	(320,468)	(117,500)	(190,775)	(150,000)
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
DEVELOPMENT REVIEW FUND						
Building Permits	$237,673	$194,070	$151,728	$200,000	$184,000	$200,000
Building Plan Check Fees	92,796	85,502	54,622	60,000	70,000	60,000
Engineering Plan Check Fees	4,360	11,530	5,926	12,000	5,000	6,000
Engineering Inspection Fees	8,695	11,194	6,976	5,000	3,500	8,000
Zoning Fees	6,106	4,865	5,850	10,000	11,820	6,000
Subdivision Application Fees	12,576	20,686	13,085	18,000	2,600	15,000
Special Services	0	0	0	10,000	0	10,000
Interest Income	3,885	13,119	12,590	0	7,500	0
Miscellaneous	0	0	0	2,500	0	0
Total	**$366,091**	**$340,966**	**$250,777**	**$317,500**	**$284,420**	**$305,000**
DRAINAGE FACILITY FUND						
Drainage Facility Fees	$108,516	$69,203	$66,831	$70,000	$103,590	$70,000
Interest Income	1,455	6,130	8,057	3,836	18,866	19,439
Loan Interest	103,811	23,478	32,751	24,891	34,066	35,531
Payback Agreements	1,600	800	0	0	0	0
Special Assessment	1,259	0	0	0	0	0
Loan Payments	0	0	0	0	0	0
FEMA/OES Grant Reimbursement	4,918	0	0	0	0	0
Total	**$221,559**	**$99,611**	**$107,639**	**$98,727**	**$156,522**	**$124,970**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
TRAFFIC IMPACT FEES - HOME AVE.						
Home Ave. Facilities Fee	$2,138	$0	$0	$0	$0	$0
Interest Income	0	0	0	0	0	0
Total	**$2,138**	**$0**	**$0**	**$0**	**$0**	**$0**
TRAFFIC IMPACT FEES - HILLSIDE DRIVE						
Hillside Dr Facilities Fee	$5,240	$0	$2,620	$0	$0	$0
Interest Income	0	266	283	354	636	629
Total	**$5,240**	**$266**	**$2,903**	**$354**	**$636**	**$629**
TRAFFIC IMPACT FEES - CITYWIDE						
Collector / Arterial Impact Fee	$34,465	$53,860	$37,181	$36,000	$32,000	$36,000
Interest Income	4,482	11,195	13,137	17,639	25,350	26,814
Loan Payments	125	491	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	**$39,072**	**$65,546**	**$50,318**	**$53,639**	**$57,350**	**$62,814**
BUSINESS IMPROVEMENT DISTRICT						
City Wide Assessment Fee	$23,200	$26,335	$28,245	$28,000	$30,000	$30,000
Downtown Assessment Fee	13,093	13,290	13,135	13,000	13,730	13,500
Redwood Village Assessment Fee	8,206	8,582	8,463	8,600	7,600	7,600
Revenue Transfer	(45,123)	(48,352)	(46,615)	(50,040)	(52,080)	(51,850)
Interest Income	164	375	380	440	750	750
Total	**($460)**	**$230**	**$3,608**	**$0**	**$0**	**$0**
STORM DRAIN MAINTENANCE						
Service Charges	$39,192	$39,640	$40,331	$40,000	$40,000	$40,000
Interest Income	493	2,005	2,735	3,138	4,480	2,993
Grants	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total	**$39,685**	**$41,645**	**$43,066**	**$43,138**	**$44,480**	**$42,993**
FOREST HILLS ESTATES STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$9,043	$7,293	$7,233	$5,820	$5,820	$5,870
Interest Income	7	234	314	224	680	724
Total	**$9,050**	**$7,527**	**$7,547**	**$6,044**	**$6,500**	**$6,594**
DOVE SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$0	$0	$1,066	$1,066	$1,066	$1,066
Interest Income	0	0	10	0	57	0
Total	**$0**	**$0**	**$1,076**	**$1,066**	**$1,123**	**$1,066**
GULLIKSEN SUBDIVISION STORM WATER DETENTION BASIN MAINTENANCE DISTRICT						
Special Assessment	$0	$0	$0	$0	$0	$2,193
Interest Income	0	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,193**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
SOLID WASTE						
AB 939 Fee	$0	$0	$0	$0	$0	$0
Tipping Fees	0	0	0	0	0	0
Interest Income	1,860	3,882	2,792	0	2	0
Transfer Station Regulatory Fees	18,066	23,700	23,512	22,000	20,000	20,000
Fortuna Regualtory Fees	0	0	0	0	0	0
Grant Revenues	5,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	0	2,049	1,579	1,000	2,800	1,000
Total	**$24,926**	**$34,631**	**$32,883**	**$28,000**	**$27,802**	**$26,000**
TRANSPORTATION DEVELOPMENT ACT (SB325)						
Transit Tax	$138,403	$143,581	$161,965	$173,388	$173,388	$178,239
Non-Transit Tax	147,042	149,814	151,453	173,292	173,292	204,146
Allocation to Transit Fund	(138,403)	(143,581)	(161,965)	(173,388)	(173,388)	(178,239)
Allocation to TDA 2% Set-Aside	(5,709)	(5,868)	(6,268)	(6,934)	(6,934)	(7,648)
Sidewalk Loans	24,167	23,725	100,433	6,245	13,250	4,428
Interest Income	1,670	9,103	11,988	23,630	35,200	21,201
Total	**$167,170**	**$176,774**	**$257,606**	**$196,233**	**$214,808**	**$222,127**
TDA 2% SET-ASIDE						
Allocation from TDA Fund	$5,709	$5,868	$6,268	$6,934	$6,934	$7,648
Interest Income	350	976	1,167	1,200	2,500	2,600
Total	**$6,059**	**$6,844**	**$7,435**	**$8,134**	**$9,434**	**$10,248**
SENIOR BUS FUND						
Allocation From TDA Fund	$138,403	$143,581	$161,965	$173,388	$173,388	$178,239
Senior Farebox Revenue	10,526	9,548	9,250	9,500	9,560	12,260
Interest Income	0	86	393	959	905	1,727
STAF Grant	50,466	0	55,000	0	0	0
Total	**$199,395**	**$153,215**	**$226,608**	**$183,847**	**$183,853**	**$192,226**
TEA & STIP FUND						
Regional TEA Allocation	$44,889	$52,285	$62,083	$55,830	$57,623	$61,628
STIP Allocation	0	0	0	0	0	0
TEA Grant	250,000	160,197	0	0	0	0
Traffic Congestion Relief	0	0	50,237	0	81,310	0
Miscellaneous Other Revenue	0	2,166	9,073	0	0	0
Sidewalk Loans	5,934	781	981	781	981	966
Interest Income	9	0	652	656	7,100	10,454
Total	**$300,832**	**$215,429**	**$123,026**	**$57,267**	**$147,014**	**$73,048**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
GAS TAX FUND						
2106 Gas Tax	$56,699	$58,151	$57,205	$55,000	$57,700	$59,020
2107 Gas Tax	90,075	91,638	91,575	90,100	91,500	93,610
2105 Gas Tax	67,573	68,973	68,662	69,000	69,200	70,790
Sidewalk Loan Payments	685	406	128	0	0	0
Miscellaneous	0	0	0	0	3,818	0
Interest Income	4,479	5,925	5,602	0	0	0
Total	**$219,511**	**$225,093**	**$223,172**	**$214,100**	**$222,218**	**$223,420**
GAS TAX ADMINISTRATION FUND						
Gas Tax	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000
Interest Income	360	401	252	23	155	23
Total	**$3,360**	**$3,401**	**$3,252**	**$3,023**	**$3,155**	**$3,023**
RIVER LODGE FUND						
River Lodge Rent	$80,636	$91,860	$102,417	$90,000	$105,000	$100,000
Less: Discounts	($520)	$0	$0	$0	$0	$0
Kitchen Rental	22,770	20,449	20,068	15,000	20,000	20,000
Linen Rental	6,548	5,541	6,540	6,000	6,500	8,000
Catering Services	32,213	39,595	40,375	30,000	23,000	25,000
Visitor Center Sales	20,147	25,382	30,541	20,000	20,000	22,000
Wedding Packages	50,000	50,000	67,500	50,000	40,000	40,000
Special Events	6,419	6,370	4,970	5,000	6,595	500
Bridal Faire	0	0	0	0	0	5,500
Craft Faire	0	0	0	0	0	500
Donations	0	0	0	0	155,000	0
Interest Income	0	0	0	0	3,600	0
Subtotal	**$218,213**	**$239,197**	**$272,411**	**$216,000**	**$379,695**	**$221,500**
Monday Club Catering	0	581	711	550	250	300
Monday Club Rent	4,800	8,852	6,164	5,500	12,500	12,500
Less: Discounts	($60)	$0	$0	$0	$0	$0
Subtotal	**$4,740**	**$9,433**	**$6,875**	**$6,050**	**$12,750**	**$12,800**
Total	**$222,953**	**$248,630**	**$279,286**	**$222,050**	**$392,445**	**$234,300**
CCC LEASE REVENUE						
CCC Facility Lease	$245,000	$245,000	$245,000	$245,000	$245,000	$245,000
Interest Income	3,936	7,788	13,132	3,225	20,200	4,445
Administrative Fees/Reimbursements	850	850	950	850	950	950
Total	**$249,786**	**$253,638**	**$259,082**	**$249,075**	**$266,150**	**$250,395**
TOTAL REVENUES	**$9,640,382**	**$9,380,857**	**$9,438,852**	**$31,079,247**	**$33,301,393**	**$12,499,072**

Expenditure Detail by Department

CITY COUNCIL

General Fund

DEPARTMENT PURPOSE

The City Council is the governing body of the City of Fortuna and has the power to make and enforce all laws and regulations with respect to municipal affairs. The power of the Council is subject only to the limitations and restrictions of State and Federal laws and the City Charter. The City Council is comprised of five representatives who are elected on a non-partisan basis. The Council has staggered four year terms. The Mayor and Mayor Pro Tem are elected by the Council.

The major responsibilities of the City Council involve developing policies, adopting legislation, and adopting the annual budget. Some of the other major responsibilities involve controlling expenditures, raising revenues, providing guidance on capital projects, community promotion, and appointment of members to the various boards and commissions.

DEPARTMENT GOALS AND OBJECTIVES

1. Monitor progress of the community promotion and economic development goals developed by the Council in the Budget.

2. Continue to maintain cooperative ties with the Fortuna Chamber of Commerce, Rodeo Association, Redwood Memorial Hospital, local school districts, California Department of Forestry, California Conservation Corps, and other government agencies.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2007-2008 fiscal year.

PERSONNEL SUMMARY

Name	Title	Date Elected
John Campbell	Mayor	2006
Patrick Whitchurch	Mayor Pro Tem	2006
Doug Strehl	Councilmember	2005 *
Mel Berti	Councilmember	2004
Dean Glaser	Councilmember	2006

*Councilman Strehl was appointed to the City Council to fill the vacancy created by the passing of Mayor Tom Cooke, who was reelected to the City Council in 2004.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1000	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
City Council		5165	$18,000	$18,000	$18,600	$18,000	$18,000	$18,000
Benefits		5200	995	1,002	1,051	1,071	1,072	1,071
Office Supplies		5400	500	430	574	1,000	300	1,000
Travel and Conferences		7000	3,298	5,138	9,743	10,000	10,000	10,000
Council Contingency		7610	7,086	3,884	57,833	10,000	3,000	10,000
Televised Meeting Costs		7616	0	0	0	0	1,500	6,000
Total			**$29,879**	**$28,454**	**$87,801**	**$40,071**	**$33,872**	**$46,071**

CITY MANAGER/CITY CLERK

General Fund

DEPARTMENT PURPOSE

The City Manager is the administrative head of the City under the direction and control of the City Council. The Manager is responsible for managing the day to day operations of the City, ensuring that all the laws are being enforced, managing the department heads, serving as the City's personnel director, preparing the annual budget, serving as the purchasing agent and city treasurer, investigating complaints, and public relations.

DEPARTMENT GOALS AND OBJECTIVES

1. Ensure that the City operates in the most cost effective manner possible.
2. Work with the City Council to carry out their policies and programs.
3. Monitor State and Federal legislation to determine its effect on the operations of the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2007-08 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
City Manager	0.30	0.30	0.30	0.20	0.20
Deputy City Clerk	0.50	0.50	0.50	0.50	0.50
Total Authorized	**0.80**	**0.80**	**0.80**	**0.70**	**0.70**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1100	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Salaries		5100	$45,062	$45,466	$37,117	$38,034	$38,844	$40,961
Vacation Buyback		5180	497	468	419	700	1,100	1,200
Benefits		5200	5,138	9,020	10,108	10,088	9,710	10,949
Office Supplies		5400	1,198	1,340	1,303	1,500	1,500	2,000
Personnel Services		6035	0	0	0	0	0	0
Telephone & Pager		6200	0	481	493	500	750	1,000
Travel and Conferences		7000	6,210	7,613	7,079	10,000	9,000	10,000
Dues and Subscriptions		7015	1,108	1,375	1,644	2,000	2,000	2,000
City Manager Contingency		7612	0	0	0	7,000	3,000	7,000
Distributed Charges			(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Capital Outlay			0	0	398	0	0	
Computer		8256						1,500
Total			**$58,213**	**$64,763**	**$57,561**	**$68,822**	**$64,904**	**$75,610**

CITY ATTORNEY

Various Funds

DEPARTMENT PURPOSE

The City Attorney is responsible for serving as the primary legal advisor to the City Council, the City's Boards and Commissions and City Departments. Major activities include providing legal advice and direction on an "as needed" basis to the City Council, Departments and Boards and representing the City in legal proceedings which are brought against or initiated by the City.

DEPARTMENT GOALS AND OBJECTIVES

Provide legal services in the most cost effective and efficient way possible.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes or expenditures planned for the 2007-2008 fiscal year.

PERSONNEL SUMMARY

The City contracts with Attorney Dave Tranberg to provide legal services. Special services are provided by bond counsels, labor relations, litigators and personnel attorneys on an "as needed" basis.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Legal Services Division			General Fund (100) Dept. (1300)				
Legal Services	6020	$25,491	$45,366	$22,062	$30,000	$27,000	$50,000
Total		**$25,491**	**$45,366**	**$22,062**	**$30,000**	**$27,000**	**$50,000**
Litigation Division			Various Funds Dept. (1350)				
Solid Waste Litigation	6020	$0	$0	$94,739	$0	$0	$0
Water Quality Litigation	6020	-	-	-	-	-	-
School St. Litigation	6020	-	-	-	-	-	-
Misc. Litigation	6020	39,015	-	-	-	-	15,000
Gas Line Easement	6020						
Total		**$39,015**	**$0**	**$94,739**	**$0**	**$0**	**$15,000**

BUILDINGS

General Fund

DEPARTMENT PURPOSE

The General Government Building Department is responsible for providing support services for City Hall and departments, not including the Police Department. Major activities include providing material control and storage, building maintenance and janitorial services, mailing, computer network, telecommunications and utilities support.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Paper supplies for all City Hall departments have been consolidated into this department for ease in recording and tracking. Network support will continue to be outsourced in the 2007-08 fiscal year.

The Conference Center Maintenance Worker II position has been redesignated as Facility Custodian and a portion allocated to Department 1500, General Government Building Department From the River Lodge Department to accurately reflect the duties performed.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Facility Custodian	-	-	-	-	0.75
Total Authorized	-	-	-	-	0.75

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1500	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Paper Supplies (34%)		5405	907	291	337	1,100	650	1,100
Department Supplies		5500	280	230	1,112	300	500	300
Equipment Maintenance (34%)		5705	1,424	1,595	1,747	2,280	2,000	2,280
Janitorial Service (20%)		5735	1,547	1,402	2,857	5,626	5,750	6,135
Building Repairs (50%)		5740	229	410	918	1,250	750	1,250
Network Support		5775	5,227	6,408	5,452	6,000	6,000	6,000
Telephone (50%)		6200	3,141	2,911	3,701	3,700	2,800	3,000
Utilities (17%)		6505	3,487	3,237	4,285	4,000	3,730	4,000
Capital Outlay			0	0	591	38,334	60,000	0
Televised Meeting Set-Up Costs		8530						25,000
TOTAL			**$16,242**	**$16,484**	**$21,000**	**$62,590**	**$82,180**	**$49,065**

COMMUNITY DEVELOPMENT

Various Funds

DEPARTMENT PURPOSE

The Community Development Department has four Divisions. The Divisions include Planning, Engineering, Building, and Development Review. The Department's primary purpose is to manage the orderly development of the community by coordinating the review, approval, and inspection of development projects and improvements in the water, drainage, sewer, and street systems. The Department is also responsible for monitoring state and federal planning and development laws and providing assistance to the public in these areas.

The Planning Division is responsible for administering the orderly development of the community through the General Plan, Subdivision, and Zoning Ordinance. The major activities include coordinating the review of development projects, zoning code enforcement, and long range planning including updating the General Plan and Zoning Code. The Division is also responsible in assisting the Planning Commission and the Design Review Board. The Division also administers development related grants.

The Engineering Division is responsible for the orderly development of the city's water, sewer, drainage, and street system. The major activities include administering public infrastructure contracts, providing engineering design services, reviewing subdivision maps, flood plain management, and completing traffic engineering studies.

The Building Division's primary responsibility is providing building plan check and inspection services to the construction industry. Secondary responsibilities include providing assistance in enforcing the Zoning Ordinance and public nuisance violations.

The Development Review Division is responsible for processing all subdivisions, use permits, variances, zone amendments, subdivision maps, and improvement plans for development projects.

DEPARTMENT GOALS AND OBJECTIVES

1. Continue to improve the efficiency of the Department.
   * Evaluate fees charged for services and adjust them when necessary to cover Department expenses.
   * Continue to improve the efficiency of the Engineering, Building, and Planning divisions.

2. Increase the effectiveness of project review of development projects and insure the existing development standards are adequate and reflect good planning, engineering, and building practices.
   * Update the City's Standard Improvement Specifications, Subdivision Ordinance, General Plan, Zoning Ordinance and Building Codes as necessary.
   * Complete an annual review of the City's General Plan to determine necessary amendments.

3. Utilize City staff to upgrade the City's public improvements in a cost effective manner.
   * Prepare studies, engineering plans, and contract documents to improve the public infrastructure using City staff when possible.
   * Provide construction inspection services using City staff when possible.
   * Update the Capital Improvement Program on an annual basis.

SIGNIFICANT CHANGES

The Senior City Planner has been promoted to the position of Deputy Director of Community Development.

PERSONNEL SUMMARY

Classification	Staffing Levels 2003-04	2004-05	2005-06	2006-07	2007-08
Deputy Director of Community Development	-	-	-	-	0.80
City Engineer	0.08	0.70	0.70	0.70	0.70
City Manager (Acting CDD)	-	0.08	0.18	0.18	0.18
Finance Director	0.03	0.03	0.03	0.03	0.03
Assistant Planner	-	1.00	1.00	1.00	1.00
Engineering Tech III	0.60	-	-	-	-
Engineering Technician II	0.20	0.60	0.60	0.60	0.60
Senior City Planner	0.75	0.80	0.80	0.80	-
Building Official/Inspector	2.00	2.00	2.00	2.00	2.00
Deputy City Clerk	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.15
Planning Assistant	0.50	-	-	-	-
Public Works Director	-	0.05	-	-	-
Deputy PW Director - General Services	-	0.05	0.05	0.05	0.05
Office/Clerical Assistant (1 PT)	-	0.75	0.75	0.75	0.75
Engineering Technician (1PT)	-	0.50	0.50	0.50	-
Vehhicle & Equipment Mechanic	0.02	0.02	0.02	0.02	0.02
Total Authorized	**4.63**	**7.03**	**7.08**	**7.08**	**6.58**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Planning Division		General Fund (100)	Dept. (5000)				
Salaries	5100	$13,077	$20,290	$25,280	$28,457	$27,250	$30,006
Benefits	5200	2,534	6,462	9,998	10,917	10,950	11,749
Office Supplies	5400	2,157	1,703	1,494	2,000	2,000	2,000
Department Supplies	5500	0	561	397	500	1,450	500
Professional Services	6025	4,568	1,791	3,548	15,000	5,000	10,000
Personnel Services	6035	0	1,528	0	500	500	0
Advertising	6300	2,053	2,338	2,297	2,500	1,000	2,500
Travel & Conferences	7000	841	7,357	1,950	4,000	2,500	4,000
Dues & Subscriptions	7015	65	256	0	150	100	150
Planning Commission	7600	4,680	6,012	3,723	4,500	4,500	4,500
Televised Meeting Costs	7616	0	0	0	0	0	6,000
Capital Outlay		0	2,038	0	0	1,532	0
Aerial Photo	8029	13	0	0	0	0	0
Assessor Files	8230	0	0	0	0	0	0
Assessor's Parcel Maps	8241	730	832	776	1,000	1,000	1,000
Color Printer							1,000
Total		**$30,718**	**$51,168**	**$49,463**	**$69,524**	**$57,782**	**$73,405**
Engineering Division		General Fund (100)	Dept. (5100)				
Salaries	5100	$43,410	$4,018	$2,477	$7,310	$7,100	$7,563
Part-time	5165	0	4,693	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	6	0	0	0	0
Benefits	5200	7,583	1,390	866	2,741	2,700	2,923
Office Supplies	5400	323	968	388	1,000	750	1,000
Department Supplies	5500	1,350	838	1,437	1,500	1,200	1,500
Fuel & Oil	5505	0	0	281	500	0	500
Vehicle Repair	5715	1,824	231	0	500	0	500
Equipment Repairs	5720	0	0	0	0	400	0
Tools & Small Equipment	5900	0	0	25	500	180	500
Contract Engineer	6005	26,056	18,829	17,274	3,000	1,200	0
Personnel Services	6035	193	432	665	1,000	2,770	0
Advertising	6300	1,059	0	1,248	1,000	250	1,000
Hazard Mitigation	6730	0	0	0	0	500	0
Travel & Conference	7000	190	0	189	1,000	800	2,000
Dues & Subscriptions	7015	0	0	0	300	250	300
Capital Outlay		0	183	4,052	21,000	8,000	2,800
4wd Pickup Truck (1/2)	8271						9,500
Scanning Services	8271						3,000
Engineering Bldg Remodel	8271						6,000
Total		**$81,988**	**$31,588**	**$28,902**	**$41,351**	**$26,100**	**$39,086**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Building Division		Development Fund (120) Dept. (3000)					
Salaries	5100	$77,416	$92,621	$77,891	$123,371	$107,000	$123,827
Part Time	5165	0	4,003	5,896	0	5,280	0
Vacation Buyback	5180	50	754	603	0	300	0
Benefits	5200	17,382	24,625	22,631	40,350	38,000	38,611
Office Supplies	5400	1,011	709	822	900	450	900
Department Supplies	5500	446	3,043	283	1,000	650	1,000
Fuel & Oil	5505	922	986	848	0	1,200	1,500
Equipment Maintenance	5705	225	253	277	470	380	470
Vehicle Repair & Maintenance	5715	72	1,187	740	1,500	100	1,500
Janitorial Service (5%)	5735	455	412	840	1,406	1,436	1,534
Building Repairs (10%)	5740	38	48	0	150	150	150
Contract Plan Checking	6005	8,536	15,849	82,477	85,000	8,000	25,000
Personnel Services	6035	0	654	1,062	600	200	600
FPIC Admin. Fees	6055	0	0	0	0	0	267
Telephone	6200	909	961	1,008	1,000	750	1,000
Auto Insurance	6350	1,500	1,500	1,500	1,500	1,500	1,500
Utilities	6505	615	571	756	800	800	800
Travel & Conferences	7000	4,106	2,862	7,220	5,000	3,000	5,000
Certification Exams	7010	60	120	60	500	200	500
Dues & Subscriptions	7015	735	605	665	1,000	650	1,000
Distributed Charges	9250	2,500	2,500	2,500	2,500	2,500	2,500
City Hall Rent Expense	9050	1,711	1,722	1,704	1,709	1,709	1,711
Capital Outlay							
Code Books	8141	1,930	2,038	4,618	3,000	3,000	5,000
Total		**$120,619**	**$158,023**	**$214,401**	**$271,756**	**$177,255**	**$214,370**
Development Review Division		Development Fund (120) Dept. (3100)					
Salaries	5100	$61,426	$112,333	$117,160	$150,364	$133,500	$155,236
Vacation Buyback	5180	249	808	417	0	1,500	0
Benefits	5200	12,780	28,753	36,400	52,584	46,000	58,435
Departmental Supplies	5500	429	552	196	150	150	150
Map Check Services	6005	8,005	11,634	2,279	11,000	11,000	15,000
Personnel Services	6035	0	240	0	0	0	0
New General Plan	6065	0	50	247,235	250,000	200,000	100,000
Advertising	6300	0	0	0	5,000	0	5,000
Capital Outlay			1,915	0	3,000	3,000	
Permit Tracking Software	8271						20,000
Computer	8256						1,500
4wd Pickup Truck (1/2)	8271						9,500
Total		**$82,889**	**$156,285**	**$403,687**	**$472,098**	**$395,150**	**$364,820**
Total Department		**$316,214**	**$397,064**	**$696,453**	**$854,729**	**$656,287**	**$691,681**

COMMUNITY PROMOTION

General Fund

DEPARTMENT PURPOSE

The purpose of the Community Promotion Department is to assist local community efforts in stimulating tourism, retail business, and economic development activities. Since staff is limited, much of the work is done in cooperation with the Fortuna Chamber of Commerce, Fortuna Redevelopment Agency, and Fortuna Business Improvement District. The City owns the building used as the Fortuna Chamber of Commerce Office and provides this faciltiy rent free at an annual value of $9,000 per year. The City also provides rent free office space for the Fortuna Business Improvement District in the City's Monday Club facility at a annual value of $2,400

DEPARTMENT GOALS AND OBJECTIVES

1. Contract with the Fortuna Chamber of Commerce to continue the annual cooperative arrangement between the City and Chamber to fund important promotional activities in Fortuna.

