



**CITY OF FORTUNA  
EMPLOYMENT OPPORTUNITY  
for  
STREET MAINTENANCE WORKER I  
Part-Time**

<b>SALARY:</b>	<b>\$10.00 to \$12.15 per hour</b>
<b>APPLICATION:</b>	<b>Submit Resume and Application Form to: Attention: Human Resources City of Fortuna 621 11th Street, P. O. Box 545 Fortuna, CA 95540</b>
<b>FINAL FILING DATE:</b>	<b>Applications must be received by 4:00 pm on Tuesday, December 27, 2016</b>

*The purpose of this job description is to define the general character and scope of responsibilities for persons occupying this job classification. It is not intended to describe or list every duty or task for this classification.*

**DEFINITION:** Under the general supervision of the Lead Streets Worker and General Services Superintendent, to perform a variety of unskilled and semiskilled work assignments in the maintenance, repair, and construction of City streets and storm drains; to learn basic equipment operation assignments; and to do related work as required.

**DISTINGUISHING CHARACTERISTICS:** Street Worker I is the part time entry-level skill position in the Street Worker class series with responsibility to perform a wide variety of maintenance, repair, and construction assignments with general supervision. Work may be performed with minimal guidance and supervision with the expectations that incumbents have the ability to choose among alternatives in completing tasks. Work is typically performed outdoors, and may involve work in inclement weather. Work assignments may include heavy physical and manual labor.

**SPECIAL CHARACTERISTICS**

- This position is classified as FLSA non-exempt.
- The Street Worker II may perform safety-sensitive functions by operating and maintaining commercial motor vehicles, and is a designated position for purposes of Federal Department of Transportation, Federal Highway Administration, 49 CFR, Controlled Substances and Alcohol Use and Testing, the Street Worker I shall be subject to random drug and alcohol testing. Drug testing will be part of the pre-employment physical.

**JOB REQUIREMENTS**

- Maintain a valid California Driver's License throughout employment. Incumbent will participate in the DMV "Pull Program".
- Class "B" commercial drivers license required within one (1) year of hire.

**And Education and Training:** High School diploma or GED required. Any combination of training and experience that would likely provide the required knowledge and abilities is qualifying.

**EXAMPLES OF DUTIES:** Installs, repairs, and maintains streets and storm drains; may be assigned to maintenance and repair work on water distribution systems, sewage collection systems, and other public works facilities; stripes pavement; installs and repairs street signs; installs and maintains catch basins; patches streets and reconstructs alleys; performs resurfacing projects; performs brush clearing, mowing, and other grounds maintenance work; clears streams and drainage ditches; may operate hydrocleaning and sewage system maintenance equipment; Operate boom truck for traffic signal maintenance and maintains street light utilities; drives dump trucks and street sweeper; learns a variety of basic equipment operation work; uses hand and power tools; performs heavy physical and manual labor; performs traffic control; operates vehicles and equipment.

**DESIRABLE QUALIFICATIONS**

**Knowledge of:**

- *Safe work practices*
- Methods, materials, and practices used in the City's public works maintenance and construction activities.
- Principles of operation and maintenance of motorized street equipment.
- Geography of the City and the location of its streets.
- Uses and purposes of hand tools.

**And Ability to:**

- Perform unskilled, semiskilled, and skilled public works maintenance and construction assignments.
- Perform assigned work with only general supervision.
- Learn the basic operation of vehicles and public works equipment.
- Use hand and power tools skillfully.
- Perform heavy manual labor.
- Maintain accurate records.
- Work irregular hours or shifts.
- *Establish and maintain effective working relationships.*
- *Communicate effectively with others, both orally and in writing, using both technical and non-technical language.*

- Understand and follow oral and/or written instructions, policies and procedures.
- Prepare and present accurate and reliable reports containing findings and recommendations.
- Operate or quickly learn to operate a personal computer using software applications appropriate to assigned tasks; as applicable.
- Use logical thinking and creative thought processes to develop solutions according to written directions or oral instructions.
- Perform a wide variety of duties and responsibilities with accuracy and speed under pressure of deadlines and changing priorities.
- Quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology.
- Act with integrity, ingenuity and inventiveness in the performance of assigned tasks.

**ESSENTIAL PHYSICAL ABILITIES**

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, to enable the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, to enable the employee to review a wide variety of materials in electronic or hard copy form
- Sufficient manual dexterity, with or without reasonable accommodation, to enable the employee to operate a personal computer, telephone, and other related equipment;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, to enable the employee to safely lift, move, or maneuver whatever may be necessary to successfully perform the duties of their position;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, to enable the employee to efficiently function in their assigned work environment, including where applicable the operation of motorized vehicles and equipment.

**EMPLOYEE BENEFITS – PART TIME**

<b>Salary:</b>	Appointment is normally made at the first rate shown on the announcement. Eligibility for advancement will normally occur after one year. Thereafter employees are eligible for merit increases annually.
<b>Deferred Compensation:</b>	ICMA and VALIC deferred compensation plans are available to employees choosing to participate.

**EQUAL OPPORTUNITY**

The City of Fortuna's policy is to promote equal employment opportunity to all without regard to sex, age, race, color, religious creed, national origin, ancestry, political affiliation, marital status, disability, or other non-merit factors.

**REASONABLE ACCOMMODATION FOR THE DISABLED**

The City of Fortuna makes reasonable accommodation for the disabled. Individuals with disabilities requiring any accommodation in order to participate in the testing process, must inform the City Manager's Office of the City of Fortuna in writing no later than the final filing date as stated on the job announcement. Also, those applicants needing such accommodations may be required to document this request including an explanation as to the type and extent of accommodations, as well as documentation from a qualified authority of the requirements needed to participate in the selection process.

**IMMIGRATION LAW**

In accordance with the Immigration Reform Act of 1986, the City must verify once an employment offer has been made, that all persons have written proof of their right to work in the United States. Therefore, acceptable proof of right to work must be submitted prior to the start date.

**THE PROVISIONS OF THIS BULLETIN DO NOT CONSTITUTE AN EXPRESSED OR IMPLIED CONTRACT.  
ANY PROVISION CONTAINED IN THIS BULLETIN MAY BE MODIFIED OR REVOKED.**



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Obtain application package and complete job description from:

City of Fortuna  
621 11<sup>th</sup> Street  
Fortuna, CA 95540  
(707) 725-7600  
or

[www.Friendlyfortuna.com](http://www.Friendlyfortuna.com)

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