

WATER/SEWER APPLICATION AND CONTRACT

By acceptance of service, the Applicant and Co-Applicant (when applicable) understands that he/she must comply with all policies of the City of Fortuna and all ordinances pertaining to water and sewer services as described as well as all other local, state, and federal laws. Please note the following:

- The City of Fortuna requires a refundable deposit in the amount of \$125.00 for all new services. Deposits are applied to accounts after 12 months of good credit standing.
- The Applicant and/or Co-Applicant are financially responsible for all water and/or sewer billing and water leaks on property side of the meter. Failure to receive a bill does not excuse the responsibility to pay.
- The City of Fortuna requires proof of identity along with the application and deposit.
- Bills are issued on the first day of each month and are due by the 30th of the same month; the City bills in arrears. For accounts not paid by the due date a "Reminder Notice" will be sent after the 10th of the following month. If accounts are still past due, a late fee in the amount of 10% will be applied to the account and a yellow "Final Notice" will be mailed after the 25th of the month. If past due amounts are not paid by the due date on the final notice, there will be a disruption to the water/sewer service and a non-refundable reconnection fee will be assessed. The past due balance, reconnect fee and a deposit (if applicable) will be due and payable prior to water/sewer service reconnect.
- The Owner/Tenant/Occupant will be held liable for damaged and/or stolen meters up to and including civil and/or criminal penalties, fees and costs.
- Customers may pay their bills online at www.friendlyfortuna.com, over the phone at (707) 725-7600, by mail or in person at City Hall. The City of Fortuna accepts cash, check, Visa, Mastercard and money orders; for faster service please bring both sides of your bill when paying in person. If you have any questions regarding your bill or need to discuss payment of your account, please call City Hall at (707) 725-7600 between the hours of 8:00 a. m. and 4:00 p. m. Monday through Friday with the exception of legal holidays.

Today's Date: _____ Date to Begin Service: _____

Applicant Name: _____ Phone: _____

SSN: _____ Drivers License: _____ Exp: _____ DOB: _____

Co-Applicant Name: _____ Phone: _____

SSN: _____ Drivers License: _____ Exp: _____ DOB: _____

Service Address: _____ Please Circle: **OWN** or **RENT**

Mailing Address (if different): _____ City/State/Zip: _____

Applicant Signature

Co-Applicant Signature

*Applications may be submitted in person to City Hall at 621 11th Street, via fax to (707) 725-7610 or via email to sfowler@ci.fortuna.ca.us or dvanhelden@ci.fortuna.ca.us. If faxing or emailing, please include a copy of your photo identification. Once we receive the application we will need to process the deposit over the phone with a Visa or Mastercard.

OFFICE USE ONLY

Date Paid: _____ Receipt Number: _____ Amount: _____