    * Continue support of Fortuna Rodeo Week providing rodeo grounds maintenance, clean-up, and law enforcement services. The City's contribution is staff support from the Parks and Recreation Department and from the Police Department.

2. Contract with Fortuna Chamber of Commerce to operate a Tourism Promotion Program during the summer months.

    * Work with Chamber to develop regional cooperation for tourism promotion.
    * Provide extra staff to Fortuna's Tourism Center from July 1 through Labor Day.

3. Continue to support the Fortuna Business Improvement District by matching the funds collected from businesses in the City.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes proposed for 2007-08.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5200	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Web Site Host & Maintenance		5780	$552	$576	$576	$576	$576	$576
Chamber of Commerce		6800	13,000	13,000	13,000	13,000	13,000	16,400
Chamber of Comm. TOT Allocation		6801	38,643	39,284	40,535	40,595	45,404	46,312
Centennial		6812	0	0	10,306	6,000	6,000	0
Humboldt Visitor & Convention		6815	4,500	4,500	4,500	6,000	6,000	7,000
Humboldt County Film Commission		6815	0	0	4,500	6,000	6,000	7,000
Business Improvement District		7625	44,642	48,207	46,405	49,600	51,330	51,100
Total			**$101,337**	**$105,567**	**$119,822**	**$121,771**	**$128,310**	**$128,388**

DEBT SERVICE

DEPARTMENT PURPOSE

The general debt department centralizes Fortuna's long term debt program providing the public information on the types of debt obligations due note and bond holders.

EXISTING LONG TERM DEBT

	Budget 2006-07	Request 2007-08	General Fund	Development Fund	Water Fund	Sewer Fund	Assessment Fund	Lease Payment Fund	Redevelopment Agency
Campton Heights Water System: On July 1, 1985, the City purchased the CHWS for $443,031. The purchase was financed through an agreement with the former shareholder of the Utility. We will make 12 monthly payments of $4,166 including interest at 10.13%. Final Payment, July 2010. Balance $128,860. Interest $11,290 Principal $38,700.	$49,990	$49,990			$49,990				
The Fortuna Assessment District #1 was created in 1979 to finance the local share of the installation of sewers in the Rohnerville / Campton Heights area and the additions to the treatment plant necessary to treat the additional effluent. Assessment bonds issued in the amount of $1,005,350 were sold to FMHA bearing an interest rate of 5%. Maximum maturity date on the bonds is 40 years. The bonds are not a general obligation to the City. Final Payment, July 2018. Balance $349,250, Interest $17,500. Principal $25,000.	43,750	42,500					$42,500		
Semi-Annual Lease Payment to FmHA for COP Funds used to Remodel City Hall. COP issued 3/1/95 for $400,000 at 6.875 % for 25 years. Balance $279,500, Principal $15,000, Interest $19,216. Several Funds will contribute to the Lease Payments due 2/15 & 8/15.	34,178	34,216	$18,476	$1,711	5,475	$6,843			$1,711
Annual Payment to California Cities Financing Corporation to construct California Conservation Corp Regional Center. Certificates of Participation issued at Par Value at $2,950,000 with proceeds paid at 6.0% to 7.375% interest for 25 years. Payment commences September, 1993, and concludes March, 2017. Balance $1,950,000, Principal $120,000, Interest $139,388.	257,869	259,388						$259,388	
One million gallon tank, 250,000 gallon tank, and 10" main on School Street, installment sale agreement with Fortuna Public Improvement Corporation. This was paid off and refinanced with the 2006 Water Revenue Bond issuance.	95,400	0							
2006 Water Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $8,085,000 in order to complete a number water improvement projects throughout the City. These projects are outlined in the 2007-08 Five Year Capital Improvement Program. Payment commences April, 2007, and concludes October, 2036. Interest rates are from 3.375% to 5%, with the first principal payment scheduled for October, 2009. Balance 8,085,000. Interest $369,829.	0	369,829			369,829				
2006 Wastewater Revenue Bonds: On October 11, 2006, The City issued revenue bonds in the amount of $13,820,000 in order to complete the Wastewater Treatment Plant Expansion. Payment commences April, 2007, and concludes October, 2036. Interest rates are from 3.250% to 5%, with the first principal payment scheduled for October, 2007. Balance 13,820,000. Principal $190,000, Interest $627,473.	0	817,473				817,473			
Total	$481,187	$1,573,396	$18,476	$1,711	$425,294	$824,316	$42,500	$259,388	$1,711
Principal	235,987	388,700	8,100	750	41,100	193,000	25,000	120,000	750
Interest	245,200	1,184,696	10,376	961	384,194	631,316	17,500	139,388	961
Total	$481,187	1,573,396	$18,476	$1,711	$425,294	$824,316	$42,500	$259,388	$1,711

FINANCE

General Fund

DEPARTMENT PURPOSE

The Finance Department is responsible for providing financial management of all City funds and administering internal support functions for all City Departments. Major activities include maintaining the City's investment program; preparing special management and financial forecasts and analysis; developing the annual budget; monitoring revenues and expenditures on a monthly basis; maintenance of the City's pay plan; general ledger; accounts payable; accounts receivable; payroll; revenue collection; business license enforcement; word processing support; computer operations; utility billing; and monitoring compliance with purchasing procedures.

DEPARTMENT GOALS & OBJECTIVES

1. Assist in development and implementation of the annual budget.
2. Monitor all Federal and State legislation and implement changes.
3. Review City ordinances and policies to determine current applicability.
4. Help in the administration of the Housing Rehabilitation loans.
5. Evaluate computer processing needs and plan for future development.
6. Development of an accounting policies and procedures manual.
7. Review and improve internal control structure and policies.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

There are no significant changes planned for the 2007-08 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Finance Director	0.51	0.51	0.51	0.38	0.38
Office Supervisor	0.34	0.34	0.34	0.34	0.34
Account Clerk III	0.30	0.30	0.30	0.30	0.30
Account Clerk III	0.15	0.15	0.15	0.15	0.15
Clerk/Typist	-	-	-	-	-
Account Clerk I	-	-	-	-	-
Total Authorized	**1.30**	**1.30**	**1.30**	**1.17**	**1.17**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1200	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Salaries		5100	$54,713	$59,869	$51,774	$61,991	$55,834	$60,911
Overtime		5170	0	7	154	0	0	0
Vacation Buyback		5180	103	0	91	0	100	100
Benefits		5200	13,991	18,569	20,981	24,165	22,800	25,377
Office Supplies		5400	6,931	5,925	7,554	5,000	5,000	5,000
Computer Software		5410	0	0	0	0	0	600
Department Supplies		5500	0	200	449	300	800	500
Equipment Maint. (40%)		5705	0	0	0	880	880	880
Software Maint. (40%)		5710	2,363	2,437	2,483	2,750	2,750	3,400
Acctg Software Training		6015	0	2,677	0	0	0	0
Professional Services		6025	0	0	0	0	0	0
Advertising		6300	356	276	639	500	500	500
Travel and Conferences		7000	2,746	142	1,376	3,000	1,500	3,000
Dues and Subscriptions		7015	130	315	279	400	400	400
Distributed Charges		9200	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
Capital Outlay			0	0	1,330	1,850	1,887	0
Computer		8256						1,500
Total			**$79,833**	**$88,917**	**$85,610**	**$99,336**	**$90,951**	**$100,668**

LIBRARY

General Fund

DEPARTMENT PURPOSE

The City of Fortuna Library provides information, reading, audio, and visual materials to assist the public in finding what it needs regardless of the educational level and research skills of the individual.

The present library has reached capacity at 18,000 books and has a monthly circulation around 9,000 books per month. Eight years ago, the library received a new computer system that is attached to the central branch in Eureka. The new system allows greater access to all library services.

The City has signed a memorandum of understanding between the City of Fortuna and the Humboldt County Library. The MOU transfers all library equipment owned by the City of Fortuna to the County. The County Library is responsible for maintenance, supplies, and property insurance of this equipment. All income earned on use of copier is transferred to the County.

The City owns the library building and pays for building repairs and maintenance, janitorial services, utilities, and property and liability insurance on the building at an annual value of $9,000. In addition, the City provides rent-free usage of the facility at an estimated annual value of $14,400.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes proposed for 2007-08.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 5500	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Supplies		5500	242	64	131	150	600	1,000
Janitorial Services (10%)		5735	1,456	1,320	2,689	2,813	2,875	3,067
Building Repairs		5740	274	492	616	250	800	1,200
Utilities		6505	3,262	2,755	3,395	3,500	3,750	3,800
Property Tax		6720	36	36	36	36	36	36
Capital Outlay			0	0	0	0	0	0
Total			**$5,270**	**$4,667**	**$6,867**	**$6,749**	**$8,061**	**$9,103**

MISCELLANEOUS NON-DEPARTMENTAL

General Fund

DEPARTMENT PURPOSE

The miscellaneous non-departmental budget is responsible for administering the City's personnel and labor relations system and providing personnel services to all City Departments. It also finances City administrative services such as codification and audits. The City Manager/City Clerk and Finance Director manage this Department.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Included is the annual cost for the municipal audit contracted with the accounting firm of Terry E. Krieg. Audit charges for the special agencies will be paid from individual accounts.

AUDIT FEE DISTRIBUTION

Entity	2003-04	2004-05	2005-06	2006-07	2007-08
City of Fortuna	$9,875	$13,900	$12,300	$15,000	$12,000
Public Improvement Corporation	1,000	1,000	1,000	1,000	1,000
Redevelopment Agency	3,625	5,100	4,700	5,000	5,000
Single Audit Act	1,000	1,500	2,000	2,000	2,000
Total	**$15,500**	**$21,500**	**$20,000**	**$23,000**	**$20,000**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1400	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Office Supplies		5400	$0	$17	$0	$250	$150	$250
Department Supplies		5500	40	177	2,276	2,000	1,400	2,000
Audit Fees		6000	6,025	9,240	8,580	10,200	9,000	8,400
Legal Services		6020	192	4,911	6,009	1,000	3,750	2,000
Professional Services		6025	8,463	26,495	8,898	5,500	5,500	5,500
Labor Relations Services		6030	0	0	0	1,000	0	0
Temporary Personnel		6037	0	5,618	2,594	5,000	0	5,000
ICMA P/T Annual Fee		6040	0	0	0	100	0	0
FPIC Admin. Fees		6055	0	0	0	0	0	2,886
Codifications		6225	4,996	12,922	0	2,000	2,000	2,000
Advertising		6300	575	0	276	300	0	0
Employee Recognition		6315	0	379	1,509	2,000	2,175	2,500
State Fees		6600	100	100	100	100	100	100
County Admin. Fees		6700	8,864	5,517	5,817	9,500	10,240	10,500
Election Expenses		6710	17,139	0	219	0	0	0
Fire Assessments		6720	87	87	87	87	87	87
RSVP		6805	7,000	7,000	7,000	7,000	7,000	8,000
Travel & Conferences		7000	13	57	3,421	2,500	2,000	5,000
Training (City-Wide)		7005	488	2,894	2,168	5,000	3,000	5,000
Dues & Subscriptions		7015	708	0	125	500	500	750
LOCC Dues		7020	4,700	4,888	5,132	5,000	5,347	5,500
Total			**$59,390**	**$80,302**	**$54,211**	**$59,037**	**$52,249**	**$65,473**

PARKS AND RECREATION

General Fund

DEPARTMENT PURPOSE

The Parks and Recreation Department has three divisions which include Parks, Recreation and the Depot Museum. The Department is also responsible for the operation of the Senior/Disabled Bus.

The Parks Division provides for the maintenance and landscaping of the City Parks, Fortuna Boulevard Medians, Monday Club, River Lodge, Bulb Sidewalks, City Hall, Library and Chamber of Commerce.

The Recreation Division is responsible for the administration of a comprehensive leisure program that meets the community's recreational needs. The Recreation Division administers the reservations and scheduling of all park facilities. Recreation Staff handle the daily reservations and dispatching of drivers for the Senior/Disabled Bus Service. Recreation Staff provide secretarial support for the Parks and Recreation Commission.

The Depot Museum Division provides support staff to the Historical Commission that was established specifically for the preservation of the Northwestern Pacific Depot. The Depot currently houses items that pay homage to Fortuna and the Eel River Valley's heritage. Train, Timber, and Fishing are the main display themes. Parks Staff assist the Historical Commission and Curator in hanging or moving displays. They are also responsible for building repairs, maintenance and improvements made to the facility. Recreation Staff provide secretarial support for the Historical Commission.

DEPARTMENT GOALS AND OBJECTIVES

1. Maintain and improve the quality of appearance of all public facilities.

   * Continue utilizing volunteers and community service groups for Improvement Projects.
   * Continue joint maintenance agreements with schools and sports leagues.
   * Evaluate current work practices and implement methods for increasing efficiency and productivity.

2. Develop community involvement in recreation programs and activities.

   * Continue working with the Chamber of Commerce and FBID on promotional events and activities in the City.
   * Solicit new grant funding sources for providing sponsorships or camperships in City programs.
   * Establish fund and solicit donations for construction of an additional basketball court in Rohner Park.

3. Involve the Depot Museum in Citywide Festivals. Promote monthly exhibits through use of local media. Promote Depot for use by schools for classroom tours and local history research.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2007-08 fiscal year.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Parks & Rec Director	1.00	1.00	1.00	1.00	1.00
Park Maintenance Lead Worker	-	-	-	-	-
Park Maintenance Worker II	4.00	4.00	3.00	2.80	2.80
Park Maintenance Worker III	-	-	1.00	1.00	1.00
Vehicle & Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
Administrative Clerk	-	-	-	-	-
Parks & Rec Administrative Assistant	0.87	0.87	0.87	0.87	0.87
Recreation Supervisor	-	-	-	1.00	1.00
Seasonal/Part-time Worker (4 PT)	2.70	2.70	2.70	2.70	2.70
Secretary (3 PT)	1.00	1.00	1.00	1.00	1.00
Recreation Leaders (8 PT)	1.20	1.20	1.20	1.20	1.20
Recreation Aides (8 PT)	0.25	0.25	0.25	0.25	0.25
Recreation Program Supervisors (3 PT)	0.75	0.75	0.75	0.75	0.75
Museum Curator (PT)	0.49	0.49	0.49	0.49	0.49
Total Authorized	12.35	12.35	12.35	13.15	13.15

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Recreation Division			General Fund (100) Dept. (5400)				
Salaries	5100	$44,250	$47,485	$45,920	$68,874	$68,000	$74,851
Part-time/Temporary	5165	161,525	154,900	121,019	110,000	130,000	133,250
Overtime	5170	1,120	889	1,172	500	750	500
Vacation/Sick Leave Buyback	5180	0	0	0	0	0	0
Benefits	5200	22,914	29,009	30,249	43,725	40,100	47,125
Office Supplies	5400	1,851	2,120	1,619	2,000	2,000	2,000
Department Supplies	5500	848	229	85	2,500	2,500	2,500
Personnel Services	6035	802	373	288	1,000	500	1,000
Telephone	6200	1,336	2,156	2,908	3,000	3,000	3,000
Advertising	6300	185	982	271	1,000	800	1,000
Utilities	6505	1,763	1,934	2,315	2,500	2,700	2,500
Travel & Conferences	7000	121	177	212	750	750	750
Dues & Subscriptions	7015	18	0	29	150	150	150
Sports Officials	7200	15,474	17,017	12,576	13,000	13,000	13,000
Swim Program Bus Rental	7205	0	3,408	0	4,000	2,500	4,000
Swim Lessons-CR	7210	5,910	3,575	0	3,500	2,500	3,500
Adult Sports League	7215	2,518	3,471	2,258	2,500	2,500	2,500
Summer Rec. Program	7220	3,148	2,890	2,422	3,000	3,500	3,000
Kiddie Kamp	7222	0	0	0	0	0	1,000
Youth Basketball League	7225	2,158	2,428	1,941	2,500	2,500	2,500
Skating Program	7230	698	1,326	1,641	2,500	2,500	2,500
After School Supplies	7235	470	3,422	522	1,000	1,000	1,000
Teen Program	7240	1,000	400	0	0	0	0
Teen Dance	7247	574	269	0	2,000	500	2,000
Basketball Camp	7248	4,746	3,239	3,237	5,000	3,500	4,000
Capital Outlay		0	0	0	0	0	0
Copier (1/2)	8277						2,500
		$273,429	**$281,699**	**$230,684**	**$274,999**	**$285,250**	**$310,126**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Parks Division			General Fund (100) Dept. (5450)				
Salaries	5100	$119,371	$124,658	$142,285	$141,759	$138,000	$150,168
Part-time/Temporary	5165	12,264	18,329	24,826	30,000	30,000	30,750
Overtime	5170	1,203	1,537	1,208	2,000	2,000	2,000
Vacation/Sick Leave Buyback	5180	955	824	682	900	900	900
Benefits	5200	29,907	36,826	59,162	60,404	56,000	64,933
Office Supplies	5400	289	98	260	500	300	500
Department Supplies	5500	14,496	15,198	21,453	20,000	18,000	20,000
Vehicle Fuel & Oil	5505	2,180	3,663	6,623	6,000	7,000	7,500
Equipment Fuel & Oil	5510	1,905	2,587	2,881	3,000	3,000	3,500
Janitorial & Paper Supplies	5565	3,581	3,974	5,102	4,000	4,000	4,000
Special Event Supplies	5570	740	1,183	0	2,000	2,500	2,500
Office Equipment Maintenance	5705	0	957	919	1,000	1,000	1,000
Vehicle Repairs & Maintenance	5715	3,294	3,890	718	4,000	3,000	4,000
Equipment Maintenance	5720	7,780	8,554	3,600	6,000	4,000	5,000
Janitorial Service (10%)	5735	0	0	0	2,813	3,150	3,067
Building Repairs & Maintenance	5740	1,185	1,036	1,973	3,000	2,000	3,000
Newburg Park Maintenance	5741	1,222	1,276	3,250	2,500	2,500	2,500
Median Maintenance Supplies	5742	220	484	460	1,000	1,000	1,000
Pavilion Maintenance	5743	498	34	498	1,500	500	1,500
Vandalism Repair	5745	1,931	897	1,727	2,000	2,000	2,000
Weed Abatement	5750	0	0	585	1,000	1,000	1,000
Contract Tree Trimming	5755	200	200	0	0	500	500
Tools & Small Equipment	5900	2,376	1,183	1,774	2,000	2,000	2,000
Professional Services	6025	250	2,000	0	2,000	0	2,000
Personnel Services	6035	2,160	2,007	888	2,500	0	2,500
Advertising	6300	180	95	64	250	250	250
Utilities	6505	18,276	18,600	19,947	20,000	22,000	22,000
Fire Assessment	6720	108	108	108	120	120	120
Travel & Conferences	7000	1,036	0	850	750	0	750
Dues & Subscriptions	7015	0	18	0	100	100	100
Sports Field Maintenance	7215	870	13	0	2,000	2,000	2,000
Uniforms		0	0	0	0	0	0
Capital Outlay		33,855	819	43,799	40,820	1,200	
Commercial Grade Lawnmower	8277						1,000
Commercial Grade Weedeaters (3)	8277						1,200
Skid-Steer Tractor	8277						15,000
Copier (1/2)	8277						2,500
Total		**$262,332**	**$251,048**	**$345,642**	**$365,915**	**$310,020**	**$362,739**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Depot Museum			General Fund (100) Dept. (5600)				
Museum Curator	5165	$9,026	$8,785	$6,724	$9,538	$9,600	$9,492
Benefits	5200	402	396	800	567	460	565
Office Supplies	5400	209	85	0	300	300	300
Department Supplies	5500	228	680	0	500	500	500
Alarm System	5730	393	408	258	260	300	300
Building Repair & Maintenance	5740	54	0	78	500	200	500
Telephone	6200	174	160	0	200	200	200
Advertising	6300	83	139	64	250	200	250
Utilities	6505	2,713	3,072	3,714	3,500	4,500	4,000
Capital Outlay		0	0	0	0	0	0
Total		**$13,282**	**$13,725**	**$11,638**	**$15,615**	**$16,260**	**$16,106**
Total Parks & Recreation		**$549,043**	**$546,472**	**$587,964**	**$656,530**	**$611,530**	**$688,971**

POLICE

General Fund

DEPARTMENT PURPOSE

The Police Department is responsible for the protection of life and property through maintenance of public order, the fair and impartial enforcement of laws, safeguarding the Constitutional Rights of all, and the regulation of motor vehicles.

The Department is committed to serving the citizens of Fortuna by continually seeking community opinion and involvement, engaging in police-community crime prevention, public safety education and cooperative efforts with other public and private agencies.

The Department strives for excellence in purpose and performance. Fairness, honesty and integrity are mainstays in Departmental relationships. It is a continuing goal of the Police Department to recruit and retain the most qualified police employees for the City of Fortuna.

DEPARTMENT GOALS AND OBJECTIVES

1. To maintain and enhance, if possible, the level of service to the growing community by deploying personnel and resources effectively and utilizing volunteers.

2. To be good financial managers; expending fiscal resources wisely and at the same time developing and expanding city revenues when applicable.

3. To enhance our police-community relationships through new and existing programs.

4. To emphasize departmental training and personnel development in order to professionally serve the community.

5. To adhere to the Police Code of Ethics and the Fortuna Police Department Statement of Values.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

Utilizing COPS money, we plan to fund an additional CSO II Position again this year as well as a Police Officer position. There are no significant changes or expenditures planned for 2007-08. The Department has 15 sworn officers including the Chief.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Chief of Police	1.00	1.00	1.00	1.00	1.00
Sergeants	4.00	4.00	3.00	4.00	4.00
Police Officers	6.00	8.00	8.00	7.00	7.00
Police Trainee	-	-	-	-	-
Problem Oriented Policing/Drug Officer	1.00	1.00	1.00	1.00	1.00
Youth Services Officer	1.00	1.00	1.00	1.00	1.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	6.00	6.00	6.00	7.00	7.00
Records Clerk II	-	-	1.00	1.00	1.00
Vehhicle & Equipment Mechanic	0.13	0.13	0.13	0.13	0.13
Part-time Temporary	0.50	0.50	0.50	0.50	0.50
Total Authorized	**21.63**	**23.63**	**23.63**	**24.63**	**24.63**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 2000	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Police Department								
Salaries		5100	$719,529	$754,380	$792,622	$833,223	$803,100	$859,778
Part-time & Temporary		5165	4,412	9,066	9,012	9,000	15,390	15,000
Overtime		5170	76,482	89,886	88,751	74,000	128,000	86,000
Vacation/Sick Leave Buyback		5180	12,002	6,434	95,306	8,000	12,000	7,500
Benefits		5200	179,057	287,003	352,156	429,019	374,063	431,501
Uniform Allowance		5260	5,942	6,983	6,687	8,800	8,800	10,775
Office Supplies		5400	10,785	12,210	12,530	10,000	9,000	10,000
Department Supplies		5500	19,818	24,164	20,573	18,000	21,000	21,000
Vehicle Fuel & Oil		5505	22,105	27,579	32,243	30,000	33,000	36,000
Ammunition/Range Supplies		5515	1,652	4,349	2,861	3,000	3,000	3,000
Radio & Equipment Maint.		5700	10,794	5,017	6,110	5,250	5,250	5,250
Office Equipment Maint.		5705	2,683	1,683	2,026	4,500	1,720	4,500
Vehicle Repairs & Maint.		5715	11,787	12,619	18,594	15,750	25,000	20,000
Equipment Repairs & Maint.		5720	1,289	3,265	4,266	5,000	4,000	5,000
Janitorial Service (30%)		5735	3,822	3,465	7,211	8,439	8,620	9,202
Building Repairs (40%)		5740	813	925	1,437	1,000	1,600	2,000
Network Support (50%)		5775	13,416	20,539	17,894	16,000	14,000	16,000
Professional Services		6025	4,164	40	56	2,000	250	2,000
Recruitment Services		6035	8,191	14,131	7,073	15,000	10,620	17,000
Telephone		6200	9,070	9,420	16,082	14,000	15,000	15,000
CLEWS/CLETS Service		6215	4,604	7,055	6,358	6,500	8,390	8,400
Eureka Records/Dispatch		6230	0	12,463	12,445	14,000	18,000	18,000
Advertising		6300	1,293	1,129	946	2,000	1,250	2,000
Utilities (50%)		6505	10,255	9,522	12,604	12,000	11,000	12,000
DUI/DOJ Testing Fees		6600	3,737	6,017	3,740	7,000	3,000	7,000
Livescan Fees		6625	9,068	10,425	10,089	10,000	10,000	10,000
Booking Fees		6705	25,423	37,890	33,473	30,000	43,700	36,000
Travel & Conferences		7000	2,337	2,568	3,582	3,000	4,000	5,000
Training Expenses		7005	10,063	15,688	13,992	20,000	20,000	25,000
Dues & Subscriptions		7015	2,100	1,963	2,130	2,000	2,000	2,000
Special Expense		7405	12,962	15,353	10,423	13,000	8,000	13,000
SCOP Volunteers		7415	24	1,776	145	1,500	500	1,500
Police Explorer		7420	473	2,916	0	1,500	1,000	1,500
Police Chaplains		7425	100	0	0	500	500	500
RARC		7435	1,346	7,210	866	1,500	1,500	1,500
Abandoned Vehicle Expense		7450	6,962	29	6,583	7,000	6,350	10,000
Capital Outlay			0	10,000	7,542	65,500	65,500	
AR15 Rifles (3)		8267						2,550
12 Gauge Shotguns (3)		8267						1,200
Computers (2)		8267						3,000
Station Security Enhancements		8267						2,000
Digital Cameras & Recorders		8267						2,000
Tasers (2)		8267						1,500
Squad Room Remodel		8267						12,000
Police Cars (2)		8267						36,000
Total			**$1,208,560**	**$1,435,162**	**$1,618,408**	**$1,706,981**	**$1,698,103**	**$1,790,156**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Problem Oriented Policing/Drug Enforcement				Dept. (2200)			
Salaries	5100	$47,914	$46,291	$51,220	$45,641	$49,725	$51,719
Overtime	5170	11,306	12,494	7,832	5,000	15,000	7,000
Vacation/Sickleave Buyback	5180	0	3	860	500	250	500
Benefits	5200	14,732	21,169	13,379	17,580	25,100	30,032
Uniform Allowance	5260	500	250	375	500	500	625
Vehicle Fuel & Oil	5505	475	725	833	750	750	1,000
Vehicle Repair	5715	0	0	0	750	0	750
Training	7005	0	0	1,616	1,500	1,800	1,500
Total		**$74,927**	**$80,932**	**$76,115**	**$72,222**	**$93,125**	**$93,126**
Drug Task Force - Cal-MMET				Dept. (2250)			
Salaries	5100	$0	$0	$0	$0	$0	$42,537
Overtime	5170	0	0	0	0	0	7,000
Vacation/Sickleave Buyback	5180	0	0	0	0	0	500
Benefits	5200	0	0	0	0	0	27,522
Uniform Allowance	5260	0	0	0	0	0	625
Departmental Supplies	5500	0	0	0	0	0	1,000
Vehicle Fuel & Oil	5505	0	0	0	0	0	1,000
Vehicle Repair	5715	0	0	0	0	0	1,000
Training	7005	0	0	0	0	0	1,500
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$82,684**
Youth Services/Problem Oriented Policing				Dept. (2300)			
Salaries	5100	$43,229	$42,046	$43,283	$36,029	$36,660	$41,714
Overtime	5170	6,145	6,953	2,648	5,000	6,800	7,000
Vacation/Sickleave Buyback	5180	742	794	0	500	686	500
Benefits	5200	15,139	20,118	24,230	24,210	24,090	27,302
Uniforms	5260	500	500	500	500	500	625
Departmental Supplies	5500	6,973	8,858	6,044	8,000	4,000	8,000
Training	7005	1,615	0	107	2,000	2,000	2,000
Total		**$74,343**	**$79,269**	**$76,812**	**$76,239**	**$74,736**	**$87,141**
				Dept. (2400)			
Disaster Supplies	5500	**$512**	**$0**	**$543**	**$5,000**	**$2,500**	**$5,000**
Crime Prevention				Dept. (2500)			
Salaries	5100	$39,697	$39,932	$32,064	$39,878	$40,290	$44,753
Overtime	5170	3,776	9,605	8,508	5,000	7,830	7,000
Vacation/Sickleave Buyback	5180	0	0	700	500	612	500
Benefits	5200	10,414	19,291	22,589	25,216	24,800	28,114
Uniform Allowance	5260	500	500	354	500	500	625
Department Supplies	5500	0	0	25	1,000	1,000	1,000
Training	7000	0	0	2,216	1,500	1,500	1,500
Total		**$54,387**	**$69,328**	**$66,456**	**$73,594**	**$76,532**	**$83,491**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Police Trainee				Dept. (2900)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Overtime	5170	0	0	0	0	0	0
Vacation/Sickleave Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Uniform Allowance	5260	0	0	0	0	0	0
Personnel Services	6035	0	0	0	0	0	0
Training	7000	0	0	0	0	0	0
Academy Expense	7460	0	0	0	0	0	0
Living Allowance & Benefits	7465	0	0	0	0	0	0
Police Trainee Loan Write Off	7800	36,143	0	0	0	0	0
Total		**$36,143**	**$0**	**$0**	**$0**	**$0**	**$0**
Traffic Safety				Dept. (9593)			
Salaries	5100	$0	$26,147	$43,980	$35,701	$18,296	$0
Overtime	5170	0	5,873	11,136	0	12,706	0
Vacation/Sickleave Buyback	5180	0	1,603	0	0	0	0
Benefits	5200	0	10,742	24,754	14,182	11,323	0
Uniform Allowance	5260	0	0	250	500	250	0
Department Supplies	5500	0	5,247	9,786	1,000	4,317	0
Vehicle Fuel & Oil	5505	0	0	0	500	0	0
Vehicle Repairs & Maintenance	5715	0	0	0	500	0	0
Training	7000	0	453	1,695	2,000	0	0
Total		**$0**	**$50,065**	**$91,601**	**$54,382**	**$46,892**	**$0**
Animal Control				Dept. (2800)			
Salaries-Stipend	5100	$1,800	$1,800	$1,800	$1,800	$1,800	$1,800
Benefits	5200	436	685	800	455	824	455
Department Supplies	5500	1,906	2,154	2,981	3,000	2,800	5,000
Utilities	6505	207	508	490	750	650	750
Training Expenses	7005	0	0	1,030	1,000	1,000	1,000
Miranda Agreement	7400	5,200	6,944	7,200	7,200	9,070	15,000
Veterinary Expense	7455	472	688	1,296	1,500	1,100	1,500
Total		**$10,021**	**$12,779**	**$15,597**	**$15,705**	**$17,244**	**$25,505**
K-9 Unit				Dept. (2850)			
Salaries-Stipend	5100	$0	$0	$0	$2,500	$0	$2,500
Overtime	5170	0	0	0	0	3,580	$7,000
Benefits	5200	0	0	0	515	1,650	949
Department Supplies	5500	0	0	133	10,500	13,025	2,000
Vehicle Fuel & Oil	5505	0	0	0	0	0	0
Vehicle Repairs & Maintenance	5715	0	0	0	0	1,113	0
Training Expenses	7005	0	0	0	0	7,890	2,000
Veterinary Expense	7455	0	0	0	0	300	2,500
Total		**$0**	**$0**	**$133**	**$13,515**	**$27,558**	**$16,949**
Grant Expenditures							
COPS (Undesignated)	181/2705	$20,706	$15,610	$1,450	$20,000	$0	$0
COPS DUI Awareness	181/2725	5,762	0	0	0	0	0
OTS Seat Belt	100/2720	4,697	3,883	1,454	0	0	0
Total		**$31,165**	**$19,493**	**$2,904**	**$20,000**	**$0**	**$0**
Total Police Department		**$1,490,058**	**$1,747,028**	**$1,948,569**	**$2,037,638**	**$2,036,690**	**$2,184,053**

PUBLIC WORKS

Various Funds

DEPARTMENT PURPOSE

The mission of the Public Works Department is to operate and maintain the City's public infrastructure, and provide repair and construction projects in the most efficient and effective manner possible.

The Public Works Department three divisions: Administration, General Services, and Environmental Services. Major activities include management, maintenance and operation of the street and storm drain systems, water and sewer systems, buildings and grounds, and vehicle fleet and equipment. Public Works is also responsible for the construction and implementation of most of the City's annual capital improvement projects.

The Administrative Division is responsible for the oversite, coordination, planning, programming and execution of the Department's programs. This division also provides leadership and management for the City's Storm Water Management System, Handicap Accessibility Program, and Solid Waste Recycling Program.

The General Services Division is responsible for the street system which includes maintenance of approximately 52 miles of streets, 400 traffic control signs, the roadway striping and pavement markings, and street sweeping programs. The Division handles roadside maintenance, weed abatement, fleet maintenance, equipment maintenance (construction and portable) and facility maintenance. The Division is responsible for the storm drain system including maintenance of the 300 drainage structures in the system, several miles of drainage ditches, pipeline facilities and stream clearance activities. The Division is responsible for the maintenance and repair of the City's street light system and traffic signals. The underground water and sewer infrastructure operation and maintenance has been added to this Division and includes all water and sewer mains and related items to include water meters and services, sewer accesses and laterals, and other items located in the street right of way.

The Environmental Services Division operates and maintains all the water and wastewater pumping and treatment facilities and equipment. These are described in separate sections of the Budget (see Wastewater & Water Divisions).

ADMINISTRATIVE DIVISION GOALS AND OBJECTIVES

1. Improve the quality of leadership and employee efficiency within the Public Works Department.
   * Remain flexible and proactive to the City's changing needs.
   * Provide quality construction in the most efficient and effective manner possible.
   * Maintain good discipline and morale within the Department.

2. Actively enforce City Ordinances pertaining to Public Works operations.
   * Enforce the Weed Abatement Program.
   * Maintain the Hazard Communication Program.
   * Provide excellent service to the City.

3. Administer special programs assigned to Public Works
   *Compliance with Solid Waste Reduction Program (AB939).
   * Improve Energy Conservation at City Facilities.
   * Implement ADA Action Plan.
   * Implement Storm Water Management Plan.

GENERAL SERVICES DIVISION GOALS AND OBJECTIVES

1. Minimize flooding hazards through the continued use of a regular maintenance program.
   * Annual review of the condition of the City's creeks to insure proper functioning.
   * Maintain a program for cleaning drainage inlets and ditches as needed prior to the winter season.
   *Upgrade storm drain system to correct local flooding problems.

2. Improve traffic safety within the City.
   * Maintain traffic signals.
   * Conduct street stripping and crosswalk maintenance.
   * Improve traffic control sign visibility and reflectance by changing signs when needed.
   * Provide traffic engineering support.
   * Maintain street light system.

3. Improve the structural integrity of streets and alleys.
   * Coordinate street overlays with utility pipe replacement programs.
   * Grade, clean and gravel all alleys within the City.
   * Implement a program of saw cutting and patching broken pavement areas.
   * Carry out the pavement management program.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City Manager serves as the acting Director of Public Works with two Deputy Directors of Public Works responsible for each of the two major divisions: General Services and Environmental Services.
Major projects are delineated in the adopted 5-Year Capital Improvement Program.
Other responsibilities include Solid Waste Recycling and Source Reduction,
Stormwater Management Plan, Energy Conservation, and ADA Compliance programs.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
City Manager (Acting DPW)	-	-	-	-	-
Director of Public Works	0.25	0.15	-	-	-
Administrative Personnel	0.06	0.06	0.06	0.06	0.06
Administrative Clerk	-	-	-	-	-
Public Works Administrative Technician	0.34	0.20	0.20	0.20	0.20
Deputy PW Director - General Services	1.00	0.50	0.60	0.60	0.60
Lead Street Maintenance Worker	0.70	0.80	0.80	0.80	0.80
Public Works Technician	1.00	1.00	1.00	1.00	1.00
Street Maintenance Worker II/III	3.40	3.20	3.20	3.20	3.20
Facility Maintenance Worker II/III	0.65	1.80	1.80	-	-
Vehicle & Equpment Mechanic	0.47	0.48	0.48	0.48	0.48
Compliance Coordinator	-	-	-	0.35	0.35
City Carpenter	0.65	-	-	1.80	1.80
Engineering Technician/Surveyor	0.20	-	-	-	-
Seasonal/Part-time Worker (4 PT)	1.00	2.40	2.40	2.40	2.40
Total Authorized	**9.72**	**10.59**	**10.54**	**10.89**	**10.89**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Public Works Administration			General Fund (100) Dept. (4000)				
Salaries	5100	$26,205	$7,264	$4,460	$5,381	$5,593	$5,866
Part-time/Temporary	5165	0	0	0	3,433	0	3,417
Vacation/Sick Leave Buyback	5180	251	0	3	0	0	0
Benefits	5200	7,418	4,009	3,342	3,993	3,750	4,318
Office Supplies	5400	378	432	487	450	300	400
Department Supplies	5500	770	37	3	450	200	400
Vehicle Fuel	5505	1,699	1,366	1,638	2,000	1,000	1,500
Office Equip. Maint.	5705	0	0	0	200	0	200
Vehicle Repairs	5715	93	20	0	200	0	200
Personnel Services	6035	18	1,018	0	1,000	0	1,000
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	247	507	140	500	0	500
Training	7005	0	55	0	500	0	500
Dues & Subscriptions	7015	160	0	0	150	0	100
Capital Outlay		1,389	0	0	0	0	
Total		**$38,628**	**$14,708**	**$10,073**	**$18,257**	**$10,843**	**$18,401**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Storm Drain Maintenance			Storm Drainage Fund (200) Dept. (4300)				
Salaries	5100	$5,894	$4,047	$16,317	$22,476	$18,980	$24,113
Part-time/Temporary	5165	2,548	3,031	796	8,142	2,000	8,102
Vacation/Sick Leave Buyback	5180	401	94	189	150	200	150
Overtime	5170	43	92	260	250	1,050	250
Benefits	5200	2,140	1,787	4,502	8,167	4,320	8,719
Office Supplies	5400	0	0	0	1,000	0	0
Department Supplies	5500	851	2,222	1,183	8,000	2,000	5,000
Vehicle Fuel & Oil	5505	0	0	0	1,500	0	0
NPDS Permit	6610	3,750	0	0	0	4,400	4,500
Travel & Conferences	7000	0	0	0	1,500	1,321	1,500
Training	7005	0	0	0	0	0	1,000
Dues & Subscriptions	7015	0	0	0	250	200	200
Special Projects	8237	637	2,047	2,987	4,000	9,500	4,000
Capital Outlay					12,500	13,817	
ASIST Software	8235						4,500
Sweeper Head (1/3)	8235						3,000
Ten Yard Dump Truck (1/4)	8235						10,000
Total		**$16,264**	**$13,320**	**$26,234**	**$67,935**	**$57,788**	**$75,034**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Forest Hills Estates Storm Water Detention Basin Maintenance District						Fund (673) Dept. (6520)	
Salaries	5195	$2,775	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	925	975	975	975	975	975
Department Supplies	5500	0	0	0	1,695	300	1,695
Equipment Repairs	5720	0	0	0	1,000	0	1,000
Administrative Charge	6055	250	250	250	250	250	250
Depreciation	9100	1,695	1,695	1,695	1,695	1,695	1,695
Total		**$5,645**	**$5,820**	**$5,820**	**$8,515**	**$6,120**	**$8,515**
Dove Subdivision Storm Water Detention Basin Maintenance District						Fund (674) Dept. (6522)	
Salaries	5195	$0	$0	$80	$80	$80	$80
Benefits	5295	0	0	20	20	20	20
Administrative Charge	6055	0	0	25	25	25	25
Depreciation	9100	0	0	941	941	941	941
Total		**$0**	**$0**	**$1,066**	**$1,066**	**$1,066**	**$1,066**
Gulliksen Subdivision Storm Water Detention Basin Maintenance District						Fund (675) Dept. (6524)	
Salaries	5195	$0	$0	$0	$0	$0	$80
Benefits	5295	0	0	0	0	0	20
Administrative Charge	6055	0	0	0	0	0	25
Depreciation	9100	0	0	0	0	0	2,068
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$2,193**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Street Division			General Fund (100) Dept. (4100)				
Salaries	5100	$194,696	$143,791	$160,035	$136,009	$149,777	$143,548
Part-time/Temporary	5165	19,586	16,304	2,443	7,210	7,161	7,175
Vacation/Sick Leave Buyback	5180	3,881	2,078	3,114	3,500	2,017	2,500
Overtime	5170	2,286	1,359	2,806	3,000	2,890	3,000
Benefits	5200	62,898	54,479	76,162	65,944	73,810	71,015
Department Supplies	5500	17,336	18,086	21,625	21,000	22,764	23,000
Vehicle Fuel & Oil	5505	14,145	15,240	17,263	19,000	17,420	20,000
Equipment Fuel & Oil	5510	907	1,829	1,848	2,200	1,272	1,500
Vehicle Repairs	5715	9,621	3,888	3,391	5,000	6,794	6,000
Equipment Maintenance	5720	2,314	3,412	8,932	6,000	2,901	5,000
Building Repair & Maintenance	5740	15	213	2,301	1,000	500	1,000
Tools & Small Equipment	5900	4,332	3,572	2,895	4,000	2,655	4,000
Personnel Services	6035	3,101	2,423	0	500	357	500
Travel & Conference	7000	828	45	838	400	260	400
Dues & Subscriptions	7015	30	137	0	100	0	100
Grinding/Inlay	8239	0	0	19,864	40,000	40,000	60,000
Capital Outlay		0	222	11,280	17,032	17,190	
Sweeper Head (1/3)	8235						3,000
Loader Tires (1/3)	8235						1,000
Pickup Truck (1/2)	8118						8,000
Employee Jackets (1/3)	8235						833
Ten Yard Dump Truck (1/4)	8235						10,000
Total		**$335,976**	**$267,078**	**$334,797**	**$331,895**	**$347,768**	**$371,571**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Traffic Control			Gas Tax Fund (280) Dept. (4200)				
Salaries	5100	$43,010	$70,584	$72,496	$79,910	$70,612	$83,230
Part-time/Temporary	5165	6,496	4,193	7,632	8,961	6,638	8,918
Overtime	5170	1,272	1,291	1,103	1,800	1,212	1,800
Vacation/Sick Leave Buyback	5180	734	745	1,285	580	773	900
Benefits	5200	15,777	28,403	35,117	41,705	36,000	44,696
Department Supplies	5500	10,983	9,188	12,071	11,500	9,138	10,500
Vehicle Fuel & Oil	5505	3,620	4,273	5,211	6,030	4,196	5,000
Base Materials	5520	792	1,915	1,404	2,000	579	1,200
Asphalt	5525	5,906	6,388	6,741	6,000	7,269	8,000
Crack Seal Material	5526	0	0	0	2,000	2,000	0
Vehicle Repairs	5715	788	360	366	1,240	151	400
Sweeper Repairs & Maintenance	5721	3,864	3,576	2,997	3,200	5,078	4,000
Traffic Signal Maintenance	5725	2,879	3,266	3,257	2,000	9,000	3,500
Street Light Maintenance	5726	4,155	0	3,559	4,200	4,696	4,700
Street Striping	5765	8,949	4,806	7,587	10,000	10,000	13,000
Tools & Small Equipment	5900	0	0	13	0	0	0
Street Light Utilities	6510	29,128	29,846	27,698	25,000	30,261	30,000
Traffic Signal Utilities	6515	12,543	10,361	12,167	11,500	18,131	12,500
Travel & Conference	7000	0	1,789	0	0	0	1,000
Capital Outlay		0	0	177,278	1,200	0	
Pickup Truck (1/3)							8,000
Sign Machine							5,500
Sweeper Head (1/3)							3,000
Total		**$150,896**	**$180,984**	**$377,982**	**$218,826**	**$215,734**	**$249,843**

Gas Tax Engineering & Administration			Gas Tax E & A Fund (295) Dept. (4800)				
Salaries	5100	$10,103	$8,813	$7,717	$7,947	$8,060	$8,562
Vacation/Sick Leave Buyback	5180	$107	$285	$54	250	250	250
Benefits	5200	$1,884	$2,158	$2,319	2,620	2,512	2,842
Total		**$12,094**	**$11,256**	**$10,090**	**$10,817**	**$10,822**	**$11,654**

Total Public Works	**$559,503**	**$493,166**	**$766,062**	**$657,310**	**$650,141**	**$738,277**

RISK MANAGEMENT

General Fund

DEPARTMENT PURPOSE

The Risk Management Department is responsible for managing the insurance and safety programs of the City. The City is a member of the Redwood Empire Municipal Fund (REMIF), a municpal self-insurance pool of 15 Cities located in Northern California. As a self-insured City, when the amount of claims paid increase or decrease, the City's insurance costs increase or decrease. The Executive Assistant to the City Manager is responsible for managing the Risk Management Department.

Fortuna's insurance program expenses and reimbursable deductibles are included in the budget. The program insures liability, property, earthquake/flood, auto physical damage, boiler & machinery, and employee bonds. The City has a dedutible of $5,000 on each liability claim, and $10,000 on each property claim. liability premium and deductibles are spread among the general, water, and sewer funds on a 70-15-15 percentage basis. Workers Compensation premiums are allocated department-wide based on wages and are included in each department's benefit cost.

SIGNIFICANT CHANGES

There are no significant changes proposed for 2007-08. The increase in liablilty and earthquake is due to the Wastewater Treatment Plant Expansion, which, when completed, will increase the City's total property values by over 70%. Allocation of Insurance between the General Fund, Wastewater Fund and Water Fund has changed accordingly, with the allocation changing from 70/30/30 to 60/25/15 (GF/WW/Wtr)

INSURANCE PROGRAMS, PREMIUMS AND RELATED EXPENDITURES

Description		2005-06	2006-07	2007-08
Premiums:				
Liability		$90,000	$128,000	$140,000
Property		25,000	20,000	32,000
Earthquake/Flood		50,000	60,000	65,000
Automobile Physical Damage		5,500	5,500	6,000
Boiler and Machinery		1,300	1,300	3,500
Employee Bonds		825	825	825
Total Property & Liability Premiums		172,625	215,625	247,325
	Max Deductible per Claim			
Deductibles				
Liability Deductible	5,000	15,000	15,000	15,000
Property Deductible	10,000	0	0	0
Earthquake/Flood Deductible	25,000	0	0	0
Auto Deductible	10,000	0	0	0
Boiler & Mach. Deductible	1,000	0	0	0
Employee Bonds Deductible	1,000	0	0	0
Total Property & Liability Deductibles		15,000	15,000	15,000
Workers' Compensation Premium		102,000	102,000	82,000
Workers' Comp Deductible	5,000	11,000	5,000	5,000
Workers Comp Claims Handling		12,510	4,200	8,760
W.C. First Aid Claims Handling		1,800	1,000	1,000
Total Workers' Comp Costs		127,310	112,200	96,760

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Executive Assistant to City Mgr.	0.25	0.25	0.25	0.25	0.25
Total Authorized	**0.25**	**0.25**	**0.25**	**0.25**	**0.25**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 100	Dept. 1600	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Salaries		5100	$11,581	$11,189	$12,030	$15,038	$13,000	$14,397
Benefits		5200	2,723	3,592	4,927	5,726	5,370	5,954
Unemployment Insurance		5220	15,325	15,394	5,477	12,000	6,000	6,000
Office Supplies		5400	177	339	191	300	100	500
Department Supplies		5500	173	0	622	700	900	1,000
Liability Insurance (60%)		6350	107,256	124,530	109,560	89,600	89,600	84,000
Property Insurance (60%)		6350	Amounts included in "Liability Insurance"			14,000	14,000	19,200
Earthquake/Flood (60%)		6350				42,000	42,000	39,000
Auto Physical Damage (60%)		6350				3,850	3,850	3,600
Boiler and Machinery (60%)		6350				1,050	1,050	2,100
Employee Bonds (60%)		6350				580	580	500
Liability Deductible (60%)		6350				10,500	10,500	9,000
Property Deductible (60%)		6350				0	0	0
Worker's Comp Deductible		5205	12,600	16,877	13,152	3,000	3,000	3,000
W.C. Claims Handling (70%)		5205	0	0	0	2,940	2,940	6,132
Worker's Comp First Aid (70%)		5205	0	0	0	700	700	700
Claims Settlement		6360	3,256	963	1,438	2,500	1,400	2,500
Travel & Conference		7000	789	758	358	1,000	500	1,200
Dues & Subscriptions		7015	63	0	27	100	100	250
Capital Outlay			0	953	0	0	0	0
Total			**$153,943**	**$174,595**	**$147,782**	**$205,583**	**$195,590**	**$199,033**

RIVER LODGE

River Lodge Fund

DEPARTMENT PURPOSE

The River Lodge Department is responsible for the operation of both the River Lodge Conference Center and the Monday Club Facility.
River Lodge was built in 1998 to provide a facility in which local events could be held and to improve the economy by attracting small conferences and training seminars to the community.
The Monday Club was built circa 1930 by a private organization (The Monday Club) and donated to the City in 1999. The Facility is used by the Fortuna Concert Series and other smaller groups.

DEPARTMENT GOALS AND OBJECTIVES

The goals and objectives include:

* Providing excellent customer service to the groups who use River Lodge.
* Attracting conferences, meetings, and training seminars to River Lodge.
* Operate the Monday Club Facility for both community and private events.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The Conference Center Maintenance Worker II position has been redesignated as Facility Custodian and moved to Department 1500, General Government Building Department to accurately reflect the duties performed.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Facility Manager	1.00	1.00	-	-	1.00
Conference Center Supervisor	-	1.00	1.00	1.00	-
Lead Coordinator (1 PT)	1.00	-	1.00	-	-
Conference Center Coordinator	-	-	-	1.00	1.00
Coordinator (3 PT)	0.50	1.50	1.50	1.50	-
Conference Center Worker (3 PT)	-	-	-	-	2.50
Lead Custodian (1 PT)	0.50	0.50	0.50	0.50	-
Facility Custodian	-	-	-	-	0.25
Conference Ctr Maintenance Worker II	-	1.00	1.00	1.00	-
Maintenance Worker (1 PT)	2.00	0.38	0.38	0.38	-
Park Maintenance Worker II	-	-	-	0.20	0.20
Total Authorized	5.00	5.38	5.38	5.58	4.95

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 160	Dept. 5800	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
River Lodge				River Lodge Fund (160) Dept (5800)				
Salaries		5100	$60,023	$56,257	$43,342	$69,766	$64,705	$73,450
Part-time/Temporary		5165	32,385	43,970	44,485	36,092	33,165	36,626
Overtime		5170	1,063	626	460	2,000	180	2,000
Benefits		5200	23,432	24,250	18,453	26,018	19,570	27,416
Office Supplies		5400	2,462	2,721	2,262	2,500	2,900	3,000
Computer Software		5410	0	0	0	500	0	500
Department Supplies		5500	7,888	10,359	10,571	10,000	10,000	7,000
Kitchen Supplies		5539	0	0	0	0	0	2,000
Catering Costs		5540	21,842	22,989	25,615	20,000	15,000	18,000
Catering-Linen Costs		5545	8,504	8,932	10,933	11,000	9,000	10,000
Catering - Other Misc Costs		5546						3,000
Gift Shop Purchases/CGS		5550	14,318	19,209	23,244	20,000	15,000	15,000
Visitor Center Supplies		5560	0	0	359	1,500	500	1,500
Janitorial & Paper Supplies		5565	6,634	8,112	7,802	7,000	7,000	9,000
Special Events		5570	1,380	1,122	1,372	1,500	903	300
Special Events - Bridal Faire		5571	0	0	0	0	0	900
Special Events - Craft Faire		5572	0	0	0	0	0	300
Kitchen Chemicals		5575	1,193	795	244	1,500	1,800	2,000
Office Equipment Maintenance		5705	0	0	0	500	0	0
Equipment Lease (Dish Sanatizer)		5706	0	0	0	0	0	1,200
Equipment Maintenance/Repair		5720	2,831	4,959	3,254	4,000	2,500	3,000
Alarm System		5730	0	0	0	500	500	500
Building Maintenance/Repair		5740	4,031	4,522	8,121	5,000	5,000	5,000
Personnel Services		6035	905	0	525	1,500	1,500	1,500
Credit Card Processing Fees		6060	1,636	1,499	2,305	2,500	2,500	2,500
Telephone		6200	2,748	3,118	4,850	5,500	5,200	5,500
Advertising		6300	4,144	3,943	5,684	6,000	6,000	6,000
Utilities		6505	14,041	14,630	16,985	15,000	16,000	18,000
Fire Assessment		6720	36	36	36	36	36	36
Travel and Conference		7000	277	0	65	500	500	1,000
Capital Outlay			0	0	0	0	10,000	
Sound System								27,000
Large Freezer								5,000
Ice Machine								2,500
Gazebo								10,000
Gazebo Seating								3,000
Floor Recoating								1,800
Heat Protection								1,400
Total			**$211,773**	**$232,049**	**$230,967**	**$250,413**	**$229,459**	**$306,929**
Monday Club				River Lodge Fund (160) Dept. (5700)				
Part-time /Temporary		5165	$1,629	$1,914	$1,526	$3,976	$2,000	$3,957
Overtime		5170	0	0	0	0	0	0
Benefits		5200	215	311	127	320	140	310
Department Supplies		5500	697	448	130	500	500	500
Janitorial Service		5735	55	131	0	0	0	0
Equipment Maintenance/Repair		5720	0	117	0	200	100	200
Building Repairs		5740	72	428	210	1,000	500	1,000
Utilities		6505	1,651	1,989	2,232	2,000	2,000	2,500
Fire Assessment		6720	36	36	36	36	36	36
Capital Outlay			0	0	0	0	4,073	0
Total			**$4,355**	**$5,374**	**$4,261**	**$8,032**	**$9,349**	**$8,503**
Total River Lodge			**$216,128**	**$237,423**	**$235,228**	**$258,444**	**$238,808**	**$315,431**

SOLID WASTE

Solid Waste Fund

DEPARTMENT PURPOSE

The Solid Waste Department is responsible for developing and implementing the many programs contained in the Fortuna Source Reduction and Recycling Element (FSRRE). These programs include public education, technology transfer, recycling, and waste reduction activities. This department is also responsible for supervision of solid waste franchise agreements.

DEPARTMENT GOALS AND OBJECTIVES

Implement the City's solid waste management program, integrating source reduction, recycling, composting and special waste programs, utilizing the Source Reduction Recycling Element.

* Develop public information and education programs for recycling and source reduction.
* Develop City procurement procedures that encourage source reduction and recycling.
* Monitor performance of the Franchise Agreement for collection services.
* Monitor performance of Curbside Recycling Grant Program.
* Conduct inspections of Eel River Disposal's transfer station as called for in the use permit.

SIGNIFICANT CHANGES

The City has achieved a 60% reduction in waste diversion goals, however continued efforts are necessary in order to maintain or exceed the FSRRE requirements.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Engineering Tech III	0.10	-	-	-	-
Planning Assistant	0.50	-	-	-	-
Public Works Director	-	0.05	-	-	-
Deputy PW Director - General Services	-	0.05	0.05	0.05	0.05
Compliance Coordinator	-	-	1.00	0.65	0.65
City Planner	0.05	-	-	-	-
Part-Time & Temporary (1 PT)	-	0.50	0.50	0.50	0.50
Total Authorized	**0.65**	**0.60**	**1.55**	**1.20**	**1.20**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Recycling Division		Solid Waste Fund (210) Dept. (5300)					
Salaries	5100	$6,467	$22,968	$31,836	$26,522	$31,470	$27,840
Part-time	5165	325	1,643	2,363	11,771	3,151	11,714
Benefits	5200	1,407	4,145	5,757	8,991	5,775	9,435
Office Supplies	5400	0	334	250	300	333	300
Department Supplies	5500	1,349	2,907	235	1,000	0	1,000
Professional Services	6025	1,500	18,193	6,900	5,000	6,900	2,000
Advertising	6300	0	1,918	1,700	2,000	2,267	2,000
Travel & Conference	7000	0	244	1,582	1,500	2,109	2,000
Training	7005	0	0	0	500	0	500
Dues & Subscriptions	7015	0	0	0	250	0	250
Special Projects	8237	183	5,262	9,785	5,000	19,097	10,000
Household Hazardous Waste	8117	0	0	0	0	0	500
Illegal Dumping	5752	0	0	0	0	0	1,500
Capital Outlay		0	12,003	4,738	12,500	13,817	0
Total		**$11,231**	**$69,617**	**$65,146**	**$75,335**	**$84,919**	**$69,039**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Franchise Agreement Division	Solid Waste Fund (210) Dept. (5310)						
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Contract Legal	6020	0	0	0	0	0	0
Professional Services	6025	0	0	3,000	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Total		**$0**	**$0**	**$3,000**	**$0**	**$0**	**$0**
Transfer Station Regulatory Division	Solid Waste Fund (210) Dept. (5320)						
Salaries	5100	$0	$0	$0	$0	$0	$0
Part-time	5165	0	0	0	0	0	0
Overtime	5170	0	0	0	0	0	0
Vacation Buyback	5180	0	0	0	0	0	0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Department Supplies	5500	0	0	0	0	0	0
Professional Services	6025	5,175	0	731	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Capital Outlay							
Sidewalk	8116	0	0	0	0	0	0
Household Hazardous Waste	8117	0	0	0	0	0	0
Total		**$5,175**	**$0**	**$731**	**$0**	**$0**	**$0**
Total Department		**$16,406**	**$69,617**	**$68,877**	**$75,335**	**$84,919**	**$69,039**

TRANSIT

Transit Fund

DEPARTMENT PURPOSE

The City of Fortuna provides public transit to all Fortuna residents through sponsorship of the Humboldt Transit Authority. The City's Parks and Recreation Department operates the "Dial-a-Ride" service for Seniors over the age of fifty and disabled persons regardless of age. Two buses are in operation Monday through Friday from 9:15 a.m. to 4:30 p.m. One bus is in operation on Saturdays from 9:15 a.m. to 4:30 p.m. Reservations for physician appointments may be made up to one month in advance. All other reservations or appointments may be made up to one week in advance. Regular trips are scheduled by calling the Parks and Recreation Office the morning of the needed ride. Riders are required to make an initial call for pickup as well as a second call when they are ready to return.

SIGNIFICANT EXPENDITURES / STAFFING CHANGES

Fare Box fees are being increased by 25% in order to maintain the minimum requirement that 10% of the Senior Bus operating expenses are recovered from Fare Box revenures.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Parks & Rec Administrative Assistant	0.13	0.13	0.13	0.13	0.13
Bus Drivers - Full Time	2.00	2.00	2.00	2.00	2.00
Bus Drivers - Part Time	0.50	0.50	0.50	0.50	0.50
Dispatchers (1 PT)	0.38	0.38	0.38	0.38	0.38
Vehicle & Equipment Mechanic	0.03	0.03	0.03	0.03	0.03
Total Authorized	3.04	3.04	3.04	3.04	3.04

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 590	Dept. 4400	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Senior Bus				Dept. (4400)				
Salaries		5100	$41,986	$44,711	$47,275	$49,030	$48,350	$51,505
Part-time/Temporary		5165	11,778	11,361	8,675	14,654	12,000	14,583
Overtime		5170	442	393	540	500	250	500
Benefits		5200	16,977	21,043	22,254	23,347	23,750	25,457
Department Supplies		5500	946	1,355	3,348	1,500	1,500	1,500
Vehicle Fuel & Oil		5505	5,304	6,928	9,815	9,550	10,000	12,000
Vehicle Repairs		5715	1,194	2,043	2,843	3,000	2,000	3,000
Personnel Services		6035	140	212	708	500	400	500
Telephone		6200	128	120	138	200	200	200
Advertising		6300	40	37	0	200	200	200
Insurance		6350	3,400	3,400	3,400	3,400	3,400	3,400
Capital Outlay			0	0	3,790	0		
Total			**$82,335**	**$91,603**	**$102,786**	**$105,882**	**$102,050**	**$112,845**
Public Transit				Dept. (4450)				
Bus Shelter Janitorial (5%)		5735	700	700	700	1,406	1,436	1,534
HTA		6620	64,054	65,976	68,615	75,476	75,476	79,250
Total			**$64,754**	**$66,676**	**$69,315**	**$76,882**	**$76,912**	**$80,784**
Total Public Transit			**$147,089**	**$158,279**	**$172,101**	**$182,764**	**$178,962**	**$193,629**

ENVIRONMENTAL SERVICES - WASTEWATER DIVISION

Wastewater Fund

WASTEWATER DIVISION PURPOSE

The Wastewater Division operates and maintains the City's sanitary sewer system. The Division operates 8 lift stations and a 1.5 million gallon per day wastewater treatment plant 7 days per week and maintains approximately 42 miles of collection system pipeline. Revenues to support the system come primarily from user service charges and fees. Approximately 5,005 sewer services are served by the treatment facilities.
The Wastewater Treatment Plant also treats the sewage from the Palmer Creek Community Services District.

DIVISION GOALS AND OBJECTIVES

1. Comply with State and Federal Wastewater Discharge Permit requirements.
   * Minimize operational upsets and handle increased flows at the wastewater treatment plant.
   * Optimize the wastewater treatment plant by training operations, maintenance and laboratory staff.
   * Maintain certification of laboratory with the California Department of Health Services.
   * Comply with EPA sludge disposal regulations
   * Improve odor control at the wastewater treatment plant

2. Reduce the quantity of infiltration/inflow (I/I) to the sewer collection system to reduce sewer overflows and pumping expense, and minimize the impact to the wastewater treatment plant.
   * Repair known sewer I/I problems to maintain collection system capacity.
   * Perform inspection of new facilities to assure integrity of pipelines.
   * Upgrade sewer ponds to comply with state and federal regulations.

3. Maintain a safe working environment to reduce accidents and compensation claims.
   * Obtain necessary safety equipment and provide training as needed.
   * Comply with all State and Federal regulations regarding work place safety.
   * Install sewer lateral clean outs to help reduce liablility involving sewer backups in homes.
   * Keep sewer mains free of all blockages.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City Manager will serve as the acting Director of Public Works with two Deputy Directors of Public Works responsible for each of the two major divisions: General Services and Environmental Services.
The Environmental Services Director is responsible for the operation and maintenance of the Wastewater Treatment Plant and all the sewer lift stations including reporting responsibilites to the Regional Water Quality Control Board.
The Director of General Services is reponsible for the operation and maintenance of the sewer collection system
The construction of the $12 million upgrade of the Wastewater Treatment Plant began in March 2005 and was completed in 2006-07.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
City Manager (Acting DPW)	-	-	0.20	0.20	0.20
Director of Public Works	0.38	0.38	-	-	-
Administration Personnel	1.84	1.84	1.78	1.78	1.78
Public Works Administrative Technician	0.33	0.40	0.40	0.40	0.40
Engineering Tech II	0.20	0.20	0.20	0.20	0.20
Office Assistant	-	-	-	-	-
Dep PW Dir - Environmental Services	0.55	0.75	0.60	0.60	0.60
Wastewater Operator I,II,III/OIT	3.00	3.20	3.20	3.20	3.20
Plant Mechanic	0.75	0.75	0.75	0.75	0.75
Lead Utility Worker	-	0.20	0.30	0.30	0.30
Utility Worker II/III	0.80	0.60	0.85	0.85	1.35
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Seasonal/Part-time Utility Worker I (3PT)	1.20	1.20	1.20	1.20	1.20
Deputy PW Dir - General Services		0.20	0.15	0.15	0.15
Street Maintenance Worker II/III	-	0.40	0.40	0.40	0.40
Lab Technician	0.75	0.75	0.75	0.75	0.75
Facility Maintenance Worker II/III	0.05	0.10	0.10	-	-
Lead Treatment Operator	-	-	0.65	0.65	0.65
Ciry Carpenter	0.05	-	-	0.10	0.10
Vehicle & Equipment Mechanic	0.05	0.05	0.05	0.05	0.05
Total Authorized	**10.05**	**11.12**	**11.68**	**11.68**	**12.18**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 550	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Administration			Dept. (6700)				
Salaries	5100	$104,474	$113,721	$125,922	$146,163	$139,900	$149,796
Part-time/Temporary	5165	371	285	0	0	0	0
Overtime	5170	9	38	7	0	0	0
Vacation Buyback	5180	697	2,083	511	1,000	2,000	1,500
Benefits	5200	31,174	42,609	52,231	57,866	57,630	62,784
Worker's Comp Deductible	5205	0	0	0	1,000	0	1,000
W.C. Claims Handling	5205	0	0	0	630	0	1,314
Worker's Comp First Aid	5205	0	0	0	150	0	150
Unemployment Insurance	5220	0	0	0	2,300	1,690	2,000
Office Supplies	5400	13,547	13,363	11,229	10,500	10,500	10,500
Paper Supplies	5405	936	0	0	500	0	500
Software	5410	0	0	0	0	0	450
Department Supplies	5500	3,207	5,872	4,243	1,000	1,000	1,000
Office Equipment Maint.	5705	1,637	1,646	1,803	2,500	2,100	2,500
Software Maintenance (30%)	5710	1,837	1,828	1,862	2,120	2,100	2,750
Network Support	5775	5,227	6,408	5,451	6,000	6,000	6,000
Janitorial Services (10%)	5735	926	826	1,685	2,813	2,875	3,067
Building Repairs (20%)	5740	1,428	310	300	350	250	350
Audit Fees	6000	2,175	3,080	2,860	3,400	3,000	2,800
Personnel Services	6035	1,346	800	3,800	2,000	1,100	1,500
FPIC Admin. Fees	6055	0	0	0	0	0	1,069
Telephone	6200	1,570	1,758	2,174	2,000	1,722	2,000
Insurance	6350	22,983	26,685	46,037	34,624	34,624	65,581
Utilities	6505	4,738	4,777	6,812	6,000	4,000	6,000
NPDES Permit	6610	7,260	7,260	0	0	0	0
Ftna Fire District Assmt	6720	52	52	52	52	52	52
Travel & Conference	7000	2,570	963	95	0	0	0
Training	7005	0	1,195	2,533	0	0	0
Dues & Subscriptions	7015	2,304	1,995	389	500	0	0
Total		**$210,468**	**$237,554**	**$269,996**	**$283,468**	**$270,543**	**$324,664**

		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Collection			Dept. (6500)				
Salaries	5100	$27,837	$24,353	$31,265	$35,808	$37,136	$49,216
Part-time/Temporary	5165	54	2,622	1,148	103	235	103
Overtime	5170	1,346	1,195	1,404	1,800	527	1,800
Vacation Buyback	5180	415	563	278	200	321	400
Benefits	5200	6,836	10,012	15,586	19,249	19,249	26,437
Department Supplies	5500	9,240	7,479	4,753	7,200	6,968	7,000
Vehicle Fuel & Oil	5505	5,334	8,814	11,910	12,200	11,208	12,330
Vehicle Repairs	5715	5,224	6,410	4,152	5,000	11,484	6,800
Equipment Repairs	5720	12,425	28,205	2,683	3,000	1,647	3,000
Tools & Small Equipment	5900	0	1,157	882	1,100	1,657	1,500
Telephone	6200	1,469	2,102	2,220	2,250	2,359	2,400
Utilities	6505	21,263	20,873	10,240	10,000	113,316	0
Total		**$91,443**	**$113,785**	**$86,521**	**$97,910**	**$206,107**	**$110,985**

Pumping & Treatment			Dept. (6600)				
Salaries	5100	$152,064	$204,057	$171,157	$213,054	$190,000	$220,345
Part-time/Temporary	5165	4,630	9,157	7,774	9,373	7,450	9,327
Overtime	5170	4,059	4,815	4,001	4,000	2,500	4,000
Vacation Buyback	5180	2,821	2,335	2,382	2,600	100	2,600
Benefits	5200	40,521	63,339	63,323	92,545	90,000	115,905
Department Supplies	5500	17,081	22,984	13,455	20,000	24,800	22,000
Vehicle Fuel & Oil	5505	0	0	8,999	7,500	1,200	9,000
Chemical Supplies	5555	27,155	37,570	51,891	35,000	30,000	35,000
Lab Supplies	5557	3,771	6,747	2,600	4,000	10,600	5,000
Vehicle Repairs	5715	0	9	133	3,000	600	3,000
Equipment Repairs	5720	15,292	30,619	9,014	20,000	27,600	22,000
Building Maintenance/Repair	5740	132	94	60	500	300	500
Percolation Pond Const.	5770	1,193	6,071	1,098	6,000	0	6,000
Tools & Equipment	5900	642	1,125	908	1,000	1,600	1,500
Electrical Contract Service	6015	555	510	0	1,000	0	1,000
Professional Services	6025	0	0	3,629	0	7,500	1,000
Outside Lab Services	6045	14,132	16,664	20,689	20,000	5,000	20,000
Telephone	6200	55	110	110	350	100	500
Pager Service	6205	5	0	0	100	0	200
Utilities	6505	107,657	117,614	127,132	140,000	106,000	200,000
NPDES Permit	6610	0	0	7,260	7,300	9,097	10,000
Regional Board Fines	6625	0	0	31,098	0	18,000	36,000
Travel & Conference	7000	0	0	0	2,000	500	2,000
Training	7005	0	0	177	2,000	2,000	2,000
Dues & Subscriptions	7015	0	55	1,552	1,500	1,350	1,500
Total		**$391,765**	**$523,875**	**$528,442**	**$592,821**	**$536,297**	**$730,377**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Capital Outlay			Dept. (6700)				
Previous		$22,791	$3,493	$32,214	$28,167	$28,167	
Utility Truck (1/2)	8028						$9,500
Pickup Truck (1/2)	8118						7,500
Loader Tires (1/3)	8268						1,000
Employee Jackets (1/3)	8268						833
Ten Yard Dump Truck (1/4)	8268						10,000
Conductivity Tester	8268						500
Turbidity Meter	8268						1,000
4" Diaphragm Pump	8268						5,000
Portable Lift	8268						1,500
Airless Sprayer	8268						500
Effluent Meter	8268						2,000
Total		**$22,791**	**$3,493**	**$32,214**	**$28,167**	**$28,167**	**$39,333**
Depreciation:	9100	377,016	380,901	379,725	390,000	390,000	740,000
Total Wastewater		**$1,093,483**	**$1,259,608**	**$1,296,898**	**$1,392,367**	**$1,431,114**	**$1,945,359**
Rancho Buena Vista Lift Station			Fund (670) Dept. (6505)				
Salaries	5195	$2,775	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	925	975	975	975	975	975
Department Supplies	5500	0	0	0	250	0	250
Equipment Repairs	5720	0	0	0	500	100	500
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	200	201	206	270	216	270
Depreciation	9100	1,614	1,614	1,614	1,614	1,614	1,614
Total		**$5,764**	**$5,940**	**$5,945**	**$6,759**	**$6,055**	**$6,759**
Kenwood Meadows Lift Station			Fund (671) Dept. (6510)				
Salaries	5195	$2,775	$2,900	$2,900	$2,900	$2,900	$2,900
Benefits	5295	925	975	975	975	975	975
Department Supplies	5500	0	3	0	100	25	100
Equipment Repairs	5720	53	0	65	250	50	250
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	359	282	333	300	300	300
Depreciation	9100	3,619	3,619	3,619	3,619	3,619	3,619
Total		**$7,981**	**$8,029**	**$8,142**	**$8,394**	**$8,119**	**$8,394**

ENVIRONMENTAL SERVICES - WATER DIVISION

Water Fund

WATER DIVISION PURPOSE

The Water Division is responsible for providing a safe reliable water supply for domestic use and fire protection. The City operates a water system which produces over 500 million gallons per year serving approximately 5300 customers. Approximately 42 miles of water lines are also maintained along with 5 reservoirs, 8 pump stations, 5 well fields and a treatment facility.

DIVISION GOALS AND OBJECTIVES

1. Provide sufficient water supply, pressure, and storage to meet peak customer demand.
   * Design and construct approximately $7 million of water system improvements including a new 2 MG storage tank, upgrade the water treatment plant and renovate a 5 MG reservior and improve the water transmission system
   * Improve operational strategies to minimize pumping expense
   * Provide fast, effective service in response to all customer complaints.
   * Clean distribution system twice a year

2. Improve system efficiency and reduce leakage.
   * Maintain meter test and replacement program.
   * Update valve and grid maps.
   * Repair or replace broken mainline valves found in the distribution system.
   * Assist with planning and inspection of new development installations.
   * Systematically replace old, leaking, and undersized pipes.

3. Comply with all State Department of Health Services and Federal Regulations.
   * Remain current with new monitoring and notification requirements.
   * Correct all deficiencies noted during annual Health Department inspections.
   * Maintain monitoring program for water quality.
   * Comply with all primary and secondary drinking water standards.

4. Maintain a safe working environment to reduce manhours lost to accidents.
   * Provide and use necessary safety equipment.
   * Review department safety policy and train employees in areas needed.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The City Manager will serve as the acting Director of Public Works with two Deputy Directors of Public Works responsible for each of the two major divisions: General Services and Environmental Services.
The Environmental Services Director is responsible for the operation and maintenance of the Water Treatment Facility and all the booster pump stations including reporting responsibilites to the Department of Health Services.
The Director of General Services is reponsible for the operation and maintenance of the water delivery system, with the exception of the booster pump stations.

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
City Manager (Acting DPW)	-	-	0.20	0.20	0.20
Director of Public Works	0.37	0.37	-	-	-
Administration Personnel	1.84	1.84	1.78	1.78	1.78
Engineering Tech II	0.20	0.20	0.20	0.20	0.20
Public Works Administrative Tech	0.33	0.40	0.40	0.40	0.40
Dep PW Dir - Environmental Services	0.45	0.25	0.40	0.40	0.40
Wastewater Operator I,II,III/OIT	0.80	0.80	0.80	0.80	0.80
Plant Mechanic	0.25	0.25	0.25	0.25	0.25
Lead Utility Worker	-	0.80	0.70	0.70	0.70
Utility Worker II/III	2.80	2.40	2.15	2.15	2.65
Seasonal/Part-time Utility Worker I (PT)	1.20	1.20	1.20	1.20	1.20
Lab Technician	0.25	0.25	0.25	0.25	0.25
Lead Street Maintenance Worker	0.10	0.10	0.10	0.10	0.10
Facility Maintenance Worker II/III *	0.05	0.05	0.10	-	-
General Services Director	-	0.20	0.15	0.15	0.15
Lead Treatment Operator	-	-	0.35	0.35	0.35
Street Maintenance Worker II/III	-	0.40	0.40	0.40	0.40
City Carpenter	0.05	0.05	-	0.10	0.10
Vehicle & Equipment Mechanic	0.20	0.20	0.20	0.20	0.20
Total Authorized	**8.89**	**9.76**	**9.63**	**9.63**	**10.13**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 500		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Administration		Dept. (6300)						
Salaries	5100		$103,749	$113,355	$124,480	$146,163	$140,000	$149,796
Part-time/Temporary	5165		0	285	0	2,943	0	2,929
Overtime	5170		9	31	3	0	10	0
Vacation Buyback	5180		685	2,036	511	1,000	1,980	2,000
Benefits	5200		27,034	33,303	49,246	58,100	56,400	63,017
Worker's Comp Deductible	5205		0	0	0	1,000	1,000	1,000
W.C. Claims Handling	5205		0	0	0	630	0	1,314
Worker's Comp First Aide	5205		0	0	0	150	0	150
Unemployment Insurance	5220		0	0	0	0	0	0
Office Supplies	5400		13,159	12,667	12,076	12,000	10,500	12,000
Paper Supplies	5405		880	0	0	500	0	500
Software	5410		0	0	0	0	0	450
Department Supplies	5500		3,187	2,920	4,057	1,600	300	1,600
Office Equipment Maintenance	5705		1,469	1,646	1,803	2,500	2,100	2,500
Software Maintenance (30%)	5710		2,306	2,101	2,136	2,450	2,440	3,000
Janitorial Service (10%)	5735		910	826	1,685	2,813	2,870	3,067
Building Repairs (20%)	5740		77	290	0	350	300	350
Network Support	5775		5,210	6,408	5,452	6,000	6,000	6,000
Audit Fees	6000		2,175	3,080	2,860	3,400	2,800	3,000
Professional Services	6025		1,459	0	0	1,000	0	1,000
Personnel Services	6035		734	560	602	1,000	0	1,000
FPIC Admin. Fees	6055		5,115	5,095	5,160	5,725	5,345	855
Telephone	6200		1,570	1,471	1,850	2,100	1,380	2,100
Insurance	6350		22,983	26,685	23,477	34,624	34,624	39,349
Utilities	6505		3,076	2,857	3,781	4,000	3,800	3,800
Lab Permit Fees	6605		2,255	2,255	0	0	0	0
DOHS	6715		6,804	6,539	1,881	0	0	0
Ftna Fire District Assmt	6720		288	288	288	288	288	288
Travel & Conference	7000		2,576	1,475	678	0	0	0
Dues & Subscriptions	7015		2,237	1,507	1,344	1,500	350	350
Bad Debts	7800		4,675	5,235	4,535	3,600	4,500	4,500
Annual Water Report	7820		2,755	2,552	100	0	0	0
			$217,377	**$235,467**	**$248,005**	**$295,435**	**$276,987**	**$305,914**

Pumping, Treatment & Storage		Dept. (6000)					
Salaries	5100	$45,079	$80,234	$46,555	$63,254	$50,250	$64,056
Part-time/Temporary	5165	0	0	718	0	1,650	0
Overtime	5170	1,476	856	1,340	2,000	2,000	2,000
Vacation Buyback	5180	674	1,286	847	900	900	900
Benefits	5200	13,214	27,027	16,059	27,073	22,500	32,880
Department Supplies	5500	2,482	3,235	317	2,500	1,200	2,500
Vehicle Fuel & Oil	5505	0	16	0	7,500	2,000	8,000
Chemical Supplies	5555	1,306	0	1,533	2,000	1,800	2,000
Lab Supplies	5557	50	1,273	0	600	600	600
Vehicle Repairs	5715	0	27	38	3,000	0	3,000
Equipment Repairs	5720	4,342	16,816	12,586	7,000	3,000	7,000
Laboratory Services	6045	9,481	3,821	3,088	3,000	2,000	3,000
Utilities	6505	209,361	65,804	140,669	175,000	160,000	175,000
Lab Permit Fees	6605	0	0	0	2,300	2,359	2,400
CA DOHS	6715	0	0	6,569	7,000	8,652	8,500
Travel & Conference	7000	0	0	720	1,000	700	1,000
Dues & Subscriptions	7015	0	0	220	750	500	750
Annual Water Report	7820	0	0	2,141	3,000	3,000	3,000
Total		**$287,465**	**$200,395**	**$233,400**	**$307,878**	**$263,111**	**$316,587**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Transmission & Distribution			Dept. (6100)				
Salaries	5100	$71,710	$66,913	$73,443	$71,375	$82,432	$85,884
Part-time/Temporary	5165	122	2,762	565	4,635	6,747	4,613
Overtime	5170	890	3,444	4,087	900	4,133	900
Vacation Buyback	5180	796	1,879	129	450	790	500
Benefits	5200	18,474	25,330	36,647	38,922	40,850	48,852
Department Supplies	5500	23,096	21,429	30,852	30,000	33,941	34,000
Vehicle Fuel & Oil	5505	11,292	13,271	17,141	19,550	16,816	18,500
Equipment Fuel & Oil	5510	17	0	0	0	0	0
Vehicle Repairs	5715	4,482	3,284	4,943	3,500	16,639	5,000
Equipment Repairs	5720	5,612	3,895	3,351	5,000	2,662	4,000
Water Meters	5760	1,782	2,132	11,605	10,000	11,500	10,000
Tools & Small Equipment	5900	1,811	1,017	1,483	1,800	3,000	2,500
Laboratory Services	6045	100	0	0	0	0	0
Telephone	6200	1,425	1,467	1,472	1,650	1,461	1,500
Pager Service	6205	5	0	0	0	0	0
Total		**$141,614**	**$146,823**	**$185,718**	**$187,782**	**$220,971**	**$216,248**
Customer Account Expense			Dept. (6200)				
Salaries	5100	$28,344	$27,539	$24,591	$30,955	$27,300	$32,322
Part-time/Temporary	5165	270	0	0	0	0	0
Overtime	5170	1,929	52	0	1,200	1	1,200
Vacation Buyback	5180	388	1,006	100	0	120	0
Benefits	5200	9,258	8,994	10,963	16,224	14,000	18,840
Department Supplies	5500	0	0	1,197	0	500	500
Total		**$40,189**	**$37,591**	**$36,851**	**$48,379**	**$41,921**	**$52,862**
Capital Outlay			Dept. (6300)				
Previous		$22,597	$25,814	$1,306	$38,167	$39,000	
Utility Truck (1/2)	8028						$9,500
Pickup Truck (1/2)	8118						7,500
Loader Tires (1/3)	8269						1,000
Employee Jackets	8269						833
Ten Yard Dump Truck (1/4)	8269						10,000
Auto Read Gun and Box	8269						13,000
Commercial Mower	8269						1,200
3 Ton Chain Hoist	8269						500
Total		**$22,597**	**$25,814**	**$1,306**	**$38,167**	**$39,000**	**$43,533**
Depreciation	9100	221,681	223,780	210,507	224,000	224,000	230,000
Total Water		**$930,923**	**$869,870**	**$915,787**	**$1,101,641**	**$1,065,990**	**$1,165,145**
Forest Hills Booster Station			Fund (672) Dept. (6515)				
Salaries	5195	$9,000	$9,000	$9,000	$9,000	$9,000	$9,000
Benefits	5295	1,850	1,850	1,850	1,850	1,850	1,850
Department Supplies	5500	0	21	0	450	250	450
Equipment Repairs	5720	0	1,111	0	7,000	1,000	7,000
Administrative Charge	6055	250	250	250	250	250	250
Utilities	6505	1,818	1,026	1,298	2,600	1,500	2,600
Depreciation	9100	8,000	8,000	8,000	8,000	8,000	8,000
Total		**$20,918**	**$21,258**	**$20,398**	**$29,150**	**$21,850**	**$29,150**

CCC LEASE - CERTIFICATES OF PARTICIPATION

COP Fund

DEPARTMENT PURPOSE

In 1992, the California Conservation Corps entered into an agreement to lease a facility built by the Fortuna Redevelopment Agency. The certificates of participation were issued by the California Cities Financing Corporation and assigned to the City of Fortuna at the completion of the project. Yearly lease revenues of $245,000 are received from the State and used to retire the Debt. The certificates were issued at a Par Value of $2,950,000 and will be fully retired in March, 2017.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Fund 400		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Interest		8835	$169,625	$162,803	$155,613	$147,869	$147,869	$139,388
Bond Principal		8635	90,000	95,000	100,000	110,000	110,000	120,000
Bond Administration Fees		6055	850	850	950	850	1,050	1,050
Total			**$260,475**	**$258,653**	**$256,563**	**$258,719**	**$258,919**	**$260,438**

FORTUNA PUBLIC IMPROVEMENT CORPORATION

FPIC Fund

DEPARTMENT PURPOSE

The Public Improvement Corporation is a non-profit organization formed to further the economic development interests of the community. It is comprised of five (5) directors who also serve as councilmembers. Directors serve without compensation. The City Manager serves as secretary to the corporation.

In July 1990, F.P.I.C. constructed a one million gallon and a 250,000 gallon water tank and 10" water main on School Street. The City of Fortuna entered into an installment sale agreement with the corporation to lease the improvements for 25 years. These Certificates of Particpation were retired and refinanced as part of the October 2006 Water Revenue Bond Issuance.

In March, 1995, the F.P.I.C. entered lease agreements with the City of Fortuna and issued Certificates of Participation to remodel the City Hall Facility. The City of Fortuna subleases the facility from the corporation and is responsible for the semi-annual debt payments. The COP's were purchased by the Farmers Home Administration and the City Treasurer acts as the Trust Administrator.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Water System Improvements & FPIC Fees			Fund 410				
Bond Principal	8625	$42,000	$45,000	$48,000	$52,000	$620,000	$0
Interest	8825	51,625	48,598	45,360	43,400	29,945	0
Liability & Property Insurance	6350	1,420	1,420	1,420	1,420	1,420	1,420
Trustee Fees	6055	2,640	2,640	2,685	3,250	2,870	2,870
Professional Services	6025	0	0	0	0	0	0
Audit	6000	1,000	1,000	1,000	1,000	1,000	1,000
State Fees	6600	55	70	55	55	55	55
Subtotal		**$98,740**	**$98,728**	**$98,520**	**$101,125**	**$655,290**	**$5,345**
City Hall Remodeling			Fund 420				
Bond Principal	8645	$11,500	$12,500	$13,000	$14,000	$14,000	$15,000
Interest	8845	22,722	21,931	21,072	20,178	20,178	19,216
Subtotal		**$34,222**	**$34,431**	**$34,072**	**$34,178**	**$34,178**	**$34,216**
Total FPIC		**$132,962**	**$133,159**	**$132,592**	**$135,303**	**$689,468**	**$39,561**

CAPITAL IMPROVEMENT PROJECTS

		Budget 2007-08	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	STREET RECONSTRUCTION PROJECTS														
9351	Ross Hill, School-Kenmar Including Bike Lane-West Side	$50,000							$50,000						
	Total	$50,000	$0	$0	$0	$0	$0	$0	$50,000	$0	$0	$0		$0	$0
	STREET OVERLAYS														
9558	St. Joseph Street	$26,000							$26,000						
9550	Randolph / So. 15th	86,000							86,000						
9656	P, 12th to 14th	35,000							35,000						
9553	O - 7th to 9th	35,000							35,000						
9854	Fernwood to Shady Lane	14,000							14,000						
9451	Smith Lane-West of Fortuna Blvd.	25,000							25,000						
9853	North Loop @ Rohnerville, Cross Drains, Pavement	60,000							60,000						
	Total	$281,000	$0	$0	$0	$0	$0	$0	$281,000	$0	$0	$0		$0	$0
	SIDEWALK CONSTRUCTION PROJECTS														
9160	Sidewalk Repair Program	5,000							5,000						
	Total	$5,000	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	$0		$0	$0
	TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS														
9280	Street Light Pole & Lamp Replacement	5,000						5,000							
9741	LED Signal Light Replacement	6,000						6,000							
	Total	$11,000	$0	$0	$0	$0	$0	$11,000	$0	$0	$0	$0		$0	$0
	ALLEY RECONSTRUCTION & REHAB														
9642	Reconstruct Alleys North of Main Street	$5,000							$5,000						
	Total	$5,000	$0	$0	$0	$0	$0	$0	$5,000	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2007-08	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	DRAINAGE PROJECTS														
9304	City Wide Storm Drain Improvements	$15,000					$15,000								
9504	24" Storm Drain, P to N, & 30" N, 11th to 9th	50,000					50,000								
9506	9th Street - N to P (36")	25,000					25,000								
9600	Widen Rohner Creek - 12th to So. 15th	50,000					50,000								
	Total	$140,000	$0	$0	$0	$0	$140,000	$0	$0	$0	$0	$0		$0	$0
	WATER PROJECTS														
9220	Distribution Valve Rehabilitation	$15,000			$15,000										
9229	New Meter Services	10,000			10,000										
9525	Engineer Survey Equipment & Software	7,000			7,000										
9622	9th St. - Replace 4" with 6" Main from P St. to Christian Ridge	50,000			50,000										
9421	Emerald - 6" Main & Overlay	45,000			45,000										
9431	Smith Ln/Fortuna Blvd 8" Main - Overlay	24,000			24,000										
9720	Add a new 14" Main to Work in Parallel with Existing 12" Main from Well Site to Kenmar Rd.	430,000			430,000										
9531	14th St, L to N Streets - Replace 4" with 6" & Overlay	228,000			228,000										
9327	Design Stewart St Reservoir Reconstruction or Relocation	100,000			100,000										
9124	Stewart St Reservoir Reconstruction or Relocation	1,000,000			1,000,000										
9522	O to P, 11th to 12th - Reroute 6" Waterline	73,000			73,000										
9823	Angel Heights 6" Water Tie-In, Service Connection	30,000			30,000										
9824	Tank Inspection	10,000			10,000										
9825	Replace Pumps - Corrosion Control Facility (CCF)	350,000			350,000										
	Total	$2,372,000	$0	$0	$2,372,000	$0	$0	$0	$0	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2007-08	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	WASTEWATER PROJECTS														
9110	Sewer Cleanout Program	$5,000				$5,000									
9513	10th/11th Alley, P to N	53,000				53,000									
9518	Install Gas Main to WWTP	125,000				125,000									
9816	Smoke Testing, Admin, Repairs, Enforcement	20,000				20,000									
9814	Sewer Collection System Study RFP	50,000				50,000									
9815	Full Peremiter Fence @ WWTP	45,000				45,000									
	Total	$298,000	$0	$0	$0	$298,000	$0	$0	$0	$0	$0	$0		$0	$0

CAPITAL IMPROVEMENT PROJECTS

		Budget 2007-08	General Fund	Water Fund	Water Reserve Fund	Sewer Fund	Drainage Facilities Fund	Gas Tax Fund	TDA Fund	TEA/STIP Fund	Development Fund	Traffic Impact Funds	River Lodge Fund	Senior Bus Fund	Computer & Operating Reserves
	MISCELLANEOUS PROJECTS														
9587	River Lodge Stage Safety Railing	5,000											5,000		
9780	River Lodge Replace Carpet	14,000											14,000		
9682	River Lodge - Replace Kitchen Cabinets	18,000											18,000		
9683	Monday Club Renovation & Rehab Including ADA Improvements	130,000											130,000		
9781	River Lodge Backup Electrical Generator	75,000											75,000		
9183	Newburg Park Improvements	5,000	5,000												
9282	Museum Expansion Phase 2	10,000	10,000												
9684	Rohner Park Hall Water Line Replacement	1,000	1,000												
9487	Rec Hall Whole House Repairs	25,000	25,000												
9685	Install Retractable Basketball Hoop - Pavillion	15,000	15,000												
9590	Rohner Park Paint Pavillion Exterior	15,000	15,000												
9885	Water Meters - Parks, Medians	5,000	5,000												
9886	Museum ADA Access Ramp	10,000	10,000												
9887	Park Picnic Tables	10,000	10,000												
9888	Resurface Basketball Court	7,500	7,500												
9889	Refurbish Little League Restroom at Rohner Park	5,000	5,000												
9890	Carpet / Counters at Park Office	3,000	3,000												
9891	Firemans Pavilion Bathroom Partitions	5,000	5,000												
9892	Newburg Park Playground Equipment	50,000	50,000												
9893	Replace Pavillion Skates	5,000	5,000												
	Total	$413,500	$171,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$242,000	$0	$0
	Total Capital Improvements	$3,575,500	$171,500	$0	$2,372,000	$298,000	$140,000	$11,000	$341,000	$0	$0	$0	$242,000	$0	$0

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Fortuna Redevelopment Agency Budget Message

DATE: June 18, 2007

FROM: Duane V. Rigge, Executive Director

SUBJECT: 2007-08 Fiscal Year Budget Message.

The Fortuna Redevelopment Agency was created on June 6, 1988, and the Fortuna Redevelopment Plan was adopted on July 5, 1989. The enabling ordinance and Redevelopment Plan establish the powers and scope of the Agency.

The purpose of the Redevelopment Agency is to:

- Improve the attractiveness of Fortuna as a local and regional shopping center;
- Stabilize the tax base;
- Encourage employment opportunities;
- Eliminate both physical and economic blight;
- Encourage economic development ,business expansion and business retention;
- Correct public service deficiencies including inadequate waterlines, lack of fire hydrants, flooding, inadequate streets, and unsafe or the lack of pedestrian facilities; and
- Improve and upgrade Fortuna's neighborhoods.

The Agency executed a cooperation agreement with the City of Fortuna on June 6, 1988. The agreement calls for the City to:

1. Provide staff assistance, supplies, and technical services to the Agency.
2. Advance funds to operate the Agency.
3. Provide insurance for the Agency.

The Agency is required by law to adopt a five-year Implementation Plan. The Agency will update the Implementation Plan in FY 2007/2008 as a result of the completion of a study workshop with the Board and agency staff in August 2006.

Once adopted, the updated Implementation Plan will provide current details on the various programs of the Agency. The RDA Budget is based on the previous Implementation Plan and five-year Capital Improvement Program (CIP). An updated five-year CIP will be developed after the Board approves the new five-year Implementation Plan.

On June 4, 2007, the Executive Director proposed that the RDA issue new Tax Allocation Revenue Bonds to accomplish the following:

- Refinance existing Series 1993 Tax Allocation Bonds
- Produce new money for the Redevelopment Agency
- Repay internal debt to the Water and Wastewater Funds

The Tax Allocation Bonds would allow the RDA (and City) to resolve long over-due projects such as Stormwater (Drainage) System improvements and replacements as well as other infrastructure improvements in the RDA project area. The Series 1993 Tax Allocation Bonds have an outstanding principal amount of approximately $1.1 million. Due to the fact that Redevelopment Project Area has experienced substantial assessed value growth in the past few years, the RDA has the capacity to raise additional new money.

The RDA Tax Allocation Bonds would also produce net new money for the Redevelopment Agency. These proceeds can then be used to repay approximately $3.8 million[i] borrowed from the Water and Wastewater Funds and implement much needed capital infrastructure projects. Since the Tax Allocation Bonds amounts are not finalized and the RDA Board has not approved the Bonds at this time, this revenue is not shown in the RDA Budget.

The Agency is responsible for repaying the City for any funds that are advanced and services that are provided under the agreement. The Agency can incur debt until July 2009[ii] and the debt must be paid off by 2049. In the fiscal year ending June 30, 2004, Agency debt to various City funds was recalculated to more accurately reflect the Agency's ability to realistically pay the debt back to each fund. In doing so, interest rates were adjusted on an annual basis to reflect the average rate earned by the City's investments in LAIF and the Humboldt County Treasury Investment account. Prior to this adjustment, interest accrued at 10%, compounded annually.

City staff is currently in consultation with attorneys from McDonough, Holland, and Allen to review the limitations and deadlines of the Agency and update the Implementation Plan.

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[i] The Loan to the RDA from Water Fund is approximately $2.2 million and the Wastewater Fund is $1.6 million

[ii] This date maybe extended and will be addressed in the update of the Five-Year Implementation Plan

RESOLUTION NO. RDA 2007-03

A RESOLUTION OF THE FORTUNA REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2007-08 AND ESTABLISHING THE INDEBTEDNESS TO BE INCURRED BY THE AGENCY IN ACCORDANCE WITH SECTION 33606 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, the proposed budget for the Fortuna Redevelopment Agency beginning July 1, 2007, was presented by the Executive Director on May 29, 2007; and

WHEREAS, the Board of Directors has considered the proposed Budget at a duly noticed public hearing on June 18, 2007; and

WHEREAS, the Board of Directors has considered comments from the staff and public on the 2007-08 Fiscal Year Budget on June 18, 2007;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fortuna Redevelopment Agency as follows:

Section 1. Budget Adoption:

The Budget entitled "Fortuna Redevelopment Agency 2007-2008 Fiscal Year Budget," is hereby adopted, and the amounts stated therein as proposed expenditures for the purpose therein stated shall be appropriated to the objects and purposes therein.

Section 2. Budget Transfers:

The Executive Director is authorized to make budget transfers from one object account to another object account without increasing the overall Budget with the exception that the Board of Directors shall approve the following types of transfers:

A. Any significant change in program level or content.
B. Any increase in total indebtedness.

PASSED AND ADOPTED on this 18th day of June, 2007 by the following vote:

AYES: Councilmen Berti, Glaser, Strehl, Whitchurch and Mayor Campbell
NOES: None
ABSENT: None

John A. Campbell, Chairman

Duane V. Rigge, Executive Director

Fund Balances

ANALYSIS OF FUND BALANCES

ADMINISTRATION, DEBT SERVICE, ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE FUNDS

	Administration Fund	Bond Debt Service Fund	City Debt Service Fund	Economic Development Fund	General Development Fund	CCC Building Fund	Public Infrastructure Fund	Bond Projects Fund	Total All Funds
Beginning Cash Balance	**$2,599,172**	**$0**	**$0**	**$34,659**	**$3,058,376**	**($3,866)**	**$99,974**	**$0**	**$5,788,315**
Recurring Revenues	636,714	80,831	0	0	0	11,200	5,189	0	733,934
Interest Revenue	125,015	3,000	0	1,525	128,274	250	2,199	0	260,263
Operational Expenditures	(150,949)	0	0	0	0	(11,236)	0	0	(162,185)
Debt Service	0	(83,831)	(386,436)	0	0	0	0	0	(470,267)
Operational Surplus (Deficit)	**$610,780**	**$0**	**($386,436)**	**$1,525**	**$128,274**	**$214**	**$7,388**	**$0**	**$361,745**
Grant Receipts	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	(518,500)	0	(518,500)
Net Other Increase (Decrease)	$0	$0	$0	$0	$0	$0	($518,500)	$0	($518,500)
Net Surplus (Deficit)	**$610,780**	**$0**	**($386,436)**	**$1,525**	**$128,274**	**$214**	**($511,112)**	**$0**	**($156,755)**
Advances from City Funds	0	0	0	0	0	0	0	0	0
Interest Accrual - City Funds	0	0	386,436	0	0	0	0	0	386,436
Transfer from(to) PIF	0	0	0	0	(286,138)	0	411,138	0	125,000
Capital Equipment Reserves	0	0	0	0	0	0	0	0	0
Net Balance Sheet Items	$0	$0	$386,436	$0	($286,138)	$0	$411,138	$0	$511,436
Ending Cash Balance	**$3,209,952**	**$0**	**$0**	**$36,184**	**$2,900,512**	**($3,652)**	**$0**	**$0**	**$6,142,996**

ANALYSIS OF FUND BALANCES

HOUSING & CDBG FUNDS

	Housing Set Aside Fund	CDBG Open Grant Fund	CDBG Restricted Housing Fund	Unrestricted Housing Fund	Home Grant Housing Fund	Total All Funds
Beginning Cash Balance	**$1,121,000**	**$18,861**	**$1,285**	**$177,096**	**$8,884**	**$1,327,126**
Recurring Revenues	246,660	38,851	22,838	8,207	8,794	325,350
Interest Revenue	24,662	415	0	3,896	195	29,168
Operational Expenditures	(6,172)	(141,435)	0	(1,500)	(87,500)	(236,607)
Debt Service	(26,992)		0	0	0	(26,992)
Operational Surplus (Deficit)	**$238,158**	**($102,169)**	**$22,838**	**$10,603**	**($78,511)**	**$90,919**
Grant Receipts	0	$347,870	0	0	542,833	890,703
Loans	(1,359,158)	(120,285)	0	(187,699)	(455,333)	(2,122,475)
Transfer to PIF	0	(125,000)	0	0	0	(125,000)
Capital Expenditures	0	0	0	0	0	0
Net Other Increase (Decrease)	($1,359,158)	$102,585	$0	($187,699)	$87,500	(1,356,772)
Net Surplus (Deficit)	**($1,121,000)**	**$416**	**$22,838**	**($177,096)**	**$8,989**	**(1,265,853)**
Ending Cash Balance	**$0**	**$19,277**	**$24,123**	**$0**	**$17,873**	**$61,273**

ANALYSIS OF FUND BALANCES

BUSINESS LOAN FUNDS

	CDBG Restricted Business Loan Fund	Unrestricted Business Loan Fund	Total All Funds
Beginning Cash Balance	**$456,390**	**$789,110**	**$1,245,500**
Recurring Revenues	(7,203)	22,466	15,263
Interest Revenue	10,040	17,360	27,400
Operational Expenditures	0	0	0
Debt Service	0	0	0
Operational Surplus (Deficit)	**$2,837**	**$39,826**	**$42,663**
Grant Receipts	0	0	0
Loans	(459,227)	(828,936)	(1,288,163)
Capital Expenditures	0	0	0
Net Other Increase (Decrease)	($459,227)	($828,936)	($1,288,163)
Net Surplus (Deficit)	**($456,390)**	**($789,110)**	**($1,245,500)**
Ending Cash Balance	**$0**	**$0**	**$0**

Revenues and Other Sources of Funds

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
ADMINISTRATION FUND						
Property Tax Increment	$657,973	$748,467	$878,379	$876,149	$942,554	$961,405
Transfer to HSA	(164,493)	(187,117)	(219,595)	(223,420)	(240,350)	(245,160)
Transfer to Bond Fund	(81,921)	(79,532)	(79,583)	(80,377)	(76,632)	(80,831)
ERAF Shift	(37,720)	(67,298)	(68,762)	(78,778)	0	0
Interest Income	11,355	36,532	46,634	68,600	108,000	125,015
Administrative. Fees	1,300	11,400	1,300	1,300	1,300	1,300
FHK Redevelopment Revenue	50,000	0	0	0	0	0
Subtotal Recurring Sources	**$436,494**	**$462,452**	**$558,373**	**$563,474**	**$734,872**	**$761,729**
Advances: General Fund	0	0	0	0	0	0
Subtotal Non-Recurring Sources	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$436,494**	**$462,452**	**$558,373**	**$563,474**	**$734,872**	**$761,729**
BOND DEBT SERVICE FUND						
Transfer Increment from Admin	$81,921	$79,532	$79,583	$80,377	$76,632	$80,831
Interest Income	535	1,585	3,808	1,400	5,200	3,000
Total	**$82,456**	**$81,117**	**$83,391**	**$81,777**	**$81,832**	**$83,831**
CITY DEBT SERVICE FUND						
Interest Accrual-City Advances	1,112,755	255,249	356,304	270,708	370,506	386,436
Total	**$1,112,755**	**$255,249**	**$356,304**	**$270,708**	**$370,506**	**$386,436**
HOUSING SET ASIDE FUND						
Transfer Increment from A&DSF	$164,493	$187,117	$219,595	$223,420	$240,350	$245,160
Interest Income	3,577	13,228	17,582	13,920	35,300	24,662
Loan Payments	71,832	1,500	1,500	1,500	1,500	1,500
Sale of Property	0	0	0	0	0	0
Total	**$239,902**	**$201,845**	**$238,677**	**$238,840**	**$277,150**	**$271,322**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
ECONOMIC DEVELOPMENT FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	0	0	0	0	0	0
Interest Income	370	798	850	1,062	1,542	1,525
Sale of Property	0	0	0	0	0	0
Advances:		0	0			
General Fund	0	0	0	0	0	0
Water Fund	0	0	0	0	0	0
Wastewater Fund	0	0	0	0	0	0
Drainage Fund	0	0	0	0	0	0
Total	**$370**	**$798**	**$850**	**$1,062**	**$1,542**	**$1,525**
GENERAL DEVELOPMENT FUND						
Interest Income	$32,605	$70,454	$74,973	$92,140	$136,160	$128,274
Transfer To PIF	0	0	0	(99,051)	0	(286,138)
Total	**$32,605**	**$70,454**	**$74,973**	**($6,911)**	**$136,160**	**($157,864)**
CCC BUILDING FUND						
Interest Income	$122	$281	$259	$0	$130	$250
State CCC Reimbursement	9,699	9,131	11,152	9,200	11,152	11,200
Miscellaneous Revenue	1,020	0	0	0	0	0
Total	**$10,841**	**$9,412**	**$11,411**	**$9,200**	**$11,282**	**$11,450**
PUBLIC INFRASTRUCTURE FUND						
Grant Allocation	$0	$0	$0	$0	$0	$0
Loan Repayments	5,189	5,189	5,189	5,189	5,189	5,189
Interest Income	2,701	5,696	4,833	1,540	9,277	2,199
Payback Agreements	596	0	0	0	0	0
Transfer In From COGF	0	0	0	150,000	0	125,000
Transfer In From GDF	0	0	0	99,051	0	286,138
Total	**$8,486**	**$10,885**	**$10,022**	**$255,780**	**$14,466**	**$418,526**
BOND PROJECTS FUND						
Bond Proceeds	$0	$0	$0	$0	$0	$0
Interest Income	0	0	0	$0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
HOME GRANT FUND						
Grant Allocation	$1,577,186	$1,922,814	$0	$3,500,000	$2,957,167	$542,833
Loan Repayments	0	0	0	0	8,794	8,794
Interest Income	0	0	0	0	90	195
Total	**$1,577,186**	**$1,922,814**	**$0**	**$3,500,000**	**$2,966,051**	**$551,822**
CDBG RESTRICTED HOUSING LOAN FUND						
Loan Repayments	$34,304	$40,022	$44,519	$24,167	$31,101	$22,838
Transfer In from BLF	41,241	94,172	27,319	0	5,200	0
Transfer Out to BLF	(17,152)	(20,011)	(12,212)	(24,167)	0	0
Transfer Out to COGF	(100,000)	0	0	0	0	0
Interest Income	2,290	2,473	12	0	0	0
Total	**($39,317)**	**$116,656**	**$59,638**	**$0**	**$36,301**	**$22,838**
CDBG OPEN GRANT FUND						
Grant Allocation	0	2,000	327,354	924,812	760,312	$347,870
Loan Repayments	0	0	0	0	0	0
Interest Income	0	1,430	657	1,730	0	415
Transfer In From UBLF	0	0	25,000	0	0	0
Transfer In From HLF	100,000	0	0	0	0	0
Transfer In From BLF	0	0	0	0	0	38,851
Transfer Out to BLF	0	0	0	(35,742)	(38,851)	0
Transfer Out to PIF	0	0	0	(150,000)	0	(125,000)
Total	**$100,000**	**$3,430**	**$353,011**	**$740,800**	**$721,461**	**$262,136**
CDBG UNRESTRICTED LOAN FUND						
Loan Repayments	$24,141	$56,975	$10,593	$9,809	$9,008	$8,207
Interest Income	$1,103	$3,077	$3,874	$2,600	$7,690	3,896
Total	**$25,244**	**$60,052**	**$14,467**	**$12,409**	**$16,698**	**$12,103**
CDBG RESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$82,481	$188,343	$54,638	$58,860	$168,319	$31,648
Transfer In from HLF	17,152	20,011	12,212	24,167	0	0
Transfer In from COGF	0	0	0	35,742	38,851	0
Transfer Out to HLF	(41,241)	(94,172)	(27,319)	0	(5,200)	0
Transfer Out to COGF	0	0	0	0	0	(38,851)
Interest Income	714	3,343	5,512	3,760	15,000	10,040
Total	**$59,106**	**$117,525**	**$45,043**	**$122,529**	**$216,970**	**$2,837**
UNRESTRICTED BUSINESS LOAN FUND						
Loan Repayments	$41,687	$54,040	$328,926	$26,666	$36,907	$22,466
Interest Income	5,535	9,090	17,525	11,500	34,730	17,360
Sale of Property	0	0	0	0	0	0
Transfer Out To COGF	0	0	(25,000)	0	0	0
Total	**$47,222**	**$63,130**	**$321,451**	**$38,166**	**$71,637**	**$39,826**

REVENUES & OTHER SOURCES OF FUNDS

BY FUND

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
TOTAL REVENUES & OTHER SOURCES OF FUNDS						
Property Tax Increment	$620,253	$681,169	$809,617	$797,371	$942,554	$961,405
Interest Income	60,907	147,987	176,519	198,252	353,119	316,831
Loan Repayments	259,634	346,069	445,365	126,191	260,818	100,642
Bond Proceeds	0	0	0	0	0	0
Grant Receipts	1,577,186	1,924,814	327,354	4,424,812	3,717,479	890,703
Sale of Property	0	0	0	0	0	0
Advances from City Funds	0	0	0	0	0	0
Interest Accrual-City Advances	1,112,755	255,249	356,304	270,708	370,506	386,436
Miscellaneous	62,615	20,531	12,452	10,500	12,452	12,500
Total Redevelopment Agency	**$3,693,350**	**$3,375,819**	**$2,127,611**	**$5,827,834**	**$5,656,928**	**$2,668,517**

Expenditure Detail by Fund

ADMINISTRATION FUND

Fund 800

DEPARTMENT PURPOSE

This account holds part of the annual tax increment revenues. Moneys in this account are utilized to pay for those Agency costs which should not be paid by other funds. Moneys spent in this account are not eligible for future reimbursement from tax increment allocation bond sales and fund the general administrative functions of the Agency.

DEPARTMENT GOALS AND OBJECTIVES

To operate the administrative functions of the Agency in the most cost effective manner possible.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
City Manager	0.45	0.45	0.17	0.17	0.17
Finance Director	0.05	0.05	0.05	0.05	0.05
Executive Assistant to City Mgr.	0.25	0.25	0.25	0.25	0.25
Senior City Planner	0.10	0.10	0.10	0.10	-
Deputy Director of Community Dev.	-	-	-	-	0.10
Total Authorized	**0.85**	**0.85**	**0.57**	**0.57**	**0.57**

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7000	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Salaries	5100	$54,711	$57,069	$34,236	$39,713	$37,180	$40,770
Compensation of Directors	5165	3,570	3,510	3,450	3,600	3,600	3,600
Vacation Buyback	5180	0	0	0	500	600	500
Benefits	5200	8,960	12,929	11,706	13,544	12,850	14,398
Office Supplies	5400	59	333	142	1,000	350	1,000
Department Supplies	5500	85	171	1,091	1,000	500	1,000
Audit Fees	6000	2,125	3,600	3,200	3,500	3,500	3,500
Contract Services	6015	7,500	5,000	5,000	8,900	8,900	8,900
Legal Services	6020	0	1,168	1,838	10,000	7,500	25,000
FPIC Admin. Fees	6055	0	0	0	0	0	267
Advertising	6300	86	30	0	0	0	0
Insurance	6350	2,000	2,000	2,000	2,000	2,000	2,000
Property Tax Admin Fees	6700	14,539	12,461	12,210	12,454	15,351	15,660
Taxing Agency Payments	6820	15,548	21,409	23,082	24,290	24,759	25,254
Travel and Conferences	7000	1,487	3,083	6,612	5,000	7,421	5,000
Dues and Subscriptions	7015	1,590	1,590	2,390	2,390	2,390	2,390
City Hall Rent Expense	9050	1,711	1,722	1,704	1,709	1,709	1,711
FHK Retail Redevelopment	Dept 9492	37,851	7,989	0	0	0	0
Capital Outlay		0	0	0	3,850	7,057	0
Total		**$151,822**	**$134,064**	**$108,661**	**$133,450**	**$135,667**	**$150,949**

DEBT SERVICE FUNDS

Funds 890 & 895

PURPOSE

The debt service funds of the Redevelopment Agency account for the repayment of long-term debt incurred by the Agency. The Bond Debt Service Fund issued the 1993 Tax Allocation Bonds to sponsor public infrastructure development and to reimburse the Agency for certain previously qualified expenditures. The fund receives allocations of the yearly tax increment equal to the amount of the debt service. 75% of the proceeds of the bond issue were transferred to the Bond Projects Fund and 25% to the Housing Set Aside Fund. The HSA sponsors 25% of the Bond repayment.

The City Debt Service fund accounts for debt repayments to the City's General, Water, Wastewater and Drainage Funds on funds advanced to the Agency for capital improvement projects and general operations.
Accrued interest payable to the City by the Agency has been written down to more accurately reflect historical interest rates. Interest rates will now be adjusted annually based on the average of LAIF and the Humboldt County Treasury Investment Fund.

GOALS AND OBJECTIVES

1. To provide payments to meet interest obgligations and retire the bond principal.

2. To provide yearly information to the Trustee in conformance with the requirements of the Bond Statements.

3. To facilitate loans from other City Funds and provide for debt service accruals.

HISTORY OF EXPENDITURES BY CATEGORY

Bond Debt Service Fund

Fund 890

Description	Dept. Var	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Bond Trustee Costs	6055	$2,800	$2,800	$2,800	$2,800	$2,855	$2,855
Bond Principal	8640	22,500	22,500	26,250	26,250	26,250	30,000
Interest Expense	8840	57,156	55,817	54,341	52,727	52,727	50,976
Total		**$82,456**	**$81,117**	**$83,391**	**$81,777**	**$81,832**	**$83,831**

City Debt Service Fund

Fund 895

Description	Dept. Var	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Administration Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	$0	$0	$0	$0	$0	$0
Debt Service Interest							
General Fund	8870/4805	16,105	3,754	5,237	3,980	5,448	5,681
Economic Development Fund Advances							
Debt Service Principal							
General Fund	8670 / 4805	0	0	0	0	0	0
Debt Service Interest							
General Fund	8870 / 4805	500,328	122,752	171,236	130,135	178,110	185,769
Water Fund	8875 / 4805	291,850	60,900	84,953	64,563	88,364	92,163
Wastewater Fund	8880 / 4805	200,661	44,365	62,127	47,139	64,518	67,292
Drainage Fund	8885 / 4805	103,811	23,478	32,751	24,891	34,066	35,531
Total		**$1,112,755**	**$255,249**	**$356,304**	**$270,708**	**$370,506**	**$386,436**
Total		**$1,195,211**	**$336,366**	**$439,695**	**$352,485**	**$452,338**	**$470,267**

HISTORICAL LOAN BALANCES

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
GENERAL FUND						
Beginning Balance	$5,164,331	$4,268,824	$4,395,330	$4,525,586	$4,571,803	$4,755,361
Advances	0	0	0	0	0	0
Interest Accrual	516,433	126,506	176,473	134,115	183,558	191,450
Debt Forgiveness	(1,411,940)	0	0	0	0	0
Ending Balance	**$4,268,824**	**$4,395,330**	**$4,571,803**	**$4,659,701**	**$4,755,361**	**$4,946,811**
WATER FUND						
Beginning Balance	$2,918,496	$2,054,992	$2,115,892	$2,178,596	$2,200,845	$2,289,209
Advances	0	0	0	0	0	0
Interest Accrual	291,850	60,900	84,953	64,563	88,364	92,163
Debt Forgiveness	(1,155,354)	0	0	0	0	0
Ending Balance	**$2,054,992**	**$2,115,892**	**$2,200,845**	**$2,243,159**	**$2,289,209**	**$2,381,372**
WASTEWATER FUND						
Beginning Balance	$2,006,616	$1,500,423	$1,544,788	$1,590,671	$1,606,915	$1,671,433
Advances	0	0	0	0	0	0
Interest Accrual	200,661	44,365	62,127	47,139	64,518	67,292
Debt Forgiveness	(706,854)	0	0	0	0	0
Ending Balance	**$1,500,423**	**$1,544,788**	**$1,606,915**	**$1,637,810**	**$1,671,433**	**$1,738,725**
DRAINAGE FUND						
Beginning Balance	$1,038,106	$792,247	$815,725	$839,899	$848,476	$882,542
Advances	0	0	0	0	0	0
Interest Accrual	103,811	23,478	32,751	24,891	34,066	35,531
Debt Forgiveness	(349,670)	0	0	0	0	0
Ending Balance	**$792,247**	**$815,725**	**$848,476**	**$864,790**	**$882,542**	**$918,073**
ALL FUNDS						
Beginning Balance	$11,127,549	$8,616,486	$8,871,735	$9,134,752	$9,228,039	$9,598,545
Advances	$0	$0	$0	$0	$0	$0
Interest Accrual	$1,112,755	$255,249	$356,304	$270,708	$370,506	$386,436
Debt Forgiveness	($3,623,818)	$0	$0	$0	$0	$0
Ending Balance	**$8,616,486**	**$8,871,735**	**$9,228,039**	**$9,405,460**	**$9,598,545**	**$9,984,981**

DEVELOPMENT FUNDS

Fund 850, 852 885

PURPOSE

These fund holds all non-bond, non-general purpose, and non-Housing Set Aside funds of the Agency. The primary expenditures of this fund include economic development projects not eligible for municipal bond funding. Secondary expenditures include loans to the Public Infrastructure Fund.

GOALS AND OBJECTIVES

1. To provide for economic development opportunities within the project area.

2. To facilitate loans from other City Funds.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

There are no significant changes planned for the 2006-2007 fiscal year.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7400	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Economic Development Fund		Fund (850) Dept. (7400)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
General Development Fund		Fund (852) Dept. (7405)					
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
CCC Building Loan Fund		Fund (885) Dept. (7600)					
CCC Building Insurance		$9,663	$9,095	$11,116	$9,164	$11,200	$11,200
Property Tax		36	36	36	36	36	36
Capital Outlay		0	0	13,758	0	0	0
Total		**$9,699**	**$9,131**	**$24,910**	**$9,200**	**$11,236**	**$11,236**

PUBLIC INFRASTRUCTURE FUND

Funds 860, 870, 875, 880

PURPOSE

Funds for these accounts are obtained via loans from the Economic Development Fund, from bond proceeds and state and federal grants. Primary expenditures from this fund include public infrastructure improvements, personnel costs related to infrastructure programs, qualified bond issue financing costs including certain interest payments, economic development grants, and staffing costs related to economic development grants.

GOALS AND OBJECTIVES

To provide for public infrastructure improvements within the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Community Improvements	6,086	7,599	2,320	283,500	40,000	298,500
Water System Improvements	0	0	0	0	0	0
Sewer System Improvements	0	0	0	0	0	0
Drainage Improvements	0	42,792	0	67,000	15,000	220,000
Total	**$6,086**	**$50,391**	**$2,320**	**$350,500**	**$55,000**	**$518,500**

BOND PROJECTS FUND

Fund 862

PURPOSE

This fund holds Tax Allocation Bond proceeds issued to sponsor public infrastructure development. The funds are transferred to various projects that meet the qualifications of the Bond Statements.

GOALS AND OBJECTIVES

The major goal of this fund is to contribute to community development projects in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
1993 Tax Allocation Bonds	$0	$0	$0	$0	$0	$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

HOUSING SET ASIDE FUND

Fund 810

PURPOSE

This fund is used to account for the 20% housing set aside allocation required by State law. The expenditures are for those projects that improve and increase the supply of low-to-moderate income housing.

GOALS AND OBJECTIVES

1. To improve the City's residential neighborhoods.

2. To increase the supply of L&M housing units and or L&M housing lots.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Dept. 7100	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Legal Counsel	6025	0	0	0	0	0	0
Bond Trustee Costs	6055	933	933	933	933	952	952
Property Tax Admin Fees	6700	4,846	4,154	4,070	4,151	5,117	5,220
Travel and Conference	7000	23	0	0	0	0	0
Rehab Loans	7645	0	0	0	809,767	0	1,359,158
Bond Interest Expense	8840	19,052	18,606	18,114	17,576	17,576	16,992
Bond Principle	8640	7,500	7,500	8,750	8,750	8,750	10,000
Total		**$32,354**	**$31,193**	**$31,867**	**$841,177**	**$32,395**	**$1,392,322**

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Funds 820, 822, and 825

PURPOSE

The purpose of the CDBG Restricted Housing Loan Fund is to account for the housing expenditures of the Community Development Block Grants (CDBG) the City received in 1988, 1989 and 1992. The funds must be used in accordance with the Reuse Plan adopted by the Agency and approved by the State. The State requires that these CDBG funds be used only for those programs that meet their guidelines. Beginning in 2005-06, The City was awarded two more grants that will be used for housing rehabilitation loans, senior service activities, and eligible public works projects.
The CDBG Unrestricted Housing Loan Fund is used to account for CDBG Grant funds that no longer have State restrictions attached to their use. New Departments have been created to better account for the various activities now being funded.

GOALS AND OBJECTIVES

To provide loans to rehabilitate homes owned by low and moderate income households, and fund eligible senior services activities and public works projects.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

A part time Senior Services Coordinator position has been created with CDBG funding. Additionally, a portion of the Finance Director's time has been allocated for general and administrative program services.

PERSONNEL SUMMARY

Classification	Staffing Levels				
	2003-04	2004-05	2005-06	2006-07	2007-08
Finance Director	-	-	-	0.13	0.13
Senior Services Coordinator (PT)	-	-	-	1.00	1.00
Total Authorized	**-**	**-**	**-**	**1.13**	**1.13**

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
CDBG Restricted Housing Fund				Fund (820) Dept. (7200)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Program Administration	6050	0	30,456	0	0	0	0
Program Delivery	6052	0	0	47,429	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel and Conferance	7000	0	0	0	0	0	0
Housing Project Loans	7645	0	335,790	0	0	0	0
Housing Project Lead Grants	7648	0	0	18,783	0	0	0
Econ Development Loans	7650	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$366,246**	**$66,212**	**$0**	**$0**	**$0**

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
CDBG Open Grant Fund - General Administration							
Salaries	5100	$0	$0	$9,172	$9,347	$8,800	$8,987
Benefits	5200	0	0	3,330	3,157	3,000	$3,269
Program Administration	6050	0	0	7,695	51,801	40,424	37,324
Travel & Conferences	7000	0	0	0	5,000	2,581	2,419
Total		**$0**	**$0**	**$20,197**	**$69,305**	**$54,805**	**$52,000**
CDBG Open Grant Fund - Housing Rehab				Fund (822) Dept. (7215)			
Housing Project Loans	7645	0	8,000	242,292	520,026	520,026	120,285
Program Delivery	6052	0	0	28,862	121,981	121,981	28,215
Advertising	6300	0	113	178	0	0	0
Total		**$0**	**$8,113**	**$271,332**	**$642,007**	**$642,007**	**$148,500**
CDBG Open Grant Fund - Senior Services Program				Fund (822) Dept. (7225)			
Part-time/Temporary	5165	0	0	21,000	28,840	28,840	$28,700
Benefits	5200	0	0	1,628	2,293	2,293	$2,282
Program Delivery	6052	0	0	0	3,500	3,500	1,900
Senior Services	6830	0	21,337	17,206	28,867	28,867	17,469
Total		**$0**	**$21,337**	**$39,834**	**$63,500**	**$63,500**	**$50,351**
CDBG Open Grant Fund - Public Works				Fund (822) Dept. (9260)			
Program Delivery	6052	0	0	0	0	0	10,870
Total		**$0**	**$0**	**$0**	**$0**	**$0**	**$10,870**
Unrestricted Housing Fund				Fund (825) Dept. (7210)			
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	259	0	0	0	0	0
Audit Fees	6000	1,500	1,500	1,500	1,500	1,500	1,500
Program Administration	6050	1,767	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conferences	7000	791	0	0			
Housing Project Loans	7645	0	0	0	173,212	0	187,699
Total		**$4,317**	**$1,500**	**$1,500**	**$174,712**	**$1,500**	**$189,199**

COMMERCIAL DEVELOPMENT REVOLVING LOAN FUNDS

Fund 830 and 836

PURPOSE

The purpose of these funds is to account for the expenditures associated with making loans to encourage business retention and expansion. The moneys in the Unrestricted Business Loan Fund came from an Industrial Development Grant the Agency received from the Farmers Home Administration and the moneys that were transferred to the Agency from the Fortuna Economic Development Corporation (FEDC) when it was disincorporated. The CDBG Restricted Business Loan Fund was originally funded from the CDBG grants for business expansion and attraction efforts.

GOALS AND OBJECTIVES

To provide loans to encourage and promote business and economic development.

SIGNIFICANT EXPENDITURES/STAFFING CHANGES

The FMHA Businees Loan Fund and the FEDC Business Loan Fund (1981 CDBG Fund) are now combined in one fund, the Unrestricted Business Loan Fund.

HISTORY OF EXPENDITURES BY CATEGORY

Description		Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
CDBG Resricted Business Loan Fund			Fund (830) Dept. (7300)				
Salaries	5100	$0	$0	$0	$0	$0	$0
Benefits	5200	0	0	0	0	0	0
Office Supplies	5400	0	0	0	0	0	0
Audit Fees	6000	0	0	0	0	0	0
Contract Services	6015	0	0	0	0	0	0
Program Administration	6050	0	0	0	0	0	0
Advertising	6300	0	0	0	0	0	0
Travel & Conference	7000	0	0	0	0	0	0
Econ. Development Loans	7650	0	0	0	357,380	0	459,227
Property Acquisition	7700	0	0	0	0	0	0
Capital Outlay		0	0	0	0	0	0
Total		**$0**	**$0**	**$0**	**$357,380**	**$0**	**$459,227**
Unrestricted Business Loan Fund			Fund (836) Dept. (7315)				
Project Supplies	5500	$0	$1,867	$0	$0	$0	$0
Program Administration	6050	500	0	0	0	0	0
Travel & Conference	7000	23	0	0	0	0	0
Econ. Development Loans	7650	300,000	0	0	757,204	0	828,936
Bad Debts	7800	0	0	0	0	0	0
Total		**$300,523**	**$1,867**	**$0**	**$757,204**	**$0**	**$828,936**
Total		**$300,523**	**$1,867**	**$0**	**$1,114,584**	**$0**	**$1,288,163**

HOME GRANT PROGRAM

Home Grant Fund

PURPOSE

HOME Grant awards are used by the Agency to help provide affordable housing. The project completed in 2004-05, the Fortuna Meadows Senior Village, provides 36 HOME-Assisted Units to eligible senior citizens for rent. The project currently in progress and scheduled for completion in 2006-07, the Fortuna Family Apartments, will provide 24 Home-Assisted units of affordable housing.

GOALS AND OBJECTIVES

The major goal of this fund is to provide affordable housing in the project area.

HISTORY OF EXPENDITURES BY CATEGORY

Description	Actual 2003-04	Actual 2004-05	Actual 2005-06	Budget 2006-07	Estimate 2006-07	Request 2007-08
Home Grant Loan	$1,577,186	$1,835,314	$0	$3,500,000	$2,957,167	$455,333
Trustee Fees	0	87,500	0	0	0	87,500
Advertising	0	0	297	0	0	0
Total	**$1,577,186**	**$1,922,814**	**$297**	**$3,500,000**	**$2,957,167**	**$542,833**

CAPITAL IMPROVEMENT PROJECTS

		Funding Source	Budget 2007-08
	COMMUNITY IMPROVEMENTS		
Fund 860			
9260	ADA Project Grant - Curb Cuts/Sidewalk Realignment	CDBG	$125,000
9489	Sidewalk ADA Reconstruction - District Wide	GF Loan	25,000
9395	Downtown Street Light Replacement	GF Loan	85,000
9493	City Hall Parking Lot Repairs	GF Loan	8,500
9894	City Hall Entrance ADA Remodel	GF Loan	40,000
9970	Entrance Beautification and City Landscaping	GF Loan	15,000
	Total		**$298,500**
Fund 880	**DRAINAGE SYSTEM IMPROVEMENTS**		
9306	Reconstruct Ftna Blvd Median Crossing Drains	Drainage Loans	$17,000
9709	Detention Basin Cleaning	Drainage Loans	10,000
9706	48" Storm Drain - 3rd St @Stockyard @ RXR Crossing	Drainage Loans	93,000
9601	Rohner Creek Bypass - Main St to So. 15th	Drainage Loans	100,000
	Total		**$220,000**
	Total Capital Improvements		**$518,500**

FUND SUMMARY

CDBG	125,000
Drainage Fund Loans	220,000
General Fund Loans	173,500
Total Capital Improvements	**$518,500**

RESOLUTION NO. 2007-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA FOR FISCAL YEARS 2007/2008; 2008/2009; 2009/2010; and 2010/2011

WHEREAS, the City of Fortuna by way of RESOLUTION NO. 2006-25 provided the background, information and procedure through which proposed WATER AND SEWER RATES AND FEES were developed and proposed;

WHEREAS, the results of the 2006 Water and Sewer Rate Studies and the proposed rates and fees are identified in this Resolution; and

WHEREAS, the City Council declared its intention through the adoption of Resolution 2006-25 on May 31, 2006 to adopt Resolution 2006-30 and directed the City Manager to have all property owners within the City of Fortuna to be noticed of the City Council's intention to increase water and sewer rates and fees; and

WHEREAS, the City Council held a public hearing on July 27, 2006 to written protest from property owners, and

WHEREAS, the City Council has determined that less then 50% of the property owners has submitted written protests, and

WHEREAS, the City Council has determined the necessity to increase water and sewer rates and fees to continue the efficient and responsible operation of the City's water and sewer system now and into the future for the benefit and welfare of the residents and businesses within the City; and

WHEREAS, the City Council has determined that the rates and fees are reasonable and necessary and reflect the fair and equitable distribution of the utility system costs to the users of the City's water and sewer facilities; and

WHEREAS, the City Council adopted Resolution 2006-30 effective September 1, 2006 which established various water and sewer rates and fees; and

WHEREAS, it has been determined that minor corrections and clarifications to both wording and format of **Water and Sewer Rates & Fees** Resolution 2006-30 are warranted and appropriate.

NOW, THEREFORE, BE IT IS RESOLVED by the City Council of the City of Fortuna, that Resolution 2007-13 is hereby adopted and becomes effective on July 1, 2007.

PASSED AND ADOPTED on this 18th day of June 2007 by the following vote:

Ayes: Councilmen Berti, Glaser, Strehl, Whitchurch and Mayor Campbell
Noes: None
Absent: None
Abstain: None

John A. Campbell, Mayor, City of Fortuna

ATTEST:

Duane V. Rigge, City Clerk

RESOLUTION NO. 2007-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING WATER AND SEWER RATES & FEES FOR THE CITY OF FORTUNA FOR FISCAL YEARS 2007/2008; 2008/2009; 2009/2010; and 2010/2011

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Sewer Service Charges

a. Inside City Limits

The rate of sewer service monthly charges are hereby established as follows:

2006-2007

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 21.54 plus $4.79/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 21.10 plus $4.69/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l	$ 27.62 plus $6.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 55.83 plus $12.41/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 446.27 plus $17.23/100 Cubic Feet over 2590
Palmer Creek CSD	$ 100.83 plus $3.89/100 Cubic Feet over 2590

2007-2008

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 33.14 plus $7.36/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 32.47 plus $7.22/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l	$ 42.47 plus $9.44/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 85.78 plus $19.06/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 685.51 plus $26.47/100 Cubic Feet over 2590
Palmer Creek CSD	$ 151.20 plus $5.84/100 Cubic Feet over 2590

2008-2009

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 36.02 plus $8.00/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 35.33 plus $7.85/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l	$ 45.64 plus $10.14/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 90.30 plus $20.07/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 717.48 plus $27.70/100 Cubic Feet over 2590
Palmer Creek CSD	$ 156.02 plus $6.02/100 Cubic Feet over 2590

2009-2010

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 37.41 plus $8.31/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 36.69 plus $8.15/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l	$ 47.36 plus $10.52/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 93.55 plus $20.79/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 742.98 plus $28.69/100 Cubic Feet over 2590
Palmer Creek CSD	$ 162.00 plus $6.25/100 Cubic Feet over 2590

2010-2011

Residential: Includes all residential dwelling units including single family, apartments, etc.	$ 38.75 plus $8.61/100 Cubic Feet over 450.
Light Commercial: Includes all businesses that produce an effluent with a strength factor of less than 200 mg/l.	$ 38.02 plus $8.45/100 Cubic Feet over 450.
Medium Commercial: Includes all businesses that produce an effluent with a strength factor of between 200mg/l and 500mg/l	$ 49.02 plus $10.89/100 Cubic Feet over 450.
Heavy Commercial: Includes all businesses that produce an effluent with a strength factor of greater than 500mg/l.	$ 96.69 plus $21.49/100 Cubic Feet over 450.
Industrial: Includes any industry where the waste is difficult to treat because of strength, flow, or solids.	$ 767.56 plus $29.64/100 Cubic Feet over 2590
Palmer Creek CSD	$ 168.02 plus $6.49/100 Cubic Feet over 2590

b. Outside the City Limits

The rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. Multiple Unit Sewer Rate Calculation

The sewer rates for residential multiple units will be calculated by multiplying the residential rate by the number of units.
If a commercial establishment has multiple units, the highest user class rate will be used and multiplied by the number of units.

d. Summer Usage Charge

Residential Sewer rates for the months of May through October will be based upon an average water usage from the previous winter months of November through April.

e. Administrative Adjustments

The City Manager shall have the authority to adjust an individual customer's monthly sewer rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

f. Penalties

Overdue payment amounts will be assessed a penalty of 10% per month

Special Agreements – BOD – TSS - Flow

Under the provision of FMC 13.32.130, special arrangements between the City and any industrial concern can be made whereby the strength and character of the wastewater can be used to determine the appropriate billing charges for the discharge and treatment of the wastewater. The following tables list the charges to apply Biological Oxygen Demand (BOD), Total Suspended Solids (TSS) and Volume (Flow).

2006-2007

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 0.80	$ 0.74	$ 2.76
Light Commercial	$ 0.80	$ 0.74	$ 2.76
Medium Commercial	$ 0.80	$ 0.74	$ 2.76
Heavy Commercial	$ 0.80	$ 0.74	$ 2.76
Industrial	$ 0.80	$ 0.74	$ 2.76
Palmer Creek	$ 0.72	$ 0.66	$ 2.38

2007-2008

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.24	$ 1.14	$ 4.25
Light Commercial	$ 1.24	$ 1.14	$ 4.25
Medium Commercial	$ 1.24	$ 1.14	$ 4.25
Heavy Commercial	$ 1.24	$ 1.14	$ 4.25
Industrial	$ 1.24	$ 1.14	$ 4.25
Palmer Creek	$ 1.14	$ 1.04	$ 3.45

2008-2009

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.28	$ 1.17	$ 4.80
Light Commercial	$ 1.28	$ 1.17	$ 4.80
Medium Commercial	$ 1.28	$ 1.17	$ 4.80
Heavy Commercial	$ 1.28	$ 1.17	$ 4.80
Industrial	$ 1.28	$ 1.17	$ 4.80
Palmer Creek	$ 1.17	$ 1.07	$ 3.58

2009-2010

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.32	$ 1.21	$ 5.00
Light Commercial	$ 1.32	$ 1.21	$ 5.00
Medium Commercial	$ 1.32	$ 1.21	$ 5.00
Heavy Commercial	$ 1.32	$ 1.21	$ 5.00
Industrial	$ 1.32	$ 1.21	$ 5.00
Palmer Creek	$ 1.20	$ 1.10	$ 3.74

2010-2011

User Group	$/lb BOD	$/lb TSS	$/100 cu.ft.
Residential	$ 1.36	$ 1.25	$ 5.19
Light Commercial	$ 1.36	$ 1.25	$ 5.19
Medium Commercial	$ 1.36	$ 1.25	$ 5.19
Heavy Commercial	$ 1.36	$ 1.25	$ 5.19
Industrial	$ 1.36	$ 1.25	$ 5.19
Palmer Creek	$ 1.23	$ 1.13	$ 3.91

Discharge Fee Schedule

Single discharges of less than 1,000 gallons of petroleum contaminated water as approved by the Public Works Director,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements" plus the cost for actual staff time expended for inspection.
For long term discharge of fully treated ground water,	Billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
Septic discharges,	$100.00 per truckload plus billing based upon the strength and volume of the wastewater according to the tables listed under "Special Agreements".
For portable toilet discharges,	
For contaminated water,	
Waste Discharge Permit fee,	$200.00 per each two-year permit period.

Water Service Charges

a. Inside City Limits

Inside the City Limits and the Campton Heights Service Area the rates to be charged for water supplied monthly through meters are as follows:

2006-2007

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 13.42
1	$ 18.23
1 ½	$ 31.35
2	$ 49.70
3	$ 102.16
4	$ 175.59
6	$ 385.41

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.42

2007-2008

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 15.49
1	$ 27.65
1 ½	$ 52.61
2	$ 87.56
3	$ 187.39
4	$ 327.16
6	$ 726.51

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.53

2008-2009

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.20
1	$ 44.00
1 ½	$ 88.72
2	$ 151.32
3	$ 330.20
4	$ 580.63
6	$ 1,296.15

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.64

2009-2010

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 22.60
1	$ 44.06
1 ½	$ 88.09
2	$ 149.72
3	$ 325.82
4	$ 572.36
6	$ 1,276.76

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.77

2010-2011

Base Charge	
Meter Size in Inches	Monthly Base Fee
5/8 by ¾	$ 23.04
1	$ 44.07
1 ½	$ 87.21
2	$ 147.61
3	$ 320.16
4	$ 561.73
6	$ 1,251.95

Usage Charge	
Amount of Water in Cubic Feet	Charges/100 Cubic Feet
0 to 250	Monthly Base Fee
Over 250	$ 1.90

b. ***Outside City Limits***

Outside the City Limits and Campton Heights Service Area the rate charged shall be one and one-half (1.5) times the rate for service within the City Limits.

c. ***Summer Usage Charge***

Between May and October each year summer water rates will be in effect for all customers. The summer rates will provide each customer under the base rate with an additional 250 cubic feet of water each month.

d. ***Multiple Unit Water Rate Calculation***

The water rates for multiple units will be calculated by multiplying the lowest base charge fee and the usage charge by the number of units.

e. ***Penalties***

Overdue payment amounts will be assessed a penalty of 10% per month.

f. ***Administrative Adjustments***

The City Manager shall have the authority to adjust an individual customer's monthly water rates when special circumstances indicate that the rate being charged according to this section is clearly inappropriate.

Water Service Deposit, Delinquent Shut Off Fee and NSF Check Charge

A deposit will be made by the consumer to the department for turning on the water supply when requested by the consumer to do so incident to the opening of a new account.

2006-2007

Deposit	$ 75.00 New Customers $ 100.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $100.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 20.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2007-2008

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 50.00 for first time $ 75.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2008-2009

Deposit	$ 100.00 New Customers $ 125.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $125.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 30.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2009-2010

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

2010-2011

Deposit	$ 125.00 New Customers $ 150.00 for customers who have been shut off for nonpayment more than twice in a two year period. If a deposit already exists on account customer will pay amount equal to but not to exceed the full $150.00 deposit.
Delinquent Shut Off Fee:	$ 75.00 for first time $ 100.00 for each subsequent time
Meter Re-Set	$ 40.00
Broken Padlock	$ 20.00
NSF Check Charge:	$ 30.00

Backflow Prevention Devices

An additional monthly fee will be charged to those services that are required to maintain testable backflow prevention devices are as follows:

2006-2007

3/4 and 1 inch	$ 3.36
Greater than 1 inch	$ 4.95

2007-2008

3/4 and 1 inch	$ 3.69
Greater than 1 inch	$ 5.45

2008-2009

3/4 and 1 inch	$ 4.06
Greater than 1 inch	$ 5.99

2009-2010

3/4 and 1 inch	$ 4.47
Greater than 1 inch	$ 6.59

2010-2011

3/4 and 1 inch	$ 4.91
Greater than 1 inch	$ 7.25

Fire Hydrant Meter Deposit

A deposit will be charged for the use of a City fire hydrant meter for construction and development purposes. The monthly rates to be charged for the use of a City fire hydrant meter shall be as follows:

2007 - 2008

Deposit	$650.00
Charges	$ 25.00 monthly fee plus $2.30 per 100 cubic feet

2008 - 2009

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.46 per 100 cubic feet

2009 - 2010

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.66 per 100 cubic feet

2010 - 2011

Deposit	$700.00
Charges	$ 25.00 monthly fee plus $2.85 per 100 cubic feet

Sale of Bulk Water

Customers purchasing water in bulk from the City of Fortuna shall pay a usage charge equal to the current residential rate for services outside the City limits. Bulk water shall only be taken from a location specified by the City.

Standby Fire Service Capacity Charge

The monthly rates to be charged for private standby fire sprinkler services connected to the water system shall be as follows:

2006-2007

Size Fire Service	Monthly Charge
2 inch	$ 13.31
3 inch	$ 20.27
4 inch	$ 30.02
6 inch	$ 57.87
8 inch	$ 96.86
10 inch	$ 146.99

2007-2008

Size Fire Service	Monthly Charge
2 inch	$ 18.29
3 inch	$ 31.54
4 inch	$ 50.09
6 inch	$ 103.10
8 inch	$ 177.31
10 inch	$ 272.72

2008-2009

Size Fire Service	Monthly Charge
2 inch	$ 27.22
3 inch	$ 50.96
4 inch	$ 84.20
6 inch	$ 179.17
8 inch	$ 312.13
10 inch	$ 483.08

2009-2010

Size Fire Service	Monthly Charge
2 inch	$ 27.54
3 inch	$ 50.91
4 inch	$ 83.64
6 inch	$ 177.13
8 inch	$ 308.03
10 inch	$ 476.32

2010-2011

Size Fire Service	Monthly Charge
2 inch	$ 27.89
3 inch	$ 50.79
4 inch	$ 82.85
6 inch	$ 174.47
8 inch	$ 302.73
10 inch	$ 467.63

Installation Fees for Water System

There is hereby established fees for new connections to the City's Water System based upon the size of the meter to be installed and the availability of a water main in the street fronting the property. The fees for said water service shall be based upon one of the following conditions:

a. Service Line Installation

If the water service connection requires a service line to be installed to the property line and the setting of a water meter, the fee shall be as follows:

2006-2007

Size of Meter in Inches	Charge
¾	$ 612.00
1	$ 743.00
1 ½	$1127.00
2	$1318.00

2007-2008

Size of Meter in Inches	Charge
¾	$ 674.00
1	$ 818.00
1 ½	$1240.00
2	$1450.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 742.00
1	$ 900.00
1 ½	$1364.00
2	$1595.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 817.00
1	$ 990.00
1 ½	$1501.00
2	$1755.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 899.00
1	$1089.00
1 ½	$1652.00
2	$1931.00

b. Set Meter Only

If the service line and the meter box have been installed at the property line, the fee shall be as follows:

2006-2007

Size of Meter in Inches	Charge
¾	$ 200.00
1	$ 270.00
1 ½	$ 490.00
2	$ 635.00

2007-2008

Size of Meter in Inches	Charge
¾	$ 220.00
1	$ 297.00
1 ½	$ 539.00
2	$ 699.00

2008-2009

Size of Meter in Inches	Charge
¾	$ 242.00
1	$ 377.00
1 ½	$ 593.00
2	$ 769.00

2009-2010

Size of Meter in Inches	Charge
¾	$ 267.00
1	$ 415.00
1 ½	$ 653.00
2	$ 846.00

2010-2011

Size of Meter in Inches	Charge
¾	$ 294.00
1	$ 457.00
1 ½	$ 719.00
2	$ 931.00

c. *Installations Greater than 2 Inches*

Any meter or service installation larger than sizes listed herein shall be charged the actual cost of labor and materials necessary for the installation.

d. *Main Line Extensions*

If a main line extension is required to reach the property, the fee for said extension shall be determined by the actual cost of labor and materials based upon size of the line required. The minimum line size for said main line extensions shall be six (6) inches.

e. *Backflow Prevention Devices (BPD) (if required)*

A backflow device shall be required on all connections with a secondary source of water and all irrigation services directly connected to the system. The fee shall be as follows:

New wording
These fees shall be for installation of New Services
Existing services Requiring Backflow will be done @ owners expense

2006-2007

Size of BPD in Inches	Charge
¾	$ 193.00
1	$ 228.00
1 ½	$ 270.00
2	$ 359.00

2007-2008

Size of BPD in Inches	Charge
¾	$ 213.00
1	$ 251.00
1 ½	$ 297.00
2	$ 395.00

2008-2009

Size of BPD in Inches	Charge
¾	$ 235.00
1	$ 277.00
1 ½	$ 327.00
2	$ 435.00

2009-2010

Size of BPD in Inches	Charge
¾	$ 259.00
1	$ 305.00
1 ½	$ 360.00
2	$ 479.00

2010-2011

Size of BPD in Inches	Charge
¾	$ 285.00
1	$ 336.00
1 ½	$ 396.00
2	$ 527.00

Water System Capital Connection Fees

a. Inside City Limits

There shall be collected and deposited into the Water System Capital Improvement Fund a capital connection fee for any new connection to the Fortuna Water System charged per unit of service.

Basis for Connection Fees - Capital Cost Buy-in

Water System Connection Fees charged based on meter size, with the base fee for a Living Unit Equivalent (LUE) being for a 5/8 x 3/4 inch meter. Larger meters charged based on capacity (area), same basis as used for monthly rates.

*** Rates effective on date of Building Permit submittal**

2006-2007

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2006-2007**
5/8" x 3/4" Inside	1.00	$ 1,855.00
5/8" x 3/4" Outside	1.50	$ 2,782.50
1" Inside	2.56	$ 4,748.80
1" Outside	3.84	$ 7,123.20
1 1/2" Inside	5.76	$ 10,684.80
1 1/2" Outside	8.64	$ 16,027.20
2" Inside	10.24	$ 18,995.20
3" Inside	23.04	$ 42,739.20
4" Inside	40.96	$ 75,980.80
6" Inside	92.16	$ 170,956.80

2007-2008

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2007-2008**
5/8" x 3/4" Inside	1.00	$ 2,003.00
5/8" x 3/4" Outside	1.50	$ 3,004.50
1" Inside	2.56	$ 5,127.68
1" Outside	3.84	$ 7,691.52
1 1/2" Inside	5.76	$ 11,537.28
1 1/2" Outside	8.64	$ 17,305.92
2" Inside	10.24	$ 20,510.72
3" Inside	23.04	$ 46,149.12
4" Inside	40.96	$ 82,042.88
6" Inside	92.16	$ 184,596.48

2008-2009

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2008-2009**
5/8" x 3/4" Inside	1.00	$ 2,059.00
5/8" x 3/4" Outside	1.50	$ 3,088.50
1" Inside	2.56	$ 5,271.04
1" Outside	3.84	$ 7,906.56
1 1/2" Inside	5.76	$ 11,859.84
1 1/2" Outside	8.64	$ 17,789.76
2" Inside	10.24	$ 21,084.16
3" Inside	23.04	$ 47,439.36
4" Inside	40.96	$ 84,336.64
6" Inside	92.16	$ 189,757.44

2009-2010

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2009-2010**
5/8" x 3/4" Inside	1.00	$ 2,112.00
5/8" x 3/4" Outside	1.50	$ 3,168.00
1" Inside	2.56	$ 5,406.72
1" Outside	3.84	$ 8,110.08
1 1/2" Inside	5.76	$ 12,165.12
1 1/2" Outside	8.64	$ 18,247.68
2" Inside	10.24	$ 21,626.88
3" Inside	23.04	$ 48,660.48
4" Inside	40.96	$ 86,507.52
6" Inside	92.16	$ 194,641.92

2010-2011

Water Service Living Unit Equivalents		
Meter Size	**LUE**	**2010-2011**
5/8" x 3/4" Inside	1.00	$ 2,165.00
5/8" x 3/4" Outside	1.50	$ 3,247.50
1" Inside	2.56	$ 5,542.40
1" Outside	3.84	$ 8,313.60
1 1/2" Inside	5.76	$ 12,470.40
1 1/2" Outside	8.64	$ 18,705.60
2" Inside	10.24	$ 22,169.60
3" Inside	23.04	$ 49,881.60
4" Inside	40.96	$ 88,678.40
6" Inside	92.16	$ 199,526.40

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Water System an additional "Buy in" fee will be collected and deposited into the Water System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

C. *Drake Hill Capital Connection*

For any new connection south of Drake Hill Road and serviced by the Drake Hill Road pump station and connecting to the Fortuna Water System there shall be an additional charge for each unit of service.	$ 2484.00

Wastewater Capital Connection Fees

a. *Inside City Limits*

The capital connection fees for any service inside or outside the City of Fortuna, connecting to a public sewer, shall be collected and deposited into the Wastewater Capital Reserve.

Basis for Connection Fees - Capital Cost Buy-in

Sewer System Connection Fees charged based on fixture units, with the base fee for a Living Unit Equivalent (LUE) being for a single family home with one bathroom, kitchen, dishwasher and washing machine having 14 fixture units. Larger homes, commercial and industrial fees would be determined by dividing the total number of fixture units by 14 and multiplying by the base fee for a single LUE.

The unit equivalent of plumbing fixtures and devices shall be based on the size of the trap required or the rated discharge capacity in gpm (gallons per minute) in accordance with the Uniform Plumbing Code.

Fixture Unit rates will apply to all applicable Building Permits.

***Rates effective on date of Building Permit submittal**

2006-2007

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2006-2007**
Up to 14 fixture units	1.00	$ 3,341.00
Per additional fixture unit	0.07	$ 238.64
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,250.14
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,341.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 5,966.07

2007-2008

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2007-2008**
Up to 14 fixture units	1.00	$ 3,552.00
Per additional fixture unit	0.07	$ 253.71
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 5,581.71
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,552.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,342.86

2008-2009

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2008-2009**
Up to 14 fixture units	1.00	$ 3,837.00
Per additional fixture unit	0.07	$ 274.07
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,029.57
Retail - 2 bathrooms - 14 fixture units	1.00	$ 3,837.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 6,851.79

2009-2010

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2009-2010**
Up to 14 fixture units	1.00	$ 4,135.00
Per additional fixture unit	0.07	$ 295.36
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,497.86
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,135.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,383.93

2010-2011

Sewer Service Living Unit Equivalents		
Connection Type	**LUE**	**2010-2011**
Up to 14 fixture units	1.00	$ 4,445.00
Per additional fixture unit	0.07	$ 317.50
EXAMPLES		
Typical 3 bedroom, 2 bath house - 22 fixture units	1.57	$ 6,985.00
Retail - 2 bathrooms - 14 fixture units	1.00	$ 4,445.00
Small restaurant - 2 bathrooms, sink, dishwasher, estimated 25 fixture units	1.79	$ 7,937.50

b. Outside City Limits

For any new connection outside the City of Fortuna connecting to the Fortuna Wastewater System, an additional "Buy in" fee will be collected and deposited into the Wastewater System Capital Improvement Fund and shall be charged at one and one-half (1.5) times the Capital Connection for within the City limits.

RESOLUTION NO. 2007-12

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING VARIOUS FEES, SERVICE CHARGES AND TAXES WITHIN THE CITY OF FORTUNA FISCAL YEAR 2007/2008

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RESOLUTION NO. 2007-12
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA ESTABLISHING VARIOUS FEES, SERVICE CHARGES AND TAXES WITHIN THE CITY OF FORTUNA

FISCAL YEAR 2007/2008

WHEREAS, the City of Fortuna establishes fees on a yearly basis to coincide with the passing of the Annual Budget; and

WHEREAS, the staff has prepared the following fee schedules based upon the economic data and related cost estimates of providing the service involved and constructing capital improvements; and

WHEREAS, California Government Code authorizes local agencies to charge fees to cover their expenses for services they provide; and

WHEREAS, the study completed by the staff showed that certain fees were found to be below the recovery rate and, therefore, need to be adjusted; and

WHEREAS, the City Council held a public hearing to receive testimony from the staff and public on the proposed fee schedule.

NOW, THEREFORE, BE IT RESOLVED by the City of Fortuna that the following fees, services and taxes are found to be reasonable and are hereby established:

1. *Business License Taxes*

The following taxes shall be applicable to all new business licenses issued after the effective date of this resolution.

a. *License Fees - General, Inside City*

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or fiscal year for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution:

A	$0	to	$10,000	$20
B	10,001	to	20,000	30
C	20,001	to	40,000	45
D	40,001	to	80,000	65
E	80,001	to	140,000	85
F	140,001	to	260,000	110
G	250,001	to	500,000	160
H	500,001	to	900,000	210
I	900,001	to	1,400,000	280
J	1,400,001	to	2,000,000	350
K	In Excess of		2,000,000	465

b. *License Fees - Rentals - Residences/Apartments*

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city. The fee for such license shall be sixteen dollars ($16.00) per year for the first four units and four dollars ($4.00) for each additional unit over four.

c. License Fees - Rentals - Commercial

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 1, Subsection (a) of this resolution.

d. License Fees -Delivery Vehicles

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 1, Subsection (a) of this resolution measured by gross receipts from business done within the City.

e. License Fees – Nonresident Contractors

Every person not having a fixed place of business within the City, who engages in business of contracting within the City, shall pay a license fee of five dollars ($5.00) per day; provide, that any such person may elect to pay a license tax under Section 1, Subsection (a) measured by gross receipts from business done within the City.

f. License Fees - Other Nonresidential Businesses

Every person not having a fixed place of business within the City, who engages in business with the City, is not subject to Subsection (d) or (e), shall pay a license fee of five dollars ($5.00) per day: provided, that any such person may elect to pay a license fee under Section 1, Subsection (a) measured by gross receipts from business done within the City.

g. License Fees -Carnivals

Every person owning, maintaining, conducting or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee of fifty dollars ($50.00) per day, and an additional fee or charge five dollars ($5.00) per day for each and every separate show, attraction or exhibition carried on by such person conducting such carnival after such special permit has been granted, all of which fees shall be collected in advance.

h. License Fees - Circuses and Kindred Performances

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates; One-ring circus, fifty dollars ($50.00) per day, two or more ring circus, one hundred dollars ($100.00) per day.

i. License Fees - Coin Operated Entertainment Devices

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 1, Subsection (a).

j. License Penalties

Business License penalties are 18% per annum for amounts determined due based upon audit review. Business License penalties are 25% of the license fee per month, not to exceed 100% of the Business License Fee.

2. Water & Sewer Fees

Water and Sewer fees are located in Rate Resolution 2007-13

3. *Community Development Fees for Services*

a. *Type of Permit or Fee:*

Type of Permit or Fee	Proposed Fees
Minor Subdivision (4 or fewer lots)	$ 500 Plus $ 50 /Parcel
Major Subdivision (5 or more lots)	$ 600 Plus $ 60 /Parcel
Subdivision Construction Agreement	$ 500 plus bonding
Lot Line Adjustment	$ 300
Use Permit	
EIR	Actual Cost
Initial Studies	$ 750
Zoning Administrator	$ 80
Exempt From CEQA	$ 250
Not Exempt From CEQA	$ 650
Assemblages	
(Per Municipal Code, Section 17.54.070)	
Under 500	$ 100
500 +	$ 250
Variance	$ 350
Zone Reclassification/General Plan Amend	$ 750
Design Review Permit	$ 200
Pre-Application Meeting	No Charge
Additional Public Hearing	$ 250
Extensions of an Approval	$ 125
Appeal of a Decision	$ 400
Permit Modification or Amendments	$ 175
Surveyor Map Check Fees	
Map Check Fees	$ Actual Cost
Map Delivery, Return, and Recording	$ Actual Cost
City Map Check Fees	
Parcel Map	$ 300
Final Map	$ 450
Recheck	$ 125
Engineering Plan Check & Inspection Fee	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
More than $200,000	0.50% of improvement cost
Engineering Inspection Fee	
$0 to $100,000	1.00% of improvement cost
$100,001 to $200,000	0.75% of improvement cost
More than $200,000	0.50% of improvement cost
Record of Drawing Deposit (as built)	$3000
Encroachment Permit	$ 75
Nonprofit	$ 50
Street Closure Permit	$ 75
Nonprofit	$ 50
Chamber of Commerce – Holiday Signage on Fortuna Blvd)	$ 25
Overhead Banners in Public Right of Way	$ 50 — NON Profit T#25
Special Engineering Studies & Reviews	Actual Cost
Abandonment	$ 250
Rebate and Payback Agreements	$ 300
Downtown Parking In-Lieu	$2,180

b. *Fees Cumulative*

The fees are cumulative.

c. *Permit Fees - General*

All fees for building, electrical, plumbing and other related permits shall be *one hundred and five percent (105%)* as set forth in the current Uniform Administrative Code, 1997 Edition, International Conference of Building Officials. *Building valuation calculations shall be based on the most current ICBO Building Valuation Data Guide with a modifier of one hundred percent (100%).*

d. *Seismic Fee*

i. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars ($10.00) per one hundred thousand dollars ($100,000.00), with appropriate fractions thereof.

ii. All other buildings shall be assessed at the rate of twenty-one dollars ($21.00) per one hundred thousand dollars ($100,000.00) with appropriate fractions thereof.

iii. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents ($ 0.50), whichever is the higher.

4. *Drainage Fees*

The following fees shall be collected by the City of Fortuna prior to the filing of any parcel map, final map, or prior to the issuance of any building permit. These fees shall be paid into the City's Drainage Facilities Fee Fund.

a. *Subdivisions:*

i. **Vacant Parcels**

A fee of six hundred dollars ($600.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

ii. **Developed Parcels**

Parcels developed prior to 1985 shall pay a drainage fee of thirty-two cents ($0.32) per square foot for all impervious surface coverage on the parcel.

b. *Building Permits*

i. **Fee**

A drainage fee of thirty-two cents ($0.32) per square foot of impervious surface coverage created shall be paid prior to the issuance of any building permit.

ii. **Subdivision Credit**

A drainage fee calculated upon the issuance of a building permit shall be reduced by the amount of the drainage fee paid for drainage improvements constructed for the parcel. The reduced building permit drainage fee shall only apply to the initial building permit approved for the development of the parcel. All subsequent building permits for the construction of buildings or additions and modifications shall pay the building permit drainage fee for that additional work.

c. *Impervious Surface Coverage*

The amount of impervious surface coverage created by new structures included in building permit applications or existing when a subdivision application is approved shall be determined by the Building Official. Impervious surface coverage shall include residential dwellings and accessory structures, commercial buildings, garages, carports, parking lots, driveways, sidewalks, and other such impermeable surfaces.

5. *Traffic Impact Fees-Home Avenue*

The following fees shall be collected by the City of Fortuna from all property located on Home Ave. or any street or private drive that connects to Home Ave. as described in Resolution 90-14 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. *Subdivisions*

A fee of two thousand one hundred and thirty seven dollars and fifty cents ($2,137.50) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of four thousand two hundred and seventy five dollars ($4,275.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 9 (a).

6. *Traffic Impact Fees-Hillside Drive*

The following fees shall be collected by the City of Fortuna from all property located on Hillside Drive or any street or private drive that connects to Hillside Drive as described in Resolution 95-07 prior to the filing of any parcel map, final map, or prior to the issuance of any building permit for a dwelling.

a. *Subdivisions*

A fee of one thousand three hundred ten dollars ($1,310.00) for each parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of two thousand six hundred twenty dollars ($2,620.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under section 10 (a).

7. *Arterial and Collector Road Extensions and Expansions*

A fee established under this Section shall be for all residential developments within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

a. *Subdivisions*

A fee of three hundred and five dollars ($305.00) for each vacant parcel shall be paid prior to the filing of any parcel map or final map.

b. *Building Permits*

A fee of six hundred and ten dollars ($610.00) shall be paid for each new dwelling prior to the issuance of any building permit. A person shall receive a credit for any fees paid under Section 11(a).

c. *Waiver of Sidewalks and/or Parking Lane*

The fees established under this Section shall be collected for all development projects for which a sidewalk and parking lane has been waived within the City with the exception of those properties that pay the Home Avenue Fee or the Hillside Drive Fee.

i. Subdivisions

A fee of one dollar and fifty cents/square foot of paving ($1.50/square foot) shall be paid prior to the filing of any parcel map or final map for any parking lane that has been waived. Such fee shall be based on the amount of paving that would normally be required.

ii. Building Permits

A fee of one dollar and fifty cents/square foot of paving ($1.50/square foot) shall be paid for any parking lane that is waived. Such fee shall be based on the amount of paving that would normally be required. A person shall receive a credit for any fees paid under Section 10 (C) (1).

iii. Fund

The fees collected under this section shall be paid into the "Collector and Arterial Street Improvement Fund."

8. *Park Use Fees*

a. *Picnic Area Rental*

Group Picnic Area Rental

Number of Persons	Use Fee	Deposit Fee
0-50	$100.00	$ 75.00
51-100	$150.00	$100.00
101-300	$200.00	$150.00
301-500	$300.00	$200.00
500 +	$400.00	$200.00 + any additional costs to the City associated with the event.

Small Picnic Area Rental

Use Fee	Deposit Fee
$35.00	$35.00

b. *Rodeo Grounds & Grand Stand*

All functions using the Rodeo Ground and Grand Stand area, except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee of two hundred dollars ($200.00) per day and be required to provide a refundable security and cleanup deposit of two hundred dollars ($200.00) and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

c. *Exemptions*

The following community events are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees: Fortuna Redwood Logging Competition, Art and Wine in the Park/VFW Barbecue, Fortuna Rodeo, Fortuna Redwood AutoXPo, Apple Harvest Festival, Hops in Humboldt, Blood Bank, Boy Scout Troop 7, Brownie Troop #205 Girl Scouts, Brownies, Craf-T-Crafters, Cub Scouts Pack 47 Den, Eel River Orchid Alliance, Fortuna Art Council, Fortuna Lions Club, Fortuna Little League, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Relic Accumulators, TOPS, Chamber Picnic, Jr. Livestock BBQ and any City Recreation Division sponsored event. Exempt use is limited to regular weekly meetings no more than four times a month, and the above aforementioned annual events.

9. *Pavilion Use Fees*

a. Resident Use*	$ 25.00 per hour Monday through Thursday only.
b. Nonresident Use*	$ 35.00 per hour Monday through Thursday only.
c. Entire Day Rental*	$300.00 per day Sun - Thurs $500.00 Fri & Sat

***All of the above require a $100.00 cleaning deposit.**

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds, etc.

d. Skating	Ages 6 & over $4.00 Ages 5 & under $2.50 Non-skater minor $2.00 Skate Rentals $0.50
e. Private Skating Parties*	Up to 30 people $70.00 Over 30 an additional $2.00 per person.
f. Private Party during Public Skate	$ 20.00 for room only (includes 5 admissions)

***(Fee no longer charged for Bar Area Use)**

g. Open Recreation/Open Basketball	$ 1.00 per person

10. *Rohner Recreation Hall*

Residents: $15.00 per hour and $50.00 cleaning deposit.
Nonresidents: $20.00 per hour and $50.00 cleaning deposit.

11. *Recreation Class Contractor Fees*

a. *All activity class contractors*

25% of gross revenues (excluding materials fee)

12. *Recreation Program Fees*

a. *Basketball*

i. Adult Men and Women

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

1. Resident: $ 5.00 per individual
2. Nonresident: $10.00 per individual

ii. Youth

$30.00 per individual
$25.00 per sibling

iii. Basketball Camp

$60.00 per individual
$55.00 per sibling

iv. Summer Basketball League

$30.00 per individual
$25.00 per sibling

b. *Softball/Hardball/Soccer*

i. Adult Men and Women

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

1. Resident: $ 5.00 per individual
2. Nonresident: $10.00 per individual

ii. Adult Field Reservation Fee

$10.00 per hour

iii. Adult Hardball Game Use Fee

$20.00 per game, based on 1 ½ hours

iv. Softball/Hardball Tournaments

$50.00 per field/day

v. Adult Soccer

$20.00 per game, based on 1 ½ hours

c. *Private Sport Camps, Tournaments, Programs, Events*

i. With City co-sponsorship

No fee

ii. No City co-sponsorship

Field/Facility rates apply

d. *Nonresident fee*

Nonresident fee shall be charged to all participants in those sports listed in sub-sections (a) and (b) that live outside of the City limits as follows:

Adult: $10.00 per individual

e. *Other Programs*

Summer Fun & Kiddie Camp

Daily drop-in rate	$ 20.00 per day $ 17.00 per sibling(15% discount)
½ Day rate	$ 13.00 per child
Weekly rate	$ 80.00 per child $ 68.00 per sibling $ 55.00 ½ day weekly $ 46.75 ½ day sibling weekly

Paid in advance		**First child**	**Sibling**
2 weeks	Full Day	$ 150.00	$ 127.50
	½ Day	$ 105.00	$ 89.25
3 weeks	Full Day	$ 225.00	$ 191.25
	½ Day	$ 150.00	$ 127.50
4 weeks	Full Day	$ 300.00	$ 255.00
	½ Day	$ 195.00	$ 165.75
5 weeks	Full Day	$ 375.00	$ 318.75
	½ Day	$ 235.00	$ 199.75
6 weeks	Full Day	$ 440.00	$ 374.00
	½ Day	$ 275.00	$ 233.75
7 weeks	Full Day	$ 500.00	$ 425.00
	½ Day	$ 310.00	$ 263.50
8 weeks	Full Day	$ 555.00	$ 471.75
	½ Day	$ 345.00	$ 293.25
9 weeks	Full day	$ 605.00	$ 514.25
	½ Day	$ 380.00	$ 323.00
10 weeks	Full Day	$ 650.00	$ 552.50
	½ Day	$ 410.00	$ 348.50

Family rate eligibility based on concurrent enrollment

Swim Program	$ BASED ON COSTS
After School Recreation *Fees based on Grant Funding & actual costs realized by the City.	$ 5.00 per day

Inservice Day/Recreation Week	$ 20.00 per day for first child $ 17.00 per day for additional children
1st Child Rate	$ 80.00 prepay for entire week (5 days) $ 50.00 prepay for 3 day program $130.00 prepay for 8 day program
Sibling Rate	$ 80.00 prepay for entire week (5 days) $ 40.00 prepay for 3 day program $108.00 prepay for 8 day program
Drop in rate	$ 20.00 per day

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

13. Fees for Dogs

a. License

i. The owner of every dog within the incorporated area of the city shall pay a license fee of $5.00-one year, $9.00-two years, and $12.00-three years for spayed or neutered, $20.00-one year, $32.00-two years, $44.00-three years for other dogs. Free for spayed or neutered dogs owned by Senior Citizens, 62 and over.

ii. For failure to pay a license fee when due, a penalty of $10.00 in addition to the regular license fee, beginning on August 1 of the expiration year, or thirty days after the dog is brought into the City, or within 30 days after the puppy has reached the age of 4 months, will be charged.

14. Animal Control Fees

a. Violations

i. First violation within a 12-month period - $50.00 fee, additional $35.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

ii. Second violation within a 12-month period - $100.00 fee, additional $50.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

iii. Third and subsequent violations, within a 12-month period - $150.00 fee, additional $100.00 fee if nonspayed or unneutered, and a $20.00 per day maintenance fee beginning on day 2.

iv. Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.

b. Shelter Drop-off fees

i. There is a drop-off fee of $25.00 per dog or cat plus spaying or neutering fees.

ii. There is a drop-off fee of $50.00 per litter of dogs and cats.

iii. There is a fee of $75.00 per adoption.

15. *Miscellaneous Police Fees*

a. Ticket sign off (other than Fortuna citation)	$ 10.00
b. Photo Copy of reports	$ 15.00 per request
c. VIN Verification / Ticket Sign-off	$ 10.00
d. Fingerprinting Fee	$ 20.00 per card
e. Bicycle License Fee	$ 1.00 and $.50 renewal fee
f. Police Response Fees	**1.** 3rd false alarm during calendar year-$25.00 **2.** 4th & subsequent false alarm $50.00 **3.** Second or subsequent response to disorderly party-actual expense.
g. D.U.I. Administration charge	Actual Costs not to exceed $1000.00
h. Keeper of Nuisance Dog	$100.00 or Actual Cost

i. Parking Penalty Assessments

Violation	Penalty	City	County	Late Penalty
Time Zones	$20	$15	$5	$43*
Colored Curbs	$25	$20	$5	$53*
Posted No Parking	$25	$20	$5	$53*
Abandoned Vehicle	$35	$30	$5	$73*
22500 (a/b/e/f) CVC	$25	$20	$5	$53*
22502 (a) CVC	$25	$20	$5	$53*
22500 (d/g/h/k) CVC	$35	$30	$5	$73*
22500 (I) CVC	$50	$45	$5	$103*
22500.1 CVC	$35	$30	$5	$73*
22514 CVC	$35	$20	$5	$73*
22515 CVC	$35	$30	$5	$73*
22517 CVC	$35	$30	$5	$73*
22521 CVC	$35	$30	$5	$73*
22507.8a CVC	$330	$325	$5	$663*
22522 CVC	$330	$325	$5	$663*
M/C Violations	$30	$25	$5	$63*

*** $3 to DMV**

i. Government Code 76100 & 76101: Penalty includes $2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and $2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).

ii. Delinquent penalty consists of the original penalty plus a late fee equal to the original penalty plus $3.00 administrative charge for the DMV hold.

iii. Distribution funds for 22507.8a and 22522 $250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a $25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a $50.00 assessment (1465.6 PC) deposited into County Trust Fund 3856, Linkages Assessment Fund 3856.

j. **Photographs**	$ 20.00 per roll
k. **Records Research**	$ 15.00 per hour
l. **Solicitors Permits**	$100.00 /year
	$ 25.00 /year/renewal
m. **Naturalization Letter** (No Criminal Conduct)	$ 15.00 per letter
n. **Repossession Fee**	$ 15.00
o. **Civil Court Appearance**	Actual Costs with $250.00 deposit
p. **Concealed Weapons Permit**	DOJ Rate plus FOPD G.O. 94-1
q. **Audio & Video Tape**	$ 20.00/Tape
r. **Vehicle Removal Impound and Release Fee**	$ 75.00 per vehicle To be paid by Money Order or Cash Only

16. *Assessment Fees*

a. *FBID*

The City will levy a benefit assessment fee on all businesses, trades and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

17. *Solid Waste Management Fees*

a. *Fees applicable to the Eel River Disposal & Recovery, Inc. Transfer Station:*

The Following fees shall be collected and paid to the City in accordance with Chapter 3.28 Solid Waste Management Fees, of the Fortuna Municipal Code:

Administration - $0.23/ton.
Curb, Gutter and Sidewalk - $0.20/ton.
Litter Abatement - $0.14/ton.
City Enforcement Program - $0.08/ton.
Household Hazardous Waste Program - $0.50/ton.

Such fees shall be deposited and accounted for in a fund titled "Solid Waste Fund".

18. *Storm Drainage Maintenance Service Charges*

The following monthly user charges shall be assessed each developed parcel, multi-family dwelling unit, or place of business based on the type of use and size of parcel:

	Size of Parcel	
Type of Use	<15,000 sf	>15,000 sf
Commercial	$ 1.75	$ 2.81
Industrial	1.65	2.65
Multi-family	0.45	0.45
Residential	0.55	0.88

19. Miscellaneous Charges

a. Fees

$ 0.10	Per page
$ 0.15	Per Page Two Sided
$ 10.00	Per Budget
$ 5.00	Per Agenda Packet (No charge to Press) Pick up only
$100.00	Agenda annual subscription (July – June) pick up only
$ 45.00	City Code
$ 25.00	Zoning Ordinance
$ 25.00	Standard Improvement Plan
$ 25.00	General Plan
$ 25.00	Business License Listing
$ 10.00	Fireworks Permit
$ 6.00	Zoning Map (color)
$ 2.00	Zoning Map (black and white)
$ 60.00	Aerial Photo 72 x 42
$ 30.00	Aerial Photo 42 x 28
$ Actual Costs	Special Projects - (Per Hour)
$ 5.00	Tape Copies
$ 2.00	Plan Copies (per sheet)
$ 5.00	DVD Copy of Council Meeting or Planning Comm. Meeting

20. NOTARIAL SERVICES

A fee of $10 will be charged for each Notarial Act performed by a City of Fortuna Notary. This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.

21. Monday Club Rental Fees

$250.00 per 10-hour time slot and $150.00 deposit for profit groups

$200.00 per 10-hour time slot and $100.00 deposit for nonprofit groups

20% discount for Multiple users (6 times or more per year)

* The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

22. *River Lodge Facility Rental Fees*

a. *Fees*

i. Daily Rental Rates:

River Lodge may be rented on an as-available basis. Application approval is required. The daily rental rates for a 12-hour period are as follows:

Facility and Room	Daily Rental Fee	Square Feet	Capacity Reception	Capacity Classroom	Capacity Banquet
River Lodge					
Fireside Room	$ 155.00	510	40	24	32
Coho Room	$ 260.00	1,000	100	40	64
Steelhead Room	$ 370.00	2,000	220	80	136
Chinook Room	$ 640.00	3,000	340	144	168
Facility	$ 850.00	6,000	660	264	368
Kitchen					
Minimum Charge	$ 145.00				
Per Person Charge	$ 2.20				
Per Person Charge Nonprofit	$ 1.60				
Wedding Package	$ 2500.00 Sun – Thur $ 2750.00 Fri / Sat	River Lodge Wedding Package is a set fee of $2500.00 (Sun - Thur) or $2750.00 (Fri/Sat). A deposit of $500 is used to secure a date and is due at the time the Rental Agreement is submitted. The day prior may be rented for the nonprofit price of the entire facility. If the day prior is not rented to another party, the wedding party may come in to decorate etc. during regular business hours as long as they have proper insurance for that day.			

Note 1: Events exceeding the 12-hour period will be billed for staff time at $25.00 per hour for each staff member.

Note 2: For profit groups using the facility Monday through Thursday will receive a 20% discount to encourage use of the facility during non-peak times.

ii. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes. The cost for extra staff services is $25.00/hour per person. The $25.00/hour staff cost is also charged to move dishes and furniture from River Lodge to the Monday Club.

iii. Nonprofit Discount

Nonprofit organizations, as defined below, shall receive a twenty percent (20%) discount on the daily rental fee every day including Friday, Saturday and Sunday.

iv **Definition: Nonprofit Organizations**

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.
IRS Code:
501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.
501(c)4 Organized and operated exclusively for promotions of social welfare organizations.
501(c)5 Organized and operated as labor, agricultural or horticultural organizations.
501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.
501(c)7 Organized and operated as social and recreational clubs.
501(c)10 Organized as domestic fraternal societies and operated under the lodge system.
501(c)19 Veteran organization, post, auxiliary, society, trust or foundation.

vi. **Yearly Fees**

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council.

vii. **Fees for Six Hours or Less**

The facility supervisor is authorized to negotiate lower fees than the daily rental rate for periods of six hours or less.

viii. **Linens**

Tablecloth, 8 Foot Rectangle	$ 7.00
Tablecloth, 5 Foot Round	$ 7.00
Table Skirt, 14 Feet Long	$14.00
Napkins, 12 Inch Square	$ 0.40

ix. **Other Services**

River Lodge may charge fees for other services provided such as catering, beverage service, copies, supplies, or other related services as requested by users of the facility.

b. Deposits

i. **Reservation Deposits**

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. A security deposit of $200.00 ($500 for wedding package) is required.

ii. **Cancellation Fee**

If event is canceled by LESSEE there will be a $100.00 cancellation fee ($250 for Wedding Package). This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s).

23. *Senior Bus Fares*

$ 20.00 for the purchase of a 20 ride prepaid punch card.
$ 1.25 per ride without prepaid punch card.

24. *Administrative Adjustments*

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

25. *Effective Date*

This resolution shall take effect July 1, 2007.

PASSED AND ADOPTED on this 18th day of June, 2007 by the following vote:

Ayes: Councilmen Berti, Glaser, Strehl, Whitchurch and Mayor Campbell
Noes: None
Absent: None
Abstain: None

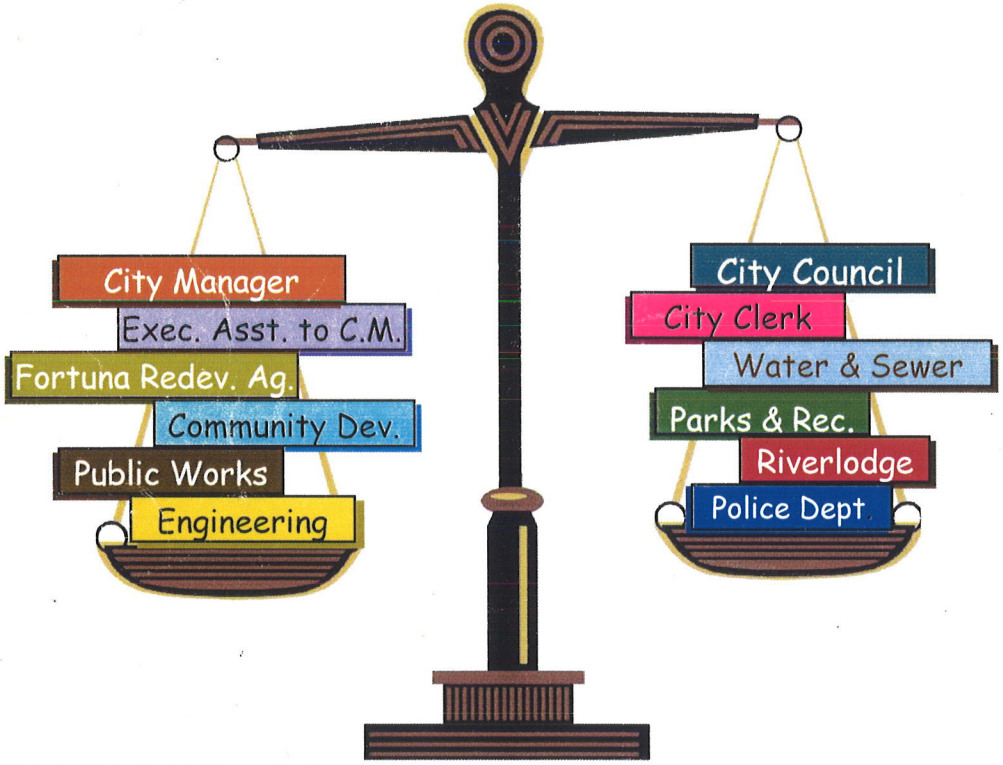
John A. Campbell, Mayor

ATTEST:

Duane V. Rigge, City Clerk

Published Annually by the

Finance Department



The City of Fortuna's mission is to be worthy of the public trust by providing timely, efficient, well-planned and dependable services to the community.